



UNIVERSITY OF KERALA

Preliminary Minutes of the 34th Meeting of the Syndicate held on 04.12.2021

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Dr.M.Vijayan Pillai
5. Sri.Jairaj,J
6. Dr.K.G.Gopchandran
7. Sri.Bijukumar.G
8. Dr.S.Nazeeb
9. Dr.K.B.Manoj
10. Sri.Arunkumar R
11. Adv.A.Ajikumar
12. Adv.B.Balachandran
13. Sri.Riyas Vahab

Online presence

1. Dr.Mathew.V
2. Adv.G.Muralidharan Pillai
3. Sri.B.P.Murali
4. Prof.K.Lalitha
5. Smt.Renju Suresh

Item No. 34.01. *Confirmation of the Preliminary Minutes of the 33rd Meeting of the Syndicate held on 28.10.2021- reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 33rd Meeting of the Syndicate held on 28.10.2021 with the following modifications:

Item No.33.50.15 Resolution be corrected as '*Resolved to debar the Examiners who make 20% and more variation from the original marks after revaluation of answerbooks*'.

(M&CI/ EJ.VII)

Item No.33.50.30 Recommendation be corrected as '*The Committee considered the matter and recommended to **conduct special examination** for the Covid affected candidates and further recommended to refer the matter of Sri.Antony Stanly to the Syndicate.*

(M&CI/ EG.VI.B)

Item No.33.55.B17 In the Agenda note '*Dr.Asha.S.Kumar, Department of Hindi, HHM SPB NSS College for Women, Neermankara*' be corrected and read as

'Dr.Asha.S.Nair, Department of Hindi, HHM SPB NSS College for Women, Neermankara'

(Ac.FII)

Item No.33.69.02.03 of the Syndicate held on 28.10.2021 - Large number of suspected malpractice reported by the Malpractice Prevention Squad in the S5 UG Degree Examinations, February 2021- Centre of Exam : Sree Vidyadhiraja Arts & Science College, Karunagapally –reg be corrected and read as '**Item No.33.69.02.04**'.

(SDC)

Item No.33.89.20 Resolution be corrected as 'Resolved to award Grace Marks for NCC Activities to the candidates who has enrolled as per open quota Enrollment Scheme followed by NCC'.

(Ac.AV)

Item No.33.91.A18 The last para of the Agenda note be corrected and read as 'In the light of the above facts,the proposal for the approval of placement / Promotion in respect of Smt.Shafana Shaffi, Assistant Professor with AGP 6000 in the Department of English to Assistant Professor with AGP 7000, w.e.f '**10.02.2016**' in T.K.M College of Arts and Science Kollam as per UGC Regulation 1998 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

(Ac.FI/ Ac.FII)

=====
Item No. 34.02. Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 01.11.2021 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 01.11.2021 with the following modifications:

Item No.3 In the Agenda Note Sl.No.14 be corrected as:

14	Dr. Saja K Assistant Professor Department of Biochemistry	Regulation of a disintegrating and metalloprotenase with Thrombospondin motifs-4 (ADAMTS-4): Role of dietary oil	Rs. 1,00,000/- (Rupees One Lakh only)
----	--	--	--

(PL.A)

=====
Item No. 34.03. Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 17.11.2021 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 17.11.2021 with the following modifications:

Item No.39 Second and third resolutions be corrected as:

FURTHER RESOLVED to entrust Dr.P.Raghavan, Special Officer, Harithalayam Project to take necessary steps to remove the remaining '**acacia**' trees and plant new seedlings of indigenous trees.

ALSO RESOVLED to engage three Casual Labourers for executing the above works **from the list of Garden Maistry.**

(Ad.Misc)

Item No.C4 of the Agenda note be corrected as '**Item No.60.C4**'

(Ac.EI/ Ac.EVII)

Item No.C7 of the Agenda note be corrected as '**Item No.60.C7**'

(Ac.EI/ Ac.EVII)

=====
Item No.34.04. Appointments / Career Advancement Promotion, if any – reg.

(Ad.H/Ad.D.II/Ad.AV)

Resolution of the Syndicate

I. Minutes of the meeting of the Selection Committee constituted for the selection of Store Keeper (Examination Store), University of Kerala held on 03.12.2021.

RESOLVED that the recommendation and ranklist of the meeting of the Selection Committee constituted for the selection of Store Keeper (Examination Store), University of Kerala held on 03.12.2021, be approved.

Further RESOLVED that the ranklist will be valid for 3 years.

II Item No.1 University of Kerala– Screening and Selection Committee meeting for promotion of teacher from the post of Professors to Senior Professors under CAS –Panel of Experts – approval – reg.

(V.C.'s Sn.)

The panel of experts for conducting Screening and Selection Committee for promotion of teachers from the post of Professor to Senior Professor under CAS in the following Departments obtained from the Deans concerned is placed before the Syndicate, for approval.

1. Department of Futures Studies
2. Department of Malayalam
3. Institute of Management in Kerala
4. Institute of English

Resolution of the Syndicate

RESOLVED that the panel of experts, be approved.

Item No.2 University of Kerala, School of Distance Education (Public Administration) – Screening and Selection Committee meeting for selection as well as promotion of teachers under CAS –Panel of Experts – approval – reg.

(V.C.'s Sn.)

The panel of experts for conducting Screening and Selection Committee for selection as well as promotion of teachers under CAS in the School of Distance Education (Public Administration), obtained from the Dean, Faculty of Social Science is placed before the Syndicate, for approval.

Resolution of the Syndicate

RESOLVED that the panel of experts, be approved.

Item No.34.05 Department of German-Request to approve the panel of resource persons for conducting German A1&A2 level courses-Consideration of-reg.

(Ad AV)

The Head, Department of German, vide Letter No.GER 23/21 dated 11.08.2021, has forwarded the following panel of the resource persons for conducting the classes for German A1 & A2level.

1. Shri. Sreekumar K.N, Assistant Professor, Department of German
2. Shri. Anees A,Assistant Professor, Department of German
3. Smt. Sreekala V
4. Shri. Tony Philip John
5. Smt. Aleena Mary George

As per U.O.No.Ac.D/4/21820/2020 dated 09.02.2021, sanction was accorded by the Vice Chancellor for conducting A1 Level and A2 Level short term courses in German language, University of Kerala.

The Head, Department of German has requested to approve the panel of the resource persons for conducting the classes for German A1 & A2 Level.

The Standing Committee of the Syndicate on Academics and Research held on 26.10.2021, recommended to place the matter before the Syndicate with the details regarding the qualifications and experience of Smt. SreekalaV, Shri.Tony Philip John and Smt.Aleena Mary George. The Syndicate at its meeting held on 28.10.2021(vide item No.33.107.D4), has resolved to approve the same.

The HoD, Department of German, has forwarded the qualification and experience of the panel of resource persons are as detailed below:

Sl.No.	Name	Qualifications	Experience (Academic)
1.	Smt.Sreekala V	MA German, Mphil, UGC NET	4 years & 3 months
2.	Shri.Tony Philip John	MA German, UGC NET	Nil
3.	Smt. Aleena Mary George	MA German	NII

As per the orders of Vice Chancellor, the panel of resource persons for conducting the classes for German A1 & A2 Level submitted by the Head (i/c), Department of German is placed before the Syndicate for consideration .

Resolution of the Syndicate			
RESOLVED to approve the following panel of resource persons for conducting the classes for German A1 & A2 Level courses.			
Sl.No.	Name	Qualifications	Experience (Academic)
1.	Smt.Sreekala V	MA German, Mphil, UGC NET	4 years & 3 months
2.	Shri.Tony Philip John	MA German, UGC NET	Nil

Item No.34.06 *SDE-Refixing of initial pay in r/o Dr.Lal C.A, Professor, based on revised LPC-Consideration of-reg.*

(Ad.BIII)

Dr.Lal C.A, Professor, Dept.of English, SDE was appointed as Lecturer in English at SDE w.e.f 06.08.2012 FN. Prior to joining SDE, he was employed as Associate Professor of English in Christian College, Kattakada from 17/11/1993 to 05/08/2012. Dr.Lal C.A was drawing substantive pay Rs.44,820/- with DA Rs. 34,983/- and HRA Rs.250/- at the time of his relief from Christian College, Kattakada which was protected in the University vide U.O. no.Ad.BIII.2/11610/2012 dated 30/03/2013.

Now Dr.Lal C.A vide email dated April 26, 2021 has informed that his last pay was changed due to sanction of three additional increments (addition of PhD advance increments) and requested to revise his initial pay on entry in to University Service based on revised LPC dated 09.03.2021; with substantive pay of ₹49,660/- with AGP ₹9,000/-

The request when put up, the Finance III Section has remarked that the Syndicate of the University is the authority to fix starting pay of a teacher. It was also stated that the basic pay, if protected based on the revised last pay in former service certified by the Principal, Christian College, Kattakada, arrives at Rs.39100+10560 personal pay+AGP 6000 + personal AGP 3000 in the pay band of Rs.15600-39100+AGP 6000, which shall be absorbed on accrual of future increment.

The Vice Chancellor on perusal has ordered to place the matter before the Syndicate.

Hence, as per the orders of the Vice Chancellor, the above matter is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate	
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.	

Item No.34.07 *Department of Sociology-Request for appointment of Lecturer on contract basis (M A Sociology programme) –Consideration of-reg.*

(Ad AV)

The Head, Department of Sociology, vide letter No.SOC/UOK/MA/Contract Faculty/ Reg./ 360/2021 dated 08.11.2021, has stated that there are two PG Programmes-MA Sociology and MSW and also M.Phil in Sociology, Ph.D(MA Sociology and MSW) are pursuing in the Department of Sociology. The PG programmes contains around 110 students (I & II year) and 7 Scholars in M.Phil and 25 Research Scholars in Ph.D are doing their respective programmes in the Department of Sociology. The Head, Department of Sociology, has requested to take necessary steps to appoint lecturer on contract basis for the effective conduct of programmes and also stated that the minimum qualification for the post may be fixed as that of the Assistant Professor in Sociology/Social Work.

It may be noted that the sanctioned strength of the teaching faculty of the Department is 6(MA Sociology Programme). Out of six posts five permanent teaching faculties are presently

working. One post is vacant. The Department of Sociology has no permanent teaching faculty for MSW Course and the classes are carried out by four contract lecturers. As per letter No.Ad AV.03/13882/2020 dated 13.07.2021, the University has sent a proposal for the creation of five teaching posts ie Four Assistant Professors and one Associate Professor for MSW Programme in the Department of Sociology. No reply has been received from the Government till date.

As per the orders of the Vice Chancellor, the request of Head, Department of Sociology for the selection and appointment of one contract lecturer for MA Sociology programme at the Department of Sociology is placed before the Syndicate for appropriate decision.

Resolution of the Syndicate

RESOLVED to approve the selection and appointment of one contract lecturer for MA Sociology programme at the Department of Sociology, University of Kerala, Kariavattom.

Item No.34.08. Department of Political Science, Survey Research Centre-Conducting Study on Role of Asha Workers in fighting Covid-19 pandemic in Kerala : An Analysis on 21-28 October 2021-Consideration of- reg.

(Ad AII)

Dr.Josukutty CA, Director, Survey Research Centre, Department of Political Science, University of Kerala has requested for administrative sanction for an amount of 4,00,000/- (Rupees Four Lakhs Only) under the head Field Survey Expense (4/4170, SRC) as provisional payment allocated in the University budget 2021-22 for conducting a study on 'Role of Asha Workers in fighting Covid-19 Pandemic in Kerala': An Analysis on 21st to 28th October 2021.

The details of the anticipated expenditure statement submitted by Dr.Josukutty CA, Director, Survey Research Centre, Department of Political Science is as given below.

Sl.No	Description	Quantity/No.	Amount Rs.
1	Designing of questionnaire and Pilot Survey		30,000/-
2	One day training workshop for Field Investigators and Field Supervisors (20 participants)	(600x40)+5500=29,500 (Honorarium+TA+DA)	29,500/-
3	DA for Field Investigators	40 x 5(days) x 150	30,000/-
4	Honorarium for Field Investigators	40 x 5 x 600	1,20,000/-
5	TA for Field Investigators	40 x 5 x 250	50,000/-
6	Survey Kit	150 x 40	6,000/-
7	Printing of Questionnaire		25,000/-
8	Stationery		8,000/-
9	Data Entry and Processing		20,000/-
10	TA + DA +Honorarium for Principal Investigator		10,000/-
11	TA+DA+ Honorarium for Field Supervisors	4 x 800 x 5	16,000/-
12	DTP and Photocopy		10,500/-
13	Secretarial Assistance		20,000/-
14	TA+DA for elite interview		15,000/-
15	Essential secondary data books		5,000/-
16	Miscellaneous		5,000/-
	Grand Total (Rupees Four Lakh only.)		4,00,000/

The Finance has agreed to the **proposal for releasing an amount of Rs.4,00,000/- (Rupees Four Lakhs only) as provisional advance to Dr.Josukutty C A, Director, Survey Research Centre for conducting a study on' Role of Asha Workers in fighting Covid-19 Pandemic in Kerala' vide FOS.3445/Finance I/2021-22. Finance has also remarked that the expenditure in this regard may be met from the h/a "Part 1- N.P- MH :11(c) Survey Research Centre- 4/4170-Field Survey Expenses "of the current year's Budget Estimate of University.**

As per orders of the Vice-Chancellor consideration the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.34.09. Budget Speech 2021-22-Establishment of "Biosafety laboratory" at the

Department of Biochemistry-Consideration of- reg.`

(Ad AV)

An amount Rs.40,00,000/- (Rupees Forty Lakh only) has been earmarked as financial assistance for establishment of "Biosafety laboratory" at the Department of Biochemistry, vide para No.53 of the Budget Speech 2021-22. The Standing Committee of the Syndicate on Finance held on 18.10.2021, considered the matter and recommended to sanction Rs.40,00,000/- (Rupees Forty Lakh only) to the Head, Department of Biochemistry as provisional advance towards the establishment of "Biosafety laboratory", as envisaged in the Budget Speech 2021-22 and further recommended that all the purchases shall be made in accordance with the provisions contained in the Kerala Financial Code and Store Purchase Manual (through purchase committee). The Syndicate at its meeting held on 28.10.2021, resolved to approve the above recommendation.

The Head, Department of Biochemistry, vide letter dated 05.11.2021 (E-mail), has informed that fund for proposal "Establishment of biosafety lab" was sanctioned to HOD, Department of Biochemistry. Since Dr.P A.Janeesh, Assistant Professor, Department of Biochemistry is the Coordinator of the project and requested to transfer the provisional advance to Dr.P.A.Janeesh for the implementation of the Project.

The Finance has remarked that "as per the Syndicate decision held on 28.10.2021 vide item no.33.64.16, the provisional advance was sanctioned to the Head, Department of Biochemistry. But now the HoD has requested to transfer the provisional advance to Dr. P.A Janeesh, Assistant Professor, Department of Biochemistry. Hence separate administrative sanction may be obtained for the same. Subject to above and on the basis of request from the Head , an amount of Rs.40,00,000/- (Rupees Forty Lakh only) may be sanctioned as provisional advance to Dr. P.A Janeesh, Assistant Professor, Department of Biochemistry towards the establishment of 'Biosafety Laboratory', as envisaged in the Budget Speech 2021-'22 (Item No.53)".

As per the orders of Vice Chancellor, the request submitted by the Head, Department of Biochemistry to transfer the provisional advance to Dr. P A Janeesh (Principal Investigator/Project Co-ordinator of the Project), Assistant Professor, Department of Biochemistry, towards the establishment of "Biosafety laboratory", as envisaged in the Budget Speech 2021-22 is placed before the Syndicate for appropriate decision.

Resolution of the Syndicate

RESOLVED that the provisional advance sanctioned to the Head, Department of Biochemistry be transferred to Dr. P A Janeesh (Principal Investigator/Project Co-ordinator of the Project), Assistant Professor, Department of Biochemistry, University of Kerala, Kariavattom towards the establishment of "Biosafety laboratory", as envisaged in the Budget Speech 2021-22

FURTHER RESOLVED to grant permission to open a separate account for the implementation of above project.

=====
Item No.34.10. *Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 05.11.2021 – approval of – reg:*

(M&C I)

The Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 05.11.2021 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Item No:1 of the Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 05.11.2021 was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance

Date	:	05.11.2021
Time	:	02.00 PM
Venue	:	Syndicate Room

Members Present

1.	Dr.K.B.Manoj	Convener, SC on Exams	Sd/-
2.	Adv.K.H.Babujan	Convener, SC on Finance	Sd/-
3.	Sri.Arunkumar.R	Member Syndicate	Sd/-
4.	Prof.K.Lalitha	Member Syndicate	Sd/-
5.	Adv.B.Balachandran	Member Syndicate	Sd/-
6.	Dr.Vijayan Pillai M	Member Syndicate	Sd/-
7.	Dr.S.Nazeeb	Member Syndicate	Sd/-
8.	Dr.K.G.Gopchandran	Member Syndicate	Sd/-

Members Absent

1.	Dr.Mathew.V	Member Syndicate
2.	Adv.Muralidharan Pillai.G	Member Syndicate
3.	Sri.Bijukumar.G	Member Syndicate
4.	Sri.Jairaj.J	Member Syndicate
5.	Adv.A.Ajikumar	Member Syndicate
6.	Sri.B.P.Murali	Member Syndicate
7.	Sri.Riyas Vahab	Member Syndicate

Item No.34.10.01 *Delay on the part of Kerala State Consumer Co-operatives Federation Limited for the supply of stationery items-reg .*

(Exam store)

The Kerala State Consumer Co-operatives Federation Limited was entrusted with supply of stationery items to the university as part of annual purchases vide letter No.11/Ad.BIV(C.P).01/Annual Purchase/21 dated 02.09.2021. There is undue delay on the part of Kerala State Consumer Co-operatives Federation Limited for the supply of stationery items. It may be noted that there was no annual purchase in the year 2020, so most of the stationery items are out of stock at the examination store.

Till 07.10.2021 Kerala State Consumer Co-operatives Federation Limited has issued only 14 items out of 40 items. Some items are supplied partially. The following are the items issued by the Kerala State Consumer Co-operatives Federation Limited against the total items ordered

Sl.No.	Name of Item	Ordered	Issued
1	Question Paper cover	60,000 numbers	19973 numbers
2	File Board(with printing)	6000 numbers	2000 numbers
3	Gum 150ml	400 numbers	400 numbers
4	Gum 700ml	350 numbers	350 numbers
5	Stapler pin	1500 packets	1500 numbers
6	Stapler machine	150 numbers	150 numbers
7	Tag (15 cm)	1000 bundles	1000 bundles
8	Country Twine	4000 balls	4000 balls
9	Azure laid ledger paper 90 GSM FS(Packet)	750 packets	750 packets
10	Azure laid ledger paper 90 GSM FS (ream)	200 reams	200 ream
11	Brown paper (91 × 117 cm, 85 GSM)	25 reams	25 reams
12	Newly introduced degree tube (Ecofriendly)	50,000 numbers	3990 numbers
13	Gummed address label sticker (Address slip)	50,000 numbers	10,000 numbers
14	Gummed address label sticker (Top andBottom)	50,000 numbers	10,000 numbers

19973 Question Paper covers were partly supplied on different dates from 6.09.2021 to 24.09.2021 (1000 on 6.09.2021, 2000 on 7.09.2021, 2000 on 08.09.2021, 2000 on 22.09.2021, 2000 on 23.09.2021, 973 on 24.09.2021, 6000 on 1.10.2021 & 4000 on 05.10.2021).The partly supply of question paper covers has affected the work in the tabulation sections and they were not able to hand over the question paper cover to the QPR Section on time. The University was even in a position for postponement of examinations due to the delay in the supply of question paper cover by the firm. The Degree Certificates were lodged in the DD Sections due to the delay in the part of firm to supply Gummed address label sticker (Address slip) and Gummed address label sticker (Top and Bottom).

Hence the delay in the part of Kerala State Consumer Co-operatives Federation Limited for

the supply of stationery items affected the smooth functioning of the University, the Hon'ble Vice-Chancellor ordered to place the matter before the Combined meeting of Standing Committees of the Syndicate on Examination and Finance for consideration and necessary recommendations.

Recommendations of the Committee: The Committee considered the matter and recommended to hold an urgent meeting under the Chairmanship of Pro-Vice Chancellor along with the Conveners and Members of the Standing Committees of the Syndicate on Finance and on Examinations with participation of the representative of the Kerala State Consumer Co-operatives Federation Limited and to be attended by the Officers concerned of Ad.BIV(CP) Section as well as the branch officers in the Examination branch on 09.11.2021 at 02:00 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Hon'ble Vice-Chancellor in having approved the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 05.11.2021, be noted.

Item No.34.10.02. Introducing of paper Cover on blank Answer Book bundles before strapping- Proposal submitted by the Superintendent, Kerala University Press –reg.

(CE III)

The meeting of the Standing Committee of the Syndicate held on 05.12.2019 while considering the matter of discrepancy in the number of answer scripts distributed to the college recommended to seek report from the Press Superintendent, further recommended to submit effective proposal by the Press Superintendent for numbering of answer scripts bundle. The meeting of the Syndicate held on 28.12.2019 vide item No.07.27.05 resolved to approve the recommendation of the Standing Committee of the Syndicate on Examinations held on 05.12.2019.

Accordingly, Superintendent, Kerala University Press was directed to give detailed proposal in the matter. The Superintendent, KU Press forwarded the following proposal which was placed in the Standing Committee of the Syndicate on Examinations held on 26.06.2020.

- (1) In future, the bundling will be done only by way of strapping machine instead of manual tie by jute twine
- (2) Series and Serial number(From-To) of the answer books in a bundle will be displayed on the top of the answer book bundle by affixing sticker
- (3) A Foreman will supervise the bundling process of Answer Books in order to ensure its accuracy
- (4) Feasibility study will conduct to introduce a paper covering on Answer Book Bundle before strapping

The Committee considered the above matter and recommended to accept the proposal of the Superintendent, Kerala University Press and authorized him to conduct a feasibility study to introduce a paper covering on Answer Book Bundles before strapping. The meeting of the Syndicate held on 17.07.2020 vide item No.14.13.04 resolved to approve the recommendation of the Standing Committee of the Syndicate on Examinations held on 26.06.2020

The Vice-Chancellor entrusted the Pro-Vice-Chancellor, Convenor Standing Committee of the Syndicate on Examination, Registrar, Controller of Examinations and the Superintendent, Kerala University Press for holding a meeting and examining the feasibility study. The meeting was convened on 14.12.2020 at Pro-Vice-Chancellor's Chamber and the committee recommended the Superintendent, Kerala University Press to

1. explore the possibility of keeping the blank Answer book bundles tied by the strapping machine inside the card board box instead of paper covering
2. Use sticker having Series and Serial number(From - to) and year of packing in the box containing the Answerbook bundles
3. submit a detailed instruction of guidelines to the exam centres regarding how to return the answer scripts in the prescribed cloth line covers issued by university
4. To submit a detailed expenditure statement which shall be incurred on the part of the University for introducing above proposals in order to place it before the Standing Committee of the Syndicate on Finance.

The minutes of the committee was approved by the Vice-Chancellor. Accordingly the Superintendent, Kerala University Press was requested to submit the report in this regard. The Superintendent, Kerala University Press vide letter dated 12.02.2021 forwarded the report

Recommendations of the Committee:*The Committee considered the matter and recommended to accept the clause 3 of the recommendation and further recommended to arrange cloth-lined covers for packing answerscripts from colleges to hold 50 nos and 25 nos in respect of QR Coded answerscripts.*

The Committee further recommended to request the Hon'ble Vice Chancellor to approve the recommendations on Item no. 1 subject to reporting to the Syndicate exercising the powers vested under section 10(13) of the Kerala University Act,1974.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 05.11.2021, be approved.

Item No.34.11. *Minutes of the meeting to discuss the delay on the part of Kerala State Consumer Co-operatives Federation Limited for the supply of stationery items held on 09.11.2021 –approval of – reg.*

(M&C I)

The Minutes of the meeting to discuss the delay on the part of Kerala State Consumer Co-operatives Federation Limited for the supply of stationery items held on 09.11.2021 is placed before the Syndicate for approval (Minutes appended).

Minutes of the meeting chaired by Hon' Pro Vice-Chancellor to discuss the delay on the part of Kerala State Consumer Co-operatives Federation Limited for the supply of stationery items

Date & Time : 09.11.2021, 02.00 PM
Venue : Pro-Vice Chancellor's chamber

Members Present

- Dr. P. P. Ajayakumar The Pro-Vice Chancellor Sd/-
- Dr.K.B.Manoj Convener, SC on Exams(online) Sd/-
- Sri.Riyas Vahab Member, Syndicate(online) Sd/-

Officers Present

1. Dr. N. Gopakumar Controller of Examinations Sd/-
2. Smt. Meena Ashok Joint Registrar(Exams II) Sd/-
3. Sri.C.Gopakumar Joint Registrar(Exams I) Sd/-
4. Smt. Uma Devi.S. Deputy Registrar(Admn IV) Sd/-
5. Smt.K.V.Mini Assistant Registrar(Exams XII) Sd/-
6. Smt.Sandhya Rani.V.S Section Officer(Ad.BIV(CP)) Sd/-
7. Sri. Amal Suseel Store Keeper(i/c) Sd/-

Members Absent

1. Adv.K.H.Babujan Convener, SC on Finance
2. Sri.Arunkumar.R Member Syndicate
3. Prof.K.Lalitha Member Syndicate
4. Adv.B.Balachandran Member Syndicate
5. Dr.Vijayan Pillai M Member Syndicate
6. Dr.S.Nazeeb Member Syndicate
7. Dr.K.G.Gopchandran Member Syndicate
8. Dr.Mathew.V Member Syndicate
9. Adv.Muralidharan Pillai.G Member Syndicate
10. Sri.Bijukumar.G Member Syndicate
11. Sri.Jairaj,J Member Syndicate
12. Adv.A.Ajikumar Member Syndicate
13. Sri.B.P.Murali Member Syndicate

The meeting started at 02.00 p.m

In accordance with the orders of the Hon'ble Vice Chancellor subject to reporting to the

Syndicate, the meeting convened by the Pro-Vice Chancellor was attended by the Conveners and Members of the Standing Committees of the Syndicate on Finance and Examinations via online mode with the representatives of the Kerala State Consumer Co-operatives Federation Limited. The Pro-Vice Chancellor and the Controller of Examinations explained the precarious situation faced by the University on account of the non availability of question paper covers as well as degree despatch tubes and stickers. The fact that the eco friendly degree despatch tube have more weight than the corresponding plastic tube leading to considerably higher postal charges was discussed. The damage occurred to the degree certificates while using the gum in the degree despatch tubes was also pointed out.

The representatives as well as the supplier assured that the supplies will be made promptly in accordance with the deadline specified by the Ad.BIV(CP) Section. They further pointed out that alternative methods to close the sides of the tube without applying gum will be explored.

The meeting also recommended to place all the above facts before the Syndicate for suitably and optimally resolving the issue.

The meeting came to an end at 03.00 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting to discuss the delay on the part of Kerala State Consumer Co-operatives Federation Limited for the supply of stationery items held on 09.11.2021, be approved.

=====
Item No.34.12. Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.11.2021 – approval of- reg.

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 18.11.2021 at 12.30 p.m in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

Date : 18.11.2021
Time : 12.30 pm
Venue : Syndicate Room

Members

1. Sri. J. Jairaj - Sd/-
2. Adv. G. Muralidharan Pillai - Sd/-
3. Sri. B. P. Murali - Sd/-
4. Adv. B. Balachandran - Sd/-
5. Dr.S Nazeeb - Sd/-
6. Dr.M. Vijayan Pillai - Online
7. Sri. Riyas Vahab - Online
8. Smt. Renju Suresh - Sd/-

Item No.34.12.01 : Request from Smt. Praveena.A.V- engagement as casual labourer in an Institution under DOMTEC-reg.

Smt.Praveena.A.V, Abhina Bhavan, Ayyamangalathu Mele, Thiruvallom, Thiruvananthapuram 695027, has submitted a request for engagement as casual labourer in an institution under the University. She has requested to engage her in any of the Institutions under the University situated in Thiruvananthapuram district as her younger daughter is under treatment for Mosaic Turners Syndrome.

It may be noted that the request from Smt. Praveena A V was already placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 25.01.2021 and the Committee observed that her request cannot be considered as per rules and considering her pathetic condition it is recommended to consider her as and when vacancy arises in the Self Financing

Institutions under the University. The Syndicate at its meeting held on 17.02.2021, vide item no. 23.17.01, considered the above recommendation and approved the same.

It may also be noted that there is no vacancy of casual labourer in any of the UIT's. Hence, Smt. Praveena A V was asked her willingness to engage as casual labourer on daily wage basis at UIM, Kundara, vide letter no. 19561/Ad C/2021/UOK dated 17.09.2021 as there is a vacancy. But she has requested to engage her as casual labourer in the University of Kerala or any other centres in Thiruvananthapuram district.

Now the Principal, KUCTE, Kariavattom has requested to appoint a casual sweeper urgently, since the sweeper at the centre has completed 65 years on 16.09.2021. When the file is put up for orders, whether Smt. Praveena A.V may be engaged as casual sweeper at KUCTE, Kariavattom, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

As per the orders of the Vice-Chancellor, the matter regarding engagement of Smt.Praveena.A.V as casual sweeper at KUCTE, Kariavattom is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommended that the item be referred to the Syndicate.

(Ad. A VII A Section)

Resolution of the Syndicate

RESOLVED that the item be deferred.

Item No.34.12.02 : ***KUCTE, Kulakkada - Purchase of napkin incinerator -Permission to withdraw an amount of Rs 26,900/ from CDC fund- reg:-***

The Principal, Kerala University College of Teacher Education, Kulakkada has informed that 98% of people at the centre are ladies and there is no facility for disposal of the Napkins and hence the College Development Council decided to purchase a Napkin incinerator.They have invited quotations for the same and among the three quotations, the amount quoted by Max Care India Pvt Ltd is Rs.26,900/- (Rupees twenty six thousand and nine hundred only) which is the least quoted amount.

The Principal, KUCTE, Kulakkada has requested permission to withdraw Rs.26900/- (Rupees Twenty six thousand Nine hundred only) from the College Development Council Fund.

As per the orders of the Vice-Chancellor, the matter regarding the permission to withdraw an amount of Rs. 26900/- (Rupees Twenty six thousand Nine hundred only) from CDC fund to purchase napkin incinerator at KUCTE, Kulakkada is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommended that the item be approved.

(Ad.A VII A Section)

Resolution of the Syndicate

RESOLVED to inform the Principal, KUCTE, Kulakkada that purchase of Napkin Incinator shall be made as per Store Purchase Manuel.

Item No.34.12.03 : ***University Institute of Technology, Mannady-Engagement of Guest Lecturers without prior sanction of University-reg.***

The Principal, UIT Mannady has forwarded the draft panel of Guest Lecturers in Mathematics on the basis of the interview held on 13.08.2021 and requested to approve the same, vide letter No. 068/UIT Mannady/2021 dated 16.08.2021.

The Principal, UIT Mannady was not obtained prior permission of the University for the interview. It may be noted that there was only one Guest Lecturer in Mathematics at the centre and she resigned on August 2021.

The Pro-Vice-Chancellor has ordered to ratify the action taken by the Principal and ordered to seek explanation from the Principal on the engagement of Guest Lecturers as it was without prior permission from the University. Accordingly, the Principal, UIT, Mannady was sought explanation, vide letter no. Ad A VII A/819/2018 dated 22.09.2021 and the approved panel of Guest Lecturers was issued, vide UO No. Ad AVII A/819/2018 dated 23.09.2021.

The Principal, UIT Mannady has forwarded an explanation stating that there was no Principal at that time and Principal-in-charge was managing the institution and he was not aware of the fact that prior permission from the University is needed for conducting interview of Guest Lecturers. The Principal has assured that they will act by strictly adhering to the rules and regulations of the University.

As per orders of the Vice- Chancellor, the explanation obtained from the Principal, UIT Mannady is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration

Recommended that the explanation rendered by the Principal be accepted.

(Ad. A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.11.2021, be approved.

Item No.34.12.04 : *University College of Engineering, Kariavattom - Request of Smt.Anu.S. Ram, Assistant Professor on contract basis in the Department of Electronics and Communication Engineering to permit her to be considered the joining date as 23.02.2021 instead of 27.09.2021-reg*

Smt.Anu.S.Ram was engaged as Assistant Professor on contract basis in the Department of Electronics and Communication Engineering in University College of Engineering, Karivattom w.e.f 27.09.2021 vide Memo No. 15328/2019/UOK dated 29.09.2021. But she has requested to permit her to consider the joining date as 23.02.2021.

It may be noted that Smt. Anu S. Ram was engaged as Assistant Professor on contract basis for a period of eleven months w.e.f 11-6-2020. Subsequently, as per the Memo No. 15328/2019/UOK dated 20.10.2020, the employment contract in respect of Smt.Anu.S.Ram, Assistant Professor on contract basis in the Department of Electronics and Communication Engineering in UCE, Karaivattom was terminated from 22.08.2020 for 180 days, as she proceeded LWA for maternity purpose.

It may also be noted that the Principal, University College of Engineering, Kariavattom had forwarded her request for rejoining w.e.f 23.02.2021 without attaching Medical Fitness Certificate vide letter No.UCE/182/2021 dated 01.03.2021. It is mandatory to furnish Medical Fitness Certificate who rejoins after availing of leave on medical grounds. It was informed that she joined on 23.02.2021 and had taken online classes and some offline classes too, without receiving the joining memo. Then the Principal, University College of Engineering, Kariavattom has forwarded the request of Smt.Anu.S.Ram vide Letter No.UCE/Admn/291/2021 dated 31.08.2021 along with copy of Medical Fitness Certificate. Then the Principal was directed to produce the original Medical Fitness Certificate vide Letter No.15328/2019/UOK dated 07.09.2021 and the Principal produced the same on 20.09.2021. After getting administrative sanction a memo was issued to Smt.Anu.S.Ram to join as Assistant Professor on contract basis in the Department of Electronics and Communication Engineering in University College of Engineering, Kariavattom from 27.09.2021 to 01.05.2022.

Now Smt. Anu S. Ram has requested her date of engagement may be considered w.e.f 23.02.2021 as she had joined on duty and taken online classes on that date on wards.

In obedience to the orders of the Vice-Chancellor, the matter regarding the engagement of Smt. Anu S Ram is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the request of Smt. Anu S Ram be accepted.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.11.2021, be approved.

Item No.34.12.05: *Request for transfer of Smt.Smitha V, Lecturer on contract basis, UIM, Adoor – reg;*

Smt. Smitha V, Lecturer on contract basis, UIM, Adoor has requested to transfer her to UIM, Kundara/ Kollam. She has submitted for the following.

Due to Covid positive she was admitted in hospital and has post covid complications like severe back pain, breathing problem etc. Since she is residing at Murukkumpuzha, travelling to Adoor is very difficult. She has to depend on four or five buses. Hence she has requested to transfer from UIM Adoor to UIM, Kundara/Kollam.

It may be noted that Smt. Smitha V was shifted to UIM, Varkala to UIM, Adoor vide UO No. Ad.C.1/6524/2019 dated 15.09.2021.

In obedience to orders of Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and Other institutions of the University for consideration.

Recommended that the service of Smt. Smitha V, Lecturer on contract at University Institute of Management, Adoor and Smt. Anju Muraleedharan, Lecturer on contract at University Institute of Management, Kundara be shifted mutually.

(Ad. C Section)

Resolution of the Syndicate

Since the classes in the UIM, Adoor has began the Syndicate **RESOLVED** that transfer of Smt. Smitha V, Lecturer on Contract basis shall be considered later.

Item No.34.12.06: Printing and supply of new Text book – "KAVYAKAUMUDI" - reg.

Dr. Sabu H., Chairman, Board of Studies in Malayalam (Pass) has forwarded an email to the Director, Department of Publications, for printing new text book as per the syllabus for First Semester BA/B.Sc Degree programmes. It may be noted that the classes for the First semester BA/B.Sc programmes have already started.

Hence, the Director, Department of Publications has requested to issue Administrative sanction to print and supply the following new text book and to entrust the printing work with the University press as requested by the Chairman, Board of Studies in Malayalam (Pass).

Name of the Text book	Course/Semester	No. of copies needed
"KAVYAKAUMUDI"	BA/B.Sc Additional Language -Semester I	3000

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University, for considerations and appropriate recommendation.

Recommended that the item be approved. Also recommended that the printing of 750 copies of the text book for Career Related Programmes- "GADHYMANJARI" be done.

Further recommended that considering the exigency, the above recommendations may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974.

(Ac.A IV Section)

Resolution of the Syndicate

The Syndicate considered the report of the Chairman, Boards of Studies, Malayalam (Pass) and **RESOLVED** to grant permission to print the following text books at Kerala University Press:

Name of the Text book	Course/Semester	No. of copies
"KAVYAKAUMUDI"	BA/B.Sc Additional Language -Semester I	17000
GADHYAMANJARI	Additional Language for Career Related Programmes	3000

Item No.34.12.07: Complaint lodged by Smt. Madeena P S against Principal, UIT Kallara for reducing CE Marks of S6 March 2021 Examination- reg.

Smt Madeena P S, BA English & Communicative English student of UIT Kallara during the period 2018-2021, has accused the Principal of reducing the eligible CE marks awarded by the teachers.

In her complaint forwarded to the University vide email dated 18.07.2021, it is stated that the CE Marks have been awarded by the Principal to those who had not attended internal exams and those

with low percentage of attendance and alleged that the candidates were directed to sign the CE marksheet which had already been uploaded, while attending the theory examinations.

As per the orders of the Controller of Examinations, the Principal was directed to give a clarification and vide his letter No.UITK/487/2021 dated 18.09.2021 he has denied all the allegations made by the candidate against him. He has stated that inflated marks were seen awarded to one or two students when the CE marksheet was submitted for approval and necessary directions were therefore given to award marks strictly adhering to the University guidelines and then the CE marks were resubmitted. He has also stated that no student was denied deserving mark and also reexamination were given to all students who did not write the internal examinations. Internal marks were awarded to students considering their performance in the examination. No student has put forward any complaint before the Principal till the marks were submitted to the University.

The Principal has further stated that the complaint is bogus and is presumed to be from a student against whom disciplinary action was initiated from the college under IPC 67A about which an enquiry was conducted by the University also. However such details are not known to the tabulation branch.

As per the orders of the Vice-Chancellor, the complaint lodged by Smt Madeena P.S and clarification furnished by the Principal, UIT Kallara are placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and appropriate recommendations.

Recommended that the complaint be rejected.

(ES VI Section)

Resolution of the Syndicate

RESOLVED that the item be referred to the University Level Monitoring Committee for consideration.

Item No.34.12.08 . University Institute of Technology, Charamangalam- Appointment of Contract Lecturers in Management- reg.

The Principal-in-charge at the University Institute of Technology, Charamangalam has forwarded a request to fill the vacancy for the post of contract Lecturer in Management at the centre.

As per request there are two vacancies at the centre. One is due to the demise of the contract Lecturer and the other vacancy is due to the shifting of service of a Lecturer in Management.

The courses offered at the University Institute of Technology, Charamangalam are BBA and BCom Tax Procedure and Practice.

The details of BBA course are as follows:

Course	Total no. of students	Work load (Hours per month)		No. of Contract lecturers needed	Present No.of Contract Staff	Present No. of Guest Lecturers
		Odd semester	Even semester			
BBA	First year- 23 Second year-14 Third year-26	55	60	03	01	02

It may be noted that, there is no valid rank list for Business Management exists in UITs

As per orders of the Vice- Chancellor, the matter regarding the appointment of contract lecturers in Management at UIT Charamangalam is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommended that urgent steps be initiated to engage Guest Lecturers in Management at the centre.

Further recommended that considering the exigency, the above recommendation may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974.

(Ad.AVII A Section)

The meeting came to a close at 01.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.11.2021, be approved.

=====
Item No.34.13. Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings—Approval of—reg.

(Ad. A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021 at 10.30 a.m is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 19th Nov 2021, 10.30 a.m
 Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members Present

1. Adv. B. Balachandran (Convener)
2. Adv. K. H. Babujan (Online)
3. Adv. Muralidharan Pillai G. (Online)
4. Sri. Bijukumar G
5. Prof. K. Lalitha
6. Sri. B.P Murali (Online)
7. Dr. S. Nazeeb
8. Smt. Renju Suresh (Online)
9. Dr. K.B. Manoj (Online)

Members Absent

1. Dr. Mathew V
2. Dr. K. G. Gopchandran
3. Adv.A. Ajikumar

Item No.34.13.01. Study on the Cost of Cultivation of principal crops in Kerala (SCCPCK), Kariavattom - signing of MOU with the Ministry of Agriculture and Farmer's Welfare, Govt of India -reg.

(Ad FI)

The Ministry of Agriculture and Farmer's Welfare informed that,for the smooth functioning of the Scheme,the inter Ministerial Committee recommended to maintain transparency in the System and a Memorandum of Understanding (MoU) should be signed with all implementing agencies individually and forwarded a model MoU for initiating further actions.

Legal opinion was sought on the matter and the Legal has advisor stated that,the contractual obligations imposed on the University consequent on such execution have to be scrutinized carefully, when the terms and conditions involve financial aspects.On the orders of Hon'ble Vice Chancellor, the Ministry of Agriculture & Family Welfare was addressed to exclude clause XXXIII that the provisions in this claims is detrimental to the best interests of the university since this clause relates to an agreement to absorb the existing staff of SCCPCK by the University in its own strength,in the event of closure of the scheme.

This matter was intimated to the Ministry. But, the Ministry of Agriculture and Farmer's welfare, Govt of India has forwarded the MoU signed by Sri.Vinod Ji Talashi Additional Economic Adviser and requested to sign by the Authorized signatory on behalf of the Implementing agency (University).

Legal opinion was again sought on the matter and Legal advisor stated that clause XXIX in the revised MoU implies financial liabilities and contractual obligations in respect to staff of SCCPCK. The same was intimated to the Ministry and requested to drop the clause from the MoU.

The Ministry replied that as far as clause XXIX of MoU is concerned, *it is clarified that University has been time and again conveyed by this Ministry that employees working for the CS scheme are employees of university* and also stated that the final Mou has the approval of Ministry of Law & Justice and Hon'ble Minister of Agriculture (MoS).

The Ministry informed that further continuation of the CS scheme in IA of Kerala may be subject to signing of MOU.

In this context, the Director, SCCPCK has forwarded certain suggestions as follows:-

1. Steps may be taken to sign the MoU with the Ministry of Agriculture as the Advisor to Directorate of Economics & Statistics, Govt of India has informed that all State implementing agencies except University of Kerala have already signed the MoU.
2. Advisor to Directorate of Economics & Statistics, Govt of India has informed that all future recruitments under the Scheme of Study on the Cost of Cultivation of principal crops in Kerala (SCCPCK) against vacant posts will be done only on contract basis. Hence the clause XXIX in revised MoU, to insist the University absorb existing regular staff of SCCPCK in the event of closure of the scheme, may not be harmful to the University, considering the prospect of the scheme going on for long and by that time the existing regular staff of SCCPCK would retire on superannuation and only contract staff would remain.

On orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for recommendations.

The Committee considered the matter and recommended to constitute a Sub Committee comprising Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings, Adv.K.H Babujan, Dr. S Nazeeb, Dr. K.G.Gopchandran and Sri.G Bijukumar Members, Syndicate to study and submit a report on the matter, before the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.13.02 **Department of Demography, Kariavattom--Updating the existing panel of guest lecturers in the Department- reg.**

(Ad AVI)

The Department of Demography is offering M. Sc. programme in Demography, M.Sc and M.Phil programmes in Actuarial Science. The Head, Department of Demography has informed that, in order to strengthen the human resources for better teaching-learning, the Department needs guest faculty for teaching the industrially oriented modules. Hence, the HoD has requested to update the existing list of guest faculty by including the teachers listed below. The Department Council held on 29.09.2021 has also recommended the same.

Sl.No.	Name of the faculty	Date of Birth	Qualifications
1.	Sri.T.N.Adithya Varma Thampan	30.06.1948	M.Sc. Mathematics, completed 5 subjects of the Institute of Actuaries, London
2.	Sri. M. Lakshmanan	22.07.1948	M.Sc. Mathematics, completed 3 papers of the Institute of Actuaries, London
3.	Dr. P.S. Nair		MA Economics, M.Sc Demography, MA Demography (Free University of Brussels), Ph D in Sociology-Demography
4.	Dr. S. Irudaya Rajan	25.04.1959	Ph.D in Economics (Demography), PG in Demography, M A Economics, B A Economics
5.	Brinda Vijay.	20.10.1993	M.Sc. Actuarial Science

It may be noted that, a panel of six guest lecturers in Actuarial Science in the Department of Demography was approved, vide U.O No.Ad.A.VI/2/2865/2010 dated 19.11.2015. T.N. Adithya Varma Thampan, M.Lakshmanan & Dr.P.S.Nair are already included in this list. Hence, Dr.S. Irudaya Rajan and Brinda Vijay have to be included in the existing list of guest lecturers.

As per orders of the Vice Chancellor, the matter of updating the existing list of panel of guest lecturers in the Department of Demography by including Dr. S. Irudaya Rajan and Brinda Vijay, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to agree to the proposal for updating the existing list of guest lecturers in the Department of Demography, including Dr.S.Irudaya Rajan and Brinda Vijay.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.13.03 Department of Environmental Sciences-New Course-M.Sc Climate Change and Disaster Management- Appointment of Lecturers on Contract-reg:-
(Ad AII)

The Head, Department of Environmental Sciences has requested to appoint four Lecturers on Contract for teaching, conducting practicals and also guiding Project Work for the newly approved M.Sc Climate Change and Disaster Management Course (CCDM) which was approved by the University to be conducted in the Department of Environmental Sciences from the Academic year 2021 onwards vide U.O No.1272/2021/UOK dated 25.02.2021 in addition to the existing M.Sc (Environmental Sciences) Course.

There are no full-time Teachers or Contract Lecturers for the new Course at present, there is need for Faculty who have expertise in Disaster Management, Atmospheric Sciences in addition to Environmental Sciences. The total intake for the new Course, M.Sc (CCDM) is 15 per batch and the total working hours for the Course will be 35 hours of Theory and Practical per week.

The Head of the Department has forwarded a list of 41 eligible candidates to be included in the Panel of Guest Lecturers for the newly sanctioned MSc course approval and the file is currently under processing.

As per the orders of Vice-Chancellor, the matter to appoint four Lecturers on Contract basis in addition to the Guest Lecturers is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to refer the item to the Standing Committee of the Syndicate on Academics & Research.

The Committee further recommended to rename the "Lecturer" on Contract as 'Assistant Professor' on Contract.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.13.04 Department of Environmental Sciences:- Approval for panel of Guest Lectures for the newly allotted course-Permission sought-reg:-
(Ad AII)

Dr.Salom Gnana Thanga.V, Professor and Head of Department of Environmental Sciences, has sent a letter stating that in addition to the existing course (Environmental Sciences) in the Department, an additional course M.Sc Climate Change and Disaster Management (CCDM) was approved by the University (vide U.O no.AcD/1272/2021/UOK dated 25.02.2021). The new course is set to be conducted from the academic year 2021 onwards with a total intake of 15 students per batch. It is also stated that being a new course there is a need of teachers who have expertise in Disaster Management, Atmospheric Sciences in addition to Environmental Sciences. The total work hours for the course is mentioned as 35 hours teaching and practicals per week. Citing all these the Head of Department of Environmental Sciences has requested to approve a new panel of Guest Lecturers for the smooth functioning of the Department.

As per the request of the HOD, Department of Environmental Sciences, sanction has been accorded by the Vice Chancellor for the appointment of a Panel of Guest Lecturers for the newly approved course in the Department.

Accordingly, the Staff Council of the Department of Environmental Sciences scrutinized the applications for Guest Lecturers in the meeting held on 28.09.2021 and has forwarded a list of 41 eligible candidates. The Head has requested to approve the list of eligible candidates.

As per the orders of the Vice-Chancellor, the request from the Head, Department of Environmental Sciences, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee considered the matter and recommended to approve the panel of Guest Lecturers forwarded by the Head, Department of Environmental Sciences.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.13.05 Department of Commerce-Faculty requirement-request-reg:**(Ad AII)**

The Head, Department of Commerce requested to appoint 4 Contract teachers for Kariavattom Campus and 2 for Alappuzha Campus until the post creation and filling process is complete. The requirement of Adjunct Professors in the Department is also requested.

As per the remarks of the Professor & Head, Department of Commerce is facing acute shortage to run its two PG Programmes, one at the Kariavattom Campus and the other one at the Alappuzha Centre. The proposal for a New Programme, M Com Blue Economy and Maritime Law is placed before the Academic Council for approval.

The Sanctioned strength of Teachers in the Department of Commerce is given below:

Name of Department	Name of Sanctioned post	Sanctioned No.	Actual number of Teachers			Vacancy
			Permanent	Contract	Guest Panel	
Commerce	Professor	1	1	0	1	1
	Associate Professor	1	1			
	Assistant Professor	5	4			

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to engage two Contract Lecturers in Department of Commerce at Kariavattom Campus.

The Committee further recommended that the request to appoint 2 Contract lecturers at Kerala University Study and Research Centre, Alappuzha need not be conceded to, as Sub-Committee has already been constituted to assess the work load of PG programme at KUSRC.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.13.06 Guest House at Kariavattom – Outsourcing of housekeeping works – continuation of contract / inviting new quotations-reg.

(Ad BI)

Quotations were invited for outsourcing the housekeeping works at University Guest House, Kariavattom Campus, in the year 2018 and the contract was awarded to Sri. Radhakrishnan Nair G, R.V Bhavan, Kariavattom, who quoted the lowest amount, for a period of one year, w.e.f the date of award of the contract @ Rs.8450/- (Rupees Eight Thousand Four Hundred and Fifty Only) per month.

On the expiry of the contract on 31.08.2019, the Joint Registrar, Campus Administration had requested to engage Kudumbasree to undertake the house keeping and cleaning works at the Guest House, (on the basis of the meeting of the Registrars of the Universities convened by Higher Education on 26.09.2018) OR to extend the existing contract till Kudumbasree unit is engaged, if any delay occurred in engaging Kudumbasree. Accordingly, the term of contract for the housekeeping and cleaning works at University Guest House Kariavattom was extended, till alternative arrangements are made.

Meanwhile, considering the proposal for entrusting Cleaning and Sweeping work of Senate House campus, with Kudumbasree, the Finance had remarked that the wages claimed ie, Rs.645/- per day, per worker which is the Government rate for full time sweeper, cannot be admitted, as the sweeping/cleaning works can be considered as part- time work only. Further, the Syndicate at its meeting held on 14.08.2020 had resolved to invite quotations for Sweeping and Cleaning of buildings and premises of the Senate House Campus and to give preference to the registered workers who are well experienced in this field.

When the second year PG (CSS) Guest students were shifted to old and new guest houses, due to Covid-19 situation, the cleaning work of guest houses were done by the cleaning staff appointed for hostels. Since the service of the contractor firm was not required during that period, the Joint Registrar Campus Administration had requested for orders whether the contract for housekeeping works at the guest houses, awarded to Sri. Radhakrishnan Nair G, R.V Bhavan, Kariavattom be terminated or not and if the contract terminated, the next contract might be awarded after the guest students are vacated.

The Syndicate at its meeting held on 07.05.2021 had considered the aforesaid matter and resolved to suspend the contract of Sri. Radhakrishnan Nair G, for housekeeping work at the Guest House Kariavattom, till the students accommodated in the guest houses are vacated.

The Joint Registrar Campus Administration has now requested to issue necessary orders on whether the contract for housekeeping of Guest house at Kariavattom awarded to Sri. Radhakrishnan Nair G be continued or new quotation be invited for the same, as the Warden, Hostel for Women informed that the Students had vacated the Guest house and now the Guest House is not in use.

As per the orders of the Vice Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

(i) Whether the contract for housekeeping works at the Guest House, Kariavattom, awarded to Sri. Radhakrishnan Nair G, R.V Bhavan, Kariavattom be continued.

OR

(ii) Whether new quotation be invited for the housekeeping works at the Guest House, Kariavattom.

The Committee considered the matter and recommended to invite new quotations for awarding the housekeeping work at the guest house, Kariavattom.

The Committee further recommended to maintain status quo till new agreement is executed.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.13.07 ***Dr.Asha V, Professor (Rtd), School of Distance Education - Previous service in the Collegiate Education Department- Reckoning for Pensionary benefits – reg.***

(AdBIII)

Dr. Asha V, joined as Lecturer at School of Distance Education on 21.01.1995. . Now she has informed that, prior to her entry in University service she had worked as Lecturer in KNM Government Arts and Science College, Kanjiramkulam (through Employment Exchange) from 30.11.1994 to 20.01.1995. Accordingly she had a provisional service of one month and 22 days (i.e 52 days).

Hence she has requested to take necessary steps for reckoning her prior service of 52 days under the Collegiate Education Department in order to fix her Pensionary benefits.

In this connection, the Finance section has remarked that as per GO(P) No.2357/99/Fin dated 25/11/1999 the provisional service rendered on or after 01.10.1994 will not be reckoned as qualifying service for Pension. Hence the prior provisional service of Dr.V.Asha from 30.11.1994 to 20.01.1995, rendered in KNM Government Arts and Science College, Kanjiramkulam cannot be reckoned as qualifying service for Pension. At the same time the Finance Officer remarked to enquire about any such precedents / exceptions in the University on similar requests / cases. But any precedents related to this subject has not been found or reported in the University till now.

The meeting of the Standing Committee of the Syndicate on Staff, Equipments and Buildings held on 15.02.2021 considered the proposal of reckoning of prior service of pensionary benefits in respect of Dr.Asha.V, Professor, SDE and recommended to obtain legal opinion from the Legal advisor.

The meeting of the Syndicate held on 17.02.2021 vide Item No.23.84.Additional Item No.02 resolved that the recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 15.02.2021, be approved. Accordingly Legal Opinion was sought.

The Legal Advisor has opined that initially on 20/11/1989 the Government of Kerala issued order No.GO(P)543/89/Fin whereby the provisional service of an employee with or without break would be reckoned for qualifying service for pensionary benefits. But, thereafter the State Government as per GO (P)3116/988Fin/dated 15/12/1998 cancelled the said order w.e.f 01/10/1994 with a condition that, past cases settled on the basis of former order will not be reopened. Further, the Government issued GO(P)2357/99/Fin dated 25/11/1999 and thereby clarified that, the provisional service rendered on or after 01/10/1994 will not be reckoned as qualifying service for pension. The

Government order GO(P) No.2357/99/Fin/dated 25/11/1999 clearly bars the claim of Dr. Asha.V. Also it was ascertained that, no exceptions exist in the University with similar claim.

Here, the Legal Advisor is of the view that, so long as the Government Order No.2357/99/Fin/dated 25/11/1999 exists, the past provisional service rendered by Dr. Asha V during the period from 30/11/1994 to 20/01/1995 cannot be reckoned.

The Vice -Chancellor has ordered to place the legal opinion on reckoning the prior service for pensionary benefits in r/o Dr.Asha.V, Professor, SDE before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Hence the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended that the request of Dr. Asha V, Professor, SDE to reckon her previous service of 52 days under the Collegiate Education Department for calculating pensionary benefits, need not be conceded to, on the strength of legal opinion and remarks of Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.13.08 Department of Opto Electronics, Kariavattom – panel of guest faculty- Inclusion of two faculties-reg.

(Ad BIII)

The Professor & Head, Department of Opto Electronics vide letter dated 10.09.2021 has requested to include three faculties-Ms. Debarati Ganguly, Ms. Susmitha Bhattacharya and Dr.Rekha.C.R in the panel of guest faculty in the department of Opto Electronics as two contract lectures of this department are availing maternity leave.

The Professor & Head, Department of Opto Electronics vide letter dated 28.09.2021 has informed the inconvenience of Dr. Susmitha Bhattacharya and requested to exclude her from the list.

The meeting of the Departmental Council held on 08.09.2021 (Item no.11) recommended to include Ms. Debarati Ganguly and Dr. Rekha C R to the Panel of Guest faculties. The Minutes of the meeting of the Departmental Council held on 08.09.2021 and the Bio-data of these faculties are also appended herewith.

The Vice-Chancellor considered the above proposal and ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Hence, as per the orders of the Honourable Vice-Chancellor, the proposal for including Ms. Debarati Ganguly and Dr. Rekha C.R in the Panel of Guest faculty for Department of Optoelectronics, Kariavattom is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to agree to the proposal for updating the existing panel of Guest Lecturers, including Ms Debarati Ganguly and Dr.Rekha C.R at the Department of Optoelectronics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.13.09: Request for extension of stay at quarters after retirement -request of Smt.N.Chandrika (Rtd.), Clerical Assistant - reg.

(Ad BII)

Smt.N.Chandrika, Retired Clerical Assistant & occupant of F-29 quarters, has submitted a request for extension of stay at quarters until December 2021, after her retirement on 31.05.2021, in view of sanctioning her pension documents and arranging a house for her stay.

The Joint Registrar, Campus Admn, Kariavattom has reported that no applications are pending for allotment of for F-type quarters and that Smt. N. Chandrika has not remitted the rent and service charges after retirement, even after repeated directions from the office.

As per the Clause 17.3 of the combined rules for allotment of residential quarters dated 01.10.2018, "Permission to occupy the quarters after retirement shall be granted only for a maximum period of 3 months in all cases, except where the completion of academic courses of the children of the occupants is involved." As per Clauses 17.5 & 17.6 of the said U.O., 'Once permission has been granted by the University for the continued occupation of the quarters, the occupant shall remit therefor for the entire period for which permission is granted'. Therefor such occupations shall be the rent the occupant was paying at the time of retirement and rent after 3 months after retirement shall be at a high rate (for F-type Rs. 3,000/- per month).

In this case, Smt. N. Chandrika has neither cited any context where completion of academic courses of her children are involved nor remitted rent & service charges after retirement, even after repeated directions from the office of the JR, Campus Admn., Kariavattom.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the request of Smt. Chandrika N., Retired Clerical Assistant for extension of stay at the quarters, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to consider the request of Smt. N. Chandrika (Rtd) for extension of stay at quarters, as per existing norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

FURTHER RESOLVED that no extension shall be granted after three months.

Item No.34.13.10 ***Request received from Sri. Satheeshkumar N, Electrician Gr.I (Rtd.), to grant permission for continuation of stay in the quarters after retirement-reg.***

(Ad BII)

Sri. Satheeshkumar N, Electrician Gr.I (Rtd.) & occupant of Quarters No. D-20, has requested permission for continuation of stay in the quarters after retirement until completion of next academic year, i.e., 30th April, 2022, in view of completion of current academic year in respect of his two daughters studying in Class XII & VII standards (Course certificates from the Principal have been produced).

Sri. Satheeshkumar N, Electrician Gr.I (Rtd.) had earlier requested for continued occupation of quarters after retirement and the Vice-Chancellor has ordered to consider it as per rule. Now, Sri. Satheeshkumar N., has placed his new request, as above.

It may be noted that, he is eligible for continuation in the quarters, as per clauses 17.3 to 17.7 of U.O. No. Ad.BII/1/10673/09/2018 dated 01.10.2018 (copy appended). As per clause 17.4 of the U.O., "in cases where the occupant after retirement desires to complete the academic courses of his/her children, the occupant shall be allowed to stay upto the end of the academic year (including the examination period) after obtaining clear evidence (undertaking of the parents/certificate from the institution) about the academic requirement involved."

Hence, as per the orders of the Vice - Chancellor, the request of Sri. Satheeshkumar N, Electrician Gr.I (Rtd.), is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to consider the request of Sri. Satheesh Kumar to grant permission to continue his stay in the quarters after retirement as per existing norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

FURTHER RESOLVED that no extension shall be granted after three months.

Item No.34.13.11 ***Smt. Anila P T Request for pay fixation – reg.***

(Ad AI)

Smt. Anila P T was appointed as Assistant w.e.f 15.07.2016 under the Compassionate Employment Scheme. The satisfactory completion of her two years Probation in the post of Assistant was declared

w.e.f15.07.2018FN.She was promoted to the post of Assistant (Sr.Gr) vide UO.No. Ad.A1.4/7405/19 U.O. dated 12.11.2019 and Assistant (Sel.Gr) vide UO.No.Ad.A1.4/7406/19 U.O. dated 12.11.2019 subject to the final disposal of WP(C) No.1366/2018 and ConnectedCases. In the Promotion Orders it is stated that the inter seniority of the incumbents, vacancy position and eligible date of promotion will be subject to the aforesaid Court Cases. She was promoted as Section Officer based on the interim order dated 19.06.2020 in IA No.1 of 2020 in WP(C) No.1366/2018(U) of the Hon'ble High Court of Kerala vide U.O dated 25.06.2020. In the said Promotion Order it is stated that the Promotion is provisional and the inter se seniority of the incumbent, vacancy position and eligible date of Promotion will be subject to the final disposal of WANos.1366,5731,8866 and 9290 of 2018 and Connected Cases. Even though she was promoted to the post of Assistant (Sr.Gr), Assistant (Sel.Gr) and Section Officer as detailed above, her pay in the respective posts were not fixed as the eligible date of Promotion was not specified in the Promotion Orders. The case numbers mentioned in the said orders are the cases connected to the seniority dispute among employees of 2008 batch. Smt.Anila PT entered in University Service only in 2016. But the legal opinion rendered by the Standing Counsel is 'to prepare a Seniority list including the six re-appointed Assistants those who are senior to the Assistants recruited through KPSC. It is also opined to file an IA for promoting them to the post of Section Officers. Their date of Promotion is subject to the final disposal of WP(C) No.1366 of 2018 and Connected Cases. Hence, the aforesaid clause regarding date of Promotion 17369/Ad A I/2021/UOK was included in her promotion order. Now, WP(C) No.1366/2018 is disposed. But University decided to file an appeal before the Hon'ble High Court against the Judgement

The Syndicate at its meeting held on 07.05.2021 vide item.No.27.39.24 considered the request of Smt. Anila. P.T, Section Officer to take necessary steps for fixing the pay and allowances in the promoted posts and resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.04.2021 'to seek legal opinion from the Learned Standing Counsel of the University.'

The Standing Counsel vide Letter No.TA/SC-LO-33/2021 dated 04/09/2021 furnished the following Learned Opinion;

'There is no valid reason for rejecting the request for fixation of a pay of Smt.Anila P T as persons even junior to her have been granted the same benefits. To draw any distinction between those covered by the interim order dated 26.2.2021 in W.A.No.706 of 2017 also would prove an exercise in futility as such persons who are not parties to the proceedings before the Hon'ble High Court of Kerala have also been granted the benefits on par with the others in the 2008 batch. Thereafter, rightly the University extended the benefits to PS Chands also. The same principle would apply in the case of Smt. Anila P T who was appointed on compassionate employment scheme and hence I opine that the fixation of pay on the basis of the determination of the date of promotion cannot be delayed any further.'

It may also be noted in the cases of Sri.Athul.A.V,Smt.Ashitha.P.Sand Smt.Soumya Varghese, similarly placed employees, University accords sanction for the disbursement of salary subject to the condition that each one of them shall execute and file a Bond within 15 days from the date of order, in favour of the University of Kerala unconditionally undertaking to repay the amount depending on the outcome of the Writ Appeals WA1266/2020 and Connected Cases regarding Seniority Dispute, *in compliance with the Judgment dated 19.02.2021 in WP(c) No.4392 of 2021.*

As per the orders of the Vice-Chancellor the Legal Opinion received from the Learned Standing Counsel of the University on the request of Smt. Anila.P.T to take necessary steps for fixing the pay and allowances in the promoted posts is submitted before the Standing Committee of the Syndicate on Staff, Equipment and Buildings

The Committee considered the matter and recommended to take necessary steps for fixing and releasing the pay and allowances in the promoted posts in respect of Smt.Anila P T, on the strength of legal opinion received from the Learned Standing Counsel.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.13.12:G.O.(Rt.)No.683/2021/DMD dated 13.10.2021-Implementation-reg.

(Ad AV)

The Government of Kerala vide G.O stated above have issued clarification that the 'work from home' privilege allowed to employees falling under some categories, due to the spread of Covid 19, is applicable only up to 04.08.2021.

In compliance with this order, the Vice Chancellor has ordered the following

1. Since the G.O clearly mentions that relaxation was provided to employees falling under some categories is only up to 04.08.2021, it may be decided to stop work from home facility with effect from the date of implementation of G.O.
2. The matter may be placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for taking a decision as to how the period w.e.f.04.08.2021 up to the date of implementation of G.O may be treated, as it is known that many of the staff of the privileged class were working from home even after 04.08.2021.

As per the orders of Vice Chancellor, the matter regarding the implementation of G.O.(Rt.)No.683/2021/DMD dated 13.10.2021(Copy of the G.O attached) in the University is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to grant permission to implement the Government Order regarding work from home privilege allowed to employees.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

FURTHERRESOLVEDthat the period of absence from duty who claim to have work from home after 04.08.2021 to 13.10.2021 be regularized in principle, subject to the concurrence of the Government.

Item No.34.13.13: Declaration of probation of Smt. Nafila Beegum S, Assistant Librarian Gr.II, Kerala University Library-reg.

(Ad AV)

Smt. Nafila Beegum S has been promoted provisionally to act as Assistant Librarian Gr.II and posted in the Campus Library, Kariavattom, vide U.O. No. 507/2021/UOK dated 29.01.2021. She has been transferred to the Kerala University Library, vide U.O.No.1010/2021/UOK dated 23.02.2021.

The Syndicate held on 17.08.2021 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings that the satisfactory completion of probation of Library staff appointed in the promoted posts may be declared after 6 months in the promoted post, if otherwise eligible.

Smt. Nafila Beegum S, Assistant Librarian Gr.II has requested to declare her period of probation, vide letter dated 04.08.2021, as she had completed six months in the promoted post. The University Librarian (i/c) has forwarded the request and has certified that the work and conduct of the incumbent during the period of probation were good and she had not availed any leave other than Casual Leave during the probation period. The Deputy Librarian, Campus Library, vide letter dated 09.08.2021, has also certified the same.

The Finance verification, has remarked that, 'Smt. Nafila Beegum S was promoted as Assistant Librarian Gr.II in the scale of pay of ₹39500-83000 w.e.f. 30.01.2021. She has not availed herself of any eligible leave during the period of probation. Hence she may be declared to have satisfactorily completed her period of probation in the post of Assistant Librarian Gr.II on 30.07.2021 FN. It may be noted that the date of declaration of probation is proposed based on the entries in the Gazetted Entitlement Register till date and by taking probation period as six months.'

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor, the matter of declaration of probation of Smt. Nafila Beegum S in the post of Assistant Librarian Gr.II on 30.07.2021 FN is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to declare the satisfactory completion of probation in respect of Smt Nafila Beegum S in the post of Assistant Librarian Gr.II on 30.07.2021 FN, as per existing norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

FURTHER RESOLVED to authorize the Vice-Chancellor to take appropriate action to declare the probation of Assistant Librarians henceforth.

Item No.34.13.14: Declaration of probation of Sri.AnilKumarS, Assistant Librarian Gr.I, Campus Library-reg.

(Ad AV)

Sri. Anil KumarS has been promoted provisionally to act as Assistant Librarian Gr.I and posted in the Kerala University Library, Palayam, vide U.O. No. 507/2021/UOK dated 29.01.2021. He has been transferred to the Campus Library, vide U.O.1010/2021/UOK dated 23.02.2021.

The Syndicate held on 17.08.2021 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings that the satisfactory completion of probation of Library staff appointed in the promoted posts may be declared after 6 months in the promoted post, if otherwise eligible.

Sri. Anil KumarS, Assistant Librarian Gr.I has requested to declare his period of probation, vide letter dated 10.08.2021, as he had completed six months in the promoted post. The Deputy Librarian, Campus Library has forwarded the request and has certified that the conduct, character and work of the incumbent during the period of probation were satisfactory and he had not availed any leave other than Casual Leave during the probation period. The University Librarian (i/c), vide letter dated 26.07.2021, has also certified the same.

The Finance on verification, has remarked that, 'Sri. Anil Kumar S was promoted as Assistant Librarian Gr.I in the scale of pay of ₹42500-87000 w.e.f.30.01.2021. He has not availed himself of any eligible leave during the period of probation. Hence he may be declared to have satisfactorily completed his period of probation in the post of Assistant Librarian Gr.I on 30.07.2021 FN. It may be noted that the date of declaration of probation is proposed based on the entries in the GER till date and by taking probation period as six months.'

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor, the matter of declaration of probation of Sri. Anil Kumar S in the post of Assistant Librarian Gr.I on 30.07.2021 FN is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to declare the satisfactory completion of probation in respect of Sri Anil Kumar S, in the post of Assistant Librarian Gr.I on 30.07.2021 FN, as per existing norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.13.15: Declaration of probation of Smt.ChithraB.R., Reference Assistant, Department of Optoelectronics-reg.

(Ad AV)

Smt. Chithra B.R. has been promoted provisionally to act as Reference Assistant and posted in the Kerala University Library, Palayam, vide U.O.No.1908/2020/UOK dated 26.06.2020. She has been reverted to the post of Technical Assistant with effect from 18.12.2020 FN and posted in the Kerala University Library, vide U.O.No.Ad.AV.1/12441/20 dated 18.12.2020. Smt.ChithraB.R.has been again promoted provisionally to act as Reference Assistant and posted in the Department of Optoelectronics, Kariavattom, vide U.O.507/2021/UOK dated 29.01.2021.

The Syndicate held on 17.08.2021 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings that the satisfactory completion of probation of Library staff appointed in the promoted posts may be declared after 6 months in the promoted post, if otherwise eligible.

Smt.Chithra B.R., Reference Assistant has requested to declare her period of probation, vide letter dated 02.08.2021, as she had completed six months in the promoted post. The Head, Department of Optoelectronics has forwarded the request and has certified that the conduct, character and work of the incumbent during the period of probation were excellent and she had not availed any leave other than Casual Leave during the probation period.

The Finance on verification, has remarked that, 'Smt.Chithra.B.R was promoted as Reference Assistant in the scale of pay of ₹ 35700-75600 (Pre Revised) w.e.f.26.06.2020 and reverted as Technical Assistant w.e.f. 18.12.2020. She was again promoted as Reference Assistant w.e.f.30.01.2021. She has not availed herself of any eligible leave during the period of probation. Hence she may be declared to have satisfactorily completed her period of probation in the post of Reference Assistant on 07.02.2021 FN. The date of declaration of probation is proposed based on the entries in the GER till date and by taking the probation period as six months.'

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor, the matter of declaration of probation of Smt.Chithra B.R. in the post of Reference Assistant on 07.02.2021 FN is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to declare the satisfactory completion of probation in respect of Smt.Chithra B R, in the post of Reference Assistant on 07.02.2021 as per existing norms and rules .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.13.16: Declaration of probation of Smt. Ruby Joseph, Deputy Librarian, Kerala University Library – reg.

(Ad AV)

Smt. Ruby Joseph has been promoted provisionally to act as Deputy Librarian and posted in the Kerala University Library, Palayam, vide U.O. No. 507/2021/UOK dated 29.01.2021.

The Syndicate held on 17.08.2021 has resolved to approve to the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings that the satisfactory completion of probation of Library staff appointed in the promoted posts may be declared after 6 months in the promoted post, if otherwise eligible.

Smt. Ruby Joseph, Deputy Librarian has requested to declare her period of probation, vide letter dated 30.07.2021, as she had completed six months in the promoted post. The University Librarian(i/c) has forwarded the request and has certified that the work and conduct of the incumbent during the period of probation were good and she had not availed any leave other than Casual Leave during the probation period.

The Finance on verification, has remarked that, 'Smt. Ruby Joseph was promoted as Deputy Librarian in the scale of pay of ₹ 55350-101400 (Pre Revised) w.e.f 30.01.2021. She has not availed herself of any eligible leave during the period of probation. Hence she may be declared to have satisfactorily completed her period of probation in the post of Deputy Librarian on 30.07.2021 FN. The date of declaration of probation is proposed based on the entries in the GER till date and by taking the probation period as six months.'

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor, the matter of declaration of probation of Smt. Ruby Joseph in the post of Deputy Librarian on 30.07.2021 FN is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to declare the satisfactory completion of probation in respect of Smt Ruby Joseph in the post of Deputy Librarian on 30.07.2021 FN, as per existing norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.13.17: The Proposal for IT Resource Management in the Senate House Campus forwarded by the Instrumentation Engineer - Consideration of -reg.

(Ad BIV)

The Instrumentation Engineer has forwarded a proposal for IT Resource Management to implement in the Senate House Campus. It is stated that the University Office situated in the Senate House Campus with above 1000 numbers of employees working in the major and important offices such as Examination, Finance, Administration, Computer Centre, Public Relation Office and other offices and the University has also implemented the DDFS (online file system) which requires Computer and Internet facilities, for smooth functioning of office.

It is also remarked that, if there are any faults in the Computer system at present, the Computer Technicians from the Computer Centre attend the defects and recommends the parts to be replaced and after obtaining sanction orders, the item will be purchased from open market. The process of procuring spare parts for the faulty Computers and the repair will be delayed for two or more days which will adversely affect the work in the Sections and this will lead to overall delay in implementing DDFS ie, the online file system.

It is also suggested that, if the spare computers and common spares are readily available for repairing, the system can be restored with no time and thus the proposal is placed for consideration.

The Instrumentation Engineer has also explained the solution for speedy redressal of complaints in this proposal and it comprises the following:

- (1) An IT Resource Management Section (IRMS) may be formed which requires staff with Section Officer (Permanent - 1 No.) and IT support Technicians (contract - 2 No.) and they will keep spares for Computers and spare Computers.
- (2) If any fault occur in any Computer system or other IT Equipment, the Section shall register a complaint with IRMS, following a preliminary inspection which will be done immediately by the IT support technicians in the IRMS and they will inform the same to Computer Technicians in computer centre to arrange inspection and report if needed.
- (3) In case of faults such as the monitor/ CPU/ Keyboard/ mouse complaints the IRMS will immediately replace the item with spare item and then the IRMS will take the faulty system to their office and it will be repaired with the help of Technicians from Computer Centre and will be returned to the IRMS Office and there by the IRMS will be responsible for procuring the spare parts and spare systems needed.
- (4) The permanently faulty components and computers shall be declared as e scrap based on the report of Computer Technician from the Computer Centre and shall be disposed off once in 6 months.

The proposal also put forward the duties and responsibilities of the Section Officer and IT support Technicians which are to be included in the IRMS are as follows:

Section Officer

- He shall be responsible for maintaining the physical stock of the spare Computers and spare parts required.
- He shall procure the IT components required immediately if spare is not available. He shall maintain a Stock Book for spare and Spare component. The movement of components shall be recorded properly.
- Keep record of warranty of newly purchased system, Recovery Disk / Serial no/ Installation disk of newly procured items for future use.
- He shall maintain a record of faulty spares and Computers to be disposed as e-scrap. The disposal of E scrap once in every six month shall be his responsibility
- To maintain a Permanent Advance of Rs. 25000/- for emergency procurement of IT spares.

IT support Technicians

- Preliminary inspection of Computers upon call.
- Movement of faulty Computers/ CPU/ Monitors/ Printers/ spare Computers etc.. to and from Sections to IRMT office.

- Install and connecting the spare Computer/ CPU/ Monitor etc... in Section to make them ready for working.
- Procurement of IT spares from local shop on behalf of Section Officer.
- Arrange and coordinate the repair of systems with help of Computer Technician.
- Assist the Section Officer in discharging his duty.

The proposal also specifies

- (a) Minimum Spares to be maintained in IRMTOOffice,
- (b) Delegation of power, Reporting officer & procurement file flow management and
- (c) the Requirements to be available in the IRMS Office are as follows:

(a) Minimum Spares to be maintained in IRMTOOffice

Sl.No.	Spares	Quantity
1.	Computer CPU (i3, 4 GB RAM)	10 No.
2.	Monitor 18.5"	10 No.
3.	600 VA UPS	5 No.
4.	MFP	2 No.
5.	Normal Printer	2 No.
6.	Commonly Used Mother board	5 No.
7.	4 GB DDR4 RAM	5 No.
8.	SMPS	5 No.
9.	500 GBHDD/ 250 GBSSD	5 No.
10.	USB Keyboard	20 No.
11.	USB Mouse	20 No.
12.	Bios Battery	Procure as and when required
13.	Any other items suggested by Computer Centre/ CLIF	

(b) Delegation of power, Reporting officer, and procurement file flow management.

- Section Officer shall be given financial power to procure the IT spares components upto Rs.15000/- at a time from open market without inviting Quotation based on the Report from Computer Technicians from Computer Centre.
- The Section Officer shall directly report to Deputy Registrar, Administration.
- The Deputy Registrar, Administration shall be given financial power to sanction the procurement of IT spares components upto Rs. 30000/- without inviting Quotation.
- Registrar shall be given financial power to sanction the procurement of IT spares components upto Rs. 50000/- without inviting quotation on emergency cases.
- Prior concurrence of the Finance wing is not needed in above cases.
- The purchase can be made the on the Report from Computer Technicians from Computer Centre. No additional suggestion/concurrence may require.
- Any other procurement shall be done as per prevailing rule. Any files relating to purchase of procurement of Spare components shall directly be given to DR and then to Registrar for approval. The IRMS Section officer shall obtain remarks from finance wing if needed (except in above cases) directly from Finance wing.

(c) Requirements

- Storage facility of size 3m x 6m.
- Office Space 3m x 6m.
- Racks for storage.
- 3 Table + 3 Chairs.
- Work Bench.
- Staff required.
- Financial Delegations.

Accordingly, as per the orders of the Vice-Chancellor, the proposal for IT Resource Management in the Senate House Campus forwarded by the Instrumentation Engineer is placed before the Standing Committee of the Syndicate on Staff Equipment and Building for consideration.

The Committee considered the matter and recommended to entrust Dr. K.G Gopchandran, Member, Syndicate to study and submit a report on the matter, before the Committee.

The meeting came to an end at 12 noon.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved.

Item No.34.14. Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 22.11.2021 –Approval of- reg.

(Ac.BII)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **22.11.2021** is appended.

In view of exigency, the committee recommended that recommendations in **item nos. 1,5 and 7** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **22.11.2021** may be approved by the Vice Chancellor, subject to reporting to the Syndicate.

Hence in view of the exigency of the matter, the Hon'ble Vice Chancellor has approved the recommendations in **item nos. 1,5 and 7** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **22.11.2021**.

The action taken by the Vice-Chancellor in having approved the recommendations in **item no. 1,5 and 7** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **22.11.2021** is reported to the Syndicate and the recommendations on remaining items (2,3,4 and 6) in the minutes are placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES

Date and Time : 22.11.2021, 10.00 A.M.

Venue : Syndicate Room, University Buildings, Palayam

Members Present

1. Adv.Muralidharan Pillai. G,	Member, Syndicate (Convener)	Sd/-
2. Sri. Arunkumar R.	Member, Syndicate	Sd/-
3. Dr.Vijayan Pillai	Member, Syndicate	Sd/-
4. Adv. K.H.Babujan	Member, Syndicate	(Online)
5. Dr.Nazeeb S.	Member, Syndicate	(Online)
6. Smt. Renju Suresh	Member, Syndicate	(Online)
7. Sri. Riyas Vahab	Member, Syndicate	(Online)
8. Adv.Ajikummar A.	Member, Syndicate	(Online)

Members absent

1. Sri B.P.Murali	Member, Syndicate
2. Adv.Balachandran B	Member, Syndicate

Item No.34.14.01 Applications for Affiliation of New Courses in Colleges for the academic year 2021 – '22 – reports of final inspection conducted – consideration of – reg.

[Ac.BII]

- ◆ Applications for affiliation of new courses/Permanent enhancement of seats in existing courses in Colleges for the academic year 2021-'22 as received from Educational Agencies of various affiliated colleges were considered by the Syndicate held on 10.11.2020 vide item no. 47.02, and resolved for conduct of Local enquiry as envisaged in Statute 8, Chapter 24 of KUFS, 1977, in the colleges concerned and had nominated inspection teams for the purpose. The Syndicate held on 29.12.2020, vide item no. 21.02, approved the list of Local Enquiry team and accordingly, the Local Enquiry was conducted and the reports received.
- ◆ The Reports submitted by the Local Enquiry teams in various colleges were considered by the Syndicate in its meeting held on 11.06.2021 vide item no.28.20.16 and resolved to proceed towards obtaining views of the Government wherever Syndicate considered the applications positively.
- ◆ Views of the State Government has been received vide G.O.(Rt)No.1463/2021/ HEDN dated 02.11.2021 through which the Government has accorded administrative sanction for starting new self-financing courses in self-financing colleges affiliated to University of Kerala during the academic year 2021-'22 the same was considered by the Standing Committee of the Syndicate on

Affiliation of Colleges held on 08.11.2021 vide item No.1 and recommended to conduct final inspection in the colleges concerned with Subject Experts and Members Syndicate. The recommendation was approved by the Vice Chancellor, subject to reporting to the Syndicate. The same was reported in the Syndicate held on 17.11.2021, vide item no.05.

- ◆ Meanwhile, the Manager, Sree Narayana Colleges, Kollam vide letters dated 12.11.2021 has requested not to conduct inspection for new courses in Sree Narayana Guru College of Advanced Studies, Cherthala and Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala as they are not in a position to start new course during this academic year. The Syndicate held on 17.11.2021 considered the requests and resolved to exclude the said colleges from above mentioned inspection for the affiliation of new courses for the academic year 2021-21. Also in obedience with the resolution of the Syndicate held on 23.09.2021 vide item no. 32.68.17 the name of White Memorial College of Arts & Science for Women, Panachamoodu has been changed to “White Memorial College of Arts & Science” as per U.O No.Ac.BII/02/6622/2021 dated 08.11.2021.
- ◆ The inspections were conducted and the inspection reports were submitted. The recommendations made by the inspection teams are given below.

Sl. No	College	Course	Recommendations
1	A.J. College of Science and Technology, Thonnakkal, TVPM	M.A. English Language and Literature	The college has sufficient infrastructure and instructional facilities for starting the M.A. programme in English Language and Literature. The total number of books in the library is much below the adequate number. Journals and e-book pertaining to the programme may be subscribed. Books and e-journals specific to English literature syllabus should be added. The committee recommends conditional affiliation for the new programme in M.A. English Language and Literature subject to detailed inspection within three months.
2	Haji CHMM College for Advanced Studies	B.A. Journalism and Mass Communication	The classrooms and library facilities are sufficient to start the proposed programme. Additional media laboratory facilities and equipments necessary for the programme has yet to be arranged. The authorities has to ensure sufficient number of faculties with qualification of Masters in Communication and Journalism (MCJ) or equivalent with UGC (NET) in Mass Communication and Journalism. Based on these conditions and undertaking submitted by the college, conditional affiliation shall be granted. List of teaching faculty does not consist of Faculties qualified for teaching Journalism and Mass Communication.
3	IMDR College of Advanced Studies (I-CAS), Purushothamgiri, Mylam, Cheriyakonni.P.O. TVPM – 13	B.A. Economics	Inspection committee found that the college has sufficient infrastructure facilities for conducting the programme B.A. Economics. Even though the library facility is not satisfactory. Temporary affiliation may be grant and to give a time limit to overcome the deficiency.
5	Marian College of Arts & Science, Menamkulam	B.Sc. Geography	Classroom space and Computer Lab facility is sufficient to run B.Sc. Geography course. Library books are insufficient. At least 1000 books should be made available for Geography. Survey equipments required for last two semesters of B.Sc. Geography course should be purchased. The committee recommend to grant conditional affiliation for starting B.Sc. Geography course subject to detailed inspection within three months.
6	MGM College of Arts & Science, Pallinada,	B.A. Journalism and Mass Communication	The college is having enough infrastructural and instructional area to commence the programme 1. Facilities in the Media laboratory should be improved.

	Kaniyapuram, Thiruvananthapuram, Kerala		2. More number of library books should be procured. Based on the undertaking given by the Principal to fulfill the shortcomings, conditional affiliation is recommended to B.A. Journalism and Mass Communication. Another inspection after one year is also proposed.
7	Saraswathy College of Arts & Science	B.Sc. Physics	The college was inspected and enough infrastructure facility was found for the conduct of B.Sc. Physics programme. The class room and laboratory facility was found to be sufficient for the conduct of program. The library facility need to be improved. A total of single title books should be upgraded to 1000 numbers, so that the minimum criteria for books is satisfied. Committee recommended conditional affiliation for sanction of B.Sc. Programme subjected to a detailed inspection within three months.
8	Sree Narayana Guru College of Advanced Studies, Chempazhanthy, TVPM 695587	B.Sc Psychology.	Found that the college has satisfactory infrastructure and instructional facilities for conducting the programme B.Sc. Psychology. But there has deficiency in the library books. Temporary affiliation may grant to the college and propose a time limit to overcome the deficiency.
9	Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala 695145	B.Sc. Zoology	No Inspection conducted
10	Sree Sankara Vidyapeetom College, Nagaroor, Kilimanoor	BA Economics with Mathematics subsidiary	On the basis of verified facts and figures given above with supporting documents and physical verification at the college, it is observed that the number of single title books is not sufficient and needs to be increased to 1000 for the programme. The total number of rooms need to be increased to accommodate staff and allied facilities. Infrastructural facilities are just enough for the proposed programme. The committee recommends for conditional affiliation to B.A Economics programme with Mathematics as subsidiary subject to detailed inspection with in three months.
11	White Memorial College of Arts & Science, Panachamoodu, Thiruvananthapuram 695505	B.Sc. Mathematics	1. The college has enough infrastructure and instructional facilities including laboratory for starting a new programme in B.Sc. Mathematics. 2. The library facility need to be improved with upto 1000 single titled books for the recommended programme. The committee recommends for conditional affiliationsubject to detailed inspection with in three months.
12	Don Bosco College, Kottiyam, Umayanalloor P.O., Kollam, Kerala – 691589	B.Com Finance	Verified the documents and facilities and recommended for conditional affiliation for B.Com Finance course.
13	KVVS College of Science & Technology, Adoor	B.Sc. Physics with Computer Application	Inspection committee observed that the college have sufficient infrastructure and instructional facilities to conduct the programme B.Sc. Physics with Computer Application. But there has deficiency in the lab and library facilities. Temporary affiliation may grant and propose a time limit to overcome the same.
14	Mar Thoma College of Science & Technology, Chadayamangalam P.O., Ayur	B.Sc Chemistry	Committee found that the college has sufficient infrastructure and instructional facilities to conduct B.Sc. Chemistry Programme. So we recommend to grant permanent affiliation to B.Sc. Chemistry programme.

15	NSS Arts & Science College, Perayam, Kundara, Kollam	B.A. History	Verified the documents and facilities and recommended for conditional affiliation of B.A. History course.
16	Mar Chrysostom College, Paranthal, Adoor, Pathanamthitta	B.Sc. Psychology	Verified the documents and facilities and recommended for conditional affiliation of B.Sc. Psychology course.
17	Carmel College, Muhamma P.O., Alappuzha 688525	B.Sc Mathematics	The number of library books should be raised and shelves should be classified subject wise. Physical education teacher should be appointed. Teachers qualification should be as per UGC norms. The college has sufficient infrastructure and instruction facility for B.Sc. Mathematics Programme. Recommended for conditional affiliation subject to the detailed inspection conducted within three months.
18	Mar Ivanios College of Arts & Science, Kallumala, Mavelikkara	B.Sc Computer Science	1. The College Management is waiting for the approval of B.Sc. Computer Science course. 2. Laboratory (51 No of Computers) and an electronics laboratory are functional. 3. Sufficient number of classrooms with furniture are available. 4. The library has adequate space and need more books in Computer Science subject. Recommended for conditional affiliation.
19	Naipunnya School of Management, Cherthala, Alappuzha 688524	MTTM (Master of Tourism and Travel Management)	Recommended to commence new course MTTM (Master of Tourism and Travel Management)
20	SDV College of Arts & Applied Science, Sanathanapuram, Kalarcode, Alappuzha 688 003	B.A. English Language and Literature	On inspection it was found that everything is in order except a deficiency in the number of books. The principal has provided an undertaking that adequate number of books will be ensured at the earliest. Conditional affiliation is recommended by the committee. Another inspection after a year is also proposed.
21	Sree Narayana Guru College of Advanced Studies, Cherthala	B.C.A	No Inspection conducted
22	Sree Narayana Guru College of Advanced Studies, Nangiarkulangara P.O. 690 513, Alappuzha	B.Sc Statistics	On inspection it was found that the books on Statistics are inadequate and there is no separate computer lab for the proposed B.Sc. Statistics course. Conditional affiliation is recommended based on the Principal's assurance that the shortcomings will be rectified with in a year. An undertaking to the effect has been provided by the Principal.
23	Sree Narayana Guru Memorial Arts & Science College, Valamangalam, Thuravoor, Cherthala	M.Com Finance	Recommended to commence new course M.Com. Finance.

- ◆ Towards considering the grant of Affiliation for the courses, it may be noted that the following are the standard seat limit fixed by the University for sanctioning the programmes mentioned. (U.O.No.Ac.BII/03/39514/2015-16 dated 25.07.2016 and U.O.No.AC BII/03/2018-19 dated 07.12.2018)

#	UG Courses	Seats (Max)	#	PG Courses	Seats (Max)
---	------------	-------------	---	------------	-------------

1	B.Sc	32	1	M.Sc	12
2	BA	40	2	MA	20
3	B.Com	40	3	M.Com	20
4	BBA	40			
5	BCA	40			

The committee considered the reports of the final inspection conducted in the colleges for affiliation of new courses for the academic year 2021-22.

The committee recommended to grant conditional affiliation as per Statute 12 Chapter 24 KUFs 1977 during the academic year 2021-'22 to the following new courses with an intake as noted, subject to fulfillment of procedural formalities of affiliation.

Sl.No	College	Course	Sanctioned intake
1	A.J. College of Science and Technology , Thonnakkal, TVPM	M.A. English Language and Literature	15
2	Haji CHMM College for Advanced Studies	B.A. Journalism and Mass Communication	30
3	IMDR College of Advanced Studies (I-CAS) , Purushothamgiri, Mylam, CheriyaKonni. P.O., TVPM – 13	B.A. Economics	30
4	KTCT College of Arts & Science , Azhamkonam, Thottakkadu P.O., Kallambalam, TVPM 695605	B.A Sociology	30
5	Marian College of Arts & Science , Menamkulam	B.Sc. Geography	24
6	MGM College of Arts & Science , Pallinada, Kaniyapuram, Thiruvananthapuram, Kerala	B.A. Journalism and Mass Communication	30
7	Saraswathy College of Arts & Science	B.Sc. Physics	24
8	Sree Narayana Guru College of Advanced Studies , Chempazhanthy, TVPM 695587	B.Sc Psychology.	24
9	Sree Sankara Vidyapeetom College , Nagaroor, Kilimanoor	BA Economics with Mathematics subsidiary	30
10	White Memorial College of Arts & Science , Panachamoodu, Thiruvananthapuram 695505	B.Sc. Mathematics	24
11	Don Bosco College , Kottiyam, Umayanalloor P.O., Kollam, Kerala – 691589	B.Com Finance	30
12	KVVS College of Science & Technology , Adoor	B.Sc. Physics with Computer Application	24
13	Mar Thoma College of Science & Technology , Chadayamangalam P.O., Ayur	B.Sc Chemistry	24
14	NSS Arts & Science College , Perayam, Kundara, Kollam	B.A. History	30
15	Mar Chrysostom College , Paranthal, Adoor, Pathanamthitta	B.Sc. Psychology	24
16	Carmel College , Muhamma P.O., Alappuzha 688525	B.Sc Mathematics	24
17	Mar Ivanios College of Arts & Science , Kallumala, Mavelikkara	B.Sc Computer Science	24
18	Naipunnya School of Management , Cherthala, Alappuzha 688524	MTTM (Master of Tourism and Travel	15

		Management)	
19	SDV College of Arts & Applied Science , Sanathanapuram, Kalarcode, Alappuzha 688 003	B.A. English Language and Literature	30
20	Sree Narayana Guru College of Advanced Studies , Nangiarkulangara P.O. 690 513, Alappuzha	B.Sc Statistics	24
21	Sree Narayana Guru Memorial Arts & Science College , Valamangalam, Thuravoor, Cherthala	M.Com Finance	15

Further recommended to conduct another detailed inspection in the colleges within 3 months to ascertain the academic facilities arranged by the colleges in respect of new courses.

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the recommendations exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on **22.11.2021**, be noted.

Item No.34.14.02 Performance Audit of the Audit Party of A.G for the year 2020- Audit Observation- Non preparation of Standard List of Lab Equipment-reporting-reg.

[Ac.BII]

The Office of Accountant General (Audit-I) Kerala vide their audit observation no.32, observed that, “as per UGC (Affiliation of colleges by University) Regulations 2009 one of the criteria for temporary affiliation is “necessary laboratory equipment as prescribed by the University/ Statutory/ Regulatory body concerned, for each of the Higher Education programmes”. *No such list of Laboratory equipment as envisaged by the U.G.C (Affiliation of colleges by University) Regulations 2009 is prepared by the University.*

It may be noted that, the Regulations, Scheme & Syllabus of courses are prepared by concerned Board of Studies, Dean and Faculty. The same has to be approved by the Academic Council, The approved Regulations, Scheme & Syllabus are uploaded in the website, so that everyone can access. And as per Statute 9 clause(2) of Chapter 11, Kerala University First Statutes 1977, “*it shall be the duty of the Board of Studies to initiate steps to revise the syllabus and restructure the course in tune with the modern trends and development in the respective branches of Knowledge and make recommendations to the Faculties concerned.*” But along with Syllabus, the Standard list of Lab equipment required for each course is not found prepared.

While inviting the applications for affiliation of new college and courses the University has directed the Arts & Science Colleges to comply with the provisions of U.G.C.(Affiliation of Colleges by University) Regulations 2009. But the absence of such a standard list of lab equipment approved by the Academic Council, may create difficulty for colleges to set up lab facilities. And while conducting inspection in respect of application for new courses/colleges, the inspection team cannot ascertain precisely whether the equipment in lab made available in colleges for courses under Faculty of Science is sufficient or not. Hence it seems necessary to prepare Standard list of Lab equipment for each courses as mentioned in the provision 3.1.7 of U.G.C. (Affiliation of Colleges by University) Regulations 2009 and upload the same in the website.

The matter has been brought to the notice of the Vice Chancellor and the Vice Chancellor has ordered to place the same before the Standing Committee of the Syndicate on Affiliation of Colleges. The committee considered the matter regarding the non preparation of Standard list of lab equipment required for each course.

The committee recommended to place the matter before the combined meeting of the Standing Committee of the Syndicate on Affiliation of Colleges & the Standing Committee of the Syndicate on Academic and Research.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on **22.11.2021**, be approved.

Item No.34.14.03 S.N.G.M B.Ed College, Thuravoor, Alappuzha– Request for restarting the college during the academic year 2022-23- for consideration – reg.

The President, Sree Narayana Guru Memorial Educational and Charitable Trust, Thuravoor, Cherthala and Manager, S.N.G.M. B.Ed. College, Thuravoor, Alappuzha vide letter dated 04.08.2021 has requested for restarting the S.N.G.M. B.Ed. College, Thuravoor, Alappuzha during the academic year 2022-23.

Following may be noted in this context.

Sree Narayana Guru Memorial B.Ed College, Valamangalam, Thuravoor, Cherthala under the management of Sree Narayana Guru Memorial Educational & Cultural Trust, Thuravoor, Cherthala, had been provisionally affiliated to the University of Kerala from the year 2005 vide U.O No.Ac.B4/3795/2004 dated 14.10.2005 with permission to commence classes in the academic year 2005-2006.

The Manager, S.N.G.M. B.Ed College, Thuravoor, Alappuzha vide letter dated 04.01.2017 requested to accord sanction for the closure of Sree Narayana Guru Memorial B.Ed College conducting B.Ed and M.Ed courses, from 2016-17 onwards and take necessary steps to return the Fixed Deposit Receipt (FDR) created as financial guarantee for the college. He has also forwarded a copy of the resolution of Sree Narayana Guru Memorial Educational and Cultural Trust held on 25.10.2016 regarding the subject matter.

It may be noted that the Educational Agency has filed WP (C) No.11697/2010 against the demand of annual administration fee to be levied by the Self financing Training Colleges and has obtained interim stay order dated 05.04.2010 against the demand of said fee. The University has filed interlocutory application to vacate the interim order, The matter is still pending before the Hon'ble High Court.

The Syndicate held on 11.08.2017, vide item No. 29.132.01 resolved the following.

- To issue No objection certificate to Sree Narayana Guru Memorial B. Ed College, Thuravoor, Cherthala, Alappuzha for closure of the college subject to the condition that University will issue formal orders on the above matter only after obtaining NOC from National Council for Teacher Education (NCTE) and State Government and on fulfillment of the procedural formalities fixed by the University.
- To release the Fixed Deposit only on final disposal of the writ petition filed by the educational agency regarding remittance of annual administration fee.

Subsequently, the State Government vide G.O dated 13.06.2019 granted NOC for closure of SNGM B.Ed College, Thuravoor and the NCTE vide Order dated 31.05.2018 withdrew the recognition granted to the college. Accordingly University vide U.O No.Ac B II/02/2019 dated 23.07.2019 issued formal University Order sanctioning closure for S.N.G.M. B.Ed College, Thuravoor w.e.f. the year 2016-17.

It may also be noted that as per admission details obtained from Tabulation Section concerned, the college has not been admitting students from the year 2012-13 onwards and obtained formal closure of college with effect from the year 2016-17. The college had remitted annual administration fees up to the year 2010-11.

Meanwhile, the Educational Agency of the college has again filed writ petition No.4902/2019 before the Hon'ble High Court of Kerala for releasing the concerned FD and the Court vide judgment dated 22.05.2019 disposed the petition directing the University to consider and pass orders on request for release of concerned FD within a period of one month.

The Manager, SNGM B.Ed College, Thuravoor, Alappuzha vide letter dated 25.06.2019 requested to release the Fixed Deposit Receipt (Rs.5 Lakhs) submitted as Financial Guarantee for obtaining affiliation to SNGM B.Ed College, Thuravoor. In reply, the Educational Agency was

informed of the fact that the the Fixed Deposit Receipt (FDR) placed as financial guarantee for the establishment of the Sree Narayana Guru Memorial Training College can be released only on final disposal of writ petition (WP (C) No.11697/2010) filed by the Educational Agency, regarding remittance of Annual Administration fees, which is still pending before the Hon'ble High court of Kerala.

Now, the President, See Narayana Guru Memorial Educational and Charitable Trust, Thuravoor, Cherthala has requested for restarting the college from the academic year 2022-23.

It may also be noted that the House of the Senate had passed a resolution at its meeting held on 18.11.2009, not to start new B.Ed Colleges under the University in view of lack of students for B.Ed Course and the same was conveyed to the State Government and the NCTE.

The committee considered the request from the President, See Narayana Guru Memorial Educational and Charitable Trust, Thuravoor, Cherthala to restart the S.N.G.M. B.Ed College, Thuravoor, Alappuzha during the academic year 2022-23.

The committee recommended that the matter be referred to the Syndicate.

Resolution of the Syndicate

RESOLVED to seek legal opinion of the Standing Counsel regarding the restarting of the S.N.G.M. B.Ed College, Thuravoor, Alappuzha during the academic year 2022-23.

Item No.34.14.04 Proposed “MES Arts and Science College, Chathannoor” - 2020-21 - submitted by the General Secretary, Muslim Educational Society (Regd.) Nadakkavu, Calicut – Request for return of original title deed and prior deeds – reg.

[Ac.BII]

The General Secretary, Muslim Educational Society, Calicut, has requested that the original title deed No.3144 and the prior deeds submitted by them to the University in connection with their application for affiliation of a new aided college for the academic year 2020-'21, be returned as they are no longer interested in continuing the same. The General Secretary has also requested that the documents be released to Dr. S.Thajudeen whose specimen signature has been attested by Sri.P.O.J.Lebba, the General Secretary, Muslim Educational Society, in the request letter itself.

With regard to the above, it may be noted that the application for affiliation of the new college for 2020-'21 was considered by the Syndicate held on 22.11.2020 vide item no.06.44.13 and resolved to conduct Local Enquiry. The observations of the inspection team was considered in the meeting of the Syndicate held on 15.06.2020, vide item no.13.38.02 and it was resolved to grant 15 days time to the Educational Agency for rectification of defects.

On intimation, the Educational Agency submitted further land documents which were forwarded to the Estate Officer for verification. The Estate Officer, on verification of documents noted that there are still uncertainties in the extent of land demarcated for various purposes in the proposed college and therefore that the Educational Agency be directed to produce further documents.

The report of the Estate Officer was considered in the meeting of the Syndicate held on 29.12.2020 and it was resolved to send one more defect memo to the educational agency. Accordingly, the educational agency was sent a defect memo directing them to produce the following:

- ◆ *Combined sketch of land in Thandaper No.15807 issued by the Village Officer, demarcating the land used by the existing institutions specifying the extent & Sy.no.s involved to each institution and the land proposed to be used for the new college specifying the extent and Sy.Nos. involved. If any portion of a land in a Sy.No is being used for one institution and another portion of land in same Sy.No is being used for another institutions, it may be specified.*
- ◆ *Location sketch & certificate issued by the Village Officer having owner names & survey nos. of land in the outer-boundaries of the proposed site.*
- ◆ *Copy of the Thandaper Register*
- ◆ *Possession Certificate issued by the Village Office*
- ◆ *Uptodate Tax receipt*
- ◆ *Uptodate Encumbrance Certificate*

- ◆ *Copy of Title Deeds of land for the new College, Originals need to be produced prior to executing the undertaking*
- ◆ *Certified copies of Prior Title Deeds concerned.*

But, there was no response from the educational agency. Now, the General Secretary of Muslim Educational Society, Calicut has informed that they are not interested to proceed with the same and requested to return the original title deed and the prior deeds. It may be noted here that Statute 13 of Chapter 24, the Kerala University First Statutes, 1977, provides for withdrawal of applications as follows:

“Withdrawal of Applications: Applications for affiliation may be withdrawn at any time before an order has been passed on the application. But the application fee once paid shall not be refunded.”

Further as per Statute 1 of Chapter 24 of the Kerala University First Statutes, 1977, the valid of applications are limited to 1 year, unless the Syndicate has made any positive recommendation on it. It may also be noted here that the educational agency has submitted an application dated 27.08.2021, for affiliation of a new college for the academic year 2022-'23 in unaided category.

As per the orders of the Vice Chancellor, the matter was placed before the Syndicate held on 28.10.2021 and the Syndicate resolved to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges. The Vice Chancellor vide order dated 28.10.2021 has directed to implement the said resolution.

The committee considered the request received from the General Secretary, Muslim Educational Society, Calicut, to return the original title deed no.3144 and prior deeds in the context that they no longer want to continue with their application submitted for 2020-'21.

The committee recommended to accept the request received from the General Secretary, Muslim Educational Society, Calicut, and to permit return of the documents as per the existing norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on **22.11.2021**, be approved.

Item No.34.14. 05. Government Arts and Science College, Kulathoor, Neyyattinkara - Application for Affiliation of new PG courses for the academic year 2022-23 - Consider M.Sc Statistics instead of M.A English-request-for consideration - reg.

[Ac.BII]

Letter No. A2/550/2020/G.C.K.N dated 06/10/2021 from the Principal, Govt. Arts and Science College, Kulathoor, Neyyattinkara placed below may be seen.

As per the letter it has been requested to consider M.Sc Statistics instead of M.A English in the Application for Affiliation of new PG courses for the academic year 2022-23 in Govt. Arts and Science College, Kulathoor, Neyyattinkara submitted by the Director of Collegiate Education on 31.08.2021. As the MA English Course has been granted in Govt. Arts and Science College, Kulathoor, Neyyattinkara from the academic year 2021-22 onwards.

Earlier, the Syndicate has recommended new courses [M.A English language and literature, M.Sc. Geography, M.Sc. Bio Chemistry] for the Academic year 2021-22 in Govt. Arts and Science College, Kulathoor, Neyyattinkara and forwarded to Government for ascertaining their views. Vide letter dated 09/08/2021, the decision regarding recommending of new courses was intimated to the Director of Collegiate Education ie; before the application was made.

Later vide G.O No. 1060/2021/HEDN dated 13.08.2021, Government has extended the Administrative sanction accorded to start new courses in the AY 2020-21 to 2021-22.

The Syndicate at its meeting held on 02.09.2021 resolved to grant M.A English Programme in Government Arts and Science college, Kulathoor for the academic year 2021-22 on the strength of G.O. No.1060/2021/HEDN dated 13/08/2021. Further resolved to constitute an inspection team consisting of Adv. G. Muralidharan Pillai, Sri.Jairaj.J, Dr.S.Nazeeb, Members Syndicate, Dr.Lal C.A, Professor in English (SDE). Accordingly the inspection had conducted on 07/09/2021 at the college. The Inspection team remarked that conditional affiliation is recommended with an intake of 20 students for MA English, subject to re-inspection after 6 months.

The reports of Inspection was considered by the Vice Chancellor and approved the same invoking the powers vested under section 10(13) of KU Act 1974, the same was reported to the Syndicate held on 23/09/2021. The decision regarding granting sanction for Affiliation of MA English Language and Literature programme in Govt. Arts and Science College, Kulathoor, Neyyattinkara from the academic year 2021-22 has been informed to the DCE vide letter dated 08/09/2021.

Meanwhile the DCE, submitted application for affiliation of new courses (mentioned below) in Govt. Arts and Science College, Kulathoor, Neyyattinkara for the academic year 2022-23; vide application dated 31/08/2021.

1. M.A English
2. M.Sc. Bio Chemistry
3. M.Sc. Geography

The College has remitted the prescribed fees for three new courses

The Standing Committee of the Syndicate on Affiliation of colleges held on 11/10/2021 item No.06 considered the Application for Affiliation of new Courses in the existing Colleges received for the academic year 2022-'23 and recommended to, entrust Adv.G.Muralidharan Pillai, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team to conduct local enquiry as envisaged in Statute 8 of Chapter 24 of Kerala University First Statutes 1977 on the applications for affiliation of new courses for the Academic Year 2022-'23. The Syndicate held on 28.10.2021 has approved the team nominated by the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the request from the Principal, Govt. Arts and Science College, Kulathoor, Neyyattinkara to consider M.Sc. Statistics instead of M.A English Language and Literature in the Application for Affiliation of new PG courses for the academic year 2022-23 in Govt. Arts and Science College, Kulathoor, Neyyattinkara submitted by the Director of Collegiate Education.

The committee recommended to consider M.Sc Statistics programme instead of M.A.English Language and Literature in the Application for Affiliation of new PG courses, for the academic year 2022-23 submitted by Govt. Arts and Science College, Kulathoor, Neyyattinkara, as conditional affiliation was already granted to M.A.English Language and Literature course during 2021-22.

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the recommendations exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on **22.11.2021**, be noted.

Item No.34.14. 06 Petition filed by G.Chandhu F/o Naveen Chand - BBA LLB candidate - fee refund – reg.

[Ac.BI]

Ref: Letter to the Registrar made by Sri Jairaj J Dated 31/08/2021

Vide Reference above Sri Jairaj J, Member Syndicate has invited attention to the complaint filed by G. Chandhu stating that his son Naveen Chand got admission for BBA LLB Course at Sree Narayana Guru College of Legal Studies and remitted an amount of Rs.89,630/- (Refundable deposit- Rs.50,000/- + Caution deposit Rs, 5,000/- + Tuition Fee etc. Rs.31,500/- + University Fee Rs.2,630/- + PTA Fund- Rs.500/-) at the college during the academic year 2020-21 .Thereafter, when he got admission to Msc Economics in Dr. B.R Ambedkar School of Economics, all the certificates were returned as requested on 23.11.2020, but the college authorities did not refund the fees remitted at the time of admission.

On the basis of subsequent request made on 27.11.2020 on the strength of UGC guidelines issued on September 2020 entitled to allow a full refund of fees made on account of all cancellations of admissions up to 30.11.2020 for the academic year 2020-21 in view of the pandemic situation, they refunded Rs.55000/- on 9/12/2020 (Refundable deposit - Rs.50,000/- + Caution deposit - Rs.5000/-) instead of Rs.89,630/-

In this situation the petitioner approached the University to refund the entire fees in compliance with UGC guidelines issued for the session 2020-21 in view of the Covid -19 pandemic.

On seeking remarks, the Principal stated that the candidate has availed the Transfer Certificate after the last date of closure of admission scheduled by the Entrance Commissioner i.e after attending classes for nearly one month, hence *no scope to fill the seat and that will remain vacant for the coming five years causing heavy loss to the College. Also reported that, being a self financing college, thereby comply with the Clause XIV of the GO(MS) No.234/2019 dated 11.07.2019, stipulated that in the event of student leaving after joining the course and if the vacated seat is not filled, the educational agency can collect the current years fees and shall return the security deposit and caution deposit.*

Added that the UGC guidelines are not specific and lack clarity, they are committed to Government orders, unless the existing GO repeals or modifies based on the UGC norms, they have to follow the government order which prevails. The college runs based on agreement with the Government of Kerala and it is bound to comply with the terms and conditions of the contract executed, UGC has no direct control over the self financing colleges in the matter of collection and refund of fees.

Accordingly, the petitioner was informed of the fact that admissions to self financing programmes are regulated by government orders in this regard. But the petitioner did not accept it, at the same time he alleged that the college had submitted their remarks hiding the fact that a spot admission was conducted on 30.11.2020 after the date of issue of transfer certificate.

Dates arranged as per the information provided by the complainant, Principal and UGC guidelines is as detailed below:

Receipt of allotment letter from the office of Entrance commissioner	10.09.2020
Admission date and payment of fees (Rs.89,630/-) at the college	14.09.2020
Class attended through online	28.10.2020 to 23.11.2020
Last date of closure of admission notified by the Entrance Commissioner	31.10.2020
Application submitted for TC and other certificates	20.11.2020
Receipt of TC and other certificates	23.11.2020
Request submitted for Refund	27.11.2020
Part of the amount refunded(Rs.55,000/-)	09.12.2020
Request submitted for balance amount (Rs.34,630/-)	14.12.2020

The committee considered the petition filed by G.Chandhu regarding the refund of entire fees in compliance with the UGC guidelines issued on September 2020 in view of the Covid-19 pandemic.

The committee recommended to conduct hearing of the Petitioner, Sri. G.Chandhu F/o.Naveen Chand and the Principal, Sree Narayana Guru College of Legal Studies, Kollam by the Standing Committee of the Syndicate on Affiliation of Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on **22.11.2021**, be approved.

Item No.34.14.07. *Requests submitted by the Principal, SAI LNCPE – BPed (2 year) & MPE Admission- Consideration- reg.*

(Ac.BI)

The Principal, SAI LNCPE has forwarded the provisional rank list for admission to B.PEd (2yr) and MPE degree courses duly attested by the University representative for the academic year 2021-22. With respect to above, the Principal has informed that two seats are vacant under SC category (girls:2) and three seats are vacant under ST category (boys:2 and girl:1) in the rank list of B.PEd course. Therefore it is requested for the prior approval of the University for conducting the first admission test on 22.11.2021 for filling up the vacancies along with a press release to notify the same through the University and also for deputing an observer for supervising the admission test on the said date by keeping the fact that date of closure of admission is 30.11.2021.

As per the clause 4.6 of the prospectus of the UG admission 2021, If sufficient seats are not available for filling the seats reserved for SC/ST candidates, the same will be notified in the media three times (on three different dates) and a separate allotment for SC/ST candidates will be made by

the University. However, even after this, if SC/ST seats are still vacant, such seats in Government Colleges/UIT's will be filled by candidates belonging to Other Eligible Communities (OEC) included in the Annexure IV of the prospectus and in their absence, will be filled as per Government norms.

The Principal submitted another request for enhancing the allocated seat earmarked from 25 to 26 for MPE course after considering the request of a candidate named Shri. Muhammad Fahad, (included in the waiting list under the Muslim category first place) in the main list under Muslim reservation by converting the existing reservation of 1.75 to 2 seats. It is also stated that last year, they had given 2 seats for Muslims under reservation in place of 1.75 seats by utilizing the reservation earmarked for LC/SIUC/BX and not allotted any seats for them. Hence one seat had been given to LC/SIUC/BX this year by making use of the advantage given to the Muslim reservation last year. However, the Muslims would get 2 seats of reservation on rotation basis.

As per the orders of the Vice Chancellor, the following requests of the Principal, SAI LNCPE is placed before the Standing Committee of the Syndicate on Affiliation of colleges for appropriate consideration and recommendation.

- i) to approve the conduct of first admission test on 22.11.2021 for filling up of vacant seats under SC/ST category for B.PEd (2yr) course along with a request for press release and for deputing a University observer for conducting the admission test on said date.
- ii) to enhance the earmarked seat from 25 to 26 by considering the request of a candidate named Shri. Muhammad Fahad in the MPE admission under Muslim reservation.

The Committee considered the matter and recommended to entrust the Vice Chancellor to take necessary actions to approve the schedule to conduct first admission test for filling up of vacant seats under SC/ST category for BPEd (2yr) course and to appoint an observer for the admission test.

Further resolved not to approve the request for seat enhancement for MPE Programme. Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the recommendations exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

The meeting came to an end at 11.00am

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the ABOVE recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on **22.11.2021**, be noted.

Item No.34.15. Minutes of the Meeting of the Online Admission Monitoring Committee held on 29.10.2021.-Reporting of-reg.

(Ac.H)

Minutes of the Meeting of the Online Admission Monitoring Committee held on 29.10.2021 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Monitoring Committee held on 29.10.2021, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 29.10.2021 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2021-22

Committee No	:	12			
	Date	:	29.10.2021		
	Time	:	12.00 noon		
	Venue	:	Syndicate Room		

Members

- | | |
|--|--------|
| 1. Pro-Vice-Chancellor | : Sd/- |
| 2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | : Sd/- |
| 3. Sri. Jairaj. J (Member, Syndicate) | : Sd/- |
| 4. Sri. Arun Kumar. R (Member, Syndicate) | : Sd/- |
| 5. Dr. Vijayan Pillai. M (Member, Syndicate) | : Sd/- |
| 6. Dr. K. B. Manoj (Member, Syndicate) | : Sd/- |

7. Registrar : Sd/-
 8. Dr. Aji S (Assistant Professor, Dept. of Computer Science) : Absent
 9. Deputy Registrar (In charge of Online Admissions) : Absent
 10. Director, Computer Centre (i/c) : Sd/-
 11. Dr. Jayamol Mathews (Scientific Officer i/c of Technical Officer University Computer Centre) : Sd/-
 12. Dr. B. Unnikrishnan Nair (Member, Syndicate) : Absent
 13. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics) : Absent
 14. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies) : Absent

Item No.34.15.01. B.Ed Admission 2021– Schedule for Management quota, Community quota, defence quota, sports quota – reg

Defence quota	08.11.2021
Last date for submitting Management seat matrix	10.11.2021
Community quota Admission	15.11.2021
Sports quota Admission	17.11.2021

The committee considered the matter and recommended to approve the schedule.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 29.10.2021, be noted.

Item No.34.15.02. B.Ed Admission 2021 – Merit Seat matrix approval - reg

The committee considered the matter and recommended to approve the seat matrix

In view of exigency, the committee recommended that all the items in the minutes may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

The meeting came to an end at 12.30 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 29.10.2021, be noted.

Item No.34.16. Minutes of the Meeting of the Online Admission Monitoring Committee held on 03.11.2021-Reporting of-reg. (Ac.H)

Minutes of the Meeting of the Online Admission Monitoring Committee held on 03.11.2021 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Monitoring Committee held on 03.11.2021, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 03.11.2021 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2021-22

Committee No : 13
 Date : 03.11.2021
 Time : 04.00pm
 Venue : Syndicate Room

Members

1. Pro-Vice-Chancellor : Sd/-
 2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges : online
 3. Sri. Jairaj. J (Member, Syndicate) : online
 4. Sri. Arun Kumar. R (Member, Syndicate) : online
 5. Dr. Vijayan Pillai. M (Member, Syndicate) : online
 6. Dr. K. B. Manoj (Member, Syndicate) : Absent

- | | |
|---|--------|
| 7. Registrar | Sd/- |
| 8. Dr. Aji S (Assistant Professor, Dept. of Computer Science) | Absent |
| 9. Deputy Registrar (In charge of Online Admissions) | Absent |
| 10. Director, Computer Centre (i/c) | online |
| 11. Dr. Jayamol Mathews (Scientific Officer i/c of
Technical Officer University Computer Centre) | Absent |
| 12. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics) | Absent |
| 13. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies) | Absent |
- Item No.34.16.01. UG Admission 2021- opening of site for new options for spot admission including fresh registration –reg.**

The committee consider the matter and recommended to open the site for inviting new options including fresh registrations from 05.11.2021 to 09.11.2021. Also recommended that detailed press release may be given in this regard.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.11.2021, be noted.

- Item No.34.16.02. B.Ed Admission 2021 – request received from candidates for extension of time for submitting migration certificate- reg.**

The candidates have requested for two weeks time to submit migration certificate.

The committee consider the matter and recommended to grant 2 weeks' time for submitting migration certificate.

In view of exigency, the committee recommended that all the items in the minutes may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

The meeting came to an end at 04.15 pm

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.11.2021, be noted.

- Item No.34.17. Minutes of the Meeting of the Online Admission Monitoring Committee held on 08.11.2021.-Reporting of-reg.**

(Ac.H)

Minutes of the Meeting of the Online Admission Monitoring Committee held on 08.11.2021 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Monitoring Committee held on 08.11.2021, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 08.11.2021 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2021-22

Committee No	:	14	
	Date	:	08.11.2021
	Time	:	11.30 am
	Venue	:	Syndicate Room

Members

- | | |
|---|--------|
| 1. Pro-Vice-Chancellor | Sd/- |
| 2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the
Syndicate on Affiliation of Colleges | Sd/- |
| 3. Sri. Jairaj. J (Member, Syndicate) | Absent |
| 4. Sri. Arun Kumar. R (Member, Syndicate) | online |
| 5. Dr. Vijayan Pillai. M (Member, Syndicate) | online |

6. Dr. K. B. Manoj (Member, Syndicate)	online
7. Registrar	Sd/-
8. Dr. Aji S (Assistant Professor, Dept. of Computer Science)	online
9. Deputy Registrar (In charge of Online Admissions)	Absent
10. Director, Computer Centre (i/c)	Sd/-
11. Dr. Jayamol Mathews (Scientific Officer i/c of Technical Officer University Computer Centre)	Sd/-
12. Manoj Chacko (Assistant Professor, Dept. of Statistics)	Absent
13. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies)	online

Item No.34.17.01. UG Admission 2021 - Request received from Vishnu R (478402)- Sports Quota Admission – reg.

In the request it has been stated that the candidate submitted proforma for sports quota admission at TKMM College, Nangiarkulangara but his name was not included in the ranklist of the College. It has been requested that he may considered in the existing vacancy.

On verification it is seen that the candidate had not given options during special supplementary allotment. Only those candidates who have given option for special supplementary allotment were considered for sports quota.

The committee consider the matter and recommended to reject the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.02. UG Admission 2021 - Request received from Adarsh S- Sports Quota Admission – reg.

In the request it has been stated that the candidate was a State Aquatic champion during his tenth level. But due to Covid 19 Aquatic championships were not conducted in the last 2 years. Hence he could not apply for sports quota admission. It has been requested that his certificates at tenth level may be considered.

The committee consider the matter and recommended to reject the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.03. UG Admission 2021 -Request received from Sandra S (403350)-retaining of admission – reg.

The candidate got admission for B.Sc Zoology at TKMM College, Nangiarkulangara, during First supplementary allotment. Since she didn't cancel her higher options she got allotment for B.Sc Chemistry in the same College. But she didn't take admission thereby losing both admissions. It has been requested that her admission for B.Sc Zoology may be retained at the same College.

The committee consider the matter and recommended to retain the candidate if vacancy exists. If there is no vacancy inform the candidate to add new options for spot admission.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.04. UG Admission 2021 - Request received from Superintendent, Govt. Special Home for Boys and Children's home, Poojappura –admission to inmates-reg.

It has been requested that admission may be granted to the inmates Sunny Thomas for BA Political Science at Govt. Arts College, Thiruvananthapuram or MG College, Thiruvananthapuram

and Sreena S for BA Political Science, as per the provision in the Prospectus (clause 4.1) in the UG admission 2021.

The committee consider the matter and recommended to verify whether any other candidate has been granted admission under this category in above college if not additional seat may be created for admitting the candidate as per the provision in the prospectus.

Also recommended that if any candidate has already been allotted the granting of additional seat may be placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.05. UG Admission 2021 - Request received from Superintendent, Sree Chithra Home for destitute and infirm –Admission for inmate- reg.

It has been requested that admission may be granted to Sandra T S (880424), for BA History at Govt. College for Women, Thiruvananthapuram, as per the provision in the Prospectus (clause 4.1) in the UG admission 2021.

The committee consider the matter and recommended to verify whether any other candidate has been granted admission under this category in above college if not additional seat may be created for admitting the candidate as per the provision in the prospectus.

Also recommended that if any candidate has already been allotted the granting of additional seat may be placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.06. UG Admission 2021 - Request received from Principal, LNCPE, Thiruvananthapuram-Request for additional seats for SAI trainees- reg.

Request has been received from the Principal, LNCPE, Thiruvananthapuram, for the granting of additional seats to SAI trainees for College admission as detailed below.

NAME	Application Number	Course	College
Nithin Singh	465985	BA History	MG College, TVPM
Thatha Varun	465932	BA English	MG College, TVPM
N Ashok Raj	468949	BA History	SN College, Chempazhanthy
Sansank G	464232	B.Com/ BA	SN College, Chempazhanthy
Ann Jacob	466573	BA English	SN College, Chempazhanthy
Sumi Suresh	421173	BA History	St. Josph's College for Women, Alappuzha
Athulya S	436269	BA Hindi/ BA History	SN College, Kollam
ShehanSha S	800264	BA English	SN College, Chempazhanthy
Pranay S Nair	800758	BA Economics /BA Hindi	MG College, TVPM

The committee consider the matter and recommended to place the matter before the Syndicate for creation of additional seats.

Resolution of the Syndicate

RESOLVED to grant additional seats to SAI trainees for UG admission 2021 as detailed above:

Item No.34.17.07. UG/PG Admission 2021 - Request received from the Principal, Bishop Moore College, Mavelikkara- Community Quota Admission- reg.

In the request the Principal has requested that Community quota admission at Bishop Moore College may be done as per the preference given below.

1. CSI Madhya Kerala Diocese
2. CSI Diocese other than MKD

3. Other Christian

On this matter legal opinion was sought and as per the legal opinion sub categories/ Denominations within a minority community cannot be permitted in the light of the dictum laid down by the Hon'ble Apex Court. The last year's position cannot now be treated as a good law since no dispute was raised in the College concerned on any specification of community at that point of time. Now when it is raised as an issue before the University, we cannot adopt a different track than the one laid out by the Hon'ble Apex Court as stated above. Therefore even mentioning Madhya Kerala Diocese may not be justified.

The committee consider the matter and recommended to accept the legal opinion and to reject the request of the college.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.08. UG Admission 2021 - Request received from Shailendra Kumar, Defence personal-admission for his daughter Supriya Kumari- reg.

In the request it has been stated that Sri.Shailendra Kumar has been transferred from New Delhi to TVPM in the month of August 2021. His daughter Supriya Kumari has passed Commerce stream in her plus two level. It has been requested that his daughter may be granted admission to B.Com Finance at Govt, College for Women, TVPM (Certificate from HQ SAC (U) IAF appended).

The committee consider the matter and recommended to place the matter before the Syndicate for creation of additional seats.

Resolution of the Syndicate

RESOLVED to inform the candidate to attend the spot admission of UG Programme 2021.

Item No.34.17.09. UG Admission 2021 - Request received from State Co-ordinator, Aadisakthi Summer School-retaining of admission of ST candidates- reg.

In the request it has been stated that six students from ST category who got allotment at various colleges during the first special supplementary allotment could not report at the College within time due to the adverse weather conditions. The candidates are from remote tribal settlements of Wayanad and Palakkad. It has been requested that the admission of these candidates may be retained.

Name	Application Number	Course	College
Selvi R	801193	BA History	St.Xavier's College, Thumba
Nandana S	801175	BA Economics	SN College, Chempazhanthy
Saritha K V	801302	BA Economics	SN College, Chempazhanthy
Dilinkumar	801244	BA Political Science	NSS College, Pandalam
Reshma K G	801278	BA Political Science	NSS College, Pandalam
Vaishakh Ravi	801243	BA Political Science	NSS College, Pandalam

The committee consider the matter and recommended to retain the candidate if vacancy exists and inform the candidates to take admission before 12.11.2021. If there is no vacancy inform the candidate to add new options for spot admission.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.10. UG Admission 2021 - Request received from Venkitesh R.S (473175)- retaining of admission – reg.

The candidate got admission under SC category for BA English at MMS Arts & Science College, Malayinkeezhu, during first Special supplementary allotment. Since he didn't cancel his higher options he got allotment for BA English at VTMNSS College, Dhanuvachapuram. But he

didn't take this admission thereby losing both admissions. It has been requested that his admission for BA English at MMS Arts & Science College, Malayinkeezhu, may be retained.

The committee consider the matter and recommended to retain the candidate if vacancy exists. If there is no vacancy inform the candidate to add new options for spot admission.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.11. UG Admission 2021 – Schedule for Admission – reg

Site for UG Admission for inviting option has been opened on 05.11.2021 till 09.11.2021

The committee consider the matter and recommended to approve the following schedule.

Spot Allotment	11.11.2021
College Joining	12.11.2021, 15.11.2021 and 16.11.2021
Centralised Spot Admission for SC ST	Trivandrum, Alappuzha – 18.11.2021 Kollam – 19.11.2021
College Joining	22.11.2021, 23.11.2021, 24.11.2021

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.12. PG Admission 2021 - Request received from Superintendent, Sree Chithra Home for destitute and infirm –Admission for PG programme to the inmate- reg.

In the request it has been stated that as per the Government Order and as per the prospectus for UG Admission inmates of Sree Chitra Home has been granted admission to UG programme to various colleges every year. Many of such students who successfully complete the UG programme are not getting admission to PG Programme. It may be noted that many of the inmates of the Poor Home hail from poor families or they are either orphans. Hence it is necessary that opportunity may be given to such candidates who wish to pursue higher studies. Hence it is requested that the provision for admission to UG Programme for the inmates may be extended to PG programmes also.

The committee consider the matter and recommended to forward the request received from the Superintendent, Sree Chithra Home for destitute and infirm, seeking admission for inmates to PG programme to the Higher Education Department.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.13. PG Admission 2021 - Request received from various candidates- Attended special exam for UG program for the online registration for PG – reg.

Requests have been received from candidates who have attended special exam for UG program. It has been stated that their results were published on 30/10/2021. The last date for the registration for PG programme was on 22/10/2021. It has been requested that provision may be given for registration for such candidates without losing a year.

The committee consider the matter and recommended that candidates can apply when the site opens for fresh registration from 15.11.2021 to 21.11.2021, if their results are published.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on

08.11.2021, be noted.

Item No.34.17.14. PG Admission 2021 - Request received from Sooriya C.S (514810)-NCC Cadet – request for admission for MA philosophy at University College Thiruvananthapuram – reg.

It has been stated that the candidate is NCC- RDC cadet. She had attended Republic day parade representing Kerala- Lakshadweep Directorate and NCC Air Force Kerala. She had acquired A and B certificates. It has been requested that she may be granted admission for MA philosophy at University College Thiruvananthapuram for acquiring NCC C certificate also.

The committee consider the matter and recommended to reject the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.15. PG/B.Ed Admission 2021 – Opening of site for Fresh registration, adding new options, community quota admission – reg

As per the present schedule the last date for joining candidates who got allotment in the second allotment is on 12.11.2021. The results of revaluation, Special exams were published in the meantime. Hence the site needs to be opened for fresh registration editing, adding new option, community quota admission etc. It is proposed that the site may be opened from 15.11.2021 to 21.11.2021.

The committee consider the matter and recommended that the site may be opened from 15.11.2021 to 21.11.2021 for fresh registration, adding new options, editing, community quota admission.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.16. B.Ed Admission 2021 - Extension of date of joining for second allotment – reg

As per the present schedule the date of joining for candidates who got second allotment is on 08.11.2021. Many candidates have requested that date of joining extended till 11.11.2021.

The committee consider the matter and recommended to extend the date of joining till 11.11.2021 for second allotment B.Ed admission.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

Item No.34.17.17. B.Ed Admission 2021 – Requests received from Principals of various colleges- extension of date for commencement of classes – reg

As per the present schedule the date of commencement of classes for B.Ed programme for the academic year 2021-22 is on 10.11.2021. The Principals of various colleges have requested that since admissions under various quota are still progressing the date of commencement of classes may be extended to 15.11.2021.

The committee consider the matter and recommended to that the date of commencement of classes for B.Ed course for the academic year 2021-22 be on 15.11.2021.

The meeting came to an end at 01.30 pm

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 08.11.2021, be noted.

=====

Item No.34.18 *Minutes of the meeting of the Examination Monitoring Committee held on 11.11.2021-Reporting of- reg.*

(M&C.I)

The minutes of the meeting of the Examination Monitoring Committee held on **11.11.2021** is submitted before the Syndicate for approval. Minutes appended).

Considering the exigency, the recommendations of the minutes of the meeting of the Examination Monitoring Committee held on **11.11.2021** were approved by the Hon'ble Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate.

Minutes of the Meeting of the Examination Monitoring Committee

Date : 11.11.2021

Time : 02.00 p.m

Venue: PVC's Chamber

Members Present

•Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
•Dr. K. B. Manoj	Convener, SC on Exams	(Online)
•Dr. S. Nazeeb	Member Syndicate	Sd/-
•Dr. M. Vijayan Pillai	Member Syndicate	(Online)
•Adv. B. Balachandran	Member Syndicate	Sd/-
•Sri. Bijukumar. G	Member Syndicate	Sd/-

Officers Present

1.Sri. K. Unnikrishnan Nair	Joint Registrar (ES & CBCSS)
2. Sri. C. Gopakumar	Joint Registrar (Exam I)
3. Smt. Meena Ashok	Joint Registrar (Exams II)

Members Absent

1.Dr. B.Unnikrishnan Nair	Member Syndicate
2.Sri. Jairaj J.	Member Syndicate

The Examination Monitoring Committee meeting commenced at 02.00 pm.

Item No.34.18.01 *Requests from candidates for postponement of Second Semester PG Examinations – November 2021 - reg*

(EG III)

The Second Semester M.Sc. Psychology Degree Students of Govt. College for Women's Tvpm (2020 Admission) has requested to postpone the Second Semester M.Sc. Examinations November 2021 scheduled to commence from 15th November 2021, as the portions are pending and also they need to attend PSC exams. The Honourable Vice Chancellor has ordered to place the matter before the Examination Monitoring Committee (It may also be noted that after putting up the requests of M.Sc. Psychology students of Govt. College for Women's TVPM, several requests have been received from students of various Colleges to postpone the Second Semester PG Examinations November 2021 and Separate files have been put up. The requests include MSc Mathematics, Chemistry & Geology Students of University College, Palayam. M.Sc. Botany, MA Economics Students of NSS College Pandalam).

As per the orders of the Vice Chancellor, the matter is placed before the Examination Monitoring Committee for consideration and appropriate decision.

Recommendations: *The Examination Monitoring Committee considered the matter and recommended to reschedule the Second Semester PG Examinations, November 2021 so as to start from 22nd November 2021 maintaining the existing gap between the examinations.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 11.11.2021, be noted.

Item No.34.18.02 *Second Semester Unitary LLB Degree examination, November 2021-Request for postponement - reg*

(EG I(a))

Second Semester Unitary LLB Degree Examination, November 2021 is scheduled to be conducted from 25th November 2021 onwards. Requests were received from the Second Semester candidates of Govt. Law College, Thiruvananthapuram, Kerala Law academy law College, Thiruvananthapuram, CSI Institute of Legal Studies, Cheruvarakonam to postpone the examination to the first week of January 2022 as they have not get much time to prepare for the examination after the first semester examinations.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Examination Monitoring Committee for consideration and appropriate recommendations.

Recommendations: *The Examination Monitoring Committee considered the matter and recommended to reschedule the Second Semester Unitary LLB Degree Examinations November 2021 so as to start from 01st December 2021.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 11.11.2021, be noted.

Item No.34.18.03 *UGC-NET Exam - University Examinations- Rescheduling of – reg.*

Recommendations: *The Examination Monitoring Committee considered the matter and recommended to entrust the Pro-Vice Chancellor to take appropriate decision of rescheduling the University Examinations in the context of UGC-NET Exam falling on the same date.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 11.11.2021, be noted.

Item No.34.18.04 *Request from ITI Palakkad seeking extension for a further period of one week for the implementation of the Student Life Cycle Management Module- reg*

Recommendations: *The Examination Monitoring Committee considered the matter and recommended to finalise the decision on extension of time to ITI Palakkad only after the mock presentation scheduled to be held on 18.11.2021. The Committee further resolved to request the Hon'ble Vice-Chancellor to approve the above recommendations subject to reporting to the Syndicate.*

The Meeting came to an end at 03.30 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 11.11.2021, be noted.

Item No.34.19. *Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval of —reg.*

(Ad .A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 24.11.2021 at 10.30 a.m. is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 24th Nov 2021, 10.30 a.m.
Venue : Syndicate Room, University Buildings

Members Present

1. Adv.K.H.Babujan(Convener)
2. Adv. A. Ajikumar (Member, Syndicate)
3. Sri. Bijukumar G (Member, Syndicate)

4. Dr. S. Nazeeb (Member, Syndicate)
5. Dr. Vijayan Pillai (Member, Syndicate)
6. Dr. K. G. Gopchandran (Member, Syndicate)
7. Dr. K.B. Manoj (Member, Syndicate)
8. Adv. Muralidharan Pillai G. (Member, Syndicate)

Members Absent

1. Adv. B. Balachandran (Member, Syndicate)
2. Sri. B.P Murali (Member, Syndicate)

Item No.34.19.01 **University Health Centre, Kariavattom- Appointing Medical Officer on contract basis in the maternity leave vacancy of Resident Medical Officer on contract - Fixing remuneration-reg.**

(Ad.DII)

Dr. Jeena Badhar was appointed as Resident Medical Officer on contract basis in the University Health Centre, Kariavattom for a period of eleven months w.e.f. 03.02.2021 on a consolidated monthly remuneration of Rs.72,000/-. She was provided rent free quarters as the duty of Medical Officer is of residential nature. The present contract of Dr. Jeena Badhar will expire on 02.01.2022.

On her request, she was permitted to avail maternity leave w.e.f. 15.09.2021, with full pay, till the expiry of her contract, ie; till 02.01.2022. The Syndicate held on 08.10.2021, while considering the matter regarding appointment of Medical Officer on the Maternity Leave vacancy of Dr. Jeena Badhar, Resident Medical Officer on contract basis, vide item no. 08, resolved to seek willingness of next eligible candidate from the valid ranklist of Resident Medical Officer and to appoint the candidate, on contract basis, for a period of 89 days.

Accordingly, willingness of Dr. A.M. Khadar, (second rank holder in the list) was sought and in reply, Dr. A.M. Khadar informed that he is willing to join as Medical Officer on the leave vacancy provided, the working hours shall be either from 10 am to 5 pm or from 9 am to 4pm.

The Vice-Chancellor has ordered to appoint Dr.A.M. Khadar as Medical Officer on contract basis at University Health Centre, Kariavattom on the maternity leave vacancy of Resident Medical Officer for a period of 89 days with the working hours being same as that of regular staff of the University ie, from 9.30 am to 4.30 pm, subject to the condition that the Medical Officer should attend emergency cases on call. Further, the matter regarding fixing of remuneration was placed before the Standing Committee of the Syndicate on Finance for consideration.

It may be noted that,

1. Dr. Jeena Badhar, the present Resident Medical Officer, who is on maternity leave is being paid full remuneration of Rs.72,000/- during the period of maternity leave.
2. Dr.A.M.Khadar, the Medical Officer is to be engaged for a period of 89 days in the maternity leave vacancy w.e.f the date of joining and shall be working from 9:30 am to 4:30 pm.

Hence, the following proposals for fixing remuneration to the post of Medical Officer on contract basis to be appointed on the maternity leave vacancy of Resident Medical Officer on contract basis at the University Health Centre, Kariavattom for a period of 89 days with working hours from 9.30 am to 4.30 pm is placed before the Standing Committee of the Syndicate for consideration:

- A) Rs.72,000/-, the remuneration to the post of Resident Medical Officer on contract basis with MBBS as qualification.

OR

- B) Rs. 51,000/-, the remuneration to the post of Director (Full time) on contract basis with MBBS and Five years experience as qualification.

OR

- C) any other remuneration which may be seem feasible as Dr.A.M.Khadar, has expressed his willingness to work for 7 hours.

The Committee considered the matter and recommended to engage Dr.A.M Khadar as Medical Officer on contract basis, for a period of 89 days or till rejoining of Resident Medical Officer who is on maternity leave, which ever is earlier.

The Committee further recommended to fix the remuneration of Medical Officer @ Rs.56,395/- per month,at par with G O no.81/2019/fin dated 09.07.2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 24.11.2021, be approved.

Item No.34.19.02: **Dept. of Aquatic Biology & Fisheries – Field Work Programme of M.Sc. Students- request for allowing TA/DA for students as part of the Field Work Programme outside the State – Reg.**

(Ad Misc.)

Dr. Mithun Sukumaran, Assistant Professor, Dept. of Aquatic Biology & Fisheries had submitted letter no. nil dated 15.10.2020 along with bills/vouchers which was recommended and forwarded by the Head, Dept. of Aquatic Biology & Fisheries in connection with expenses incurred towards the Field Work Programme conducted by the Dept. of Aquatic Biology & Fisheries in 2019. *In this case, University had sanctioned an amount of Rs.50,000/- (Rupees Fifty thousand only) as provisional advance to Dr. Mithun Sukumaran, Assistant Professor, Dept. of Aquatic Biology & Fisheries vide U.O. No. Ad.Misc.2/AQB-Fid.Work/5230/2019 dated 02.03.2019 towards the conduct of Field Work programme of M.Sc. 4th semester students in the Dept. of Aquatic Biology & Fisheries.*

When Dr. Mithun Sukumaran submitted bills/vouchers for the purpose of regularization of the provisional advance sanctioned to him, the same was objected by the audit, Kariavattom vide Objection Slip No. C.No./T.No. dated 21.05.2020 that as per the U.O. no. Ad.Misc.2/AQB-Fid.Work/5230/2019 dated 02.03.2019, TA/DA is eligible only for the accompanying staff participated in the Field work programme.

Dr. Mithun Sukumaran, Assistant Professor, Dept. of Aquatic Biology & Fisheries clarified that, the course Aquatic Biology and Fisheries is directly involved with practical solutions attached with fish farming and allied research areas. Field work is an integral part of the educational programme giving chance for the students to experience the practical applications of theoretical knowledge gained through several fisheries related subjects attached with the course.

Thus an educational oriented field visit was organized to major aquaculture hub areas such as CMFRI-Mandapam, RGCA-Sirkazhi, CIBA-Chennai and NIO-Goa. As most of the students are coming from average economic background families, the amount given by University is of major help for them to reduce the burden on parents.

An amount of Rs. 50,000/- (Rupees Fifty thousand only) was allocated for the purpose of field visit from the head of account MH: 21(i) Non – Plan 4/4145 Field work in the budget of 2019. Advance amount (Rs. 50,000/-) was sanctioned to him and was utilized for the same. At present, he has requested to grant permission to claim TA/DA of students from the fund sanctioned to him.

The matter was examined by the Finance branch and remarked that “the advance sanctioned by the University was intended for meeting the TA/DA of the accompanying staff and as in line with the KSR guidelines. The students participated in the field trip would not come under the purview of the rule. However, based on the request of the HoD, an appropriate decision has to be taken at administrative level regarding the approval of TA/DA claim of the students. If it is agreed, total expenditure shall be limited within the provisional advance sanctioned”.

It may be noted that, the University had sanctioned the charges of hiring vehicles (any mode of transportation except flight), food & accommodation of students in the case of Field work programme in the Dept. of Environmental Sciences, according to the request of the Head and U.O was issued vide Ad.Misc. 801/2020/UOK dated 04.03.2020 with the following clauses;

- (1) Since Field work is a part of curriculum, the provision for Field work has been sanctioned to the Dept. of Environmental Sciences for an amount of Rs. 50,000/- (Rupees Fifty thousand only) in the head of account “Part-I-NP-MH: 21(i) Non –Plan 4/4145 Field Work” provided in the current years budget estimates of the university, which includes hiring vehicles (any mode of transportation except flight), food & accommodation of students.
- (2) Disbursement of TA/DA shall be based on the guidelines of KSR only.
- (3) Total expense of the Field Work shall not exceed the budget limit allotted to the Dept. of Environmental Sciences.

In the case of Dept. of Aquatic Biology & Fisheries, the existing U.O has to be revised including aforesaid facts for admitting bills/vouchers and to regularize the provisional advance already drawn.

The matter was examined by the Honourable Vice-Chancellor and was ordered to place the matter before the Standing Committee of the Syndicate on Finance for consideration.

As per the orders of the Honourable Vice-Chancellor, the matter regarding claiming of TA/DA for MSc. Students in the Dept. of Aquatic Biology & Fisheries for field trip which does not come under the purview of the rules framed under the KSR, as part of the Field Work programme outside the state and regularization of provisional advance drawn by Dr Mithun Sukumaran is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to meet the actual expenditure incurred for the field trip of M Sc students in the Department of Aquatic Biology and Fisheries, including transportation charges except flight charge, limiting the amount within the budget allocation.

The Committee further recommended to meet the expenditure of all field trip for academic purposes from the budget allocation, on submission of actual bills and vouchers, hereafter.

Resolution of the Syndicate

RESOLVED to meet the actual expenditure incurred for the field trip of M Sc students in the Department of Aquatic Biology and Fisheries, including transportation charges and eligible TA except flight charge, limiting the amount within the budget allocation.

FURTHER RESOLVED to meet the expenditure of all field trip for academic purposes from the budget allocation, on submission of actual bills and vouchers, hereafter.

Item No.34.19.03: ***Department of German- Request to form a committee to obtain license from OeSD and TELC Agencies for A1& A2 courses in German – Consideration of -reg.***

(Ac D)

Sanction has been accorded by the Vice Chancellor to conduct A1 & A2 courses in German Languages in the Dept. of German, Palayam vide resolution of the Syndicate held on 29.12.2020 (Item No. 21.66- Additional Item No.6). The Dept. Has started A1 course in German as per the orders. And with regard to the same A1 course is started in the Department. The sanctioning procedure for subsequent B1 & B2 courses is also nearing to completion.

In this context the Head, Department of German informs that obtaining license for these courses from OeSD (Austrian Language Diploma), TELC(Germany) agencies will make it easier for Doctors, Engineers, Nurses and other professionally qualified students to obtain placement and seats for higher education in Germany and other European countries.

In order to accentuate the procedure for obtaining licence the Head, Department of German requests for the formation of a Committee with Hon'ble Pro Vice-Chancellor as Chairman along with Syndicate members and Head of the Department German.

The Syndicate at its meeting held on 28.10.2021, vide item no. 33.70 considered the request to form a committee to obtain license from OeSD and TELC Agencies for A1 and A2 short term courses in German and resolved to refer the matter to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor the request submitted by the Head, Dept. Of German in this regard is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to authorize the Vice Chancellor to constitute a Sub-Committee to obtain licence from the approved agencies to conduct Language Course in German.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 24.11.2021, be approved.

Item No.34.19.04: ***Additional Authorization of funds-11th Pension Revision –reg***

(Fin II)

In line with the Government Order, G.O (P) No 87/2021/Fin dated 24.06.2021, University implemented the revision of pension and other related benefits in respect of University Employees (including revision of pay scales) with effect from 01.07.2019, vide U.O Ad. AIII/5806/2021/UOK dated 30.10.2021. Accordingly, the monthly pension has been revised and revised pension released in November 2021.

The Syndicate further authorized the Finance Officer to submit proposals before the Government for additional funds with immediate effect, in light of the Government letter No.B1/113/2021/H,Edn dated 10.08.2021, for getting additional authorization of funds. The Syndicate also entrusted the Standing committee of the Syndicate on Finance to submit a detailed report regarding the disbursement of arrears to pensioners.

Accordingly, a report detailing additional financial commitment on account of the implementation of 11th pension and pay revision, revision of dearness allowance and dearness relief and steps taken by the University to for getting additional funds from the Government is prepared and placed before the Standing Committee of the Syndicate on Finance for detailed discussion and recommendations.

The Committee considered the matter and recommended to approve the proposal and to forward the same to the Government for getting additional authorization of funds.

The Committee further recommended to authorize the Finance Officer to submit a proposal for disbursing revised pension as per G O(P) No.87/2021/Fin dated 24.06.2021, during the period from 01.07.2021 to the date on which the University implemented the said U O, before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 24.11.2021, be approved.

Item No.34.19.05: *Approval for collecting various service charges through online (RTGS/NEFT etc.) in the CDF maintained by CLIF.*

(FO Sn)

Earlier, all national institutes were making payment of various analysis charges through DD. But these institution had stopped payment through DD nowadays, as per Central Government decision. Instead they prefer to make payment through online transaction mode.

In view of the above, Director, CLIF had requested to collect the analysis charges received from various national institutions through online mode in the CDF bank account vide email dated 30th October, 2021 and to transfer the same to KUF in the next month.

Finance Officer recommended that since online payment facility of University is not implemented in a fully fledged manner for receiving analysis charges, it is recommended to collect analysis charges through RTGS/NEFT transactions in CDF, as an interim arrangement. Once the analysis charges are received, the same should be remitted to KUF through cheque by following the regular procedures. It is also suggested that necessary administrative orders may also be issued.

Registrar also suggested that for the time being the proposal putup may be followed and Director, KUCC may take necessary steps for updating the payment options.

As per orders of Hon'ble Vice Chancellor the proposal is placed before the standing committee of the syndicate on Finance for kind consideration and approval.

The Committee considered the matter and recommended to approve the proposal to remit the analysis charges received from various National Institutions through online mode, in the CDF Bank account.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 24.11.2021, be approved.

Item No.34.19.06: *Jan Shikshan Sansthan (JSS) – Payment of Gratuity to Sheela Kumari.B, former Stenographer of JSS – reg.*

(Ad Misc)

Jan Shikshan Sansthan is an institution established by the University of Kerala and fully funded by Ministry of Skill Development & Entrepreneurship, Directorate of Jan Shikshan Sansthan, Government of India. The Hon'ble Vice Chancellor, University of Kerala is the Chairman of the Board of Management. As per the JSS Guidelines, the signature of the Chairman is mandatory for transaction of amounts above Rs.10,000/-(Rupees Ten Thousand only).

The Director, JSS vide note dated 13.09.2021 has requested to release the gratuity benefit due to Smt.Sheelakumari.B, former Stenographer of JSS who had joined service as Stenographer in JSS on 10.01.1986 and resigned her job on 28.02.2021 due to domestic matters.

It has been pointed out that the employees of Jan Shikshan Sansthan are covered by a Group Gratuity Scheme offered by LIC in which the rate of premium to be paid annually or lumpsum by JSS, is being fixed by LIC. According to the terms and conditions of LIC, the JSS shall pay to the LIC, the contributions as and when they fall due and the Risk Premium in respect of each member in accordance with the provisions.The employees in the scheme get an amount as Gratuity at the time of retirement from service or on taking voluntary retirement/resignation.

The total gratuity amount due to Smt.Sheela Kumari.B is Rs.6,23,771/- (Rupees Six Lakhs Twenty Three Thousand Seven Hundred and Seventy One only).

It may be noted that there is no financial liability on the part of the University in disbursing the said gratuity amount to the incumbent.

As per the orders of the Vice Chancellor, the matter regarding release of gratuity benefit due to Smt.Sheelakumari.B, former Stenographer of JSS is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to authorize the Vice Chancellor to take appropriate decision on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 24.11.2021, be approved.

Item No.34.19.Additional Item.01: RefundofRs.50000/-wronglycreditedtoUniversityAccount-reg.

(FO Sn)

TheManagerSBI,KUOCBranch,Palayamforwardedaletter(dtd07/10/2021)addressed to the Finance Officer, University of Kerala for obtainingnecessaryapprovalforrefunding an amount of Rs.50000/- which was wronglycredited to the Account number 67153233669 from the Account of Smt. Veena R,Plavilaveedu thazhamel, Anchal (A/c number 14890110136454). Smt Veena R alsosubmitteda request dtd06/11/2021 for refund.

On verification it is seen that Smt. Veena R, a customer of UCO Bank AnchalBranch, has wrongly initiated a transfer of Rs.50000/- on 05/10/2021 towards the Account of Finance Officer, University of KeralainsteadofactualbeneficiarySumithraV.S (A/c number 67369328491).

OnverificationofourAccountnumber67153233669anamountofRs.50000/-is seen credited on 05/10/2021 with Ref.No.(SAA289324144,UCBA0001489,VEENAR.)

It may be noted that Smt.Veena R has wrongly entered the Account numberresulting in the wrong credit. Jumbling of one or two digits of the Account numbercan be considered as a common mistake. But here the entire 10 digits of theAccount number is wrongly entered, which is not a usual mistake.

As per the existing guidelines the refund will be considered if there is am is take on thepartoftheUniversity.Theirisnospecificruleforrefundofwrong/erroneous credits to the University Accounts by public.

It is suggested to formulate general guidelines for refunding such wrongcredits. It is also suggested our inability to refund the amount be inform to theManager SBI, KUOC authorities.

As per the orders of the Hon'ble Vice-Chancellor the request for refund is placed before the Standing CommitteeoftheSyndicateonFinanceforConsideration and appropriate recommendation

The Committee considered the matter and recommended to obtain a report from the officials of the bank authorities regarding genuineness of the request submitted by Smt.Veena R.

The Committee also recommended to get details of the transaction, with supporting documents, from the applicant.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 24.11.2021, be approved.

Item No.34.19.Additional Item .02: **“Navakeralam-Yuvakeralam”-An Interaction Programme of Hon’ble Chief Minister of Kerala with Students”-Regularization of Provisional Payment-Exemption of Penal Interest-Reg.**

(Ad BI)

An amount of Rs. 10,00,000/- (Rupees Ten Lakh only) was sanctioned as provisional advance to Dr. P. Raghavan, Joint Registrar (Admn), towards meeting the expenses in connection with the interaction programme of Hon’ble Chief Minister with students-Navakeralam-Yuvakeralam, vide U.O No. Ad.B1(4)/navakeralam/2021/11 Dated: 30.01.2021.

Accordingly, Dr. P. Raghavan, Joint Registrar (Admn) had submitted the expenditure statement dated. 18.06.2021 amounting to Rs.10,00,000/- (Rupees Ten Lakh only) along with the bills & vouchers for regularizing the same. He informed that Rs.4,12,106/- (Rupees Four Lakh Twelve Thousand One Hundred and Six only) was expended for the purpose and the balance amount of Rs.5,87,894/- (Rupees Five Lakh Eighty Seven Thousand Eight Hundred and Ninety Four only) has been remitted to KUF, vide Chalan no. 21568495 dated. 18.06.2021. The Cash section has verified the same.

The Audit has remarked that “the bills and vouchers of Rs.4,12,106/- (Rupees Four Lakh Twelve Thousand One Hundred and Six only) has been verified and found in order. The balance amount of Rs.5,87,894/- (Rupees Five Lakh Eighty Seven Thousand Eight Hundred and Ninety Four only) has been refunded to KUF, vide remittance no. 21568495 dated. 18.06.2021. However, as per the U.O No. Ad.B1(4)/navakeralam/2021/11 Dated: 30.01.2021, the provisional advance had to be regularized within three months, ie. on or before 30.04.2021, but bills and vouchers have been submitted only on 16.07.2021 and the balance amount refunded on 18.06.2021. The penal interest on the unspent amount of Rs.5,87,894/- for the period from 01.05.2021-17.06.2021 amount to Rs.13,916/- (Rupees Thirteen Thousand Nine Hundred and Sixteen only) and Dr. P. Raghavan may be directed to remit the penal interest of Rs.13,916/- (Rupees Thirteen Thousand Nine Hundred and Sixteen only). Accordingly, Dr. P. Raghavan was directed to remit the same.

In reply, Dr. P. Raghavan has informed that he couldn’t submit the bills and vouchers of the same on time as he had additional duties (ie. In charge of University Press Superintendent and Public Information Officer and engaged with Harithalayam Project and Covid 19 activities) to perform and also due to the following reasons,

1. Dr. P. Raghavan was in charge of Registrar on 30.04.2021.
2. He was bedridden due to Covid 19 from 02.05.2021 and could reach the office only after 30.05.2021.
3. Cash counter was not functioning from the first week of May 2021 due to lock down imposed by the Government and no online facilities were available to remit the amount.
4. The Cheque in favour of C-DIT was received by the C-DIT officials only on 31.05.2021.
5. The unspent amount was remitted to Cash Counter on 18.06.2021, the day the cash counter re-opened and submitted the bills and vouchers on the day itself.

In view of the above, Dr. P. Raghavan has requested to exempt him from paying the penal interest for the delay in remitting the unspent amount.

It may be noted that many RTIs and subsequent appeals regarding the applicability of penal interest in respect of pending provisional payment of the concerned officer had been received recently.

As per the orders of the Vice Chancellor, the request submitted by Dr. P. Raghavan, Joint Registrar, Rtd to exempt from paying the penal interest for the delay in remitting the unspent amount in connection with the regularization of provisional advance sanctioned, is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to exempt Dr.P Raghavan, Joint Registrar (Rtd) from paying the penal interest for the delay in remitting the unspent amount, in

connection with the regularization of provisional advance sanctioned to meet the expenditure for the interactive programme of Hon'ble Chief Minister of Kerala with students, considering the Covid-19 pandemic.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 24.11.2021, be approved.

Item No.34.19.Additional Item No.03 : **Request to release Rs 25,00,000/-(Rupees Twenty Five Lakh only) to UGC- HRDC - reg.**

(Ad AII)

Dr.K.M. Sajad Ibrahim Professor-Director(i/c), UGC-HRDC has requested to release an amount of Rs 25,00,000/-(Rupees Twenty Five Lakh only) to UGC-HRDC as Advance from the University or to permit to withdraw the same from the DDF account of UGC-HRDC. It is said that Advance granted may be recouped at the time of grant in aid from UGC. The request has been made to restart the courses scheduled during this financial year, to disburse the pending Honorarium of Resource Persons and to disburse the Salary of the Contract Staff.

The Director (i/c) informed that the Centre conducted one Induction Programme,2 Refresher Courses and one Short-Term Course during this Financial year,but suspended all other Courses due to paucity of funds at HRDC. It has been informed that the Honorarium of Resource Persons is pending for the last 12 Courses and the salary of the Contract Staff is due for the last two months. As per the letter, an amount of Rs. 80,00,000/- (Rupees Eighty Lakh only) already sanctioned by UGC will be released soon.

In this context it is informed that on a similar request received from Dr.K.M. Sajad Ibrahim Professor-Director (i/c), UGC-HRDC on 29.06.2021 to release an amount of Rs.25,00,000/- (Rupees Twenty Five Lakh only) sanction had already been accorded by the Vice-Chancellor to transfer an amount of Rs.10,00,000/- (Rupees Ten Lakh only)from the DDF Account of HRDC to the DDF Account of Dr. K.M Sajad Ibrahim, Director(i/c) UGC-HRDC vide U.O No.21685/Admn AII/2021/UOKA for disbursing salary and Festival Allowance to the Contract Staff of UGC-HRDC.The Director (i/c) shall refund the said amount to the DDF Account of HRDC as and when the Grant from the UGC is received.

The meeting of the Syndicate held on 28.10.2021 vide Item No.33.142. resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

As per the orders the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to sanction Rs.10,00,000/-(Rupees Ten lakh only) to the Professor-Director (i/c), UGC-HRDC, for disbursing Salary and Honorarium to contract / resource persons, on condition that the amount shall be refunded as and when the grant from the UGC is received.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 24.11.2021, be approved.

Item No.34.19.Additional Item No.04: **Transfer of old outstanding amount in PD accounts- DR (Admn III) to KUF(A)- reg.**

(FO Sn)

A note was received by the Finance Officer on 31.05.2021 from JR (Finance) (former Deputy Registrar -Admn. III) stating that the PD account No.5700229958 has a balance of RS.2,25,57,458.58 (Two crore twenty five lakhs fifty seven thousand four hundred and fifty eight rupees only).This account is opened for operating the caution deposit collected from students studying in UIT,UIM .

Article 282(1) of KFC states that "all deposits unclaimed for more than three complete financial years should be credited to Government at the close of each year".It may be noted that retaining huge balance in bank accounts had invited audit objections due to loss of interest.

University had taken steps to close the inoperative bank accounts, based on the letter dated 08.05.2020 received from Manager, SBI KUOC branch. Intimations were sent to account holders for

closing inoperative accounts. 6 Accounts were closed and balance amount transferred to KUF. (around Rs.28 lakhs). Further Principals of self institutions were directed to transfer the interest earned on PD Accounts maintained by them to KUF vide letter No.18839/Adm A VII/2020/UOK dated 12.10.2020. An amount of Rs.1.76 lakhs were transferred to KUF Account.

Considering the request of the bank manager and audit observations the matter was forwarded to the Registrar for necessary action. Administration verified the bank account and balance remaining in the account.

Ad.AVII section has confirmed that an amount of Rs.1.20 crore and Rs.1.35 crore was available in the account as on 31.03.2017 & 31.03.2018 respectively. Finance recommended that since three complete financial years has elapsed (from 31.03.2017) the amount of Rs.1.20 crore be transferred to the Kerala University Fund(A) Account Number 57002275904.

Similarly balance available in the other reported bank accounts amounting to Rs.41,14,972 and Rs.1,65,511 (ie. account No.67154654723 & 57002276511) was examined by the Administration.

Administration after detailed verification recommended to consider the proposal as shown in the table below :

Account No.	Recommendation
57002276511(maintained for meeting expenditure at UIT HQ -inoperative since 2020)	* Recommended that the Account be closed and the amount (Balance as on 31.03.2021 is Rs.1,65,511.50) transferred to KUF.
57002299958(maintained for receiving caution deposit in UITs)	* Closing balance as on 31.03.2021 as stated in the note from JR (Finance) on 31.05.2021 is Rs. 2,25,57,458.58. * Recommended that an amount of Rs.1.20 crore be transferred to KUF.
67154654723(maintained for receiving caution deposit in UIMs)	* Closing balance as on 31.03.2021 as stated in the note from JR (Finance) on 31.05.2021 is Rs. 41,14,972.00. * Recommended that an amount of Rs. 15,00,000/- be retained in the account and the balance transferred to KUF

The Hon'ble Vice Chancellor had approved above proposal and ordered to place the matter before the Standing Committee of the Syndicate on Finance for consideration.

Accordingly the matter is placed for approval and recommendation.

The Committee considered the matter and recommended to agree to the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 24.11.2021, be approved.

Item No.34.19.Additional Item No.05:

Budget Speech 2021-'22 (Item No.119) – Aid for study in "Disaster Management in Environmental Sensitive Area" – Proposal submitted – reg –

(Ad DI)

As per Budget Speech 2021-22 (Item No.119), an amount of Rs.6 Lakhs was earmarked as Aid for study in "Disaster Management in Environmental Sensitive Area".

In the meeting of the Budget Implementation Cell, held on 26.04.2021, while considering the above item, it was recommended to authorize the Head, Department of Geology to submit a proposal on the item and to place it before the Standing Committee of the Syndicate on Academics and Research. The Vice-Chancellor has approved the recommendations of the meeting, subject to reporting to the Syndicate. Accordingly, the HOD, has submitted a detailed proposal, with an outlay of Rs.6 lakhs, for Aid for study in "Disaster Management in Environmentally Sensitive Area".

The proposal for Aid for study in "Disaster Management in Environmentally Sensitive Area", submitted by the HOD, was placed before the Standing Committee of the Syndicate on Academics and Research and the Syndicate at its meeting held on 28.10.2021, vide item no. 33.10.D2, The committee resolved to agree to the proposal, with directions to utilize the Govt.fund, if availed, rather than using own funds of the University. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.

As per orders of the Hon'ble Vice-Chancellor, the proposal for Aid for study in "Disaster Management in Environmental Sensitive Area" is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

[The proposal submitted by the HOD is appended.]

The Committee considered the matter and recommended to approve the proposal and to release Rs.6,00,000/- (Rupees Six lakh only) to the Head, Department of Geology, to conduct the study in "Disaster Management in Environmental Sensitive Area" as envisaged in the Budget Speech 2021-22.

The Committee further recommended to authorize the Head, Department of Geology to take steps for getting financial aid from the Government Agencies for conducting similar projects.

The meeting came to an end at 11.30 am.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 24.11.2021, be approved.

Item No.34.20. Ph.D Research – Re-registration – Application submitted by Sri. Manu M John, Research Scholar in Mechanical Engineering– Reporting of- reg. (Ac.EI)

Application has been received from the following Research Scholar duly recommended by the Research Supervisor, Head of the Research Centre and Chairman of the Doctoral Committee for re-registration of Ph.D. research due to the defaulted payment of Ph.D. research fee for more than 6 months and there is no break in his research work.

The details of the Research Scholars are as follows:

Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration	Research Supervisor & Centre	Requests	Remarks
Sri. Manu M John Mechanical Engineering Part Time U.O.No. Ac.E1/A4/715/MCE/ 33301/2015 dated 05.09.2016 w.e.f. 17.08.2016	<u>Research Supervisor:</u> Dr. Rijo Jacob Thomas, Assistant Professor, Dept. of Mechanical Engineering, T.K.M.College of Engineering, Kollam. <u>Co-Supervisor</u> Dr. K.A. Shafi, Professor Dept. of Mechanical Engineering, T.K.M.C.E, Kollam. <u>Centre:</u> T.K.M. College of Engineering, Kollam.	Re-registration from the date of expiry of previous registration i.e. w.e.f. 17.08.2020	Re-registration w.e.f. 17.08.2020. Default from 5 th Yeuar. Paid fine of Rs.3230/-

The candidate has submitted the following required documents for considering the application for re-registration.

1. The application is to be recommended and forwarded by the research Supervisor, HOD and DC Chairman
2. Re-registration fee of Rs.1050/- for (Full-Time) and Rs.2100/- for (Part-Time) candidates (Original Chalan).
3. Detailed fees statement duly countersigned by the supervising teacher.
4. Payment of defaulted fee along with fine.
5. Copy of registration order.
6. Certification duly endorsed by the Research Supervisor & Head of the Research Centre, stating no discontinuance has occurred during the research work.

Sanction has been accorded by the Vice -Chancellor, subject to reporting to the Syndicate, to the above mentioned research scholar being permitted re-registration due to the default in payment of

research fee for more than 6 months as there is no break in his research work.

Accordingly U.O has been issued vide U.O.No.5898/2021/UOK dated 02.11.2021

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.21 **Purchase of 500 packets of A4 Photocopier (80 GSM) Papers – General Store- Payment Sanctioned - Reporting of - reg-**

(Ad.BIV)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for the payment of Rs.92,500/- (Rupees Ninety two thousand and five hundred Only) including GST to M/s. Kerala State Co-operative Consumers' Federation Ltd, Triveni Department Store, Thiruvananthapuram towards the purchase of 500 packets of A4 Photocopier (80 GSM) Papers for the General Store; by meeting the expenditure from the h/a "Part I-NP- MH:1(a) General Direction-4/2925-Printing and Stationery" provided in the current year's B.E of the University, based on the Finance Endorsement No. Endt. FOS.3804/FinanceI/2021-22 dated 10.11.2021. Accordingly U.O No Ad B IV/6442/2021/UOK dated 19.11.2021 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.22 **Remuneration to Question Paper setters – First installment of Provisional payment of Rs. 2,00,00,000/- (Rupees Two crore)only to Dr.N.Gopakumar (Controller of Examinations) for clearing pending bills for the year 2020 -21- Reporting of -reg.**

(M&C I)

The proposal for releasing a provisional advance of Rs. 2,00,00,000/- (Rupees Two crore) to Dr.N.Gopakumar (Controller of Examinations) towards the first installment of advance for the payment of remuneration to question paper setters for clearing pending bills for the year 2020 -21 was approved by the Vice Chancellor and accordingly University Order no M&C 1.3/2022/2021 dated 09.10.2021 was issued regarding this.

The action taken by the Vice-Chancellor in having sanctioned the amount, subject to reporting to the Syndicate due to the urgency of the matter is reported.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.23. **Minutes of the meeting of the Pro-Vice-Chancellor with the Executive Director, Keralam Museum of History and heritage, Thiruvananthapuram to finalize the draft MoU for preparation of DPR in connection with the interior & landscaping works for the Geological Museum and Rock garden, Department of Geology, Kariavattom – Reporting of – reg .**

(Pl.G)

The Syndicate, held on 17.08.2021 considered the detailed estimate for the preparation of DPR and the draft of Memorandum of Understanding in respect of interior & Landscaping works of Geological Museum & Rock garden in the Department of Geology at Kariavattom submitted by the Executive Director, Keralam Museum of History and heritage, Thiruvananthapuram along with the remarks of the Head, Department of Geology and in view of the fact that the interior works of the Geological museum have to be carried out ensuring expertise in setting up of a museum, it was decided that the administrative sanction granted for the estimate submitted by the University Engineer for the said work be cancelled and to entrust Interactive Museum of Cultural History of Kerala (Kerala Museum), Keralam Museum of History and heritage, Park view, Tvpm with the interior and

landscape works of Geological Museum, in the light of the G.O. (സ.ഉ. (കൈ)നം. 16/2019/ സാം.കാ.വ dated 04.06.2019) wherein the State Government has entrusted the Interactive Museum of Cultural History of Kerala (Kerala Museum) as the nodal agency for setting up of museums under all departments and institutions under the State Government and also to approve the estimate for preparation of DPR amounting to Rs.4,18,900/- (Rupees four Lakh eighteen thousand and nine hundred only) submitted by Executive Director, Interactive Museum of Cultural History of Kerala (Kerala Museum), vide letter dated 30.06.2021 and to grant administrative sanction accordingly, as per norms. Accordingly U.O. was issued on 13.09.2021.

The Syndicate further decided to get legal vetting of the draft of the Memorandum of Understanding with the Interactive Museum of Cultural History of Kerala (Kerala Museum) and to place the matter before the Syndicate. Accordingly the University Engineer was requested to forward the remarks on the draft MoU submitted by the Executive Director, Kerala Museum.

In reply the University Engineer has forwarded certain additional points to be incorporated in the MoU as follows:

1. "Scope of work:-Scope of work entrusted with the first party i.e, preparation of DPR may include preparation of detailed estimate in PRICE software with data analysis for non scheduled items supported with invoices, quotations etc. within a specified period of approval of DPR. The first party may assist the second party to verify the estimate and to arrive the final project estimate for the work of setting up of the museum.
2. Period of agreement:-Period of agreement should be made clear in the MoU. Further extension of agreement would be made mutually on genuine ground only. Penalty clause should be incorporated in the MoU for the default of the first party without genuine reason in performing the assigned task
3. Cost Escalation:-Cost escalation shall not be allowed on any circumstances.
4. Payment terms:-The expenditure be limited to the actual cost or the agreed amount whichever is less.
5. Arbitration clause:-Arbitration clause may be avoided from the MoU.
6. The second party shall be at liberty to recover the amount with interest under revenue recovery act in force in the state from the first party and to realize the amount for any loss sustained to the second party due to the non performance of the first party in fulfilling the assigned task within the agreed time."

The University Engineer further suggested to hold a higher level meeting to finalize the MoU.

Meanwhile, the Executive Director, Keralam Museum of History & Heritage vide letter dated 27.10.2021 has agreed to accept the points/clause 2,3,4 & 5 put forwarded by the University Engineer and disagreed with the clause 1 regarding scope of work which could not be incorporated in the MoU as the cost of preparation of detailed estimate for rock garden is not included in the estimate for proposal of DPR. Also opined that since it is time consuming process the same shall be done on approval of DPR and at the time of tendering the work, unless the L.S. provision for rock garden may be included in the DPR. Further agreed to delete the Arbitration clause as suggested by the University Engineer.

Subsequently, based on the orders of the Vice-Chancellor, a meeting of the Pro-Vice-Chancellor with the Keralam Museum Authorities in presence of the University Engineer, Director (P&D) and Head, Department of Geology was held on 06.11.2021 in the Pro-Vice-Chancellors chamber to finalize the draft MoU for preparation of DPR in respect of the interior and land scaping works of Geological Museum.

After detailed discussions, with the consent of the authorities of the Keralam Museum of History & Heritage, the committee recommended the following:

- The Keralam Museum of History & Heritage shall submit revised draft of MoU incorporating the modifications already accepted by them vide letter dated 27.10.2021 and to incorporate additional details clarifying the non scheduled items in the Scope of work and agreeing that the authenticity of non scheduled items shall be certified by the Keralam Museum of History & Heritage in their capacity as the nodal Agency approved by the State Government and expertise in this field.

- The Keralam Museum of History & Heritage shall submit a procedure flow chart of the preparation of the DPR detailing their work mode for preparation of DPR such as data collection from University, number of visits, presentations to be given to University, etc and also the details of procedure being adopted at implementation stage of the project.

In order to initiate immediate action, the minutes of the above meeting was approved by the Vice-Chancellor, subject to reporting to the Syndicate.

Hence, the above action taken by the Vice-Chancellor in having approved the minutes of the meeting convened to finalize the draft MoU for preparation of DPR in respect of the interior and landscaping works of Geological Museum is reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====
Item No.34.24. *St.John's College, Anchal- Approval of DDO for the thirteenth term order issued -Reporting of-reg.*

(Ac.FI)

On request of the Manager, MSC Colleges, Management, Thriuvananthapuram, sanction has been accorded by the Vice-Chancellor for the approval of the term of appointment, as DDO of St.John's College, Anchal, in respect of Rev.Fr.Johnson. G, Assistant Professor of Malayalam, w.e.f 02.07.2021 for three months (thirteenth term, subject to reporting to the Syndicate. The U.O. No.3303/2021/UOK dated. 08.07.2021 was issued accordingly.

The above appointment of the DDO is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

FURTHER RESOLVED to inform the Manager, MSC College Management to take urgent steps for the appointment of Principal in St.John's College, Anchal.

=====
Item No.34.25 *Sweeping & Cleaning of the Kerala University Library Buildings & Premises and daily garden maintenance- Payment of wages for the month of September 2021 to M/s.Vigo, Karamana, Thiruvananthapuram – Reporting of-reg.*

(Ad.Misc)

The contract for sweeping and cleaning of the Kerala University Library buildings & premises and daily garden maintenance, entrusted with M/S Vigo, Karamana, Thiruvananthapuram was extended for a further period of one year with effect from 01.02.2021 at the rate of Rs.54,444 /- (Rupees Fifty four thousand four hundred and forty four only) per month vide U.O. No. Ad.Misc.2/KUL/33970/2020 dated 29.01.2021.

As per the letter no. M/353/2021-22 dated 01.10.2021, the University Librarian in-charge, Kerala University Library, had requested sanction for an amount of Rs.54,444 /- (Rupees Fifty four thousand, four hundred and forty four only) towards the payment of wages due to M/S Vigo, Karamana, Thiruvananthapuram for sweeping and cleaning of Kerala University Library buildings & premises and daily garden maintenance for the month of September 2021 and has informed that the firm has executed the work satisfactorily. The Finance, vide endorsement no. FOS. 3302/Finance I/2021-22 dated 28.10.2021 has agreed to the payment.

The expenditure on the above shall be met from "Part I-NP-MH: 50(a) - University Library - 4/1218 - Wages of Contingent Employees/Guest Lecturers" provided in the current year's budget estimates of the University.

Considering the urgency of the aforesaid matter, Sanction was accorded by the Vice-Chancellor subject to reporting to the Syndicate, to an amount of Rs. 54, 444 /- (Rupees Fifty four thousand four hundred and forty four only) being paid to M/S Vigo, Karamana, Thiruvananthapuram for sweeping and cleaning of Kerala University Library buildings & premises and daily garden maintenance for the month of September 2021. An amount of Rs.1089/- (Rupees One Thousand and eighty nine only) shall be deducted as TDS @ 2% on the wages and Rs.53,355 /- (Rupees Fifty three

thousand three hundred and fifty five only) shall be paid to M/S Vigo, Karamana, Thiruvananthapuram. U.O. no. Ad.Misc/5978/2021/UOK dated 06.11.2021 was issued in this regard.

As ordered by the Vice – Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.26. Medical Reimbursement-Interest Free Medical Advance of Rs.1,00,000/- for medical treatment- Reporting of- reg. (Ad.G)

Read: 1.UO Ad.G 3/4352/33145/MR/2021 Dated: 08/11/2021.

Smt.Smitha M R, Assistant Librarian Gr I, Kerala University Library, University of Kerala, requested for an Interest Free Medical Advance of Rs.2,25,000/-(Rupees Two Lakh and twenty five thousand only) for her own treatment for “CABG Operation”, at Sree Chitra Tirunal Institute for Medical Sciences and Technology, Thiruvananthapuram

Based on the endorsement of Finance, sanction was accorded by the Vice Chancellor to pay an amount of Rs.1,00,000/- (Rupees One Lakh only) to Smt.Smitha M R, Assistant Librarian Gr I, Kerala University Library, as Interest Free Medical Advance for the treatment for “CABG Operation” at Sree Chitra Tirunal Institute for Medical Sciences and Technology, Thiruvananthapuram. The expenditure will be met from the head of account “Part I Non- Plan M.H.I (a) -General Direction 4/1020 -Medical Reimbursement/Medical Insurance” provided in the current year's Budget Estimate of the University.

Accordingly, UO read as paper (1) above, was issued. As per the Orders of the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.27. Electricity Charges of SH Campus - Payment made for the period from April 2021 to August 2021- Reporting of -reg: (Ad.BII)

KSEB has forwarded the demand notices for the electricity charges in respect of the Kerala University, SH Campus connection No.LCN:4/7009 during the Financial Year 2021-22 .The details of the bill, financial endorsement and remittance are as follows

Month	Bill No &Date	Endorsement details	Amount	Payment Details
April 2021	<u>2102811881540</u> 05.05.2021	FOS.877/Finance I/2021-22 dated 13.05.2021	Rs.5,68,840/-	Cheque No.923067 dated 30.06.2021
May 2021	<u>2102811889066</u> 07.06.2021	FOS.1069/Finance I/2021-22 dated 18.06.2021	Rs.3,37,452/-	Cheque No.923067 dated 30.06.2021
June 2021	<u>2102811894674</u> 05.07.2021	FOS.1624/Finance I/2021-22 dated 15.07.2021	Rs.4,63,767/-	Cheque No.923074 dated 26.07..2021
July 2021	<u>2102811903884</u> 05.08.2021	FOS.2155/FinanceI/2021-22 dated 12.08.2021	Rs.5,05,952/-	Cheque No.923079 dated 16.08.2021
August 2021	<u>2102811911153</u> 06.09.2021	FOS.2716/Finance I/2021-22 dated 14.09.2021	Rs.5,07,753/-	Cheque No.320987 dated 16.09.2021

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for the payment of the amount as per the Finance endorsements mentioned above, meeting the expenditure from the permanent advance of Deputy Registrar (Admn II) and cheques were issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.28. Institution of Endowment Award- In the name of Kuruvilla Valakuzhy for Best Weight Lifter in the University of Kerala - reporting of -reg.

(Ac.EIII)

Mr. Kuruvilla Valakuzhy, Senior Vice President at Wells Fargo Bank in Charlotte, North Carolina, USA, Kerala University Alumnus and former Kerala University Weightlifting Champion has forwarded a proposal for instituting an Endowment Award for the Best Weightlifting Champion in the University of Kerala, in his name, with a corpus amount of Rs. 5,00,000/- (Rupees Five Lakhs Only).

Object of the Award: To encourage the sport of weightlifting among university students and in honour of Engineer Kuruvilla Valakuzhy, Kerala University alumnus and former weightlifting champion.

Rules of the Award :

1. The prize shall be called "Kuruvilla Valakuzhy Endowment award for Best Weightlifter."
2. The prize amount equal to 90% of the annual interest on the endowment shall be paid in cash.
3. It shall be awarded annually by the Syndicate to a single individual selected as the Best Weightlifter from among the winners in each weight class at the annual Kerala University Inter – Collegiate Men's Weightlifting Competition.
4. Best weightlifter shall be determined by the Sinclair method followed by the International Weightlifting Federation (IWF). Sinclair total score for winners in each weight class shall be calculated using IWF approved methods, based on the person's body weight and combined total weight lifted, in the snatch and clean & jerk events. The person attaining the highest Sinclair total score shall be considered the Best weightlifter.
5. The award recipient shall receive the cash award and a certificate.
6. Savings from the annual income shall be added to the corpus of the fund.
7. The endower shall have the right to increase the original corpus amount through additional donations.
8. The Syndicate shall administer the endowment and may amend or add to the rules, provided, however that the funds are not diverted from the object of the endowment.

Accordingly, Sanction has been accorded by the Vice-Chancellor, to institute an Endowment award in the name of Kuruvilla Valakuzhy, Kerala University Alumnus and former Weightlifting Champion for "The Best Weightlifting Champion" in University of Kerala, subject to reporting to the Syndicate, UO No.Ac.EIII/20186/EA/2021 dated 16/11/2021 was issued in this regard.

As per orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.29. SDE-Engaging Lecturer on contract basis- Mathematics-Reporting of- reg. (Ad.BIII)

The Director, School of Distance Education in his letter no.SDE/Admn/c-6/2021 dated 30.06.2021, had requested to take emergent steps to recruit faculty members at SDE as the department was facing acute shortage of faculties in various discipline.

Hon'ble Vice chancellor had accorded sanction for constituting a Selection Committee for filling up the vacant posts of Lecturers in contract at SDE.

Accordingly a Selection Committee constituted for the engagement of Lecturer on contract basis in School of Distance Education, Kariavattom convened on 24.09.2021 at 2.30 pm at the Syndicate room. After having a detailed discussion in the qualification remuneration, experience, age, selection procedure and other aspects with regard to engagement of Lecturer on contract basis, the committee recommended to invite candidates for walk in interview for the selection of post of Lecturers on contract basis on 30.09.2021, 01.10.2021 and 04.10.2021 respectively.

The walk in interview for the post of Lecturer on contract basis in Mathematics at SDE Kariavattom, was held on 04.10.2021 at 03:00pm in PVC's Chamber. Only two candidates appeared for the verification and none of them were found eligible as per the qualification prescribed in the notification. Hence both of them were not allowed to attend the interview and no candidates were available for selection.

In this context, the Director SDE vide letter dated 04.10.2021 has informed that the faculty shortage was the major deficiency pointed out by the UGC-DEB in the application submitted by the

University for recognition of ODL programmes and the last date for submitting the compliance report was 04.10.2021. As per the UGC (ODL programmes and online programmes) Regulations 2020, for two programmes in Mathematics (BSc Mathematics and Msc Mathematics) three faculty members are required. SDE has at present two faculty members and hence there is a shortage of one faculty. For all other programmes the faculty shortage reported by the UGC-DEB has been filled in. The details of the faculty members had to be uploaded on the UGC- DEB portal on or before 04.10.2021.

In the aforesaid letter he also submitted a proposal for engaging one candidate from the existing rank list for contract lecturers in Mathematics in the Department of Mathematics of the University; as Lecturer on contract basis in Mathematics at the School of Distance Education, considering the exigency. Accordingly the willingness of the rankholder was sought. Smt.Viji.S expressed the consent for engaging her as Lecturer on contract basis in Mathematics at SDE.

The Vice Chancellor has accorded sanction for engaging Smt.Viji.S as Lecturer on contract in Mathematics at SDE, subject to reporting the matter to the Syndicate.

Hence, as per the orders of the Vice Chancellor, the engagement of Smt.Viji.S as Lecturer on contract basis in Mathematics at SDE is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.30. Audit fee dues to State Audit Dept for the period 2013-2017 - Remittance of first installment - Reporting of- reg.

(Ad.A1)

The 30th meeting of the Syndicate held on 23-07-2021 vide item No.30.69 had resolved to remit Audit Fee dues amounting to 5,29,27,875/- (Rupees Five Crore Twenty Nine Lakh Twenty Seven Thousand Eight Hundred and Seventy Five only) to Kerala State Audit Department for the period from 2013 to 2017 in five annual instalments.

The Finance, vide remarks dated 18-08-2021, endorsed the payment of one fifth of the total Audit Charges for the period from 2013 to 2017 as first installment, amounting to Rs 1,05,85,575/- (Rupees One crore Five Lakh Eighty Five Thousand Five Hundred and Seventy Five only) by reappropriating an additional amount of Rs 5,85,600/- (Rupees Five Lakh Eighty Five Thousand and Six Hundred only) under the h/a "Part-I-NP-MH-1(a)-General Direction-4/3100-Audit Charges" from the h/a "Part I-Non Plan-MH 63-Miscellaneous-8/5948-Miscellaneous" of the current year's Budget Estimates of the University and the expenditure shall be met from this provision.

University orders vide Nos.Ad.B II/5225/2021/UOK dated 04-10-2021 (for re-appropriation) & Ad.A 1/5808/2021/UOK dated 30-10-2021 were issued in this regard.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.31. Department of Statistics - Re-appropriation of an amount of Rs.35,000/- for meeting the expenses arising on conduct of examinations - Sanctioned - Orders Issued - Reporting of:-reg.

(Ad D1)

The Head, Department of Statistics, has informed that the amount (Rs.50,000/-) which was allocated under the head of account "Part I- Non Plan-4/4130- Conduct of Examination (CSS)" for the current financial year, has nearly been exhausted. Since several examinations have been scheduled for the next month, additional fund is required under this head for claiming T.A and remuneration for the external examiners.

The Finance has endorsed an additional amount of ₹35,000/- (Rupees Thirty Five Thousand Only/-) being provided under the head- of account "Part I- Non Plan-MH:24 Department of Statistics- 4/4130- Conduct of Examination (CSS)" by re-appropriation from the subhead "4/2855- Publication of Research Monograph and Technical Report" of the same major head provided in the current year's Budget Estimates of the University.

Sanction has been accorded by the Vice-Chancellor, **subject to reporting to the Syndicate, to an amount of ₹ 35,000- (Rupees Thirty Five Thousand only) being provided additionally under the head of account "Part I Non Plan- MH : 24 Department of Statistics - 4/4130 Conduct of Examination (CSS)" by re-appropriation from the subhead "4/2855- Publication of Research Monograph and Technical Report" of the same major head and U.O No. 5971/2021/UOK dated 05.11.2021 has been issued in this regard.**

Accordingly the matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====
Item No.34.32. University Engineering Unit- Sri. Riyasudeen M, Divisional Accountant on deputation basis- period of deputation- extended- reporting of – reg.

(Ad.D II)

Sri.Riyasudeen M, Rajathi, NSS Karayogam Road, Pathamkallu, Aralummoodu (P.O), Thiruvananthapuram- 695123 was appointed as Divisional Accountant on deputation basis in the University Engineering Unit for a period of one year w.e.f. 19.10.2020 FN.

The University Engineer had informed that the period of deputation of Sri.Riyasudeen M will expire on 18.10.2021 AN and forwarded the willingness of Sri.Riyasudeen M to continue as Divisional Accountant at University Engineering Unit for one more year. The University Engineer has also recommended to extend the deputation period of Sri. Riyasudeen M.

The matter was placed before the Syndicate held on 23.09.2021 and vide item no. 32.77 the Syndicate resolved to extend the deputation period of Sri.Riyasudeen M, Divisional Accountant, University Engineering Unit for a period of one year w.e.f. 19.10.2021 FN, after obtaining the concurrence of the Government and the Vice Chancellor has ordered to implement the same.

Hence, on request, the Government vide letter dated 02.11.2021 granted extension to Sri.Riyasudeen M as Divisional Accountant on deputation basis for one more year w.e.f. 19.10.2021, by considering it as a special case.

Hence, the Vice-Chancellor granted administrative sanction to extend the deputation period of Sri.Riyasudeen M, as Divisional Accountant for one more year w.e.f.19.10.2021, subject to reporting to Syndicate. Accordingly U.O. No. 6477/2021/UOK dated 20.11.2021 has been issued.

Therefore, as per the orders of the Vice Chancellor the matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====
Item No.34.33. Ph.D Research – Re-registration - Parvathy B M - Full-time research scholar in Botany – Reporting of- reg.

(Ac.EVI)

Ms. Parvathy B M, Full-time research scholar in Botany had submitted application for re registration due to default payment of fee. Application was duly endorsed by the research supervisor, Head of research centre and Doctoral Committee Chairman.

Details of the applicant is shown below.

Name & details of the candidate	Request Granted
Parvathy B M Full-time, Botany U.O.No.AcEVI(1)/717/BOT/16317/2017 dated 05/12/2017 w.e.f 15/11/2017 Research Supervisor: Dr.Neethu S Kumar, Assistant Professor Department of Botany, HHMSPB College for Women, Tvpm Co-supervisor Dr.K K Sabu, Principal Scientist, JNTBGRI, Palode, Tvpm Centre: M G College, Tvpm	Re-registration with effect from the date of expiry of previous registration, i.e. from 15/11/2020

Based on the application for re-registration, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to Ms.Parvathy B M being granted re-registration. The UO granting re-registration was issued vide U.O.N.o.AcEVI 5726/2021/UOK dated 27/10/2021.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.34. ***SDE Admissions 2021-22 - Appeal to UGC for starting five science based programmes – issuance of UO – programmes in conventional mode for more than 7 years – remittance of appeal fee to UGC - reporting of - reg.***

(Ad.Misc)

The School of Distance Education (SDE) had applied for recognition of conducting 13 UG Programmes & 13 PG Programmes in ODL mode for the academic session beginning July, 2021 (revised as November 2021) and onwards to the University Grants Commission – Distance Education Bureau (UGC –DEB). The UGC – DEB Interface Expert Committee has not recommended the following five science based programmes citing that documentary proof stating that these programmes were being offered atleast for seven years in conventional mode, was not provided.

1. Bachelor of Science (Mathematics)
2. Bachelor of Science (Computer Science)
3. Bachelor of Computer Applications
4. Master of Science (Mathematics)
5. Master of Science (Computer Science)

Sanction was accorded by the Vice- Chancellor,subject to reporting to Syndicate to issue U.O stating that the above mentioned five science based programmes were being offered in conventional mode for more than 7 years in the University of Kerala and these programmes in ODL mode are only being offered at the Head Quarters of SDE, and not in Learners' Support Centres (LSCs). Accordingly U.O no Ad.Misc.1/SDE/ODL/Doc Proof/2021 dated 28.10.2021 was issued.

The Director, School of Distance Education., vide letter dated 23.10.2021 has requested to sanction an amount of Rs.50,000/- (Rupees Fifty thousand only) towards appeal fee for five programmes(Rs.10,000/- for each programme) to be remitted to UGC from the appropriate budgetary head or DDF. The Finance has agreed to the proposal for releasing an amount of Rs. 50,000/- (Rupees Fifty thousand only) as appeal fee to UGC towards the recognition of science based programmes in ODL mode by meeting the expenditure from the DDF of School of Distance Education, subject to administrative sanction.

Sanction has therefore been accorded by the Vice – Chancellor, subject to reporting to Syndicate to Dr.R.Vasanthagopal, Director, School of Distance Education being permitted to effect a payment towards appeal fee ofRs.50,000/- (Rupees Fifty thousand only), to UGC meeting the expenditure from the Department Development Fund. U.O no Ad.Misc.1/SDE/ODL/App Fee/2021-22 dated 28.10.2021 was issued in this regard.

The action taken by the Vice Chancellor in having accorded sanction to issue U.O stating that the above mentioned five science based programmes were being offered in conventional mode for more than 7 years in the University of Kerala and these programmes in ODL mode are only being offered at the Head Quarters of SDE, and not in Learners' Support Centres (LSCs) and to release an amount of Rs.50,000/-(Rupees Fifty thousand only) to Dr. R.Vasanthagopal, Director, SDE for effecting payment towards appeal fee for five programmes(Rs.10,000/- for each programme) to be remitted to UGC is thus reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.35. ***CSIR Fellowship-Payment of Contingency for 12 Scholars of Various University Departments- for the Financial Year 2020-2021 - Reporting of-reg.***

(Ac. E.III)

The Council of Scientific and Industrial Research (CSIR), New Delhi had sanctioned an amount of Rs.2,18,356/- (Rupees Two Lakh Eighteen Thousand Three Hundred and Fifty Six Only) towards the Contingency to twelve Research Scholars of the Dept. of Botany, Dept. of Aquatic Biology and Fisheries, Dept. of Zoology and Dept. of Statistics for the Financial Year 2020-2021.

Accordingly, sanction has been accorded by the Vice Chancellor for the release and payment of an amount of Rs.2,18,356/- (Rupees Two Lakh Eighteen Thousand Three Hundred and Fifty Six Only) towards CSIR annual contingency to 12 Research Scholars of the various Departments of the University mentioned above, as per the norms of the sponsoring authority, subject to reporting to the Syndicate. U.O No.Ac.EIII/CSIR/2021 dated 17/11/2021 was issued in this regard.

As per the orders of the Vice- Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.36. ***Education Allowance to parents having differently abled children -Payment to Smt. Smitha J. S., Section Officer – June 2021 to May 2022- - Reporting of - reg.***

(Ad AV)

Sanction was accorded by the Vice-Chancellor to Smt.Smitha J.S., Section Officer, Audit.IV.C Section, being paid an amount of Rs.1000/- (Rupees One Thousand only) per month towards Education Allowance admissible to parents having differently abled children for the period from June 2021 to May 2022 and U.O.No.Ad.A.V.02.3698(ii)/2021 dated 15.11.2021 was issued.

As per the orders of the Vice-Chancellor the matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.37 ***Ph.D Thesis submission- Conducting Open Defence in respect of the candidate Sri. Kiran Mohan. M, Research Scholar in Malayalam – Reporting of- reg.***

(Ac E V)

Sri. Kiran Mohan. M, a Research student in Malayalam under the supervision of **Dr.G.Padmarao**, Former Professor, Department of Malayalam, University of Kerala, Kariavattom has submitted his thesis for the award of Ph.D under the Faculty of Oriental Studies.

The theses were evaluated and on receipt of the adjudication reports from all the three examiners recommending to Award Ph.D Degree to the candidate Hon'ble Vice Chancellor nominated Dr. V Prasad, Associate Professor of Malayalam, Regional Institute of Education, Mysuru as Chairman for conducting Open Defence of Sri. Kiran Mohan. M.

The Supervising teacher of Sri. Kiran Mohan. M, Dr. G Padmarao, Former Professor, Department of Malayalam, University of Kerala, Kariavattom expired on 15.06.2021.

Hence the Hon'ble Vice-Chancellor authorised The HOD, Department of Malayalam to perform the duties of the Research Supervisor in exercise of the powers vested on him, under Section 10(13) of the Kerala University Act 1974 subject to reporting to the Syndicate.

Accordingly the Open Defence was conducted on 28/10/2021 with **Dr. S Shifa**, The HOD, Department of Malayalam as convenor and the candidate has been awarded Ph.D Degree on 17/11/2021.

The action taken by the Vice Chancellor, in entrusting The HOD, Department of Malayalam to perform the duties of Research Supervisor of Sri. Kiran Mohan. M, in exercise of powers vested under 10(13) of the Kerala University Act 1974 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.38 **Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, for filing four Caveat on behalf of the University before the Hon'ble Supreme Court of India – Reporting of – reg.**

(Legal Section)

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel for an amount of **Rs.1,40,000/- [Rupees one lakh forty thousand only] + GST @ 18%** towards Legal Charges for filing four Caveat on behalf of the University of Kerala before Hon'ble Supreme Court of India so as to receive Notice of filing of any Special Leave Petitions against the Common Judgment dated 05.10.2021 in WA.No.755/2021 and connected cases of the Division Bench of the Hon'ble High Court of Kerala, from the head of account "Part I – NP-MH I (a) – General Direction-4/1320-Legal Expenses" provided in the Budget Estimate for the financial year 2021-2022. U.O. No. LS/14454/18 dated 15.11.2021 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	Rs.1,40,000/- (Rupees one lakh forty thousand only)
Tax deducted at source @ 10%	Rs.14,000/- (Rupees fourteen thousand only)
GST to be paid by the University @ 18%	Rs.25,200/- (Rupees twenty five thousand two hundredonly)
Net amount payable	Rs. 1,26,000/- (Rupees one lakh twenty six thousandonly)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.39 **Declaration of probation of Smt. Khadeeja M, Assistant Librarian Gr.II, Kerala University Library - Reporting of - reg.**

(Ad.AV)

Smt. Khadeeja M was promoted to act as Assistant Librarian Gr.II and posted in the Department of Geology, Kariavattom, vide U.O. No. 507/2021/UOK dated 29.01.2021. She has been transferred to the Kerala University Library, vide U.O. No. 2646/2021/UOK dated 31.05.2021.

Smt. Khadeeja M has availed two days of commuted leave during the period of probation and have completed her period of probation in the post of Assistant Librarian Gr.II on 01.08.2021FN, as per the remarks of Finance.

The Vice-Chancellor has accorded sanction to the declaration of probation of Smt.Khadeeja.M on 01.08.2021 FN in the post of Assistant Librarian Gr.II.

As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.40 **Declaration of probation of Sri. Surendran K, Assistant Librarian Gr.I, Department of Geology - Reporting of - reg.**

(Ad.AV)

Sri. Surendran K has been promoted provisionally to act as Assistant Librarian Gr.I and posted in the Kerala University Library, Palayam, vide U.O. No. 507/2021/UOK dated 29.01.2021.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to Sri.Surendran K being declared to have satisfactorily completed his period of probation in the post of Assistant Librarian Gr.I on 30.07.2021 FN, vide U.O. No. 6338/2021/UOK dated 17.11.2021. As per the orders of the Vice-Chancellor, the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.41 **Payment of Rs.2,48,520/- to M/s Vismaya Service Consultancies towards**

the sweeping & cleaning charges of SH Campus for the month of August 2021 – Reporting of- reg.

(AdmAVIII)

Sanction was accorded by the Vice - Chancellor to an amount of Rs.2,48,520/- (Rupees Two lakh forty eight thousand five hundred and twenty only) including 18% GST, being paid to M/s.Vismaya Service Consultancies, towards the sweeping & cleaning charges of SH Campus for August 2021, meeting the expenditure from the head of the account “Part I NP- MH 1(a) General Direction-4/1220 Office Expenses and Miscellaneous” provided in the current year’s Budget Estimates of the University. U.O. No.4982/2021/UOK dated: 23.09.2021 was issued in this regard.

As ordered by the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.42 Payment of Rs.2,48,520/- to M/s Vismaya Service Consultancies towards the sweeping & cleaning charges of SH Campus, for the month of September 2021 – Reporting of- reg.

(AdmAVIII)

Sanction was accorded by the Vice - Chancellor, subject to reporting to the Syndicate, to an amount of Rs.2,48,520/- (Rupees Two lakh forty eight thousand five hundred and twenty only) being paid to M/s Vismaya Service Consultancies, towards the sweeping & cleaning charges of SH Campus for September 2021, meeting the expenditure from “Part I NP- MH 1(a) General Direction- 4/1220 Office Expenses and Miscellaneous” provided in the current year’s Budget Estimates of the University. U.O. No.6088/2021/UOK dated 09.11.2021 was issued in this regard.

As per the orders of the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.43 Loading of stamps in the franking machine - use in Examination General Despatch section – Reporting of- reg.

(EK I)

A request was received from the Examination General Despatch section for the loading of stamps in the franking machine worth Rs.5,00,000 /- (Rupees five lakh only) installed in the section. Considering the exigency, the Hon'ble Vice-Chancellor accorded sanction, subject to the reporting to the Syndicate, for loading the stamps in the franking machine worth Rs 5,00,000/- (Rupees five lakh only) for use in the Examination General Despatch section.

The expenditure on this regard shall be met from the head of account “Part 1-NP-MH 2- Exams 4-1300-Postage” provided in the current year's budget estimate of the University. The amount was credited to the account of the Senior Post master, GPO, Thiruvananthapuram.

Accordingly, the U.O. No.EK.1/15013/1/2021-'22 dated 27/07/2021 was issued.

The matter is reported to the Syndicate herewith.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.44 Students Amenity Centre (Helpdesk) – Purchase of 65 Inch Monitor- Reporting of- reg .

(Ad.D1)

Ref: 1.Minutes of the 33rd meeting of the Syndicate held on 28.10.2021 as approved by the Vice Chancellor.
2.Supply Letter No.Ad.D1.1/UCC/23723/2019 dated 01.11.2021.
3.Supply Letter No.Ad.D1.1/UCC/23723/2019 dated 09.11.2021

As per the minutes of the 33rd meeting of the Syndicate held on 28.10.2021, vide (Item No.33.123.Additional Item No.01) it was resolved to agree to the recommendations of the 5th meeting of Purchase Committee held on 25.10.2021 to purchase one number of 65 inch LED Monitor (Samsung QE65T Display) for an amount of Rs.87,000/- from M/s. Ideal Systems, Trivandrum for use in the Students Amenity Centre (Helpdesk) of the University of Kerala.

Accordingly, supply order was placed with M/s Ideal Systems, Thiruvananthapuram. In response to the supply order issued to M/s Ideal Systems, Thiruvananthapuram, as per the Syndicate resolution vide Item No.33.123 Additional Item 01 as approved by the Vice Chancellor, the firm has requested to amend the purchase order by adding the difference of 10% GST amount - ₹7,373 i.e., for a total amount of ₹94,373/- (Rupees Ninety Four Thousand Three Hundred and Seventy Three only), including GST @ 28 %. as the final price, as they have calculated GST@18% instead of GST@28% in the quotation, by mistake.

Sanction was accorded by the Vice-Chancellor for the purchase of 65 inch LED Monitor (Samsung QE65T Display) from the M/s. Ideal Systems, Thiruvananthapuram for the revised price of Rs.94,373/-(Rupees Ninety four thousand three hundred and seventy three only), including 28% GST, subject to reporting to Syndicate and Supply order No. Ad.D1.1/UCC/23723/2019 dated 09.11.2021 was placed with M/s. Ideal Systems, Thiruvananthapuram accordingly.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.45 Department of German-Handover the charge of Headship-Reporting of reg.

(Ad AV)

Sri.Sreekumar K.N, Head(i/c) and Assistant Professor, Department of German, vide E-mail dated 01.11.2021, has requested to hand over the charge of headship to Dr.Krishna Kumar.R.S, Assistant Professor & Head, Department of Russian from 28/10/2021 to 06./11/2021.

Sanction has been accorded by the Vice Chancellor to the charge of Headship of Department of German was handed over to Dr.Krishna Kumar.R.S, Assistant Professor & Head, Department of Russian from 28/10/2021 to 06./11/2021

Accordingly, U.O.No.Ad AV.6298/2021/UOK dated 15.11.2021 was issued. The matter is reported to the Syndicate.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.46 കോവിഡ് 19 ന്റെ പശ്ചാത്തലത്തിൽ സംസ്ഥാനത്തെ പ്രൊഫഷണൽ കോളേജുകൾ ഉൾപ്പെടെ യുള്ള എല്ലാ ഉന്നത വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിലെ ലൈബ്രറികളിൽ നിന്നും പുസ്തകങ്ങളെടുത്ത വിദ്യാർത്ഥികളുടെയും അദ്ധ്യാപകരുടെയും ലൈബ്രറി പിഴ ഒഴുവാക്കിയ സർക്കാർ ഉത്തരവ് സൂപ്പർട്രി കരണം സിൻഡിക്കേറ്റിനു റിപ്പോർട്ട് ചെയ്യുന്നത് സംബന്ധിച്ച്.

(എഡി എൻ)

സർക്കാർ ഉത്തരവ് സ.ഉ.(സാധാ)നം.1408 /2021/ഉ.വി.വതീയതി 22.10.2021 പ്രകാരം, ഇനിയൊരു ഉത്തരവ് ഉണ്ടാകുന്നതവരെ കാലയളവ് പരിഗണിക്കാതെ സംസ്ഥാനത്തെ പ്രൊഫഷണൽ കോളേജുകൾ ഉൾപ്പെടെയുള്ള എല്ലാ ഉന്നത വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിലെയും ലൈബ്രറികളിൽ നിന്നും പുസ്തകങ്ങളെടുത്ത വിദ്യാർത്ഥികളെയും അദ്ധ്യാപകരെയും പുസ്തകം തിരിച്ചുനൽകുമ്പോഴുള്ള പിഴയിൽ നിന്ന് ഒഴിവാക്കേണ്ടതാണെന്ന് സർക്കാർ ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു. ഇതു സംബന്ധിച്ച് സർവകലാശാല ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു (എഡി.എ5.6939(3)/2021 തീയതി 15.11.2021). വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നു.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====
Item No.34.47 *Shifting of Post from the Dept. of Latin to the Dept. of English-
 Dr.Dasappan V.Y, Principal, St.Xavier's College, Thumba-Consideration
 of-reg.*

(Ac.FI)

The Manager St.Xavier's College,Thumba vide letter dated 30.12.2020 has requested to shift the post of Dr.Dasappan V.Y,Principal, St.Xavier's College, Thumba, from the Dept. of Latin to the Dept. of English, since there is no permanent teacher in the Dept. of Latin after appointing him as the Principal of the College. It is stated that St.Xavier's College, Thumba is the only institution in India which is offering Latin as a part of University Degree Programme. It is informed that more than hundred students study Latin every year at St.Xavier's College and hence the absence of a regular and full time teacher in Latin creates serious crisis both in conducting this course as well as in conducting the University examinations. It is opined that the initial appointment sanctioned by the Govt. against the retirement vacancy arised in the Dept. of English can be filled in by shifting the post of Dr.Dasappan V.Y, from the Dept.of Latin to the Dept. of English and thereby accommodating a permanent teacher in the Dept. of Latin. The Management also pointed out that there exists precedence in the University in the case of Sri.Cyril Johnson who was appointed as Lecturer in Zoology, later Shifted to the Dept.of Biotechnology.

The following points may be considered in this regard

- Dr.Dasappan V.Y. who holds Masters Degree, M.Phil, PhD and research Guideship in English was appointed as Lecturer in Latin on 07.12.1994 as a special case(Notification No.Acad.L/3256/R/TQ dated 25.11.1996).
- Dr.Dasappan V. Y. has been granted approval as research supervisor in English vide U.O No.Ac EVI(1)/17988/2017 dated 11.02.2019.
- Dr.Dasappan V.Y,Associate Professor in Latin has been appointed as Principal, St. Xavier's College,a minority institution, vide U.O No.AcF1/15877/2019 dated 29.07.2019 and 17.10.2019,on the basis of Seniority cum Fitness
- The total work load in the Dept. of Latin at St.Xavier's College, Thumba is 18 hrs. As per UGC Regulation, 16 hrs of work load is mandatory for filling up a post. As there remains only 13 hrs. work load(5 hrs deducted in r/o the Principal), in the Department of Latin after appointing the only teacher in the Dept. as Principal,it is not feasible to appoint a new permanent teacher in the Department.
- It may be noted that as per post Adalath Report 2018 the college has 60 hours of workload for English and has only two sanctioned posts. The college has since been allotted a new programme in B.A English.
- As per the KUF Statutes all initial appointments of teachers in affiliated college shall be made only by Direct Recruitment on the basis of merit and shall be made only from a list prepared as per the provision contained in Chapter 2 of the KUF Statute 1979.
- Several RTI applications have already been received on the matter. Moreover a complaint had been forwarded from the Chief Minister's Public Grievance redressal cell enquiring on the purported shifting.
- **The Higher Education Department has convened a meeting to discuss the matter and the University had informed that there is no provision for shifting of post from one Department to another as per norms.** As per the minutes of the meeting held on 07.01.2021,the then Minister of Higher Education had directed the University to take appropriate steps in this regard. In this context it may be noted that Since the meeting was convened at the behest of the Latin Archbishop of Trivandrum,on the basis his representation to the Hon' Minister that liturgical language Latin is endangered and the language in taught only in this college in India, the Government may consider appointing another teacher against a supernumerary vacancy to be created in the Department of Latin against the remaining workload after deducting five hours mandatory teaching hours for the Principal.
- In this context it is quite relevant to look into **the Supreme Court verdict, SLP**

No.21714/2019 that the vacancy created by shifting a teacher from one department to another cannot be sustained and hence removed the teacher from the service.

The matter regarding the shifting of post of Dr.Dasappan V.Y,Principal St.Xavier's College Thumba from the Dept. of Latin to the Dept. of English was placed before the Syndicate held on 22.01.2021.The Syndicate at its meeting held on 27.01.2021 vide item No:22.38 resolved to constitute a sub -committee constituting Dr.M.Vijayan Pillai, Dr.S.Nazeeb, Dr.K.B.Manoj,Sri.J.Jayaraj Members syndicate to study the mater regarding the shifting of post of Dr.Dasappan.V.Y, Principal St.Xavier's College Thumba from the Dept.of Latin to the Dept.of English.

Accordingly a meeting of the Subcommittee to study the above matter was held on 26.11.2021

As directed by the Hon'ble Vice-Chancellor, the minutes of the meeting of the Sub Committee held on 26.11.2021 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Sub Committee constituted to study the matter rregarding the shifting of post of Dr.Dasappan.V.Y, Principal St.Xavier's College,Thumba from the department of Latin to English

Date-26/11/2021

Time-11AM

Venue-Syndicate Room,University Buildings

Members Present

- 1)Dr.M.Vijayan Pillai -Member Syndicate - Sd/-
- 2)Dr.S.Nazeeb -Member Syndicate - Via Online
- 3)Dr.K.B.Manoj - Member Syndicate - Via Online
- 4)Sri.J.Jairaj -Member Syndicate - Sd/-

The meeting started at 11.00 AM

The Manager St.Xavier's College,Thumba vide letter dated 30.12.2020 has requested to shift the post of Dr.Dasappan V.Y,Principal, St.Xavier's College, Thumba, from the Dept. of Latin to the Dept. of English, since there is no permanent teacher in the Dept. of Latin after appointing him as the Principal of the College. It is stated that St.Xavier's College, Thumba is the only institution in India which is offering Latin as a part of University Degree Programme. It is informed that more than hundred students study Latin every year at St.Xaviers'College and hence the absence of a regular and full time teacher in Latin creates serious crisis both in conducting this course as well as in conducting the University examinations. It is opined that the initial appointment sanctioned by the Govt. against the retirement vacancy arised in the Dept. of English can be filled in by shifting the post of Dr.Dasappan V.Y, from the Dept.of Latin to the Dept. of English and thereby accommodating a permanent teacher in the Dept. of Latin. The Management also pointed out that there exists precedence in the University in the case of Sri.Cyril Johnson who was appointed as Lecturer in Zoology, later Shifted to the Dept.of Biotechnology.

The following points may be considered in this regard

1. Dr.Dasappan V. Y. who holds Masters Degree, M.Phil, PhD and research Guideship in English was appointed as Lecturer in Latin on 07.12.1994 as a special case(Notification No.Acad.L/3256/R/TQ dated 25.11.1996).
2. Dr.Dasappan V. Y. has been granted approval as research supervisor in English vide U.O No.Ac EVI(1)/17988/2017 dated 11.02.2019.
3. Dr.Dasappan V.Y,Associate Professor in Latin has been appointed as Principal, St. Xavier's College,a minority institution, vide U.O No.AcF1/15877/2019 dated 29.07.2019 and 17.10.2019,on the basis of Seniority cum Fitness
4. The total work load in the Dept. of Latin at St.Xavier's College,Thumba is 18 hrs. As per UGC Regulation,16 hrs of work load is mandatory for filling up a post. As there remains only 13 hrs. work load(5 hrs deducted in r/o the Principal), in the Department of Latin after appointing the only teacher in the Dept. as Principal,it is not feasible to appoint a new permanent teacher in the Department.
5. It may be noted that as per post Adalath Report 2018 the college has 60 hours of workload for English and has only two sanctioned posts. The college has since been allotted a new programme in B.A English.
6. As per the KUF Statutes all initial appointments of teachers in affiliated college shall be made

only by Direct Recruitment on the basis of merit and shall be made only from a list prepared as per the provision contained in Chapter 2 of the KUF Statute 1979.

7. Several RTI applications have already been received on the matter. Moreover a complaint had been forwarded from the Chief Minister's Public Grievance redressal cell enquiring on the purported shifting.
8. **The Higher Education Department has convened a meeting to discuss the matter and the University had informed that there is no provision for shifting of post from one Department to another as per norms.** As per the minutes of the meeting held on 07.01.2021, the then Minister of Higher Education had directed the University to take appropriate steps in this regard. In this context it may be noted that Since the meeting was convened at the behest of the Latin Archbishop of Trivandrum, on the basis his representation to the Hon' Minister that liturgical language Latin is endangered and the language is taught only in this college in India, the Government may consider appointing another teacher against a supernumerary vacancy to be created in the Department of Latin against the remaining workload after deducting five hours mandatory teaching hours for the Principal.
9. In this context it is quite relevant to look into **the Supreme Court verdict, SLP No.21714/2019 that the vacancy created by shifting a teacher from one department to another cannot be sustained and hence removed the teacher from the service.**

The matter regarding the shifting of post of Dr.Dasappan V.Y, Principal St.Xavier's College Thumba from the Dept. of Latin to the Dept. of English was placed before the Syndicate held on 22.01.2021. The Syndicate at its meeting held on 27.01.2021 vide item No:22.38 resolved to constitute a sub-committee constituting Dr.M.Vijayan Pillai, Dr.S.Nazeeb, Dr.K.B.Manoj, Sri.J.Jayaraj Members syndicate to study the matter regarding the shifting of post of Dr.Dasappan.V.Y, Principal St.Xavier's College Thumba from the Dept.of Latin to the Dept.of English.

In the light of above facts the matter regarding shifting of post of Dr.Dasappan V.Y, Principal St.Xavier's College Thumba from the Dept. of Latin to the Dept. of English is placed before the subcommittee for consideration and appropriate recommendation.

The Sub Committee considered the matter and recommended the following

- 1) To obtain opinion of the Standing Counsel of the University and a Service Consultant after verifying the legal and service aspects of the matter within the ambit of UGC Regulation.
- 2) To place the matter along with the opinion of the Standing Counsel and Service Consultant before the Subcommittee.

The Sub Committee ends at 11.15 AM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Sub Committee constituted to study the matter regarding the shifting of post of Dr.Dasappan.V.Y, Principal St.Xavier's College, Thumba from the department of Latin to English held on 26/11/2021, be approved.

Item No.34.48

***Ph.D Research – Re-registration due to default payment of fee–Jisha M.J -
Research scholar in Chemistry - reporting of - reg.***

(Ac.E.VI)

Ms.Jisha M.J Research scholars in Chemistry had applied for re-registration due to default in payment of research fee for more than six months. The details of the candidates are shown below.

Name & U.O granted registration	Research supervisor & centre	Request Granted	UO.granted re-registration
Ms.Jisha M.J Part-time, UO.No. Ac.EVI.1004/2021/UO K, dated.17.02.2021 w.e.f.02.01.2020	Research Supervisor: Dr.Siji V.L Assistant Professor, Dept. of Chemistry, All Saints' College Thiruvananthapuram. Centre: M.G College, Thiruvananthapuram	Re-registration w.e.f.the date of expiry of previous registration ie,02/11/2020	UO.No.Ac.EVI.574 2/2021/UOK dated.25.10.2021

Sanction was accorded by the Hon'ble Vice Chancellor subject to reporting to the Syndicate, to issue order granting re-registration to the research scholar. Accordingly the University order in this regard was issued.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.49 **Startup Grant for Teachers- Item No. 51 of Budget Speech 2020-21- Additional Amount - Provisional advance sanctioned to 15 projects- partial modification of University Order-Reporting of- reg:-(PLA)**

A total amount of Rs.15,00,000/- (Rupees Fifteen Lakh only), earmarked as additional amount for the scheme 'Startup Grant for Teachers- Item No. 51 of the Budget Speech 2020-21', was sanctioned as provisional advance to principal investigators of 15 projects vide U.O. No. 30389/PLANNING A/2020/UOK dated 03.11.2021 for implementation of Startup Projects. Later, it came to the notice that the department name of Dr. Saja K, Assistant Professor, Department of Biochemistry has been erroneously entered in the U.O. as 'Department of Biotechnology'.

The Vice-Chancellor has accorded sanction, by invoking provisions under section 10(13) of the Kerala University Act, 1974 to modify the U.O. dated 03.11.2021 so as to correct this error.

Accordingly, U.O. No. 30389/PLANNING A/2020/UOK dated 19.11.2021 was issued, modifying the U.O. dated 03.11.2021 to the extent of correcting the inadvertent error crept in it.

The aforesaid action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.50 **Inauguration of International Seminar Hall & High Tech video conference hall of CLIF and Distribution of Start Up Grant, at Kariavattom Campus - Provisional advance to Sri. Ramesh T.S, Assistant Executive Engineer, for meeting the expenditure - Reporting of -reg.**

(Ad.B1)

Sanction was accorded by the Vice-Chancellor, to Sri. Ramesh T.S, Assistant Executive Engineer being paid an amount of Rs.1,00,000/-(Rupees One Lakh only) as Provisional Advance towards meeting the expenses, in connection with the Inauguration of International Seminar Hall and High Tech Video conference hall of CLIF and Distribution of Start Up Grant at Kariavattom Campus. U.O.No. Ad. BI(3)867/2021/07/99 dated 11/11/221 was issued in this regard.

As per the orders of the Vice-Chancellor, the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.51 **Cancellation of University Special Covid trips to Kollam and Parassala routes-Reporting of-reg.**

(Ad A VI)

Permission was granted to ply University buses to commute University Staff residing at various places, due to the Covid-19 pandemic. The Assistant Engineer (Mechanical) vide email dated 16.11.2021, had requested to cancel University Special bus trips to Kollam and Parassala due to the insufficient fleet of buses and crew to operate the buses.

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate, to cancel the University Special trip to Kollam and Parassala and U.O No. Ad.AVI/6533/2021/UOK dated 22.11.2021, was issued in this regard.

As per the Orders of the Vice Chancellor, the aforesaid matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.52 **Declaration of probation of Smt. Kumari S Mini, Assistant Librarian Gr.II, University Study Centre Kollam - Reporting of - reg.**

(Ad.AV)

Smt. Kumari S Mini has been promoted provisionally to act as Assistant Librarian Gr.II and posted in the University Study Centre Kollam, vide U.O. No. 1327/2020/UOK dated 21.05.2020. Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to Smt. Kumari S Mini being declared to have satisfactorily completed her period of probation in the post of Assistant Librarian Gr.II on 21.11.2020 FN, vide U.O. No. 6363/2021/UOK dated 18.11.2021. As per the orders of the Vice-Chancellor, the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.53 **The Indian Science Congress Association (ISCA) – Asutosh Mookerjee Fellowship - Dr.P.R Sudhakaran, Department of Computational Biology and Bioinformatics-Release of third instalment of the grant – Reporting of- reg:**

(Pl.D)

The Indian Science Congress Association (ISCA), vide letter Ref No. 2688/73/2018-19 dated 04.12.2018 has selected Dr. P.R Sudhakaran, Retd. Professor, Department of Biochemistry, University of Kerala for the Asutosh Mookerjee Fellowship 2018-19 which is effective from April 01, 2019. The Indian Science Congress Association (ISCA) has sanctioned the 1st & 2nd instalment of the grant amounting to Rs.4,60,000/- (Rupees Four Lakh Sixty Thousand only) each to Dr.P.R.Sudhakaran, Asutosh Mookerjee Fellow, Department of Computational Biology and Bioinformatics, University of Kerala and the same were released, vide U.O no. Pl.D/2787/2018 dated 20.07.2019 & 16.10.2020. Now the Indian Science Congress Association (ISCA) has sanctioned an amount of Rs.4,60,000/- (Rupees Four Lakh Sixty Thousand only) towards the third instalment of the grant to Dr.P.R.Sudhakaran, vide Letter Ref No.155/73/2020-21 dated 03.09.2021.

Sanction has been accorded by the Hon'ble Vice-Chancellor, invoking the provision under section 10(13) of Kerala University Act 1974, to the following:

1. to release an amount of Rs.4,60,000/- (Rupees Four Lakh Sixty Thousand only) received from the Indian Science Congress Association (ISCA) to Dr.P.R Sudhakaran, Asutosh Mookerjee Fellow, Department of Computational Biology and Bioinformatics, University of Kerala towards the third instalment of the grant, as per the norms of the sponsoring body.
2. the expenditure in this regard shall be met from the head of account "Part III MH 80D – Grants from Other Agencies - 9/7721- Asutosh Mookerjee Fellowship" provided in the Current Year's Budget Estimates of the University.

Accordingly U O No. Pl.D/2787/2018 dated 17.11.2021 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.54 **Award of Ph.D Degrees**

(Ac.E.II/Ac.E.V/Ac.E.V(A))

Item No.34.54.01 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Aswathy R in Management Studies- reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "A **STUDY ON STORE IMAGE, STORE SATISFACTION AND LOYALTY PATRONAGE BEHAVIOUR WITH REFERENCE TO SPECIALITY BABY CARE SHOPS IN KERALA**" submitted by Smt.Aswathy R.

Resolution of the Syndicate

RESOLVED that Smt. Aswathy R, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

=====
Item No.34.54.02 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Sam Robert in Linguistics- reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ENVIRONMENTAL LEARNING OF ENGLISH: A STUDY BASED ON THE INTERNATIONAL TOURIST DESTINATIONS IN KERALA”** submitted by Sri. Sam Robert.

Resolution of the Syndicate

RESOLVED that Sri. Sam Robert, be declared eligible for the award of the Degree of Doctor of Philosophy in Linguistics under the Faculty of Oriental Studies.

=====
Item No.34.54.03 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Kingsly J in Tamil- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MULTIFACETED APPROACH OF PROVERBS IN VILAVANCODE AND KALKULAM TALUKS”** submitted by Sri. Kingsly J.

Resolution of the Syndicate

RESOLVED that Sri. Kingsly J, be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

=====
Item No.34.54.04 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Arun Shyamnath in Economics- reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“THE ECONOMICS OF TELEVISION MEDIUM IN KERALA”** submitted by Sri. Arun Shyamnath.

Resolution of the Syndicate

RESOLVED that Sri. Arun Shyamnath, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

=====
Item No.34.54.05 **Consideration of the examiners reports on the Ph.D thesis submitted by Sri. Arshad Ahammad A in English reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“HISTORY AND LITERATURE: THE RETELLING OF RELIGIOUS HISTORY IN SELECT WORKS OF JURJIZ Aidan AND KAMRAN PASHA”** submitted by Sri. Arshad Ahammad A.

Resolution of the Syndicate

RESOLVED that Sri. Arshad Ahammad A, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

=====
Item No.34.54.06 **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Asha Sindhu S S in Education reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EFFECTIVENESS OF GRAPHIC ORGANIZERS AND PROJECT BASED LEARNING FOR ENHANCING AWARENESS ON ENVIRONMENTAL ISSUES AND FORMAL THINKING ABILITY AMONG HIGHER SECONDARY SCHOOL STUDENTS”** submitted by Smt. Asha Sindhu S.S.

Resolution of the Syndicate

RESOLVED that Smt. Asha Sindhu S S, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

=====
Item No.34.54.07 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Rishidas S. in Electronics & Communication Engineering-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CURRENT SIGNATURE ANALYSIS OF INDUCTION MOTOR USING MULTIREOLUTION METHODS.**” submitted by Sri. Rishidas S.

Resolution of the Syndicate

RESOLVED that Sri. Rishidas S, be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics & Communication Engineering under the Faculty of Engineering & Technology.

Item No.34.54.08 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sakthipriya. M in Biotechnology - reg:*

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**GENETIC ASSOCIATION MAPPING FOR MAJOR QUANTITATIVE TRAITS IN CENTELLA ASIATICA (L.)URBAN**” submitted by Smt. Sakthipriya. M.

Resolution of the Syndicate

RESOLVED that Smt. Sakthipriya. M, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.34.54.09 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreeja J in Malayalam- reg :-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ഈതുത്തിന്റെ ആവിഷ്കാരം: സാഹിത്യത്തിലും കലയിലും**” submitted by Smt. Sreeja J.

Resolution of the Syndicate

RESOLVED that Smt. Sreeja J, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.34.54.10 *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Manesh Rasheed in Physical Education- reg.*

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECTS OF LOW, MEDIUM AND HIGH INTENSITY PLYOMETRIC TRAINING ON PHYSIOLOGICAL, PHYSICAL FITNESS AND PERFORMANCE OF FOOTBALL PLAYERS**” submitted by Sri. Manesh Rasheed.

Resolution of the Syndicate

RESOLVED that Sri. Manesh Rasheed, be declared eligible for the award of the Degree of Doctor of Philosophy in Physical Education under the Faculty of Physical Education.

Item No.34.54.11 *Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Anupriya Patra in English reg:-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DEMYTHOLOGIZING JESUS IN MODERN FICTION**” submitted by Smt. Anupriya Patra.

Resolution of the Syndicate

RESOLVED that Smt. Anupriya Patra, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No.34.54.12 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Ambily K in Sanskrit - reg :-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**RELEVANCE OF PARASARA SMRTI IN KALIYUGA**” submitted by Smt. Ambily K.

Resolution of the Syndicate

RESOLVED that Smt. Ambily K, be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

=====
Item No.34.54.13 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Divya V in Education –reg.*

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF AN INTERVENTION PACKAGE FOR ENHANCING ACHIEVEMENT IN PHYSICS OF SECONDARY SCHOOL STUDENTS WITH SYMPTOMS OF ATTENTION DEFICIT HYPERACTIVITY DISORDER (ADHD)”** submitted by Smt. Divya V.

Resolution of the Syndicate

RESOLVED that Smt. Divya V, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

=====
Item No.34.54.14 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Divya J V in Commerce-reg.*

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“THE ROLE OF SOCIAL GUARANTEE PROGRAMMES IN EMPOWERING RURAL WOMEN WITH SPECIAL REFERENCE TO MGNREGP”** submitted by Smt. Divya J V.

Resolution of the Syndicate

RESOLVED that Smt. Divya J V, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

=====
Item No.34.54.15 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Swapna M.S. in Optoelectronics –reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“NANOBIOPHOTONIC APPLICATIONS AND THERMAL-INDUCED DYNAMICS OF SOOT: THEORETICAL, SPECTRAL, AND LASER-ASSISTED THERMAL LENS STUDIES”** submitted by Smt. Swapna M.S.

Resolution of the Syndicate

RESOLVED that Smt. Swapna M.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Optoelectronics under the Faculty of Applied Sciences and Technology.

=====
Item No.34.54.16 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Vijaya Lekshmi L. in Hindi-reg.*

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“AMARKANT KI KAHANIYON KA SAMASYAMULAK ADHYAYAN”** submitted by Smt.Vijaya Lekshmi L..

Resolution of the Syndicate

RESOLVED that Smt.Vijaya Lekshmi L., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

=====
Item No.34.54.17 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Geetha J. in Commerce-reg.*

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON JOB SATISFACTION, JOB INVOLVEMENT AND ORGANISATIONAL COMMITMENT OF EMPLOYEES IN KSEB LTD”** submitted by Smt. Geetha J.

Resolution of the Syndicate

RESOLVED that Smt. Geetha J., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.34.54.18 *Consideration of the examiners reports on the Ph.D thesis submitted by Sri.Abhilash Babu B in English reg.*

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INTERIORIZATION IN AYYAPPA PANIKER, KAKKAD AND KADAMMANITTA”** submitted by Sri.Abhilash Babu B.

Resolution of the Syndicate

RESOLVED that Sri.Abhilash Babu B, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No.34.54.19 *Consideration of the examiners reports on the Ph.D thesis submitted by Ms.Elaheh Ghaedpouri in English reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FROM MARGIN TO DIASPORA SPACE: A STUDY OF SELECT AFRICAN AMERICAN DIASPORA NOVELS”** submitted by Ms.Elaheh Ghaedpouri.

Resolution of the Syndicate

RESOLVED that Ms.Elaheh Ghaedpouri, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No.34.54.20 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Vineetha S. Das in Mechanical Engineering reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“BEHAVIORAL FINANCE MODELS FOR INDIAN INVESTORS”** submitted by Smt.Vineetha S. Das.

Resolution of the Syndicate

RESOLVED that Smt. Vineetha S. Das, be declared eligible for the award of the Degree of Doctor of Philosophy in Mechanical Engineering under the Faculty of Engineering & Technology.

Item No.34.54.21 *Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Satheesh Kumar M. in Mechanical Engineering reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ADVANCED ERGONOMIC BASED ASSESSMENT, INVESTIGATION AND MODIFICATION OF WORKSTATIONS OF TRADITIONAL INDUSTRIES IN KERALA”** submitted by Sri. Satheesh Kumar M.

Resolution of the Syndicate

RESOLVED that Sri. Satheesh Kumar M, be declared eligible for the award of the Degree of Doctor of Philosophy in Mechanical Engineering under the Faculty of Engineering & Technology.

Item No.34.54.22 *Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Rajmohan. V in Ayurveda reg:*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PHYTOCHEMICAL EVALUATION AND ANTI-AGEING PROPERTY OF AMALAKI RASAYANA”** submitted by Sri. Rajmohan. V.

Resolution of the Syndicate

RESOLVED that Sri. Rajmohan. V, be declared eligible for the award of the Degree of Doctor of Philosophy in Ayurveda under the Faculty of Ayurveda and Siddha.

Item No.34.54.23 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sreekala C.G in Botany*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ISOLATION, SCREENING AND DEVELOPING OF THE PESTICIDE AND HERBICIDE RESISTANT FLUORESCENT PSEUDOMONAS STRAINS FROM RAMANKARY VILLAGE OF KUTTANAD**” submitted by Smt. Sreekala C. G.

Resolution of the Syndicate

RESOLVED that Smt. Sreekala C. G, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.34.54.24 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Mary Rinju. R Zoology reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON THE PEARL OYSTER PINCTADA IMBRICATA FUCATA (GOULD 1850) WITH SPECIAL EMPHASIS ON IMAGE PEARL PRODUCTION**” submitted by Smt. Mary Rinju. R.

Resolution of the Syndicate

RESOLVED that Smt. Mary Rinju. R, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.34.54.25 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Suja. S in Zoology*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECT OF SOME SELECTED HEAVY METALS AND PESTICIDES ON FRESH WATER MURREL CHANNA STRIATA (BLOCH,1793)**” submitted by Smt. Suja. S.

Resolution of the Syndicate

RESOLVED that Smt. Suja. S, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.34.55. *Minutes of the Meeting of the Online Admission Monitoring Committee held on 22.11.2021-Reporting of-reg.*

(Ac.H)

Minutes of the Meeting of the Online Admission Monitoring Committee held on 22.11.2021 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Monitoring Committee held on 22.11.2021, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 22.11.2021 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for

UG/PG admissions 2021-22

Committee No : 15
 Date : 22.11.2021
 Time : 11.00 am
 Venue : Syndicate Room

Members

- | | |
|---|------|
| 1. Pro-Vice-Chancellor | Sd/- |
| 2. Adv. Muralidharan Pillai. G, Convenor, Standing
Committee of the Syndicate on Affiliation of Colleges | Sd/- |
| 3. Sri. Jairaj. J (Member, Syndicate) | Sd/- |
| 4. Sri. Arun Kumar. R (Member, Syndicate) | Sd/- |
| 5. Dr. Vijayan Pillai. M (Member, Syndicate) | Sd/- |

6. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies) Sd/-
7. Dr. K. B. Manoj (Member, Syndicate) online
8. Registrar Sd/-
9. Deputy Registrar (In charge of Online Admissions) Sd/-
10. Dr. Jayamol Mathews (Scientific Officer i/c of
Technical Officer University Computer Centre) Sd/-
11. Director, Computer Centre (i/c) Absent
12. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics) Absent
13. Dr. Aji S (Assistant Professor, Dept. of Computer Science) Absent

Item No.34.55.01 UG Admission 2021 - Request received from candidates for retaining admission at previously allotted colleges – reg.

Requests have been received from following candidates for retaining admission at previously allotted colleges as they have not joined in their higher options.

Indu M	416956	BA English	Christian College Chengannur
Rehna S	413215		UIT Mukhathala
Muhammed Saidh S	435466	B Com Commerce with computer Application	UIT Mukhathala

The committee considered the matter and recommended to retain the candidates in the respective colleges if vacancies exist.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.55.02 UG Admission 2021 - Request received from candidates for considering in sports quota – reg.

Requests have been received from various candidates who have not submitted proforma in colleges for considering under sports quota. It has been requested that they may be considered in the existing vacancies under sports quota

The committee considered the matter and recommended to reject the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.55.03 UG Admission 2021 - Request received from Aneer Mohammed A (455833)-Kerala Sports Hostel Candidate- Admission at M G College, Trivandrum – reg.

In the request it has been stated that the candidate Aneer Mohammed A, is a Sports Hostel candidate under the category of football and is a state level medallist. But he did not get admission in any of the colleges. It has been requested that he may be granted admission at MG College, Tvpm for BA History, by creating an additional seat. The request is forwarded by the department of Physical Education of the College.

The committee considered the matter and recommended to place the matter before the Syndicate along with achievement certificates of the candidate and allotment memo to the Sports Hostel from Kerala State Sports Council.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.55.04 UG Admission 2021 - Request received from the Superintendent, Govt. After Care Home, Kollam –admission to inmates- reg.

Request has been received from the Superintendent, Govt. After Care Home, Kollam for admission to the following inmates as detailed below

Aksa Sajith	475151	BA History	SNCW Kollam
Athira S P	406087	B Com Finance	”
Neelima A	479953	BA History	”

The committee considered the matter and recommended to place the matter before the Syndicate since as per the provision in the prospectus in the UG Admission only one seat can be allotted to a college for admission to inmates of Children's Poor Home and After Care Home.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.55.05 UG Admission 2021 - Request received from Sumesh Kumar N – Admission under sports quota- reg.

In the request it has been stated that the candidate has been ranked in the first place for BA Hindi at MG College, Tvpm. But he had a previous registration for BA Economics in the same college. When he approached the HoD, Department of Economics for forwarding the application for course cancellation he denied the same. Hence his admission under sports quota was lost. It has been requested that necessary direction may be given to the authorities of the college to forward his application for cancellation and to grant him admission in the college.

The committee considered the matter and recommended to reject the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.55.06 UG Admission 2021 – Schedule for General Spot – reg

The committee recommended to approve the following schedule for General spot admission for UG courses.

Opening for site for registration	24.11.2021 to 26.11.2021
Spot Admission in Trivandrum (University College of engineering, kariavattom) and Kollam (SN College, Kollam) Regions	30.11.2021–BSc, BCom, BBA, BVoc, BCA, BSW 01.12.2021 – BA courses
Spot Admission in Alappuzha Region (SD College, Alappuzha)	02.12.2021–BSc, BCom, BBA, BVoc, BCA, BSW 03.12.2021 – BA courses
College Joining	06.12.2021 to 08.12.2021
Buffer Date	09.12.2021

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.55.07 PG Admission 2021 - Request received from Sophy mol B S – DA candidate- Admission for MSc Chemistry- reg.

In the request it has been stated that the candidate is visually impaired with 40% disability. She got allotted at University College, Tvpm for MSc Chemistry, under PWD Category. But the college denied admission citing the grounds that blind candidates cannot be admitted for Science subject as per clause 4.2 of the prospectus for PG Admission 2021

It has been requested that she may be permitted to take admission in the college since she had completed her BSc Chemistry course successfully.

The committee considered the matter and recommended to place the matter before the Syndicate

Resolution of the Syndicate

RESOLVED to grant permission to Sophy Mol B S to take admission in the University College, Thiruvananthapuram by creating an additional seat for M.Sc Chemistry with the consent of the Principal, University College, Thiruvananthapuram.

Item No.34.55.08 PG Admission 2021 – Schedule for 1st supplementary Allotment- reg

1 st Supplementary Allotment	23.11.2021
Joining Dates	24.11.2021 to 26.11.2021
Buffer Date	29.11.2021

The committee considered the matter and recommended to approve the following schedule.

Closure of Registration	26.11.2021
1 st Supplementary Allotment	27.11.2021
Joining Dates	29.11.2021 to 01.12.2021
Buffer Date	02.12.2021

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.55.09 PG Admission 2021 – Schedule for Community quota – reg

Closure of Registration	24.11.2021
Ranklist published	25.11.2021
1 st Phase Counselling	29.11.2021 to 02.12.2021
Buffer Date	03.12.2021

Candidates ranked 1 to 100 may be allotted in the 1st phase

The committee considered the matter and recommended to approve the following schedule. Also recommended that candidates ranked 1 to 50 may be allotted in the 1st phase.

Closure of Registration	26.11.2021
Ranklist published	29.11.2021
1 st Phase Counselling	01.11.2021 to 03.12.2021
Buffer Date	04.12.2021

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.55.10 U PG Admission 2021 – Schedule for Sports quota – reg

Verification of Certificates through online	25/11/2021 to 27/11/2021
Publication of Provisional Ranklist	29/11/2021
Submission of complaints, if any	30/11/2021 to 01/12/2021
Re-verification if any	02/12/2021
Final Ranklist	03/12/2021
Admission	06/12/2021

The committee considered the matter and recommended to approve the following schedule.

Uploading of Application Number	23.11.2021
Verification of Certificates through online	24.11.2021
Publication of Provisional Ranklist	25.11.2021
Submission of complaints, if any	26.11.2021
Re-verification if any	27.11.2021

Final Ranklist	29.11.2021
Admission	30.11.2021

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.55.11. B.Ed Admission 2021 – Complaint received from Sri.Bala Subramannian – Admission under defence quota- reg.

In the complaint it has been stated that in the ranklist published for defence quota admission his daughter was included in the ranklist of 16 colleges. The date for reporting in all these colleges was given as 08.11.2021 before 10.30 am. Being a native of Palakkad district it was not possible to attend the spot admission in all these colleges at the same time. Since only one student with the highest index mark will get admission, sometimes the students who attend admission at one college may lost the change in another college. Hence it has been requested that the admission process done under defence quota done in 08.11.2021 may be cancelled and spot admission may be conducted by the University in a single venue.

The committee considered the matter and recommended to verify whether any candidate with lower index mark than the complainant has been given admission for Natural Science course under defence quota. Also recommended that defence quota admission may be conducted through centralised allotment or through centralised spot admission, from the next academic year onwards.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.55.12. B.Ed Admission 2021 – Complaint received from Rajan Pillai – conduct of community quota admission at NSS Training College, Pandalam - reg.

In the complaint it has been stated that his daughter had applied for community quota admission in NSS Training College, Pandalam. On enquiry, the college authorities informed that community quota ranklist will be published on 12.11.2021 and when the same was published, they informed that seat is not available for Physical science course for which no satisfactory answer was given. It has been requested that community quota admission for B.Ed courses may be conducted by the University.

The committee considered the matter and recommended to reject the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.55.13 B.Ed Admission 2021 – Seat matrix of Management quota approval - reg.

The aided and self-financing training colleges have forwarded the seat matrix of management quota of the colleges concerned. The same is submitted for approval.

The committee considered the matter and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.55.14 B.Ed Admission 2021 – Conduct of spot admission – reg

Following schedule is proposed for the conduct of spot admission for the remaining vacancies

26.11.2021 FN	Physical Science, Social Science, Geography
26.11.2021 AN	Natural Science, Mathematics, Commerce
27.11.2021	English, Malayalam, Hindi, Sanskrit, Arabic, Tamil

Also Sports quota Admission may be conducted in a centralised Manner on 27.11.2021

The committee considered the matter and recommended to approve the proposed schedule.

In view of exigency, the committee recommended that all the items except Item Nos. 3,4 and 7 in the minutes may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

The meeting came to an end at 12.00 pm

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 22.11.2021, be noted.

Item No.34.56. Declaration of Probation in the post of Section Officers–Reporting of - reg. (Ad.A1)

Sri.Sreenath.S, Sri.Ahammed Sherin.R.S & Smt.Subi.S have been satisfactorily completed their period of Probation in the post of Section Officers as per the orders of the Vice-Chancellor. U.O No.Ad.A1.2/29362/2021 dated 17.11.2021 has been issued in this regard.

No.	Name of the Officer	Date of assuming charge	Eligible leave if any during the period of Probation	Date of declaration of Probation
1	Sri.Sreenath.S	23-02-2017 AN	Nil	24-08-2017 FN
2	Sri.Ahammed Sherin.R.S	07-09-2020	Nil	07-03-2021 FN
3	Smt.Subi.S	01-03-2021	Nil	01-09-2021 FN

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.57. Declaration of Probation-Smt.Haseena.T.S as Section Officer – Reporting of –reg. (Ad.A1)

Smt.Haseena.T.S who was promoted to the post of Section Officer w.e.f 13-04-2021 (vide U.O.No.Ad.A1/7404/2021 dated 13-04-2021) and posted at EA XIX Section, has been declared to have satisfactorily completed her period of Probation as Section Officer w.e.f 13-10-2021 FN vide U.O No.Ad.A1/6482/2021/UOK dated 20-11-2021

As per the orders of the Vice-Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.58. Ph.D Research – Re-registration – Application submitted by Smt. Suma Sekhar, part time research scholar in Electronics and Communication Engineering– Reporting of -reg. (Ac.E1)

Application has been received from the following Research Scholar duly recommended by the Research Supervisor, Head of the Research Centre and Chairman of the Doctoral Committee for re-registration of Ph.D. research due to the defaulted payment of Ph.D. research fee for more than 6 months and there is no break in her research work.

The details of the Research Scholars are as follows:

Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration	Research Supervisor & Centre	Requests	Remarks
<p>Smt. Suma Sekhar Electronics & Communication Engineering–(Part -time) U.O.No.AcE1.A4/113/ECE/10174 dated 09.12.2013 w.e.f. 12.11.2013 Change of research supervisor & Centre and inclusion of co-supervisor granted vide U.O.No. Ac.E1/A1/43622/2017 dated 16.03.2018 Conduct of pre-submission seminar orders issued vide U.O.No. 6474/2021/UOK dated 19.11.2021 Remaining part time research period is valid upto 11.11.2021. She can avail the grace time granted upto 31.12.2021 as per U.O.No.5290/2021/UOK dated 08.10.2021</p>	<p>Research Supervisor: Dr. Santhoshkumar S, Professor, Dept. of ECE, College of Engineering, Tvpm.</p> <p>Co-supervisor Dr. Sakuntala S Pillai</p> <p>Centre: College of Engineering, Tvpm.</p>	<p>Re-registration from the date of expiry of previous registration i.e. w.e.f. 12.11.2017</p>	<p>Re-registration w.e.f. 12.11.2017. Default from 5th Year.</p>

The candidate has submitted the following required documents for considering the application for re-registration.

1. The application is to be recommended and forwarded by the research Supervisor, HOD and DC Chairman
2. Re-registration fee of Rs.1050/- for (Full-Time) and Rs.2100/- for (Part-Time) candidates (Original Chalan).
3. Detailed fees statement duly countersigned by the supervising teacher.
4. Payment of defaulted fee along with fine.
5. Copy of registration order.
6. Certification duly endorsed by the Research Supervisor & Head of the Research Centre, stating no discontinuance has occurred during the research work.

Sanction has been accorded by the Vice -Chancellor, subject to reporting to the Syndicate, to the above mentioned research scholar being permitted re-registration due to the default in payment of research fee for more than 6 months as there is no break in her research work.

Accordingly U.O has been issued vide U.O.No.6472/2021/UOK dated 19.11.2021.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.59. Startup Grant for Research Guides - Item No. 115 of Budget Speech 2021-22- Sanction of Provisional advance to the Principal Investigators selected- Reporting of - reg:-

(Pl. A)

University of Kerala, with a view to encourage young teachers to involve in high quality research using cutting-edge technology and research that has social outcomes and useful applications, has initiated a scheme 'Startup Research Grant for Research Guides' with a budget allocation of Rs.25,00,000/- (Rupees Twenty Five Lakh only) in the Budget Speech 2021-22. Proposals were invited for Startup Grant, from newly appointed (from 2018 onwards) Research Guides attached to various Teaching Departments of the University vide circular dated 07.09.2021. A total of 8 (eight) proposals were received under the scheme.

The Vice-Chancellor ordered to entrust the committee with following members, the scrutiny of proposals received under the scheme.

- 1) Dr. Gabriel Simon Thattil, Director, IQAC
- 2) Dr. R B Binoj Kumar, Research Director
- 3) Dr. E. Shaji, Joint Director, IQAC
- 4) Dr. S. Mini, Member, IQAC

The meeting of the Scrutiny Committee held on 05.11.2021 scrutinised the proposals received from Research Guides in Teaching Departments of University. The recommendation of the Committee with regard to the proposals has been detailed below:

Sl. No	Name and Designation of Principal Investigator	Title of the Project	Amount
1.	Dr. Viji Vijayan Assistant Professor Department of Biochemistry	Serum Bone Markers for Psychotic Disorders and Development of a Diagnostic Kit for Early Detection of Schizophrenia	Consumables: Rs. 3,00,000/- Equipments: Rs. 50,000/- Contingency: Rs. 20,000/- TOTAL: Rs. 3,70,000/-
2.	Dr. Deepa K G Assistant Professor Department of Physics	FLEXIBLE SMART FILM for Converting Normal Glass to Sustainable and Energy Efficient Electrochromic Glass	Consumables: Rs. 40,000/- Equipments: Rs. 3,30,000/- Contingency: Rs. 10,000/- TOTAL: Rs. 3,80,000/-
3.	Dr. Janeesh P.A Assistant Professor Department of Biochemistry	Highly sensitive Nanobiosensor for sudden Heart failure Diagnosis	Consumables: Rs. 2,50,000/- Equipments: Rs. 1,00,000/- Contingency: Rs. 20,000/- TOTAL: Rs. 3,70,000/-
4.	Dr. Shiburaj S Professor Department of Botany	Investigations on the synergic effects of 'Fukugicide' with clinically important antibiotics and exploration its Anti-infective potential against other bacterial pathogens	Chemicals: Rs. 2,00,000/- Equipments: Rs. 20,000/- Contingency: Rs. 1,10,000/- TOTAL: Rs. 3,30,000/-
5.	Dr. Prakasan P.M Assistant Professor Department of Library and Information Science	Implementation of Village Knowledge Centres (VKCs) in Kerala towards the achievement of Sustainable Development Goals (SDGs): a feasibility study	Fellowship:(Rs.10,000x12)=Rs.1,20,000/- Workshop: Rs. 1,00,000/- Contingency: Rs. 10,000/- TOTAL: Rs. 2,30,000/-
6.	Dr. Sudhi S. Vijayan Assistant Professor Department of Library and Information Science	Kerala University Research Visibility Enhancement and Academic Support Centre (KURVAS): A proposal	Computing System= Rs. 1,50,000/- Networking: Rs. 50,000/- Software: Rs. 5,000/- Contingency: Rs. 20,000/- TOTAL: Rs. 2,25,000/-
7.	Dr. Sameer Babu M Assistant Professor Department of Education	Designing outcome based instructional design platforms for better techno-pedagogic management of teaching-learning process	Preliminary research study:Rs. 20,000/- Symposium: Rs. 20,000/- Development of Framework:Rs. 40,000/- Website and web development:Rs.55,000/- Linkages/ designing LT model:Rs.40,000/-

			Try out and validation: Rs. 20,000/- Modelling/Finalizing designing: Rs.30,000/- TOTAL: Rs. 2,25,000/-
8.	Dr. Anil Kumar Y Assistant Professor Department of Geology	Geology of the Banded Iron formations of Attappadi Valley, Palakkad district: Implications for the mineralization and early Archean atmosphere	Fellowship: (Rs. 10,000 x 12)= Rs. 1,20,000/- Consumables: Rs. 30,000/- Travel: Rs. 42,000/- Chemical analysis: Rs. 1,60,000/- Contingency: Rs. 18,000/- TOTAL: Rs. 3,70,000/-
	TOTAL	Rs. 25,00,000/- (Rupees Twenty Five Lakh only)	

The committee recommended that the proposals may be sanctioned for a period of 2 (two) years, with effect from date of release of fund. The Principal Investigators may regularise the sanctioned funds immediately after the completion of projects, as per rules.

The minutes of the meeting of the Scrutiny Committee was placed before the Standing Committee of the Syndicate on Academics and Research. The meeting of the Standing Committee of the Syndicate on Academics and Research held on 15.11.2021 considered the matter and recommended to approve the minutes of the meeting of the Scrutiny Committee held on 05.11.2021. The Syndicate, held on 17.11.2021, vide item No. 60.D14 resolved that this recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15.11.2021 be approved.

The Vice-Chancellor, by invoking provisions under section 10(13) of the Kerala University Act, 1974, has accorded sanction to open a new subhead "8/5950-Start up grant for Research Guides" under the major head "Part-I-NP-MH-63-Miscellaneous" and to provide an amount of Rs 25,00,000/- (Rupees Twenty Five Lakh only) under it by re-appropriation from the subhead "8/6028-New Development Programmes" of the same major head of the current years Budget Estimates of the University and to release a total amount of Rs. 25,00,000/- (Rupees Twenty Five Lakh only) as provisional advance to the Principal Investigators, as detailed above, towards implementing the project "Startup Research Grant for Research Guides" envisaged in the Budget speech 2021-22.

Accordingly, U.O. No. 6431/2021/UOK dated 19.11.2021 has been issued.

The aforesaid action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.60. *Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 26.11.2021 – approval - reg.*

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 26.11.2021 at 11.30 a.m in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The Minutes of the above meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY

Date : 26.11.2021
Time : 11.30 am
Venue : Syndicate Room

Members

- | | | |
|-------------------------|---|------|
| 1. Sri. J. Jairaj | - | Sd/- |
| 2. Adv. B. Balachandran | - | Sd/- |
| 3. Dr.M. Vijayan Pillai | - | Sd/- |
| 4. Dr.S Nazeeb | - | Sd/- |

- | | | |
|--------------------------------|---|--------|
| 5. Adv. G. Muralidharan Pillai | - | Online |
| 6. Sri. B. P. Murali | - | Online |
| 7. Sri. Riyas Vahab | - | Online |
| 8. Smt. Renju Suresh | - | Online |

Item No.34.60.01 *The Minutes of the meeting of the Expert Committee constituted for framing guidelines for appointing Guest Lecturers at UITs held on 12.08.2021-reg.*

The Syndicate, at its meeting held on 17-02-2021, vide item no. 23.12.11, resolved to frame guidelines for appointing Guest Lecturers at UITs, including their qualifications.

Consequently, an Expert Committee was constituted for the purpose, consisting of the Pro-Vice-Chancellor, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Dr. S. Nazeeb, Member, Syndicate and the Registrar as members, vide UO No. Ad.AVII.1.9362/2017 dated 09-08-2021.

A meeting of the Expert Committee was convened on 12-08-2021 and the Minutes was approved by the Vice-Chancellor and UO No. Ad.AVII.1.9362/2017 dated 29-09-2021 was issued accordingly, which reads:

1. The vacancy of Guest Lecturers in the respective Centres be notified locally by the Principal, concerned and the applications hence received be forwarded to the University.
2. Selection of Guest Lecturers will be done by the University through a Committee constituted for the purpose.
3. The qualification for the Guest Lecturers shall be on par with that of the Lecturers as prescribed by the UGC.
4. Tenure of a Guest panel for each centre be limited to 3 years from the date of existence or the exhaustion of the Panel, whichever is earlier and the extension of validity of the Panel shall be the discretion of the Syndicate.

The principals of various UITs have raised doubts in the implementation of the UO and demanded clarifications on the following:

- A) The panel of Guest Lectures which surpassed 3 years, be declared invalid.
- B) The Principal concerned shall ensure the required qualifications of the candidates and forward attested copies of their testimonials along with the resume duly signed by them.

In obedience to the orders of the Vice Chancellor, the minutes Meeting of the Expert Committee constituted for framing guidelines for appointing Guest Lecturers at UITs held on 12-08-2021 is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration (The minutes of the meeting appended).

Recommended that :

- A) ***a Selection Committee consisting of Conveners of Standing Committees of the Syndicate on Staff, Equipment and Buildings, Departments and Other Institutions of the University, Teaching and Non-teaching Staff of Private Colleges and a Subject Expert be constituted to scrutinize the biodata/documents of the candidates, forwarded by the Principals, University Institute of Technology.***
- B) ***Principals concerned be entrusted to engage such Guest lecturer/(s) as scrutinized by the Selection Committee as and when required on merit.***

Considering the exigency, the above recommendations may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED to approve the following:

A) a Scrutiny Committee consisting of Conveners of Standing Committees of the Syndicate on Staff, Equipment and Buildings, Departments and Other Institutions of the University, Teaching and Non-teaching Staff of Private Colleges and a Subject Expert be constituted to scrutinize the biodata/documents of the candidates, forwarded by the Principals, University Institute of Technology.

B) Principals concerned be entrusted to engage such Guest lecturer/(s) as scrutinized by the Scrutiny Committee as and when required on merit.

Item No.34.60.02 യു.ഐ.ടി.തിരുവനന്തപുരം - സെന്ററിലെപ്രിൻസിപ്പലായഡോ.ശുഭ എൻ-നെതിരെ വിദ്യാർത്ഥികളുടെ രക്ഷിതാക്കൾ നൽകിയപരാതി- സംബന്ധിച്ച്.

യു.ഐ.ടി. തിരുവനന്തപുരം റിജിയണൽ സെന്ററിലെബി. എസ്സി. കമ്പ്യൂട്ടർ സയൻസിവിദ്യാർത്ഥിനിയായ കമാരി. രേഷ്മമോഹനൻ, തനിക്കു 02.03.2021നു കോവിഡ് പോസിറ്റീവായെന്നും 12.03.2021നു നെഗറ്റീവായതിനാൽ 17.03.2021നുള്ള പ്രാക്ടിക്കൽ എക്സാം എഴുതാൻ അമ്മയോടൊപ്പം സെന്ററിൽ എത്തിയപ്പോൾ പ്രിൻസിപ്പലായ ഡോ.ശുഭഎൻ, എക്സാം എഴുതാൻ അനുവദിക്കാതെ ഗേറ്റ് പൂട്ടിതന്നെന്നും അമ്മയെയും പുറത്താക്കിയെന്നും പരാതിനൽകിയിരുന്നു. രജിസ്ട്രാറുടെ നിർദ്ദേശപ്രകാരം, അന്നേദിവസം തന്നെ പ്രിൻസിപ്പലോടു ടി പരാതിയിന്മേലുള്ള വിശദീകരണം ആവശ്യപ്പെടുകയും പ്രിൻസിപ്പൽ നൽകിയ മറുപടി തൃപ്തമല്ലാത്തതിനാൽ, ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിനനുസൃതമായി ഡോ. ശുഭഎൻ.-നുമെമ്മോ (03.04.2021) നൽകുകയും ചെയ്തിരുന്നു. പ്രസ്തുതമെമ്മോക്കുള്ള വിശദീകരണം 05.04.2021 - ൽ ലഭിച്ചിട്ടുണ്ട്

ഇതിനിടെ, സെന്ററിലെ വിദ്യാർത്ഥികളുടെ രക്ഷിതാക്കൾ പ്രിൻസിപ്പലിനെതിരെ വിവിധപരാതികൾ ഉന്നയിച്ചുകൊണ്ട് സർവകലാശാലയിൽ കത്ത് നൽകുകയും ടി പരാതിയെക്കുറിച്ചു അന്വേഷണം നടത്തി റിപ്പോർട്ട് സമർപ്പിക്കുവാൻ ബഹു. വൈസ് ചാൻസലർ ഉത്തരവിടുകയും ചെയ്തു. ആയതനുസരിച്ചു ഡെപ്യൂട്ടി രജിസ്ട്രാർ (അഡ്മിൻ. III), അസിസ്റ്റന്റ് ജൂനിയർ (അഡ്മിൻ. V) എന്നിവർ 15.04.2021നു സെന്റർ സന്ദർശിച്ചു പ്രിൻസിപ്പൽ, പി.ടി.എ. അംഗങ്ങൾ, വിദ്യാർത്ഥികൾ, ജീവനക്കാർ എന്നിവരിൽ നിന്നും മേൽപരാതികളുമായി ബന്ധപ്പെട്ട വിവരങ്ങൾ ശേഖരിക്കുകയും ലഭിച്ച സ്റ്റേറ്റ് മെന്റുകളുടെ അടിസ്ഥാനത്തിൽ റിപ്പോർട്ട് സമർപ്പിക്കുകയും ചെയ്തു.

02.07.2021 - നടന്ന സിൻഡിക്കേറ്റോഗം പ്രസ്തുത റിപ്പോർട്ട് ഐറ്റം നം. 29.34.28 ആയി പരിഗണിക്കുകയും പ്രിൻസിപ്പലിനോടു വിശദീകരണം ആവശ്യപ്പെടുകയും ചെയ്ത പ്രകാരം 30.09.2021 ന് ഡോ. ശുഭഎൻ. വിശദീകരണം നൽകുകയും ചെയ്തിരിക്കുന്നു. ആയതിനോടൊപ്പം ടിയാൾ ഇതുവരെ ഈ വിഷയത്തിൽ സമർപ്പിച്ച വിശദീകരണങ്ങളും ശ്രദ്ധിച്ചാലും.

ബഹു. വൈസ്-ചാൻസലറുടെ നിർദ്ദേശപ്രകാരം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് സ്ട്രാൻഡ് അദർ ഇൻസ്ട്രക്ഷൻസ് സംബന്ധിച്ച സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommended that the explanation furnished by Dr. Shubha N be accepted. (Ad. A VII Section)

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 26.11.2021, be approved.

Item No.34.60.03. Ratification of the action taken by the Warden, University Hostel for Women, Kariavattom in engaging Smt. Herin Benedict as Resident Cook on contract basis- reg.

Smt. Herin Benedict was engaged as Resident Cook on contract basis at the University Hostel for Women, Kariavattom w.e.f. 07.03.2021 on a consolidated monthly remuneration of Rs.20,000/- (Rupees Twenty Thousand Only) for a period of three months only rather than eleven months as the hostels were closed due to the lockdown imposed as part of COVID -19 pandemic from 08.05.2021 vide, U.O. No.3619/ 2021/ UOK dated 21.07.2021. Her period of contract expired on 06.06.2021.

The Warden, University Hostel for Women, Kariavattom vide letter dated 05.10.2021 reported that Smt. Herin Benedict has been re-engaged as Resident Cook w.e.f. 29.09.2021 as one among the resident cooks engaged was absent from duty w.e.f. 23.09.2021 and when inquired about the absence, she informed her unwillingness to continue. As the service of resident cook was inevitable at that juncture, when hostel was going to be functioning in full strength with PG CSS admission to the academic year 2021 getting started, the Warden, University Hostel for Women, Kariavattom forwarded the joining report of Smt. Herin Benedict and requested to ratify the action of engaging her, in light of the emergency situation.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of Syndicate on Department and other Institutions.

As ordered by the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration.

Recommended that the action of Warden be ratified and she be warned to desist from such actions in future.

Further recommended to engage the Resident cook for a period of 11 months w.e.f. the date of engagement.

(Ad. D II Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 26.11.2021, be approved.

Item No.34.60.04 കെയുസിറ്റിഇ അടൂർ - ശ്രീമതി സിന്ധു .ബി.എസ് - അസിസ്റ്റന്റ് പ്രൊഫസർ (കരാർ) - മലയാളം - സ്ഥലംമാറ്റം സംബന്ധിച്ച്.

അടൂർബിഎഡ് കോളേജിലെ മലയാളം അസിസ്റ്റന്റ് പ്രൊഫസറായ ശ്രീമതി സിന്ധു ബി.എസ് മൂർപ്പിച്ച് അപേക്ഷ പ്രകാരം, 1995 മുതൽ വിവിധ കെയുസിറ്റികളിൽ ജോലി ചെയ്തു വരികയാണെന്നും, പുതിയ സ്ഥലം മാറ്റത്തോടനുബന്ധിച്ച് കെയുസിറ്റിഇ, അടൂരിൽ ജോയിൻ ചെയ്തുവെന്നും, തിരുവനന്തപുരം ജില്ലയിൽ താമസിക്കുന്ന ടിയാൾ ക്രൂണ്ട് മണിക്കൂറിലധികം യാത്ര ചെയ്തു വേണം പ്രസ്തുത സ്ഥാപനത്തിൽ എത്തിച്ചേരേണ്ടതെന്നും, അഞ്ച് വർഷമായി കിടപ്പുരോഗിയായ അമ്മയെ സംരക്ഷിക്കേണ്ട ഉത്തരവാദിത്തമുണ്ടെന്നും അറിയിച്ചിരിക്കുന്നു.

കൂടാതെ ഇപ്പോഴത്തെ കോവിഡ് പശ്ചാത്തലത്തിൽ 150 കിലോമീറ്ററോളം യാത്ര പ്രയാസമാണെന്നും, മുൻപ് തിരുവനന്തപുരം, കാര്യവട്ടം എന്നീ സ്ഥലങ്ങളിലേക്ക് സ്ഥലം മാറ്റം ആവശ്യപ്പെട്ടെങ്കിലും ലഭിച്ചില്ലായെന്നും, ഇപ്പോൾ ആവശ്യപ്പെടാതെ അടൂർ കെയുസിറ്റിഇയിലേക്ക് സ്ഥലം മാറ്റിയെന്നും പരാതിയിൽ സൂചിപ്പിക്കുന്ന തോടൊപ്പം പ്രായം, എക്സ്പീരിയൻസ്, മാതാവിന്റെ സംരക്ഷണം, ഹോംസ്റ്റേഷൻ എന്നിവ പരിഗണിച്ചു തിരുവനന്തപുരം ജില്ലയിലേക്ക് സ്ഥലം മാറ്റം നൽകണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്നു.

14.09.2021 തീയതിയിലുള്ള Ad.AVII.A/23215/2021/UOK എന്ന ഓർഡർ പ്രകാരം മാണിക്യ യു സിറ്റി ഇ യിലെ കരാർജീവനക്കാരുടെ സ്ഥലം മാറ്റം നടന്നത്.

ആയതിനാൽ പ്രസ്തുത വിഷയം ബഹുമാനപ്പെട്ട വൈസ് - ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ടിഡിപ്പാർട് മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ പരിഗണനക്കും ശുപാർശകളുമായി സമർപ്പിക്കുന്നു.

Recommended that the item be kept in abeyance for the time being.

(Ad. A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 26.11.2021, be approved.

Item No.34.60.05 UCE, Kvtm- Setting up of lab-reg.

The Principal, UCE, vide letter No. UCE/Admn/314/2021 dated 08.09.2021, had submitted a proposal in connection with setting up of Chemistry and Civil Lab along with detailed report for electrical and plumbing works received from University Engineer. The total expenditure incurred towards the above proposal is expected to be ₹ 4,60,031.43 (Rupees four lakhs sixty thousand and thirty one & forty three paisa only) and has suggested that it can be met from head of account under part I NP-MH-63-Miscellaneous-8/6028-New Development programmes, sanctioned for the expansion of laboratory facility in UCE in the Budget Speech 2021-22, vide UO No.Ad.C3.UCE/2021 dated 30.06.2021.

Finance has remarked that the Budget Implementation Cell held on 26/04/2021 had recommended to place the proposal regarding the expansion of laboratory in the UCE, Kariavattom on the Standing Committee of the Syndicate on Department and Other Institutions and hence the proposal may be placed before the said committee, limiting the expenditure to ₹ 4,00,000/- (Rupees Four Lakhs only).

Subsequently the Principal, UCE has submitted a revised proposal for expansion of lab facilities, limiting the expenditure to ₹ 4,00,000/-, as detailed below:

Proforma Invoice generated for the workbench for Chemistry lab

Sl.No	Items	Unit price	quantity	Total(in ₹)
1	Hard wood running lab table having size L180 x W 75 x H 90cm 18 mm thick black granite top wit polished edges .	20250	4	81000
2	Wash sink ceramic/steel with swan neck tap set with all fittings	8000	2	16000
3	Wooden open rack for keeping lab apparatus over the lab table having size L 180cm x W 45 cm x H 30 cm	3000	2	6000
				103000
			Transportation charge @ 3%	3090
			GST @ 18%	19096
			Total	125186

Estimate for electrical ,Aluminium partition and plumbing works for these lab as follows

Sl.No	Description	Amount(in ₹)
1	Electrification of Chemistry & Civil Lab	78000
2	Materials and labour charge	4613.43
3	Ceiling fan & LED tubes	2872
4	Plumbing work & aluminium Partition	1,50,000
	Total	2,35,484.43

Grand Total ₹3,60,671.43

Total expenditure for setting up of lab comes to ₹ 3,60,671.43/- (Rupees Three Lakhs Sixty Thousand Six Hundred and Seventy rupees and Forty paise only).

In obedience to the orders of Vice-Chancellor the proposal regarding setting up of lab in University college of Engineering is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Recommended that the item be referred to the next meeting of the Standing Committee of the Syndicate on Academics and Research.

Further recommended that considering the exigency, the above recommendation may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 26.11.2021, be approved.

Item No.34.60.06 University Institute of Technology, Ittiva- Engaging of Sweeper -reg.

In obedience with the orders of the Vice-Chancellor, the request from the Principal, University Institute of Technology, Ittiva for engaging a sweeper at the centre, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommended that the Principal be entrusted to engage a suitable person locally, until alternate arrangements are being made.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the Principal be entrusted to engage a suitable person locally, until alternate arrangements are made.

Item No.34.60.07 University Institute of Technology, Pirappancode- Engaging of Peon at the centre- reg.

In obedience with the orders of the Vice-Chancellor, the request from the Principal, University Institute of Technology, Pirappancode for engaging a peon at the centre on contract basis

or on local basis, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

Recommended that the Principal be entrusted to engage a suitable person locally, until alternate arrangements are being made.

(Ad A VII Section)

The meeting came to a close at 12.45 pm.

Resolution of the Syndicate

RESOLVED that the Principal be entrusted to engage a suitable person locally, until alternate arrangements are made.

=====
Item No.34.61. Promotion to the post of Pool Officer – Smt.Sreedevi V S, OS (Hr.Gr) – Consideration of - reg.

(Ad.AI)

Smt.Sreedevi V.S, OS (Hr.Gr), University General Help Desk vide submission dated 15.10.2020 has requested to promote her to the post of Pool Officer in the vacancy that arose consequent on the retirement of Smt.Nabeesa Beevi M in tune with High Court Judgements connected to the matter of promotion of Pool Officers in the University of Kerala.

The matter with regard to amendment to Chapter XVII of the Kerala University First Ordinances, 1978 in respect of Sl.No.12 A – Pool Officer was placed before the meeting of the Syndicate on 25.05.2019 and later laid before the Senate at its meeting held on 13.06.2019. The amendment proposal that “the post of Pool Officer ceases to exist w.e.f 01.02.2011, however the incumbents in this post will continue till retirement” were considered and adopted by the Senate and was submitted to the His Excellency Hon’ble Chancellor on 22.07.2019 vide DO letter No.Ac.L/ord/2836/2019 dated 16.07.2019. The assent of the Hon’ble Chancellor is awaited.

Since University has not yet effected the formal amendment in the Ordinance, University is forced to effect promotions to the post of Pool Officer as per the directions of the Hon’ble High Court after the issuance of UO dated 26.11.2015, discontinuing the post of Pool Officer w.e.f 01.02.2011.

The sanctioned strength in the post of Pool Officer was three. Only Smt.P Abitha Beevi is currently officiating in the post of Pool Officer. Smt.Pathmaja B K, OS (Hr.Gr) and Smt.Sreedevi V S, OS(Hr.Gr) are the senior most employees in the cadre of Office Superintendent(Hr.Gr). Smt.Pathmaja B K has not yet submitted any request for promotion to the said post.

Smt.Sreedevi V S has furnished the copy of judgement dated 21.10.2021 from the High Court of Kerala. The judgement directs the University to take a decision either by himself or by a competent authority under the Act on the representations for the purpose of promotion to the post of “Pool Officer” on account of the facts submitted as well as based on judgement in the similar cases. It also directs that this exercise be undertaken in according with law by affording an opportunity of hearing to the petitioner either through virtual or personal mode within a period of two months from the date of receipt of the certified copy of the judgement (ie 09.11.2021).

The judgement of the court may be implemented and a hearing of the petitioner may be held either through virtual or personal mode; as directed by the Hon’ble Court.

As per the orders of the Vice Chancellor, the matter is placed before the Syndicate for consideration

Resolution of the Syndicate

RESOLVED to entrust the Pro-Vice-Chancellor and Registrar to hear the petitioner as per the judgement of the Hon’ble High Court dated 09.11.2021.

=====
Item No.34.62. Approval of the Minutes of the Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”, held on 18/11/2021 - Reporting of – Reg.

(Pl. AI)

A Meeting of the 'Software Management Technical Committee' for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System” was held on 18/11/2021, at 11.30 am., in the Pro-Vice-Chancellor’s Chamber.

In order to initiate urgent action on the recommendations of the Committee, the minutes of this meeting(enclosed herewith) has been approved by the Vice-Chancellor, subject to reporting to the Syndicate.

Hence, the action taken by the Vice-Chancellor in having approved the minutes, is reported to the Syndicate.

Minutes of the Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”

Venue : Pro-Vice-Chancellor’s Chamber
Date : 18/11/2021
Time : 11.30 am

Members at the Meeting:3

1. The Pro-Vice-Chancellor (Chairman)	Sd/-
2. Dr. K. B. Manoj, Convener, Standing Committee of the Syndicate on Examinations. (Via Google Meet)	Sd/-
3. Dr. K. G. Gopchandran, Member, Syndicate	Absent
4. The Controller of Examinations	Sd/-
5. The Director, Computer Centre	Sd/-
6. Dr. Aji. S., Assistant professor, Department of Computer Science	Absent
7. The Director, Planning and Development	Absent
8. The Joint Registrar, EB & CBCS	Sd/-
9. The Joint Registrar, Exam I	Sd/-
10. The Joint Registrar, Exam I	Sd/-
11. Shri. Manosh Manohar, Programmer, Computer Centre (Via Google Meet)	Sd/-
12. Smt. Sunija M. Rasheed, Programmer, Computer Centre(Via Google Meet)	Sd/-
13. Smt. Sivi Velayudhan, Programmer, Computer Centre	Sd/-
14. Sri. Anil Kumar G., Executive Engineer(MKTG), M/s ITI Limited, Palakkad (via Google Meet)	Sd/-
15. Shri. Santhosh T. R., Project Manager, Student Life Cycle Management System for Kerala University, M/s ITI Limited, Palakkad	Sd/-

In addition to the above members, the various supporting staff/programmers from ‘M/s ITI Limited, Palakkad’ and the officers from the dealing sections also attended the meeting.

Item No.34.62.01 Review of the progress of implementation of the project, in compliance with the following recommendations of the Software Management Technical Committee held on 09/11/21 & 'live demonstration' of the functionalities of the ‘SLCM module’ for the examinations of “New Gen Courses (PG) & B Tech S1 Courses”:

1. M/s ITI Ltd. shall allow only one type of payment option (payment gateway) for the students, in the SLCM Software (i.e. which is integrated with the new system), so as to avoid any payment related issues/confusions in the future.
2. M/s ITI Ltd. shall conduct comprehensive ‘testing’ of the module among different groups of students (i.e. students undergoing different types of courses of study), in consultation with the Examination Wing and the Computer Centre.
3. M/s ITI Ltd. shall provide a ‘You Tube link’ for viewing the training module, in the ‘SLCM Software’ forthwith, which will aid the students, teachers & principals of the Colleges concerned, in completing the registration procedures without any errors.
4. M/s ITI Ltd. shall provide a ‘diminishing clock’ or ‘countdown timer’ for the ‘captcha’

provided in the 'registration' module and a 'button' for refreshing the 'captcha' after the end of the same.

5. M/s ITI Ltd. shall arrange for a provision in the 'registration module' of the SLCM system in such a way that at the time of proceeding to the payment stage, the following question pops out:
 "If you are eligible for fee concession, ensure that you have entered/selected the proper category at the space/window/button provided for the same".
6. M/s ITI Ltd. shall also employ the services/experience of the programmers from the University, so as to ensure the development of error free & user friendly modules.
7. M/s ITI Ltd. shall give top priority for embedding the enrollment procedures also in the new SLCM Software for the upcoming examinations, so as to avoid any data related issues/errors in the future.
8. M/s ITI Ltd. shall arrange for 'dummy examinations', 'dummy camp' & "dummy tabulation" for the University staff & teachers of various Colleges, before finalizing the 'tabulation module' of the SLCM Software, in consultation with the with the Examination Wing and the Computer Centre.
9. M/s ITI Ltd. shall provide necessary roles to the Principals of the Colleges concerned for updating the change in the 'user profiles' of the teachers, as when required.
10. M/s ITI Ltd. shall provide necessary 'QR Coded Application' for printing 'QR Coded Answer Books' & 'QR Coded Nominal Rolls' for the conduct of the examinations forthwith.
11. M/s ITI Ltd. shall furnish technical specifications for the 'Printers & Hand held Scanners' that are necessary for printing 'QR Coded hall tickets' & scanning of the 'QR Codes' at the colleges, to the Examination wing forthwith, for onward transmission to the colleges concerned.
12. M/s ITI Ltd. shall make all necessary arrangements for the smooth conduct of the examinations from 23/11/2021 itself, after conducting the 'integration testing' of only the mandatory modules(immediate requirements), in consultation with the Computer Centre.
13. M/s ITI Ltd. shall provide necessary window for entering the 'QP Code' of the examinations, to the Exam Wing and necessary entries in this regard shall be made by the Exam Wing immediately on receipt of the same.
14. M/s ITI Ltd. shall arrange a comprehensive testing/training programme for the staff of the University on 18/11/2021. The Exam Wing and the Computer Centre shall provide all the necessary support for the smooth conduct of the same.
15. M/s ITI Ltd. shall also ensure that after the conduct of the examinations as scheduled, necessary arrangements shall also be made for publishing the results for the same, at the earliest.

M/s ITI Ltd. assured that they have already deployed a 'larger team' to handle the unexpected data-related issues and that necessary changes shall be made in the SLCM software, at the earliest, in tune with aforementioned recommendations.

M/s ITI Ltd. also conducted a live demonstrations of all the functionalities of the SLCM module, up to the "Printing of Hall tickets" and "Nominal Rolls" for the examinations of "New Gen Courses (PG) & B Tech S1 Courses"(using masked data and a dummy server), in the presence of all the staff from the Examination sections concerned.

Consequent to the "live demonstration", M/s ITI Ltd. requested to grant them 7 days of additional time before the commencement of the Examinations, for completing the 'integration testing' of the following modules, and conducting comprehensive 'User training' in regular intervals for the stakeholders at different levels, which could help them immensely in stabilizing the application and ensuring the upcoming rollouts in a better manner:

- a. Hall allocation/hall inventory
- b. Printing of QR coded Nominal Rolls
- c. Attendance capture/Absentee List
- d. Bundling including messenger status.

In view of the above, the Committee reviewed the live demonstration conducted by M/s ITI Ltd. and after deliberations recommended the following:

1. M/s ITI Ltd. shall arrange a comprehensive training programme for the staff (dealing

sections) of the University on 19/11/2021 & 22/11/2021. The Exam Wing and the Computer Centre shall provide all the necessary support for the smooth conduct of the same.

2. M/s ITI Ltd. shall arrange a comprehensive 'offline training programme' for the 'Chief Superintendents' of the various Colleges, on 26/11/2021, at the Senate Chamber. The Exam Wing and the Computer Centre shall provide all the necessary support for the smooth conduct of the same.
3. M/s ITI Ltd. shall make necessary arrangements for conducting a 'live session' for generating 'Hall tickets', with 'actual data/records' from the 'University server', at two selected colleges (i.e. one each of B Tech & PG Courses), in the presence of the officers from the Exam Wing, on 27/11/2021. The Exam Wing and the Computer Centre shall provide all the necessary support for the smooth conduct of the same.

Also recommended that the 'Hall tickets' for all the Colleges concerned shall be released on the same date itself.

4. The Exam Wing shall depute necessary 'trained staff (19 Nos.)' from the dealing sections, for aiding the 'Chief Superintendents' of the Colleges concerned (i.e. 18 PG & 1 B Tech) in the smooth conduct of the examinations.

M/s ITI Ltd. shall arrange a comprehensive training programme for the above staff on 29/11/2021.

5. The Committee further recommended that the Examinations for the "New Gen Courses (PG) & B Tech S1 Courses" shall commence on 01/12/2021.

M/s ITI Ltd. shall make all necessary arrangements for the smooth conduct of the examinations from 01/12/2021 itself, after conducting the requisite 'integration testing' of the 'module' along with the aforementioned 'training programmes'.

The meeting came to an end by 1.45 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting of the 'Software Management Technical Committee' for discussing the current status with regard to the implementation of the Project "Student Life Cycle Management System" held on 18/11/2021, be noted.

=====
Item No.34.63. ***Department of Physical Education – Conduct of Inter Collegiate/Inter University and Khelo India Tournaments 2021-22 – First Instalment of Provisional Payment of Rs.50,00,000/- (Rupees Fifty Lakh only) – Sanctioned to Dr.Jayarajan David.D, Assistant Director(i/c of Director), Department of Physical Education –Reporting of- reg.***

(Ad DI)

Ref: U.O No.Ad DI/6558/2021/UOK dtd.23.11.2021.

The Assistant Director (i/c of Director), Department of Physical Education has requested to sanction an amount of Rs.50,00,000/- (Rupees Fifty Lakh only) as First Instalment of Provisional Payment for the conduct of Inter Collegiate/Inter University and Khelo India Tournaments for the year 2021-22. sanction has been accorded by the Vice-Chancellor to Dr.Jayarajan David.D, Assistant Director(i/c of Director), Department of Physical Education, being released an amount of Rs.50,00,000/- (Rupees Fifty Lakh only) as First Instalment of Provisional Advance towards meeting the expenses in connection with the conduct of Inter Collegiate/Inter University and Khelo India Tournaments for the year 2021-22, subject to reporting to the Syndicate. Hence UO referred above was issued.

Accordingly the above matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====

Item No.34.64. *Budget Speech 2020-21 - Item No.32 - Centre for Animal Behaviour Studies under the Department of Zoology - Research Activities of the Centre - Provisional Advance - Rs.1,75,000/- - Sanctioned to Dr.G.Prasad, Hon.Director, Centre for Animal Behaviour Studies and Professor & Head, Department of Zoology –Reporting of- reg.*

(Ad DI)

Ref: U.O.No.Ad DI/4071/2021/UOK dated 04.08.2021.

The Budget Speech 2020-21, envisaged the establishment of a 'Centre for Animal Behaviour Studies' under the Department of Zoology and earmarked an amount of Rs.3,00,000/-(Rupees Three Lakh only) for the research activities of the Centre. Sanction was accorded to start 'Centre for Animal Behaviour Studies' under the Department of Zoology and Dr.G.Prasad, Professor & Head, Department of Zoology, has been nominated as the Hon.Director of the 'Centre for Animal Behaviour Studies' Dr.G.Prasad, Hon.Director, Centre for Animal Behaviour Studies and Professor & Head, Department of Zoology, requested to sanction an amount of Rs.1,75,000/- (Rupees One Lakh and Seventy Five Thousand only) as provisional advance for the initiation of the research works of Centre for Animal Behaviour Studies.

As per UO referred above, sanction has been accorded by the Vice Chancellor to Dr.G.Prasad, Hon.Director, Centre for Animal Behaviour Studies and Professor & Head, Department of Zoology, being released an amount of Rs.1,75,000/- (Rupees One Lakh Seventy Five Thousand Only) as provisional advance for the research activities of the Centre, subject to reporting to the Syndicate.

Accordingly the above matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.65. *The Department of Science and Technology (DST), Government of India sponsored Programme titled “Promotion of University Research and Scientific Excellence (PURSE)-Phase II” releasing of 3rd installment of grant in aid for the year 2019-20 and 2020-21 revised orders - Sanctioned-reporting of reg:-*

(Ad.FI)

The Department of Science and Technology (DST), Government of India has sanctioned financial assistance for the project titled “Promotion of University Research and Scientific Excellence (PURSE)-Phase II” under the Co-ordinatorship of Dr. Ashalatha S Nair, Director, SICC and Professor Department of Botany, University of Kerala, Kariavattom at a total cost of Rs. 7.25 Crores for a period of four years.

DST released Rs.68,28,409/-(Rupees sixty eight lakhs twenty eight thousand four hundred and nine only) (Rs 30,43,223/-+Rs.37,85,186/-) as the 3rd installment of grant in aid for the year 2019-20 and 2020-21. Dr. G Prasad, the new Co-ordinator of PURSE programme has requested to issue a revised University Order for release of the grant by meeting the expenditure from the Budget estimates of the Financial year 2021-22

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.68,28,409/-(Rupees sixty eight lakhs twenty eight thousand four hundred and nine only) received from DST being the 3rd installment of grant-in-aid to Dr.G.Prasad, Co-ordinator of PURSE programme by meeting the expenditure from the head of account “ Part III MH 80 C- Grants from Government of India-9/9251-PURSE programme provided in the current year's Budget Estimates of the University.

U.O.No.Ad.FI/PURSE/PHASE II/2016 dated 20.10.2021 was issued after cancelling the U.O No. Ad.F1/PURSE/Phase II/2016 dtd 15.10.2020.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.66. ICSSR sponsored Impactful Policy Research in Social Science (IMPRESS) project titled “Decisive Factors of College Success in the Midst of Quality Intervention of RUSA” by Dr.Sameer Babu M.,Assistant Professor, Department of Education,University of Kerala as Principal Investigator - Implementation and release of third installment of grant-in-aid - Sanctioned- reporting of reg:-

(Ad.FI)

ICSSR sponsored Impactful Policy Research in Social Science (IMPRESS) project titled “Decisive Factors of College Success in the Midst of Quality Intervention of RUSA” has been sanctioned to Dr.Sameer Babu M.,Assistant Professor,Department of Education,University of Kerala as Principal Investigator at a total cost of Rs.10,00,000/-(Rupees ten lakhs only) for a period of two years.

ICSSR has released an amount of Rs.2,00,000/-(Rupees two lakhs only) being the 3rd installment of grant-in-aid. Dr.Sameer Babu M.,Assistant Professor,Department of Education, University of Kerala .

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.2,00,000/-(Rupees two lakhs only) received from ICSSR being the 3rd installment of grant-in-aid to Dr.Sameer Babu M.,Assistant Professor,Department of Education,University of Kerala and Principal Investigator of the project by meeting the expenditure from the head of account “Part III MH 80 D Grants from Other Agencies” II schemes 9/ 9788-“Decisive Factors of College Success in the Midst of Quality Intervention of RUSA” provided in the current years Budget estimates of the University.

U.O No.Ad.FI/ 4273/2018 dated 25.10.2021 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.67. Directorate of Environment & Climate Change (DoECC)–Sponsored Project titled “Clean and Green Technology for water purification” by Dr.R.Jayakrishnan, Associate Professor, Department of Physics, University of Kerala- Principal Investigator -Implementation and release of 2nd installment of grant- in-aid- Sanctioned- reporting of- reg:

(Ad.FI)

Directorate of Environment & Climate Change (DoECC)–Sponsored Project titled “Clean and Green Technology for water purification” by Dr.R.Jayakrishnan, Assistant Professor, Department of Physics, Christian College,Chengannur as Principal Investigator at a total cost of Rs.20.32 Lakhs (Twenty lakhs thirty two thousand only) for a period of three years.

Dr.R.Jayakrishnan was later appointed as Associate Professor,Department of Physics, University of Kerala w.e.f 19/03/2020 FN and the funding agency agreed to transfer the project from Christian College,Chengannur to Department of Physics, University of Kerala, Kariavattom

Directorate of Environment & Climate Change (DoECC)has released an amount of Rs.4,02,000/- (Rupees Four lakhs and two thousand only) being the 2ndinstallment of grant-in-aid.Dr.R.Jayakrishnan, Associate Professor, Department of Physics, University of Kerala .

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to implement the DoECC funded project titled “ Clean and Green Technology for water purification” by Dr. R.Jayakrishnan, Associate Professor, Department of Physics, University of Kerala and Principal Investigator of the Project,which was transferred from Christian College,Chengannur and to release an amount of Rs.4,02,000/- (Rupees Four lakhs and two thousand only) received from DoECC being the 2nd installment of grant-in-aid to

Dr.R.Jayakrishnan, Associate Professor, Department of Physics, University of Kerala and Principal Investigator of the project by meeting the expenditure from the new sub head of account ‘9/9816 ‘ Clean and Green Technology for water purification’ under Part III MH-80D Grants from other agencies provided in the current year’s budget estimates of the University.

U.O No.Ad.FI/ 2619/2021 dated 20.10.2021 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====
Item No.34.68 KSCSTE Fellowship - Refund of 1st year grant in respect of Smt. Adheena S A, Research fellow, Department of Environmental Sciences - reporting of - reg.

(Ac.EIII)

The Kerala State Council for Science, Technology and Environment (KSCSTE), had sanctioned and released an amount of Rs.3,10,400/- (Rupees Three Lakh Ten Thousand and Four Hundred Only) towards the 1st year grant of KSCSTE Fellowship to Smt. Adheena S A, Research scholar of the Department of Environmental Sciences, University of Kerala for the period from 09/05/2019 to 08/05/2020.

Smt. Adheena S.A submitted request for relinquishment from PhD (full time) KSCSTE research fellowship on 28/12/2020 since she has cancelled the PhD registration and stated that she has not received the fellowship amount.

Accordingly, sanction has been accorded by the Vice-Chancellor to refund the 1st year grant of KSCSTE Fellowship of Rs.3,10,400/- (Rupees Three Lakh Ten Thousand and Four Hundred Only) to KSCSTE as per the norms of the sponsoring authority, subject to reporting to the Syndicate. UO No. Ac.EIII/31603/KSCSTE/2021 dated 11/11/2021 was issued in this regard.

As per orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====
Item No.34.69. Application for affiliation of Proposed R.Balakrishna Pillai N.S.S Arts and Science College, Panampatta, Pathanapuram, Kollam (Un Aided) for the academic year 2021-22– Verification report by the Estate Officer and remarks of the Legal Adviser-consideration of - Consideration of- reg.

(Ac.BII)

The President, Pathanapuram Taluk NSS Karayoga Union, Punalur had submitted an application for affiliation of a new Un Aided Arts and Science College viz. R.Balakrishna Pillai N.S.S Arts and Science College, Panampatta, Pathanapuram, Kollam (Un Aided) during the academic year 2021-22.

The Syndicate at its meeting held on 10.11.2020 vide item No.47.01 considered the application for affiliation of new colleges submitted for the year 2021-22 and resolved to authorise the Convener, Standing Committee of the Syndicate on Affiliation of colleges to nominate members of inspection commissions to conduct Local Enquiry in respect of those applications which clear scrutiny by the Estate officer and Legal Advisor and to issue defect memo in respect of defective applications. Accordingly, the related file was forwarded to the Estate Officer's Section and vide letter dated 07.04.2021, the defects noted by the Estate Officer were intimated to the Educational Agency.

In reply, the Educational Agency vide letter dated 29.06.2021, submitted certain documents and the same was forwarded to the Estate Officer for further verification.

Meanwhile, the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, vide tem no.01 considered the status of applications and noted that the file was pending with the Estate Officer's Section. Hence, the Committee recommended to entrust the Registrar towards submission of Land Verification Report regarding the proposed new colleges mentioned above before the Syndicate. Considering the urgency of the matter, the Vice Chancellor in exercise of the powers conferred under section 10 (13) of the Kerala University Act 1974 approved the above

said recommendation, subject to reporting to the Syndicate and the same was reported to the Syndicate held on 17.08.2021.

Accordingly, the Estate Officer's Section submitted the verification report dated 26.08.2021 and thereafter, the file was forwarded to the Legal Adviser Section and the Legal Adviser submitted the report dated 27.08.2021.

Again vide letter dated 29.08.2021, the defects noted by the Estate Officer's Section and the Legal Adviser were intimated to the Educational Agency. In reply, the Educational Agency vide letter dated 13.09.2021 has submitted the following documents

- Affidavit regarding the proposed land for the new college submitted by the President, Pathanapuram Taluk NSS Karayoga Union, Punalur
- Survey Plan of NSS Taluk Union College, Pidavoor
- Encumbrance certificate
- Land Tax Receipt
- Prior title deeds

The same was forwarded to the Estate Officer's Section on 29.09.2021 and the Estate Officer has submitted the land verification report dated 30.10.2021 remarking as follows

As per the documents produced, the Educational Agency has absolute ownership over the adjacently situated 5 acres of dry land.

Thereafter, the file was forwarded to the Legal Adviser and the Legal Adviser has furnished his remarks vide note dated 23.11.2021 stating the following.

“Perused the file and originals of Deeds including Title deed, Certificate of Encumbrance on property, Possession certificate and Thndapper Account. All the said documents are legally in order and the land earmarked for commencing the proposed college is free from all encumbrances.

The applicant is having title and absolute ownership over the property. There is no legal impediment in processing the application on the strength of above said documents.”

As per the orders of the Vice Chancellor, the remarks of the Legal Adviser and the land verification report furnished by the Estate Officer in respect of application for affiliation of the Proposed R.Balakrishna Pillai N.S.S Arts and Science College, Panampatta, Pathanapuram, Kollam (Un Aided) for the academic year 2021-22 is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Adv.G.Muraleedharan Pillai, Sri.Jairaj.J, Dr.Vijayan Pillai.M and Smt.Renju Suresh, Members Syndicate to conduct an inspection in the proposed R.Balakrishna Pillai N.S.S Arts and Science College, Panampatta, Pathanapuram, (Un Aided) Kollam.

=====
Item No.34.70. Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.11.2021 – Approval of- reg.

(Ac.BII)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **30.11.2021** is appended.

In view of exigency, the committee recommended that recommendations in **item no. 10** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **30.11.2021** may be approved by the Vice Chancellor, subject to reporting to the Syndicate.

Hence in view of the exigency of the matter, the Hon'ble Vice Chancellor has approved the recommendations in **item no. 10** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **30.11.2021**.

The action taken by the Vice-Chancellor in having approved the recommendations in **item no. 10** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **30.11.2021** is reported to the Syndicate and the recommendations on remaining items (1,2,3,4,5,6,7,8,9 & 11) in the minutes are placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE
SYNDICATE ON AFFILIATION OF COLLEGES**

Date and Time : 30.11.2021, 10.30 A.M.

Venue : Syndicate Room, University Buildings, Palayam

Members Present

1. Adv.Muralidharan Pillai. G,	Member, Syndicate (Convener) Sd/-	
2. Adv.Balachandran B	Member, Syndicate	Sd/-
3. Dr.Nazeeb S.	Member, Syndicate	Sd/-
4. Smt. Renju Suresh	Member, Syndicate	Sd/-
5. Sri. Riyas Vahab	Member, Syndicate	Sd/-
6. Adv.Ajikumar A.	Member, Syndicate	(Online)
7. Sri.B.P.Murali	Member, Syndicate	(Online)
8. Dr.Vijayan Pillai M.	Member, Syndicate	(Online)

Members absent

1. Adv. K.H.Babujan	Member, Syndicate
2. Sri.Arunkumar R.	Member, Syndicate

Item No.34.70.01 *Application for affiliation of new colleges– submitted by various Educational Agencies- for the academic year 2022-23- Educational Agencies not responded to the defect memo- consideration of - reg.*

(Ac.BII)

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 11/10/2021 vide item No. 01,02 considered the the applications for affiliation of the proposed new colleges received [Aided Stream, Un Aided Stream] for the academic year 2022-23 and resolved that issue notice to the Educational Agencies of below mentioned proposed colleges directing to submit all the required documents within 15 days.

- Proposed DLN Arts and Science College, Neyyattinkara [Aided].
- Proposed BSD Arts and Science College, Neyyattinkara, Thiruvananthapuram [Aided]
- Proposed William Booth Memorial College [Un Aided]
- Proposed DLN Arts and Science College, Neyyattinkara [Un Aided]

The Vice Chancellor has approved the above said recommendations invoking the provisions of section 10 (13) of Kerala University Act 1974 on 21.10.2021. The same has been reported to the Syndicate held on 28/10/2021.

Accordingly the defect memowere issued to the Educational Agencies of the above mentioned proposed colleges, directing to submit all the required documents within 15 days. The time limit has already expired. But none of the college has submitted required land documents. Proposed William Booth College has remitted balance fee but not submitted land documents.

The committee considered the applications for affiliation of new colleges for the academic year 2022-23.

The committee recommended to reject the applications submitted by the Educational Agencies of following proposed colleges as the Educational Agencies have failed to submit the mandatory land documents to prove the undisputed ownership of required land extent within the stipulated time limit.

- *Proposed DLN Arts and Science College, Neyyattinkara [Aided]*
- *Proposed BSD Arts and Science College, Neyyattinkara, Thiruvananthapuram [Aided]*
- *Proposed William Booth Memorial College [Un Aided]*
- *Proposed DLN Arts and Science College, Neyyattinkara [Un Aided]*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.11.2021, be approved.

Item No.34.70.02: *Mater Dei CMI College, Enathu- Application for Affiliation of new courses for the academic year 2022-23 - consider UG Courses instead of PG Courses- request-for consideration-reg.*

(Ac.BII)

The Manager, Mater Dei CMI College, Enathu vide letter No.MDC 2.146/21-22 dated 02/11/2021 has requested to consider BBA Logistics & B. Com Finance instead of MSW & M. Com Finance in the Application for Affiliation of new PG courses for the academic year 2022-23 in Mater Dei CMI College, Enathu. The grounds mentioned in the letter for making the said request is, “we are getting less number of students for BBA-HR, so to secure our existing Management faculties; we are planning to bring BBA Logistics & B.Com Finance.

The Manager, Mater Dei CMI College, Enathu, submitted application for Affiliation of new PG Courses [MSW & M. Com Finance] for the academic year 2022-23 and the College has remitted the prescribed fees for 2 new PG courses. The fees for application and application processing fee for PG & UG courses are same. But the application form for UG & PG courses are different. There is no valid application from the part of college for affiliation of new PG Courses for the academic year 2022-23

The Standing committee of the Syndicate on Affiliation of colleges held on 11/10/2021, vide item No.06 considered the Application for Affiliation of new Courses in the existing Colleges received for the academic year 2022-'23 and recommended to, entrust Adv.G.Muralidharan Pillai, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team to conduct local enquiry as envisaged in Statute 8 of Chapter 24 of Kerala University First Statutes 1977 on the applications for affiliation of new courses for the Academic Year 2022-'23. The Syndicate held on 28.10.2021 has approved the team nominated by the Convener, Standing Committee of the Syndicate on Affiliation of Colleges. The process for conducting local enquiry is underway.

It may be noted that as per statute 13 chapter 24 KUFs 1977 “Applications for affiliation may be withdrawn at any time before an order has been passed on the application. But the application fee once paid shall not be refunded.” Here the Manager has not requested to withdraw application, but to change the courses applied for. There is no provisions in the Statutes for changing the choice of courses.

The committee considered the request from the Manager, Mater Dei CMI College, Enathu to consider new UG Courses [BBA Logistics & B. Com Finance] instead of new PG Courses [MSW & M. Com Finance] in the Application for Affiliation of new courses for the academic year 2022-23 in Mater Dei CMI College, Enathu.

The committee recommended to seek the legal opinion from the Standing Counsel on the matter whether the request of the Manager, Mater Dei CMI College submitted vide letter dated 02.11.2021 to consider the UG courses instead of PG Courses in the application of new courses for the academic year 2022-23, can be permitted or not, as per the provisions of Kerala University First Statutes 1977.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.11.2021, be approved.

Item No.34.70.03 *Legal Opinion rendered by the Standing Counsel - Judgement dated 15.09.2021 in WP(C) No.24534 of 2020 filed by Kunjukrishnan Nadar Educational, Rural Development and Literary and Cultural Activities Trust, Thiruvananthapuram, - for consideration - reg.*

(Ac.BII)

The NCTE had issued a recognition withdrawal order dated 19.10.2020 to Kunjukrishnan Nadar Memorial B.Ed. College. Aggrieved by the same, Kunjukrishnan Nadar Educational, Rural Development and Literary and Cultural Activities Trust, Thiruvananthapuram, the educational agency

of Kunjukrishnan Nadar Memorial B.Ed. College, Thiruvananthapuram had filed WP(C) No.24534 of 2020 before the Hon'ble High Court.

The Hon'ble High Court of Kerala has disposed the said Writ Petition on 15.09.2020. In the judgement, the Hon'ble High Court has ordered that, Ext P5 order as per which recognition granted to the petitioner was withdrawn will stand set aside. The petitioner shall comply with the directions in Annexure R1(A) & R1(C) treating them as show cause notices within a period of three weeks from today.

It may be noted here that NCTE had granted revised recognition to the college for conducting B.Ed courses from 2015 academic year, vide recognition order dated 15.05.2015. But vide order dated 19.10.2020, Ext P5 NCTE withdrew the recognition of the institution for conducting B.Ed courses from 2020-21 academic year. Now the same has been set aside by the Hon'ble High Court, also directing the petitioner to comply with the direction of the NCTE within three weeks from the date of judgment. On enquiry, the college vide email dated 28.10.2021 has intimated that they have submitted all the documents before NCTE on 07.10.2021 and reply is awaited.

On receipt of the judgment the Registrar had ordered to obtain legal opinion from the Standing Counsel regarding the matter of conducting admission to the said college. The Standing Counsel in reply, vide letter dated 12.10.2021 has opined:

“Since Exhibit P5 (Order regarding Withdrawal of Recognition from NCTE) in the writ petition has been set aside, the lack of recognition by NCTE and the disability caused by Section 17(4) of NCTE Act cannot cause any difficulty for the University to take any decision considering the college on par with any other affiliated institution. Therefore regarding the questions on which opinion is sought, it may be seen that a current position of inclusion in the admission portal has to continue for the year 2021-2022 essentially unless some Court order modifying the status of the college is rendered.

Exclusion of the college midway may warrant interference of the Court as the academic year 2021-2022 has already commenced and any abrupt decision can create only the impression of an arbitrary action. But this kind of stalemate for taking essential steps is not advisable in future. Therefore, we have to take necessary action in advance for the academic year 2022-2023. It is opined that the University should initiate steps to find out from NCTE to see whether the conditions stipulated by them are satisfied by the educational agency so that last minute decision for inclusion or exclusion in the admission portal can be averted in future.”

The Vice Chancellor considered the legal opinion and ordered to place the same before the Standing Committee of the Syndicate on Affiliation of Colleges.

Meanwhile the matter was considered in the Syndicate held on 28.10.2021 vide item no:33.63.15. and it was resolved to accept the legal opinion of the Standing Counsel and initiate actions accordingly.

Adverting to the legal opinion furnished by the Standing Counsel, it is pointed out that the University was placed at a stale mate situation wherein it is doubtful whether a college should be included in the admission portal in the scenario of the show cause notices issued by NCTE at the time of admission in colleges. It may be noted that the University was placed at a similar situation when in October 2020 by the time the University was midway through the admission process for B.Ed. NCTE had issued show – cause notices, withdrawal orders etc. to some of the affiliated B.Ed, colleges calling for compliance with NCTE regulations 2014. In connection with the same, the University intimated the colleges vide letter dated 23.01.2021 to take necessary steps to comply with instructions of NCTE and thereby ensuring that the admission process was uninterrupted.

In circumstances where the NCTE recognition is withdrawn, then the teacher education obtained pursuant to training in such unrecognized institutions shall not be treated as valid qualification as per section 17(4) of NCTE Act,

The Standing Counsel has further opined that, in order to avoid such a stalemate condition in future the University must take necessary action in advance for the academic year 2022-2023. The University should initiate steps to find out from NCTE to see whether the conditions stipulated by them are satisfied by the educational agency so that the last minute decision for inclusion or exclusion in the admission portal can be averted in future.”

The committee considered the learned opinion rendered by the Standing Counsel vide letter

dated 12.10.2021.

The committee recommended to issue a letter to the Regional Director, Southern Regional Committee NCTE, in consultation with the Standing Counsel, stating the difficulties of the University subsequent to the issuance of orders regarding withdrawal of recognition of affiliated training colleges after commencement of admission procedures,

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.11.2021, be approved.

Item No.34.70.04 **SNGM Arts and Science College, Thuravoor, Alappuzha - Request for the discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programmes from the academic year 2021-22 - reg.**

(Ac.BII)

Provisional affiliation was granted for the conduct of B.Sc Mathematics during the academic year 2014-15 and for the conduct of BMS Hotel Management during 2006-07 in the Sree Narayana Guru Memorial Arts and Science College, Thuravoor with an intake of 30 students each.

The Manager, Sree Narayana Guru Memorial Arts and Science College, Thuravoor informed that the number of students seeking admission for the two courses has been very low during the last 3 academic years. The Management feels that it is not viable and economical to conduct those courses. Hence, he requested to grant permission for the discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programmes from 2021-22 admission onwards.

As per Statute 15, Chapter 24, Kerala University first Statutes, 1977,

- a) *It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.*
- b) *No course of study shall be abolished in any College without the prior approval of the Syndicate.*

The Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021 considered the request and recommended to refer the matter to the Syndicate.

Accordingly, the Syndicate at its meeting held on 17.08.2021 considered the matter and resolved to permit the college to remit the fees for discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programme in Sree Narayana Guru Memorial Arts and Science College, Thuravoor, Alappuzha for the academic year 2021-22.

But, the UG Online admissions for the academic year 2021-22 through the centralised allotment process of the University had already been commenced on 02.08.2021. The UG admission procedure is going on.

The file has been submitted for orders of the Vice Chancellor on whether the resolution of the Syndicate may be implemented and the Vice Chancellor has ordered to place the matter be placed before the Standing Committee of the Syndicate on Affiliation of Colleges to verify whether the decision of the Syndicate held on 17.08.2021 (31.08.09) has to be implemented or not.

Meanwhile, in reply to our Office e-mail dated 06.11.2021, the Educational Agency of Sree Narayana Guru Memorial Arts and Science College, Thuravoor vide e-mail dated 09.11.2021 has intimated that no admission has been taken for the above mentioned two courses.

The committee considered the matter on whether the resolution of the Syndicate held on 17.08.2021 vide item no.31.08.09 to agree to the request of the Educational Agency of Sree Narayana Guru Memorial Arts and Science College, Thuravoor to grant permission for the discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programmes from 2021-22 admission onwards and to remit the fees for discontinuance of the mentioned courses, has to be implemented or not.

The committee recommended to consider the matter after the completion of U.G. Admission process for the academic year 2021-'22.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.11.2021, be approved.

Item No.34.70.05. *The Kerala Law Academy Law College, Thiruvananthapuram– Request for additional 5 seats for LLM (Administrative Law) and LLM (International Law) Degree Programmes – reg.*

(Ac.BII)

The Kerala Law Academy Law College, Thiruvananthapuram has been affiliated to University of Kerala since the year 1968 and the college is offering LLM (Administrative Law) and LLM (International Law) Degree Programmes with the sanctioned intake of 15 students each.

The Principal vide letter dated 02.09.2021 requested 10% increase of seats to LLM Courses offered in the college. It was stated that the sanctioned strength of the LLM courses is 15 and the 10% of 15 seats come around 1.5 seats i.e, 2 seats per branch.

The Syndicate at its meeting held on 23.09.2021 vide item no.32.68.01 considered the mentioned request and resolved to defer the request from Principal, the Kerala Law Academy Law College to sanction 10% marginal increase for LLM courses until Government directions in this regard be received.

But now, the Principal, The Kerala Law Academy Law College, Thiruvananthapuram vide letter dated 15.11.2021 has again requested for additional 5 seats for each LLM Degree Programmes for the academic year 2021-22, but not submitted the Government order stating the same.

Vide e-mail dated 18.11.2021, the Educational Agency was requested to submit the G.O mentioned in the said request dated 15.11.2021 and in reply, the educational agency of The Kerala Law Academy Law College, Thiruvananthapuram vide e-mail dated 20.11.2021, submitted the G.O(Rt.) No.1011/2021/HEDN dated 05.08.2021 sanctioning marginal increase to the UG/PG Courses in Arts and Science Colleges during the academic year 2021-22.

But, the Educational Agency has not submitted the G.O granting permission for the marginal increase of seats in LLM Degree Programme for the academic year 2021-22.

The committee considered the letter dated 15.11.2021 from the Principal, The Kerala Law Academy Law College, Thiruvananthapuram requesting for additional 5 seats for each LLM Degree Programmes for the academic year 2021-22.

The committee recommended that the matter be referred to the Syndicate.

Resolution of the Syndicate

RESOLVED to grant additional five seats for each LLM Degree Programmes in The Kerala Law Academy Law College, Thiruvananthapuram for the academic year 2021-22.

Item No.34.70.06 *Rejected application for affiliation of the Proposed ACE College of Arts and Science, Kollamkavu, Pazhakutti, Nedumangadu (Unaided) for the academic year 2021-22– Request for reconsideration– reg.*

(Ac.BII)

The Manager, Manarul Huda Trust, EMKE Manzil, Kallattumukku, Manacaud had submitted an application for affiliation of a new Un Aided Arts and Science college viz. ACE College of Arts and Science, Kollamkavu, Pazhakutti, Nedumangadu for the academic year 2021-22.

The Syndicate at its meeting held on 10.11.2020 vide item No.47.01 considered the applications for affiliation of new colleges received for the year 2021-22 and resolved to authorise the Convener, Standing Committee of the Syndicate on Affiliation of Colleges to nominate members to inspection commissions to conduct Local Enquiry in respect of those applications which clear scrutiny by the Estate officer and Legal Advisor and to issue defect memo in respect of defective applications.

Accordingly, the file was forwarded to the Estate Officer and the Legal Adviser. They have noted certain deficiencies in the application and the following documents were sought for verification towards considering the said application.

1. Resolution of the Trust Governing Body to start the college
2. Resolution of the Trust Governing Body entrusting the applicant to represent the Trust for the purpose

3. Resolution of the Trust Governing Body re-appropriating the land use by the Training College for the new Arts & Science college
4. Document stating the termination/ shifting of the National Training College for Women.
5. Document rectifying the mismatch of the extent of land in old survey numbers against the extent of land in Re-survey numbers
6. Prior Title Deed regarding land in old survey number 774/4 of Karippooru Village
7. Original Combined Sketch issued by the Village Officer, demarcating (i) the land used by the adjacently situated existing institutions (if any) owned by the EA specifying extent & survey numbers involved to each institution and (ii) the land for the the proposed college specifying extent and survey numbers involved. (The survey numbers & owner names of land at the outer-boundaries of the proposed site also need to be noted.)
8. Original Location Certificate issued by the Village Officer
9. Original Possession Certificate issued by the Village Officer
10. Copy of Thandaper Register certified by the Village Officer
11. Original Land Tax Receipts
12. Original 'Sakshyapathram' issued by the Village Officer correlating the old and new survey numbers

The Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021 considered the application for affiliation of new college for 2021-22 submitted by the Manager, Manarul Huda Trust, EMKE Manzil, Kallattumukku, Manacaud, alongwith the land verification report from the Estate Officer and verification report of Legal Adviser dated 22.07.2021. The committee recommended to refer application for affiliation of proposed ACE College of Arts and Science, Kollamkavu, Pazhakutti, Nedumangadu to the Syndicate and to entrust Adv. Muralidharan Pillai G., Convenor, Standing Committee of the Syndicate on Affiliation of Colleges and Dr.S.Nazeeb, Member Syndicate to study the related files and to submit a report before the Syndicate.

The Syndicate at its meeting held on 17.08.2021 considered the application for affiliation of the proposed college along with the report dated 05.08.2021 submitted by Adv.Muralidharan Pillai G., Convenor, Standing Committee of the Syndicate on Affiliation of Colleges and Dr.S.Nazeeb, Member Syndicate and resolved to issue notice to the Manarul Huda Trust, EMKE Manzil, Kallattumukku, Manacaud to cure the defects and submit before 25.08.2021. Meantime, as per the orders of the Registrar, vide letter dated 16.08.2021, the Educational Agency was intimated of the defects and directed to rectify the defects on or before 25.08.2021.

But, the Managing Trustee, Manarul Huda Trust, Manacaud vide letter no.MHT/TO/45/21 dated 17.08.2021 has intimated that due to Muharam and Onam holidays there are only three working days before 25.08.2021(the date till which the Educational Agency time was given for rectification of defects), and that they have already initiated necessary action to get the defects rectified from the authorities concerned. Hence the Managing Trustee, Manarul Huda Trust, Manacaud has requested for granting sufficient reasonable time for submitting the necessary documents.

The Syndicate at its meeting held on 02.09.2021 considered the letter dated 17.08.2021 from the Managing Trustee, Manarul Huda Trust, EMKE Manzil, Kallattumukku, Manacaud, seeking extension of time for rectification of defects and for submission of required documents in respect of the application for affiliation of the Proposed ACE College of Arts and Science, Kollamkavu, Pazhakutti, Nedumangadu (Unaided) and resolved not to grant further extension of time for rectification of defects in respect of the application for affiliation of the Proposed ACE College of Arts and Science, Kollamkavu, Pazhakutti, Nedumangad (Unaided).

In obedience with the resolution of the Syndicate, the Registrar had ordered to reject the application for the affiliation of Proposed ACE College of Arts and Science, Kollamkavu, Pazhakutti, Nedumangadu (Unaided) and the matter was intimated to the Educational Agency vide letter dated 28.09.2021.

Now, the Chairman, Manarul Huda Trust, Manacaudvide letter dated 04.11.2021 has submitted the following documents and has requested for the extension of time and consideration of the application.

Resolutions of the Trust Governing body held on 11.07.2018 stating the following.

1. Resolved that to initiate the proceedings for starting a new arts and science college for women at Kollamkavu, Pazhakutti, Nedumangad in the name and style of Ace Arts and Science College for Women.
2. Further resolved that the Governing Body entrusted the Chairman/Managing Trustee to represent on or behalf of the Manarul Huda Trust for all requirements to initiate the proceedings for starting a new arts and science college for women.
3. Further resolved to re-appropriate the land used for National Training College for Women for the new Arts & Science college for women.
4. Document stating the termination / shifting of the National Training College for Women- G.O.(Rt.) No.1701/2014/H.Edn dated 22.07.2014 and NOC dated 20.02.2015 issued by the University.
5. Rectification deed with no.2284/2021 executed on 28.09.2021
6. Prior Title Deed with no.2453.
7. Original Combined Sketch issued by the Village Officer dated 29.09.2021
8. Original Location Certificate issued by the Village Officer dated 25.09.2021
9. Original Possession Certificate issued by the Village Officer dated 25.09.2021
10. Copy of Thandaper Register certified by the Village Officer dated 25.09.2021
11. Original Land Tax Receipts dated 03.09.2021
12. Original 'Sakshyapathram' issued by the Village Officer correlating the old and new survey numbers dated 25.09.2021

It may also be noted that as per the application submitted, the name of the proposed college is ACE College of Arts and Science, Kollamkavu, Pazhakutti, Nedumangadu (Unaided) but, in the letter dated 04.11.2021 and the resolution of the Governing Body dated 11.07.2018 submitted along with the said letter, the Educational Agency has mentioned the name as ACE Arts and Science College for Women, Kollamkavu, Pazhakutti, Nedumangadu.

The committee considered the **request dated 04.11.2021 from the** Chairman, Manarul Huda Trust, Manacaud, the Educational Agency of the Proposed ACE College of Arts and Science, Kollamkavu, Pazhakutti, Nedumangad (Unaided),

The committee recommended that the request from the Chairman, Manarul Huda Trust, Manacaud submitted vide letter dated 04.11.2021 need not be considered as the application for affiliation of new college for the academic year 2021-'22 submitted by the Educational Agency was already rejected since they have failed to submit the land documents sought by the University within the stipulated time limit and to intimate the Educational Agency to submit a fresh application for affiliation of new college as per the statutory provisions.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.11.2021, be approved.

Item No.34.70.07 **Mar Baselios Institute of Technology, Anchal - Applications for affiliation of new courses – Academic Year 2021 – '22 - non – submission of land documents – reg.**

(Ac.BII)

Mar Baselios Institute of Technology, Anchal is an MCA college started in 2003 with affiliation to conduct MCA course from 2003. The college was granted affiliation to start AICTE approved B.Voc Software Development Programme in 2020 – 2021 Academic Year. The following may be noted with regard to the various courses in the college:

- The college had been issued NOC by the University, on request, for applying to AICTE for closure of MCA programme being conducted in the college
- B.Voc Software Development Programme sanctioned in 2020 –'21 Academic Year was suspended during the same year on request, and not revived yet for want of AICTE approval for the academic year 2021-'22.
- The President, Malankara Catholic Educational Society of the Archdiocese of Trivandrum (MCES), the Educational Agency of Mar Baselios Institute of Technology, Anchal (MCA

College) submitted applications dated 25.08.2020 for affiliation of the following new UG & PG courses during the academic year 2021 – '22.

UG	PG
B.Com Computer Application	Integrated MCA Degree (5 year course) B.Com. Computer Application/ B.Sc. Computer Science with MCA/ BCA with MCA
B.Sc. Computer Science	
BCA	
BA English Literature	
BA History	

The applications for affiliation of new courses submitted for the academic year 2021 – '22 were considered in the meeting of the Syndicate held on 10.11.2020. The Syndicate resolved to call for documents relating to 5 acres of land earmarked for the conduct of Arts and Science programmes since the land requirement for MCA college (MCA - standalone PG courses) as per AICTE norms was only 0.5 acres in areas certified as not rural by competent authorities and 1.5 acres of land for standalone PG courses in areas certified as rural. Since the college requested for affiliation of Arts and Science courses, the land requirement is 5 acres. Further, the Syndicate entrusted the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges to nominate members of inspection commission to conduct Local Enquiry in the college.

Accordingly, the college was intimated to produce all relevant land documents to prove possession of 5 acres of land so as to proceed with the application for new courses.

Again vide letter dated 19.11.2020, the college requested the University to issue NOC for applying to AICTE for closure of MCA programme. The matter was considered by the Syndicate held on 27.01.2021, and resolved to defer the inspection decided with respect to their application for new courses for 2020 – '21 and to seek Legal Opinion on the request for NOC in the context of the pending applications for affiliation of new Arts & Science courses, submitted by the Educational Agency.

The college, further in reply to the communication from the University to produce land documents, submitted a few documents which were forwarded to the Estate Officer, who, on verification of the same noted the following,

“it is unable to confirm (a) whether the applicant has authority to appropriate the land & represent the EA and (b) whether the proposed site has sufficient extent of dry land as a single plot for establishing the new college.

Hence, the EA may be required to produce the following:

1. Power of Attorney or such document empowering the EA to re-appropriate land, in the name of Archdiocese, for the new college.
2. Resolution of the Governing Body of the EA deciding to entrust the applicant for appropriating the land of the EA and representing the EA towards establishing the new college.
3. Resolution of the Governing Body of the EA re-appropriating the land and buildings thereof for the purpose of new college, if the land is now being used for other purposes.
4. Original Combined Sketch from the Village Office, demarcating (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the EA (if any) and (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)
5. The following documents based on survey nos of the proposed site of the college in the Combined Sketch:
 - a. Original Location Certificate from the Village Office marking the site & its area
 - b. Latest Certified copy of Thandaper Register from the Village Office
 - c. Latest Encumbrance Certificate for the last 15 years
 - d. Copy of Title Deed (Original need to be produced while executing the Undertaking)
 - e. Copy of Prior Title Deeds
 - f. Correlation Statement from the Village Office correlating the old & new survey

numbers (if the survey nos are different in any of the above said documents)”

The college vide letter dated 27.08.2021 was intimated to produce the above documents. In spite of reminder emails being sent the college has not submitted the required documents till date.

In the meantime, the Standing Counsel also furnished the following legal opinion:

“in the absence of any course either in existence or in a suspended state within a period of one year as mentioned in Statute 15, the college cannot be taken as one for which affiliation of new courses can be granted on an application like the instant one.” He also opined that the college has not complied with the provisions of the Act and Statutes for which Section 68 of the KUA, 1974 is applicable, i.e., the college has to be disaffiliated.

Further, the Standing Counsel noted that *“if there is a fresh application for affiliation of college, the same can be granted provided:*

- *the application is submitted satisfying the requirements in Chapter 24 of the Kerala University First Statutes,*
 - *the Syndicate finds that the necessary infrastructural and instructional facilities are available for all/any of the courses applied for*
- and*
- *there is no other Syndicate decision/University order in identical matters preventing the university from considering a fresh application for affiliation from a previously disaffiliated college.”*

The learned opinion of the Standing Counsel along with the request for suspension of B Voc programme was placed in the meeting of the Syndicate held on 17.08.2021 and it was resolved to suspend B.Voc course during the academic year 2020 – ‘21.

Having been issued NOC for closure of MCA course, on request, and B.Voc course not revived during 2021 - ‘22 for want of AICTE approval, the college is left with no running courses currently.

With regard to the application for new courses received for the academic year 2021 – ‘22, Proviso of Statute 1 of Chapter 24 of the Kerala University First Statutes, 1977 provides that:

“Provided that applications seeking affiliation for starting new Colleges / Courses received in a particular academic year on which the University has made favourable recommendations and sought the views of the Government as envisaged in Statute 9 shall be deemed to be valid for the next succeeding year also. This will have effect from 1998 - 99 academic year.”

The committee considered the matter of non - submission of required documents in the light of the legal opinion furnished by the Standing Counsel.

The committee recommended to reject the applications for affiliation of new UG/PG courses for the academic year 2021–’22 submitted by the President, Malankara Catholic Educational Society of the Archdiocese of Trivandrum (MCES), the Educational Agency of Mar Baselios Institute of Technology, Anchal (MCA College) as the Educational Agency has failed to submit the requisite land documents to prove the undisputed ownership of required land extent within the time limit stipulated.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.11.2021, be approved.

Item No.34.70.08. College of Applied Science, Adoor- Application for Affiliation of new courses for the academic year 2022-23– request for changing B Voc Course instead of B.Sc. Mathematics and Computer Application-for consideration-reg.

(Ac.BII)

The Principal, College of Applied Science, Adoor vide letter No.A4/181/18/CAS dated 18/11/2021 requested to consider B.Voc course instead of B.Sc Mathematics and Computer Application in the Application for Affiliation of new UG courses for the academic year 2022-23 in College of Applied Science, Adoor.

The Director, IHRD, Vazhuthacaud submitted application for Affiliation of B.Sc. Mathematics and Computer Application for the academic year 2022-23 and remitted the prescribed fee.

The Standing committee of the Syndicate on Affiliation of colleges held on 11/10/2021, vide item No.06 considered the Application for Affiliation of new Courses in the existing Colleges received for the academic year 2022-'23 and recommended to, entrust Adv.G.Muralidharan Pillai, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team to conduct local enquiry as envisaged in Statute 8 of Chapter 24 of Kerala University First Statutes 1977 on the applications for affiliation of new courses for the Academic Year 2022-'23. The Syndicate held on 28.10.2021 has approved the team nominated by the Convener, Standing Committee of the Syndicate on Affiliation of Colleges. The process for conducting local enquiry is underway.

It may be noted that the request for changing B.Voc Course instead of B.Sc Mathematics and Computer Application is submitted by the Principal not by the applicant viz., the Director, IHRD. Further it may also be noted that the Principal, College of Applied Science, Adoor has not specified the stream of B Voc course to be consider instead of B.Sc Mathematics and Computer Application. The grounds mentioned in the letter for making the said request is, “ on enquiry it is found that low intake in the case of B.Sc Mathematics and Computer Application. But B.Voc course is having more application level “.

As per statute 13 in chapter 24 of KUFS 1977 “Applications for affiliation may be withdrawn at any time before an order has been passed on the application. But the application fee once paid shall not be refunded.” Here the Principal has not requested to withdraw application, but to change the courses applied for. There is no specific provisions in the Statutes for changing the choice of courses once submitted.

The committee considered the request from the Principal, College of Applied Science, Adoor to consider B.Voc Course instead of B.Sc Mathematics and Computer Application in the Application for Affiliation of new courses for the academic year 2022-23.

The committee recommended to reject the request from the Principal, College of Applied Science, Adoor submitted vide letter dated 18/11/2021 for considering B.Voc Course instead of B.Sc. Mathematics and Computer Application in the Application for Affiliation of new course for the academic year 2022-23.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.11.2021, be approved.

Item No.34.70.09. Application for affiliation of new colleges–2022-23 – proposed St.Joseph Arts and Science College [Un aided] -submitted land related documents-consideration of - reg.

(Ac.BII)

The Chairman & Managing Trustee, Valiyavila Foundation vide letter dated 17/11/2021 submitted certain land related documents for verification in connection with the Application for Affiliation of new Colleges for the academic year 2022-23.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 11/10/2021 vide item No.02 considered the the applications for affiliation of the proposed new colleges received [Un Aided Stream] for the academic year 2022-23 and resolved to *issue notice to the Educational Agency of Proposed St.Joseph Arts and Science College directing to submit all the required documents within 15 days.*

The Vice Chancellor has approved the above said recommendations invoking the provisions of section 10 (13) of Kerala University Act 1974 on 21.10.2021. The same has been reported to the Syndicate held on 28/10/2021.

Accordingly the defect memo has been issued to the Educational Agency vide letter dated 25/10/2021 directing to submit all the required documents within 15 days. The the Educational Agency of proposed St.Joseph Arts and Science College vide letter dated 17/11/2021 submitted the following land related documents for verification.

- Statement of the deeds
- Copy of the deeds- deed No. 3577/02 [other deed No's are not visible in the copies]
- Location sketch- issued by the Village Officer -dated 15/11/2021
- Location Certificate-issued by the Village Office, Perayam dated 15/11/2021
- Tax receipt dated 19/06/2021

- Encumbrance certificate dated 23/06/2021
- Thandaper details -issued by the Village Officer , Perayam dated 15/11/2021
- Audit Statement
- Bank Statement dated 09/02/2021
- Building plan- signed by the Civil Supervisor
- Possession certificate- issued by the Village Officer, Perayam dated 15/11/2021

The committee considered the documents submitted by the Chairman & Managing Trustee, Valiyavila Foundation in connection with the Application for Affiliation of new Colleges for the academic year 2022-23.

The committee recommended to forward the application for affiliation of the proposed St. Joseph Arts and Science College[Un aided] to the Estate Officer for verification of land documents and then to the Legal Adviser for scrutiny. The reports furnished by the Estate Officer and the Legal Adviser shall be placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.11.2021, be approved.

Item No.34.70.10 *UG Admission 2021 - Request received from Principals, LNCPE, Thiruvananthapuram and SN College Kollam-Request for additional seats for SAI trainees and Sports Hostel candidates of Kollam region respectively- reg.*

(Ac.H)

Requests have been received from the Principals, LNCPE, Thiruvananthapuram and SN College Kollam for the granting of additional seats to SAI trainees for College admission and Sports Hostel candidates of Kollam region as detailed below.

NAME	Application Number	Course	College
SAI trainees			
Nithin Singh	465985	BA History	MG College, TVPM
Thatha Varun	465932	BA English	MG College, TVPM
N Ashok Raj	468949	BA History	SN College, Chempazhanthy
Sansank G	464232	B.Com/ BA	SN College, Chempazhanthy
Ann Jacob	466573	BA English	SN College, Chempazhanthy
Sumi Suresh	421173	BA History	St. Joseph's College for Women, Alappuzha
Athulya S	436269	BA Hindi/ BA History	SN College, Kollam
ShehanSha S	800264	BA English	SN College, Chempazhanthy
Pranay S Nair	800758	BA Economics /BA Hindi	MG College, TVPM
Sports Hostel candidates of Kollam region			
Devika Rajagopal	436227	B.Com	SN College Kollam
Suleena S	434940	B.A Economics	SN College Kollam
Rahna H A	470130	B.A English	SN College Kollam
Malavika U	429907	B.A English	SN College Kollam
Prasad K	Application for UG not submitted	B.A. Journalism & Mass communication	SN College Kollam
Athulya S	436269	B.A. History	SN College Kollam
Abhijith R S	Application for UG not submitted	B.A. Philosophy	SN College Kollam

Renju M K	421765	B.A. Journalism & Mass communication	SN College Kollam
Athulya Lalu	438615	B.Com	SN College Kollam
Athira R	411637	B.Com	SN College Kollam
Rithu Mol Jijo	432790	B.A English	SN College Kollam
Malavika S Manoj	443095	B.Com	SN College Kollam
Athira S	476143	B.A English	SN College Kollam
Avandhika Satheeshan	442985	B.Com	SN College Kollam

The matter was placed before the Online admission monitoring committee at its meeting held on 08.11.2021 and the committee recommended to place the matter before the Syndicate for creation of additional seats.

Now the Convener the Standing Committee of the Syndicate on Affiliation of Colleges recommended to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges considering the exigency of the matter.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the matter regarding the sanctioning of additional seats to SAI trainees and Sports Hostel candidates in various colleges over and above the sanctioned strength.

The committee recommended to accept the request submitted by the Principals, LNCPE, Thiruvananthapuram and SN College Kollam and to grant admission to SAI Trainees & Sports Hostel candidates mentioned in the above table during the academic year 2021-22 for courses in the college noted against them, by sanctioning supernumerary seats.

Further the Committee considered the letter no.K.S.S.C/E1/2407/21 dated 23.11.2021 from the Secretary, Kerala State Sports Council and recommended to grant admission to the following candidates during the academic year 2021-22 for courses in the college noted against each, by creating supernumerary seats, if necessary.

KERALA STATE SPORTS COUNCIL

LIST OF STUDENTS FOR SPECIAL ADMISSION IN KERALA UNIVERSITY				
SL NO	NAME OF STUDENT	APPLICATION NO.(GENERAL)	NAME OF COLLEGE	NAME OF COURSE
1	TREESSA	429295	St.Josephs's College for Women, Alappuzha	B.com
2	DEEVEENDRA SAJEEVAN	429616	St.Josephs's College for Women, Alappuzha	B.com
3	PRATHIBHA P	454587	SN College College, Chempazhanthi	BA Sociology
4	ABHIRAMI M	880469	Govt. College, Nedumangad	BA Malayalam
5	NIJANANDA AR	459648	Govt. College, Nedumangad	B.Sc. Physics and Computer Application
6	MINAZ.M.CHERIAN	416169	Govt.College.Attingal	BA Economics
7	ABIN.P.B	433115	M G College.TVPM	B.Sc.Psychology
8	ABHIRAM.R.K	402666	Govt.College.Attingal	BA History
9	PRANAV.S.KUMAR	447517	Govt.College.Attingal	BA History
10	PRINCE.P	425583	Govt.College.Attingal	BA History
11	KAILAS BABU	416934	Govt.College.Attingal	BA History
12	SATHEESH.S	446556	Govt.College.Attingal	BA History
13	ADARSH.R.S	423581	S N College.Varkala	BA Economics
14	SOORAJ.S	880571	S N College.Varkala	BA Economics
15	AYONA.P.A	438845	S N College.Varkala	BA History
16	SHAHINSHA N	475168	M G COLLEGE	BA MALAYALAM

17	AHAMMED HASHIR	800200	UNIVERSITY COLLEGE PALAYAM	BA ISLAMIC HISTORY
18	ANEER MUHAMMED A	455833	MG COLLEGE	BA POLITICAL SCIENCE
19	PRAVEEN FRANCIS	475468	MG COLLEGE	BA MALAYALAM
20	SALMANUL FARIZ	464332	UNIVERSITY COLLEGE PALAYAM	BA ENGLISH
21	ABDUL FAHIZ KILINADAN	473746	UNIVERSITY COLLEGE PALAYAM	BA ENGLISH
22	YETHIN KRISHNA D L	800156	UNIVERSITY COLLEGE PALAYAM	BA POLITICAL SCIENCE
23	MEENAVAN M S	800110	MG COLLEGE	BA MALAYALAM
24	JOJIMON J	441583	MG COLLEGE	BA ECONOMICS
25	RIJO R	426839	MG COLLEGE	BSC PSYCHOLOGY
26	PRANAV B G	455134	MG COLLEGE	BSC PSYCHOLOGY
27	MANU M	800067	MG COLLEGE	BA HISTORY
28	NIZAMUDHEEN V N	477908	MG COLLEGE	BA ECONOMICS
29	JASWANTH B	478074	MG COLLEGE	BA ECONOMICS
30	ABHIJITH P R	478054	MG COLLEGE	BA ECONOMICS
31	SOORAJ VENUGOPAL	401342	MG COLLEGE	BA ENGLISH
32	RIJU B	430933	MG COLLEGE	BSC PHYSICS
33	SREEJITH B	437432	MG COLLEGE	BA Sociology
34	ARSHAKH A	440837	UNIVERSITY COLLEGE PALAYAM	BA HISTORY
35	PRASAD K	880028	S.N. COLLEGE, KOLLAM	BA JOURNALISAM & MASS COMMUNICATION

**LIST OF STUDENTS FOR SPECIAL ADMISSION IN KERALA UNIVERSITY
(TRANSFER)**

Sl No	NAME OF STUDENT	Plus Two Reg. No	APPLICATION NO. (GENERAL)	Name of present College with subject		Name of College to which Transferred and Subject	
1	NITHUN A KS	2025494	477312	Govt. College, Attingal	BA Economics	MG College, Trivandrum	BA History
2	ANAGH A S	8424273	478781	Govt. College, Attingal	B.Com Computer Science	MG College, Trivandrum	BA Economics
3	SRUTHI PS	8031124	463062	Govt. College, Attingal	BA History	Govt. College, Nedumangad	BA History
4	VIJAY A S	8016951	435112	KNM Govt Arts & Science College KANJIRAMKULAM	BA Sociology	University College Palayam	BA MALAYALAM

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.11.2021, be noted.

FURTHERRESOLVED to correct the admission of the candidate at Sl.No.18 as

18	Aneer Muhammed A	455833	MG College	BA History
----	------------------	--------	------------	------------

ALSORESOLVED to sent a letter to Kerala State Sports Council to avoid inordinate delay in allotting students for admission.

Item No.34.70.11. *Re-admission (to the same batch) to II semester of the Career-related First Degree Programme in Business Administration at UIT, Sasthamcotta-Request of Sri.Nidheesh Krishnan U-reg.*

(Ac.AV)

The Principal of UIT, Sasthamcotta has forwarded the request of Sri. Nidheesh Krishnan U of 2020 admission who seeks re-admission to II semester of Career-related First Degree Programme in Business Administration under CBCS system during the academic year 2020-21.It has been stated in the request that Transfer Certificate was obtained by the candidate on 04.10.2021 in order to take admission for I T I Course and unfortunately, he could not join for the same. Therefore, he has requested for re-admission to Career-related First Degree Programme in Business Administration in the same batch.

The Principal vide letter dated 13.10.2021 has recommended to re-admit in the candidate in the vacant seat available.

The II semester exam notification was issued on 25.11.2021 and TC was issued to the candidate on 04.10.2021.

As per the clause 12.15 of the Regulations relating to First Degree Programme under CBCS system, 'student who fail to secure the minimum required aggregate attendance during a semester shall be given one chance to repeat the semester along with the subsequent batch of students after obtaining re-admission'.

In the Present case, Sri. Nidheesh Krishnan U seeks re-admission to II semester with the same batchmates after being issued TC on his request.

It may be noted that the Standing Committee of the Syndicate on Affiliation of Colleges held on 10.02.2021 considered a similar request of Ms.Athira K of SD College Alappuzha for rejoining in the IV semester in the same batch after obtaining TC from the College and she was permitted to rejoin the IV th semester of First Degree Programme in Hindi under CBCS system and to register for University examinations subject to the application of provision in the Kerala University First Ordinance, 1978 [Chapter 3 Clause 7(3)] by the Principal of the College, to compensate the classes lost on account of absence during the interim period, as a special measure in the context of the pandemic.

The committee considered the matter and recommended to grant re-admission for Sri. Nidheesh Krishnan U., to II Semester of Career-related First Degree Programme in Business Administration under CBCS system in UIT, Sasthamcotta.

The meeting came to an end at 11.30am

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.11.2021, be approved.

Item No.34.71. *Application for 'NOC' and 'Experience Certificate' in r/o Dr.Mushthaq Ahammed.K, Assistant Professor of Commerce, School of Distance Education-Reporting of-reg.*

(Ad.B.III)

The Director, SDE vide letter No: SDE/Admn/2021 dated 19/11/2021, recommended and forwarded the application for No Objection Certificate and Experience Certificate in r/o Dr.Mushthaq Ahammed.K, Assistant Professor of Commerce, SDE.

Dr.Mushthaq Ahammed K, Assistant Professor of Commerce, SDE had informed that, he would like to apply for the post of Associate Professor in Commerce at University of Calicut and requested to issue him NOC and Experience Certificate for the same.

It is to be noted that, Dr.Mushthaq Ahammed K was sanctioned Leave Without Allowance for employment abroad from 22.01.2018 to 10.04.2022 as per conditions mentioned in K.S.R Appendix XIA and permitted to rejoin duty as Assistant Professor of Commerce in SDE on 23/11/2021 by cancelling the unavailed portion of Leave Without Allowance for the period from 23/11/2021 to 10/04/2022, treating the timelag between the duty and the actual date of rejoining duty as extension of LWA.

The Hon'ble Vice Chancellor on perusal had accorded sanction for issuing NOC and Experience Certificate and accordingly the same was issued on 24.11.2021,subject to reporting the matter to the Syndicate.

As per the orders of the Hon'ble Vice-Chancellor, the action taken in this regard is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.72. Refixing the remuneration of Emeritus Professors, Prof.Dr.A.Jayakumaran Nair & Prof. Dr. Mohanachandran Nair-- Request –Consideration of- Reg.

(Ad. A VI)

The Head, Department of Demography, vide letter dated 08.11.2021 and the Head, Department of Biotechnology, vide letter no. Bio-Tech/2021-308 dated 27.10.2021, have requested to refix the remuneration of Dr. P.Mohanachandran Nair, & Dr. A. Jayakumaran Nair, Emeritus Professors of the Department, to a consolidated amount instead of payment on hourly basis.

It may be noted that, Dr.P. Mohanachandran Nair & Dr. A. Jayakumaran Nair were engaged as Emeritus Professors in the Department of Demography and Department of Biotechnology respectively, after their retirement. In this regard, the following details may also be noted.

Sl. No	Name of the Emeritus Professor	Department	Date of retirement	Emeritus Professor engagement U.O	Date of joining duty as Emeritus Professor	Remuneration
1.	Dr. A. Jayakumaran Nair	Biotechnology	30.04.2021	Ad.A.VI/2/Biotech/Headship/2012 dated 30.03.2021	03.05.2021	Rs. 750/- per hour subject to a maximum of Rs. 30,000/- per month.
2.	Dr. P. Mohanachandran Nair	Demography	31.05.2021	4031/2021/UOK dated 06.08.2021	17.08.2021	

It may be noted that, the Syndicate at its meeting held on 17.08.2021, vide Item No. 31.96 Additional 13, had considered the proposal for fixing the remuneration of Emeritus Professors appointed at SDE and had resolved to pay a remuneration of Rs. 30,000/- (Rupees Thirty thousand only) per month to Emeritus Professors engaged in the SDE.

As per orders of the Vice Chancellor, the **proposal for refixing the remuneration to a consolidated amount to Dr. P. Mohanachandran Nair (Rtd) & Dr. A. Jayakumaran Nair (Rtd), Emeritus Professors engaged in the Department of Demography and Department of Biotechnology respectively**, is submitted before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.34.73. Request of Dr.Harikumar P.N, Professor, Department of Commerce for relieving him from the additional charge of Hon.Director, Kerala University Study and Research Centre, Alappuzha-Consideration of - reg.

(Ad A VI)

Dr.Harikumar P N,Professor, Department of Commerce was given additional charge of the Hon.Director, Kerala University Study and Research Centre, Alappuzha vide U.O No.Ad.AVI/3357/2020/UOK dated 28.10.2020 and he present every Monday and Tuesday at the centre.

The Hon.Director, Kerala University Study and Research Centre, Alappuzha vide letter dated 18.11.2021 has informed that a year before (27 Oct 2020) he had a facial paralysis and is under physio-therapy medical treatment for complete recovery. After detailed diagnosing with MRI scan, it was observed that spine disc desiccation and diffuse bulges which resulted in neural foraminal narrowing and impingement of bilateral existing nerve roots, so that I have too much body pain in my body, especially in the area of spine disc. The to and fro journey from Trivandrum to Alappuzha has also created too much physical problems. Therefore his doctor advised to avoid long distance travel and to continue the treatment for a year.

It is also informed that he has to continue his LLB evening programme in Government Law College, Trivandrum w.e.f 01.12.2021 through offline mode.

For the facts detailed above he has requested to relieve him from the additional charge of the Hon.Director, KUSRC, Alappuzha w.e.f 01.12.2021.

As per the orders of the Vice Chancellor, the request of Dr.Harikumar P N,Professor, Department of Commerce to relieve him from the additional charge of the Hon.Director, KUSRC, Alappuzha w.e.f 01.12.2021, on medical grounds is placed before the Syndicate for consideration and taking appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.34.74. Endorsement of Staff list of teaching staff in Kaviyattu College of Teacher Education, Pirappancode, Thiruvananthapuram - Approval - Reporting of - reg:-

(AcF1)

The Principal, Kaviyattu College of Teacher Education, Pirappancode, Thiruvananthapuram has forwarded a proposal for the endorsement of eleven teaching staff pertaining to BEd Degree course.

The Vice Chancellor, taking into consideration the urgency of the matter, endorsed the staff list of eleven teaching staff in Kaviyattu College of Teacher Education, Pirappancode, Thiruvananthapuram as detailed below, Subject to Reporting to Syndicate.

Sl.No	Name	Designation	Subject	Date of Appointment
1	Dr.Kunhiraman.T.V	Principal	Psychology	09.08.2021
2	Naseer.M	Assistant Professor	Social Science	10.10.2008
3	Deepthi Karunakaran	Assistant Professor	Natural Science	20.11.2013
4	Veena.S.R	Assistant Professor	English	14.01.2016
5	Liby Cherian	Assistant Professor	Physical Science	01.01.2020
6	Nisharaj	Assistant Professor	Mathematics	28.06.2021
7	Shifa.S.S	Assistant Professor	Commerce	15.06.2021
8	Shameer.B	Assistant Professor	General Education	28.06.2021
9	Nishad.A.S	Assistant Professor	Physical Education	15.02.2021
10	Shiyaskhan.S	Assistant Professor	Art Education	01.07.2021
11	Krishnaja S	Assistant Professor	Performing Arts	01.07.2021

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.75. Endorsement of Staff list of teaching staff in KTCT College of Teacher Education- Reporting of - reg:-

(AcF1)

The Chairman,KTCT College of Teacher Education, Thiruvananthapuram has forwarded a proposal for the endorsement of twelve teaching staff pertaining to BEd Degree course.

The Vice Chancellor, taking into consideration the urgency of the matter, endorsed the staff list of twelve teaching staff in KTCT College of Teacher Education, Kaduvayil, Thiruvananthapuram,as detailed below,**Subject to Reporting to Syndicate.**

Sl.No.	Name	Designation	Subject	Date of appointment
1	Dr.Sobha.S	Principal	Education	05.05.2021
2	Soudha Beevi.A	Asst.Professor	Social Science	02.06.2005
3	Jeena.M.S	Asst.Professor	Mathematics	15.07.2005
4	Jai Rajan	Asst.Professor	General Education.	14.06.2011
5	Geethu Gopinath	Assistant Professor	English	01.09.2021
6	Krishnapriya.S.N	Assistant Professor	Malayalam	28.11.2012
7	Smitha.L.P	Assistant Professor	Physical Science	01.08.2012
8	Bincy.B	Assistant Professor	Natural Science	01.08.2012
9	Harikrishnan.M	Assistant Professor	General Education	04.05.2021
10	Beena.I	Assistant Professor	Performing Arts	04.05.2021
11	Geethusudheer	Assistant Professor	Fine Arts	04.05.2021
12	AbhijithMoorthy.A.K	Assistant Professor	Physical Education.	04.05.2021

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.76 Lakshmibai National College of Physical Education, Kariavattom – 21st Biennial Conference of the International Society for Comparative Physical Education & Sport (ISCPES) - Collaboration & University Logo - Requesting of -reg.

(Ad DI)

Dr.G.Kishore, Principal, LNCPE, Kariavattom, had requested collaboration of the University of Kerala with LNCPE & International Society for Comparative Physical Education & Sport(ISCPES) and permission to use the Kerala University logo for conducting the 21st Biennial Conference on the theme "**State of the Art in Physical Education, Sport and Physical Activity in the International Context**" of the ISCPES, being hosted virtually by the Sports Authority of India, LNCPE, Karavattom, Trivandrum, from 15th to 18th December 2021.

The Vice Chancellor ordered to place the matter before the Syndicate with remarks of the Director, Department of Physical Education.

The Director, Department of Physical Education, has remarked that **LNCPE may be permitted to use the Kerala University logo to host the 21stBiennial Conference of the International Society for Comparative Physical Education & Sport in collaboration with Department of Physical Education, University of Kerala.**

As ordered by the Vice Chancellor, the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to grant permission to Lakshmibai National College of Physical Education (LNCPE) to use the Kerala University logo to host the 21st Biennial Conference of the International Society for Comparative Physical Education and Sports in Collaboration with the Department of Physical Education.

Item No.34.77 **Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg.**

(Legal Section)

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala for an amount of **Rs.1,19,000/- [Rupees one lakh nineteen thousand only] + GST @ 18%** towards Legal Charges incurred for 24 disposed cases, which were filed before Hon'ble High Court of Kerala, from the head of account "Part I – NP-MH I (a) – General Direction-4/1320-Legal Expenses" provided in the Budget Estimate for the financial year 2021-2022. U.O.No.L.S.11226/2021 dated 25.11.2021 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	Rs.1,19,000/- (Rupees one lakh nineteen thousand only)
Tax deducted at source @ 10%	Rs.11,900/- (Rupees eleven thousand nine hundred only)
GST to be paid by the University @ 18%	Rs.21,420/- (Rupees twenty one thousand four hundred and twenty only)
Net amount payable	Rs. 1,07,100/- (Rupees one lakh seven thousand and one hundred only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.78 **S.H Campus - Electricity Charges -Payment -Reporting of- reg.**

(Ad.BII)

KSEB had forwarded a demand notices for the October 2021 regarding towards the electricity charges in respect of the Kerala University, SH Campus.LCN:4/7009 (Consumption month September 2021).

The Finance I section had endorsed to provide the payment of Rs.5,53,119/- (Rupees five lakh Fifty Three Thousand One Hundred and Nineteen only) towards the electricity charges of S.H campus for the month of September 2021 recommended to meet the expenditure in this regard from the Permanent advance of Deputy Registrar Admn (II).

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for the payment of above said electricity charges and accordingly, UO.No.Ad.BII/5983/2021/UOK dated 06.11.2021 was issued in this regard and the payment affected.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.79 **Disbursement of salary to the contract employees for the month of May 2021-Reporting of- reg.**

(Audit VI)

In the absence of Government Order for the disbursement of salary to contract employees for the month of May 2021, the matter was put up for orders of the Honourable Vice Chancellor. The Honourable Vice Chancellor has approved the proposal subject to reporting to the Syndicate, that the contract employees maybe directed to email the statement of attendance with the counter sign of the HOD/Authority concerned, along with a certificate by the employee that he/she is willing to repay the amount paid in excess to what is actually payable to him/her (if any) and to attach a certificate from the HOD/Authority concerned that if the employee is paid in excess, the excess amount will be recovered from him/her and remitted to the University without fail. After approval of the proposal, the matter was communicated to the employees and HODs/Authorities concerned and salary was disbursed after obtaining the required certificates. Subsequently, the Government issued orders for

the disbursement of Salary to the contract employees vide G.O. (printing) No.82/2021/Finance dated 14.06.2021. As per the GO, no excess amount has been paid to the contract employees.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.80 Opening of new STSB account for receiving the Non Plan Grant -Reporting of-reg.

(AR CASH)

The University has been operating a TSB account 799010100005344 since January 2018. The Non Plan Grants from State Government are being credited and all bills are being honoured in this account.

Now the Government has instructed to open STSB account for crediting the Non Plan Grant amount vide letter no.833695/W&M11-2/389/2021-Fin dtd 26.08.21. Accordingly, as per the orders of Honourable Vice Chancellor, an application for getting sanction to open the STSB account had been forwarded to the Higher Education Department and they have sanctioned the same vide G.O.6698/2021/Fin dtd 13.10.2021. As per the condition laid in the G.O, the existing TSB account has to be closed and the credit balance in this account has to be transferred to the new STSB account.

The Non Plan Grant amount of Rs.30 Crores for the month of November 2021 has already been credited to new STSB account 799011400007300 and payment of salary and pension is being released from this account.

The matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.81 Minutes of the meeting of the Examination Monitoring Committee held on 24.11.2021-Reporting of-reg.

(M&C.I)

The minutes of the meeting of the Examination Monitoring Committee held on **24.11.2021** is submitted before the Syndicate for approval.(Minutes appended).

Considering the exigency, the recommendations of the minutes of the meeting of the Examination Monitoring Committee held on **24.11.2021** were approved by the Hon'ble Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate. The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate.

Minutes of the Meeting of the Examination Monitoring Committee

Date	:	24.11.2021
Time	:	02.30 p.m
Venue	:	PVC's Chamber

Members Present

- | | |
|---|--------------|
| 1. Dr. P. P. Ajayakumar Pro Vice-Chancellor | Sd/- |
| 2. Dr. K. B. Manoj Convener, SC on Exams | Sd/- |
| 3. Dr. S. Nazeem Member Syndicate | Sd/- |
| 4. Dr. M. Vijayan Pillai Member Syndicate | Sd/- |
| 5. Adv. B. Balachandran Member Syndicate | Sd/- |
| 6. Sri. Bijukumar. G Member Syndicate | Sd/- |
| 7. Sri. Jairaj. J Member Syndicate | (via online) |

Officers Present

1. Dr. N. Gopakumar Controller of Examinations
2. Sri. K. Unnikrishnan Nair Joint Registrar (ES & CBCSS)
3. Sri. C. Gopakumar Joint Registrar (Exam I)
4. Smt. Meena Ashok Joint Registrar (Exams II)

Members Absent

1. Dr. B. Unnikrishnan Nair Member Syndicate

The Examination Monitoring Committee meeting commenced at 02.30pm.

Item No.34.81.01 Request received from Examiners for Exemption from Valuation – Framing of Common Guidelines -reg

(EB V)

A number of requests are being received from Examiners for exempting them from valuation duty citing various reasons, for all Examinations. As per the minutes of the meeting of the Syndicate held on 10.05.2018 vide Item No. 35.100.10 'requests for exemption from valuation may be forwarded through Principal only for genuine cases and also with proper substitution'. However no specific guidelines for exempting Examiners from Valuation duty is seen prevailing. It is desirable to frame common guidelines for exempting Examiners from evaluation on genuine requests.

Hence as per the orders of the Honourable Vice Chancellor the matter is placed before the Examination Monitoring Committee for consideration.

Recommendations: The Examination Monitoring Committee considered the matter and recommended the following:

1. *The Examiners may be exempted from valuation duty on medical grounds. Such Examiners shall submit valid medical certificate to the Principals concerned and the Principals shall forward the same to the University.*
2. *The Examiners who are attending orientation programmes/refresher course with proper relieving order from the colleges and if such programmes cover the entire period of valuation shall be exempted from valuation duty on the basis of the submission of relevant documents forwarded through the Principals.*
3. *Examiners attending orientation programmes shall not be exempted from valuation duty if the programs are completed prior to the completion of valuation date and they have sufficient time for completion of valuation.*
4. *Other requests for exemption from valuation duty shall be at the discretion of the Controller of Examinations based on unavoidable exigency.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 24.11.2021, be noted.

Item No.34.81.02 Orientation Class regarding valuation to the Examiners having teaching experience less than 5 years - reg

Recommendations: The Examination Monitoring Committee recommended to conduct orientation classes to the Examiners having teaching experience less than 5 years and recommended that such orientation shall be conducted at the below mentioned colleges.

Thriuvananthapuram: MG College, Thiruvananthapuram, University College, Thiruvananthapuram, VTMNSS College, Dhanuvachapuram, Govt. College, Attingal, SN College, Varkala, Govt. College, Nedumangad and All Saints' College, Thiruvananthapuram.

Kollam: SN College, Kollam, NSS College, Nilamel, SG College, Kottarakkara and TKM College of Arts and Science, Kollam.

Pandalam: NSS College, Pandalam and St. Cyril's College, Adoor.

Alappuzha: SD College, Alappuzha, MSM College, Kayamkulam and St. Michael's College, Cherthala.

The Committee further recommended to entrust the Pro-Vice Chancellor, the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations to finalise the modus operandi of the orientation class and connected matters.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 24.11.2021,

be noted.

Item No.34.81.03 Rescheduling of S5 & S2 UG Examinations, 2021 – reg.

The Examination Monitoring Committee recommended to reschedule the S5 & S2 UG Examinations, 2021 on following dates:

S5 UG Examinations: 08/12/2021, 10/12/2021, 13/12/2021, 15/12/2021, 20/12/2021 and 22/12/2021.

S2 UG Examinations: 04/01/2022, 06/01/2022, 10/01/2022, 12/01/2022, 14/01/2022, 17/01/2022, 19/01/2022, 21/01/2022, 24/01/2022, 27/01/2022, 01/02/2022 and 03/02/2022.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 24.11.2021, be noted.

Item No.34.81.04 Revaluation process through camps for expediting the process of revaluation of answer scripts – reg.

The Examination Monitoring Committee considered the status of revaluation of various examinations and recommended that henceforth revaluation of answerscripts be conducted through camp valuation to avoid delay in the publication of results. The Committee further recommended to commence the revaluation camps from S3 UG Examination, May 2021 onwards.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 24.11.2021, be noted.

Item No.34.81.05 Scheduling centres and Examinations of SDE – reg.

The Examination Monitoring Committee recommended that the list of colleges where SDE Examinations are scheduled to be conducted be notified so as to enable the students to exercise the options with the University reserving the right for reallocation based on available facility. The Committee further recommended to proceed urgently with notifying S3 & S4 SDE Examinations.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 24.11.2021, be noted.

Item No.34.81.06 Implementation of the decision to introduce Question Bank – reg.

The Committee recommended to proceed urgently towards setting of Question Bank wherefore the Pro-Vice Chancellor along with the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations are authorised to call for a meeting of Chairmen, Board of Studies concerned and to fix the modalities relating to the nature and number of questions and to obtain soft copy of the Question Bank without delay.

The Committee further recommended to request the Vice-Chancellor to approve the above recommendation subject to reporting to the Syndicate.

The Meeting came to an end at 03.30 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 24.11.2021, be noted.

Item No.34.82. Meeting of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021 – Minutes – approval of - reg.

(Pl. G)

The minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held at 10.30 AM on 29.11.2021 in the Syndicate room (COPY APPENDED) is paced before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON PLANNING AND DEVELOPMENT

Date and Time : 10.30 AM; 29.11.2021
 Venue : Syndicate room, Senate House Campus, Palayam

Members

- | | |
|--|---------------|
| 1. Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D] | Sd/- |
| 2. Adv.K.H.Babujan, Member, Syndicate | Sd/- (Online) |
| 3. Dr.S.Nazeeb, Member, Syndicate | Sd/-(Online) |
| 4. Dr.K.B.Manoj, Member, Syndicate | Sd/- |
| 5. Sri.B.P.Murali, Member, Syndicate | Sd/- (Online) |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate | Absent |
| 7. Sri.Bijukumar. G, Member, Syndicate | Sd/- |
| 8. Sri.Jairaj. J, Member, Syndicate | Absent |
| 9. Dr.K.G. Gopchandran, Member, Syndicate | Absent |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate | Absent |
| 11. Sri.Arun Kumar. R, Member, Syndicate | Sd/- |

The meeting began at 10.30 AM

Item No.34.82.01 *EPABX- Intercom connections-Telephone Cabling at SH Campus—reg.*

[Ad.BII]

The Syndicate, at its meeting held on 13.01.2020, resolved to entrust M/s BSNL to install the EPABX telephone exchange with provisions for 280 analog ports and 20 IP ports.

The MoU with M/s BSNL was executed about an year ago for the installation of telephone exchange in SH Campus. Eventhough the exchange was installed a few months ago, the facility of providing intercom connections to the sections have not yet materialized due to the old and damaged cabling existing in internal cabling.

As per U.O. No. 638/2020/UOK dated 18.02.2020, M/s Nextron Technologies, the agency recommended by M/s Clixo who is the system integrator of M/s BSNL was entrusted with all the maintenance works of the telephone inclusive of the internal telephone cabling for an amount of Rs.1,80,776./- M/s Nextron Technologies has submitted a work report dated 20.09.2021 on telephone line connections stating that 145 connections are in working condition and around 96 new instruments are to be procured.They have not yet submitted their bills.

Subsequently, the Instrumentation Engineer was requested to verify the work report submitted by M/s Nextron and the I.E has now forwarded a report regarding the same.

The important points in the verification report submitted by the Instrumentation Engineer are:

- .At present condition, the telephone systems need repair as the cables and connectors are in damaged condition due to aging and deterioration.
- .As per the agreement, BSNL will only take care of telephone exchange.
- .The connections and cables may be repaired with the help of an external agency.
- .A telephone technician may be appointed.

On verification, it is found that day by day the number of live telephone connections are reducing due to poor cabling.

Meanwhile, the quotations received for telephone cabling works at new Examination building & Student Amenity Centre were placed before the Purchase Committee and the Committee entrusted DR(Admn II) to study and report the need for cabling works there.

Now, M/s BSNL has requested to expedite the pending internal cabling works so as to commission the exchange at the earliest so that billing can be initiated as per the agreement executed by the University.

Numerous complaints were received from the students and the general public regarding their inability to communicate with the University through telephone.

As Communication is the key factor for the smooth and efficient functioning of any organisations, it is inevitable that the sections and wings of the University are connected through intercoms. Hence a full fledged communication system is the need of the hour for the University.

As ordered by the Hon'ble Vice-Chancellor, the matter of installing fresh internal cabling for the intercom systems in SH Campus, based on the report submitted by the Instrumentation Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

RECOMMENDATION:

To entrust the Instrumentation Engineer to submit a detailed proposal for installing fresh internal cabling for the intercom systems in the SH campus before the Syndicate along with all the details of the existing one in the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

FURTHER RESOLVED to explore the possibility of the installation of Wireless Intercom System in the Senate House Campus, Palayam.

Item No.34.82.02 ***Digital Surveillance- Establishment of full-fledged Digital Surveillance System at Palayam & Kariavattom Campuses -proposal submitted by M/s.Keltron-reg.***

[Ad.BII]

The Syndicate held on 17.08.2021, vide item No. 31.92 has resolved to approve the recommendations of the meeting regarding the establishment of a full-fledged Digital Surveillance System at Kariavattom and Palayam Campuses. As per the Syndicate resolution, M/s Keltron was entrusted to conduct a detailed study and to submit a proposal.

Accordingly, M/s Keltron conducted a detailed survey on the feasibility of establishing digital surveillance and the representatives of Keltron attended the meeting held on 21.10.2021 at the Syndicate Room and made a Power Point Presentation on the same.

In the meeting, M/s Keltron was entrusted to submit a detailed proposal after exploring the possibility of incorporating the existing infrastructure facilities to the maximum (Copy of the minutes appended). Accordingly, M/s Keltron has submitted a detailed proposal accordingly on 28.10.2021 for an amount of Rs. 1,38,00,866/-. (Copy appended).

The financial summary of the proposed project submitted by the M/s Keltron is as follows:

Sl. No	Project	Location details	Amount (inclusive of GST) Rs.
1.	Digital Surveillance System	Karyavattom	71,49,190/-
		Palayam	25,31,736/-
2.	RFID Based Biometric Access Control System	Palayam	1,72,089/-
3.	Biometric Attendance Management System	Karyavattom	18,21,771/-
		Palayam	21,76,080/-
Total			1,38,50,866/-
Buyback Amount			50,000/-
Grand Total		1,38,00,866/- (Rupees One Crore Thirty Eight Lakhs Eight Hundred and Sixty Six only)	

The proposal for Vehicle Parking & Tracking System will be submitted after the beautification project is completed.

As per orders of the Hon'ble Vice-Chancellor, the minutes of the meeting held on 21.10.2021 & the proposal submitted by M/s Keltron is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Minutes of the meeting held to discuss the matter of establishment of full fledged digital surveillance at Palayam & Kariavattom Campuses

Venue : Syndicate Room

Date : 21.10.2021 at 12:00 noon

Present

- | | |
|---|--------|
| 1. Registrar | : Sd/- |
| 2. The Finance Officer | : Sd/- |
| 3. The Director, Planning & Development | : Sd/- |

4. The Director, KUCC : Sd/-
 5. Sri. Manoj, Assistant Engineer, HQ Unit : Sd/-
 6. Sri. Sandeep Krishnan, Mechanical Engineer : Sd/-
 7. Representatives of M/s Keltron
 (i) Sri. Abhilash V., Deputy Manager, Marketing : Sd/-
 (ii) Sri. Sujith S V, Officer (Marketing) : Sd/-
 (iii) Sri. Hareesh R., Deputy Manager : Sd/-
 (iv) Sri. Yoonus K., Senior Engineer : Sd/-
 (v) Sri. Anoop A., Technical Assistant : Sd/-

The meeting commenced at 12 noon. The experts from M/s Keltron made a powerpoint presentation on the proposed Digital Surveillance Project at Palayam & Kariavattom Campuses.

Key points of the presentation is listed below:

A. CCTV Installation:

Proposed Number of Cameras :

<i>SH Campus</i>	<i>Kariavattom Campus</i>
<i>19 cameras (16 Bullet Cameras + 3 PTZ Camera)</i>	<i>71 cameras (46 Bullet Camera + 25 Dome Camera)</i>

B. Biometric Attendance Management System:

1. Proposed Number of Punching Machines

<i>SH Campus</i>	<i>Kariavattom Campus</i>
<i>16</i>	<i>32</i>

2. Proposed number of Access Control System is 6 , two each in Question Paper Room, Confidential Room (within CE Room) & IT Cell Exam branch, which is limited to SH Campus only.

C. Contactless Parking Management System:

1. An entry & exit level automated system using RFID & ANPR Camera with the hardware devices like Boom Barriers, RFID Reader, LED sign board & IP Camera.
2. Vehicle Parking System & Vehicle Tracking System may be introduced after completion of Campus Beautification Project.

The estimate proposed by M/s Keltron for the Project is furnished below:

<i>Sl No.</i>	<i>Project Details</i>	<i>Estimate Price including buyback</i>
<i>1.</i>	<i>CCTV System</i>	<i>Approximately 110 Lakh</i>
<i>2.</i>	<i>Attendance Management System</i>	<i>Approximately 33 Lakh</i>
<i>3.</i>	<i>Access Control System</i>	<i>Approximately 4 Lakh</i>

Recommendations:

- *To entrust M/s Keltron to submit a detailed proposal on 27.10.2021 after exploring the possibility of incorporating the existing infrastructure facilities to the maximum.*
- *To provide an attendance software recording the punch-in, punch-out & grace time data as well as the details of leave taken by the staff and to generate reports automatically, which can later be integrated with UNISPARK for processing the salary.*

.2021

Registrar

RECOMMENDATIONS:

- **The Committee considered the minutes of the meeting held on 21.10.2021 and recommended to conduct a discussion with KELTRON on the proposed Digital Surveillance Project at Palayam & Kariavattom.**
- **Further recommended to explore the possibility for an alternative agency for the proposal, by inviting open tender.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

FURTHER RESOLVED to constitute a committee consisting of the Pro-Vice-Chancellor, Adv.A.Ajikumar, Dr.K.G.Gopchandran, Members Syndicate and Registrar to hold a discussion with M/s.Keltron on the proposed Digital Surveillance Project at Palayam and Kariavattom Campus.

ALSO RESOLVED to invite open tender for the establishment of full fledged Digital Surveillance at Palayam and Kariavattom Campus.

Item No.34.82.03 *Implementation of UNI ERP (Enterprise Resource Planning) World-University Management System-Proposal- reg.*

Ad.BII]

M/s ITI Ltd, MSP- Karnataka has forwarded a proposal for the implementation of ERP in Universities .

The proposal includes;

1. Three solution packs

- (i) *Student Life-Cycle*
- (ii) *Finance & Operations*
- (iii) *Administration & Establishments*

2. Two user portals

- (i) *Faculty Portal*
- (ii) *Student Portal*

The Enterprise Resource Planning (ERP) connects each and every section and units under all the wings of the University such that all file movements shall be through the digital platform only. At present, different wings of the University are digitized by different agencies so that different softwares of each wing stands out as separate units without being able to be integrated. ERP is the need of the hour which can integrate various existing softwares by introducing a new platform.

It may be noted that, the Project 'Student Life Cycle Management System' of the University is already entrusted with M/s ITI Ltd.under State Plan Funds & its implementation is ongoing.

The present proposal of M/s ITI Ltd,MSP-Karnataka is about a completely new system that has been developed for Universities and the implementation of which may make the existing softwares redundant.

Also, the Registrar has suggested to invite the ITI, MSP-Karnataka for a discussion and detailed presentation of the ERP System.

As per the orders of the Hon'ble Vice-Chancellor, the proposal of ITI Ltd. (Copy appended) is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To invite the ITI, MSP Karnataka for a discussion and detailed presentation of the ERP System.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

Item No.34.82.04. *Installation of CCTV system in Oriental Research Institute and Manuscripts Library – Proposal- reg.*

[Ad.BII]

In the Budget Speech 2021-22 an amount of Rupees Five Lakh was allocated for the "Renovation of Manuscripts Library" in ORI & MSSSL, Kariavattom and accordingly, U.O.No.Ad.DIII.2/99/ Budt Impl Cell/2021 dated 30.06.2021 was issued towards the implementation of the same.Currently, The HOD(ORI & MSSSL) has requested to install CCTV cameras in the Manuscripts Library utilizing the aforesaid amount.

M/S Keltron, vide letter KECM/SSG/F1-3633/2019-20/968 dated 17.12.2019, has forwarded the techno commercial proposal amounting to Rs. 4,29,096/- (Four Lakh Twenty Nine Thousand and Ninety Six only) towards the Supply, Installation, Testing Commissioning of CCTV System in the ORI & MSSSL.

The IE, CLIF verified the techno commercial proposal submitted by M/s Keltron and remarked that the price of the some of the components are different in the estimates submitted for University Library, Kariavattom Campus and ORI & MSSSL. Hence they were requested to revise the estimate and accordingly, M/s Keltron had submitted a revised estimate of Rs. 4,22,809/- (Four Lakh Twenty Two Thousand Eight Hundred and Nine Only) for installation of 15 nos of CCTV system at

ORI, Kariavattom Campus. Thereafter the IE has remarked that, the revised techno commercial proposal satisfies the requirements, but price of some items are high as compared to the market rate, hence a negotiation at purchase committee or at appropriate level may be conducted before accepting the financial offer.

The Finance section has remarked that, based on the minutes of the Budget Implementation Cell held on 26.04.2021, the proposal may be placed before the Standing Committee of the Syndicate on Planning and Development, for consideration.

As per the orders of the Vice - Chancellor, the proposal submitted by M/S Keltron, for the Installation of CCTV System at ORI & MSSSL, Kariavattom, for an amount of Rs. 4,22,809/- (Four Lakh Twenty Two Thousand Eight Hundred and Nine only), utilizing the amount allocated for the "Renovation of Manuscripts Library" in the Budget Speech 2021 - '22, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To obtain a report from the HoD, ORI & MSSSL with regard to the project and to place the matter before the Syndicate along with the report.**

Resolution of the Syndicate

The Syndicate considered the report from the Head, Department of ORI & MSS Library, Kariavattom and **RESOLVED** to accept the report and approve the proposal submitted by M/s.Keltron for the installation of CCTV Systems at Department of ORI & MSS Library, Kariavattom for an amount of Rs.4,22,809/- (Rs.Four Lakh twentytwo thousand eight hundred and nine) utilizing the amount allocated for the "Renovation of Manuscripts Library" in the Budget Speech 2021-'22.

Item No.34.82.05. Vertical extension to the IMK-IDE building at SH Campus- Request for extension of time of completion of work without penalty- Hearing- Reg

[Ad.BI]

Smt.M.K Kavitha, Contractor of vertical extension work of IMK-IDE building, vide letter dated 15.07.2021, has informed that a delay had occurred in the said work, as she was forced to take up other government work and as the construction workers returned to their home villages due to Covid 19 pandemic restriction and lock down. Hence, she has requested to extend the completion period by 5 months without imposing penalty and to make payment for the part bill for the work executed, so far. The contractor has further assured that, she shall complete the work within 5 months from the date of signing the supplementary Agreement and carry out the additional works at the old agreement rates.

In this context, it may be noted that, the work of vertical extension to IMK-IDE building at SH Campus, was awarded to Smt. M.K Kavitha, vide work order no. UE/DB/(e-GP)/E7/2017-18 dated 20.06.2017 and agreement was executed for the same on 04.07.2017. As per the agreement the period of completion of work was 8 months and site was handed over the work on 28.03.2019. The University Engineer, vide note dated 01.07.2021, had informed that, as per the direction of Hon'ble Vice-Chancellor, a show cause notice was issued to Smt.Kavitha from the Engineering Unit on 19.03.2021, in connection with the non completion of the vertical extension to the IMK-IDE building at SH Campus. In reply the contractor had issued a legal notice on 26.05.2021 stating that she is a Government Contractor and she is engaged in so many works under various government Departments and due to Covid-19 pandemic the work was delayed due to lock down and non availability of materials and technical staff. A reply to the same has been given by the Engineering Unit stating that her arguments will not stand as it is against terms and conditions of original agreement.

The Syndicate at its meeting held on 28.10.2021, vide item no.33.71.05, has resolved to conduct hearing of the contractor of the work of vertical Extension to IMK-IDE building at SH Campus, during the next meeting of the Standing Committee of the Syndicate on Planning & Development.

As per the orders of the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Planning and Development for hearing Smt. M.K.Kavitha, the contractor of the said work.

RECOMMENDATION:

- **The Committee heard the representative of Smt.M K Kavitha and recommended to place the matter before the Syndicate along with the written explanation submitted by Smt.M K Kavitha, the Contractor of the work**

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Pro-Vice-Chancellor, Adv.A.Ajikumar, Members Syndicate, Registrar, University Engineer to hold a discussion with the Contractor and place the report before the Syndicate.

Item No.34.82.06. Budget Speech 2020-21- Green campus at Kariavattom-report-reg**[Ad.BI]**

An amount of Rs.2 Crores has been allocated in the Budget Speech 2020-21 for the solar electrification of Kariavattom campus. The Syndicate at its meeting held on 30.10.2019 has considered the proposal for solar energy campus forwarded by the Joint Registrar Campus Administration and resolved to approve the recommendation of the Standing Committee of the Syndicate on Planning and Development to place the matter before the Standing Committee of the Syndicate on Planning and Development after obtaining a report on the matter from ANERT and to entrust an expert panel comprising of Dr. Sankararaman, Department of Nano science and Nanotechnology, Dr. V Biju, Department of Physics and Dr. S Mohammadhu Aboobakar Shibili, Department of Chemistry to study about the project and submit a report within one month.

A subcommittee comprising Adv.K.H.Babujan, Adv. Muraleedharan Pillai G and Dr.Gopchandran K.G, Members Syndicate has been constituted to proceed with further discussions and for finalizing the proposal of installing Solar Power Plant at Kariavattom Campus

The detailed proposal for installing Solar Power Plant at Kariavattom Campus, forwarded by the Director, ANERT and the report from the expert panel were considered by the Syndicate held on 20.12.2020 and resolved to include Dr.K.B Manoj, Member Syndicate to the sub-committee already in existence, and also to include Sri. B.P Murali, Member Syndicate in the sub-committee in lieu of Adv.G. Muraleedharan Pillai, Member Syndicate. Also, resolved to take steps to arrange for discussions of the sub-committee and the expert panel with concerned officials of ANERT so as to frame feasible proposal for implementation at Kariavattom Campus making it self sufficient in electricity.

Accordingly, the subcommittee and expert panel members were requested to propose a convenient date and time for a discussion on the matter.

In response to the request, Dr.S Sankararaman, Professor & Head, Department of Optoelectronics, has informed that he had contributed his best in submitting the feasibility report on installation of Solar Power plant at Kariavattom campus, as entrusted by the Syndicate and as it is a big budget project, expert opinion in this field may be obtained for the successful implementation of the project. Also, as the Professor has specialization in Laser Applications and no expertise in solar power plant installation, working and energy auditing, offering remarks on the matter is not good for the University to take an appropriate decision. Hence, Dr. S Sankararaman, Professor & Head, Department of Optoelectronics, has requested to exempt him from the Committee and to include expert faculties who are working in the field of solar cells.

Also, S.M.A Shibili, Professor, Department of Chemistry. has informed that based on the request of Dr. S. Sankararaman, Professor & Head, Department of Optoelectronics, to exempt him from the expert panel constituted for the installation of solar Power Plant at Kariavattom Campus, a discussion was conducted with Prof. Biju V Head(i/c), Department of Nanoscience & Nanotechnology. In the light of discussions, Prof. S.M.A Shibili, has requested to exempt him also, from the expert panel and to reconstitute the expert committee with Engineers having expertise in solar cell installation & maintenance.

On the matter, the Syndicate held on 13.04.2021 and resolved to review the Solar project implemented in the University Engineering College, Kariavattom by entrusting the Assistant Executive Engineer, (Electrical) to prepare a study report detailing pros and cons of the project specifying the actual cost of the project, the procedures in handling and utilizing the energy generated from the system at Kariavattom Campus, volume of energy generated per month and its impact in the

budget of the University and its contribution to the energy sector of the State. Accordingly, the Assistant Executive Engineer, (Electrical) has submitted the report dated 27.10.2021 on the same (Copy appended).

As per the orders of the Vice Chancellor, the report on the 100KWP solar project at Kariavattom campus submitted by the Assistant Executive Engineer (Electrical), is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

RECOMMENDATIONS:

- **The Committee considered the report submitted by the AEE (Electrical) and recommended to take immediate steps for maintenance of the existing solar power generator on the basis of the report and to entrust the JR(Campus Admn.) to take further steps to get the system repaired.**
- **Further recommended to call quotations for AMC for the solar power generator after repairing the existing fault and make it fully functional.**
- **In the case of proposal for installing new solar power plant at Kariavattom campus, the Committee recommended to discuss the matter with KSEB and ANERT.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

FURTHER RESOLVED to constitute a committee consisting of Pro-Vice-Chancellor, Adv.K.H.Babujan, Dr.S.Nazeeb, Adv.B.Balachandran, Adv.A.Ajikumar, Sri.B.P.Murali, Members Syndicate to hold a discussion with KSEB and ANERT regarding the installation of New Solar PowerPlant at Kariavattom Campus.

Item No.34.82.07. Erection of hoardings at the area behind the Senate House Campus, in front of the AKG Centre, as part of the campaigning of various programs of Government of Kerala- permission -reg.

[Ad.BI]

The Director, Department of Information and Public Relations has informed that G.O (Ms) No. 2/2019/I&PR dated 27.02.2019 has been issued permitting the Department of Information and Public Relations, to identify suitable location for installing hoardings in the Government / Semi Government land / buildings, as part of the campaigning of various programmes of Government of Kerala and the Director, Department of Information and Public Relations to take necessary action to install the hoardings, in co-operation with SIDCO, at selected locations and directing the Head of the Departments concerned to facilitate the installation of hoardings. It is also informed that as the installation of four hoardings at the selected locations was interrupted / removed hoardings, instead 4 other locations were selected for the same.

In light of the above, the Director, Department of Information and Public Relations, has requested permission to erect hoarding (tower board with area 40x25 sq.ft) at the area behind the Senate House campus, in front of the AKG Centre, at their own cost and by ensuring the security. The sketch of the tower board has also been furnished therewith (Copy appended).

The Syndicate held on 28.10.2021 has considered the matter and resolved to invite the Director, Department of Information and Public Relations before the next meeting of the Standing Committee of the Syndicate on Planning and Development for discussion.

As per the orders of the Vice Chancellor, the request from the Director, Department of Information and Public Relations seeking permission to erect hoarding (tower board with area 40x25 sq.ft & as per the sketch appended herewith) at the area behind the Senate House campus, in front of the AKG Centre, at their own cost and by ensuring the security, is placed before the Standing Committee of Syndicate on Planning & Development for holding a discussion with the Director, Department of Information and Public Relations and for appropriate recommendation, there-on.

RECOMMENDATION:

Held discussion with the representative of the Director, Dept. of Information and Public Relations.

- Recommended to entrust the Convener, SC on P&D, Dr.S.Nazeeb, Adv.B.Balachandran, Sri.Bijukumar.G, ArunKumar.R, Members, Syndicate to visit the proposed site for erection of hoardings and then to conduct discussion with the Director, Dept. of Information and Public Relations.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

FURTHER RESOLVED that in the Agenda Note 'in front of the AKG Centre' be corrected and read as 'Near Health Centre'

Item No.34.82.08 *Modification of the CE's Office and Confidential Section – Proposal – Reg:*

[CE section]

The M&C (I, II & III) Sections are shifting from the CE Building to the Annex building of the Controller of Examinations.

The implementation of "Student Life Cycle Management" in the examination wing is in progress and many changes are to be effected in the confidential sections. In view of these changes, confidential section need more space and proper aeration is required for the proper working. More electronic gadgets are needed in the confidential section in future, since the implementation of new software and hence a dust free environment (Air Conditioning) is more suitable for the smooth and proper functioning of the sections.

The CE's Sections especially the confidential section is facing a huge space constraint. The above vacant space can be utilized for the expansion of the CE's office and for the confidential Section. Rush of Students in the CE Building and also in front of the CE's Chamber needs to be rearranged for the smooth and proper functioning.

For that the following proposals were submitted before the Hon'ble Vice-Chancellor for consideration and approval.

.The proposed alteration of the CE Section (attached below).

.At present, the floor of the first floor is in a very shabby condition and more over the proposed shifting of compartments can further damage the vinyl pasted floor. As a permanent solution, it is proposed to use Vitrified tiles for flooring (first floor) including the entrance and staircase (upto the second floor).

.Painting of the CE's Building in view of the NAAC Accreditation.

.Electrical works in the first floor, more lighting to provided on the entrance of the CE building.

.Installation of new AC in the CE's Chamber and confidential sections.

.Proper name boards to be fixed in front of all sections.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

RECOMMENDATION:

- To entrust the University Engineer to prepare an estimate of the proposal submitted by the CE's section, excluding painting of the CE's building, and to submit it before the next meeting of the Standing Committee of the Syndicate on Planning and Development.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

Item No.34.82.09 *Repair / purchase of AC's for the use in the ECL lab- reg*

[EK1]

- Ref :
- 1) U.O. No.EK 1/1803/2019-'20 dated 22/10/2019
 - 2) Proposal from M/s Maxcool Systems Pvt. Ltd, No.MSPL/C.O/2020/071 dated 12/08/2021
 - 3) Report from the University Engineer No.UE/Esst.2020-21 dated 12/11/2020
 - 4) Report from the Director, CLIF, No.CLIF/OA/293/2020-21 dated 30/03/2021

5) Proposal from M/s Maxcool Systems Pvt. Ltd, No. MSPL/COR/2021/03 dated 01/01/2021

The three Air Conditioners (AC) (2 x 7.5 TR and 1 x 5 TR) installed in the ECL lab were maintained by M/s Maxcool systems Pvt. Ltd through AMC agreement, renewed yearly. The AMC agreement for the upkeep of the AC's installed in the ECL lab was executed with M/s Maxcool Systems Pvt. Ltd, TvpM for the period from 01/09/2019 to 31/08/2020 vide U.O. No.EK 1/1803/2019-'20 dated 22/10/2019 (Ref 1).

The firm forwarded a fresh proposal for the AMC agreement for the repair of the AC's installed in the ECL lab for the period 01/09/2020 to 31/08/2021 (Ref 2) along with terms and conditions. The University Engineer was requested to verify the terms and conditions of the firm.

Accordingly the University Engineer entrusted Assistant Engineer (Mechanical) to submit a report on the same (Ref 3). In the report, Assistant Engineer, (Mechanical) stated that the proposal submitted by the firm is semi-comprehensive and the rate quoted is high. It is suggested to make negotiation with the firm to reduce the price atleast to 30%. The Assistant Engineer (Mechanical) also remarked that the AC is running on R22 gas, a refrigerant banned under Montreal protocol. Also suggested to take necessary steps for replacing the machines with more energy efficient and eco friendly machines.

Considering the remarks of the University Engineer to replace the machines, the same AC's were inspected by AC technician and the Director, CLIF submitted a report stating that the spare parts are costly and the functioning of the AC's cannot be guaranteed as they are very old machines (Ref 4). Also recommended to replace the AC's.

Meanwhile the firm forwarded a proposal with comprehensive terms and conditions (Ref 5). The report of the Director, CLIF and the proposal with comprehensive terms and conditions from M/s Maxcool systems Pvt. Ltd for the AMC of the AC's were forwarded to the Assistan Engineer (Mechanical). The Assistant Engineer (Mechanical) inspected the machine and noted the following observations.

- 1) The three units 7.5 TR x 2 and 5 TR x 1 are not functioning and many compressors are found disconnected.
- 2) The compressor of one 7.5 TR machine is missing. The firm M/s Maxcool Systems Pvt Ltd who had conducted the AMC for the AC's may be directed to return all the parts taken for overhauling.
- 3) The cooling coils of the condensor are found clogged due to dust and corrosion of fins. The fins are breaking off while being touched with bare hands. The overall air flow through the coil is very low.
- 4) The evaporator coil fins are also in damaged condition.
- 5) The insulation for the refrigerant pipes are damaged.
- 6) The ducting for the air conditioner air flow is found filled with rat dropping, the leather joints are found cut by the rats.
- 7) The refrigerant pipes also has symptoms of gas leakage at joints.
- 8) The machine runs on R22 gas which is banned.

It was suggested by the Assistant Engineer (Mechanical) that since the machines were installed in 2006 and it outlived the useful life, further repair of the machines will bring loss to the exchequer of the University. Also suggested to replace the existing outdoor and indoor units along with the refrigerant pipes and also to overhaul the ducts.

The estimate cost of repairs shall be of VRF type.

- 1) 8.5 TR x 2 Nos = Rs 3,31,500 x 2 = Rs 6,63,000 /- .
 - 2) 5.5 TR x 1 No = Rs 2,14,500 x 1 = Rs 2,14,500 /-
- Total = Rs 8,77,500 /-

Overhauling of ducts = Rs 10,000 /-

It is also suggested by the Assistant Engineer (Mechanical) that the replacement of the air conditioner shall be of buy back scheme.

The file was forwarded to the Hon'ble Vice Chancellor for orders on the following:

- 1) Whether a letter may be sent to the firm M/s Maxcool Systems Pvt Ltd (with whom the AMC was executed previously) to return the missing compressor of the 7.5 TR machine and all other parts, which was taken for overhauling during the AMC period.

- 2) Whether to replace the air conditioners through buy back scheme as suggested by the Assistant Engineer (Mechanical)
- 3) Whether to entrust the Assistant Engineer (Mechanical) for purchase of air conditioners for the use in the ECL lab.

The Hon'ble Vice-Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Planning and Development.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

RECOMMENDATION:

- **To seek explanation from the Maxcool Systems Pvt. Ltd for not returning the compressor of 7.5 TR machine and all other parts, which was taken for overhauling during the AMC period.**
- **To replace the air conditioners through buy back scheme as suggested by the Assistant Engineer (Mechanical).**
- **To entrust the Assistant Engineer (Mechanical) for purchase of air conditioners for the use in the ECL lab.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

FURTHER RESOLVED to seek explanation from the concerned officials for not reporting the missing of compressor of one 7.5 TR Machine.

Item No.34.82.10. Kariavattom Campus- Construction of new shuttle court and waiting shed near F type quarters - Single tender – Reg.

[Ad.BI]

An estimate of Rs.7,80,000/- (Rupees Seven Lakh Eighty Thousand only) was approved for the construction of new shuttle court and waiting shed near F type quarters at Kariavattom Campus, vide U.O No.Ad.B1810/2019/021/133 dated 28.12.2019. The University Engineer, vide letter No. UE/DB/SC-F/2019-20 dated 13.10.2020, has informed that tenders were invited and the Baliadne Construction Pvt.Ltd had quoted the lowest amount of Rs.6,71,155/- and the tender was rejected due to the inconsistencies in tender document. The L2 contractor Sri.Thajudeen T A was negotiated to reduce his quoted amount to the lowest quoted contractor and vide mail dated 25.09.2020, he expressed his unwillingness to reduce his quoted amount to the amount of L1. The tendered PAC of the work is Rs.7,76,924/-. Hence, the amount quoted was 7.34 % above the PAC amount. After the final negotiation, the contractor has expressed his willingness to reduce 1% from the quoted amount. The Syndicate, at its meeting held on 29.12.2020, has considered the above matter and resolved to re-tender the said work.

Now, the University Engineer, vide letter dated UE/DB/SC-F/2019-20 dated 11.11.2021, has informed that “the above work was retendered and the tenders received are as follows.

Sl.No	Name of Contractor/firm	Rank	Amount quoted
1.	Decospa Interiors Pvt Ltd.	L1	Rs. 6,59,946/- (Rejected)
2.	Reji.J.S	L2	Rs.7,75,810/- (L1)

Decospa Interiors Pvt Ltd had quoted the lowest amount of Rs. 6,59,946/-, But their tender was rejected since they have no CPWD/PWD registration. On evaluation of the bid, it was noticed that the contractor Sri.Reji.J.S had quoted different rates for the same items in the schedule (Item No 1.13 and 2.17) and the rate of Item No. 2.17 was corrected to Rs.350/- and the total quoted amount comes to Rs.7,74,610/- (Rupees Seven Lakh Seventy Four Thousand Six Hundred and Ten only). As per GO (P) no 54/2019/Fin dated 04.05.2019, negotiation was conducted with Sri.Reji.J.S to reduce the high quoted rates. But the contractor refused to reduce the same due to hike of the cost of the materials in the market. The tendered PAC of the work is Rs.6,93,682/- (without G.S.T). The quoted PAC of Reji.J.S without G.S.T comes to Rs.6,91,616/- which is 0.29% below the PAC amount and is reasonable. Also we have switched over to DSR 2018 and the estimate for this work is prepared on 2016 DSR and considering the hike in DSR rates the amount quoted is reasonable. Since only one

bidder has qualified in technical evaluation, even two bids were received the tender becomes single tender”.

The University Engineer has hence, submitted the tender of Sri.Reji.J.S at quoted amount of Rs.7,74,610/- (Rupees Seven Lakh Seventy Four Thousand Six Hundred and Ten only) for sanction stating that “as per GO(P) No.324/2015/ Fin dtd.30.07.2015, single tender can be accepted with the approval of a committee”.

As per the orders of the Vice-Chancellor, the single tender of Sri.Reji.J.S for the said work, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- **To accept the single tender received from Sri.Reji J S at quoted amount of Rs.7,74,610/- (Rupees Seven Lakh Seventy Four Thousand Six Hundred and Ten only) in respect of the construction of new shuttle court and waiting shed near F type quarters at Kariavattom, on the basis of the letter no.UE/DB/SC-F/2019-20 dated 11.11.2021 stating that the quoted rate (without GST) is 0.29% below the PAC amount and is reasonable, and as the approval of Committee is essential for acceptance of a single bid during retender as per GO(P) No.324/2015/Fin dtd 30.07.2015.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

FURTHER RESOLVED to entrust the Pro-Vice-Chancellor, Adv.A.Ajikumar, Dr.K.G.Gopchandran, Members Syndicate to have a negotiation with the Contractor Sri.Reji.J.S.

Item No.34.82.11. Kariavattom Campus- Department of Tamil- Renovation of smart classroom for multipurpose use-Demolishing of wall- Reg.

[Ad.BI]

The Professor and Head, Department of Tamil, vide letters no TAM/116/21-22 dated 10.11.2021 and no.TAM/134/21-22 dated 25.11.2021, has requested to grant permission for the renovation of the smart class room for multipurpose use and increase the capacity of seats from 25 to 40 numbers for conducting seminar, talks and other departmental activities. The HoD has also informed that there are two unused store rooms inside this class room and by demolishing the same, the smart class room can be easily extended as seminar hall and it will help to conduct the major departmental activities inside the hall. At present, there is no seminar hall in Department of Tamil. The strength of MA first year 2021 admission and second year 2020 admission has increased as 16 & 17 respectively. Hence, the HoD has requested to issue a special order for demolishing the unused small store room inside the hall.

It may be noted that, the Syndicate at its meeting held on 22.11.2019, vide item no 06.67 Additional 04, had resolved to, remove the wall between two rooms No.60 and 61 for solving the limitations of the Seminar Hall allotted for the Department of Malayalam and to remove the wall in between two rooms allotted to the Department of Hindi, in order to set up the Seminal Hall in the ONV Memorial Academic Complex at Kariavattom Campus. The University Engineer was directed to take necessary steps in this regard.

As per the orders of the Vice-Chancellor, the request of the HoD, Department of Tamil for the renovation of smart class room in the ONV building for multipurpose use by demolishing the unused small store room, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- **To grant permission to remove the wall in the proposed room for the renovation of smart class room in the ONV building for multipurpose use .**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

Item No.34.82.12 Budget Speech 2021-22- Navodhana Veedhi at Kariavattom Campus- Advance Amount- Reg.

[Ad.BI]

As envisaged in Budget Speech 2021-22 (item No.01), an amount of Rs.2 Crore has been earmarked for the development of main roads in the Kariavattom Campus as Navodhana Veedhi.

The University Engineer had forwarded a rough cost estimate amounting to Rs. 3,50,00,000/- (Rupees Three Crore Fifty Lakh only) for setting up of Navodhana Veedhi at Kariavattom campus by upgrading the existing road from Main gate to Centre for Performing Arts and from Electrical Section to Health Centre gate.

The Syndicate at its meeting held on 11.06.2021 had considered the matter and resolved to invite Expression of Interest from the accredited agencies like WAPCOS, Uralungal Labour Contract Co-operative Society and Kerala State Housing Board and further resolved to entrust the University Engineer to submit the estimate for the construction of two main gates at Kariavattom Campus. The Syndicate had further resolved to explore the feasibility of finding sponsorship for setting up of Navodhana Veedhi and construction of two main gates at Kariavattom Campus.

In the meantime, the meeting held on 15.09.2021 at the Pro Vice Chancellor's Chamber, has discussed the matter about setting up of Navodhana Veedhi at Kariavattom Campus and recommended to entrust Prof. Jinoj.M, CET to submit a plan for the same. The Syndicate at its meeting held on 23.09.2021, vide item no. 32.81 has resolved to approve the same.

Now, the Professor, (ITC & SR), CET, vide letter no. CET/ITC &SR No. 1235/21-22 dated. 09.11.2021 has informed that College of Engineering, Trivandrum is willing to take the work of preparation of plan for Navodhana Veedhi at Kariavattom Campus, as a consultancy work through the ITC & SR.

The Scope of the work include the following,

- 1.Site survey and trees/contour map
2. Design and drawings for Navodhana Veedhi
3. Design and drawings for entry gate.

The Scope work does not include the following,

1. Periodic Site visit during execution of work.
2. No field measurements or M-book measurements verifications will be undertaken.
3. No tender document scrutiny will be undertaken.

4.Expert Panel will act as advisor to the University for tender preparation and work supervision.

The consultancy charge for the above work is demanded by the CET is as follows,

For the preparation of site layout and contour map	Rs. 30,000/-
For the design preparation of drawings for Navodhana Veedhi	5% of the total cost of the project
For the design preparatio of drawings for entry gate	Rs. 60,000/-

The ITC &SR, CET has demanded Rs. 50,000/- (Rupees Fifty Thousand only), as advance before starting the above work and the remaining amount shall be paid during the release of relevant documents at each stage of work.

It is stated that consultancy charge and 18% service tax will be added to the bill as per government regulations and has to be paid to ITC &SR.

In view of the above, the Finance has remarked that the cost for design preparation of design for Navodhana Veedhi is 5% of the total cost which is approximately Rs. 17 Lakh (Total cost of the project approximately 3.5 Crore, including civil and electrical work). In addition to this, an expenditure of Rs. 90,000/- is included in the proposal for the preparation of site layout and contour map & drawings of entry gate. The advance payment can be released only after obtaining administrative sanction.

As ordered by the Vice Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- **To refer the matter to the Syndicate**

Resolution of the Syndicate

RESOVLED to approve the proposal for the preparation of site layout and contour map and drawing of entry gate in connection with the setting up of Navodhana Veedi, in principle.

FURTHER RESOLVED to hold a detailed with Prof.Jinoj.M, College of Engineering, Thiruvananthapuram for setting up of Navodhana Veedhi at Kariavattom Campus.
ALSO RESOLVED to release an amount of Rs.50,000/- (Rs.Fifty thousand only) as advance for the preparation of site layout and contour map and drawing of entry gate.

Item No.34.82.13 *UIT, Alappuzha-Improvement of Infrastructural facilities, drinking water facility (using PTA fund) and Toilet facility– Inviting quotation-reg.*

[Ad.BI]

The Syndicate at its meeting held on 08.08.2019, vide item.no. 02.39.05 has resolved to approve the estimate for Rs.11,00,000/- (Rupees Eleven Lakhs only) (approx) including the items Supplying and installation of Reverse Osmosis water purifier plant including all accessories of approved make having capacity of 500 LPH, Storage tank and allied plumbing works, 2 mm thick solid poly carbonate sheet roofing over MS tube truss work including all charges, Computer Lab, Supplying approved quality wooden bench & Supplying approved quality wooden desk. Accordingly, administrative sanction was issued.

Now, the University Engineer, vide letter no. DB1/UIT-Alpz/21-22 dated. 21.10.2021 has informed that e-tenders were invited for the aforesaid work by publishing tender notice in the e tender site and website of Kerala University and also by publishing in two dailies having wide circulation. But in response no tenders were received. Accordingly, the work was retendered for the second, third and fourth time, but no tenders were received. It is also informed that the execution of the aforesaid work is necessary for the timely utilization of the fund.

In view of the above, the University Engineer has requested to authorize the Assistant Executive Engineer (Civil) for inviting quotations, waiving tender formalities, for arranging the above work.

As per the orders of the Vice-Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To authorise the Assistant Executive Engineer (Civil) for inviting quotations, waiving tender formalities, for arranging the work.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

Item No.34.82.14: *Kariavattom Campus-Replacing of Acacia seedlings with Fruit bearing trees- exploring the possibility of constitution of a committee consisting of Joint Registrar Campus Administration, representatives of Engineering Unit, faculties and Students -discussion – reg.*

[Ad.BI]

An amount of Rs.15,00,000/- (Rupees Fifteen Lakh Only) is envisaged in the Budget Speech 2021-22 for the project of replacing acacia seedlings with fruit bearing trees. The meeting of the Budget implementation Cell had recommended to entrust the Joint Registrar Campus Administration to submit a proposal for the project and to place the same before the Standing Committee of the Syndicate on Planning and Development. The aforesaid recommendation was approved by the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 and the matter was reported to the Syndicate. Accordingly, the Joint Registrar Campus Administration has submitted a proposal for the removal of Acacia seedlings at Kariavattom Campus, as follows:

Replacement of Acacia trees with indigenous trees is a major initiative introduced in the Kariavattom Campus. As part of the initiative, steps have been taken to cut and sale Acacia trees in the Campus. Also, Social Forestry Department planted 16,400/- seedling of indigenous trees in about 12 acres of land allotted to the SFD. Now a lot of seedling of Acacia has sprouted all over the campus causing threat to the natural and indigenous trees in the Campus and also to the Campus Community. Therefore, in order to prevent the re-growth of Acacia trees, removal of seedling is inevitable and the following proposal is put forward as per the budget speech (Sl.No.101).

Number of permanent /contract/casual labourers required= Four
 Approximate salary for one year = $4 \times 665 \times 25 \times 12 = 7,98,000/-$
 Cost of Implements = 27,000/-
 Total = Rs. 8,25,000/-

The proposal was considered by the Syndicate held on 08.10.2021 and resolved to approve the proposal submitted by the Joint Registrar Campus Administration for the removal of Acacia seedlings at Kariavattom Campus amounting to Rs.8,25,000/- (Rupees Eight Lakh Twenty Five Thousand Only). It was also resolved to arrange for discussions with the Joint Co-ordinator, Harithalayam Project during the meeting of the committee exploring the possibility of constitution of a committee consisting of Joint Registrar Campus Administration, representatives of Engineering Unit, faculties and Students.

As per the orders of the Vice Chancellor, the matter of holding a discussion with the Joint Co-ordinator, Harithalayam Project for exploring the possibility of constitution of a committee consisting of Joint Registrar Campus Administration, representatives of Engineering Unit, faculties and Students, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and recommendation.

RECOMMENDATION:

- **To refer the matter to the Syndicate.**

Resolution of the Syndicate

RESOLVED that the Harithalayam Monitoring Committee shall monitor the project for the removal of Acacia seedlings at Kariavattom Campus.

Item No.34.82.15. Streamlining the functioning of University Help Desk – Reg.

[Help Desk]

Ref: Minutes of the meeting held on 5/10/2021

As per the meeting convened by the Pro Vice Chancellor on 5th October 2021 to discuss streamlining the functioning of the Help Desk, the minutes of which was approved by the Vice Chancellor; it has been ordered to place the following before the Standing Committee of the Syndicate on Planning and Development for consideration and favourable recommendation to the Syndicate.

- (1) It was recommended to explore the possibilities of setting up an E Seva Kendra Kiosk at the Student Amenity Centre. The E Seva Kendra is aimed at dispensing services to students like Online payment of fee, downloading various application forms, printing transcript, providing photocopies, DTP works etc under one roof. The E Seva Kendra can be set up with the co operation of University Employees Co operative Societies.
- (2) **It was also recommended that the Senate House Campus be mapped to facilitate visitors to easily identify offices and rooms. Hence all the buildings in the SH campus may be assigned with either English Alphabets or names associated with Kerala Culture and the rooms in each block be assigned with unique numbers for easy identification of Sections and offices by the visitors. It was recommended to explore the possibility of developing a mobile Application for identifying various Sections and Offices in the Senate House Campus.**

RECOMMENDATION:

- **The Committee considered the minutes of the meeting held on 05.10.2021 on the matter of streamlining the functioning of the Help Desk and recommended to approve Sl.no.1 (setting up an E Seva Kendra Kiosk at the Student Amenity Centre -reg) in the minutes in principle and to entrust the IQAC for Sl.no.2.(mapping of Senate House Campus to facilitate visitors to easily identify offices and rooms.)**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

Item No.34.82.16. Providing computer cabin and wall shelf to the Pension Section in the Finance Building at SH Campus –Single Tender- Reg.

[Ad.BI]

As per the U.O No.Ad.BI(4)802/079/2021/068 dated:02.08.2021, the estimate amounting to Rs.1,30,000/- (Rupees One Lakh Thirty Thousand only) has been approved for providing computer cabin and wall shelf in the Pension section in the Finance Building at SH Campus.

The Assistant Executive Engineer I, vide letter No. AEEI/DB1/Comp Cabin/FIN/01/2020 dated.25.11.2021 has informed that tenders were invited for the said work by giving wide publicity in Kerala University Website and by advertising on news papers. In response, single tender was received which was rejected without opening. Hence, the works was re-tendered and then also single tender of Sri. Syam Kumar. S at 6.20% below the estimate rate was received. The AEE I has informed that the rate quoted is reasonable and can be accepted.

The AEE I has also informed that as per G.O (P)No. 324/2015/Fin dated. 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a Committee.

Hence, as ordered by the Vice-Chancellor, the single tender of Sri. Syam Kumar. S at 6.20% below the estimate rate submitted by the Assistant Executive Engineer I, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To accept the single tender received from Sri.Syam Kumar S for the work of Computer cabin and wall shelf to the pension section in the Finance building at SH campus at 6.20% below the estimate rate on the basis of the letter no.AEEI/DB1/CompCabin/FIN/01/2020 dated 25.11.2021 stating that the quoted rate is 6.20% below the estimate rate and is reasonable, and as the approval of Committee is essential for acceptance of a single bid during retender as per GO(P) No.324/2015/Fin dtd 30.07.2015.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

Item No.34.82.17. Urgent Maintenance works and Light Roofing in the Department of Bio-Chemistry at Kariavattom Campus-Estimate.-reg.

[Ad.BI]

The University Engineer, vide letter no. DB2/Bio-Chem(maint&roof)2021-22 dated. 26.11.2021 has forwarded the estimate amounting to Rs.51,60,000/- (Rupees Fifty One Lakh Sixty Thousand only), including 12% GST for urgent maintenance works and light roofing in the Department of Bio-Chemistry at Kariavattom Campus, as per the direction of Registrar. The estimate is prepared in PRICE software according to DSR 2018 with cost index 35.59% for Thiruvananthapuram. The estimate includes repair works and providing light roofing works to main building and animal house, renovation of shelves of labs, renovation of toilet etc.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs. 51,60,000/- (Rupees Fifty One Lakh Sixty Thousand only), including 12% GST, submitted by the University Engineer for urgent maintenance works and light roofing in the Department of Bio-Chemistry at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To refer the matter to the Syndicate**

Resolution of the Syndicate

RESOLVED to approve the estimate amounting to Rs.51,60,000/- (Rs.Fifty one lakh and sixty thousand only), including 12% GST, submitted by the University Engineer for urgent maintenance works and light roofing in the Department of Bio-Chemistry atKariavattom Campus.

FURTHER RESOLVED to entrust the University Engineer to initiate immediate steps to tender the work.

Item No.34.82.18. NAAC Visit- First phase beautification work at SH campus- Repair and painting of existing kerb wall of the front area, maintenance of the existing lawn and garden, Supplying & planting new plants and development of parking area and beautification in the east side of entrance road (Building demolishing area) - Estimate.-reg.

[Ad.BI]

The Syndicate at its meeting held on 17.11.2021, vide item no. 46.14 has considered the estimate amounting to Rs.1.49 Crore submitted by the University Engineer for the landscaping and beautification works in zone 1 & in the SH Campus and resolved to approve the same. The Syndicate has also resolved to entrust the University Engineer to present a separate phase wise presentation of the project taking into account, the ensuing NAAC Visit, giving preference to the demilition of old PRO building in front of the Campus and beautification of garden area in front of the Senate Hall building. The Syndicate has further resolved to entrust Sri. Ramesh T.S, AEE I to submit estimates for meeting urgent requirements at SH Campus in connection with NAAC Visit.

Accordingly, the University Engineer, vide letter no. No DB1/SH-Beautification/NAAC/11-29/21 dated. 29/11/2021 has forwarded the estimate amounting to Rs 32,00,000/- (Rupees Thirty Two lakh only), including 12% GST for the first phase beautification of SH Campus in connection with the ensuing NAAC Visit. The estimate is prepared in PRICE software according to DSR 2018 with cost index 35.59% for scheduled items and market rate for non scheduled items. The major work in the estimate includes the old row buildings ie., the security building, curio corner, old PRO building, form section building and the old records section building are proposed to demolish as per the master plan prepared by the Architectural department of the College of Engineering, Thiruvananthapuram. An open parking area is proposed after demolishing of the old building. The floor of the parking area is proposed with cement concrete sub base and base with cement concrete pavement screen board vibrator finishing. Painting of the floor with exterior floor paint to designate the parking area, drive way and marking lines etc are proposed for this area. Cement concrete kerb for making islands in between the inner drive way and main road by protecting the existing trees is also proposed in the estimate. Mounts with Neelgiri grass turfing and flowering plants are proposed for this area. Making tree guard for the large banyan tree in front of the old PRO building is also proposed in the estimate. Other major works include din the estimate are detailed below.

Removing the hedge from periphery of the central garden area and replacing with miniature ixora plants Replacing the dried hedge from the periphery of the left and right side garden area and replacing with live hedge removed from the central garden.

Maintenance of the grass turf by applying lawn food to make it green.

Planting flowering plants inside the garden (Selected plants- Emilia and Tecoma)

Repairing and patch plastering of the existing kerb wall and painting of the kerb walls.

The University Engineer has requested to approve the aforesaid estimate and to arrange the works by inviting tenders.

As per the orders of the Vice-Chancellor, the estimate amounting to estimate amounting to Rs.32,00,000/- (Rupees Thirty Two lakh only), including 12% GST, submitted by the University Engineer for the first phase beautification of SH Campus in connection with the ensuing NAAC Visit, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

The committee noted that there are some deviations/modifications in the present proposal from the original approved layout and is essential for the completion of the minimum beautification work before the ensuing NAAC visit.

- **Recommended to approve the estimate amounting to Rs.32,00,000/- (Rupees Thirty Two lakh only), including 12% GST, submitted by the University Engineer, for the first phase beautification work at SH campus in connection with the ensuing NAAC visit.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

Item No.34.82.19. Kariavattom Campus- Beautification and landscaping work in front of the teaching departments – Request of the contractor to collect earth from the campus- Reg.

[Ad.BI]

The University Engineer, vide letter no.DB2/CW-B/1084/2020 dated 26.11.2021, has informed that M/s State Agri Society, the contractor of the beautification and landscaping work in front of the teaching departments, has requested to permit them to collect earth for beautification work from the campus due to the restriction of the earth excavation by the department of Geology due to torrential rain continuing in the state. The Assistant Engineer concerned had remarked that the heap of earth behind the ONV building near the ramp area and adjacent to basement of the building can be used for the purpose. The Vice-Chancellor and Syndicate members during the site visit to ONV building has directed to remove the heap of earth as it is causing water logging in the area. Also excess earth is available from the earthwork excavation of the compound wall along the side of the National Highway which is suitable for the planting of shrubs and trees.

It is also stated that as per the agreement scheduled 160m³ of supplying earth has been included @Rs. 430/-m³ (quoted rate including cost of earth and conveyance charge).

The University Engineer has also informed that considering the ensuing NAAC Visit, the beautification work is to be completed immediately. Hence the request of the firm can be considered favorably. The cost of earth can be recovered from the firm (as per the current schedule of rate + tender addition if applicable for the item).

As per the orders of the Vice-Chancellor, the aforesaid matter, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION:

To grant permission to M/s State Agri Society to collect earth from the campus for beautification work on the basis of their request and to use the heap of earth behind the ONV building near the ramp area and adjacent to basement of the building for the purpose and to recover the cost of earth from the firm (as per the current schedule of rate + tender addition if applicable for the item).

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

FURTHER RESOLVED to entrust the Security Officer, Kariavattom Campus to monitor work of M/s. State Agri Society and maintain a register regarding the collection of earth from the Campus for beautification work on daily basis.

Item No.34.82.20. Kariavattom Campus- Repair and maintenance of the Research Women's hostel building- Estimate for both civil and electrical works-Reg.

[Ad.BI]

The Syndicate at its meeting held on 23.09.2021, considered the estimate amounting to Rs.45,56,800/- submitted by the University Engineer for the repair and general maintenance work in the Research Women's Hostel building at Kariavattom campus, based on DSR 2016 and resolved to entrust the University Engineer to recalculate the estimate with DSOR 2018 and submit the same before the Standing Committee of the Syndicate on Planning & Development.

The University Engineer, vide letter no.DB2/RH-C&E/HSTL/2021-22 dated 26.11.2021, has now submitted the recalculated estimate for the aforementioned work, based on DSR 2018 with 35.59 cost index (Tvp_m). The estimate consist of two parts, part I for civil works amounting Rs.45,00,000/- (Rupees Forty Five Lakh only) and part II for electrification works amounting to Rs.56,400/- (Rupees Fifty Six Thousand and Four Hundred only).

Part I includes civil works such as repairing the damages of the ceiling by chipping the weak portion, applying the epoxy paint on the reinforcement bars, drilling holes in the concrete for fixing extra reinforcement bars, applying bonding coats to the surface, plastering with SBR polymer based cement mortar, repair to wooden joineries, replacing damaged fittings of doors and windows renewing broken glass panes, repair to water supply and sanitary installations, painting of external internal walls and drain repair works etc. Also the quantity of painting which has been executed as separate work in

connection with NAAC visit is deducted from the estimate already submitted. The total estimate cost for civil work based on DSR 2018 with 35.59 % cost index (Tvp) arrived to Rs.45,00,000/- (including 12 % GST).

The part II includes electrification works such as rewiring the kitchen area by wiring new light points, ceiling fan points, exhaust fan points etc, supply and fixing 20 W LED tube light fittings, ceiling fan etc, rewiring the power plug and combined plugs etc and necessary connected items based on DSR 2018 with 35.59% cost index (Tvp) arrived to Rs.56,400/- (including 12 % GST). The total estimate cost for both civil and electrical works comes to Rs.45,56,400/- (Rupees Forty Five Lakh Fifty Six Thousand and Four Hundred only).

As per the orders of the Vice-Chancellor, the estimate for the both civil and electrical works for the repair and maintenance of the Research Women's hostel building at Kariavattom Campus, amounting to Rs.45,56,400/- (Rupees Forty Five Lakh Fifty Six Thousand and Four Hundred only) is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION:

- **To approve the estimate amounting to Rs.45,56,400/- (Rupees Forty Five lakh Fifty Six Thousand and Four Hundred only) submitted by the University Engineer vide letter no. DB2/RH-C&E/HSTL/2021-22 dated 26.11.2021, for the both civil and electrical works for the repair and maintenance of the Research women's hostel building at Kariavattom campus, based on DSR 2018 with 35.59% cost index.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

Item No.34.82.21. NAAC visit- Students Centre building at PMG - Repair and renovation – Estimate-reg.

[Ad.BI]

The University Engineer, vide letter no DB1/ Student centre/CW-maint/11-26/21 dated 26.11.2021 has forwarded a detailed estimate for the repair and maintenance of the Students Centre building at PMG and has requested to accord administrative sanction for the same. The estimate includes provisions for the repair and maintenance of the building, arresting leakage in the roof of mini theatre, construction of toilets to the Director's room and Student's Union office, landscaping works in front of the building, construction of a Badminton court for students, as recommended at the meeting of the Department of Student Services held on 03.09.2021, chaired by the Pro-Vice-Chancellor. The total estimate amount based on DSR 2018 with cost index 35.59 works out to Rs.28,00,000/- (Rupees Twenty Eight Lakh only).

As per the orders of Vice-Chancellor, the estimate amounting to Rs.28,00,000/- (Rupees Twenty Eight Lakh only) for the above said work is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION:

The University Engineer (i/c) informed the Committee that provision for leak proofing in the mini theater has not been included in the estimate as the same was approved as another work. In the estimate report it was wrongly included the leak proofing of mini theater due to oversight and requested to condone the mistake.

- **Recommended to approve the estimate amounting to Rs.28,00,000/- (Rupees Twenty Eight lakh only) prepared and submitted by the University Engineer, based on DSR 2018 with cost index 35.59%, for the repair and maintenance of the Students Centre at PMG.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

Item No.34.82.22. Construction of Indoor Training Hall at Kariavattom Campus - Minutes - consideration of – reg.

[Ad.BI]

A meeting was held on 26.11.2021 at PVC's Chamber to discuss the redesigned drawings submitted by Central Public Works Department in connection with construction of Indoor Training Hall at Kariavattom Campus.

As per the orders of the Vice Chancellor, the minutes of the said meeting is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Minutes of the meeting to discuss the construction of Indoor Training Hall at Kariavattom Campus

Date & Time: 26.11.2021 at 12.30 PM

Venue: PVC's Chamber

Members Present

(1) Dr.P.P.Ajayakumar, Pro- Vice Chancellor (In the chair)	Sd/-
(2) Dr. S. Nazeeb, Member Syndicate	Sd/-
(3). Sri. Jairaj.J, Member Syndicate	Sd/-
(4). Sri. Arun Kumar R, Member Syndicate	Sd/-
(5). The Director, Physical Education.	Sd/-
(6) Ramesh T.S, AEE I, Engineering Unit	Sd/-
(7) Architect, CPWD	Sd/-
(8) P.K. Jose, EE, CPWD	Sd/-

The meeting discussed about the re-designed preliminary drawings submitted by the Central Public Works Department (CPWD) for the construction of Indoor Training Hall at Kariavattom Campus.

After due deliberation, the Committee recommended to approve the redesigned drawings submitted by the Central Public Works Department and to request the CPWD to waive off the institutional charges in connection with the construction of Indoor Training Hall. It was also recommended to limit the expenditure in this regard to the budgetary provision.

The Meeting came to an end at 01.30 pm.

Registrar

RECOMMENDATION:

- **To approve the minutes of the meeting held on 26.11.2021 to discuss the redesigned drawings submitted by the Central Public Works Department in connection with the construction of Indoor Training Hall and proceed further actions.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

Item No.34.82.23. Construction of "Chancellors' Multiplex: Foreign Languages" at Kariavattom Campus Entrusting the Work with CPWD – reg.

[Ad.BI]

The Syndicate at its meeting held on 17.07.2020, had resolved to direct M/s KPHCC to revise the plan and estimate amounting to Rs.33 crores for the Chancellors multiplex building and to redesign the building for Academic purpose, mainly for accommodating the School of Foreign Languages. KPHCC had submitted the drawings for the said work and the same was forwarded to the University Engineer for verification, vide letter dated 26.01.2021.

Later, the University Engineer forwarded a statement/proposal regarding the space allocation and facilities to be included in the building for School of Foreign Languages based on the requirements put forth by the HoDs concerned in the meeting held on 09.09.2021 at the Pro-Vice Chancellor's Chamber. The Syndicate at its meeting held on 23.09.2021, vide item no. 32.106.23 considered the same and resolved to explore the possibility of entrusting the construction work of Foreign Language building at Kariavattom Campus to Central Public Works Department (CPWD). Accordingly, the University Engineer has informed that, "M/s. KPHCC is an approved accredited agency, but the government approval is required as a pre condition to entrust the said work. Where as no separate Government approval is required to entrust this work to CPWD if they are willing to

undertake the work. More over the centage and supervision charge of the CPWD is comparatively lower than that of KPHCC".

As per the orders of the Vice - Chancellor, the matter of entrusting the construction work of "Chancellors' Multiplex: Foreign Languages" at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation

RECOMMENDATION:

- To refer the matter to the Syndicate

Resolution of the Syndicate

RESOLVED that the 'Chancellor's Multiplex Foreign Languages' be renamed as 'Dr.K.Ayyappanicker Memorial Foreign Language Building'.

FURTHER RESOLVED to entrust the Registrar to hold a discussion with the officials of Central Public Works Department (CPWD) regarding the construction work of 'Dr.K.Ayyappanicker Memorial Foreign Language Building'

Item No.34.82.24. Construction of a Bore Well in the Kerala University Library, Palayam Campus- request – reg.

[Ad.BI]

The University librarian i/c, vide letter dated 20.10.2021, has informed that Kerala University Library is facing acute shortage of water supply for the Toilet, Garden & for cleaning the premises. Around hundreds of staff are working there and many library users are visiting the library every day. It is also stated that there are three water tanks with a total storage capacity of 6500 Liters of water at a time. But most of the days they are depending upon tanker lorries of Trivandrum City Corporation, for water.

The University librarian i/c has hence proposed to construct a bore well in the University Library Campus in consultation/association with Kerala Ground Water Department, as it may reduce water bills of Kerala Water Authority.

As per the orders of the Vice Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- To refer the matter to the Syndicate

Resolution of the Syndicate

RESOLVED to construct a borewell in the Kerala University Library, Palayam in consultation/association with Kerala Ground Water Department.

Item No.34.82.25 NAAC Visit- Repair and Renovation of the CACEE Building at PMG - Estimate.-reg.

[Ad.BI]

The University Engineer, vide letter no. DB1/CACEE/CW-maint/11-26/21 dated.29.11.2021 has forwarded the estimate amounting to Rs. 7,00,000/- (Rupees Seven Lakh only), including 12% GST for the repair and maintenance of the CACEE building at PMG, Junction, as per the direction of Registrar. The estimate is prepared in PRICE software according to DSR 2018 with cost index 35.59% for Thiruvananthapuram. The estimate includes upgradation of flooring, repair to the plastering, repair to the wooden joineries, water proofing of the front RCC external walls etc.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs.7,00,000/- (Rupees Seven Lakh only), including 12% GST, submitted by the University Engineer for the repair and maintenance of the CACEE building, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- To approve the estimate amounting to Rs.7,00,000/- (Rupees Seven Lakh only), including 12% GST, submitted by the University Engineer for the repair and maintenance of the CACEE building.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on

Planning and Development held on 29.11.2021, be approved.

Item No.34.82.26. NAAC Visit- First phase beautification work at SH campus- Demolishing of old buildings (Security Room, Curio Corner, Old PRO building, Form Section and Old Records Section) - Estimate - reg.

[Ad.BI]

The Syndicate at its meeting held on 17.11.2021, vide item no. 46.14 has considered the estimate amounting to Rs.1.49 Crore submitted by the University Engineer for the landscaping and beautification works in zone 1 & in the SH Campus and resolved to approve the same. The Syndicate has also resolved to entrust the University Engineer to present a separate phase wise presentation of the project taking into account, the ensuing NAAC Visit, giving preference to the demilition of old PRO building in front of the Campus and beautification of garden area in front of the Senate Hall building. The Syndicate has further resolved to entrust Sri. Ramesh T.S, AEE I to submit estimates for meeting urgent requirements at SH Campus in connection with NAAC Visit.

Accordingly, the University Engineer, vide letter no. No DB1/SH-Beautification/NAAC/11-29(01)/21 dated. 29/11/2021 has forwarded the valuation report and the estimate for demolishing cost in connection with demolishing of old buildings (Security Room, Curio Corner, Old PRO building, Form Section and Old Records Section). The University Engineer has reported that the total value of usable goods works out to Rs. 6,19,576/- and the demolishing cost as per the current DSR (2018 with cost index 35.59) works out to Rs. 5,64,477/-. Net value of the building therefore works out to Rs. 55,099/- (Rupees Fifty Five Thousand and Ninety Nine only).

The University Engineer has requested to approve the same and to grant permission to dispose the building through public auction.

As per the orders of the Vice-Chancellor, the aforesaid valuation report & the estimate towards demolishing cost and the request to grant permission to dispose the building through public auction for the first phase beautification of SH Campus in connection with the ensuing NAAC Visit, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATIONS:

- **To approve the valuation report submitted by the University Engineer for an amount of Rs. 55,099/- (Rupees Fifty Five Thousand and Ninety Nine only).**
- **To grant permission to dispose the building through public auction**

The meeting came to an end at 1.15 P.M.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 29.11.2021, be approved.

Item No.34.83 Research leading to Ph.D Degree- Re- registration in respect of Sri.Jithin Sankar N, Part time Research Scholar in History -reporting of- reg.

(Ac.EI)

An application has been received from Sri.Jithin Sankar N Part Time Research Scholar in History, at Dept.of History,University of Kerala, Kariavattom, Thiruvananthapuram duly recommended by the Research Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for Re-registration of Ph.D research due to the defaulted payment of Ph.D Research fees for more than 6 months.

Accordingly, sanction has been accorded by the Vice Chancellor to Sri.Jithin Sankar N ,being granted Re -registration due to default in payment of research fee for more than six months, subject to reporting to the Syndicate, as detailed below:

Name of Research Scholar and U.O. No. Granting Registration	Subject Full-time/ Part-time	Name of Research Supervisor & Research Centre	Requests Granted
Jithin Sankar N (U.O.No.Ac.E.1.B2/44646/ 2012 dated 29.12.2012 w.e.f 01.11.2012) - Full-Time. Converted to Part-time	History (Part Time)	Research Supervisor: Dr.V.Sathish Centre: Dept. of History	Re-registration from the date of expiry of previous registration

w.e.f. 25.01.2013 vide U.O.N O. Ac.E1.A2/035016/2013 dated 22.10.2013		University of Kerala, Kariavattom, Thiruvananthapuram	i.e. 01.11.2018
---	--	---	-----------------

University Order No.6609/2021/UOK dated 24.11.2021, has been issued in this regard.

As per the orders of the Vice-Chancellor, the matter of granting re- registration to Sri.Jithin Sankar N, Part Time Research Scholar in History is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.84 Research leading to Ph.D Degree- Re- registration in respect of Smt.Nithila.C,Part time Research Scholar in History-reporting of- reg.

(Ac.E1)

An application has been received from Smt.Nithila C Part Time Research Scholar in History, at Dept.of History,University of Kerala,Kariavattom,Thiruvananthapuram duly recommended by the Research Supervisor , Head of the Research Centre and Chairman, Doctoral Committee for Re-registration of Ph.D research due to the defaulted payment of Ph.D Research fees for more than 6 months

Accordingly ,sanction has been accorded by the Vice Chancellor to Smt.Nithila C,being granted Re -registration due to default in payment of research fee for more than six months, subject to reporting to the Syndicate, as detailed below:

Name of Research Scholar andU.O. No. Granting Registration	Subject Full-time/ Part-time	Name of Research Supervisor & Research Centre	Requests Granted
Nithila C U.O.No.Ac.E1/A2/715/HIS/ 13005/2015 dated 27.05.2017 w.e.f.11.05.2017 Conversion granted w.e.f.15.02.2018 vide order no.Ac.E1/A3/24311/2018 dated 22.10.2018	History (Part Time)	<u>Research Supervisor:</u> Dr.S.Venumohan <u>Centre:</u> Dept.of History University of Kerala, Kariavttom,TVPM	Re-registration from the date of expiry of previous registration i.e. 11.05.2020

University Order No.6485/2021/UOK dated 20.11.2021, has been issued in this regard.

As per the orders of the Vice-Chancellor, the matter of granting re- registration to Smt.Nithila C , Part Time Research Scholar in History is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.85 Landed property of the University at kariavattom -Payment of basic tax for the year 2021-'22-Reporting of - reg.

(Ad.BII)

An online invoice was obtained from the www.revenue.kerala.gov.in regarding the payment details of the land tax for the landed property of the University at Kariavattom for year 2021-'22. The details are as follows

SI No	Survey No	Area	Basic Tax	KAWWF Fee	Total Tax
1	66/1	21.16.58 Hectare	₹ 2,08,740/-	₹ 10,435/-	₹ 2,19,175/-
2	66/10	83.6 Hectare			
3	66/4	3.60 Are			
4	66/5	3.30 Are			
5	66/6	5.20 Are			

The Finance I section vide endorsement no.FOS.3543/Finance I dated 26.10.2021, has endorsed to sanction and release an amount of Rs.2.19.175/- (Rupees One lakh Nineteen Thousand One Hundred and Seventy Five only)to the Registrar as cash cheque for the payment of landtax 2021-

22 of the landed property owned by the University in Pangappara Village. Finance also recommended to meet the expenditure in this regard from the “Part – I – NP – MH :63 - Miscellaneous – 8/5946 - Property tax “ of the current year’s B.E of the University.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for the payment of the land tax 2021-22 of the landed property owned by the University in the Pangappara Village. Accordingly UO No. Ad .BII.03/32783/10/2021 dated 27.10.2021 was issued in this regard.

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.86 Part-time Ph.D Registration in Education in respect of Smt.Saumya Reghunath - July 2020 Session –Consideration of-reg.

(AcEI)

The Head, Dept. of Education, University of Kerala, Thycaud has forwarded the minutes of the meeting of the Doctoral Committee held on 24.11.2020 in respect of the following candidate for Ph.D registration in the subject Education along with the application, relevant documents and course work details. The Committee had recommended granting Ph.D registration to the candidate.

Student ID	Name	Full Time/ Part Time	Centre	Supervisor
23108	Saumya Reghunath	Part Time	N.S.S. Training College, Pandalam.	Dr. Ajimol P G Associate Professor N.S.S Training College, Pandalam.

Details of the applicant and the Research Supervisor are detailed below:

Details of the Applicant		Details of the Research Supervisor	
Name	Saumya Reghunath Assistant Professor in English, Rama Vilasom Training College, Valakom, Kollam.	Name	Dr. Ajimol P G
Subject/ Faculty	Education & Education	Designation	Associate Professor N.S.S Training College, Pandalam.
Full-Time/ Part-Time	Part-Time	Date of Superannuation	03.05.2025
Basic Qualification	M.Ed Degree (March 2009) with first class (66.11 %) from University of Kerala	Ordinal Status of the applicant	To be registered as the first research scholar
Eligibility Criteria	Teaching Experience (9 years) . Working as Assistant Professor in English, R.V. Training College, Valakom since 01.07.2011	Whether within the prescribed limits	Yes
Additional Qualifications, if any	Nil	Research Centre	N.S.S Training College, Pandalam.

She has submitted the following documents and her application is in order:

1. Consent letter and Proforma of the proposed Research supervisor.
2. Facility Certificate from the proposed Research centre.
3. Attested copies of M.Ed Degree Certificate & Marklist.

4. Experience certificate.
5. NOC from the Employer
6. Fee Receipt of Rs. 560/- towards Registration fee (FFR No:712 dated 11.01.2021)

As per "Clause G" of the U.O dated 06.05.2019 " Lecturers working on contract basis in KUCTE, UIT, UIM and Self financing Colleges affiliated to the University ,provided they have service of 5 academic years, are eligible for part time Ph.D registration".

The Chairman Doctoral Committee had forwarded 25 % certificate in which it is clearly specified that Smt. Saumya Reghunath, the candidate seeking part time registration in the subject Education under Faculty of Education comes under the limit of 25% of the available vacancies as per U.O dated 06.05.2019.

Clause 4(b) in the 'Regulations Related to Registration and the Award of Degree of Doctor of Philosophy', which reads as "**College/University teachers with seven years teaching experience be exempted from the entrance test**" for Ph.d registration. No distinction has been specified with regard to the status of the college. However till date only the teaching experience of the Aided/Govt. college has been reckoned for the above purpose. Reason is that the appointments/promotions of self-financing college teachers are not being submitted to the University for approval and hence it cannot be ascertained whether their appointments/promotions are made in conformity to the norms of the University. However some self-financing Training colleges are submitting their staff list for endorsement of the University for NCTE recognition.

Ac.F1 section has remarked that Smt.Saumya Raghunath, Asst. Professor in English, Rama Vilasom Training College, Valakom has been working in the training college w.e.f 01.7.2011, as per the staff list endorsed by the University.

The Syndicate at its meeting held on 13.04.2021 vide item No: 26.80.A29 considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and **resolved to place the matter before the Standing Committee of the Academic Council.**

The Standing Committee of the Academic Council at its meeting held on 30.06.2021 vide item No: 18 considered the matter and **resolved to refer the matter to the Academic Council.** The Academic Council at its meeting held on 07.10.2021 vide item No: 12 considered the matter and **resolved to refer the matter to the Syndicate.**

As per the orders of the Hon'ble Vice- Chancellor, the following matters are placed before the Syndicate for Consideration.

1. Granting of part time Ph.D registration in Education in the July 2020 session in respect of Smt. Saumya Reghunath **considering her seven years teaching experience in a self-financing training college as an eligibility criteria in lieu of qualifying Ph.D Entrance test.**
2. A **general decision** regarding the matter of considering minimum of seven years teaching experience in self financing Colleges affiliated to the University of Kerala as eligibility criteria for Ph.D registration in lieu of Ph.D entrance test, the facility already given to the regular teachers of Aided/Government teachers and teachers of University departments as per University regulations.

Resolution of the Syndicate

RESOLVED that the above item be referred to the Standing Committee of the Syndicate on Academics and Research.

FURTHER RESOLVED to modify the "Clause G" of the U.O dated 06.05.2019 as "Lecturers working on contract basis in KUCTE, UIT, UIM and Self financing Colleges affiliated to the University, provided they have teaching experience of 5 academic years, are eligible for part time Ph.D registration".

=====
Item No.34.87

Department of Chemistry-Implementation of the Specific Project 'Advanced Research Laboratory for Molecular Sensing and Imaging'-Purchase of 'Mass Spectrometer' - Recalling of the instrument from the port of origin to the company ware house on account of the expiry of the DSIR Certificate of the University- Approval of the request to amend the 'Letter of Credit' with the principal firm 'M/s. Advion, USA', by adding

**additional expenses of USD 1062.00 towards 'storage and recall charges' -
Reporting of – reg.**

(PLA1)

Sanction was accorded by the Hon. Vice Chancellor, vide U.O. NO. PLA1/19060/2021/ UOK dated 11/02/2021 and U.O. No. PLA1/3626/2021/UOK dated 23/07/2021, to release an amount of Rs. 2,85,00,000/- (Rupees Two Crore eighty five only) as provisional advance to Dr. Sony George, Associate Professor & then Head, Department of Chemistry, for effecting purchase of the instruments as detailed below, in connection with the implementation of the Specific Project " Advanced Research Laboratory for Molecular Sensing and Imaging" , against State Plan Grant sanctioned under the Scheme - component "Ongoing Projects/Purchase Committee (Containing Projects/Purchases sanctioned under the State Plan Grant 2018-19 and 2019-20)", for the year 2020-21, by opening irrevocable Letters of Credit (ie for the items listed 1& 3 below):

Sl. No	Items	Firms	In Foreign Currency	Amount (n Rs)
1	Time related Single photon Counting (TCSPC) Life time Fluorescence Spectrophotometer	M/s. Edingburg Instruments, UK' through the supplier firm 'M/s. Specialise Instruments Marketing Company, Mumbai'	GBP 1,72,724	1,70,51,313.00(@Rs. 98.72 per GBP) + 2,50,000.00 for Indian Accessories + Applicable GST
2	Computer Server	USAM Technology Solutions, EKM		18,38,291/- (Inclusive of GST @5%)
3	Mass Spectrometer	M/s. Advion Inc., USA' through the supplier firm 'M/s. Inkarp instruments Pvt Ltd., Tvm'	USD 56,000.00	41,41,760.00(@ Rs. 73.96 per USD) + 9,50,000.00 for Indian Accessories, including taxes
4	Material Software	'M/s. Altem Technologies, Bangalore'		12,57,597/- (Inclusive of GST @5%)

Accordingly, the Head, Department of Chemistry, vide letter No. DC/ST/Eq/18/2020-21 dated 25/03/2021, placed Supply Order with the firm '**M/s. Advion Inc., USA' through the supplier firm 'M/s. Inkarp instruments Pvt. Ltd., Tvm', for the purchase of 'Mass Spectrometer (Item No 3 mentioned above)', in the Department at a total cost of USD 56,000 (ie Rs.41,41,760.00 (@ Rs.73.96 per USD) + 9,50,000.00 for Indian Accessories, including taxes).**

Thereafter, the Department opened the requisite Letter of Credit for effecting 90% of payment to the principal firm for ensuring the shipping of the above instrument from the country of origin, in accordance with payment terms stipulated in the Supply Order and requested the supplier firm (Indian agent) '**M/s. Inkarp instruments Pvt. Ltd., Tvm', to make necessary arrangement for shipping the instrument at the earliest,** vide email dated 3/09/2021.

Accordingly, the supplier firm 'M/s. Inkarp Instruments, Trivandrum', forwarded the original Commercial Invoice, Warranty Certificate, shipping details & packing list received from '**M/s. Advion Inc., USA'**, vide email 22/09/2021 and requested the Department to arrange the requisite "DSIR Certificate" for clearing the shipment from the port of origin, as the arrangements for shipping the consignment have already been made by the principal firm.

However, as the validity of the DSIR Certificate of the University expired on 31/08/2021 and the renewal of the same was underway, the Department requested 'M/s. Inkarp Instruments, Trivandrum' **vide email dated 22/09/2021**, to hold the shipment till the renewed DSIR Certificate is obtained, and accordingly the principle firm '**M/s. Advion Inc., USA'** recalled the instrument from the airport to the warehouse of the firm.

Subsequently, the Head, Dept of Chemistry, forwarded the Lr. dated 22/10/2021, received from 'M/s. Inkarp Instruments, Trivandrum', requesting to amend the Letter of Credit by adding an additional amount of USD 2500.00 towards 'recall charges' of the consignment and 'storage charges' at the warehouse of the principal firm "**M/s. Advion Inc., USA"**. **The Head has also requested sanction for amending the** the Letter of Credit accordingly.

Meanwhile, the Department vide email dated 25/10/2021, informed 'M/s. Inkarp Instruments, Trivandrum' that the DSIR, Certificate of the University is ready for issue w.e.f 18/10/2021 and in this context, requested to absorb the additional charges towards 'recall & storage' of the equipment.

But, 'M/s. Inkar Instruments, Trivandrum' informed that they had already accepted the proposed purchase with maximum possible discount (at special prices) and are not in a position to absorb the 'recall & storage charges' also, in this connection. However, it was further informed that as a special case, "**M/s. Advion Inc., USA**" has agreed to absorb 50% of the additional charges towards 'recall & storage' of the equipment.

Accordingly, 'M/s. Inkar Instruments, Trivandrum' vide Lr. dated 29/10/2021 has intimated that the exact charges levied by the principle firm towards 'recall & storage charges' of the equipment amounts to **USD 2124.00 and after the special discount of 50% on the above charges, the amount payable by the University is to the tune of USD 1062.00.**

Thereafter, based on the request from the Head, Dept. of Chemistry and the endorsement of the Finance, sanction has been accorded by the Vice-Chancellor, to permit the Head, Department of Chemistry for amending the 'Letter of Credit' issued to the principal firm 'M/s. Advion, USA' in connection with the purchase of 'Mass Spectrometer' in the Department, by adding the additional expenses of USD 1062.00 towards 'storage and recall charges' on account of recalling of the instrument from the port of origin to the company ware house, debiting the expenses from the provisional advance of Rs. 2,85,00,000/- (Rupees Two Crore eighty five lakh only) sanctioned to Dr. Sony George, Associate Professor & then Head, Department of Chemistry, vide U. O. Nos. Pl.A1/19060/2021/UOK dated 11/02/2021 & Pl.A1/3626/2021/UOK dated 23/07/2021, towards the implementation of the Specific Project "Advanced Research Laboratory for Molecular Sensing and Imaging" in the Department, subject to reporting to the Syndicate.

Accordingly, the matter was intimated to the Head, Department of Chemistry, vide Letter No. 9060/2020/UOK dated 22/11/2021.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned proposal, in view of the exigency, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.88

Minutes of the meeting of the Expert Committee for monitoring the implementation of the project "Development of a Database of the whole Collections of the University Campus (KOHA Integration Project)" held on 26/11/2021- Consideration of – reg.

(Pl.A1)

A Meeting of the Expert Committee for monitoring the implementation of the project "Development of a Database of the whole Collections of the University Campus (KOHA Integration Project)", was held on 26/11/2021, at 5.15 pm., in the Pro-Vice-Chancellor's Chamber.

The Vice-Chancellor has approved the Minutes of the above meeting and ordered to place the same before the Syndicate for consideration.

In this context, as per the orders of the Vice-Chancellor, the Minutes of the above meeting (enclosed herewith), is placed before the Syndicate for consideration.

Minutes of the Meeting of the Expert Committee for monitoring the implementation of the project "Development of a Database of the whole Collections of the University Campus (KOHA Integration Project)"

Venue	:	Pro-Vice-Chancellor's Chamber
Date	:	26/11/2021
Time	:	5.15 pm.

Members at the meeting

- | | |
|---|---------|
| 1. The Pro-Vice-Chancellor(Chairman) | Sd/- |
| 2. The Director, Planning & Development | Sd/- |
| 3. Dr. Aji S., Assistant Professor and Head, Department of Computer Science | -Absent |
| 4. Dr. K. Satheesh Kumar, Assistant Professor, Department of Future Studies (via Google Meet) | - Sd/- |
| 5. Dr. A. Bijukumar, Vice-Chairman, CSS (via Google Meet) | - Sd/- |

- | | |
|---|--------|
| 6. The University Librarian(i/c), KUL | - Sd/- |
| 7. The Deputy Librarian, Campus Library | -Sd/- |
| 8. Dr. Jayamol Mathews, Scientific Officer, Department of Computer Science (via Google Meet) | - Sd/- |
| 9. Dr. Majeed H., Deputy Librarian, University Library | - Sd/- |
| 10. Sri. Jyothi Babu G, Assistant Librarian Gr. I, Campus Library (Coordinator, KOHA Integration Project) | - Sd/- |
| 11. Dr. P. K. Suresh Kumar, Assistant Librarian, University Library | - Sd/- |
| 12. Sri. A. J. Thomson, KOHA - Expert, Librarian, Devagiri College, Kozhikode (via Google Meet) | - Sd/- |
| 13. The Deputy Registrar, CSS | - Sd/- |

Agenda:

Item No.34.88.01 *Expediting the integration of the KOHA databases of the University Library and the Campus Libraries, in the wake of the formal inauguration of the “KOHA Integration Project”, proposed in the 2nd week of December 2021:*

The KOHA Coordinator informed in the meeting held on 23-11-2021, that the ‘data’ relating to the 3,31,832 books in the University Library has also been integrated with the KOHA Database. However, as of now both the databases are running parallelly and can be fully integrated into a ‘single OPAC interface’ only after conducting a configuration & customization of the database, at the server in the University Library, with the help of Sri. A. J. Thomson, KOHA Expert.

The members of the Committee had opined that while conducting the above integration, the **identity of all the other memberships at the University Library, other than student memberships are to be retained as such.**

The members also opined that **full-fledged support of the University Library** is mandatory for the successful completion of the above **integration process.**

Recommendations:

After deliberations the Committee recommended the following:

1. **The ‘Configuration & customization for the integration of the KOHA databases’ of the University Library and the Campus Libraries shall be carried out on 30/11/2021 & 01/12/2021, at the University Library, with the support of Sri.A. J. Thomson, the KOHA Expert in the Committee.**
2. **The University Librarian(i/c) shall provide full-fledged support for the smooth completion of the aforementioned ‘Configuration & customization processes’, in coordination with Jyothi Babu G., Coordinator, KOHA Integration project.**
3. **While conducting the above integration, the identity of all the other memberships at the University Library, other than the students/teachers/researchers (of the various teaching departments) are to be retained as such, by creating a separate ‘category’ and setting necessary privileges for ensuring the same, in coordination with the University Librarian (i/c).**
4. **After completing the integration of the ‘KOHA databases’, both the existing systems and the integrated database (ILMS) shall be run parallel for a period of three months for assessing and evaluating the feasibility of the ‘integration’, and the final error free integration shall be carried out only after ensuring that the ‘Configuration & customization’ are in tune with the requirements of the University Library & Campus Libraries.**
5. **All the existing ‘circulation/fine/membership’ rules at both the University Library & Campus Libraries, shall be continued as such, until further directions.**
6. **After completing the Integration, a uniform ‘patron category’ for the university students, researchers, and faculty members shall be ensured to achieve the aim of one University one library.**
7. **After completing the aforementioned ‘integration’ process, a ‘single OPAC’ shall be created in the website for the newly integrated network, in coordination with the University Librarian (i/c) and KOHA Coordinator.**

8. to entrust the University Librarian (i/c), with the task of framing & submitting revised 'circulation/fine/membership' rules/procedures to be adopted in future, in the wake of the above integration of the 'KOHA databases', in coordination with the Deputy Librarian, Campus Library, Coordinator, KOHA Integration project, Dr. H. Majeed, Deputy Librarian University Library & Dr. P.K. Suresh Kumar, Assistant Librarian, University Library, to the Administration section concerned for approval.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Expert Committee for monitoring the implementation of the project "Development of a Database of the whole Collections of the University Campus (KOHA Integration Project)" held on 26.11.2021, be approved.

Item No.34.88.02 Expediting the introduction of "RFID enabled ID cards" to all the up-coming students of the teaching Departments, during the current academic year, in the wake of the formal inauguration of the "KOHA Integration Project", proposed in the 2nd week of December 2021.

Observations:

The Expert Committee held on 23-11-2021 observed that necessary intimation has already been given to the Heads of all teaching departments, for ensuring the introduction of "RFID enabled ID cards" to all the up-coming students of the teaching Departments, during this academic year itself, by making available blank "RFID Cards" from the University Library & outsourcing the printing work to an outside agency, as per rules, debiting the expenses from the Department Development Fund of the respective Departments.

However, the members opined that for ensuring the issue of unique "RFID enabled ID cards" to all the students, the 'Enrolment numbers' are to be printed in the ID cards and as per the normal procedures of the University, the enrolment numbers can be generated only after the 'Registration process', and hence would be completed only in the month of December 2021.

In order, to discuss the possibilities for expediting the above "Enrolment procedures", the remarks/opinion of the officials from CSS has to be sought.

The members also opined that, as the printing of "RFID enabled ID cards" are being outsourced by the individual departments, a 'uniform format' for the 'ID cards' has to be designed and circulated.

Moreover, as the blank "RFID Cards" for this purpose are to be provided by the University Library and the uniformity of the 'data to be charged' into them are to be ensured, full-fledged support of the University Library is mandatory for finalizing the procedures to be adopted for the same.

The admission procedures for the CSS Admissions for this academic year will be completed by November 30, 2021. Once admission procedures are completed, the requisite data containing the student details, are handed over to the Computer Centre for allocating Register Numbers to the respective students.

Also observed that the Register Numbers of the Mphil and M Tech students are being generated at the respective departments itself.

Recommendations:

In view of the above, the Committee recommended the following:

1. In order to ensure the issue of unique "RFID enabled ID cards" to all the students, the 'Register numbers' provided by CSS are to be printed in the ID cards.
2. As soon as the admission procedures are completed, CSS shall hand over the requisite data containing the student details to the Computer Centre and the Computer Centre shall make necessary arrangements for allotting the 'Register numbers' to all the respective students, forthwith.
3. After obtaining the 'Register numbers' of the students, the respective departments shall prepare a consolidated list containing the details of the students requiring "RFID enabled ID cards", in the 'excel format' specified by the CSS and forward the same to the University Librarian (i/c), for ensuring the printing of all the cards in a unique format.

The expenses in connection with the printing of "RFID enabled ID cards" shall be met from the Department Development Fund of the respective departments, on receipt of the corresponding bill from the University Librarian (i/c).

4. The Vice-Chairman, CSS shall issue necessary directions to this effect, to the Computer Centre and the HOD's of all the teaching departments, forthwith.
5. From the next academic year onwards, "RFID enabled ID cards" can be issued to all the students at the time of admission itself, by the respective departments, in consultation with the CSS and the Coordinator, KOHA Integration Project, debiting the expenses from the Department Development Fund of the respective departments.

The meeting came to an end by 6.00 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Expert Committee for monitoring the implementation of the project "Development of a Database of the whole Collections of the University Campus (KOHA Integration Project)" held on 26.11.2021, be approved.

Item No.34.89 **Department of Archaeology-Team Stranded in Gujarat- Nation wide Lockdown- Reimbursement of Expenses incurred while returning from Gujarat after excavation-Reporting of-reg.**

(Ad A II)

Dr. Preeta Nayar, Head, Department of Archaeology, University of Kerala has forwarded the request of Dr. Rajesh S.V, Assistant Professor, Department of Archaeology for reimbursement of Expenses incurred due to Nation wide Lockdown while returning from Gujarat after excavation vide E-mails dated 12.03.2020 and 24.03.2020.

The meeting of the Syndicate held on 17.07.2020 resolved to approve the request of Dr. Rajesh S.V, Assistant Professor, Department of Archaeology for the reimbursement of amount incurred for the team returned from Gujarat after excavation during the Lockdown Period.

The Finance Section has endorsed to release an amount of Rs.2,16,444/- (Rupees Two Lakh Sixteen Thousand Four Hundred and Forty Four only) to Dr. Rajesh S.V, Assistant Professor, Department of Archaeology based on the verification of bills and vouchers by Audit Section, towards the reimbursement of amount incurred for the team that returned from Gujarat after excavation, during the Lockdown Period vide Finance Endorsement No.FOS 3683/Finance I/2021-22 dated 06.11.2021.

The Vice-Chancellor has granted sanction to reimburse an amount of Rs.2,16,444/- (Rupees Two Lakh Sixteen Thousand Four Hundred and Forty Four only) to Dr. Rajesh S.V, Assistant Professor, Department of Archaeology in connection with the expenses incurred due to Nation wide Lockdown for returning from Gujarat after excavation. Accordingly U.O No.Ad AII/II/12550/2021 dated 18.11.2021 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.90. **Kerala University Press - Printing & Stationery Head -Re -Appropriation of funds - Consideration of- reg.**

(Ad B II)

The Superintendent, Kerala University Press has forwarded a proposal for Re-appropriation of Funds to the Head of account Printing & Stationery of Kerala University Press. It is informed that, an amount of Rs.8,00,000/- was provided under the Head of Account "MH 56-4-2925-Printing & Stationery" for the Financial Year 2021-22, from which Rs.6,30,753/- has already been expended & the balance amount of Rs.1,69,247/- is insufficient to meet the expenditure for the urgent works to be executed. Hence, it is requested to re-appropriate funds to MH 56-4-2925-Printing & Stationery, as detailed below:

Sl No	Amount	Head of Account from which re-appropriation is to be done
-------	--------	---

1	Rs.6,00,000/-	MH - 56 - 4 - 2240 - Binding Materials.
2	Rs.4,50,000/-	MH - 56 - 4 - 1220 - Office Expenses and Miscellaneous
3	Rs.2,00,000/	MH - 56 - 4 - 1215 - Pay of Contract Staff
4	Rs.1,00,000/-	MH - 56 - 4 - 5765 - Apprentice Charges

The Finance, vide Endorsement No:Endt No FOS 3678/Fin II/2021-'22 dated 18.11.2021 has endorsed to re-appropriate an amount of ₹ 15,00,000/- (Rupees Fifteen Lakh Only) to the head of account "Part I- MH 56 University Press - 4/2925 Printing & Stationery" from various sub heads as detailed below:

Head of Account to which re-appropriation is to be done	Amount to be re-appropriated	Head of account from which re-appropriation is suggested
Part I - M H : 56 University Press - 4/2925 Printing & Stationery	6,00,000	MH 56:University Press - 2240-Binding Materials
	4,50,000	MH 56:University Press - 4/1220-Office expenses and Miscellaneous
	2,00,000	MH 56:University Press - 4/1215 - Pay of contract staff
"	1,00,000	MH 56:University Press - 4/5765-Apprentice Charges
"	1,50,000	MH 63 Miscellaneous - 8/5948 - Miscellaneous
Total	15,00,000/-	(Rupees Fifteen Lakh only)

The additional expenditure on printing & stationery may be met from the funds, as provided above, in the current year's Budget Estimates.

As per the orders of the Vice - chancellor, the above re-appropriation proposal is placed before the Syndicate, for consideration and decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.34.91. Horiba India Pvt Ltd - CSR fund - Consideration of Expression of Interest - Consideration of- reg:

(Ac.D)

Ref : E mail dated 27.11.2021 from V Suresh Kumar, Horiba India Pvt Ltd

M/S Horiba India Pvt Ltd, Bangalore has forwarded an expression of interest to contribute Rs.5,00,000/-(Rupees Five Lakh Only) towards CSR activity in University of Kerala, which could be used for research student fellowship for 3 years.

The Horiba group with its Headquarters at Japan is incorporated on 26.01.1953 and is a leading company that provides analytical and measurement systems throughout the world. The company displayed strength in the global market especially in the fields of automotive emissions and stack-gas measurement, air pollution, water pollution monitoring, quality control in various Industries and Clinical diagnosis.

The company expresses its interest in contributing Rs.5,00,000/-(Rupees Five Lakh Only) towards CSR activity on following conditions

1. **to sign a MoU explaining the expectation from Horiba India**
2. **brand visibility for HORIBA India(advertising this CSR activity in webpage) and usage of University & Horiba India logo in social media**
3. **Function to be arranged to roll out this activity involving HORIBA India**

As per orders of the Vice Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposals be agreed to.

FURTHER RESOLVED to sign an MoU with M/s.Horiba India Pvt. Ltd, Bangalore after legal vetting.

Item No.34.92. Declaration of Probation in respect of Smt.P.T. Anila, Section Officer – Reporting of- reg.

(Ad.AI)

Smt.P.T.Anila,vide U.O No. Ad. A1.4/7404/20 dated 25-06-2020was promoted to the post of Section Officer w.e.f 25-06-2020. As Section Officer,she had completed six months of duty on 24-12-2020.

Finance vide remarks dated 17-09-2021 stated that Smt.Anila.P.T as Section Officer has not availed herself any eligible leave during the period of Probation. Finance remarked that she may be declared to have satisfactorily completed her period of probation in the post of Section Officer on 25-12-2020 FN. As per the remarks from her supervisory official, her work and conduct during the period of probation was satisfactory.

Sanction has been accorded by the Vice-Chancellor to declare the probation period of Smt.P.T.Anila as Section Officer on 25-12-2020 FN. U.O.No.Ad.AI.3/13436/2020 dated 25-11-2021 is also issued to that effect.

The matter is reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.93. Shifting of Department of Education to Kariavattom Campus-Minutes of the meeting held on 25.11.2021- Considering of- reg.

(Ad.BI)

The Syndicate at its meeting held on 28.10.2021, vide item no. 33.114, considered the request from Professor and Head, Department of Education, for shifting the Department from Thycaud to Kariavattom Campus and resolved to entrust the Pro-Vice-Chancellor and Dr. S. Nazeeb and Dr.K.G.Gopchandran, Members Syndicate to submit a detailed report in this regard.

Thereafter, the Joint Registrar, Campus Administration, vide note dated 26.11.2021 has forwarded the Minutes of the meeting held on 25.11.2021 at CLIF, Kariavattom Campus to discuss the matter of shifting the Department of Education to Kariavattom Campus (Copy appended).

As per the orders of the Vice-Chancellor, the minutes of the said meeting is placed before the Syndicate for consideration.

Minutes of the meeting held to discuss about the shifting of Department of Education from Thycaud to the Present venue of Centre for Performing Arts building at Kariavattom Campus

Date & Time : 25.11.2021, 10.30.am
Venue : CLIF, RAMANUJAN CONFERENCE HALL

Chaired by

Prof.(Dr.) P.P.AJAYAKUMAR , The Pro-Vice Chancellor sd/-

Members Present:

- | | |
|--|------|
| 1. Dr.NAZEEB.S, Member, Syndicate | sd/- |
| 2. Dr.K.S.ANILKUMAR, Registrar | sd/- |
| 3. Dr.GEETHA JANET VITUS, Prof.&Head, Dept. Of Education | sd/- |
| 4. Dr.RAJA VARIER, Hon.Director, Centre for Performing and Visual Arts | sd/- |
| 5. Dr.BINDU.K sd/- Head (i/c), Department of Music | sd/- |
| 6. Sri.RAMESH.G.S., Asst.Executive Engineer | sd/- |
| 7. Sri.RAJA MOHAN.R, Joint Registrar, Campus Administration | sd/- |

The meeting started at 10.30 am. Various issues related to the shifting of Department of Education Thycaud and Centre for Performing and Visual Arts, Kariavattom Campus were discussed and the meeting recommended the following:

- To shift the Department of Education from Thycaud premises to the building of Centre for Performing and Visual Arts at Kariavattom campus.
- To Shift the Centre for Performing and Visual Arts from Kariavattom to the building presently occupied by Department of Education at Thycaud.
- The Department of Education shifting to the Kariavattom campus may be permitted to use the classrooms available in SDE for the time being.

4. Six additional classrooms and a Library room may be built adjacent to the existing building of centre for Performing and Visual Arts at Kariavattom suiting to the eco-friendly pattern of construction of the existing building.
5. The centre for performing and Visual Arts shifting to Thycaud premises may also utilize the spaces and Mandapam of Department of Music thereby functioning in association with the Music Department in all possible manner.
6. Maintenance work to be carried out immediately to the buildings presently occupied by the Department of Education and Department of Music at Thycaud including the old dilapidated building in the Music Department premises and to install a statue of Late Accamma Cherian there since the old building was the residence of Late Accamma Cherian.
7. Also to explore the possibility of maintenance of wardens' Quarters Building in the Music Department premises so as to use as a Guest House on a rent basis.

The meeting came to an end at 11.00 am.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting to discuss about the shifting of Department of Education from Thycaud to the Present venue of Centre for Performing Arts building at Kariavattom Campus held on 25.11.2021, be approved.

FURTHER RESOLVED to entrust the University Engineer to take urgent steps for shifting the Department of Education from Thycaud to the venue of Centre for Performing Arts building at Kariavattom Campus.

ALSO RESOLVED to release necessary funds for the shifting process as per the estimate of the University Engineer.

ALSO RESOLVED to entrust the University Engineer to carry out the maintenance work to the buildings occupied by the Department of Education and Department of Music at Thycaud, including the old dilapidated building in the Music Department premises and to install a statue of Late Accamma Cherian.

ALSO RESOLVED to entrust the University Engineer to submit a detailed estimate for the above works and place the same before the next Standing Committee of the Syndicate on Planning and Development.

Item No.34.94. Streamlining the functioning of University Help Desk – Consideration of Reg

(Help Desk)

Ref: Minutes of the meeting held on 5/10/2021

As per the meeting convened by the Pro Vice Chancellor on 5th October 2021 to discuss streamlining the functioning of the Help Desk, the minutes of which was approved by the Vice Chancellor; it has been ordered to place the following before the Syndicate for consideration and favourable decision.

1. The Examination Help Desk functioning from the Student Amenity Centre may be rechristened as University Help Desk instead of Examination Help Desk as it disseminates information to students about all the branches of the University.
2. The telephone enquiry counter of the Help Desk has only four telephones. During peak hours hundreds of enquiries pour in at a time resulting in lot of complaints from the students regarding their calls not getting connected to the telephone enquiry counter. Taking the matter into consideration it was recommended to purchase six more WLL telephones for the Help Desk counter, making the total number of telephones at service to ten numbers. It was also recommended to engage six persons on daily wages to attend the calls.

Resolution of the Syndicate

RESOLVED that the above proposals be agreed to.

Item No.34.95. കേരള സർവകലാശാല പ്രകാശന വിഭാഗം-സർവകലാശാല ആനുവൽപ്പനൻ 2022 - സബ്കമ്മിറ്റിയുടെ തീരുമാനങ്ങളുടെ അംഗീകാരം റിപ്പോർട്ട് ചെയ്യുന്നതിന് -Reporting of-സംബന്ധിച്ച്.

(Ad.Misc)

കേരള സർവകലാശാല ആനുവൽപ്പാനർ 2022 പ്രസിദ്ധീകരിക്കുന്നതുമായി ബന്ധപ്പെട്ട് സ്പോൺസർഷിപ്പ് തേടുന്നതിന് റെആവശ്യകതയും, ഏതെല്ലാം മാർഗങ്ങളിലൂടെ

ആവശ്യമായ ഫണ്ട് സ്വരൂപിക്കണമെന്നും കണ്ടെത്താൻ വേണ്ടി 11.11.2021

തീയതിയിലെ സർവകലാശാല ഉത്തരവ് നമ്പർ Ad.Misc.3/Annual Planner 2022/2021.

പ്രകാരം സബ് കമ്മിറ്റി രൂപീകരിച്ചിരുന്നു. പ്രസ്തുത സബ് കമ്മിറ്റി 24.11.2021 ൽ യോഗം ചേരുകയും പ്രസ്തുത വിഷയം പരിശോധിക്കുകയും ചെയ്തു. പ്രസ്തുത യോഗത്തിന് റെമിനിസ് പ്രകാരം സബ് കമ്മിറ്റിയുടെ നിർദ്ദേശങ്ങൾ ചുവടെ നൽകിയിരിക്കുന്നു.

1. സർവകലാശാല ആനുവൽപ്പാനർ 2022-ന്റെ 6000 പ്രതികൾ അച്ചടിക്കാമെന്നും പ്രതി ഒന്നിന് 150 രൂപ നിരക്കിൽ ഉയർന്ന പ്രതീക്ഷിത ചെലവ് 10 ലക്ഷം രൂപ സമാഹരിക്കുന്നതിനും കമ്മിറ്റി നിർദ്ദേശിച്ചു.
2. സർവകലാശാല ആനുവൽപ്പാനർ 2022-ന്റെ പ്രതീക്ഷിത ചെലവ് ആയ 10 ലക്ഷം രൂപ സർവകലാശാലയോട് അഫിലിയേറ്റ് ചെയ്യപ്പെട്ടിട്ടുള്ള കോളേജുകളിൽ നിന്ന് സ്പോൺസർഷിപ്പ് മുഖേന സ്വരൂപിക്കുന്നതിനു കമ്മിറ്റി നിർദ്ദേശിച്ചു. ആയതിനായി പേജ് ഒന്നിന് 1 ലക്ഷം രൂപ എന്ന നിരക്കിലും പകുതി പേജ് 50000/- രൂപ എന്ന നിരക്കിലും സ്പോൺസർഷിപ്പ് തുക തേടുന്നതിന് കമ്മിറ്റി നിർദ്ദേശം നൽകി.
3. പ്രസ്തുത സ്പോൺസർഷിപ്പ് ഫണ്ട് സ്വരൂപിക്കുന്നതിനായി "സർവകലാശാല ആനുവൽപ്പാനർ 2022 ഫണ്ട് " എന്ന പേരിൽ അക്കൗണ്ട് ആരംഭിക്കാൻ കമ്മിറ്റി നിർദ്ദേശിച്ചു.
4. പ്രതീക്ഷിത ഫണ്ട് സ്വരൂപിച്ച ശേഷം ആനുവൽപ്പാനർ 2022-ന്റെ 6000 പ്രതികൾ മികച്ച രീതിയിൽ അച്ചടിക്കുന്നതിനു വേണ്ടി സർവകലാശാലക്ക് പുറത്തുള്ള പ്രിന്റിങ് ഏജൻസികളിൽ നിന്ന് കുറവ് ക്ഷണിക്കുന്നതിനു കമ്മിറ്റി നിർദ്ദേശം നൽകി.
5. സർവകലാശാല പ്രകാശന വിഭാഗത്തിൽ അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ, കമ്പ്യൂട്ടർ അസിസ്റ്റന്റ് എന്നിവരുടെ അഭാവം പ്രവർത്തനത്തെ സാരമായി ബാധിക്കുന്നുണ്ടെന്ന് കമ്മിറ്റി വിലയിരുത്തി. ആയതു പരിഹരിക്കുന്നതിന് വേണ്ടിയുള്ള നടപടി സ്വീകരിക്കാൻ കമ്മിറ്റി ശുപാർശ ചെയ്തു

പ്രസ്തുത വിഷയത്തിന് റെ അടിയന്തര പ്രാധാന്യം കണക്കിലെടുത്തു സബ് കമ്മിറ്റിയുടെ നിർദ്ദേശങ്ങൾ സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നതിന് നിയമമായി (SRS) ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ അംഗീകാരം നൽകി. അതിൻ പ്രകാരം ഉത്തരവ് നം.. എ.ഡി.മിസ്.3./കെ.യു.ഡി.പി./ ആനുവൽപ്പാനർ 2022/2021, തീയതി 01.12.2021 ൽ പുറപ്പെടുവിച്ചിരുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം, പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്തുകൊള്ളുന്നു

Resolution of the Syndicate

RESOLVED to cancel the University Order No. എ.ഡി.മിസ്.3./കെ.യു.ഡി.പി./ ആനുവൽപ്പാനർ 2022/2021, തീയതി 01.12.2021 with immediate effect.

FURTHER RESOLVED to refer the matter to the Sub-Committee constituted for the printing of Annual Planner 2022 for detailed discussion.

Item No.34.96. Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2021 – for approval of– reg:

(M&CI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2021 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Item No: 16 of the above minutes was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

**MINUTES OF THE MEETING OF
THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS**

Date & Time : 29.11.2021, 02.00 p.m.

Venue : Syndicate Room

Members Present

1. Dr.K.B Manoj	Convener	Sd/-
2. Dr.K.G.Gopchandran	Member Syndicate	Sd/-
3. Sri.Bijukumar.G.	Member Syndicate	Sd/-
4. Sri.Arunkumar R	Member Syndicate	Sd/-
5. Adv.Muralidharan Pillai G	Member Syndicate(via online)	Sd/-
6. Dr.Vijayan Pillai M	Member Syndicate	Sd/-
7. Prof.K.Lalitha	Member Syndicate(via online)	Sd/-
8. Sri.Jairaj.J	Member Syndicate	Sd/-
9. Dr.S.Nazeeb	Member Syndicate	Sd/-
10. Sri.Riyas Vahab	Member Syndicate	Sd/-
11. Dr.Mathew.V	Member Syndicate(via online)	Sd/-

Members Absent

1. Adv.K.H.Babujan	Member Syndicate
--------------------	------------------

Item No.34.96. 01 B.Ed Degree Course- Request for Mercy chance Examination for first to fourth semesters (2015 Scheme) – reg.

(Ac.AIII)

Some candidates of B.Ed Degree Course have submitted requests for conducting mercy chance examination for first to fourth semesters (2015 Scheme).

As per the Regulations of B.Ed degree course (2015 Scheme), three chances will be given for reappearance as long as the same Scheme exists. The Syllabus of B.Ed degree course has already been revised from 2019 onwards.

Clause 17 of the said Regulations stipulates that “There will be no supplementary Examinations. Failed candidates have to write/ appear for the failed papers along with the Regular candidates”, and Clause 9 stipulates that “whenever a course/ scheme of instruction is changed in a particular year, three more examinations immediately following thereafter shall be conducted according to the old Syllabus/Regulations. Failed candidates or candidates who could not appear for these examinations have to attend classes for the new course, according to the changed Syllabus/Regulations”.

Also the Controller of Examinations has remarked that there is no provision of mercy chance mentioned in the Regulations and the Scheme (2015) under which the candidate had studied ceased to exist. The request of the candidate may be placed before the Standing Committee of the Syndicate on examinations for consideration.

Recommendations: The Committee considered the matter and recommended to grant one mercy chance subject to reporting to the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 29.11.2021, be approved.

Item No.34.96.02:- Admittance of Expenditure Bills without Administrative Sanction-reg.

(AR (EC))

The Bills related to matters such as

- a) Conduct of Examinations
- b) Remuneration towards Practical Examinations
- c) Remuneration towards Revaluation

- d) Preparation of Scheme of Valuation
- e) TA/DA to Examiners
- f) Scrutiny board meeting for QP setting

are admitted by the Audit Sections at present without specific Administrative sanction but on the basis of University order specifying the rate fixed in particular.

But now the bills related to the above said matters are kept pending as the Audit sections demand specific order on the following points.

- a) admitting bills on the basis of existing general orders prescribing rates fixed without any specific administrative sanction .

Or

- b) admitting bills only with administrative sanction issued for each purpose in particular.

If the above said point (b) is considered, the existing procedure would be extended with much circulation of files causing delay.(A chart showing the flow of files as per the said points (a) and (b) is attached).

Recommendations : *The Committee considered the matter and recommended that the existing procedure may continue since the individual payments are made on the basis of University Order prescribing standard rates.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 29.11.2021, be approved.

FURTHER RESOLVED that all pending bills to be disbursed immediately and submit a report before the Standing Committee of the Syndicate on Finance.

Item No.34.96.03. *Mercy Chance Examinations – B.Com Computer Applications (Three main) under SDE - Request from 2014 admission candidates – Consideration of -reg.*

(Ac.AIV)

Requests have been received from five candidates of B.Com Computer Applications (Three main) under SDE (2014-2017 batch), for granting mercy chance examinations, as the candidates failed to appear for the last supplementary chance examination.

Last supplementary examinations for B.Com Computer Applications (Three main) under SDE (2014 admission) candidates were conducted from 19.03.2021 to 17.04.2021. The results were published on 24.09.2021. All the supplementary chances are over for these candidates.

Recommendations: *The Committee considered the matter and recommended to grant one mercy chance subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 29.11.2021, be approved.

Item No.34.96.04:- *Exemption from remitting fine regarding discrepancy in entry of marks/valuation of answer books of Third Semester B.A CBCSS Degree Examination, October 2019-Request from Dr.S.Farook- reg.*

(M&C I)

As per the U.O No. M&C I.2/1696/2014 dated 16.08.2014, a penalty of Rs.2500/-(Rupees Two Thousand Five Hundred only) is to be imposed on teachers at the first instance for the mistakes they have committed during the valuation of answerbooks of University examinations. Accordingly letter No:M&C I/2/2021 dated 04.01.2021 was sent to the examiners Dr.S. Farook, Assistant Professor, Department of Arabic, MSM College, Kayamkulam & Sri. Anwar Hussain, Assistant Professor, Department of Arabic, MSM College, Kayamkulam regarding discrepancy in entry of marks/valuation of answer books bearing false no(s) 928178, 928179, 928180 of the paper 'Business Arabic' with Question Paper code H-1444 of Third Semester B.A CBCSS Degree Examination October 2019. As the remittance of penalty was still pending two reminder letters were also sent to the examiners. In reply to this, in the mail dated 04.10.2021 from Dr.S. Farook, it has been stated that the above said discrepancy occurred while preparing mark sheets of the paper 'Business Arabic' by the

additional examiner Sri.Anwar Hussain. It is also stated that the discrepancy has been rectified & explanation was also submitted. Hence it is requested that the fine of Rs.2500/- imposed against the examiners for the inadvertent mistake may be revoked. It may also be noted that both the examiners have not remitted the fine yet.

Recommendations: *The Committee considered the matter and recommended not to agree with the request and to send a reminder letter for remitting the imposed fine.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 29.11.2021, be approved.

Item No.34.96.05:- ***Exemption from remitting fine regarding subsequent change in marks on revaluation of answer books of Fifth Semester B.Com Co-operation Degree Examination, March 2020-Request from Dr.Satheesh Babu.A.T - reg.***

(M&C I)

'Cost Accounting' of Fifth Semester B.Com(SDE) Co-operation Degree Examination, March 2020, the marks given by the Additional/Chef examiner has been changed from 17 to 34. As per the U.O No. M&C I.2/1696/2014 dated 16.08.2014, a penalty of Rs.2500/- (Rupees Two Thousand Five Hundred only) is to be imposed on teachers at the first instance for the mistakes they have committed during the valuation of answerbooks of University examinations. Accordingly as per the orders of the Controller of Examinations, letter No: M & C I/2/2021 dated 03.09.2021 was issued to the examiners, Dr.Satheesh Babu.A.T, Assistant Professor, Dept of Commerce, Govt Arts College, Thiruvananthapuram & Smt.S.Soundra Valli, Lecturer in Commerce on Contract, UIT Malayinkeezhu, Kattakkada to remit a penalty of Rs. 2500 related to the discrepancy in valuation. Smt. S.Soundra Valli remitted the fine on 17.09.2021. In reply to this letter Dr.Satheesh Babu.A.T requested via mail dated 29.09.2021 to exempt him from remitting the fine of Rs.2500/- stating that as the Chief Valuer he only scrutinized the Exam paper of the candidate code 852172115. He has also mentioned that when the chief examiner revalues the paper, the marks given by the additional examiner are changed and RV is noted in red ink against the marks. In the above mentioned exam paper he only scrutinized total of marks given by the additional examiner and not revalued the exam paper and in scrutiny the total marks(counting and adding) were correct.

Recommendations: *The Committee considered the matter and recommended that since the change in marks is consequent to revaluation of answer books, the procedures in such cases with 20% and above changes in marks on revaluation be followed in this case also.*

Resolution of the Syndicate

RESOLVED to entrust the Controller of Examinations to verify the answer books whether it is revalued by the Chief Examiner and if it is not revalued he/she be exempted from the penalty.

Item No.34.96.06:- ***Request for permitting to attend special exam-fourth semester BA Degree Examination, May 2021-Sandra S (14019107067)-reg:***

(CBCS BA II)

Smt.Sandra S(cand.code:14019107067) is a candidate for BA (History) in the Govt.college for Women,Vazhuthacaud (2019Admission).In the application submitted by her, she has requested to permit her to write the exam EC 1431- Indian Economy Since Independence of fourth semester which was conducted on 17/09/2021,along with the special exam to be conducted for Covid 19 affected candidates .She participated in the State level senior Archery competition at Kothamangalam on that day conducted by the Kerala State Archery Association.

She had produced a recommendation from the Secretary, District Archery Association, TVPM and several certificates in recognition of her merits in Sports. The section is also in receipt of recommendation from Sri.K.B Ganesh Kumar, MLA and a similar request submitted to the Hon'ble Minister for Sports forwarded by the Hon'ble Minister for Higher Education.

Recommendations: *The Committee considered the matter and recommended to agree with the request of Smt. Sandra S.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 29.11.2021, be approved.

Item No.34.96.07:- Request for Mercy Chance to 2005 Scheme and 2014 Scheme (2014-2016 adm) M.Sc Electronics - reg.

(Ac.AIV)

The failed candidates of M.Sc Electronics 2005 Scheme (2012 admission), 2014 Scheme (2014 admission & 2016 admission) have requested for mercy chance to First, Second and Third Semesters. The details of the candidates, scheme, admission and semester are listed below.

Sl.No.	Scheme	Admission	Semester	No of Candidates
1.	2005	2012	S1	1
2.	2014	2014 & 2016	S1, S2, S3	3

The following may be noted:

- A Mercy chance was granted to the failed candidates of 2014 Scheme M.Sc Electronics (2014 admission) vide U.O .No.Ac.AIV/2/08.71.04/2019 dated 06.06.2019. The examination was conducted and the results of the same has also been published.
- As per Regulation of 2005 Scheme and 2014 Scheme M.Sc Electronics, all the permissible chances of the candidates have been expired.
- As per the U.O No. Ac.AIV/1/Uniform Span Period/2016 dated 15.07.2016, the maximum duration for completing a programme of Study be restricted to Y +2 years for annual programmes and S+4 semesters for semester programmes unless otherwise specified by the apex bodies, where Y and S stands for the normal or minimum duration prescribed for completion of the programme. (with effect from 2016 admission).

Recommendations: The Committee considered the matter and recommended to grant one mercy chance to S1, 2012 Admission (2005 Scheme) candidates and to S1, S2 & S3 2014 and 2016 Admission (2014 Scheme) candidates, subject to reporting to the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 29.11.2021, be approved.

Item No.34.96.08:- MBA Degree course – Request for Mercy chance Examinations – 2009 & 2014 Scheme – reg.

(Ac.AIV)

Several requests have been received from the failed candidates of MBA Degree Programme for granting mercy chance examination.

Details are as follows:

Course & Scheme	Year of Admission	No of candidates
MBA 2009 Scheme	2010	4
	2013	
MBA 2014 Scheme	2015	15

As per the Regulations of MBA programme (2009 Scheme & 2014 Scheme), a candidate shall be required to complete the programme within a period of five years after joining the programme and therefore all the permissible chances to complete the programme are over for 2010, 2013 and 2015 admission candidates.

As per the remarks of the Controller of Examinations, the mercy chance examination granted to 2009 scheme candidates (2009 to 2013 admissions) vide U.O No.Ac.AIV/3/Mercy Chance/ MBA/ 2019 dtd 06.06.2019 were conducted in the months of September - October 2019 and the results were published on 30.06.2020. Also, as per the U.O. No. Ac.AIV/1/28386/2019 dtd 12.06.2020 one mercy was granted to 2014 scheme (2014 admn only) and the examinations were conducted in the month of Dec 2020/Jan 2021 (I & II Semesters) and Aug/Sep 2021 (III & IV Semesters). No mercy chance was granted to 2015 admission (2014 Scheme) MBA candidates.

The Controller of Examinations when sought opinion suggested that

- i) candidates of MBA 2009 scheme (2010 & 2013 admn), for a final mercy chance

and

ii) candidates of 2014 scheme (2015 admission), one mercy chance may be granted.

Recommendations: The Committee considered the matter and recommended to grant one mercy chance to 2010 and 2013 Admission (2009 Scheme) candidates and to 2015 Admission (2014 Scheme) candidates subject to reporting to the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 29.11.2021, be approved.

Item No.34.96.09:-

Submission of computer generated printed General form for Matriculation Registration– request from Sri. Y Osbon, Senate Member, University of Kerala – reg-

(EF III)

Sri Y Osbon, Senate Member, University of Kerala has submitted a request for approval of the computer generated typed General form for Matriculation registration. In his request he has stated that the General form provided through University Examination store for all Colleges, affiliated to University of Kerala, which is manually filled by the College office staff increases their work load.

As per norms the following details are mandatory in the general form

1. Course and Subject
2. Academic year of Admission
3. Name of the candidate
4. Initials
5. Expansion of initials
6. Name of father or guardian
7. Date of Birth
8. Religion and Community
9. Mother tongue
10. School where educated
11. School leaving certificate's Register Number
12. School leaving certificate's year & month of passing
13. Name of Government or State under whose authority certificate is issued.
14. Date of admission into the College
15. Year of Eligibility for University course of study
16. Date and page of Gazette

Some Colleges submit computer generated printed General Form for Matriculation in which there are comparatively lesser mistakes. It may be noted that Matriculation application forms (General form & Matriculation Fee Receipts) are distributed as required to the affiliated Colleges of the University from the Examination store without levying fees.

Sri. Y Osbon, Senate Member, University of Kerala has stated in his request that the computer generated printed General form reduces the workload of College staff and also the details of students can be stored in digital format, which can be maintained in the College for a long period. And he has further stated that the computer generated printed General forms are more easier for effecting corrections while entering the details of students.

He has requested to consider the suggestion for submitting computer generated printed General form while applying for Matriculation.

Hence the Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

Recommendations: The Committee considered the matter and recommended to upload the form of Matriculation Registration in the word format in the University Website, so that the form can be downloaded and information typed in by the Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 29.11.2021, be approved.

Item No.34.96.10:- SDE – Waiving off the condonation fee for students who fail to attend online contact classes for UG and PG programmes for the academic year 2020-21 and onwards – reg.

(Ad.Misc)

The Director School of Distance Education vide note dated 05.08.2021 has informed that the Prospectus of the School of Distance Education (SDE) (Page No.11, Clause 2.19) states that 50% attendance in contact classes is compulsory for all students and an amount of Rs.525/- (Rupees Five Hundred and Twenty Five Only) needs to be remitted as condonation fee by students who cannot attend contact classes owing to unavoidable circumstances. The students of Computer Science and Library Science programmes require 75% attendance compulsory for registering to the examination. It may be noted that many of the Apps which the School of Distance Education use for taking online classes do not have the provisions for recording attendance of students.

The Standing Committee of the Syndicate on Finance held on 17.08.2021 considered the matter regarding waiving off condonation fees from all students of UG& PG programmes for the academic year 2019-20 and onwards and recommended to refer the item to the Syndicate which resolved to waive off the condonation fees for all students of UG& PG programmes during the academic year 2019-20 considering the COVID-19 pandemic and Government orders.

U.O.No.Ad.Misc.3/Condonation fee/2021 dated 06.11.2021 was issued regarding the waiving off the condonation fees for all students of UG & PG programmes for the academic year 2019-20 as per the resolution of the Syndicate.

As per the Orders of the Vice-Chancellor, the matter regarding the extension in relaxation on condonation fee for all students of UG & PG programmes for the academic year 2020-21 and onwards, as requested by the Director, School of Distance Education is placed before the Standing Committee of the Syndicate on Examinations.

Recommendations: The Committee considered the matter and recommended to agree with the request in the case of 2020-21 Academic Year only based on the statement of the Director, SDE that there is no provisions for marking attendance of students for attending online classes. The Committee further recommended to refer the matter to the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

Considering the situation of Covid-19 Pandemic, the Syndicate **RESOLVED** to exempt from remitting the condonation fee for all students of UG & PG Programmes for the academic year 2020-21.

Item No.34.96.11:- MBA (Evening Regular) Degree course – Awarding rank –Clarification – reg.

(Ac.AIV)

Sri. Praveen P., a candidate for MBA (Evening -Regular) – 2018 scheme, from IMK, Kariavattom, has requested to issue him a 'Rank Certificate', as he has secured the highest marks in the MBA (Evening Regular) examination. The candidate has stated in his request that MBA Evening students have the same aspirations of the Full time students and the course syllabus, Scheme, curriculum, class, external evaluation and internal evaluation and course work are also similar to that of day scholars.

It may be noted that both MBA Full Time (course code 595) and MBA Evening Regular (course code 599) programmes have two years duration (4 semesters). Number of papers, total marks, total lecture hours, number of electives to be opted, etc are same for both programmes. The Regulations of the MBA Degree programme (2018 scheme) is silent about award of rank and there is no general rule governing the award of rank for Part time/Evening students.

Remarks of the Chairman, Board of Studies in Business Management (PG) who himself was the Dean, Faculty of Management Studies then, has been obtained in this matter and the Chairman remarked that *MBA (Evening) course is an evening programme and not a full time programme and hence it need not be considered for ranking.*

Recommendations: The Committee considered the matter and recommended to refer the

matter to the Dean's Council.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.34.96.12:- B.Com Commerce & Hotel Management & Catering Degree - Second Semester Examination, May 2019 – Missing answer script in r/o Smt. Sinsy Alosious – Exemption from penalty - reg.

(ES V)

The Principal, Sree Narayana College, Sivagiri had informed that the result of second semester B.Com Commerce & Hotel Management & Catering Degree Examination, May 2019 in r/o the candidate Smt. Sinsy Alosious with candidate code 33917134017, was not published. It was also informed that the candidate had attended the examination for the subject HM 1241 – Financial Accounting in her improvement/ supplementary chance and that the answerscript in r/o the candidate was forwarded as a separate bundle, since the name of the candidate was not included in the Nominal Roll forwarded to the College.

On verification of the records maintained in the section it was found that the name of candidate was not included in the Nominal Roll forwarded to the college as she had not registered for the examination within the prescribed time limit. Later the candidate had registered for the examination by submitting an offline application & Hall Ticket was issued accordingly.

On verification of the examination database, false number & mark for the subject HM 1241 Financial Accounting (QP Code – G 2514) were not seen entered against the candidate's name & code.

The EK II – CD Unit had stated that the answerscript bundles with QP Code 2514 received from SN College Varkala on 2/7/2019 (2 bundles) & 30/7/2019 (1 bundle) were forwarded to PCVC Section on 4/7/2019 & 30/7/2019 respectively and produced the copy of the relevant pages of the transit register in proof.

However, PCVC Section had remarked that, even after carrying out thorough search in the Section, the particular answerscript could not be traced out.

As per the orders of the Honorable Vice Chancellor, the whole matter regarding the missing answerscript in r/o Smt. Sinsy Alosious was placed before the Standing Committee of the Syndicate on Examination for consideration & appropriate recommendations and the Syndicate at its meeting held on 24/08/2020 considered the recommendations (item No.17.33.02) and resolved the following:

- to conduct re-examination for Smt.Sincy Alosious on the Subject HM 1241 Financial Accounting in the context of missing answerscript.
- to hear the Assistant Registrar & OS of PCVC Section in connection with the missing of the said answerscript.
- to arrange an orientation to all the staff deputed to the CV Camps
- to constitute a sub-committee consisting of the Convenor, Standing Committee of the Syndicate on Examinations, Adv. B.Balachandran, Adv. G. Muraleedharan Pillai, Dr. M. Vijayanpillai, Sri. R. Arunkumar, Prof. K. Lalitha, Members Syndicate to conduct the hearing.

The Hon'ble Vice Chancellor ordered to implement the resolution of the Syndicate.

In accordance with the orders, a re-examination for Smt.Sincy Alosious on the subject HM1241 Financial Accounting was conducted on 21/10/2020 & the result of the same was published on 23/10/2020.

The Sub Committee heard the Assistant Registrar (PCVC) on 24.02.2021.

The Syndicate at its meeting held on 05.03.2021 resolved to approve the recommendation of the Sub Committee to recover an amount of Rs.10,000/- (Rupees Ten Thousand only) as calculated expenses for conducting the special examination for the missing paper, from Sri.Sajeev Dhas, Assistant Registrar, Sri.Noble, Office Superintendent, Smt. Remya.M L, Assistant, Smt. Mary Stella. B S, Assistant of PCVC Section.

Sri. Sajeev Dhas.A, Asst. Registrar, PCVC Smt. Remya.M L, Assistant, Smt. Mary Stella. B S, Assistant have now requested to exempt them from the penalty imposed. As informed by the M&C

Section, Sri. Sajeev Dhas.A, Assistant Registrar, PCVC Section has already submitted Rs.10,000/- imposed on him as penalty in another similar case of missing of answerbook of Tenth Semester Integrated LLB Degree Examination of April 2020.

Sri. Noble, Office Superintendent, however has not responded yet.

As per the orders of the Hon'ble Vice Chancellor the matter regarding the exemption of the penalty imposed on Sri.Sajeev Dhas.A, Asst. Registrar, PCVC Smt. Remya.M.L, Assistant, Smt. Mary Stella.B.S, Assistant is placed before the Standing Committee of the Syndicate on examination for consideration and appropriate recommendations.

Recommendations: The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED not to consider the request.

Item No.34.96.13:- Request for conducting Special Examination for Third semester MCom Examination, October 2020-reg.

(EG XI B)

M/s Meera Giri, Mcom student of Mar Gregorious College, Punnpra, Alappuzha had submitted a request for conducting special examination for Third semester Mcom Examination for two subjects CO231-Income Tax Planning & Management and CO232-Security Analysis & Portfolio Management .During the time of examination of the above said subjects(09/02/2021 & 11/02/2021), she was Covid positive, as is evident from the copy of the medical certificate enclosed in her application.

The above request of M/sMeera Giri was duly forwarded along with other requests of candidates, for sanctioning Special Examination for III Semester. The file is in circulation and no decision has been communicated to the section so far.

In a similar file from EG III Section, certain candidates of MSc Physics had also submitted requests to grant Special Examination for III semester MSc Physics, since they could not attend those examinations, due to Covid. As per the Minutes of the 27th meeting of the Syndicate held on 07.05.2021, it was recommended to direct those students to attend the III Semester Msc Physics Examination along with the regular students as the conduct of special examination may lead to breach of secrecy in the conduct of Examinations.

Recommendations: The Committee considered the matter and recommended to conduct Special Examination for the Covid affected candidates. The Committee further recommended to issue a separate press release in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 29.11.2021, be approved.

Item No.34.96.14:- Issuing Special Certificate for additional B.A Degree in Arabic under private registration to a candidate, having BA Degree in Malayalam under CBCS System-reg.

(Ac.AII)

Sri.Robin Ben, a graduate of First Degree Programme in Malayalam under CBCS System in 2015, was granted private registration for taking additional BA degree in Arabic under Annual scheme in the Academic year 2017-18. He has passed BA degree in Arabic under Annual scheme in 2018 and Marklists of the course has been issued to him. Then the candidate requested to issue a Special Certificate for additional BA degree in Arabic.

The tabulation section has sought clarification on whether the candidate who is a graduate under CBCS System may be issued with a special certificate for the additional degree under annual scheme, through private registration. Private registration section remarked that candidates who have passed B.A./B.Sc. Degree examinations of University of Kerala under Annual scheme alone can register for additional Degree to B.A. with different set of optional subjects and to B.Com Part III. But this candidate has wrongly been granted private registration.

As per the Regulations relating to BA/B.Sc/B.Com Degree courses under annual scheme, candidates who wish to take additional degree were exempted from appearing for Part I English and

Part II Additional Language (Copy of the relevant pages of Regulations is attached).

As per the Regulations relating to First Degree Programmes under CBCS System under clause 4.3 ,” a student who has already successfully completed a First Degree Programme and is desirous of and academically capable of pursuing another First Degree Programme may also be admitted with the prior approval of the University according to conditions regarding course requirement specified by the University “ . But in CBCS System there is no specification such as Part I and Part II. CBCSS candidates who discontinue their studies are permitted to join afresh through private registration.

It may be noted that the candidate Sri. Roben Ben has been granted private registration, permitted to take up the examination, issued with marklists and now his application for Special Certificate of the additional degree has been withheld, citing irregularity in granting private registration for additional degree to graduates under CBCS System.

Recommendations: The Committee considered the matter and recommended to refer the matter to the Academic Council.

Resolution of the Syndicate

RESOLVED to direct the candidate to appear for Part I English and Part II Additional Language as a special examination in Distance Mode.

Item No.34.96.15:- First Degree Programmes under CBCS System (2016 admissions)- Request for additional chance to register for Supplementary Examinations of Semesters I, II, III, IV and VI, in the wake of Covid-19 pandemic - considering of - reg.

(Ac.AV)

As per the U G C guidelines, the maximum duration for completing a programme of study is restricted to Y+2 years for Annual programmes and S+4 semesters for Semester programmes unless otherwise specified by the apex bodies, where Y and S stands for the normal or minimum duration prescribed for completion of the programme. Accordingly, U O No. Ac.A IV/1/Uniform Span Period/2016 dated 15.07.2016 was issued superseding the provisions contained in the Regulations of various courses and stands applicable to all U G and PG courses with effect from 2016-17 admissions onwards.

The Syndicate, at its meeting held on 28.10.2021, vide item No. 33.133, resolved to grant an additional chance for students of First Degree Programmes of 2016 admissions for registering to the 5th Semester Supplementary Examinations, in the wake of Covid-19 Pandemic, subject to reporting to the Academic Council. U O No. Ac.AV/3/UG/Additional Chance/2021 dated 30-10-2021 was issued in this regard.

Further, applications are received from the candidates of First Degree Programmes under CBCS system and Career-related First Degree Programmes under CBCS system of 2016 admissions, requesting additional chance to appear for Supplementary examinations for I to VI (except V) Semesters also, in the wake of Covid-19 pandemic.

Recommendations: The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to conduct supplementary examinations for the candidates of IV and VI Semesters of First Degree Programmes under CBCSS and Career-related Programmes of 2016 admissions.

FURTHER RESOLVED to grant Mercy Chance for the candidates of I, II and III Semesters of First Degree Programmes under CBCSS and Career-related Programmes of 2016 admissions.

Item No.34.96.16:- Issue of Special Certificate issued in lieu of Degree Certificate for additional degree-reg.

(Ac.AII)

The Kerala Public Service Commission vide reference cited above has requested to clarify

- whether the special certificate issued in lieu of Degree certificate for additional degree in Arabic procured by a graduate in B Sc Zoology can be considered as equivalent to the Degree certificate,
- whether such special certificate may be treated as equivalent to Degree certificate
- whether candidates with such special certificates may be considered as eligible candidates with other candidates having Degree certificate.

As per the Kerala University First Ordinances, 1978, Chapter VII, Clause (19), Diplomas and Certificates, A certificate signed by the Controller of Examinations shall be given to each successful candidate at an examination, other than for a Degree.

As per the Regulations relating to BA/B Sc/B Com Degree courses, a person who has qualified for the Bachelor of Arts/Bachelor of Science degree of this University shall be permitted to appear for any group under Part III of the examination at one sitting and successful candidates shall not be awarded a degree a second time but a special certificate, setting forth the subjects of the examination passed by them and the dates of such examination shall be given to them.

As per the Regulations passed by the Senate, the University grants permission to candidates who qualified for the B Sc Degree to appear for any group under Part III of the B A Degree examination. It is with the permission of the University, that these candidates pursue such a task and becomes eligible for the award of special certificates. It may be noted that these special certificates are issued after being conferred by the Senate, signed by the Controller of Examinations in lieu of Degree certificates.

Therefore, significance of the special certificates awarded and the legal tussles which may ensue may also be considered.

Recommendations: The Committee considered the matter and recommended that as the regulations stipulate that Special Certificate signed by the Controller of Examinations is to be issued to candidates who are awarded additional Degree with a different main/optional subject with such qualification being attained after having qualified and conferred a BA/B.Sc Degree is treated as equivalent to the original Degree for such additional qualification in the subject concerned and this matter be intimated to the Kerala PSC.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Examinations held on 29.11.2021, be noted.

FURTHER RESOLVED to entrust the Director, IQAC to examine the matter and submit detailed report before the Syndicate.

Item No.34.96.17:- എൽ.എൽ.ബി പരീക്ഷാ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുക്കുന്ന ചീഫ് അധ്യാപകർക്കുള്ള വേതനം സംബന്ധിച്ച സർവകലാശാല ഉത്തരവ് പുതുക്കുന്നത് - സംബന്ധിച്ച് :-

(M&C II)

02.08.2019 ൽ പുറപ്പെടുവിച്ച സർവകലാശാല ഉത്തരവിൽ എൽ. എൽ. ബി കോഴ്സിനുള്ള മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുക്കുന്ന ചീഫ് എക്സാമിനർക്കു നൽകുന്ന പ്രതിഫലത്തുക ചെയർമാൻ നൽകുന്നതിനേക്കാൾ കുറവായിരിക്കണം എന്ന് രേഖപ്പെടുത്തിയിട്ടുണ്ട്. എക്സാമിനേഷൻ മാനുവൽ പ്രകാരം ഒരു ചോദ്യപേപ്പർ കോഡിന് രൂപീകരിക്കുന്ന ടീമിൽ ഓരോ ചീഫ് എക്സാമിനർമാർക്കും ഏറ്റവും കൂടുതൽ അഞ്ച് അഡീഷണൽ എക്സാമിനർമാർ ഉണ്ടായിരിക്കുന്നതാണ്.

തികച്ചും കേന്ദ്രീകൃത മൂല്യനിർണ്ണയ ക്യാമ്പ് രീതിയിൽ പ്രവർത്തിച്ചു വരുന്ന ടി മൂല്യനിർണ്ണയ ക്യാമ്പിൽ മാനുവൽ പ്രകാരം ടിം രൂപീകരിക്കുകയും മൂല്യനിർണ്ണയം നടത്തി പ്രതിഫലം നൽകി വരുകയും ചെയ്തിരുന്ന സാഹചര്യത്തിലാണ് സർവകലാശാല ടി ഉത്തരവ് പുറപ്പെടുവിച്ചത്.

2020 മാർച്ച് മാസം മുതൽ കോവിഡ് വ്യാപന പശ്ചാത്തലത്തിൽ സർവകലാശാല ആസ്ഥാനത്തു മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുക്കുന്ന അധ്യാപകരുടെ എണ്ണത്തിൽ ഗണ്യമായ കുറവുണ്ടായി. ഫല പ്രഖ്യാപനം കൃത്യമായി നടത്തേണ്ടതിനാൽ ഒരു ചോദ്യപേപ്പർ കോഡിലുള്ള ഉത്തരക്കടലാസുകൾ ചീഫ് എക്സാമിനറായി മൂല്യനിർണ്ണയം നടത്തിയ അധ്യാപകർക്ക് തന്നെ വിവിധ ചോദ്യ പേപ്പർ കോഡിലുള്ള ഉത്തരക്കടലാസുകൾ ചീഫ് എക്സാമിനേഷൻ വീണ്ടും നൽകേണ്ട സാഹചര്യം ഉണ്ടായി. എന്നാൽ ടി ഉത്തരവ് പ്രകാരം ടി അധ്യാപകർക്ക്

അർഹമായ പ്രതിഫല തുക നല്ലാൻ സാധിക്കാത്ത സാഹചര്യമാണ് നിലവിലുള്ളത്.

ടി ഉത്തരവിൽ **"The remuneration to chief Examiner's for valuation of LLB answer scripts be enhanced to Rs 20/- per paper, (including all allowances) subject to a minimum of Rs.2000/- and a maximum not exceeding the remuneration paid to the Chairman concerned for a single question paper code"** എന്ന് രൂപമാറ്റം വരുത്തുന്ന പക്ഷം ചീഫ് എക്സാമിനർമാർക്ക് അർഹമായ പ്രതിഫലത്തുക ലഭിക്കുന്നതാണ്.

Recommendations : The Committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance by accepting the proposal in principle.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 29.11.2021, be approved.

Item No.34.96.18:- ***Complaint on the question paper of Sixth Semester B.Sc Degree Examination, March 2021 - ST 1661.3 Inventory Control and Queuing Theory (2018 Admission – New pattern for Covid-19 Pandemic) – Report - reg:-***

(EB VI)

The Principals of two Colleges namely MSM College Kayamkulam and DB College Sasthamcotta had forwarded the requests of students regarding the complaint on the Question paper ST 1661.3 Inventory Control and Queuing Theory (2018 Admission - New pattern for Covid-19 Pandemic) of Sixth Semester B.Sc Statistics Degree Examination held on 05/07/2021. In the minutes of the Prevaluation Board Meeting of S6 B.Sc Statistics conducted on 09/07/2021, the Chairperson BoE and Members recommended to conduct re-exam for the above said elective paper after examining the question paper in detail.

The complaint was forwarded to the Chairman Board of Studies (Pass) for obtaining remarks and the Chairman vide email dated 14/07/2021 has remarked that the complaints are genuine as the majority of the questions are from Module I and only few questions are included from Module II and III and most of the questions from Module I are out of syllabus / M.Sc level. Hence he had recommended to conduct re-examination.

The Standing Committee of the Syndicate on Examination held on 19/07/2021 considered the matter and recommended to conduct re-examination at the earliest and seek explanation from the Question Paper Setter and the Chairman, Scrutiny Board and the Syndicate held on 23/07/2021 vide Item No:30.58.09 resolved the above recommendation. Accordingly re-examination for the said paper was conducted on 03/08/2021.

The Question Paper Setter cum Chairman, Scrutiny Board vide email dated 11/08/2021 has forwarded his remarks stating that the question paper prepared was according to the syllabus and the questions asked are mainly based on a book H A TAHA (Operations Research An Introduction)- in reference and the topics would have been covered in B.Sc level. All the questions from Queuing Theory are also from Module II and III of the same book. He has also remarked that as the number of questions is much larger, students can answer any questions and suggested liberal valuation if the questions are tough to answer. The explanation received from the question paper setter was placed before the Standing Committee of the Syndicate on Examinations held on 28/09/2021 and the Committee considered the matter and recommended to refer the matter to the Syndicate. The Syndicate meeting held on 28/10/2021 vide Item No 33.50.22 resolved to entrust the Chairman, Board of Studies in Statistics (PG) to examine the matter and place the report before the Standing Committee of the Syndicate on Examination.

The Chairman Board of Studies in Statistics (PG) has forwarded the report on the complaint stating that the complaints are genuine and it is better to conduct re examination at the earliest, if it is not done so far.

Recommendations: The Committee considered the matter and recommended to agree with the remarks of Board of Studies in Statistics (PG).

The Committee further recommended to request the Vice-Chancellor to approve the recommendation on Item No. 16, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 29.11.2021, be approved.

FURTHER RESOLVED to debar the question paper setter and Scrutiny Board Chairman from the approved list of question paper setters.

Item No.34.97. *Constitution of Senate of Sree Narayana Guru Open University – Nomination of member by the Syndicate of University of Kerala – Request – Consideration of- reg.*

(Election)

Ref:- 1.Letter No.Ad.R/Const. Statutory Bodies/12/2021/SOU From the First Registrar, Sree Narayana Guru Open University.

The Registrar, Sree Narayana Guru Open University informed that as per the provisions of the Act of Sree Narayana Guru Open University (**Section 21-The Senate-(ix)**)“**the senate of the Sree Narayana Guru Open University consists of one member each nominated by the Syndicate or body similar to the Syndicate of other Universities established by state law.**” It has been requested to nominate a member by the Syndicate of Kerala University for constituting the Senate of that University. Hence, the Syndicate may nominate any competent person to the Senate of Sree Narayana Guru Open University.

The meeting of the Syndicate held on 17.11.2021 considered the matter as item number 56 and resolved that the item be deferred.

The Vice Chancellor while considering the matter, has ordered to place the matter before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to authorise the Vice-Chancellor to take appropriate action regarding the matter.

Item No.34.98. *Minutes of the Meeting of the Standing Committee of the Syndicate on Students Services- Approval of-reg:*

(Ad DI)

A meeting of the Standing Committee of the Syndicate on Student Services was held on 01.12.2021 at 12.00 noon in the Syndicate Room. The Vice Chancellor has approved the minutes of the meeting and ordered to place the same before the Syndicate.

Accordingly the minutes of the meeting is placed before the Syndicate for consideration and approval. (Minutes appended)

Minutes of the Meeting of the Standing Committee of Syndicate on Student Services

Date and Time : 01.12.2021 (12 Noon)
Venue : Syndicate Room

Members Present

- 1) Sri. Riyas Vahab (Convener)
- 2) Adv. B. Balachandran
- 3) Prof. K.Lalitha
- 4) Sri. Bijukumar G

Members Absent

- 1) Adv. K.H. Babujan
- 2) Dr. Mathew V
- 3) Dr. B. Unnikrishnan Nair
- 4) Adv. A. Ajikumar
- 5) Smt. Renju Suresh

Item No.34.98.01. *Budget Speech 2021-22 - Item No.28-University Placement Cell - Extending the activities of the Cell to the Colleges affiliated with the University - proposal -reg.*

(Ad DI)

As per Budget Speech 2021-22, it was proposed to extend the activities of the University Placement Cell to all Colleges affiliated to the University, to give information directly to the students of the University and Colleges about the workplaces and job opportunities. An amount of Rs. 10,00,000/- (Rupees Ten Lakh only) was allotted vide reference above. This Project will be

implemented in various Colleges and Educational Institutions with the help of University Employees Information & Guidance Bureau.

The Budget Implementation Cell held on 26.04.2021, considered Item No.28 and recommended to entrust the Convenor, University Placement Cell, to submit a proposal for "Extending the activities of the University Placement Cell to the Colleges" in consultation with the Director, CDC and to place the same before the Standing Committee of the Syndicate on Student Services. The Vice-Chancellor has approved the above recommendation of the Budget Implementation Cell, subject to reporting to the Syndicate.

Dr.Christabell.P.J, Convenor, University Placement Cell, has submitted a proposal for "Extending the activities of the University Placement Cell to the Colleges" in consultation with the Director,CDC.

The proposal was placed before the Standing Committee of the Syndicate on Student Services for consideration and the Committee held on 12.08.2021, deferred the item to the next Standing Committee of Syndicate on Students' Services and Dr. Christabell P. J., Convener, University Placement Cell shall be invited to the Committee to submit a detailed report regarding the activities of the Cell so far. The Syndicate held on 17.08.2021 vide item No.31.108.05 resolved to approve the above recommendation.

Accordingly as ordered by the Vice Chancellor, the proposal for "Extending the activities of the University Placement Cell to the Colleges" is placed before the Standing Committee of the Syndicate on Student Services for consideration and appropriate recommendation (proposal appended).

The committee considered the item and heard the details & suggestions regarding the proposal from the Conenor, University Placement cell.

Recommendation: (1) The Committee recommended to approve the proposal for implementation and to sanction an amount of Rs.10,00,000/- to the Convenor, University Placement Cell, as allocated in the Budget Speech 2021-22 as provisional Advance.

(2) The Committee further recommended to allot the following for the smooth conduct of the activities of the Placement Cell .

- 1. An Office Space***
- 2. A Computer Assistant***
- 3. A Desktop Computer with printer and all other facilities.***
- 4. Furniture for the Office including cuboards.***

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl.No.(1) of the Standing Committee of the Syndicate on Student Services held on 01.12.2021, be approved.

Item No.34.98.02 *Budget Implementation-2021-22-Implementation of project which aims to conduct classes on the topic 'Constitution' in various educational institutions affiliated to University of Kerala under the auspices of B R Ambedkar Chair and Department of Student Services –Proposal - reg.*

(Ac.EIII)

The Budget speech 2021-22 vide Item No: 59 envisaged a proposal for the implementation of project which aims to conduct classes on the topic 'Constitution' in various educational institutions under the auspices of B R Ambedkar Chair and Department of Student Services and allocated an amount of Rs.3,00,000/- (Rupees Three Lakh only) towards implementation of the project. U.O No. Ac.E. III/B.S-59/2021 dated: 30/06/2021 was released as per the sanction accorded by the Vice - Chancellor.

Dr.Shaji A Director (i/c), Department of Student Services & Dr.Sindhu Thulaseedharan, Honorary Director, B R Ambedkar Chair have Jointly forwarded a proposal for implementation of the project which aims to conduct classes on the topic 'Constitution' in various educational institutions in affiliated colleges of University of Kerala as follows:-

Details of the Project to be implemented:

Activities Proposed and Anticipated Expenditure

Sl.No.	Nature of Activity	Target Group	Expected Amount
1	University level workshop on Indian Constitution	Selected Students	50,000/-
2	District level workshop (Thiruvananthapuram)	Students from Thiruvananthapuram District	50,000/-
3	District level workshop (Kollam)	Students from Kollam District	50,000/-
4	District level workshop (Alapuzha &Pathanamthitta)	Students from Alapuzha &Pathanamthitta Districts	50,000/-
5	College level Awareness Programmes.	Students from selected colleges	1,00,000/-
Total Amount			3,00,000/-

In this context, the aforesaid proposal jointly submitted by Dr.Shaji A Director (i/c), Department of Student Services & Dr.Sindhu Thulaseedharan, Honorary Director, B R Ambedkar Chair is placed before the Standing Committee of the Syndicate on Student Services for consideration and appropriate decision.

Recommendation: *The committee recommended to approve the proposal for implementation. The committee further recommended to conduct the workshop in 6 Phases as 2-sessions each in Thiruvananthapuram and Kollam Districts (1-rural session & 1-City session) and 1-each in Pathanamthitta and Aleppey districts.*

The meeting concluded at 4.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Student Services held on 01.12.2021, be approved.

Item No.34.99. *Minutes of the combined meeting of the students accident insurance scrutiny board and student care scrutiny board- approval of-reg.*

(Ad DI)

A meeting of the Student Accident Insurance Scrutiny Board and Student Care Scrutiny Board was held on 01.12.2021 at 4.30PM in the Syndicate Room. The Vice Chancellor has approved the minutes of the meeting and ordered to place the same before the Syndicate.

Accordingly the minutes of the meeting is placed before the Syndicate for consideration and approval. (Minutes appended)

MINUTES OF THE COMBINED MEETING OF THE STUDENTS ACCIDENT INSURANCE SCRUTINY BOARD AND STUDENT CARE SCRUTINY BOARD

Date : 01.12.2021
 Time : 4.30 PM
 Venue : Syndicate Room

Members Present

1. Adv. K. H. Babujan, Chairman, Student Care Scrutiny Board : Sd/-
 Convenor, Standing Committee of the Syndicate on Finance
2. Sri. Riyas Vahab, Convenor, Standing Committee of the : Sd/-
 Syndicate on Student Services
3. Dr. K. S. Anil Kumar, The Registrar : Sd/-
4. Sri. R. Mahadevan, The Finance Officer : Sd/-
5. Sri. B. Vasudevan Nair, Legal Advisor : Sd/-
6. Sri. Siddik. R, The Director (i/c), Department of Students Services : Sd/-

The meeting commenced at 4.30 PM.

Since there were Insurance Claim applications from SGPAIS, SWS and the new Student Care Scheme, a combined meeting of Students Accident Insurance Scrutiny Board and Student Care Scrutiny Board was conducted.

Since the Resident Medical Officer of the University was on leave, a detailed report on the admissibility of the claims, after verifying the bills was submitted before the committee by the RMO.

The committee scrutinised the admissibility of each claim (Death/ Accident/ Medical) and made specific recommendation in each case as follows:

Item No.	Item	Nature of Claim	Scheme	Recommendations
1	Abhijith.M.S (Late) BA LLB, Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram. 2016- Admission.	Death Claim	SGPAIS	The Committee verified the documents submitted in detail and recommended to sanction an amount of Rs. 3,00,000/- (Rupees Three Lakh only) as Death Claim to the legal heir Smt.Sulabha Kumari. S (Mother of the deceased)
2	Rahul Raj (Late) 6 th Semester B Com Computer Applications Mannam NSS College, Anchal, Kollam 2017- Admission.	Death Claim	SWS	The Committee verified the documents submitted in detail and recommended to sanction an amount of Rs. 3,00,000/- (Rupees Three Lakh only) as Death Claim to the legal heir Smt.Rajitha Kumari. S (Mother of the deceased)
3	Adarsh Appukuttan S6, Bcom, UIT, Bharanikavu. 2018- Admission	Medical Reimbursement Claim	SWS	The Committee verified the documents submitted in detail and recommended to sanction an amount of Rs. 50,000/- (Rupees Fifty Thousand only) as Medical Reimbursement Claim to Sri. AdarshAppukuttan
4	Amal Dev.A 3 rd BA History St Xavier's College Thumba 2018- Admission.	Medical Reimbursement Claim	SWS	The Committee verified the documents submitted in detail and recommended to sanction an amount of Rs.50,000/- (Rupees Fifty Thousand only) as Medical Reimbursement Claim to Sri. Amal Dev. A.
5	Libin Thomas (Late) Research Scholar Department of	Death Claim	Student Care Scheme	The Committee verified the documents submitted in detail and recommended to sanction an

	Chemistry University of Kerala Kariavattom Thiruvananthapuram. 2019- Admission			amount of Rs. 5,00,000/- (Rupees Five Lakh only) as Death Claim to the legal heir Sri. Thomas.C (Father of the deceased).
6	Kailas Nath.H(Late) B Sc Botany MG College Thiruvananthapuram. 2019- Admission.	Death Claim	Student Care Scheme	The Committee verified the documents submitted in detail and recommended to sanction an amount of Rs. 5,00,000/- (Rupees Five Lakh only) as Death Claim to the legal heir Smt. Binitha B.R (Mother of the deceased).
7	Muhammed Shibil A.S BA English, UIT, Kallara Thiruvananthapuram. 2019- Admission.	Medical Reimbursement Claim	Student Care Scheme	The Committee verified the documents submitted in detail and recommended to sanction an amount of Rs. 20,000/- (Rupees Twenty Thousand only) as Medical Reimbursement Claim to Sri. Muhammed Shibil A. S.
8	Biji.B B Ed Student Mar Theophilus Training College, Nalanchira Thiruvananthapuram. 2020- Admission.	Medical Reimbursement Claim	Student Care Scheme	The Committee verified the documents submitted in detail and recommended to sanction an amount of Rs. 1,00,000/- (Rupees One Lakh only) as Medical Reimbursement Claim to Ms.Biji.B

The meeting concluded at 05.30 P.M.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Student Accident Insurance Scrutiny Board and Student Care Scrutiny Board held on 01.12.2021, be approved.

Item No.34.100. Meeting of the committee held for a detailed study regarding the Revamping of University Computer Centre- Submitting Minutes for approval of the Syndicate- reg:

(Ad DI)

The Committee constituted by the Syndicate for monitoring the implementation of an ERP System in connection with the revamping of University Computer Centre held a meeting on 26.11.2021.

The minutes of the meeting along with the recommendations of the committee was approved by the Vice chancellor.

As per orders of the Vice Chancellor, the minutes of the committee is placed before the Syndicate for consideration and appropriate decision.

Minutes of the Meeting constituted for a detailed study regarding the Revamping of University Computer Centre

Date : 26.11.2021 (Friday)
Time : 03.30 P.M
Venue : Chamber of the Pro-Vice-Chancellor

Members Present

- | | | |
|---|---|------|
| 1. Dr. P.P.Ajayakumar, The Pro-Vice- Chancellor | : | Sd/- |
| 2. Dr. K.G.Gopchandran, Member, Syndicate. | : | Sd/- |
| 3. Sri. G.Bijukumar , Member Syndicate | : | Sd/- |

4. Dr. K.S .Anil Kumar, Registrar : Sd/-
 5. Dr. Vinod Chandra S S, Director (i/c), Computer Centre : Sd/-

Special Invitee:

1. Adv.B.Balachandran, Member Syndicate : Sd/-
 The meeting started at 3.30 P.M.

The committee discussed various aspects about the functioning of University Computer Centre and its present status. It was opined that since almost all fields in the University are getting digitalized, the Computer Center must also be developed and raised to a professional level offering digital service to all students, Teachers and Staff of all Departments and affiliated colleges and the University of Kerala will be the first of it's kind to introduce an effective paperless office administration with a perfect e-Governance System, which will be introduced from 2023 onwards.

University of Kerala start to implement a complete ERP solution as per the Syndicate decision (Item No.31.79, dated 17.08.2021). This is a highly complex software that needs to integrate with the existing Student Life Cycle Management Software. There is some existing software available in the University that can be used along with the proposed ERP software. For a faster and cost-efficient implementation of the ERP software parallel, in-house and part development is possible. The integration of this software is a challenging task. Hence, an experienced person is very essential to handle this work without affecting the regular activities of the works at University Computer Centre.

The committee discussed in detail the decisions taken by the Syndicate for Revamping the University Computer Center and the actions taken so far.

The Pro-Vice Chancellor explained that as part of increasing the man-power in the Computer Center, 1-Senior Programmer and 5 Programmers were appointed in the Computer Center recently.

The Registrar opined that an effective management system is needed to be implemented in the Computer Center and for revamping the Center in a full fledged form, two posts needed to be filled urgently.

A full-time Director in University Computer Centre is highly essential with IT experience. It is recommended that a person who is knowledgeable in IT services and with more than 10 years of experience in this field is preferred. As per the Syndicate decision (Item No.32.115, dated 23.09.2021), it is required to take immediate steps for the appointment of Director, KUCC on Deputation/ Contract basis and Project Manager, KUCC on contract basis.

I. The Committee recommended that a person who is an expert in the IT field with more than 10 years of Experience may be posted in the post of Director, Computer Centre on contract basis with the following additional roles and responsibilities.

1. Study of existing systems and prepare a comprehensive report.
2. Study of existing useful software of the University.
3. Implementation Officer of proposed ERP software.
4. Delivery manager of newly developing software.
5. System Integrator of the newly developed software.
6. Overall co-ordination of the works.
7. Testing and supervising system modifications to ensure that they operate reliably.
8. Preparing hardware requirement document.
9. Design new Software including process flow, user interface, reports, and security procedures.
10. Providing user training, support, advice and feedback of new software system.
11. Preparing progress/status reports of the development of software and submit to higher authorities.

II. A selection Committee may be constituted urgently for the appointment of Director and Project Manager.

III. A Monitoring Committee for the implementation of an ERP System was constituted with The Pro-Vice Chancellor, Dr.K.G.Gopchandran (*member Syndicate*), Sri.G.Bijukumar (*member Syndicate*), the Registrar and the Director, Computer Centre. The committee recommended to include a suitable External Expert also in the Monitoring Committee.

IV. Suitable salary may be fixed to the post of Director, KUCC, on contract basis, who is also in charge of the ERP system.

V. The regular administrative work of the Computer Centre can be assigned to Dr. Jayamol Mathews, System Manager (*Syndicate Minutes: Sl.No.3, Item No. 32.115, Dated 23.09.2021*).

The meeting concluded at 4.00 P.M.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting constituted for a detailed study regarding the Revamping of University Computer Centre held on 26.11.2021, be approved.

FURTHER RESOLVED to authorize the Vice-Chancellor to constitute a Selection Committee for the appointment of Director, Computer Centre and Project Manager on contract basis.

ALSO RESOLVED to fix an amount of Rs.1.5 lakh as remuneration for the post of Director, Computer Centre on contract basis.

ALSO RESOLVED to authorize the Vice-Chancellor to nominate an External Expert in the Monitoring Committee constituted for the implementation of ERP System in the University.

Item No.34.101. Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges –Approval of- Reg.

(Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 01.12.2021 at 03.00 P.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Dr.K.S.Anil Kumar, Registrar abstained from the Item No.34.101 while considering the Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Wednesday, 1st December, 2021
Time : 03.00 PM
Venue : Syndicate Room, University Buildings.

Members Present

1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate
2. Dr. Mathew.V, Member Syndicate (Via Online)
3. Smt.Renju Suresh, Member Syndicate (Via Online)
4. Sri.R.Arun Kumar, Member Syndicate (Via Online)
5. Sri.Jairaj.J, Member Syndicate (Via Online)

Members Absent

1. Sri.B.P.Murali, Member Syndicate
2. Dr.K.B Manoj, Member Syndicate
3. Dr.B.Unnikrishnan Nair, Member Syndicate
4. Prof K Lalitha, Member Syndicate (Via Online)

The meeting started at 03.00 PM

Item No.34.101.A1: Initial Appointment of Assistant Professors in Physics, St.Xavier,'s College Thumba -Approval -reg

(35063/Ac F I/2021/UOK)

The Educational Agency, of St.Xavier,'s College, Thumba has forwarded the proposal for the approval of the initial appointment of the following Assistant Professors in the Department of Physics.

Sl No	Name of assistant Professor	Subject	Date of joining	Nature of Vacancy
1	Dr.Mahesh .N.R	Physics	13-09-2021	Newly Created Post as per GO(Ms) No.471/2020/HEDN dated 30.12.2020.
2	Dr.Tinu Antony	Physics	17-09-2021	Newly Created Post as per GO(Ms) No.471/2020/HEDN dated 30.12.2020.

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Book of Teachers.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.D2/225/2020/HEdn dated.05.10.2020, GO(Ms) No.471/2020/HEDN dated 30.12.2020 Concurrence LetterNo:D1/123/2021/Hedndated 09/092021.
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee 07-12-2020.
11. Attested copies of News Paper Cuttings.
12. Joining reports of the incumbent.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of Physics

It may be noted that Government had nominated a representative to the staff selection committee of St.Xavier,'s College,Thumba for filling up of one vacancy in Physics vide letterNo.D2/225/2020/HEdn dated. 05.10.2020.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. Deepika (dated 09.10.2020), The times of India (dated 09.10.2020), Mathrubhumi (dated 09.10.2020) and The New Indian Express (dated 09.10.2020). Hence the age of the teacher is calculated as on 01.01.2020.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 07.12.2020 a selected list of 3 candidates for Physics was prepared .The First Rank holder (Dr.Sunil.C.Vattappalam) was given appointment vide Order No:4988/2021/UOK dated 04/09/2021and the second and third rank holders are Dr.Mahesh.NR and Dr.Tinu Antony respectively. As per G.O (Ms)No.471/2020/HEDN dated 30/12/2020 Government created four new teaching post in Department of Physics,ST.Xavier's College,Thumba.

Vide letter No:D1/123/2021 HEdn dated 09.09.2021, the Educational Agency obtained concurrence from Government to appoint two teaching staff in physics from the rank list existing as on 07.12.2020.

As per Post Adalath report and GO(Ms) No.471/2020/HEDN dated 30.12.2020 there is a workload of 138 hours and 7 permissible posts in the department of Physics, St.Xavier,'s College, Thumba.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

4. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
5. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

6. Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- The Ph.D degree of the candidate has been awarded in a regular mode;
- The Ph.D thesis has been evaluated by at least two external examiners;
- An open Ph.D viva voce of the candidate has been conducted;
- The Candidate has published two research papers from his /her Ph.D work out which at least one is in a referred journal.
- The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

7. NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointments of two Assistant Professors in the Department of Physics is within the sanctioned post and the department have sufficient Work load to accommodate the incumbents.

In the light of the above mentioned facts, the proposal for the approval of the initial appointment of the above mentioned Assistant Professors in the Department of Physics, St.Xavier's College, Thumba is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Physics, St.Xavier's College, Thumba

Date of Notification: 09.10.2020 (The times of India, The New Indian Express, Mathrubhumi, Deepika)

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2020	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible	Position of the teacher	Apportionment position		Remarks
							Open	Community	
1	Dr.Mahesh. N.R DOJ-13-09-2021 Assistant Professor in Physics. Date of notification 9-10-2020. Interview held on 07.12.2020	01-02-1982 37 years and 11 months	2 nd in Open merit	B.Sc.Physics first class, April 2002, Reg No.111047 (University of Kerala) M.Sc.Physics first class, April 2005 Reg.No.2361143 (Manonmaniam Sundaranar University) Ph.D Reg No-2814799710/RG July 2015, (Anna University)	As per post Adalath Report <u>2019</u> workload - 138hours Sanctioned Posts-3 As per G.O (Ms)No.471/2021/HEDN dated <u>30/12/2021</u> Additional Teaching Post-4 Total Number of Teachers Permissible-7	4 th position	18	10	Newly created post as per G.O.(Ms)No.471/2020/H.E dn dated 30/12/2020

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Physics, St.Xavier's College, Thumba

Date of Notification: 09.10.2020 (The times of India, The New Indian Express, Mathrubhumi, Deepika)

	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2020	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible	Position of the teacher	Apportionment position		Remarks
							Open	Community	
	Dr.Tinu Antony DOJ-17-09-2021 Assistant Professor in Physics Date of notification 9-10-2020 Interview held on 07.12.2020	09-03-1985 34 years and 09 months	3 rd in Open merit	B.Sc Physics first class, April 2005, Reg No.401682 (University of Kerala) M.Sc.Physics first class, April 2008 Reg.No.75760023 (CUSAT) Ph.D RegNo-8913, (University of Kerala on 23-11-2015)	As per postAdalah Report2019 workload - 138 hours Sanctioned Posts-3 As per G.O (Ms)No.47 1/2021/HE DN dated 30/12/2021 Additional Teaching Post-4 Total Number of Teachers Permissible - 7	5 th position	21	11	Newly created post as per G.O.(M.s) No.471/2020/H.E dn dated 30/12/2020

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 01.12.2021, be approved

Item No.34.101.A2:

***M S M College, Kayamkulam - Proposal for the approval of the Placement/ Promotion as Assistant Professor with A G P 8000 in respect of Dr.Biju R I, Assistant Professor with A G P 7000 in the Department of History w.e.f 15.02.2021 (Stage II to Stage III).
(36360/Ac F I/2021/UOK)***

The Principal, MSM College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS(option B) for Assistant Professor with A G P 7000 to Assistant Professor with A G P 8000, during 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the approval of the Placement/Promotion as Assistant Professor with A G P 8000 in respect of **Dr.Biju R I**, Assistant Professor with A G P 7000 in the Department of History, M S M College, Kayamkulam w.e.f 15.02.2021.

The Service details of Dr.Biju R I are as follows.

Qualifications	1. M A from University of Kerala in 2003 2. M Phil from University of Kerala in 2005 3. Ph D from University of Kerala awarded on 26.09.2011
Date of first entry in to Service	15.02.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	15.02.2016

Date of completion of 5 years of service as Assistant Professor Stage II	14.02.2021
Date of Placement to Assistant Professor Stage III	15.02.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) O.C from 03.10.2013 to 30.10.2013 Academic Staff College, University of Kerala – UGC 2) RC from 04.01.2016 to 29.01.2016 Human Resource Development Centre- Jawaharlal Nehru University 3) RC from 05.09.2018 to 25.09.2018 from HRDC University of Calicut
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018, Option B

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 15.02.2012 F.N in M S M College, Kayamkulam. He has completed nine years of service on 14.02.2021, for being promoted as Assistant Professor with AGP 8000.

As per the minutes of the Screening Committee held on 28.09.2021, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion as Assistant Professor with A G P 8000.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 219

Category III -195

Category II +III -414 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion as Assistant Professor with A G P 8000 in respect of Dr.Biju R I, Assistant Professor with A G P 7000 in the Department of History, M S M College, Kayamkulam w.e.f 15.02.2021 (stage II to Stage III) as per the UGC Regulations 2018, is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 01.12.2021, be approved

Item No.34.101.A3: M S M College, Kayamkulam- Proposal for the approval of the Placement/ Promotion of Dr.S Farook, Assistant Professor Stage II to Assistant Professor Stage III, w.e.f 06.02.2021 in the Department of Arabic.

(36366/Ac F I/2021/UOK)

The Principal, M S M College, Kayamkulam has forwarded a proposal regarding the Placement/Promotion in respect of Dr.S Farook, Assistant Professor Stage II to Assistant Professor Stage III w.e.f 06.02.2021 in the Department of Arabic.

The Service details of Dr.S.Farook are as follows.

Qualifications	1. MA, University of Kerala in the year 2004 2. M Phil in Arabic, University of Kerala, March 2006 3. Ph.D in Arabic, University of Kerala, September 2010
Date of first entry in to Service	06.02.2012

L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement/promotion as Assistant Professor Stage II	06.02.2016
Date of completion of 5 years of service as Assistant Professor (stage II)	05.02.2021
Proposed date of Placement/ promotion as Assistant Professor Stage III	06.02.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.OC from UGC-HRDC, Mysore University from 15.07.2016 to 11.08.2016 2. R C from UGC-HRDC, Jamia Millia Islamia University New Delhi , from 25.07.2019 to 07.08.2019 3. Short term course from UGC-HRDC, Goa University from 17.12.2019 to 23.12.2019. 4.One week online Short term faculty development Programme on Pedagogical & e learning tools for teaching which delivered in asynchronous mode as MOOC with 4- quadrants organised by SD College Alappuzha in collaboration with KSHEC from 04.08.2020 to 10.08.2020
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018(Option A)
Remarks	One short term course in collaboration with KSHEC.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 06.02.2012 F N in M S M College, Kayamkulam and it was approved by University of Kerala vide U.O No. Ac FI/19248/2012 dtd. 04.06.2012. He has completed nine years of service on 05.02.2021.

The Principal, MSM College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 28.09.2021 verified the API grades for the period and found eligible for placement to Assistant Professor Stage III.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/ Promotion of Dr.S.Farook, Assistant Professor Stage II to Assistant Professor Stage III w.e.f 06.02.2021 in the department of Arabic, MSM College, Kayamkulam as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 01.12.2021, be approved

Item No.34.101.B1: Letter from State Commissionerate for Persons with Disabilities and G.O (Ms) No: 96/2021/H.Edn dtd 15.02.2021 – Implementation of G.O– Reg; (8814/PA to REG/2021/UOK)

The State Commissionerate for Persons with Disabilities has forwarded a letter No 815/S.2/21/SPWD dated 06.11.2021. It is stated in the letter that 'No appointments which were made with out following the GO(Ms) No.96/2021/HEDN dated 15.02.2021 should be approved. And that Criminal Proceeding will be initiated against any official who acts against the said GO.'

The GO(Ms) No.96/2021/HEDN dated 15.02.2021 was issued by Government in accordance with the Judgement dated 16.02.2021 on WP(c) No 3364/2021 .GO(P) No.18/2018/SJD dated 18.11.2018 was issued earlier clearly stating the reservation pattern for Differently Abled persons. Vide the GO dated 15.02.2021, the Government has ordered that the GO(P) No.18/2018/SJD dated 18.11.2018 was applicable to all appointments made in Private Aided Colleges also.

According to GO No.18/2018/SJD dated 18.11.2018 the following was ordered.

1. To ensure 3% reservation of the total number of vacancies in the cadre strength in appointments in aided schools and aided colleges including professional colleges to the posts which are identified as suitable for persons with disabilities with effect from 07.02.1996 to 18.04.2017 as per the provisions of persons with Disabilities (Equal opportunities, Protection of Rights and Full Particiapation Act 1995 with immediate effect.
2. To provide 4% reservation of the total number of vacancies in the cadre strength in appointments in aided schools and aided colleges including professional colleges to the posts which are identified/ to be identified as suitable for persons with disabilities with effect from 19.04.2017 as per the provisions of Rights of Persons with Disabilities Act 2016.
3. The GO clearly denotes the reservation pattern to be followed in Private Aided Arts & Science Colleges/ Private Aided Training Colleges/Private Aided Polytechnic Colleges and Private Aided Engineering Colleges. The GO also directed the Registrar of Kerala/Mahatma Gandhi/ Calicut/Kannur /APJ Abdul Kalam Technological University should take immediate steps to amend their statutes by incorporating the provisions in this Government Order.
4. The UGC promulgated Regulations on Minimum Qualifications for appointment of teachers and other Academic Staff in Universities and Colleges, 2018, on 18/07/2018.
5. **The points to be considered with regard to the implementation of the above GO are as follows:**
 - a. The Government had entered into a Direct Pay Agreement with Management of the Private Aided Colleges within the state wherein it has been agreed to by the Educational Agencies of Private Aided Colleges and the Government that the vacancies of teaching staff are classified into Open merit and Community Merit equally and the Educational Agency could fill the 50% of the vacancies from the community to which they represent. As per statute 10 of Kerala University First Statutes 1979, 'Method of selection of Teaching Staff by Educational Agencies:- (1) (a) The Educational Agency shall have the option to have all the members of the teaching staff selected purely on the basis of merit from candidates of all communities or reserve every alternate vacancy or 50% of the vacancies for being filled up on the basis of merit from among candidates of any particular Community to be specified by the Educational Agency.'
 - b. Moreover, the reservation granted should not exceed 50% in an appointment, at any time. However, if the GO (Ms) No.96/2021/HEDN dated 15.02.2021 is implemented the reservation granted will exceed 50%.
 - c. Clarification is also required regarding the criteria for ear-marking the post for above reservation- whether it is to be calculated for each department or based on the total vacancy in each college or under each University area for a corporate management.
6. The GO mentioned above was issued in compliance with the judgment and is to be implemented at the earliest to avoid legal hassles in future.
The legal opinion on the implementation was sought on the matter in connection with complaint of Sri Kishore on the appointment of Assistant Professors at TDB Colleges and till now no remarks have been obtained so far.
7. It may be noted that a Writ Petition was filed by Sri Dinesh on the interview for Assistant Professors at SD College Alappuzha for not following the above GO. Also complaints have been received from Differently Abled candidates for not considering them for appointment on the basis of the above GO.

In the above circumstances as per orders of the Vice Chancellor the matter regarding the implementation of GO(Ms) No.96/2021/HEDN dated 15.02.2021 along with the Letter from State Commissionerate for Persons with Disabilities is placed before the Standing Committee of Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended

1. **To implement the G.O (Ms) No: 96/2021/H.Edn dtd 15.02.2021**
2. **To inform the Managers of all Educational Agencies about implementing the Government Order.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 01.12.2021, be approved.

FURTHER RESOLVED to seek legal opinion from the Standing Counsel regarding the implementation of GO(Ms) No.96/2021/HEDN dated 15.02.2021.

ALSO RESOLVED to entrust the Convenor, Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges and Registrar to hold a discussion with the Standing Counsel regarding the matter.

Item No.34.101.B2 : *NSS College, Pandalam - Placement/Promotion proposal of Dr. K. Mini, Assistant Professor - Academic Level 11, Department of Malayalam to Assistant Professor - Academic level 12 – Approval-Reg.*

(AcFII/31875/2021)

The Principal, NSS College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.K.Mini, Assistant Professor- Academic Level 11, Department of Malayalam to Assistant Professor -Academic level 12 w.e.f 28.01.2020 FN.

The Service details of Dr. K. Mini are as follows.

Qualifications	1. MA Malayalam– 1999 – University of Kerala 2. Ph.D – Malayalam – 14.08.2008– University of Kerala
Date of first entry in to Service	28.01.2011
Date of entry into Continuous Service	28.01.2011
Placement to Assistant Professor (Stage II)	28.01.2015 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - UGC – HRDC – University of Kerala from 09.09.2015 to 29.09.2015 2. RC - UGC – HRDC – University of Kerala from 07.12.2019 to 20.12.2019.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor (Academic 12)	28.01.2020

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 028.01.2011 FN at VTMNSS College, Dhanuvachapuram and it was approved by vide U.O No: AcFV/11547/2011 dtd 29.08.2011. She was promoted to Assistant Professor (Stage II) w.e.f 28.01.2015 FN vide UO No: AcFII/8720/2019 dtd 24.06.2019. She has completed five years of service in Assistant Professor (Stage II) on 27.01.2020 for being promoted as Assistant Professor -Academic Level 12 w.e.f 28.01.2020 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 29.12.2020 at NSS College, Pandalam it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after

making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level w.e.f 28.01.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.K.Mini, Assistant Professor- Academic Level 11, Department of Malayalam to Assistant Professor -Academic level 12 w.e.f 28.01.2020 FN is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 01.12.2021, be approved

Item No.34.101.B3 : *Christian College, Kattakada– Placement/Promotion of Sri. Vinod V Anand, Assistant Professor Academic Level 10, Department of Mathematics to Assistant Professor Academic Level 11 w.e.f 02.02.2018- Approval – Reg. (Ac. FII/28027/2021)*

The Principal, Christian College, Kattakada has forwarded a proposal regarding the Placement/ Promotion in respect of Sri. Vinod V Anand, Assistant Professor Academic Level 10, Department of Mathematics to Assistant Professor Academic Level 11 w.e.f 02.02.2018 FN.

The Service details of Sri. Vinod V Anand are as follows.

Qualifications	1. MSc Mathematics – 1999 – University of Kerala 2. M.Phil – June 2003 – University of Kerala
Date of first entry in to Service	01.02.2013 AN
Date of entry into continuous service	01.02.2013 AN
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. R.C from UGC-HRDC- University of Kerala from 04.08.2015 to 24.08.2015. 2. O.C from UGC-HRDC-University of Kerala from 04.01.2018 to 31.01.2018.
Refresher / Orientation Course due	Nil
Proposed date of Promotion	02.02.2018 FN

On verification of the Service Book of Sri. Vinod V Anand, it is found that the teacher had entered into service as Assistant Professor on 01.02.2013 AN at Christian College, Kattakada vide Order No: Ac FV/25414/2013 dtd 16.07.2013. He had completed five years of service on the FN of 01.02.2018 for being promoted as Assistant Professor (Academic Level 11) w.e.f 02.02.2018 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 28th December 2020 at Christian College, Kattakada, it is stated that the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 02.02.2018 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Sri.Vinod V Anand, Assistant Professor Academic Level 10, Department of Mathematics to Assistant Professor Academic Level 11 w.e.f 02.02.2018 FN. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 01.12.2021, be approved.

Item No.34.101.B4: *Placement/Promotion of Dr. K.S. Anil Kumar, Principal, Sree Ayyappa College, Eramalikkara as Professor (Academic Level 14) in Computer Science w.e.f 18.07.2018 F N as per UGC Regulations 2018 -Approval – reg:-*

(Ac F II/35729/2021/UOK)

The Secretary, Travancore Devaswom Board has forwarded a proposal for the approval of Placement/ Promotion of Dr. K.S. Anil Kumar, Principal, Sree Ayyappa College, Eramalikkara (Presently working as Registrar, University of Kerala on deputation) with AGP 10,000/- as Professor in Computer Science (Academic Level 14) w.e.f 18.07.2018 F N as per UGC Regulations 2018.

The Service details of Dr. K. S. Anil Kumar are as follows:

Qualifications	1. M.Tech from University of Kerala in 2003. 2. PhD in Technology Management from University of Kerala -31.12.2012
Date of first appointment	01.06.1998
Date of beginning into continuous service	01.06.1998
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	01.06.2003
Date of Promotion to Selection Grade	01.06.2008
Date of Re-designation as Assistant Professor with AGP 7000/-	01.01.2006
Date of Promotion as Associate Professor	01.06.2011
Date of Promotion as Principal as per UGC Regulations 2010	18.10.2016
Proposed date of placement/promotion as Professor in Computer Science as per UGC Regulations 2018	18.07.2018 F N
U G C Regulation applicable	U G C Regulation 2018

The Secretary, Travancore Devaswom Board has forwarded the copies of Research Publications, Research Score Sheet, PBAS form, Applicant Summary Sheet, Minutes of meeting duly signed by the Chairman and other members of Selection Committee, Certificates, Service Book, duly signed placement order, in respect of Dr. K. S. Anil Kumar as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to Professor is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

The Secretary, Travancore Devaswom Board vide letter no: ROC.NO.8468/15/Coll dated 18.10.2021 requested the University to forward panel of experts so as to constitute the Selection

Committee for the CAS Placement/Promotion as Professor in respect of Dr. K. S. Anil Kumar. The University as per letter no: 32159/Ac F II/2021/UOK dated 25.10.2021 has forwarded the approved panel of Subject Experts and University Nominee to the Travancore Devaswom Board. The Secretary, Travancore Devaswom Board vide letter no: ROC.NO.2103/21/Coll dated 29.10.2021 has constituted the Selection Committee comprising two University Nominees, two Subject Experts and a Management Nominee based on the Clause 5.1 (VIII) of the UGC Regulations 2018. The Secretary, Travancore Devaswom Board vide letter no: ROC.NO.2103/21/Coll dated 12.11.2021 has stated that the Selection Committee held on 11.11.2021 at 11.00 AM at Travancore Devaswom Board Head Quarters, Nanthancode, Thiruvananthapuram. The committee examined all the documents pertaining to the qualifications and service details of Dr. K. S. Anil Kumar and also the PBAS reports for the academic years 2015-16, 2016-17, 2017-18, 2018-19 prepared as per the UGC Regulations 2018 formulated by the University vide order No. Ad DII/General/UGC-R-2018/2019 dated 07.05.2021.

The Committee thoroughly examined the application along with the supporting documents in proof of Academic Qualifications, PBAS Score Sheet for Category I & II, Research Score Sheet for Category III and details of qualifying service.

The Committee found that Dr. K.S. Anil Kumar has got good Grade in Category I & II, attained a verified score of 320.1, for which minimum required is 110, having 10 Research Publications in peer reviewed/ UGC approved journals and required no.of papers published during the assessment period. The Committee also verified the original PhD Certificate & Service Book and found correct.

Therefore on the basis of this and on the basis of performance of the teacher before the Committee and as per UGC Regulations 2018 and relevant University Orders the Committee recommended the incumbent for Placement/Promotion as Professor (Academic Level 14) in Computer Science to w.e.f 18.07.2018 FN.

It may be noted that the Selection committee observed that the incumbent has already been promoted as Principal with AGP 10000/- as per UGC Regulations 2010 w.e.f 18.10.2016, which is equivalent to Professor Grade and Academic Level 14 as per UGC Regulations 2018. The University had approved the appointment of the incumbent as Principal as per U.O No. Ac FII/34468/2017 (2) dated 19.09.2018 based on seniority cum fitness. Therefore the incumbent shall also continue to hold the post of Principal even after the Placement/Promotion as Professor (Academic Level 14) in Computer Science.

On examination of the Service book of the incumbent, it is also observed that the Deputy Director of Collegiate Education of Kottayam had fixed the pay of the incumbent with AGP 10000/- which is equivalent to Academic Level 14 of the UGC Regulations 2018. It is further noted that Deputy Director of Collegiate Education, Kollam had fixed the pay of the incumbent as per 7th UGC pay, UGC Regulations 2018 with Academic level 14. As such further pay fixation is not necessary as the incumbent has been working in Academic level 14 w.e.f 18.10.2016 as Principal in Professor's Grade.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The proposal regarding the approval of Placement/Promotion of **Dr. K. S. Anil Kumar, Principal, Sree Ayyappa College, Eramallikkara as Professor (Academic Level 14) in Computer Science w.e.f 18.07.2018 FN as per UGC Regulations 2018** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 01.12.2021, be approved.

Item No.34.101.B5: *Inter University Transfer of Smt. Jyolsna S – Direction from the Government to repeal the U.O approving her period of service for pension benefits -reg.*

(Ac.FII/82764/2008/UOK)

The proposal regarding the approval of the transfer and posting of Smt. Jyolsna S as Lecturer in Economics, w.e.f 30.05.2008 FN, was forwarded by the Principal, N.S.S College, Pandalam. Smt. Jyolsna S was initially appointed as Lecturer in Economics, w.e.f 12.01.2006 FN, in N.S.S Hindu College, Changanacherry in the leave vacancy of Sri. N. Rajeev and it was approved by M. G. University vide U.O No. 2590/B1/2007/Acad. Dated 15.11.2007, and later on expiry of leave, she was transferred to N.S.S College, Pandalam w.e.f 30.05.2008, with in the jurisdiction of University of Kerala.

The Syndicate at its meeting held on 25.03.2009 resolved to reject the proposal of inter university transfer and posting of Smt. Jyolsna S. as Lecturer in Economics from N.S.S. Hindu College, Changanacherry to N.S.S. College, Pandalam as there was no provision in the University Act/ Statutes for Inter University Transfer. Consequently, Smt. Jyolsna S. was transferred back to N.S.S. Hindu College, Changanacherry w.e.f 01.06.2009 against a retirement vacancy by the Educational Agency. Amendment to the Act (section 64 A) detailing the Inter University Transfer came into effect only from 08.12.2009.

The High Court disposed of the Writ Petition filed in this regard by Smt. Jyolsna S without expressing any opinion, with the direction to Kerala University to consider the representation in accordance with law and pass appropriate orders.

The matter was again placed before the Syndicate held on 23.11.2015, which resolved to seek specific opinion from the Legal Advisor. It was opined by the Legal Advisor that "the transfer of Smt Jyolsna S, Assistant Professor in Economics from N.S.S College, Changanacherry, affiliated to M.G University to N.S.S College, Pandalam under the University of Kerala w.e.f 30.05.2008 was not supported by any provisions of law, at the said part of time, and hence not legal and further opined for humanitarian consideration for the discretion / decision of the Syndicate in the matter.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 17.01.2019 considered their request and recommended that, in the light of specific legal opinion, the appointment of Smt. Jyolsna S for the period from 30.05.2008 to 31.05.2009 in N.S.S. College, Pandalam as lecturer in the Department of Economics, be approved notionally, solely for the purpose of reckoning eligible service for pensionary benefits on humanitarian grounds.

The session of the Syndicate meeting held on 22.01.2019 considered the recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges and resolved to approve the same. University approved the period of Inter University Transfer of Smt. Jyolsna S for pension benefits vide U.O No. Ac.FII/82764/2008 dated 26.04.2019.

Meanwhile, Smt. Jyolsna S requested to reconsider her period of Inter University Transfer for promotion benefit also. Accordingly, letter No. Ac.FII/827641/2008 dated 20.12.2019 was sent to the Government seeking the same.

Now, the Additional Chief Secretary, Higher Education Department has directed to repeal the U.O No. Ac.F II/827647/2008 dated 26.04.2019 with retrospective effect and to report upon vide letter No. D1/12/2020/H.Edn dated 29.06.2021. The Director of Collegiate Education, Thiruvananthapuram has also directed the same.

The Government clarified that, the University has no authority to approve the appointment of Smt. Jyolsna S, contrary to existing rules of Inter University Transfer. It is further informed that the period of her prior service in Revenue department and NSS Hindu College, Changanacherry cannot be counted for pension benefits.

The meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021 considered the direction of the Government to repeal UO No. Ac.FII/82764/2008 dated 26.04.2019 granting the period of Inter University Transfer of Smt. Jyolsna S for pension benefits with retrospective effect and recommended to defer the item.

The Syndicate at its meeting held on 23.09.2021 resolved to approve the same vide item No.32.92.B3.

Meanwhile, a new letter was received from the Additional Chief Secretary, Higher Education (D) Department forwarding a request from the Smt. Jyolsna s to regularize her period of service at NSS College, Pandalam from 30.05.2008 to 31.05.2009 and to submit a report to the Government immediately.

In the light of direction of the Government to repeal U.O No. Ac.FII/82764/2008 dated 26.04.2019 with retrospective effect, the file is placed before the Standing Committee of the Syndicate on Teaching and non Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to refer to Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Teaching and non Teaching Staff of Private Colleges.

Item No.34.101.B6: N.S.S. College, Cherthala - Placement/ Promotion proposal of Sri.Arun S. S. Kumar, Assistant Professor Stage I, Department of Physical Education to Assistant Professor Stage II (with AGP 6000/- to 7000/-) Approval – reg. (Ac FII/31648/2021)

The Principal, N.S.S. College, Cherthala has forwarded a proposal regarding the Placement / Promotion in respect of Sri.Arun S.S. Kumar., Assistant Professor Stage I, Department of Physical Education to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 05.06.2012.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per **UGC Regulation 1998**.

The service details of Sri.Arun S.S. Kumar., are as follows

Qualifications	1. M.P.Ed from Manonmaniam Sundaranar University- April 2003 2. UGC NET in Physical Education- Dec 2002 05.06.2012
Date of first entry into service	05.06.2006
Date of entry into continuous service	05.06.2006
L.W.A. availed	nil
Date of promotion as Assistant Professor Stage II	05.06.2012
Date of completion of 6 years of service as Assistant Professor stage II	04.06.2012
Details of relaxation availed of	nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC – From 21.07.2007 to 17.08.2007– UGC- ASC, University of Kerala OC – From 09.04.2007 to 30.04.2007 – UGC- ASC, University of Kerala
Refresher / Orientation Course due	nil
Regulation applicable/available	UGC Regulation 1998

In the light of the above mentioned facts the proposal for the approval of the Placement/ Promotion in respect of **Sri.Arun S.S. Kumar., Assistant Professor Stage I, Department of Physical Education to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 05.06.2012** in accordance with 1998 Regulations, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 01.12.2021, be approved.

Item No.34.101.B7 MG College, Thiruvananthapuram - Placement/Promotion proposal of Dr. S Jayadev, Assistant Professor, Department of Commerce from Academic Level 11 to Academic level 12 w.e.f 26.09.2017 FN -Approval – reg. (Ac F II/30617/2021)

The Principal, MG College, Thiruvananthapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. S Jayadev, Assistant Professor, Department of Commerce from Academic Level 11 to Academic level 12 w.e.f 26.09.2017 FN.

The service details of Dr. S Jayadev are as follows.

Qualifications	1. M.com – May, 1996, University of Kerala 2. Ph.D – Commerce -28.06.2007 – University of Kerala.
Date of first entry into service	26.09.2008
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	26.09.2012
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 10.11.2016 to 30.11.2016.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12.	26.09.2017.

On verification of the Service Book of Dr. S Jayadev, it is found that the teacher had entered into service as Assistant Professor (Stage I) on 26.09.2008 vide UO No: GAII/F2/3166/08 dtd 18.03.2009 of Registrar, Calicut University and promoted to Assistant Professor (Stage II) on 26.09.2012 vide UO No: AcFII/10464/2019 dtd 24.07.2019. He had completed five years of service on 25.09.2017 for being promoted as Assistant Professor (Academic Level 12) w.e.f 26.09.2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018-option B**.

In the Minutes of the Screening Committee held on 16.10.2020 at MG College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period from 2012 to 2017 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 206, Category II+III(consolidated) -594.5 and Category III- 388.5. The committee evaluated the submitted PBAS proforma of the teacher, verified the original documents and found eligible for promotion from Academic level 11 to Academic level 12 w.e.f 26.09.2017 FN. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. S. Jayadev is found qualified for promotion to the post of Assistant Professor Academic level 12 w.e.f 26.09.2017 FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. S. Jayadev Assistant professor Academic level 11 , Department of Commerce, MG College, Thiruvananthapuram as Assistant Professor Academic level 12, w.e.f 26.09.2017 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 01.12.2021, be approved.

Item No.34.101.B8: Rotation of Headships in Department of Aided Colleges affiliated to University of Kerala- reg

(21684/Ac.FII/2021)

Dr M.Vijayan Pillai, Member Syndicate and Convenor, Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges requested to take appropriate action to introduce Rotation of Headships in the departments of Aided Colleges affiliated to University of Kerala.

The Syndicate at its meeting held on 17.08.2021 considered the matter vide item no: 31.133 and resolved to approve the proposal regarding the introduction of Rotation of Headships in the Departments of Aided Colleges affiliated to University of Kerala in principle. The Syndicate further resolved to constitute a Sub-Committee consisting of Dr.M.Vijayan Pillai, Dr. K.B. Manoj, Prof. K. Lalitha, Sri.Arunkumar R. and Sri.J. Jairaj, Members Syndicate to fix the norms of Rotation of Headships in the Departments of Aided Colleges Affiliated to University of Kerala. The meeting of the Sub Committee was convened on 05.11.2021 at 02.00 PM.

As per the orders of the Vice Chancellor, the minutes of the meeting of the Sub Committee of the Syndicate on rotation of headship in private aided colleges is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for Consideration and recommendations.

**MINUTES OF THE MEETING OF THE SUB COMMITTEE OF THE SYNDICATE
ON ROTATION OF HEADSHIP IN PRIVATE AIDED COLLEGES**

Day and Date : Friday, 05th November 2021
Time : 02.00 PM
Venue : University Buildings

Members Present

1. Dr. M Vijayan Pillai, Member Syndicate
2. Dr. K. B. Manoj, Member Syndicate
3. Prof. K. Lalitha, Member Syndicate
4. Sri. R. Arun Kumar, Member Syndicate

The meeting started at 02.00 PM

The Sub Committee considered the rotation of Headships in the departments of Aided Colleges affiliated to University of Kerala and proposed to include 'Head of the Department in Private Aided Colleges' to the Kerala University First Statutes 1979 Chapter 4-A Statute 72.B as follows:

72.B Head of the Department:-

1. *The Professor, Associate Professor / Assistant Professor incharge of a Department shall be Head of the Department.*
2. *The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Principal shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, next senior most Professor shall be nominated.*
3. *After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors as per seniority.*
4. *It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he shall be relieved of such a responsibility for academic reasons. In such case the next senior most teacher shall be the Head of the Department.*
5. *Associate Professor/Assistant Professor joining the Department consequent to Inter University transfer shall be considered only in the absence of senior Assistant Professors senior to them with regard to the seniority of service in the present University.*

6. *To become eligible for considering for Headship, a teacher has to put in at least two years of service in the concerned Department, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months service remaining till retirement.*
7. *Even though a senior teacher join the department after the appointment of a teacher as HOD, the teacher appointed as HOD shall continue in the post till the completion of his/ her specified tenure or till he/she relinquish the same.*
8. *In Departments where there are no Professors or Associate Professors, the Headship shall be rotated among the Assistant Professors. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his duties.*
9. *Posting of Head of the Department shall be effected within the first week of June of every academic year. If the Head of the Department retires or relieved from the college, Headship will be effected the next day.*

The meeting came to close at 03.00 PM

The Standing Committee considered the minutes of the meeting of the Sub Committee of the Syndicate on rotation of headship in private aided colleges and recommended to approve the amendment proposed by the Sub-Committee and to make necessary amendments in the Kerala University First Statutes 1979 for incorporating the same.

Further recommended to include the above amendment as Statute 72.B in the Chapter 4A in Kerala University First Statutes 1979.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 01.12.2021, be approved with the following modification:

1. *The Professor, Associate Professor of a Department shall be Head of the Department. In the absence of Professor, Associate Professor, Assistant Professor shall be called as the Head of the Department in charge.*
3. *It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/ she shall be relieved of such a responsibility for academic reasons. In such case the next senior most teacher shall be the Head of the Department.*
5. *Assistant Professor joining the Department consequent to Inter University transfer shall be considered only in the absence of senior Assistant Professors senior to them with regard to the seniority of service in the present University.*

FURTHER RESOLVED to authorise the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges to hold a discussion with Teachers Organization.

Item No.34.101.C1: *Sree Narayana College, Sivagiri, Varkala – Placement/Promotion along with the reckoning of the previous service of Dr.Soju.S, Department of Commerce, as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/- (Stage 1-2)), w.e.f 30.06.2011 - Approval – reg.*

(Ac F III/2/31402/2019)

The Principal Sree Narayana College, Sivagiri, Varkala, has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Soju.S, Department of Commerce, to Lecturer Senior Scale(Assistant Professor with AGP 6000/- to 7000/- (Stage 1-2)), w.e.f 30.06.2011.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

The service details of **Dr.Soju.S** are as follows.

Qualifications	<ol style="list-style-type: none"> 1. Mcom from University of Kerala–April 2001. 2. M.Phil from University of Kerala – November 2003. 3. Qualified NET exam held in December 2005. 4. Ph.D in Commerce from University of Kerala
----------------	--

	29.04.2009.
Date of first entry into service	28.06.2007 A.N (temporary leave vacancy of Dr.G.Raju in the department of Commerce, University of Kerala). Terminated w.e.f 16.10.2009 A.N to enable Dr.G.Raju to take up teaching responsibilities of the department. Joined in SAS SNDP Yogam College, Konni on 19.10.2009 F.N in the vacancy caused by the resignation of Smt.S.Anitha. The appointment has been approved by the M.G University vide U.O No.693/B2/2010/Acad dated 02.02.2010.(17.10.2009 and 18.10.2009 – Saturday and Sunday). Relieved from SAS SNDP Yogam College, Konni on 07.01.2011 F.N
Date of entry into continuous service	07.01.2011 A.N in S.N College, Sivagiri, Varkala
L.W.A. availed	Nil
Previous service	3 years 6 months 7 days (2 years 3 months 18 days in University of Kerala (28.06.2007 A.N to 16.10.2009) 17.10.2009 & 18.10.2009 – Saturday and Sunday + 1 year 2 months 19 days in SAS SNDP Yogam College, Konni (19.10.2009 to 07.01.2011 F.N)
Details of relaxation availed of	Two years on account of Ph.D
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from HRDC, University of Kerala, Kariavattom from 03.09.2015 to 30.09.2015.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1-2))	30.06.2011

On verification of the Service Book it may be noted that the teacher had entered into service on 28.06.2007 A.N in the Department of Commerce in University of Kerala in a temporary leave vacancy. He was relieved from University of Kerala on 16.10.2009 and joined in SAS SNDP Yogam, College, Konni on 19.10.2009 (17.10.2009 was Saturday and 18.10.2009 was Sunday). He was relieved of duty from SAS SNDP Yogam, College, Konni on 07.01.2011 F.N and joined in S.N College, Sivagiri, Varkala on 07.01.2011 AN.

As per GO(P) No.171/99/HEdn dated 21-12-1999, regarding counting of past service

7.1 Previous service, without any break as a Lecturer equivalent, in a University, College, national laboratory, or other Scientific organisations, e.g.CSIR, ICAR,DRDO,UGC,ICSSR,ICHR and as a UGC Research Scientist, should be counted for placement of lecturer in Senior Scale/Selection Grade provided that:

1. The post was an equivalent grade/scale of pay as the post of Lecturer,
2. The qualifications for the post were not lower than the qualifications prescribed by the UGC for the post of Lecturer,
3. The Candidates who apply for direct recruitment should apply through proper channel;
4. The concerned Lecturers possessed the minimum qualifications prescribed by the UGC for appointment as Lecturers;
5. The post was filled in accordance with the prescribed selection procedure as laid down by the University/ State Government/Central Government / Institution's Regulations.
6. The appointment was not ad-hoc or in a leave vacancy of less than one year duration. Ad hoc service of more than one year duration can be counted provided-
 - (a) the ad hoc service was of more than one year duration;

(b) the incumbent was appointed on the recommendation of duly constituted Selection Committee; and

(c) the incumbent was selected to the permanent post in continuation to the adhoc service, without any break

On verification of the prior services rendered by Dr.Soju S, the following points have been noted.

1. Both the services rendered by the teacher in the University and in SAS SNDP Yogam Colleges were as Lecturers.
2. The posts he occupied were equivalent to the grade/scale of pay as the post of lecturer. Rs.8000 – 13500 was the scale of pay for lecturers as per UGC Scheme 1998. He was admitted in the said scale in both the prior services.
2. Qualifications for the posts he worked in University and in SAS SNDP Yogam College were not lower than the qualifications prescribed by the UGC for the post of Lecturer.
1. Dr.Soju S possessed the the minimum qualifications prescribed by the UGC for the post of Lecturer.
2. Selection procedures were followed.
1. Appointment on leave vacancy in the University was for more than one year duration.
3. Dr.Soju S was appointed on the recommendation of duly constituted Selection Committee.
4. Dr.Soju S was selected to a permanent post in SAS SNDP Yogam College, Konni and S.N College, Sivagiri, Varkala.

The Proposal regarding the Placement/Promotion of Dr.Soju.S, Department of Commerce, as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-, w.e.f 30.06.2011, Sree Narayana College, Sivagiri, Varkala, reckoning previous service was placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges held on 02.03.2020. The Committee considered the matter and recommended to approve the proposal. The Syndicate vide item No.10.166.37, at its meeting on 28.04.2020 resolved to agree the proposal subject to the approval of the Vice – Chancellor. The Vice – Chancellor has ordered to obtain the remarks from the Government.

The University vide letter No.Ac FIII/2/31402/2019 dated 24.09.2020, has sought the clarification from the Government, whether the previous service rendered by the teacher can be taken into account for Placement/Promotion as per the conditions laid down in G.O(P)No.171/99/H.Edn dated 21.12.1999 regarding counting of past service.

The Government vide letter No.D1/186/2020/H.Edn dated 03.08.2021, informed that, 'even though there exists the provision for reckoning previous service for CAS placement in the 6th UGC Regulations, there is no such provisions in G.O(P).58/2010/H.Edn dated 27.03.2010 as per the which the 6th UGC pay revision was implemented. Also, in G.O(P)No.392/2010/H.Edn dated 10.12.2010 as per which the 6th UGC Regulations were implemented in the State, it has been ordered in para 6 that where there any provisions in the Regulations inconsistent with the provisions in G.O(P) No. 58/2010/Hedn dated 27.03.2010, those provisions in the GO would override the provisions in the Regulations to the extend of such inconsistency. It has also been ordered there in (para7) that notwithstanding anything contained in the Regulations, only those benefits both monetary and others specified in the Government order dated 27.03.2010 would be receivable.***In the present case the first CAS placement becomes due in the 6th UGC period. Hence the prior service of Dr.Soju S cannot be counted for his CAS placement as no such provisions exist as per the Government orders concerned***'.

As per UO.No.Ac FII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option either of UGC Regulations 1998 or of UGC Regulations 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 18.09.2021, considered the matter regarding the Placement/Promotion of Dr.Soju S, Department of Commerce as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-,

Stage(1-2)) in S.N College, Sivagiri, Varkala reckoning his previous service along with the Government Letter No.D1/186/2020/H.Edn dated 03.08.2021 and recommended to resubmit the proposal reckoning the previous service rendered at SAS SINDP Yogam College at Konni.

Syndicate held on 23.09.2021, Vide item No.32.92.C30, resolved to approve the above recommendation of the Standing Committee.

The Syndicate at its meeting held on 28.10.2021, vide item No.33.01, considered the item No.32.92.C30 of the preliminary minutes of the 32nd meeting of the Syndicate held on 23.09.2021 and resolved to modify the earlier resolution be corrected as the item be referred back to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Meanwhile University issued order (No.Ad.DII/General/UGC-R 2018/2021 dated 25.11.2021) for counting of Past Services for Direct recruitment and promotion under CAS irrespective of the nature of Management of the institution (private/local body/Government) provided that the said appointment being approved by the concerned University/Government Authority and should satisfy the conditions stipulated as per clause 10.0 of UGC Regulations, 2018.

As per Clause 10.0 of UGC Regulations 2018, regarding the counting of Past Services for Direct recruitment and promotion under CAS

Previous regular service, whether national or international, as Assistant Professor, Associate Professor or Professor or equivalent in a University, College, National Laboratories or other scientific/professional organizations such as the CSIR, ICAR, DRDO, UGC, ICSSR, ICHR, ICMR and DBT, should count for the Direct recruitment and promotions under the CAS of a teacher as Assistant Professor, Associate Professor, Professor or any other nomenclature, provided that

- (a) The essential qualifications of the post held were not lower than the qualifications prescribed by the UGC for Assistant Professor, Associate Professor and Professor, as the case may be
- (b) The post is/was in an equivalent grade or of the pre-revised scale of pay as the post of Assistant Professor (Lecturer) Associate Professor (Reader) and Professor.
- (c) The concerned Assistant Professor, Associate professor and Professor should possess the same minimum qualifications as prescribed by the UGC for appointment to the post of Assistant Professor, Associate Professor (Reader) and Professor, as the case may be.
- (d) The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of the University/ State Government/ Institutions concerned, for such appointments.
- (e) The previous appointment was not as guest lecturer for any duration.
- (d) The previous Ad-hoc or Temporary or contractual service (by whatever nomenclature it may be called) shall be counted for Direct recruitment and for promotion, provided that
 - (i) the essential qualifications of the post held were not lower than the qualifications prescribed by the UGC for Assistant Professor, Associate Professor and Professor, as the case may be
 - (ii) the incumbent was drawing total gross emoluments not less than the monthly gross salary of a regularly appointed Assistant Professor, Associate Professor and Professor, as the case may be; and
- (g) No distinctions shall be made with reference to the nature of management of the institution where previous service was rendered (private/local body/Government), while counting the past service under this clause.

It may be noted that if the previous service of the incumbent is reckoned for placement/promotion (Lecturer Senior Scale) the date of promotion of the teacher falls on 30.06.2011, i.e., the date of promotion comes under the purview of UGC Regulation 2010 (the teacher can opt 1998 Regulations also). The U.O mentioned above for counting of Past Services for Direct recruitment and promotion under CAS is exclusively for the promotion under the purview of Regulations 2018. Hence the U.O may not be applicable to *Dr. Soju S* for counting prior service. More over the Government vide letter dated 03.08.2021 has also clarified that the first CAS placement of the teacher becomes due in the 6th UGC period and hence the prior service of *Dr. Soju S* cannot be counted for his CAS placement as no such provisions exist as per the Government orders concerned. Such being the case financial liability on granting such approval cannot be shouldered by the University

As per the orders of the Vice-Chancellor, the whole matter is again placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the Placement/ Promotion of Dr. Soju S as Lecturer Senior Scale w.e.f 30.06.2011 reckoning his adhoc service as Lecturer in Commerce (Temporary leave vacancy) in University of Kerala during the period from 28.06.2007 to 16.10.2009 and the service rendered as Lecturer at SAS SNDP Yogam College, Konni in Substantive vacancy during the period from 19.10.2009 to 07.01.2001 FN, as per clause 7 in UGC Regulations 1998 as applicable to the incumbent.

The Meeting came to a close at 04.10 PM.

Resolution of the Syndicate

RESOLVED to approve the Placement/ Promotion of Dr. Soju S as Lecturer Senior Scale w.e.f 30.06.2011 reckoning his adhoc service as Lecturer in Commerce (Temporary leave vacancy) in University of Kerala during the period from 28.06.2007 to 16.10.2009 and the service rendered as Lecturer at SAS SNDP Yogam College, Konni in Substantive vacancy during the period from 19.10.2009 to 07.01.2011 FN, as per clause 7 in UGC Regulations 1998 as applicable to the incumbent.

Item No.34.102

Regularization of provisional advance sanctioned for the conduct of IC/IU tournaments in 2013-14 to Dr.P.Raghavan and Dr.K.I.Razia – Registrar’s Report and Minutes of the meeting held on 26.11.2021 – submitting of -reg: (Ad DI)

The Syndicate at its meeting held on 28.10.2021 vide Item No.33.57.02 has entrusted the Registrar to verify the documents related to the regularization of provisional advance sanctioned for the conduct of IC/IU tournaments in 2013-14 to Dr.P.Raghavan and Dr.K.I.Razia who were in-charge of the Director, Department of Physical Education and submit a detailed report before the Syndicate.

Accordingly the Registrar convened a meeting with all concerned officials and prepared a detailed Report.

As per orders of the Vice Chancellor, the Registrar’s Report and the Minutes of the meeting held on 26.11.2021, are placed before the Syndicate for consideration and appropriate decision.

Report regarding the regularization of provisional advance sanctioned to Dr.P.Raghavan and Dr.K.I.Razia for conducting IC/IU tournaments in 2013-14

The Syndicate at its meeting held on 28.10.2021 vide Item No.33.57.02 has entrusted the Registrar to verify the documents related to the regularization of provisional advance sanctioned for the conduct of IC/IU tournaments in 2013-14 to Dr.P.Raghavan and Dr.K.I.Razia who were in-charge of the Director, Department of Physical Education and submit a detailed report before the Syndicate. Accordingly the Registrar along with the Finance Officer and the Director, Department of Physical Education conducted a meeting of all concerned in this regard and verified all bills and documents related.

The committee collected details of bills not submitted and disallowed separately and the same is detailed as follows.

Details of the Provisional Payment sanctioned to Dr.P.Raghavan and Dr.K.I.Razia for the conduct of IC/IU tournaments in 2013-14

Total Amount Sanctioned	Rs.37,39,860/-
Bills & Vouchers submitted	Rs.34,56,259/-
Bills & Vouchers not submitted	Rs.2,83,601/-
Admitted Amount	Rs.32,66,910/-
Disallowance	Rs.1,89,349/-
Total Liability (Disallowed + Bills not submitted)	4,72,950/-
Amount adjusted against excess amount expended for the conduct of IC/IU tournaments during 2014-15 & 2015-16	3,12,295/-
Balance Liability	1,60,655/-

Details of amount disallowed in connection with the conduct of IC/IU tournaments in 2013-14

Sl.No	Disallowance	Amount	Remarks
1	TA/DA	1,31,736/-	Excess amount claimed above admissible rate
2	Kit allowance given to student	31,336/-	No University order
3	Medicine	2/-	Excess bill amount
4	Calculation Mistake	8,550/-	Nil
5	No Passed For Payment	1,170/-	Excess amount claimed than mentioned in passed for payment
6	Excess Officiating Charge	790/-	Excess amount claimed
7	Special Allowance	2,250/-	No U.O
8	Maintainance of Court, TKM College of Engineering	1,000/-	No U.O
9	Included in expenditure statement, but no bills	12,515/-	No bills submitted
		Total	1,89,349/-

Vide U.O No. Ad.D1.3/DPE/TF&DA/2021 dated 10.09.2021, the University has allowed to claim IInd AC Train fare and DA to all accompanying Coaches/ Managers with Teams for Inter-University Tournaments without considering the basic pay. It is observed that, among the bills of the conduct of IC/IU tournaments in 2013-14, an amount of Rs.1,31,736/- was disallowed towards TA itself.

In this context, as per the recommendation made by the committee held on 26.11.2021 chaired by the Registrar (*Minutes appended*), the amount of Rs.1,31,736/- towards TA disallowed by the University may be reconsidered on the basis of U.O No. Ad.D1.3/DPE/TF&DA/2021 dated 10.09.2021. The U.O is also appended for further reference for taking an appropriate decision.

The above detailed statement showing the balance amount disallowed in connection with the conduct of IC/IU tournaments in 2013-14 may also be considered and an appropriate decision in the matter of liability fixed to Dr.P.Raghavan and Dr.K.I.Razia may be taken.

Minutes of the meeting held in connection with the regularization of provisional advance sanctioned for the conduct of IC/IU tournaments in 2013-14

Date : 26.11.2021(Friday)
Time : 12.00 Noon
Venue : Chamber of the Registrar

Members Present

- 1) Dr.K.S Anil Kumar, Registrar : Sd/-
- 2) Sri.R.Mahadevan, Finance Officer : Sd/-
- 3) Dr.Jayarajan David.D, Director(i/c) : Sd/-
Department of Physical Education
- 4) Dr.P.Raghavan, Rtd. Joint Registrar : Sd/-
- 5) Dr.K.I.Razia Former, Director (i/c) : Absent
Department of Physical Education

The meeting started at 12.00 noon.

The committee discussed in detail the circumstances that led to the fixing of liability to Dr.P.Raghavan and Dr.Razia who were in-charge of the Director, Department of Physical Education during 2013-14 financial year.

Dr.P.Raghavan informed that he received an amount of Rs.33,89,860/- and Dr.Razia an amount of Rs.4,00,000/-, towards provisional advance for the conduct of IC/IU tournaments in 2013-14. The events were conducted successfully and the bills were submitted for regularization. There was a difference of Rs.4,72,950/- (*Rs.2,83,601/- for bills and vouchers not submitted + 1,89,349/- for disallowance*) between the Provisional Advance and the bills submitted, of which Rs.3,12,295/- was adjusted against excess amount expended for the conduct of IC/IU tournaments during 2014-15 & 2015-16 and an amount of Rs.1,60,655/- was fixed as liability. Earlier the an amount of Rupees 1,89,349/- was disallowed by the Audit Sn towards TA/DA and some other items. When the file was

verified by the Local Fund Audit, they opined that the University may take a decision on the disallowed amount fixed as liability on him and recommended that without proper evidence a liability fixed on him will not stand in any court. Dr.P.Raghavan requested before the committee that the disallowed amount of Rs.1,89,349/- may be ratified by the University and the liability for an amount of Rs.1,60,655/- fixed against him and Dr.Razia may be waived.

The Audit Sn of the University informed the committee that when the bills were verified, there were difference in TA/DA bills and some other items and the same for an amount of Rupees 1,89,349/- were disallowed and an amount of Rs.1,60,655/- was fixed as liability on both the DPEs against the percentage of Permanent Advance received by them.

Dr. Jayarajan David.D, the present Director (i/c), DPE informed that the University has taken decision for sanctioning TA/DA in the rate of Ind AC Train fare rate to all accompanying Coaches/ Team Manager vide U.O No. Ad.D1.3/DPE/TF&DA/2021 dated 10.09.2021 and opined that in this case the disallowed amount towards TA/DA and other related items may be recommended to be ratified.

The committee decided to collect the details of bills not submitted and disallowed separately and further decided to verify the disallowed bills towards TA/DA may be recommended for reconsideration on the basis of U.O No. Ad.D1.3/DPE/TF&DA/2021 dated 10.09.2021 regarding TA/DA.

The committee then entrusted SO, Audit Section and SO, Ad DI Sn to submit details of the bills not submitted and disallowed separately and figure out the exact amount which was disallowed towards TA/DA claims and submit on 30.11.2021 before the Registrar for preparing a report as resolved by the Syndicate.

The meeting concluded at 1.00 PM.

Resolution of the Syndicate

RESOLVED to entrust the Registrar to examine the details of amount disallowed in connection with the conduct of IC/IU Tournaments in 2013-14 and place a final report before the Syndicate.

Item No.34.103.

Charge Arrangement of Joint Registrar, Campus Administration in lieu of the leave of Sri.Raja Mohan R, Joint Registrar, Campus Admn –Reporting of- reg .

(Ad.AI)

Sri.Raja Mohan R, Joint Registrar, Campus Administration has requested to grant Voluntary Retirement w.e.f 28.02.2022 AN vide submission dated 05.11.2021. He has also submitted application for leave preparatory to VRS from 01.12.2021 to 28.02.2022. The Special Meeting of the Syndicate at its meeting held on 17.11.2021 resolved to grant Voluntary Retirement to Sri.Raja Mohan R, Joint Registrar and consequently UO No.No.Ad.AI/34601/2021 dated 20.11.2021 was issued granting Voluntary Retirement to Sri.Raja Mohan R, Joint Registrar, Campus Admn w.e.f 28.02.2022 AN.

It may also be noted that the Special Meeting of the Syndicate has further resolved to entrust the Pro Vice Chancellor to submit a detailed proposal to restructure the functions and works of Administrative Unit, Kariavattom Campus.

Since Sri.Raja Mohan R, Joint Registrar, Campus Administration commences leave from 01.12.2021 and considering the exigency of posting Joint Registrar (Campus Administration) in the wake of NAAC visit at Kariavattom Campus, the following proposal of Transfer and Posting and Charge Arrangement was approved by the Vice Chancellor.

* Sri. R. Rajnarayan, Deputy Registrar, Planning and Sri. G. Kalesh Babu, Deputy Registrar, Campus Administration with the additional charge of SDE Kariavattom being transferred mutually.

* Sri. R. Rajnarayan, Deputy Registrar being given full additional charge of Joint Registrar, Campus Administration.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.104. Smt.Prema S Nair - Converting the nature of leave –Report of the Registrar in consultation with Service Expert- Consideration of- reg .

(Ad.A1)

Ref: Minutes of the meeting of the Syndicate held on 23.09.2021 (Item. No. 32.37.05)

Smt.Prema S Nair, Assistant Gr.II was sanctioned Leave Without Allowance for two years w.e.f 01.02.1992 for higher studies as per rule 91, Part I KSR vide U.O.No.Ad C.1/IV.02/92 dated 30.01.1992. She was sanctioned Leave Without Allowance for two more years w.e.f 01.02.1995 for higher studies as per rule 91, Part I KSR vide U.O.No.Ad C.1/IV.02/95 dated 09.02.1995, in continuation of the leave granted. She was permitted to rejoin duty w.e.f 02.09.1996 FN, after cancelling the unavailed portion of the leave. The Joint Director, Kerala University Audit vide Lr.No.K.S.A.K.R.U.10/123/2018 dated 05.06.2018 informed that the leave granted to Smt.Prema S Nair for study purpose w.e.f 01.02.1992 to 01.09.1996 under Rule 91 is not in order and the same has to be converted into leave under Rule 88, Part I KSR and the matter has to be intimated to KSAD. KSAD after perusing the files, informed vide Letter No. K.S.A.K.R.U.8/852/2018 dated 12.11.2018 that considering the Judgment dated 10.12.2019 in W.A. No. 2496/2009, the leave sanctioned incorrectly under Rule 91 to Smt.Prema S Nair, Section Officer (Hr. Gr), Retired, has to be converted to LWA under Rule 88.

The Syndicate at its meeting held on 17.02.2021 vide Item No.23.67 considered the request of Smt.Prema S Nair, Section Officer (Hr.Gr), (Retired) for converting the nature of LWA already availed, as remarked by KSAD and resolved the following;

1. To convert the leave sanctioned to Smt. Prema S Nair, Section Officer (Hr.Gr)(Rtd) under Rule 91 to Rule 88 Part I KSR.
2. To grant notional promotion to Smt.Prema S Nair by protecting her seniority notionally as per provisions contained in Rule 88 Part I KSR other than in selection posts ie up to the post of Selection Grade Assistant without effecting reversion of posts held by her juniors (who were promoted during the period of her LWA) in consultation with KSAD limiting the advantage to retirement benefits alone.
3. To rework the retirement benefits in respect of Smt.Prema S Nair (SO, (Hr.Gr), (Rtd)), reckoning LWA as one sanctioned under Rule 88 Part I KSR.

Registrar, Accounts and Deputy Registrar, Audit & Pension vide Note dated 20.04.2021 informed that the pay/pension in r/o Smt. Prema S Nair, Section Officer (Hr.Gr)(Rtd) was worked treating the LWA granted to her as per provisions in Rule 88 Part I KSR and the statements related to the same along with SB/GER were handed over to the Joint Director, KSAD for approval.

A detailed proposal inclusive of calculation statements regarding the regulation of pay wef 01.03.1992 to her retirement (31.07.2018), treating LWA under Rule 88, Part I, KSR and granting notional promotions by protecting her seniority other than in selection posts and there after the revision of basic pension wef 01.08.2018 have been submitted to KSAD for approval. The Joint Director, KSAD vide letter dated 07.07.2021 informed that the proposal to re-work retirement benefits of Smt. Prema S. Nair even on the basis of conversion of LWA as under Rule 88, Part I, KSR is not acceptable, as the judgment of the Division Bench of the Hon'ble High Court of Kerala in Writ Appeal No. 2496/2009 pronounced on 10.12.2009 remarking against upsetting/reworking with the already finalized seniority list, still exists unchallenged.

Smt.Prema S Nair (SO, (Hr.Gr), (Rtd)), vide Lr. dated 04.08.2021 submitted that it is known that the file forwarded to KSAD has been returned without approval, even though they had repeatedly directed the University to regularize the leave erroneously sanctioned.

It has also been stated in her request that K.S.A.D had informed her; objection has been raised by KSAD because U.O regarding conversion of L.W.A under Rule 88 Part I KSR is not issued. The remarks obtained from KSAD in this regard is that the proposal to re-work retirement benefits of Smt. Prema S. Nair even on the basis of conversion of LWA as under Rule 88, Part I, KSR is not acceptable, as the judgment of the Division Bench of the Hon'ble High Court of Kerala in Writ Appeal No. 2496/2009 pronounced on 10.12.2009 remarking against upsetting/reworking with the already finalized seniority list, still exists unchallenged.

The Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021 considered the request of Smt. Prema S. Nair to take necessary steps to grant pensionary

benefits in accordance with the Syndicate decision of 17.02.2021 and the remarks of KSAD in this matter and recommended to entrust the Registrar to submit a Report on the matter, in consultation with a Service Expert/Consultant.

The Syndicate at its meeting held on 23.09.2021 vide Item No. 32.37.05 resolved to entrust the Registrar to submit a report on the matter, in consultation with the Service Expert/Consultant. Accordingly Adv. Jyothichudan G, Special Secretary (Retd), Law Department, Govt. of Kerala was nominated by the Registrar as the Service Expert/ Consultant and U.O. No. Ad.AI.4/22254/2021 dated 25.11.2021 was issued in this regard. The relevant details regarding the matter was also sent to him vide letter dated 25.11.2021 for expert opinion.

Adv. Jyothichudan G, the Service Expert/ Consultant vide e-mail dated 28.11.2021 furnished his observation that “the Court held that Smt. Prema S Nair was not entitled to get any relief in the Writ Petition and it is unnecessary to go into the merits of her contentions that her leave should be treated as one under Rule 88 of Part 1, KSR. Therefore, it can be seen that the principle adopted by the Division Bench of the Hon’ble High Court in allowing the appeal, was that if it did not allow the appeal it lead to tinkering of the seniority list and thereby demoralize other members of the service.

Therefore, if the University takes a decision in the matter, upholding the principle set by the Division Bench while allowing the appeal (without tinkering the seniority list), and considers the request for conversion of leave from Rule 91 to Rule 88 it would not violate the judgment of the Division Bench. Moreso, her request shall have to be considered since the Division Bench did not go into the merits of granting of leave under Rule 88 instead of Rule 91. Further, it is to be noted that she has been agitating the matter since 2005 i.e. more than 16 years as on date.

Thus, if the leave granted is converted to one under Rule 88, the University shall ensure it does not tinker with the settled seniority list. This can be done by granting notional promotions to various higher categories of posts including selection posts from the date the immediate juniors of Smt. Prema S Nair was promoted on regular basis.

If the University decides thus, in exercise of its statutory authority, which is an administrative decision, the Kerala State Audit Department cannot raise any objection under law.”

Hence he is of the opinion that *‘in the interests of justice, the University may decide thus,*

1. *To issue orders converting the leave granted to Dr. Prema S Nair under Rule 91 to Rule 88 retrospectively.*
2. *To grant notional promotions to Dr. Prema S Nair to all higher categories of posts including selection posts from the date of her eligibility for promotion to such higher categories of posts considering that leave had been granted under Rule 88 with retrospective effect without any monetary benefits.*
3. *notional promotions are to be given solely for the purpose of reworking the pensionary benefits.”*and suspension periods. As the University is a temple of higher learning among all people, it would only be fair and just to consider her (Dr. Prema S Nair) attitude and yearning for higher studies (for doing Ph D).

Copy of the opinion tendered by Adv. G. Jyothichudan is appended for reference and a final decision may be taken in consultation with Kerala State Audit Department.

Resolution of the Syndicate

RESOLVED to convert the leave granted to Dr. Prema S Nair under Rule 91 to Rule 88 retrospectively and issue orders accordingly.

FURTHER RESOLVED to grant notional promotions to Dr. Prema S Nair to all higher categories of posts including selection posts from the date of her eligibility for promotion to such higher categories of posts considering that leave had been granted under Rule 88 with retrospective effect without any monetary benefits.

ALSO RESOLVED that notional promotions shall be given solely for the purpose of reworking the pensionary benefits.

Item No.34.105.

കാര്യവട്ടം ക്യാമ്പസിൽ ഇന്ത്യൻ കോഫീ ഹൗസ് ശാഖ തുടങ്ങുന്നത് -
Approval of- സംബന്ധിച്ച്.

(എഡി.ബി)

ബഹു. വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരംകാര്യവട്ടംകാമ്പിൽ ഇന്ത്യൻ കോഫി ഹൗസ് ശാഖ തുടങ്ങുന്നത് സംബന്ധിച്ച് ഇൻഡ്യൻ കോഫിഹൗസ് പ്രതിനിധികൾ റിന്ഡിക്കേറ്റ് അംഗങ്ങളുമായി 01. 12. 2021 ൽ 4 PM ന് റിന്ഡിക്കേറ്റ് റൂമിൽ നടത്തിയ യോഗത്തിന് മിനുട്ട് സിൻഡിക്കേറ്റിന് മുമ്പാകെ അനുയോജ്യമായ തീരുമാനം കൈകാളുന്നതിന് വേണ്ടി മർപ്പിക്കുന്നു.

ഇൻഡ്യൻ കോഫിഹൗസ് പ്രതിനിധികൾസിൻഡിക്കേറ്റ് അംഗങ്ങളുമായി 01. 12. 2021ൽ 4 PM ന്സിൻഡിക്കേറ്റ് റൂമിൽ നടത്തിയ യോഗത്തിന്റെ മിനുട്ട്

പങ്കെടുത്തവർ :

- | | |
|--|---------|
| 01. ക. എച്ച്. ബാബുജാൻ, മമ്പുറം, റിന്ഡിക്കേറ്റ് | ഒപ്പ്/- |
| 02. അഡ്വ. അജികുമാർ, മമ്പുറം, റിന്ഡിക്കേറ്റ് | ഒപ്പ്/- |
| 03. ഡോ. വിജയൻ പിള്ള, മമ്പുറം, റിന്ഡിക്കേറ്റ് | ഒപ്പ്/- |
| 04. ഡോ.എസ്. നവീൻ, മമ്പുറം, റിന്ഡിക്കേറ്റ് | ഒപ്പ്/- |
| 05. എസ്.എസ്.അനിൽ കുമാർ, കമ്മിറ്റി മമ്പുറം., ICBWCS | ഒപ്പ്/- |
| 06. ക. എസ് ശ്രീകുമാർ, മാനേജർ, ICH, MLA ഹോസ്റ്റൽ | ഒപ്പ്/- |

തീരുമാനങ്ങൾ :

ഇൻഡ്യൻ കോഫി ഹൗസ് പ്രതിനിധികൾനൽകിയ അപേക്ഷ (പകർപ്പ് ഉള്ളടക്കം ചയ്യുന്നു) പരിശോധിച്ചുകാര്യവട്ടം കാമ്പിലെ SBI യുടെ മീപത്തുള്ള കഫറ്റീരിയ കട്ടിടംഇൻഡ്യൻ കോഫി ഹൗസ് ശാഖ പ്രവർത്തിക്കുന്നതിനായി നൽകാവുന്നതാണ്. 20 പേർക്ക് (ഭവകലാശാല ജീവനക്കാർ, വിദ്യാർത്ഥികൾ, അധ്യാപകർ)റിവ് ചയ്യുന്നതിനുള്ള പ്രത്യേക സ്ഥലം നിർമ്മിച്ചു നൽകും. ഇൻഡ്യൻ കോഫി ഹൗസ് ആവശ്യപട്ടമറ്റു ഘകര്യങ്ങൾ സംബന്ധിച്ചറിപ്പോർട്ട് എഞ്ചിനീയറിംഗ് വിഭാഗത്തിൽ നിന്നും ശേഖരിച്ച് റിന്ഡിക്കേറ്റിൽ മർപ്പിക്കേണ്ടതാണ്. വിദ്യാർത്ഥികൾക്ക് ഉച്ചഭക്ഷണത്തിനും കോഫി/ടീ ഇവയിലും കൺഷൻ ഏർപ്പാടുത്ത മന റിന്ഡിക്കേറ്റ് അംഗങ്ങളുടെ ആവശ്യം ബോർഡുമായി ചർച്ച ചെയ്തു പരിഗണിക്കാമെന്ന് ബന്ധപ്പെട്ട പ്രതിനിധികൾ അറിയിച്ചു.നിർമ്മാണ പ്രവർത്തനങ്ങൾക്കുള്ള തുക റാൻ അഡ്വാൻസായി നൽകുന്നതും പരിശോധിക്കാമെന്നും ബോർഡ് പ്രതിനിധികൾ വ്യക്തമാക്കി.ഇത് സംബന്ധിച്ച വിവരങ്ങൾ റിന്ഡിക്കേറ്റ് തീരുമാനത്തിന് ശേഷം അറിയിക്കാമെന്നും അറിയിച്ചു.

യോഗം 4.50 PM നു അവസാനിച്ചു.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting with the Members of the Indian Coffee House and Members of the Syndicate held on 01.12.2021, be approved.

FURTHER RESOLVED to send a reply to the Manager, Indian Coffee House stating the condition that concession rates should be given to the Students of the University for lunch, Coffee/ Tea.

ALSO RESOLVED to entrust the University Engineer to submit a detailed estimate for the urgent renovation work required in the Canteen near SBI for the function of Indian Coffee House, and place the same before the Standing Committee of the Syndicate on Planning and Development.

Item No.34.106. University of Kerala- Sponsoring the Fellowship of a Ph.D or a Post Doctoral Programme - Collaborative Research with MagGenome Technologies Pvt. Ltd, Chennai- Signing of Memorandum of Understanding - Consideration of- reg.

(Ac. EIII)

The Hon. Director of CLIF, Dr.G.M. Nair forwarded a proposal submitted by Dr.C.N.Ramchand, CEO, Mag Genome Technologies Pvt.Ltd. for sponsoring a Ph.D (3 years) or a Post Doctoral fellow (2 years) selected to work in the University of Kerala or jointly with any of the National Institutes of Kerala on research programmes of interest to MagGenome. The Faculty/ Scientist shall be selected through a National level selection and Rs.35,000/- shall be paid to the Research fellow for 3 years (Rs.12.6 lakhs) or Rs.40,000/- to a PDF for 2 years (Rs.10.8 Lakh). The

amount will be paid in six monthly installments to the University after assessing the progress of the candidate every six months for disbursement of the monthly fellowships. The candidate, if found suitable, shall be taken as an intern for six months initially and subsequently shall be absorbed on a regular employment in the company.

The University may bear the contingent/consumable expenses of the fellow of the research programme. The programme shall come into force after signing the appropriate MoU in this regard with the University.

As per the orders of Hon'ble Vice- Chancellor, a meeting was conducted on 9th November 2021 at 11.00 am to discuss the possible collaboration with MagGenome Technologies Pvt. Ltd, Chennai with the Faculty Members of the Campus, in the seminar hall of CLIF. Dr. C N Ramchand informed that his companies are dealing with the development of diagnostics for major infections and the Govt. of Tamil Nadu has been using the kit developed by them in the COVID- 19 detection during the pandemic period. They are also interested in the development of biological drugs for the treatment of diseases and have several drugs already marketed.

Dr. Anirudh Bhati, Senior Member of MagGenome briefed about the strength and activities of the company through a powerpoint presentation followed by discussions on the possible areas of collaboration by the members who briefed about their specializations and expertise individually.

It was decided that the interested faculties should inform their areas of interest and the contributions made by them in the respective research areas to Dr. C.N. Ramchand so as to choose the mentors for the Ph.D/PDF programmes. It was also decided to conduct detailed discussion in an offline mode before signing the MoU with the University. The minutes of the meeting is appended herewith.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration and appropriate recommendations.

Resolution of the Syndicate

RESOLVED to approve the proposal submitted by Dr.C.N.Ramchand, CEO, Mag Genome Technologies Pvt.Ltd. for sponsoring a Ph.D (3 years) or a Post Doctoral fellow (2 years) selected to work in the University of Kerala or jointly with any of the National Institutes of Kerala on research programmes of interest to MagGenome.

FURTHER RESOLVED to sign an MoU with Mag Genome Technologies Pvt.Ltd after detailed discussion and legal vetting.

=====
Item No.34.107. Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings—Approval of—reg.

(Ad. A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.12.2021 at 10.30 a.m is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 2 nd Dec 2021, 10 .30 a.m
 Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members Present

1. Adv. B. Balachandran (Convener)
2. Sri. Bijukumar G
3. Prof. K. Lalitha (Online)
4. Sri. B.P Murali (Online)
5. Dr. S. Nazeeb
6. Dr. K. G. Gopchandran

Members Absent

1. Dr. Mathew V
2. Adv. K. H. Babujan
3. Adv. Muralidharan Pillai G.
4. Adv.A. Ajikumar

5. Dr. K.B. Manoj
6. Smt. Renju Suresh

Item No.34.107.01: Disciplinary proceedings initiated against Sri.Ajith R, Section Officer, EE II L Section- reg

(Ad AI)

The Syndicate held on 13.03.2020 resolved to treat all the pending cases in r/o Sri.Ajith. R, Section Officer as a single file and issue urgent notice regarding the matter. Further resolved to place the explanation to the notice before the next Standing Committee of the Syndicate on Staff, Equipment and Buildings. Accordingly Memo dated 04.06.2020 was issued to Sri.Ajith R. The Syndicate held on 23.10.2020 resolved to entrust the Controller of Examination to submit a report and to authorize the Standing Committee of the Syndicate on Staff, Equipment and Buildings to consider serious lapse on the part of Sri.Ajith R in undertaking the valuation work of B. Tech S3 examinations in a time bound manner. The Standing Committee of the Syndicate on Staff, Equipment and Buildings conducted hearing of Sri. Ajith. R. The committee after considering oral and written depositions, recommended to refer the item to the Syndicate for taking appropriate decision on the matter. The Syndicate at its meeting held on 02.07.2021 vide item No.29.29.01, considered the matter & resolved to entrust the Registrar to place all files along with detailed report related to Sri.Ajith R, Section Officer, EE.II.L Section, before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Disciplinary proceedings were initiated against Sri.Ajith R, Section Officer, EE II L Section, in the following matters;

- (1) Non-Completion of works in the Department of Education during his tenure as Administrative Officer.
- (2) Non-Receipt of Office order posting him as Administrative Officer of 3rd SEM. B.Tech (2013 Scheme) Valuation camp.
- (3) Delay in Publication of Results of S7 B.Tech (2013 Scheme) while working as Administrative Officer, Valuation camp, S7 B. Tech (2013 Scheme)
- (4) Non-routing the request for posting Assistant through the Controller of Examinations.

The matter along with the report was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings and the Committee recommended to defer the item to its next meeting. The recommendation was approved by the Syndicate at its meeting held on 28.10.2021 (item no.33.11.05).

As per the orders of the Vice Chancellor, the matter along with the report appended is once again placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

The Committee considered the matter and recommended to warn strictly Sri.Ajith R Section Officer, EE II L Section.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.12.2021, be approved.

Item No.34.107.02. Rejoining duty after unauthorised absence – Request from Sri.Joby Joseph, Clerical Assistant – reg

(Ad AI)

Sri.Joby joseph, Clerical Assistant vide submission dated 26-08-2021 requested to condone his unauthorised absence from duty from 25-10-2018 to till date and permit him to rejoin duty. He has claimed that he could not attend office due to his ailments & financial problems in his family.

He has produced the copies of the medical records obtained from the Directorate of Medical Education that he had undergone treatment.

As reported by Director, SDE where the incumbent had last worked, vide letter dated 05-02-2019, Sri.Joby Joseph had been absent from duty from 04-10-2018 onwards.

However as remarked by Ad.E section, Sri.Joby Joseph had last availed Leave from 04-10-2018 to 16-10-2018 for 13 days (Earned Leave). Hence it is seen that the actual period of Sri.Joby Joseph's unauthorised absence is from 17-10-2018 onwards.

As per the orders of the Vice-Chancellor, the request of Sri.Joby Joseph, Clerical Assistant to permit him to rejoin duty by pardoning his unauthorised absence from 17-10-2018 to till date on

compassionate grounds, is placed before the SC of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to constitute a Sub Committee comprising Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Dr.K G Gopchandran, Sri.Bijukumar G, Members, Syndicate and the Registrar to hear Sri.Joby Joseph, Clerical Assistant on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.12.2021, be approved.

Item No.34.107.03 Probation Declaration in the post of Section Officer Request from Smt.Bushara.F- considerationof-reg.

(Ad AI)

Smt.Bushara.F, SectionOfficer, Ad.AIV section vide submission dated 15-09-2021 requested that she may be declared to have satisfactorily completed her period of probation in the post of Section Officer, claiming that she had completed six months of duty in the said post.

Finance vide remarks dated 25-10-2021 stated that Smt.Bushara.F was assumed charge as Section Officer on 23-02-2017 AN and reverted as Selection Grade Assistant w.e.f 03-01-2018. She again assumed charge as Section Officer w.e.f 01-08-2019. While officiating as Section officer, she had availed 28days of Earned Leave and 22 days of Half pay leave during the period of probation. Finance, therefore endorsed that she may be declared to have satisfactorily completed her period of probation in the post of Section Officer on 13-10-2017 FN

It has also been certified by her Supervising official (Assistant Registrar, AdmnIII) that the work and conduct of Smt.Bushara.F as Section officer during the period of probation is satisfactory.

As per the orders of the Hon'ble Vice-Chancellor, the request of Smt.Bushara.F for declaring her probation period in the post of Section Officer is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to declare the satisfactory completion in respect of Smt.Bushara F in the post of Section Officer on 13.10.2017 F N.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.12.2021, be approved.

Item No.34.107.04. Rejoining duty after unauthorised absence – Request from Sri.Thejus.S, Assistant – Consideration of – reg.

(Ad AI)

Sri.Thejus.S, Assistant vide submission dated 08-07-2021 requested to permit him rejoin duty after his unauthorised absence from 05-04-2020 to till date and to regularise his unauthorised absence for the period as LW.A. He has requested to consider his request on compassionate ground as he has stated that he was unable to rejoin duty on 05-04-2020 on expiry of leave, due to his health issues.

It may be noted that Sri.S.Thejus, while officiating as Assistant, was granted L.W.A for study purpose for a period of two years w.e.f 04-04-2018 under Appendix XII B, Part I ,KSR & Circular No.72/2005/fin.dated 30-12-05 subject to the following conditions.

1. He shall lose all service benefits such as earning of all kinds of leave, Pension, Gratuity, increment, etc and also promotion benefits which may arise with reference to the seniority in the posts which he proceed on leave.He shall also lose seniority in the higher grade/grades with reference to their juniors who might get promoted to such grade/grades before he rejoins duty.
2. He will not accept any other employment abroad/within the country without prior sanction from the University
3. He will not be permitted rejoin duty before the expiry of the leave.
4. If he does not report for duty on expiry of the Leave, his service in the University will stand automatically terminated

Sri. Thejus was to report for duty on 05-04-2020 as his leave for two years expired on 04.04.2020.

The Finance, on the request of Sri.Thejus.S remarked that unauthorised absence of Officers shall be viewed seriously and disciplinary action shall be taken without delay.In cases where unauthorised absence for long periods and incumbent is facing disciplinary actions, the officer shall not be allowed to rejoin duty without finalizing disciplinary actions against them.

The Rule Appendix XII B, Part I, KSR under which, Sri.Thejus was granted leave envisages disciplinary action also in case the incumbent did not report for duty on expiry of leave. The Rule No. (iv) of The Rule Appendix XII B, Part I ,KSR stipulates for disciplinary action for such incumbents as per the procedure laid down in the Kerala Civil Services (Classification,Control and Appeal) Rules,1960.

As per the orders of the Vice-Chancellor, the request of Sri.Thejus, Assistant to permit him to rejoin duty, pardoning his unauthorised absence from 05-04-2020 to till date on compassionate grounds and to regularise his period of unauthorised absence as L.W.A is placed before the SC of the Syndicate on Staff,Equipment & Buildings for consideration.

The Committee considered the matter and recommended to constitute a Sub Committee comprising of the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Dr.K G Gopchandran, Sri.Bijukumar G, Members, Syndicate and the Registrar to hear Sri.Thejus S, Assistant on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.12.2021, be approved.

Item No.34.107.05. Rejoining of Sri.Rajesh Mohan V, Assistant – reg

(Ad. A I)

Sri.Rajesh Mohan V, Assistant, Engineering Unit was sought explanation for not obeying the University Order transferring him to Campus Library, Kariavattom vide UO.No.Ad.AI.2/2020 dated 07.01.2021. He was given 14 days time to submit explanation for the same. On receipt of the Memo he expressed his willingness to resign from service due to personal reasons and he quoted the following reasons which led to his decision to resign the job.

- Due to the mental and personal harassment of Smt.Asha, Assistant Librarian, Engineering College, Smt.Shyma, Library Assistant, Engineering College, Smt.Sujatha, Casual Labourer, Engineering College, Smt.Bindu, Section Officer, Administration. It is stated that Smt.Asha has sent legal notice to him.
- It is alleged that Dr.C R Prasad, the then Registrar (i/c) and an MLA named Sri.Vishnu harassed him over phone.
- It is remarked that the Syndicate has issued Memo raising allegations against him without providing an opportunity to hear him.

He stated that the decision to resign from job is due to the physical and mental stress by Smt.Asha, Smt.Shyma and Smt.Sujatha and since they were highly influential and powerful, there was no need to give a petition against them in the University.

He had submitted his ID Card and stated that he had no liabilities in the University.

It may be noted that he had not submitted Non Liability Certificates.

Since he took a decision to resign due to the alleged Physical and Mental harassment by his colleagues, the matter was placed before the Employees Grievance Redressal Cell.

Meanwhile he has submitted the details of the alleged harassment by the colleagues to the His Excellency Hon'ble Chancellor also.

Sri. Rajesh Mohan V vide letter dated 26.04.2021 further requested to speed up his resignation procedure, if not he would fall under mental depression.He later denied all the allegations raised against his colleagues previously.

The Hearing of the petitioner by Employee Grievance Redressal Cell (EGRC) was delayed due to lockdown and the same was conducted on 27.09.2021.

At the meeting of EGRC Sri.Rajesh Mohan appeared in person and had reported that he was suffering from mental harassment from his colleagues and hence decided to resign the job. He stated that he had fallen into mental stress due to the petition submitted by Smt.Asha at Women's Commission stating that he sexually harassed her and filed petition against him and sent Notice to him. Though he had given petition against the same to the Vice Chancellor and Pro Vice Chancellor, he alleges that it was all in vain. He further stated that it is difficult for him to continue duty at Kariavattom and Palayam Campus. So he requested to permit him rejoin at any other Departments other than those in Kariavattom and Palayam campus till he regain mental strength to overcome the mental agony.

The EGRC recommended to permit Sri.Rajesh Mohan to rejoin duty at any of the Departments other than those in Kariavattom and Palayam Campus and further recommended to consider the period of absence as Leave Without Allowance.

As recommended by EGRC, Memo dated 10.11.2021 was issued to Sri.Rajesh Mohan V directing him to rejoin duty within 7 days from the date of receipt of the Memo subject to the final decision on treating the period of absence from duty.

As per the orders of the Registrar, the matter regarding treating the period of absence from duty with respect to Sri.Rajesh Mohan V from November 2020 onwards, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee considered the matter and recommended to treat the period of absence from duty in respect of Sri.Rajesh Mohan V from November 2020 onwards, as leave without allowance, as per existing norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.12.2021, be approved.

Item No.34.107.06 Budget Speech 2021-22- Efficient functioning of University Health Centres at Palayam and Kariavattom campuses-Proposals of Resident Medical Officer-reg.

(Ad DII)

The Budget Speech 2021-22 of the University, has proposed to enhance the efficiency of University Health Centres at Palayam and Kariavattom and an amount of Rs.5,00,000/- (Rupees Five Lakhs only) has been allocated for the same.

The Budget implementation cell, at its meeting held on 26.04.2021, had recommended to obtain a proposal from the Resident Medical Officer, Kariavattom and to place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Resident Medical Officer, University Health Centre, Kariavattom has submitted the proposals (appended) for enhancing the efficiency of both Health Centre at Kariavattom and Palayam. The Vice-Chancellor has accorded permission to place the proposal submitted by the Resident Medical Officer before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The proposal submitted by the Resident Medical Officer was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 07.10.2021 for consideration and the committee recommended to refer the matter to the Syndicate.

The Syndicate held on 28.10.2021 vide item no. 33.11.17 resolved to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Hence, the proposal submitted by the Resident Medical Officer is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and Recommendation thereof.

The Committee considered the matter and recommended to agree to the proposal in Principle.

The Committee further recommended the following:

- 1. To entrust the Resident Medical Officer (RMO) to submit the estimate and quotations for the purchase of equipments proposed, as per provisions contained in the Kerala Financial Code and Store Purchase Manual.***

2. *To entrust the University Engineer to take urgent steps to complete the maintenance works and to initiate the additional works proposed at University Health Centre, Kariavattom immediately.*
3. *To entrust the Registrar to shift the sections working in the University Health Centre Building, Palayam to other convenient locations.*
4. *To appoint a Honorary Director, a Staff Nurse & a Medical Attender for the University Health Centre, Palayam.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.12.2021, be approved.

Item No.34.107.07 ***Willingness for working in the University of Kerala on Deputation-Request of Sri. Aneesh Mohamed A.S, Assistant Engineer, KSEB- reg.***

(Ad DIII).

The Hon. Director of CLIF, vide his letter dated 26.10.2021 has forwarded the submission of Sri Aneesh Mohamed A.S, former Instrumentation Engineer on deputation basis in CLIF stating his willingness to work in University of Kerala as Instrumentation Engineer on deputation basis.

Sri Aneesh Mohamed A.S, vide his request dated 25.10.2021, has expressed his willingness to work in the University of Kerala as Instrumentation Engineer, CLIF on fresh deputation as per KSR, with NOC from his parent department (KSEB Ltd) in the pay scale and other allowances applicable to his cadre in KSEB Ltd.

In this regard, following it may be noted;

- i) Sri Aneesh Mohamed A.S, Assistant Engineer in KSEB Ltd was on deputation for a period of Five years as Instrumentation Engineer in CLIF w.e.f. 26.10.2016 to 25.10.2021. As per U.O.No.Ad.DIII/2/32229/2021 dated:25.10.2021, sanction was accorded by the Vice-Chancellor, to Sri.Aneesh Mohamed A.S, being permitted to relieve from the post of Instrumentation Engineer on deputation basis in the Central Laboratory for Instrumentation and Facilitation (CLIF) and all other duties assigned to him in the University w.e.f. 25.10.2021 AN in order to join as Assistant Engineer in his parent department viz. Kerala State Electricity Board Ltd, after completing Five years of deputation.
- ii) Considering the experience acquired by Sri.Aneesh Mohamed A.S. as Instrumentation Engineer in the University of Kerala over the last 5 years, which will immensely facilitate the efficacy in the implementation of projects that are to be assessed by NAAC, the University had requested the Govt of Kerala and the Chairman and Managing Director, KSEB, to extend the term of service of Sri.Aneesh Mohamed A.S for one more term beyond 5 years as a special case, but no response has been received yet.

The Syndicate at its meeting held on 17.11.2021, vide item no.51 considered the request of of Sri.Aneesh Mohamed A.S, expressing his willingness to work in the University of Kerala as Instrumentation Engineer, on fresh deputation as per KSR, with NOC from his parent department (KSEB Ltd) in the pay scale applicable to his cadre in KSEB Ltd and resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor, submission of Sri Aneesh Mohamed A.S, expressing his willingness to work in the University of Kerala as Instrumentation Engineer, on fresh deputation as per KSR, with NOC from his parent department (KSEB Ltd) in the pay scale applicable to his cadre in KSEB Ltd is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendations.

The Committee noted that Non Objection Certificate from the parent department (KSEB) is not received for fresh appointment on deputation basis in respect of Sri.Aneesh Mohamed A S, Former Instrumentation Engineer, CLIF.

Taking into consideration the 5 years experience of Sri.Aneesh Mohamed A S as Instrumentation Engineer and his willingness to continue in the post, the Committee recommended to wait for one more month for appointment of Sri.Aneesh Mohamed A S on submitting NOC from the parent Department. The Committee, considering the urgent necessity of the service of an

Instrumentation Engineer, recommended to initiate steps for the appointment of Instrumentation Engineer on deputation basis.

The meeting came to an end at 11.30 a.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.12.2021, be approved.

Item No.34.108. Engaging women security guards in the University of Kerala – Consideration of –reg.

(Ad.AII)

The Convener, Standing Committee of Syndicate on Staff, Equipment, and Buildings, Adv.B.Balachandran submitted a proposal to engage women security guards in Kerala University. As per the proposal, currently Kerala University is appointing male security guards only and suggests that the University have Women's Hostel, female employees, and students which necessitates the aforesaid appointment as the need of the hour. University is having sanctioned strength of 100 security guards. At present 10 permanent, and 93 casual security guards are working on daily wage basis (three of them were re-employed after retirement). The Selection Committee held on 19.07.2021 suggested to appoint 10 Security Guards on daily wage basis on community rotation basis.

As per the orders of the Vice-Chancellor the proposal of Adv.B.Balachandran, Convener, Standing Committee of the Syndicate on Staff Equipment and Buildings, and Member Syndicate, University of Kerala to engage women security guards in the University was placed before the Syndicate held on 23.07.2021 and the Syndicate resolved to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Staff, Equipment, and Buildings held on 07.09.2021. The committee considered the matter and recommended to authorise the Registrar to submit a detailed report on engaging women security guards, including requirements, following existing procedure of appointment. The Syndicate held on 23.09.2021 resolved to approve the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021.

As per the orders of the Vice-Chancellor the matter along with the detailed report on engaging women security guards is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to initiate steps to engage retired Women Security Guards in the University from CRPF and CISF

Item No.34.109. Request from the Principal, SAI, LNCPE to extend the date of closure of admission –Consideration of - reg.

(Ac BI)

The Principal, SAI, LNCPE has submitted a request to extend the last date for closure of admission for the academic year 2021-22 from 30th November 2021 to 15th December 2021. It is stated that many of the students listed in the rank list were hailing from outside Kerala especially from north-east states have informed that they couldn't reach LNCPE on time due to the flood and non availability of train tickets, consequently they requested to extend the closure of admission. Also stated that time is required to filling up of vacant seats lying under SC/ST category after issuance of press release through medias and also for the conduct of entrance tests.

The Syndicate at its meeting held on 23.09.2021 vide item No.32.68.15 has resolved to schedule the date of closure of admission as 30.11.2021 for all the three courses offered at the college.

As per the orders of the Vice Chancellor, **Request from the Principal, SAI, LNCPE to extend the date of closure of admission from 30th November 2021 to 15th December 2021** is placed before the Syndicate for appropriate recommendation and decision.

Resolution of the Syndicate

RESOLVED that the date of closure of admission in SAI, LNCPE for the academic year 2021-22 be extended from 30.11.2021 to 15.12.2021.

Item No.34.110 *ഗ്രൂപ്പ് പേഴ്സണൽ ആക്സിഡന്റ് ഇൻഷുറൻസ് പദ്ധതി-2022 വർഷത്തേക്കുള്ള പദ്ധതി പുതുക്കിയ സർക്കാർ ഉത്തരവ്- സിൻഡിക്കേറ്റിന് റിപ്പോർട്ട് ചെയ്യുന്നത്- സംബന്ധിച്ച്.*
 (എഡിഎഫ്)

☐ സർക്കാർ ഉത്തരവ് ☐ .ഉ(അച്ചടി)നം. 153/2021/ ധന തീയതി 23.11.2021 പ്രകാരം ഗ്രൂപ്പ് പേഴ്സണൽ ആക്സിഡന്റ് ഇൻഷുറൻസ് പദ്ധതി - 2022 വർഷത്തേക്കുള്ള പദ്ധതിപുതുക്കി☐ സർക്കാർ ഉത്തരവ് പുറപ്പെടുവിച്ചിരിക്കുന്നു.

ഇതു സംബന്ധിച്ച് ☐ രവകലാശാല ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു (എഡി.എ 5.6941/ 2021 തീയതി 27.11.2021). വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം ☐ സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നു.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.111 *Department of Hindi-Special Casual Leave to Dr.Herman P.J, Associate Professor-Reporting-reg.*

(Ad AV)

Dr.Herman P.J, Associate Professor, Department of Hindi, vide letters dated 19.07.2021 and 06.09.2021 has requested to grant Special Casual Leave during the period of Quarantine from 16.06.2021 to 06.07.2021. The Syndicate at its meeting held on 23.09.2021 considered the matter and resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings to grant eligible Special Casual Leave to Dr.Herman P.J, Associate Professor, Department of Hindi.

Sanction was accorded by the Vice Chancellor to Dr.Herman P.J, Associate Professor, Department of Hindi, granted Special Casual Leave from 16.06.2021 to 06.07.2021(21 days) in the light of the Medical Certificate produced by him.

Accordingly, U.O.No.Ad AV.03/21535/2021 dated 17.11.2021 was issued. The matter is reported to the Syndicate.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.112 *Declaration of Probation of Dr.Preeta Nayar, Reader and Head Department of Archaeology - Consideration of- reg.*

(AdAII)

Dr.Preeta Nayar was appointed as Reader against the notification No.AdH/1803/2008 dated 26.03.2008 vide U.O no AdAII/47094/2017 Dated 06.11.2017 .She had joined duty w.e.f 26.10.2017 FN. The appointment was subject to the final disposal of the W.P(C) No.33409/2017 before the Hon'ble High Court filed by Harisankar B.S. The matter of declaration of probation was referred to Legal opinion and the legal opinion dated 21.01.2019 suggested that it would not be proper to declare the probation with the writ petition still pending and opined that the complainant can obtain positive orders from the Court regarding the same. In response to a representation submitted by Dr.Preeta Nayar dated 5.11.2021 and a letter from her counsel dated 4.11.2021 clarifying the fact that there is no interim order which prohibits the University from declaring her probation standing counsel was asked to render his latest learned opinion in the matter. The standing counsel has opined that as there is no interim order interdicting the University declaring probation of Dr.Preeta Nayar it may be done with clear stipulation that such a declaration of completion of probation shall be subject to the final outcome of the writ petition. Hence the matter was reported to the Hon'ble Vice Chancellor to declare successful completion of probation in the post of Reader in Department of Archaeology w.e.f 26.10.2018 subject to the final disposal of writ petition WP(C) No.33409/2017 filed by Harishankar.B.S. As per orders of the Hon'ble Vice Chancellor the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the opinion of the Standing Counsel and **RESOLVED** to declare the probation of Dr.Preeta Nayar, Reader and Head, Department of Archaeology with a condition that declaration of completion of probation shall be subject to the final disposal of the writ petition.

Item No.34.113 Payment of remuneration to examiners of various CV Camps-PG Degree Examinations-issuance of U.O.- Reporting of-reg :-

(M&C III)

Placed below is the details of U.O.'s issued from M&C III section in respect of payment of remuneration to the examiners pertaining to PG Degree Examinations of various CV Camps.

The Action taken by the Vice-Chancellor in having approved the above payment of remuneration to the examiners of various CV Camps, 'subject to reporting the Syndicate' is reported.

List of University Orders issued for Payment to Remuneration to Examiners of various CVCamps

Sl. No.	U.O. No. &Date	Camp/Venue/Administrative Officer	Amount
1.	No.M&C.III/1/1049/ALP/2019/ Remn/Exmnr dated 27.09.2021	Fourth Semester MA/ M.Sc. M.Com/ MSW/ MPA/ MMCJ/MA HRM (Regular / Supplementary/Mercy Chance) Degree Examinations September 2019/ SD College, Alappuzha/ Smt. Rony I. (Section Officer, SC-A, Acad University Sub Centre, Alappuzha)	₹1,48,490/-
2.	No.M&C.III/1/1029/2019/Pdlm/ Remn/Exmnr dated 26.10.2021	Third Semester M.A/ M.Sc/ M.Com/ MSW/ MPA/ MMCJ/ MA HRM (Regular/ Improvement/ Supplementary) Degree Examinations March 2019/ DOIC Pandalam/ Smt. Rajasree V. K. (Section Officer, DOIC Pandalam)	₹1,15,952/-
3.	No.M&C.III/1/1082/KLM/2020/ Remn/Exmnr dated 26.10.2021	Fourth Semester MA/ M.Sc./ M.Com/ MSW/ MPA/ MMCJ/ MA HRM (Regular / Supplementary / Mercy Chance) Degree Examinations July-September 2020/KUCTE Kollam/ Smt. Jayalekshmy B. (Section Officer EG VI)	₹ 3,09,486/-

Minutes of the Meeting of the Sub – Committee (Eligibility of Orientation/ Refresher/ Short term Course conducted other than UGC-HRDC for placement/promotion) conducted on 01-12-2021.

Date : 01-12-2021
Time : 5.00 p.m
Venue : Syndicate room

Members Present

- Dr.S.Naseeb, the Convenor, Standing Committee (Academics and Research) Sd/-
- Shri.R.Arunkumar (member of Syndicate) Sd/-
- Dr.Vijayan Pillai.M (member of Syndicate) Sd/-
- Prof.K.Lalitha (member of Syndicate) Absent
- Dr.Gopchandran.K.G (member of Syndicate) Sd/-
- The Director, HRDC, University of Kerala, Kariavattom Absent
- The Director, IQAC, University of Kerala Sd/-
- The Director, Research, University of Kerala Sd/-

The Principal, Sree Narayana College, Kollam has forwarded a letter for seeking clarification regarding the eligibility of a few Refresher/Orientation/Short term Courses to be considered valid for promotion purposes. It has been stated that some teachers have undergone the Refresher/Short term Course as per PMMMNMTT/Other scheme through online mode for getting the grades and requested to enter the courses in their Service Books. In the UGC guidelines there is no specification that the Course is through institutional or through online.

The details of courses undergone by the teachers are listed below

Sl. No	Name of the Course	Period	Remarks
1	MOOC Course with e certification	14 days	Organized by FLAIR, Directorate of Collegiate Education
2	IUCCA Refresher Course	1 month	TLC of IUCAA under PMMMNMTT scheme
3	MOODLE LMS	5 days	NME through ICT under PMMMNMTT Scheme
4	Short Term FDP	7 days	UGC-HRDC in association with KSMDBC Sasthamcotta
5	Short Term FDP	7 days	S.N College in Association with Kerala State Higher Education Council

As per clause 6.4.II of UGC Regulation 2018, MOOC Course in relevant subject with e clarification can be considered for placement/promotion.

As per clause 18.0.ix of UGC Regulation 2018, all short term and long duration capacity-building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.

The matter has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 21-10-2020 and recommended to refer the item to the Syndicate. The Syndicate held on 23-10-2020, vide item.No.19.79.39 resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Therefore, matter was placed before the Standing Committee of the Syndicate on Academic and Research held on 25-01-2021 and the Committee recommended to obtain the remarks of the Director, HRDC, University of Kerala as to whether the above mentioned courses can be considered as valid for placement/promotions. The Syndicate held on 27-01-2021, vide item.No.22.61.D4 resolved to approve the recommendation of the Standing Committee. Accordingly, the University vide letter.No. 24522/Ac FIII/2020/UOK dated 18-03-2021 has sought clarification from the Director, HRDC, University of Kerala in this regard.

The Director, HRDC, University of Kerala vide letter letter.No.UGC-HRDC/43/2021 dated 24-03-2021 has clarified that the IUCCA Refresher Course of one month duration organized by TLC of IUCAA under PMMMNMTT Scheme (serial.no.2), the MOODLE LMS of 5 days duration organized by NME through ICT under PMMMNMTT Scheme(serial.no.3) and short term FDP of 7 days duration organized by UGC-HRDC in association with KSMDBC Sasthamkotta (serial.no.4) are the same as the course run by UGC-HRDC, University of Kerala.

But to comment on the eligibility of MOOC Course with e certification of 14 days duration organized by FLAIR, Directorate of Collegiate Education (serial.no.1) and Short term FDP of seven days duration organized by S.N College in association with Kerala State Higher Education Council (serial.no.5), equivalent to UGC recognized courses they are not the competent authority, according to the Director, HRDC, University of Kerala. The Vice-Chancellor and the Academic Council may take final decision upon it.

Therefore, the matter was once again placed before the Standing Committee of the Syndicate on Academics and Research held on 30-06-2021 and the committee recommended to constitute a sub committee comprising Director Research, Director, UGC-Human Resource Development Centre (Academic Staff College), and Director IQAC as academic experts and Dr.S.Nazeeb,

Sri.Arunkumar.R., Dr.Vijayan Pillai M.,Prof.K.Lalitha and Dr.Gopchandran.K.G., members Syndicate. The Syndicate held on 02-07-2021, vide item.no.29.61.D13 resolved to approve the recommendation of the Standing Committee.

Recommendation:-

The Sub Committee considered the above matter and recommended the following for the CAS promotion of teachers in Private aided Colleges.

1. *The Refresher/Orientation/Short Term Courses run by HRDC s and their associated institutions.*
2. *The Refresher/Orientation/Short Term Courses run by State/Central Universities and its Departments, Teaching Learning Centres (TLC) under PMMMMNMTT, Teaching Learning Centres under State/Central Governments.*
- (3). *The Refresher/Orientation/Short Term Courses run by Centres of Excellence and Research Oriented Institutions*
- (4). *The Refresher/Orientation/Short Term Courses coordinated by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments.*
- (5). *Eligibility of courses run by institutions other than the above can be considered only with the concurrence of UGC.*

The Committee further recommended to place the matter along with the recommendations before the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item.No.34.114 Kariavattom Campus- Joint Inspection Report for providing classroom facilities for the Department of Mathematics and Physics –Consideration of-reg.

(Ad.BI)

A joint inspection was conducted by the Pro-Vice-Chancellor, Dr. S. Nazeeb (Member, Syndicate), Dr.K.G. Gopchandran (Member, Syndicate) and the Registrar along with the University Engineer in the Golden Jubilee Building to locate the space for conducting classes for the Department of Physics and Mathematics.

As per the orders of the Vice- Chancellor, the joint inspection report for providing classroom facilities for the Department of Mathematics and Physics, held on 25.11.2021 (copy appended) forwarded by the Assistant Executive Engineer, is placed before the Syndicate for consideration and appropriate decision.

**JOINT INSPECTION REPORT FOR PROVIDING CLASSROOM FACILITIES
FOR THE DEPARTMENT OF MATHEMATICS AND PHYSICS**

The HoD, Department of Mathematics vide letter No Math/Admn/2021 dated 29/09/2021 has reported that due to the introduction of new courses in the department and due to the increased number of research scholars, the departments is facing acute shortage of space to conduct classes. Similarly the HoD, the Department of Physics has also reported that the department of Physics is suffering with acute space constrain. Subsequently a joint inspection was conducted by the Pro Vice Chancellor, Dr. S. Nazeeb (Member, Syndicate), Dr. K.G. Gopchandran (Member, Syndicate) and the Registrar along with the University Engineer in the Golden Jubilee Building to locate the space for conducting classes for the Department of Physics and Mathematics. After inspecting the building the following recommendations were made.

- 1) One large hall in the second floor of the Golden Jubilee building earlier used as library for the Department of Hindi can be bifurcated using Aluminium partition so as to provide 2 classrooms to the Department of Physics each can accommodate around 40 - 50 students (Drawing "A" attached)
- 2) The Electronics and communication Laboratory in the University College of Engineering in the ground floor can be partitioned without deducting any space in the lab by constructing a partition which can be used as a classroom for the Department of Mathematics with an intake capacity of 30 students (Drawing "B" attached)

- 3) The Lecture hall currently being used by the Academic staff college is proposed to share for the Department of Mathematics for conducting classes as and when required.

- 1) Pro Vice Chancellor
- 2) Dr. S. Nazeeb (Member, Syndicate)
- 3) Dr. K.G. Gopchandran (Member, Syndicate)
- 4) Registrar

Resolution of the Syndicate

RESOLVED that the above recommendations of the Inspection Report of the Sub-Committee, be approved.

FURTHER RESOLVED to entrust Dr.S.Nazeeb, Dr.K.G.Gopchandran, Sri.J.Jairaj, Members Syndicate to inspect the University College of Engineering, Kariattom ascertain the availability of space in the College.

Item No.34.115 Paperless Office Administration - Minutes of the meeting held on 26.11.2021 - approval of - reg.

(Ad.BII)

The Syndicate, at its meeting, held on 17.08.2021, vide item No. 31.92 A. resolved to approve the proposal submitted by the Instrumentation Engineer, CLIF regarding Paperless Office Administration and to constitute a Sub-Committee comprising of Dr. K.G. Gopchandran, Member, Syndicate, the Registrar, Dr. Aji S., Associate Professor, Department of Computer Science and the Instrumentation Engineer, to implement the proposal. Accordingly, the Sub-Committee for implementation of the Paperless Office Administration was constituted, vide per U.O. No. 495/2021/UOK dated 23.09.2021.

A meeting of the Sub-Committee has been convened on 26.11.2021, at 2.00 p.m. at the Registrar's Chamber. Copy of the minutes of the meeting is appended herewith.

As ordered by the Vice - Chancellor, the minutes of the said meeting, is placed before the Syndicate, for consideration and approval.

Minutes of the meeting regarding the Paperless Office Administration

Date : 26.11.2021
Time : 02.00 PM
Venue : Registrar's Chamber

Present:

- | | |
|---|-----------------|
| 1.Sri. Dr.K.G.Gopchandran, The member Syndicate | Sd/- |
| 2. Registrar | Sd/- |
| 3. Sri.Aji T S, Associate Professor, Department of Computer Science | Via Google meet |
| 4. The Director, KUCC | Sd/- |
| 5. The Instrumentation Engineer | Via Google meet |
| 6. Deputy Registrar (Admin II) | Sd/- |

The meeting commenced at 2: 00 PM.

The Registrar opened the discussion and the members recommended to go by the specifications as resolved by the Syndicate vide Item No.31.92 A of the minutes of the meeting of the Syndicate held on 17.08.2021.

The following recommendations are made after a detailed discussion.

- (1). To provide tablet computer in Android platform and Book Reader app to the members of the Syndicate and Statutory Officers in first phase, in connection with the implementation of budget speech 2021-22 (**Item No.6**).
- (2). The sim card for the tablet should be procured by the members/officers themselves.
- (3). To specify the brand as Samsung, HP, DELL in place of the recommended brand in the specifications provided.
- (4). The display size of the tab should be 12” or above to make it as user friendly for the Syndicate members/officers as it is used for reading purposes.
- (5). To approve all other specifications provided by the Instrumentation Engineer as resolved by the Syndicate held on 17.08.2021 vide item no.31.92A.

- (6). To entrust KUCC to maintain a stock register in this regard.
- (7). The Syndicate members /Statutory officers should return the Tab to the Registrar at the end of the Syndicate tenure/tenure of services.
- (8). If the tab is lost, the member/officer should provide a tab of same brand & specifications or an equivalent brand available in the market.
- (9). Services of the tablet are to be provided by the University.
- (10). To display the agenda of the Syndicate meetings through the Multimedia projector in the Syndicate Room.

The meeting came to an end at 03.00 PM.

Resolution of the Syndicate

RESOLVED to entrust Dr.K.G.Gopchandran, Member Syndicate to submit a detailed report regarding the implementation of paperless office administration

Item No.34.116 **Eligibility of Orientation/ Refresher /Short term Courses conducted other than those offered by UGC-HRDC for placement/promotion-Consideration of-reg.**

(Ac FIII)

Ref:- Item No.29.61.D13 of the Syndicate held on 02.07.2021

The Sub Committee of the Syndicate held on 01.12.2021 considered the eligibility of various Refresher/ Orientation / Short term Courses being considered valid for CAS Placement/Promotion of teachers in Private Aided colleges and recommendations were made. (Minutes appended)

As per the orders of the Vice-Chancellor, the minutes of the Sub Committee is placed before the Syndicate for consideration.

Minutes of the Meeting of the Sub – Committee (Eligibility of Orientation/ Refresher/ Short term Course conducted other than UGC-HRDC for placement/promotion) conducted on 01-12-2021.

Date : 01-12-2021
Time : 5.00 p.m
Venue : Syndicate room

Members Present

- | | |
|--|--------|
| 1. Dr.S.Naseeb , the Convenor, Standing Committee (Academics and Research) | Sd/- |
| 2. Shri.R.Arunkumar (member of Syndicate) | Sd/- |
| 3. Dr.Vijayan Pillai.M (member of Syndicate) | Sd/- |
| 4. Prof.K.Lalitha (member of Syndicate) | Absent |
| 5. Dr.Gopchandran.K.G (member of Syndicate) | Sd/- |
| 6. The Director, HRDC, University of Kerala, Kariavattom | Absent |
| 7. The Director, IQAC, University of Kerala | Sd/- |
| 8. The Director, Research, University of Kerala | Sd/- |

The Principal, Sree Narayana College, Kollam has forwarded a letter for seeking clarification regarding the eligibility of a few Refresher/Orientation/Short term Courses to be considered valid for promotion purposes. It has been stated that some teachers have undergone the Refresher/Short term Course as per PMMMNMTT/Other scheme through online mode for getting the grades and requested to enter the courses in their Service Books. In the UGC guidelines there is no specification that the Course is through institutional or through online.

The details of courses undergone by the teachers are listed below

Sl.No	Name of the Course	Period	Remarks
1	MOOC Course with e-certification	14 days	Organized by FLAIR, Directorate of Collegiate Education
2	IUCCA Refresher Course	1 month	TLC of IUCAA under PMMMNMTT scheme
3	MOODLE LMS	5 days	NME through ICT under PMMMNMTT Scheme
4	Short Term FDP	7 days	UGC-HRDC in association with KSMDBC Sasthamcotta

5	Short Term FDP	7 days	S.N College in Association with Kerala State Higher Education Council
---	----------------	--------	---

As per clause 6.4.II of UGC Regulation 2018, MOOC Course in relevant subject with e clarification can be considered for placement/promotion.

As per clause 18.0.ix of UGC Regulation 2018, all short term and long duration capacity-building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education(SoEs), Teaching learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for excellence in Science and Mathematics(CESMEs), Centres for Academic Leadership and Education Management(CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.

The matter has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 21-10-2020 and recommended to refer the item to the Syndicate.

The Syndicate held on 23-10-2020, vide item.No.19.79.39 resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Therefore, matter was placed before the Standing Committee of the Syndicate on Academic and Research held on 25-01-2021 and the Committee recommended to obtain the remarks of the Director, HRDC, University of Kerala as to whether the above mentioned courses can be considered as valid for placement/promotions.The Syndicate held on 27-01-2021, vide item.No.22.61.D4 resolved to approve the recommendation of the Standing Committee. Accordingly, the University vide letter.No. 24522/Ac FIII/2020/UOK dated 18-03-2021 has sought clarification from the Director, HRDC, University of Kerala in this regard.

The Director, HRDC, University of Kerala vide letter letter.No.UGC-HRDC/43/2021 dated 24-03-2021 has clarified that the IUCCA Refresher Course of one month duration organized by TLC of IUCAA under PMMMNMTT Scheme (serial.no.2), the MOODLE LMS of 5 days duration organized by NME through ICT under PMMMNMTT Scheme (serial.no.3) and short term FDP of 7 days duration organized by UGC-HRDC in association with KSMDBC Sasthamkotta (serial.no.4)are the same as the course run by UGC-HRDC, University of Kerala.

But to comment on the eligibility of MOOC Course with e certification of 14 days duration organized by FLAIR, Directorate of Collegiate Education (serial.no.1) and Short term FDP of seven days duration organized by S.N College in association with Kerala State Higher Education Council (serial.no.5), equivalent to UGC recognized courses they are not the competent authority, according to the Director, HRDC, University of Kerala. The Vice-Chancellor and the Academic Council may take final decision upon it.

Therefore, the matter was once again placed before the Standing Committee of the Syndicate on Academics and Research held on 30-06-2021 and the committee recommended to constitute a sub committee comprising Director Research, Director, UGC-Human Resource Development Centre (Academic Staff College), and Director IQAC as academic experts and Dr.S.Nazeeb, Sri.Arunkumar.R., Dr.Vijayan Pillai M.,Prof.K.Lalitha and Dr.Gopchandran.K.G., members Syndicate. The Syndicate held on 02-07-2021, vide item.no.29.61.D13 resolved to approve the recommendation of the Standing Committee.

Recommendation:-

The Sub Committee considered the above matter and recommended the following for the CAS promotion of teachers in Private aided Colleges.

- *The Refresher/Orientation/Short Term Courses run by HRDC s and their associated institutions.*
- 8. *The Refresher/Orientation/Short Term Courses run by State/Central Universities and its Departments, Teaching Learning Centres (TLC) under PMMMNMTT, Teaching Learning Centres under State/Central Governments.*
- (3). *The Refresher/Orientation/Short Term Courses run by Centres of Excellence and Research Oriented Institutions*

(4).The Refresher/Orientation/Short Term Courses coordinated by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE,

University and University Departments.

(5). Eligibility of courses run by institutions other than the above can be considered only with the concurrence of UGC.

The Committee further recommended to place the matter along with the recommendations before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting to the Sub-Committee (Eligibility of Orientation/ Refresher/ Short Term Course conducted other than UGC-HRDC for placement/ promotion) conducted on 01.12.2021, be approved.

Item No.34.117 **Minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 30/11/2021 and 01/12/2021 - approval of - reg. (SDC)**

The minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 30/11/2021 and 01/12/2021 are placed before the Syndicate for consideration and approval.

Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 30/11/2021

Date : 30/11/2021
Time : 2.00 pm to 5.00 pm
Venue : University Senate Hall

Members Present

1. Dr.K.G.Gopchandran Sd/-
2. Adv.B.Balachandran Sd/-
3. Sri.Arunkumar R Sd/-
4. Sri.Jairaj . J Sd/-
5. Adv.Muralidharan Pillai G Sd/-
6. Smt.Renju Suresh Sd/-
7. Sri.Riyas Vahab Sd/-

Members Absent

1. Dr.K.B.Manoj
2. Prof.K.Lalitha
3. Dr.Mathew.V
4. Dr.B.Unnikrishnan Nair

Out of the **46** candidates called for personal hearing, **41** candidates were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

The details and the recommendations of the Committee for one of the candidate 'Sri.Nikhil.P.N'(reg.no.33717822017, reported for Copying from Mobile Phone from the centre of exam :Sree Narayana Guru Memorial Arts & Science College, Thuravoor) out of the 41 candidates (reported for malpractice and present for the personal hearing)has been shown separately under 'item no.I'. Further the details and recommendations of the Committee related to the 'Suspected malpractice reported by the Malpractice Prevention Squad in the S3 B.Com Commerce with Computer Application, January 2021 against four candidates-- Centre of Exam : UIT

Muthukulam' has been shown separately under 'item no.II'. Thereafter the details and recommendations of the Committee related to the 'Suspected malpractice reported by the Malpractice Prevention Squad in the S6 B.Com, March 2021 against four candidates-- Centre of Exam : MGM College of Arts & Science, Kaniyapuram' has been shown separately under 'item no.III'.

The details and the recommendations of the Committee for the remaining 40 candidates present for the personal hearing (with regard to their malpractice cases), are as given in the list below.

Sl No	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	Emmanuel.C.X	S6 B.Com Commerce & Tourism and Travel Management, March 2021	Naipunya School of Management, Cherthala	Possession of Manuscript	The S6 B.Com, March 2021 exam attended by the candidate with Reg.No.33818812031 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5046/2021	Reg.No. 33818812031			
2	Shahna.A.S	S6 B.Sc Physics, March 2021	St.Gregorios College, Kottarakkara	Writings on calculator	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5048/2021	Reg.No. 23018126024			
3	Sneha.S	S6 B.Com Commerce with Computer Application, March 2021	UIT Sasthamcottah	Writings on Hall Ticket Using Pencil	The S6 B.Com, March 2021 exam attended by the candidate with Reg.No.13818961030 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5049/2021	Reg.No.13818961 030			
4	Anjali.S.Ajayan	S6 B.Com Commerce with Computer Application, March 2021	UIT Sasthamcottah	Writings on Hall Ticket	The S6 B.Com, March 2021 exam attended by the candidate with Reg.No.13818961008 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5050/2021	Reg.No.13818961 008			
5	Aba John	S6 B.Com Commerce with Computer	UIT Sasthamcottah	Writings on inside cover of calculator	The S6 B.Com, March 2021 exam attended by the

		Application, March 2021			candidate with Reg.No.13818961001 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5051/2021	Reg.No.13818961001			
6	Riya Roy	S6 B.Com, March 2021	St.Gregorios College, Kottarakkara	Writings on Calculator	The S6 B.Com, March 2021 exam attended by the candidate with Reg.No. 15918126006 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5052/2021	Reg.No.15918126006			
7	Aswami Suresh	S6 B.Sc Botany, March 2021	St.Johns College, Anchal	Possession of Manuscript	The S6 B.Sc, March 2021 exam attended by the candidate with Reg.No.24518138016 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5053/2021	Reg.No.24518138016			
8	Sahirjan.S	S6 B.Sc Botany and Biotechnology, March 2021	A J College of Science and Technology, Thonnakkal	Possession of Manuscript	The S6 B.Sc, March 2021 exam attended by the candidate with Reg.No.24718800034 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5054/2021	Reg.No. 24718800034			
9	Mithesh Kuttan	S3 B.Com, January 2021	TKMM College, Nangiarkulangara	Possession of Manuscript	The S3 B.Com, January 2021 exam attended by the candidate with Reg.No.15919143073 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5055/2021	Reg.No. 15919143073			
10	Alex Prakash	S4 BA English Language & Literature (SDE), October 2020 (Exam delayed & held in April 2021)	Christian College, Kattakada	Possession of Xerox Copy	The S4 BA, October 2020 exam attended by the candidate with Reg.No.19847181093 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5056/2021	Reg.No. 19847181093			
11	William.W.B	S4 BA English Language & Literature (SDE), October 2020 (Exam delayed & held in April	Christian College, Kattakada	Possession of Xerox Copy	The S4 BA, October 2020 exam attended by the candidate with Reg.No.19847181126 is cancelled. Permitted to write the

		2021)			examination in next available chance for any semester exam
	S5058/2021	Reg.No. 19847181126			
12	Krishnanunni.S	S6 B.Sc Botany, March 2021	KSMDB College, Sasthamcottah	Possession of Xerox Copy	The S6 B.Sc, March 2021 exam attended by the candidate with Reg.No.24518104038 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5060/2021	Reg.No.24518104038			
13	Manu Krishnan	S6 BBA, March 2021	A J College of Science and Technology, Thonnakkal	Possession of Xerox Copy	The S6 BBA, March 2021 exam attended by the candidate with Reg.No.1951880023 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5061/2021	Reg.No.1951880023			
14	Shambu.A.C	S6 B.Sc Physics, March 2021	VTMNSS College, Dhanuvachapuram	Writings on Question paper	The S6 B.Sc, March 2021 exam attended by the candidate with Reg.No.23018145038 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5062/2021	Reg.No.23018145038			
15	Vishnu.S	S6 B.Com, March 2021	Gregorian College of Advanced Studies, Sreekariyam	Writings on Hall Ticket	The S6 B.Com, March 2021 exam attended by the candidate with Reg.No.15918172048 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5063/2021	Reg.No.15918172048			
16	Jeena Jayan	S5 B.Com (Computer Applications)(SDE), April 2021	Christian College, Kattakada	Writings on Hall Ticket	The S5 B.Com, April 2021 exam attended by the candidate with Reg.No.16816181276 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5064/2021	Reg.No.16816181276			
17	Raji.B	S5 B.Sc Mathematics (SDE), April 2021	SDE, Kariyavattom	Writings on Hall Ticket	The S5 B.Sc, April 2021 exam attended by the candidate with Reg.No.06854181007 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5065/2021	Reg.No.06854181007			
18	Archana Dyamraj	S3 B.Com , January 2021	St.Stephens College,	Possession of Manuscript	The S3 B.Com , January 2021 exam

	Kelkonda		Pathanapuram		attended by the candidate with Reg.No.15919140004 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5066/2021	Reg.No.15919140004			
19	Afthab Ahmed Safeer	S5 B.Com (Computer Applications) (SDE), April 2021	VTMNSS College, Dhanuvachapuram	Using Mobile Phone	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5067/2021	Reg.No.02816181043			
20	Viswanath S Nair	S6 B.Sc Chemistry, March 2021	NSS College, Pandalam	Possession of Manuscript	The S6 B.Sc, March 2021 exam attended by the candidate with Reg.No.23518123041 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5070/2021	Reg.No.23518123041			
21	Devajith.M	S3 B.Com Commerce & Tourism and Travel Management, January 2021	KVVS College, Kaithaparambu	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5071/2021	Reg.No.33817805031			
22	Aromal.R	S6 B.Com Commerce & Tourism and Travel Management, March 2021	KVVS College, Kaithaparambu	Possession of Xerox Copy	The S6 B.Com, March 2021 exam attended by the candidate with Reg.No.33818805028 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5072/2021	Reg.No.33818805028			
23	Jeffin Joseph	S6 B.Com	UIT Mannar	Possession of	The S6 B.Com,

		Commerce with Computer Application, March 2021		Manuscript	March 2021 exam attended by the candidate with Reg.No.13817964029 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5073/2021	Reg.No.13817964029			
24	Abhirami.S	S3 B.Com Commerce with Computer Application, January 2021	UIT Muthukulam	Possession of Manuscript & Writings on Hall Ticket	The S3 B.Com , January 2021 exam attended by the candidate with Reg.No.13819994002 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5075/2021	Reg.No.13819994002			
25	Hareesh	S3 B.Com Commerce with Computer Application, January 2021	UIT Muthukulam	Possession of Xerox Copy	The S3 B.Com , January 2021 exam attended by the candidate with Reg.No.13819994012 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5076/2021	Reg.No.13819994012			
26	Ashwin.R. Varma	S3 B.Com Commerce with Computer Application, January 2021	UIT Muthukulam	Possession of Xerox Copy	The S3 B.Com, January 2021 exam attended by the candidate with Reg.No.13819994010 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5077/2021	Reg.No.13819994010			
27	Akash.R	S3 B.Com Commerce with Computer Application, January 2021	UIT Muthukulam	Possession of Manuscript and Xerox Copy	The S3 B.Com, January 2021 exam attended by the candidate with Reg.No.13819994004 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5078/2021	Reg.No.13819994004			
28	Alphonsa Cyrus	S3 B.Com Commerce & Tourism and Travel Management, January 2021	Mar Gregorious College of Arts & Science, Punnapra	Writings on back side of hall ticket	To cancel the particular paper (for which malpractice has been reported). Further,any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be
	S5079/2021	Reg.No.33819149014			

					cancelled. Permitted to write the examination in next available chance for any semester exam
29	Arya.S	S6 B.Com, March 2021	Sree Narayana Guru College of Advanced Studies, Nangiarkulangara	Possession of Manuscript	The S6 B.Com, March 2021 exam attended by the candidate with Reg.No.15917161022 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5080/2021	Reg.No.15917161022			
30	Vishnu Vijayakumar	S6 B.Sc Chemistry, March 2021	Bishop Moore College, Mavelikara	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5081/2021	Reg.No.23518101034			
31	U.Hrishikesen Nampoothiry	S6 B.Sc Chemistry, March 2021	Bishop Moore College, Mavelikara	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5082/2021	Reg.No.23517101034			
32	Aswini.V.S	S6 B.Sc Mathematics, March 2021	Govt.College, Ambalapuzha	Possession of Manuscript	The S6 B.Sc, March 2021 exam attended by the candidate with Reg.No.22018146006 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5083/2021	Reg.No.22018146006			
33	Anzil.S.R	S6 B.Com, March 2021	MGM College of Arts & Science, Kaniyapuram	Possession of Xerox Copy	The S6 B.Com, March 2021 exam attended by the candidate with
	S5084/2021	Reg.No.15916166015			

					Reg.No.15916166015 is cancelled. Permitted to write the examination in next available chance for any semester exam
34	Muhammed Sufiyan.S	S6 B.Com, March 2021	MGM College of Arts & Science, Kaniyapuram	Possession of Manuscript and Xerox Copy	The S6 B.Com, March 2021 exam attended by the candidate with Reg.No.15918166037 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5086/2021	Reg.No.15918166037			
35	Mohammed Faras.M.N	S6 B.Com, March 2021	MGM College of Arts & Science, Kaniyapuram	Possession of Xerox Copy	The S6 B.Com, March 2021 exam attended by the candidate with Reg.No.15918166033 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5087/2021	Reg.No.15918166033			
36	Vishnu.S.Krishnan	S1 MA English Language & Literature (SDE), May 2021	VTMNSS College, Dhanuvachapuram	Possession of Manuscript	The S1 MA, May 2021 exam attended by the candidate with Reg.No.17834191151 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5088/2021	Reg.No.17834191151			
37	Abhijith Raj	S6 B.Sc Mathematics, March 2021	MSM College, Kayamkulam	Candidate swallowed the bits in front of the Malpractice Prevention Squad members and the invigilator	The S6 B.Sc, March 2021 exam attended by the candidate with Reg.No.22018117001 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5089/2021	Reg.No.22018117001			
38	Abhijith.Y	S6 B.Sc Chemistry, March 2021	MSM College, Kayamkulam	Possession of Xerox Copy	The S6 B.Sc, March 2021 exam attended by the candidate with Reg.No.23518117012 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5090/2021	Reg.No.23518117012			
39	Jidhu Harikumar	S6 B.Sc Statistics, March 2021	MSM College, Kayamkulam	Possession of Xerox Copy	The S6 B.Sc, March 2021 exam attended by the candidate with Reg.No.22518117007 is cancelled. Permitted to write the examination in next
	S5091/2021	Reg.No.22518117007			

					available chance for any semester exam
40	Rahul.R	S3 B.Com Commerce & Tax Procedure and Practice, January 2021	College of Applied Science, Kalanjoor	Possession of Xerox Copy	The S3 B.Com , January 2021 exam attended by the candidate with Reg.No.33718894020 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5092/2021	Reg.No.33718894 020			

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 30/11/2021, be approved.

Item No.34.117.1.01 Suspected malpractice reported in the S6 B.Com Commerce & Tax Procedure and Practice Degree Examination, March 2021 against the candidate 'Nikhil.P.N'- Non-submission of the mobile phone confiscated by the Malpractice Prevention Squad-reg.

Suspected malpractice has been reported for copying from the mobile phone, against the candidate Sri.Nikhil.P.N (Reg.No.33717822017) in the S6 B.Com Commerce & Tax Procedure and Practice Degree Examination, March 2021 (Subject : Auditing) held on 28.06.2021 at the Centre of Exam : Sree Narayana Guru Memorial Arts & Science College, Thuravoor,Cherthala. However the said mobile phone was not submitted alongwith the concerned documents by the Malpractice Prevention Squad to the University. Instead, only a printout of the screenshot of the material evidence (which is certified only by the Principal of Sree Narayana Guru Memorial Arts & Science College, Thuravoor, Cherthala) was submitted.

The matter was brought to the notice of the Controller of Examinations and an explanation on the above mentioned issue was sought from the concerned Convenor (Sri.Joseph Libin.K.L, Assistant Professor, Dept. of Chemistry, St.Michaels College, Cherthala) of the Malpractice Prevention Squad of Alappuzha-Pathanamthitta region. In reply, Sri.Joseph Libin.K.L vide his email dtd.26.10.2021 (attaching a letter) has furnished an explanation stating the following facts:

1) It was his first experience working as member/convenor of MPS Squad and the said incident happened on the first day of the squad duty,

2) He was ignorant of the procedure to follow in due circumstances of malpractice done using mobile phone,

3) He had noticed the candidate Sri.Nikhil.P.N (Reg.No.33717822017) of SNGM Arts & Science College, Thuravoor, Cherthala writing the exam by copying the content from the mobile phone using Google search,

4) The said candidate was caught by the squad and the content in the mobile phone was crosschecked and confirmed that it was related to the examination,

5) All formalities were completed in the examination hall and the candidate was brought to the Principal's room,

6) He called his senior members over the phone to seek the procedure to be followed for reporting such cases but was unable to contact them as nobody was picking the phone,

7) One of the squad members having previous experience in squad duty, told to take a screenshot of the material and handover the mobile phone to the Principal and accordingly he handed over the mobile phone to the Principal,

8) In the evening, he was informed by the other squad convenors that the said mobile phone of the candidate should be submitted to the University. Based on this, he approached the Principal of SNGM Arts & Science College, Thuravoor, Cherthala for custody of the said mobile phone, but was informed by the Principal that the said mobile phone has been handed over to the candidate 'Sri.Nikhil.P.N',

9)Next day, he got the screenshot of the mobile phone (that he had taken earlier) authenticated by the Principal of SNGM Arts & Science College, Thuravoor,Cherthala and the same was submitted to the University.

Based on the above explanation furnished by the Convenor,MPS Squad an explanation was then sought from the Principal of SNGM Arts & Science College, Thuravoor,Cherthala, as per the orders of the Controller of Examinations. The Principal vide his letter no.A1/353/2021 dtd.08.11.2021 has stated the following facts:

1)When MPS Squad confiscates any copying material including mobile phone from the candidate, these should be taken over by the Convenor of MPS alongwith the hall ticket and answerbook of the candidate and later are to be submitted to the University,

2) On 28/06/2021 (date of exam), the MPS had given a mobile phone to the Principal's office and no directions were given regarding the upkeep of the said mobile phone. Since the squad member had not given any directions, he believed that the said mobile phone can be released to the student,

3)Hence he kept the mobile phone for three days and handed over the same to the candidate 'Sri.Nikhil.P.N', on repeated requests of that candidate.

Based on the above explanations furnished by the Convenor,MPS Squad and the Principal of SNGM Arts & Science College, Thuravoor,Cherthala, orders were given by the Controller of Examinations to place the file before the Standing Committee of the Syndicate on Students' Discipline during the personal hearing of the candidate 'Sri.Nikhil.P.N'.

The candidate was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and he was present for the same. The above mentioned details related to the explanations furnished by the Convenor, MPS Squad and the Principal of SNGM Arts & Science College, Thuravoor, Cherthala were also presented before the Committee. The candidate submitted written statement before the Committee.

The Committee heard the candidate and found him guilty in the incident.

Recommendations of the Committee :

The Committee considered the above mentioned facts and made the following recommendations :

- 1) *In the case of the candidate Sri.Nikhil.P.N' the Committee recommended as given below :*
 - a) *He is permitted to write the examination in next available chance for any semester ,*
 - b) *All papers of Sixth Semester in which the candidate resorted to malpractice stands cancelled,*
 - c) *All examinations, irrespective of semester, if at all attended by the candidate since the date of committing malpractice will be cancelled, and,*
 - d) *The papers of other semesters attended by the candidate prior to the date of malpractice will not be affected.*
- 2) *In the case of the members of the Malpractice Prevention Squad, the Committee recommended to issue warning to all the concerned members of the Malpractice Prevention Squad to be vigilant in handling the seized materials and other documents pertaining to the malpractice in University Examinations and submit such confiscated materials and other related documents to the University without fail at the earliest.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 30/11/2021, be approved.

Item No.34.117.1.02 Suspected malpractice reported by the Malpractice Prevention Squad in the S3 B.Com Commerce with Computer Application, January 2021 against four candidates-- Centre of Exam : UIT Muthukulam -reg.

Four candidates were reported for suspected malpractice by the Malpractice Prevention Squad from the examination centre 'UIT Muthukulam', in the S3 B.Com Commerce with Computer Application, January 2021, for possession of copy material. These candidates are Abhirami.S (Reg.No.13819994002), Hareesh (Reg.No.13819994012), Ashwin.R. Varma (Reg.No.13819994010) and Akash.R (Reg.No.13819994004).

All these candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and they were present for the hearing. The recommendations of

the Committee with respect to these 4 candidates have been shown in the table/list given above (Refer sl.no.s.24 to 27).

The Committee also noted the register numbers of these candidates which are in close proximity to each other and felt apprehensive about chances of possible mass copying in the said malpractice cases. The Committee opined that there appears to be lapse on duty on the part of the Invigilators and Chief Superintendent in University Examinations of the institution.

Recommendations of the Committee :

The Committee recommended to call the Principal, Chief Superintendent in University Examinations and the concerned invilator/s of UIT Muthukulam who were on duty on the day of the incident, for a personal hearing in the next meeting of the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 30/11/2021, be approved.

Item No.34.117.1.03 Suspected malpractice reported by the Malpractice Prevention Squad in the S6 B.Com, March 2021 against four candidates-- Centre of Exam : MGM College of Arts & Science, Kaniyapuram -reg.

Four candidates were reported for suspected malpractice by the Malpractice Prevention Squad from the examination centre 'MGM College of Arts & Science, Kaniyapuram', in the S6 B.Com, March 2021, for possession of copy material. These candidates are Anzil.S.R (Reg.No.15916166015), Mohammed Yaseen.S (Reg.No.15917166027), Muhammed Sufiyan.S (Reg.No.15918166037) and Mohammed Faras.M.N (Reg.No.15918166033).

Out of these 4 candidates reported for suspected malpractice from the college and called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline, 3 candidates were present for the hearing. The recommendations of the Committee with respect to these 3 candidates who were present for the personal hearing before the Committee, have been shown in the list given above (Refer sl.no.s.33 to 35).The other 1 candidate remained absent for the hearing. The decision in case of this candidate who was absent for the hearing will be made as and when he appears for the same.

The Committee also noted the register numbers of these candidates which are in close proximity to each other and felt apprehensive about chances of possible mass copying in the said malpractice cases. The Committee opined that there appears to be lapse on duty on the part of the Invigilators and Chief Superintendent in University Examinations of the institution.

Recommendations of the Committee :

The Committee recommended to call the Principal, Chief Superintendent in University Examinations and the concerned invilator/s of MGM College of Arts & Science, Kaniyapuram who were on duty on the day of the incident, for a personal hearing in the next meeting of the Committee.

The meeting came to a close at 5.00 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 30/11/2021, be approved.

Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 01/12/2021

Date : 01/12/2021
Time : 2.00 pm to 5.15 pm
Venue : University Senate Hall

Members Present

1. Dr.K.G.Gopchandran (Convenor) Sd/-
2. Sri.Arunkumar R Sd/-
3. Adv.B.Balachandran Sd/-
4. Smt.Renju Suresh Sd/-
5. Sri.Riyas Vahab Sd/-

Members Absent

1. Prof.K.Lalitha
2. Dr.K.B.Manoj
3. Dr.Mathew.V
4. Dr.B.Unnikrishnan Nair
5. Sri.Jairaj . J
6. Adv.Muralidharan Pillai G

Out of the **44** candidates called for personal hearing, **36** candidates were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

Matter related to calling candidates (reported for suspected malpractice from CV Camps) for personal hearing before the Standing Committee of the Syndicate on Students' Discipline:

- 1) For the same examination, usually the candidates caught for suspected malpractice from the exam hall are reported ahead of the candidates reported for suspected malpractice from the CV Camp (which is conducted later for valuation),
- 2) Normally the candidates reported for suspected malpractice are called for the personal hearing before the Committee, based on the chronological order in which the corresponding malpractice files are received in SDC Section. Therefore the candidates reported from the exam hall are incidentally called for personal hearing well ahead of the candidates reported for suspected malpractice from the CV Camp, although both cases are reported for the same examination,
- 3) This causes considerable delay in making decisions for the candidates reported for suspected malpractice from the CV Camp, as compared to the candidates caught for suspected malpractice from the exam hall in the same examination,
- 4) Moreover majority of the the candidates caught for suspected malpractice from the exam halls are reported with concrete evidence (like possession of manuscripts, photostat copies, printed material, etc.) of having committed the malpractice. On the contrary, many of the suspected malpractice cases reported from CV Camps (like discrepancy noted in handwritings in answerscripts of candidates, suspicion of copying from other candidates, etc) are without such evidence (as mentioned above) and are based on suspicion of the examiner on valuation of the answerscripts. The guilt on the part of such candidates reported from CV Camps can only be established or exonerated based on their personal hearing and further verification,
- 5) Hence a delay in the personal hearing of those candidates (who are reported from CV Camps and later if exonerated) can hamper their chances of appearing for further examinations, even though a concrete evidence (as mentioned above) may not be available pertaining to their case,
- 6) Also the candidates caught for suspected malpractice from the exam hall are well aware of their malpractice issue, however, the candidates reported for suspected malpractice from the CV Camp come to know about such an issue, only, on receipt of the communication for personal hearing or if at all communicated from the concerned tabulation section, and hence liable to appear for subsequent examination,
- 7) Hence the candidate reported for suspected malpractice from the CV Camp has been called for the present personal hearing before the Committee, overlooking the order of reporting to the SDC Section. The candidate is 'Nitya Murali' (Reg.no.53019118015), wherein the malpractice file was received in SDC Section on 17.09.2021. The other candidates called for personal hearing are of cases reported to SDC Section till 27.08.2021.

The Committee exonerated the candidate 'Nitya Murali' (Reg.no.53019118015) as it was convinced that this candidate is not guilty in the reported malpractice case and hence recommended to exonerate her and to value her answerscript and publish the result.

The details and the recommendations of the Committee related to the 'Suspected malpractice reported in the S6 B.Com, March 2021 against the candidate 'Devanarayanan.B' - Delayed submission of the seized material and associated documents by the Malpractice

Prevention Squad' have been shown separately under 'item no.I'. The details and the recommendations of the Committee related to two candidates Smt.Anagha.M.Nair (reg.no.245-18107002) & Smt.Anjana.S.Gupta (reg.no.245-18107003) reported from the CV Camp (centre of exam: Govt.Women's College, Thiruvananthapuram, wherein answerscripts of both of them were reported to have similarities and the said candidates were already heard by the Committee in the hearing held on 29.09.2021) have been shown separately under 'item no.II'. Further the details and recommendations related to the exam centre 'N.S.S.College, Pandalam' from where large number of malpractices have been reported (wherein the candidates have been heard by the Committee in the hearings held on 29.09.2021) have been shown separately under 'item no.III'. Atlast the details and recommendations related to the 'Suspected malpractice reported in the S3 B.Sc Botany, January 2021 related to the answerscript of the candidate 'Gowri.A.M' has been shown separately under 'item no.IV'.

The details and the recommendations of the Committee for the 36 candidates present for the personal hearing (with regard to their malpractice cases), are as given in the list below.

	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	Suraj.B.R S5094/2021	S6 BBA, March 2021 Reg.No.19518805024	KVVS College, Kaithaparambu	Possession of Manuscript	The S6 BBA, March 2021 exam attended by the candidate with Reg.No.195188050 24 is cancelled. Permitted to write the examination in next available chance for any semester exam
2	Manju.S S5095/2021	S4 M.Sc Physics, March 2021 Cand.Code. 63019128008	S.N.College, Chengannur	Possession of Manuscript	The S4 M.Sc, March 2021 exam attended by the candidate with Cand.Code. 63019128008 is cancelled. Permitted to write the examination in next available chance for any semester exam
3	Shehina.I S5097/2021	S3 BA Arabic Language & Literature, January 2021 Reg.No.13519117037	MSM College, Kayamkulam	Possession of Xerox Copy	The S3 BA, January 2021 exam attended by the candidate with Reg.No.135191170 37 is cancelled. Permitted to write the examination in next available chance for any semester exam
4	Aswathy.B S5099/2021	S3 BA Economics, January 2021 Reg.No.15019146005	Govt.College, Ambalapuzha	Writings on back side of hall ticket	The S3 BA, January 2021 exam attended by the candidate with Reg.No.150191460 05 is cancelled. Permitted to write the examination in next available

					chance for any semester exam
5	Achu Das	S3 BA English language and Literature, January 2021	Sree Narayana Guru College of Advanced Studies, Nangiarkulanga ra	Writings on hand	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5100/2021	Reg.No.13019161009			
6	Arya.B.T	S1 M.Com- Finance (SDE), May 2021	Christian College, Kattakada	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5101/2021	Reg.No.19843192269			
7	Neethu.P.D	S1 M.Com- Finance (SDE), May 2021	VTMNSS College, Dhanuvachapur am	Possession of Manuscript	The S1 M.Com, May 2021 exam attended by the candidate with Reg.No.17843192242 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5102/2021	Reg.No.17843192242			
8	Sai Kiran.S	S2 M.Com- Finance (SDE), May 2021	VTMNSS College, Dhanuvachapur am	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all,
	S5103/2021	Reg.No.17843192155			

					<p>attempted by the candidate since the date of committing malpractice will be cancelled.</p> <p>Permitted to write the examination in next available chance for any semester exam</p>
9	Akhil Rajan	S1 BBA (SDE), April 2021	S.N.College, Kollam	Possession of Xerox Copy	<p>The S1 BBA, April 2021 exam attended by the candidate with Reg.No.32862181090 is cancelled.</p> <p>Permitted to write the examination in next available chance for any semester exam</p>
	S5104/2021	Reg.No.32862181090			
10	Umarul Farook.N	S1 BBA (SDE), April 2021	S.N.College, Kollam	Possession of Manuscript	<p>The S1 BBA, April 2021 exam attended by the candidate with Reg.No.29862191048 is cancelled.</p> <p>Permitted to write the examination in next available chance for any semester exam</p>
	S5105/2021	Reg.No.29862191048			
11	Vaishnavi.S.Nair	S6 B.Com Commerce with Computer Application, March 2021	KVVS College, Kaithaparambu	Writings on hall ticket	<p>The S6 B.Com, March 2021 exam attended by the candidate with Reg.No.13818805043 is cancelled.</p> <p>Permitted to write the examination in next available chance for any semester exam</p>
	S5106/2021	Reg.No.13818805043			
12	Mekha.M.D	S6 B.Com Commerce with Computer Application, March 2021	KVVS College, Kaithaparambu	Writings on hall ticket	<p>The S6 B.Com, March 2021 exam attended by the candidate with Reg.No.13818805033 is cancelled.</p> <p>Permitted to write the examination in next available chance for any semester exam</p>
	S5107/2021	Reg.No.13818805033			
13	Shefin Muhammed	S6 B.Com Commerce with Computer Application, March 2021	KVVS College, Kaithaparambu	Possession of Xerox Copy	<p>The S6 B.Com, March 2021 exam attended by the candidate with Reg.No.13817805038 is cancelled.</p>
	S5108/2021	Reg.No.13817805038			

					Permitted to write the examination in next available chance for any semester exam
14	Ebenezer Varghese	S6 B.Com Commerce with Computer Application, March 2021	College of Applied Science, Karthikappally	Possession of Xerox Copy	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5109/2021	Reg.No.13818827021			
15	Prince Johney	S3 B.Com Commerce with Computer Application, January 2021	College of Applied Science, Kalanjoor	Possession of Manuscript & Xerox Copy	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5110/2021	Reg.No.13818894029			
16	Ajmal.F	S3 B.Com Commerce with Computer Application, January 2021	College of Applied Science, Mavelikkara	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available
	S5111/2021	Reg.No.13818803001			

					chance for any semester exam
17	Ignatius Benzy	S3 BA English language and Literature, January 2021	KNM College of Arts & Science, Kanjiramkulam	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5114/2021	Reg.No.130-19153036			
18	Devanarayana n.B	S6 B.Com, March 2021	UIT Alappuzha	Possession of Xerox Copy	The S6 B.Com, March 2021 exam attended by the candidate with Reg.No.15918957020 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5115/2021	Reg.No.15918957020			
19	Nitya Murali	S4 MA English Language & Literature, June-July 2021	M.G.College, Thiruvananthapuram	Discrepancy noted in Handwriting of candidate in the answerscript of the subject 'English Language Teaching' with false no.285096 (As reported by examiner from CV Camp)	To exonerate the candidate and value the answerscripts and release the results
	S5131/2021	Reg.No.53019118015			
20	Shabana.M.S	III B.Com, September 2020	TKM College of Arts & Science, Kollam	Possession of Mobile Phone with Headset	The III B.Com, September 2020 exam attended by the candidate with Reg.No.3031532333 is cancelled. Permitted to write the examination in next available chance for any exam
	A8660/2021	Reg.No.3031532333			
21	Shajirkhan.S	II BA Arabic, April 2020 (Exam held in	M.S.M.College, Kayamkulam	Possession of Xerox Copy	The II BA, April 2020 exam

	A8661/2021	March 2021) Reg.No.3041844471			attended by the candidate with Reg.No.304184447 1 is cancelled. Permitted to write the examination in next available chance for any exam
22	Saidali.S	II BA Arabic, April 2020 (Exam held in March 2021)	M.S.M.College, Kayamkulam	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Permitted to write the examination in next available chance for any exam
	A8662/2021	Reg.No.3041844470			
23	Anas.I	III BBA, April 2021	S.N.College, Kollam	Possession of Xerox Copy	The III BBA, April 2021 exam attended by the candidate with Reg.No.302182603 2 is cancelled. Permitted to write the examination in next available chance for any exam
	A8664/2021	Reg.No.3021826032			
24	Ananthapadma nabhan.V.J	III BBA, April 2021	S.N.College, Kollam	Possession of Xerox Copy	The III BBA, April 2021 exam attended by the candidate with Reg.No.302182603 1 is cancelled. Permitted to write the examination in next available chance for any exam
	A8665/2021	Reg.No.3021826031			
25	Ashik.K	III BBA, April 2021	S.N.College, Kollam	Possession of Manuscript	The III BBA, April 2021 exam attended by the candidate with Reg.No.302182603 9 is cancelled. Permitted to write the examination in next available chance for any exam
	A8667/2021	Reg.No.3021826039			
26	Mathew Babu	III BBA, April 2021	S.N.College, Kollam	Possession of Manuscript	The III BBA, April 2021 exam attended by the candidate with Reg.No.302182607 9 is cancelled. Permitted to write the examination in
	A8668/2021	Reg.No.3021826079			

					next available chance for any exam
27	Roshan.R. Peters	III BBA, April 2021	S.N.College, Kollam	Writings on Hall Ticket	To cancel the particular paper (for which malpractice has been reported). Permitted to write the examination in next available chance for any exam
	A8669/2021	Reg.No.3021826106			
28	Vipin.P	S3 BA Economics, October 2019	TKMM College, Nangiarkulangara	Mass Copying (As Reported by Chief Examiner from CV Camp) <i>(NB : Total 4 candidates reported and called for hearing held on 05.11.2020, wherein the other 3 candidates attended, but this candidate remained absent. Further he was called for hearing held on 08.01.2021, but he was absent again)</i>	The S3 BA Economics, October 2019 exam attended by the candidate with Cand.Code. 15018143061 is cancelled. Permitted to write the examination in next available chance for any semester exam. Further all examinations, irrespective of semester, if at all, attended by the candidate since the date of committing malpractice will also be cancelled. Papers of other semesters attended prior to date of malpractice will not be affected.
	S4815/2020 (IIIrd Call)	Cand.Code : 15018143061			
29	Akhil.A	S6 B.Com, March 2020	SDV College of Arts & Applied Science, Alappuzha	Possession of Manuscript	The S6 B.Com, March 2020 exam attended by the candidate with Reg.No.15916892022 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4850/2020 (IInd Call)	Reg.No.15916892022			
30	Neethu.S.S.	S6 BA Economics, March 2020	Christian College, Kattakada	Possession of Manuscript	The S6 BA, March 2020 exam attended by the candidate with Reg.No.15017103049 is cancelled. Permitted to write the examination in next available
	S4891/2020 (IInd Call)	Reg.No.15017103049			

					chance for any semester exam
31	Anjana Krishna.K	S5 B.Sc Zoology, February 2021	S.N.College, Chempazhanthy	Possession of Manuscript	The S5 B.Sc, February 2021 exam attended by the candidate with Reg.No.25018127020 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S4952/2021 (IInd Call)	Reg.No.25018127020			
32	Amritha Raj	S5 B.Sc Physics and Computer Application, February 2021	S.N.College, Kollam	Writings in calculator	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5033/2021 (IInd Call)	Reg.No.32818132003			
33	Midhun.M	III B.Com, September 2018	F.M.N.College, Kollam (Subcentre : TKM College of Arts and Science, Kollam)	Possession of Xerox Copy	To cancel the particular paper (for which malpractice has been reported). Permitted to write the examination in next available chance for any exam
	A8390/2019 (IInd Call)	Reg.No.3031531148			
34	Jenson.J.S	II B.Com , April 2019	University College, Thiruvananthapuram	Possession of Xerox Copy	The II B.Com, April 2019 exam attended by the candidate with Reg.No.3031501063 is cancelled. Permitted to write the examination in next available chance for any exam
	A8435/2019 (IInd Call)	Reg.No.3031501063			
35	Princy.A	I B.Com, April 2019	Govt.College for Women, Thiruvananthapuram	Possession of Xerox Copy	To cancel the particular paper (for which malpractice has been reported). Permitted to write
	A8488/2019 (IInd Call)	Reg.No.3031804154			

					the examination in next available chance for any exam
36	Nowfal.N	III BA English Language & Literature, April 2020	BJM Govt.College, Chavara	Possession of Manuscript	The III BA, April 2020 exam attended by the candidate with Reg.No.304173301 2 is cancelled. Permitted to write the examination in next available chance for any exam
	A8571/2020 (IIIrd Call)	Reg.No.3041733012			

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 01/12/2021, be approved.

Item No.34.117.II.1 Suspected malpractice reported in the S6 B.Com, March 2021 against the candidate 'Devanarayanan.B'- Delayed submission of the seized material and associated documents by the Malpractice Prevention Squad- As reported by the CBCS B.Com II Section-reg.

Suspected malpractice has been reported for Possession of Copy material (Xerox Copy), against the candidate Sri.Devanarayanan.B (Reg.No.15918957020) in the S6 B.Com, March 2021 (Subject : Co-operative Accounting) held on 05.07.2021 at the Centre of Exam : UIT Alappuzha.

The CBCS B.Com II tabulation section has reported that the said seized materials were submitted alongwith the concerned documents by the Malpractice Prevention Squad to the University after the publication of the results (on 10.08.2021) of the said examination. The candidate has passed three subjects namely CO1641 Auditing (marks scored=33), CO1642 Applied Costing (marks scored=37) and CO1643 Management Accounting (marks scored=36) in the said S6 B.Com, March 2021 examination. From the dated seal of the Office of the Controller of Examinations in the documents submitted by the MPS Squad it is seen that these documents were submitted on 16.08.2021. A letter dtd.16.08.2021 has been submitted by Sri.Joseph Libin.K.L(Convenor, MPS Squad, Alappuzha-Pathanamthitta) to the Controller of Examinations alongwith the malpractice documents stating that, he was unaware of the procedures relating to reporting of malpractice because of which the said malpractice was reported in a delayed manner.

The candidate 'Sri.Devanarayanan.B' was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and he was present for the hearing. The recommendations of the Committee with respect to this candidate has been shown in the table/list given above (Refer sl.no.18).

Recommendations of the Committee :

The Committee took serious note of the lapse on duty on the part of Sri.Joseph Libin.K.L (Convenor, MPS Squad, Alappuzha - Pathanamthitta) as mentioned above and recommended to summon him for a personal hearing in the next meeting of the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 01/12/2021, be approved.

Item No.34.117.II.2. Suspected malpractice reported in the S6 B.Sc Botany Degree Examination, June 2021 related to the answerscripts of the candidates 'Anagha.M.Nair' and 'Anjana.S.Gupta' - As reported by the Additional Examiner from CV Camp- Furnishing report of Subject Expert - reg.

Suspected malpractice was reported in the S6 B.Sc Botany Degree Examination, June 2021 related to the answerscripts being exact replicas and similarities in handwriting in the answerscripts (with false no.s.631484 and 631485) as stated by the Additional Examiner Sri.Shalaj.R (Asst.

Professor, Dept. of Botany, St.Gregorios College, Kottarakkara) from the CV Camp. These answerscripts with false no.s.631484 and 631485 belong to the candidates Anagha.M.Nair (Reg. No.245-18107002) and Anjana.S.Gupta (Reg.No.245-18107003) respectively from the Centre of Exam: Govt.Women's College, Thiruvananthapuram.

The candidates were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 29.09.2021 and they were present for the same. In her written statement submitted before the committee, the candidate 'Anagha.M.Nair' has admitted her guilt in having copied the answers during the examination. In her written statement submitted before the committee, the candidate 'Anjana.S.Gupta' has stated that she was completely engrossed in writing the said examination and out of the tension of examination, she could not pay heed to the fact that the other candidate was copying from her answerscript as has been accused.

The Committee heard both the candidates and considered the above mentioned facts and recommended to examine the said answerscripts by a subject expert and submit the report of the subject expert in the next meeting of the Committee, before taking a final decision.The meeting of the Syndicate held on 28.10.2021(vide item no.33.69.02.01) resolved to approve the above recommendations of the Committee.

Accordingly the report of the subject expert was sought on the issue and the subject expert has reported that:

- 1) The order in which the questions have been answered follow the same sequence,
- 2) All the answers (written by both candidates) show 100% similarity except for question no.s.20, 33 and 37,
- 3) Assuming that both candidates might have learned similar notes or any other study materials, the exact sequence of questions answered in both answerscripts is not all justifiable,
- 4) Though it is hard to state who copied from whom, it is evident that there occurred copying of answers for most of the questions.

Recommendations of the Committee :

Based on the report of the subject expert on the issue, the Committee made the following recommendations related to both the candidates 'Anagha.M.Nair' and 'Anjana.S.Gupta':

- 1) *The candidates are permitted to write the examination in next available chance for any semester exam,*
- 2) *To cancel the particular paper (for which malpractice has been reported),*
- 3) *Any other papers, irrespective of semester, if at all, attempted by the candidates since the date of committing malpractice will be cancelled,*
- 4) *Papers of other semesters attended by the candidates, prior to the date of malpractice will not be affected.*

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Students' Discipline.

Item No.34.117.II.3 Large number of suspected malpractice reported by the Malpractice Prevention Squad in the various S5 UG Degree Examinations of February 2021 -- Centre of Exam : NSS College, Pandalam -Personal Hearing of the Chief Superintendent in University Examinations of N.S.S. College, Pandalam- reg.

A large number (13 no.s) of suspected malpractice cases were reported by the Malpractice Prevention Squad from the examination centre 'N.S.S.College, Pandalam', in the S5 UG Degree Examinations of February 2021.

The details of these 13 candidates alongwith the examinations in which they have been reported for malpractice are as given under :

- 1) Candidate reported in the S5 BA Political Science, February 2021 is Sreenath.E.H (Reg.No.14518123064),
- 2) Candidates reported in the S5 BA Economics, February 2021 are Anandhu.S (Reg.No.15018123044), Anjith Prakash (Reg.No.15018123051), Akash.S.Kumar (Reg.No.15018123002), Arya.U (Reg.No.15018123011), Prajith.J (Reg.No.15018123021), Sreehari.R

(Reg.No. 15018123025), Anju Raj (Reg.No.15018123008), Amrutha Jayan (Reg.No. 15018123004) and Anchana.R(Reg.No.15018123006), and,

- 3) Candidates reported in the S5 BA Hindi Language & Literature, February 2021 are Adithya.L (Reg.No.12518123001), Ajith Kumar.M.A (Reg.No.12518123002) and Jayakrishnan.R (Reg.No.12518123017)

Out of these 13 candidates reported for suspected malpractice from the college and called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 29.09.2021, 9 candidates were present for the hearing. The Committee made appropriate recommendations with respect to these 9 candidates. The other 4 candidates remained absent for the hearing. The decision in case of these 4 candidates who were absent for the hearing will be made as and when they appear for the same.

The Committee viewed seriously the large number of malpractice cases reported from NSS College, Pandalam, which appears to be due to the lapse on duty on the part of the various Invigilators and Chief Superintendent in University Examinations of the institution and hence the Committee recommended to call the Chief Superintendent in University Examinations of N.S.S.College, Pandalam who was on duty on the day of the incident, for a personal hearing in the next meeting of the Committee. The meeting of the Syndicate held on 28.10.2021 (vide item no.33.69.02.02) resolved to approve the above recommendations of the Committee.

Accordingly the Chief Superintendent in University Examinations of N.S.S.College, Pandalam was called for a personal hearing before the Committee. The Principal, NSS College, Pandalam (Dr.S.Venugopal) vide his email dtd.30.11.2021, conveyed that himself and the said Chief Superintendent will not be able to attend the personal hearing due to ongoing students protest at the College Campus. He further stated that the Additional Superintendent will also not be able to attend the hearing as he is attending a refresher course conducted by UGC-HRDC Kannur University and hence the Principal has requested to postpone the hearing to another date.

Recommendations of the Committee :

The Committee considered the request of the Principal, NSS College, Pandalam and recommended to call the Chief Superintendent in University Examinations of N.S.S.College, Pandalam in the next meeting of the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 01/12/2021, be approved.

Item No.34.117.II.4 Suspected malpractice reported in the S3 B.Sc Botany, January 2021 related to the answerscript of the candidate 'Gowri.A.M' - As reported by the Additional Examiner from CV Camp- reg.

Suspected malpractice was reported in the S3 B.Sc Botany Degree Examination, January 2021 related to the answerscript (with false no.396761, Subject:Functional Zoology) for change in the facing sheet of the answerscript and tag used for attaching additional sheet of answerscript, as stated by the Additional Examiner Dr.Manju (Asst.Professor, Dept.of Zoology, D.B.College, Sasthamcottah) from the CV Camp. The said answerscript with false no.396761 belongs to the candidate Gowri.A.M (Reg. No. 24519145011) from the Centre of Exam: VTMNSS College, Dhanuvachapuram.

Further the additional examiner Dr.Manju vide her email (dtd.26.11.2021) to the Controller of Examinations has further stated the following facts pertaining to the above mentioned malpractice case :

- 1) Two entirely different handwriting in the same answersheets,
- 2) Used a different tag to tie the additional sheet with the main answer booklet,
- 3) Change in the main answer booklet format and series, and,
- 4) A considerable variation in the additional sheet serial number compared to the next student.

Recommendations of the Committee :

The Committee took serious note of the above mentioned facts and recommended to entrust the Controller of Examinations and Joint Registrar-I (Examinations) to visit the Centre of Exam 'VTMNSS College, Dhanuvachapuram' for an inquiry into the incident and to submit a detailed report in the next meeting of the Committee.The Committee further recommended to call the

candidate Gowri.A.M (Reg.No.24519145011) for a personal hearing in the next meeting of the Committee.

The meeting came to a close at 5.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 01/12/2021, be approved.

Item No.34.118

- 1. Revising Scheme and Syllabus for UG and PG Programmes in SDE from 2022-23 academic year onwards**
- 2. Continuing the existing Scheme and Syllabus of 2017 for academic year 2021-22-permission sought for-reg.**

(SDE/Ac III)

The UGC-Distance Education Bureau, vide letter No.F.No.40-14/2021(ODL) (DEB-II) dated November 2021 and File No. 40-14/2021(DEB-II) (ODL) has granted approval to conduct 10 UG and 12 PG Programmes in School of Distance Education(SDE), University of Kerala, from the academic year 2021-22 to 2025-26.

It may be noted that, at present, the programmes in SDE follow the scheme and syllabus of 2017, which have not been revised till date. In view of the commencement of the Sree Narayana Guru Open University, it was uncertain whether the programmes of SDE would be conducted from the academic year 2021-22. However, the Government later granted permission to conduct UG and PG Programmes for the academic year 2021-22 in SDE. But, because of the uncertainty in the continuance of distance education programmes through SDE, no steps have yet been taken to revise the scheme and syllabus of the programmes in SDE since 2016-17. However, with the approval of UGC to conduct UG and PG Programmes till the academic year 2025-26, it is high time to introduce a revised scheme and syllabus from the academic year 2022-23 onwards.

In the light of the above mentioned facts, the following matter is placed before the Syndicate for consideration and recommendation,

- a. To initiate steps for revising the scheme and syllabus for the UG and PG programmes in SDE, from academic year 2022-23, and to revise the Self Learning Material (SLM), accordingly.
- b. To continue the existing scheme and syllabus of 2017 for the academic year 2021-22.

Resolution of the Syndicate

The UGC-Distance Education Bureau, has granted approval to conduct 10 UG and 12 PG Programmes in School of Distance Education (SDE), University of Kerala, from the academic year 2021-22 to 2025-26. The State Government has granted permission to conduct UG and PG Programmes for the academic year 2021-22 in SDE. Considering the above facts, on the first instance, the Syndicate **RESOLVED** to seek clarification from the Government regarding the revision of Scheme and Syllabus for UG and PG Programme in SDE for the academic year 2022-23.

Item No.34.119

Department of Physical Education – Forwarding the minutes of the meeting of the Sub-Committee of the Syndicate for Sports–Approval of-reg (Ad DI)

The Sub-Committee of the Syndicate for Sports held on 26.11.2021, had discussed various items regarding the Department of Physical Education and has made recommendations for the same. The Director (i/c), Department of Physical Education, has forwarded the minutes of the meeting of the Sub-Committee of the Syndicate for Sports and requested to place the same before the Syndicate for consideration and appropriate decision.

The Vice Chancellor has ordered to place the the minutes of the meeting of the Sub-Committee of the Syndicate for Sports before the Syndicate. Accordingly the minutes of the meeting of the Sub-Committee of the Syndicate for Sports is placed before the Syndicate for consideration and appropriate decision (Minutes of the meeting of the Sub-Committee of the Syndicate for Sports held on 26.11.2021 appended).

Minutes of the Meeting of Sub Committee of Syndicate (Sports)

Date: 26.11.2021
Time: 04.00 pm.
Venue: Director's Chamber

Members Present

- | | | |
|--|---|------|
| 1. Adv.B.Balachandran (Member, Syndicate) | - | Sd/- |
| 2. Sri. R. Arun Kumar (Member, Syndicate) | - | Sd/- |
| 3. Sri. Jairaj.J (Member, Syndicate) | - | Sd/- |
| 4. Dr.JayarajanDavid.D (Director(i/c) of Physical Education) | - | Sd/- |

The Director of Physical Education in charge welcomed the members of the Sub Committee of Syndicate (Sports).

Item No.34.119.01: Revising the rates of rent of the Stadium and facilities

The allotment of stadium and its facilities and conditions and rate of rent was last modified in 2014 vide U.O No. Ad.DI/DPE/33735/2014 dated 26.12.2014. Further a 5% enhanced rate of fees was implemented as per G.O dtd 08.03.2019 vide U.O.No.Ad.DI/DPE/21445/2019 dated 19.07.2019. The internal revenue from rent and membership has decreased drastically for the last two years due to the covid pandemic. Hence it is proposed that the rate of rent may be enhanced on par with other similar facilities.

The proposed rates are appended for approval (Appendix 1).

The Sub Committee recommended to place the matter regarding revising the rates of rent of the Stadium and facilities in the Standing Committee of Syndicate on finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of Sub Committee of Syndicate (Sports) held on 26.11.2021, be approved.

Item No.34.119.02 Ratification of the action taken by the Director in utilizing the Stadium Development Fund for necessary renovation works in the Department.

The University Stadium that houses the Department of Physical Education did not have any name board at the entrance showing the Name of the University or the Department. The office of the Department was in a pathetic condition without any shelves or proper seating arrangements for the staff. The doors and windows of the Office room were also not repairable. The number of files generated each year with regard to the conduct of Inter collegiate and Inter University tournaments are voluminous. The minutes of the Departmental council held on 28.02.2015 (item no.5) approved by the Vice Chancellor (copy attached) states that the '*SDF funds shall be used for meeting the urgent purchases, replenishments of consumables and repair of equipments in the Department or any matter at the discretion of the Director*'. The NAAC peer team 2016 which visited the Department as well as the Local fund Audit teams during their Audit remarked the need to renovate the stadium facilities especially the Stadium building. Considering the above, the renovation works in the Department were done and the expenditure for the same was met from the Stadium Development Fund. All the works were done by following proper procedure by calling Quotation and sanctioning work order for the lowest quoted firm. The Local fund Audit Team which audited the Accounts of the Department for the academic year 2019-20 pointed out that prior administrative sanction has to be sought for all expenditures above Rs.25000/- expended from the Stadium Development Fund. All expenditures above the same shall be done after obtaining prior administrative sanction. The Local Fund Audit team physically verified the works done in the year 2018-19 as well as 2020-21 and expressed their satisfaction. They recommended that ratification may be sought on the action taken by the Director in utilizing the Stadium Development Fund for renovation works in the Department unaware of the limit of Rs.25000/- and without prior administrative sanction.

The expenditure for the following works were met from the Stadium Development Fund.

- Fabrication of a steel structure with ACP paneling for steel signage and LED spot light.- Rs.58900/- (2018-19)
- Installation of stainless steel signage in fabricated ACP paneled structure – Rs.76665/- (2018-19)
- Making and installation of granite top office work station in the Office of Department of Physical Education-Rs. 96000/- (2018-19)

- Electrification on the granite top office work station in the office of the Department of Physical Education- Rs.38150/- (2018-19)
- Making and installing of Teak wood design wall shelf and window shelf in the Office and outdoor maintenance work in the Department of Physical Education-Rs.98750/-(2018-19)
- Making and installing of Records room with small compartments in aluminium fabrication in the Department-Rs.97580/- (2020-21)
- Purchase of Brush cutter for weeding and maintaining the Stadium ground-Rs.28189/-(2020-21)

The Sub Committee recommended to place the matter regarding ratification of the action taken by the Director in utilizing the Stadium Development Fund for renovation works in the Department, in the Standing Committee of Syndicate on finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of Sub Committee of Syndicate (Sports) held on 26.11.2021, be approved.

Item No:34.119.03 *Conducting charges for Inter Collegiate Badminton.*

The proposal placed to revise the conducting and officiating charges for various Inter Collegiate tournaments did not mention the rates for Badminton conducted zone wise separately, due to oversight. In the revised rates vide U.O.No.Ad.DI.3/DPE/20457/2019 dated 13.03.2020, the conducting charges for Badminton was sanctioned as Rs.4000/-. Badminton championship being an event conducted zone wise, the conducting charges for Kerala University Inter Collegiate Badminton may be revised as Rs.4000/- per zone and Rs.5000/- per Inter zone.

The Sub Committee recommended to place the matter regarding revision of Conducting charges for Inter Collegiate Badminton including the Inter zone charges, in the Standing Committee of Syndicate on finance.

The meeting came to end at 5.00 pm

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of Sub Committee of Syndicate (Sports) held on 26.11.2021, be approved.

Item No.34.120 *Department of Physical Education – Forwarding the minutes of the meeting of the Sub-Committee of the Syndicate for Sports – Approval of - reg.*

(Ad DI)

The Sub-Committee of the Syndicate for Sports held on 12.11.2021, had discussed various items regarding the Department of Physical Education and has made recommendations for the same. The Director(i/c), Department of Physical Education, has forwarded the minutes of the meeting of the Sub-Committee of the Syndicate for Sports and requested to place the same before the Syndicate for consideration and appropriate decision.

The Vice Chancellor has ordered to place the the minutes of the meeting of the Sub-Committee of the Syndicate for Sports before the Syndicate. Accordingly the minutes of the meeting of the Sub-Committee of the Syndicate for Sports is placed before the Syndicate for consideration and appropriate decision (Minutes of the meeting of the Sub-Committee of the Syndicate for Sports appended).

Minutes of the Meeting of Sub Committee of Syndicate (Sports)

Date: 12.11.2021

Time: 11.00 am.

Venue: Syndicate Room

Members Present

- | | | |
|--|---|------|
| 1. Sri. R. Arun Kumar (Member, Syndicate) | - | Sd/- |
| 2. Sri. Jairaj.J (Member, Syndicate) | - | Sd/- |
| 3. Sri.Riyas Vahab (Member, Syndicate) | - | Sd/- |
| 4. Dr. Jayarajan David.D (Director(i/c) of Physical Education) | - | Sd/- |

The Director of Physical Education in charge welcomed the members of the Sub Committee of Syndicate (Sports).

Item No.34.120.01 Felicitation to the Olympians and Technical officials of the Indian squad to Tokyo Olympics 2020 from Kerala :

The University of Kerala proposes to honour India's achievements in the Tokyo Olympics 2020 by organising a function to felicitate the Olympians and the Technical officials from Kerala State who accompanied the team.

The Sub Committee recommended that the Olympians, P.R.Sreejesh, Hockey Men-Bronze medalist and alumini of SN College, Kollam, Alex Antony, 4 x 400m Mixed Relay and alumini of S N College Chempazhantny and Technical Officials, Sri. P.Radhakrishnan Nair, National Chief Athletic Coach and former Coach of Kerala University and Sri.Fine.C.Duttan, Umpire, Badminton World Federation and former faculty of Kerala University may be honoured. The felicitation function may be conducted on 3rd January 2022 as part of the Sports carnival of University of Kerala proposed in the Budget Speech and expenditure in this regard may be met from the budget allocation for the conduct of Sports carnival. The Sub Committee further recommended that other famous Sports dignitaries who are university alumini may also be invited for the function.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of Sub Committee of Syndicate (Sports) held on 12.11.2021, be approved.

Item No.34.120.02 Proposal to include new games in the approved list of games.

In the light of the directions of the Honourable High Court of Kerala to permit students of Karate and Roller Sports to participate in the All India Inter University tournaments 2019-20, it is proposed that Karate and Roller Sports to be included in the approved list of games of University of Kerala. It is also proposed to include Tug of War and Shooting also in the approved list of games of University of Kerala.

The conducting and Officiating charges for the games are proposed as below.

Name of Event	Proposed conducting charges (in Rs)	Proposed Officiating Charges (in Rs)
Karate (Men)	Rs. 5000/-	Rs.800/- per day for each Technical Official
Karate(Women)	Rs. 5000/-	Rs.800/- per day for each Technical Official
Roller Sports (Men)	Rs. 5000/-	Rs.800/- per day for each Technical Official (20 Technical officials/day) and Rs. 200/- per day for each Volunteer (20 Volunteers/day)
Roller Sports (Women)	Rs. 5000/-	Rs.800/- per day for each Technical Official (20 Technical officials/day) and Rs. 200/- per day for each Volunteer (20 Volunteers/day)
Tug of War (Men)	Rs. 5000/-	Rs.800/- per Match
Tug of War (Women)	Rs. 5000/-	Rs.800/- per Match
Shooting (Men)	Rs. 5000/-	Rs.800/- per day for each Technical Official
Shooting (Women)	Rs. 5000/-	Rs.800/- per day for each Technical Official

The Sub Committee recommended that Karate, Roller Sports, Tug of War and Shooting may be included in the approved list of games of University of Kerala and only selection trials may be conducted for these events at present. The conduct of Inter Collegiate tournaments/ championships for Karate, Roller Sports, Tug of War and Shooting may be considered in the coming years subject to number of participants.

The Sub Committee recommended that the conducting and Officiating charges proposed for Karate, Roller Sports, Tug of War and Shooting may be placed in the Standing Committee of Finance for approval.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of Sub Committee of

Syndicate (Sports) held on 12.11.2021, be approved.

Item No.34.120.03 Sanction of additional payment to meet the excess expenditure incurred towards conduct of Merit awards 2021.

In the Organising Committee of Merit Awards 2021 held on 04.10.2021, it was decided to give Momentos to the Award winning students as well as the Managers and Coaches of the winning teams and to arrange refreshments and lunch to the participants. The Organising Committee also decided to give honorarium to the Guest and to conduct the function in a colourful manner with proper stage decorations. In this regard an additional expenditure of around Rs.Two lakhs has been incurred than the sanctioned amount of Rs. Two lakhs. It is proposed that additional expenditure incurred for the conduct of Merit Awards function may be sanctioned.

The Sub Committee recommended that the additional expenditure incurred for the conduct of Merit Awards function may be sanctioned from the Non plan head of account for the financial year 2021-22 (MH-4-4945 - IC and IU Tournaments, Rs.1,00,00,000 allocated).

The meeting came to end at 3.30 pm

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of Sub Committee of Syndicate (Sports) held on 12.11.2021, be approved.

FURTHER RESOLVED that an additional expenditure incurred for the conduct of Merit Awards function be referred to the Standing Committee of the Syndicate on Finance.

Item No.34.121 University Press Re - Appropriation of funds - Consideration of-reg.

(Ad B II.)

The Superintendent in-charge, Kerala University Press has forwarded a proposal for Allotment of additional Funds from General Head to the "Purchase of Paper " Head and "Wages of Contingent Employees/Guest Lectures "Head of University Press. The details forwarded are as follows:

Head of Account	Total Amount allotted	Amount expended	Amount remaining
MH 56-4-2115-Purchase of Paper '	Rs.8,00,000/-	Rs.6,98,423/-	Rs.1,01,577/-
MH 56-4-1218-Wages of Contingent Employees/Guest Lectures	Rs.60,00,000/-	Rs.28,08,150/-	Rs.31,91,850/-

It is also informed that, an additional amount of Rs 25,00,000/- is required to meet the expense towards the wages of contingent employees.

The Finance, vide endorsement Endt No.3915/Finance II/2021-22 dated 18.11.2021 has endorsed to provide an amount of ₹ 4,00,000/-(Rupees Four Lakh only) to the head of account " Part I Non Plan MH 56 University Press - 4/2115 Purchase of paper " by re-appropriation from the head of account "Part I Non Plan MH 63 Miscellaneous-8/5948 Miscellaneous " provided in the current year's budget estimates of the university. Finance has also suggested to meet the additional expenditure on purchase of paper from the funds provided above.

Finance has also remarked that 'request for additional funds under the sub head "4/1218 Wages of Contingent Employees/Guest Lectures" may be considered only on exhaustion of actual funds under the head of account. Details of additional employees engaged along with anticipated expenses for the remaining months may also be forwarded along with re-appropriation proposals

As per the orders of the Vice-Chancellor, the above re-appropriation proposal is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.34.122. Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021- approval - reg.

(Ac.EI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on **01.12.2021** is placed before the Syndicate for Consideration and Approval (Minutes appended).

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON ACADEMICS AND RESEARCH

Date : 01st December, 2021

Time : 11.00 a.m.

Venue : Syndicate Room

Members Present

1. Dr. S.Nazeeb (Convenor)
2. Adv. Muralidharan Pillai .G. (Online)
3. Prof. K. Lalitha(Online)
4. Sri. Jairaj.J(Online)
5. Dr. Vijayan Pillai.M
6. Sri. Arunkumar. R.
7. Sri. Riyas Vahab

Members Absent

1. Dr. B. Unnikrishnan Nair
2. Dr. Gopchandran. K.G.
3. Dr. K.B.Manoj
4. Adv. A. Ajikumar

Item No.34.122.A1 Recognition as Research Supervisor in r/o Dr. Ajayan T. in the subject History under the Faculty of Social Sciences- reg.

An application has been received from Dr Ajayan T , who is working as Assistant professor in the Department of History KSMDB College, Sasthamcotta for the recognition as research supervisor in the subject History. The details are as follows:

Name of the applicant with age	Educational Qualification	Details of Experience	Institution where they intend to do work	Remarks
Dr.Ajayan T Assistant Professor Department of History KSMDB College, Sasthamcotta	Ph.D (History) University of Kerala Date of award: (30.07.2015)	working as Assistant Professor, Dept. of History, KSMDB College, Sasthamcotta from 2017 onwards (Experience certificate not submitted)	MITRANIKETAN Viswa Vidyapeetam for open learning and total development (Facility Certificate enclosed)	Sub: history (Faculty of Social Sciences)

As per the regulations, the following are the requisites for considering the application for recognition as Research Supervisor:

- Ph.D Degree (as per UGC regulations, 2016 Ph.D in concerned subject) is mandatory.
- As per Clause 5.1 of the University of Kerala Regulations - 2016, Any regular Professor of the University/approved research centre with at least five research publications in refereed journals, approved by the UGC/ University and any regular Associate/Assistant Professor of the University/approved research center with a Ph.D. degree and at least two research publications in refereed journals, approved by the UGC/ University, may be recognized as Research Supervisor.
- Two publications in approved journals after the award of Ph.D degree.
- Facility certificate from the institution where they intend to work as research supervisor.
- The applications are to be forwarded by the respective heads of institution, duly recommended by Chairman, Board of Studies (PG).

- Guideship fee of Rs.1,050/- (Remitted only 1,020/- only)
- Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
- Two years teaching experience mandatory for granting Recognition as Research Supervisor. This is not mandatory for teachers working in the teaching departments of University of Kerala.
- Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting recognition as Research Supervisor.
- Applicant will be eligible for recognition as Research Supervisor only one year after the award of Ph.D degree.

DETAILS OF PUBLICATIONS

1. *Community Organisations in Public Sphere in Malabar, The Islamic Quarterly: Vol 63, no. 4-513-521*
2. *Midterm Election in Kerala in 1960 and the American Government, History and Sociology of South Asia 11(2) 212-220, 2017 SAGE publications*

The following points may also be noted in this regard

1. As Per University Regulations the application for Guideship is to be forwarded by the Head of Institution duly recommended by the Chairman P G Board of Studies, and also the Chairman has to certify that whether thesis papers are published after Ph.D and these papers are in Journals approved by University or UGC
But this application has not been certified by the the Chairman, P G Board of Studies. Dr Ajayan was informed twice that the application for guideship should be certified by the Chairman P G Board of Studies. So far he has not submitted the same. Instead he sent a letter to the University stating that he had submitted the application for guideship before the Head of the Dept of History for certification and recommendation. But the HOD. Department of History has declined to certify the application and articles citing the reason that the college where Dr Ajayan T is working as Assistant Professor does not offer postgraduate course in History.
2. The Facility certificate submitted by Dr Ajayan T is from 'MITRANIKETAN' which is an approved research centre as per university records, But As per clause 10.1 of Regulations, University of Kerala 2016 ,Post-graduate departments of affiliated Colleges and research laboratories of Central/State Government with atleast two Ph.D qualified teachers/scientists in the Department concerned along with required infrastructure,supporting administrative and research promotion facilities , shall be considered eligible to offer Ph.D programmes, provided the other conditions specified by the University are fulfilled., MITRANIKETAN does not satisfy the above mentioned conditions.
3. The applicant Dr.Ajayan.T in his letter addressed to the Registrar has informed that the Chairman BoS in Hisotory (PG) declined to sign on the application on the ground that the institution where the applicant working is not offering PG course in History. The applicant has requested to take appropriate action for granting guideship in the subject History.

The Syndicate at its meeting held on 13.04.2021 vide item No 26.80.A19 considered the application for recognition as research supervisor in History in r/o Dr.Ajayan T, Assistant Professor, KSMDB College along with the recommendation of Standing Committee of the Syndicate on Academics and Research and resolved to entrust the Pro-Vice-Chancellor hear the applicant Dr.Ajayan T.The Hon'ble Vice-Chancellor has ordered to implement the resolution of the Syndicate. Accordingly the hearing has been conducted by the Pro Vice-Chancellor on 08.11.2021 at 4.00 pm (Report of the hearing is appended)

As per the orders of the Hon'ble Vice Chancellor the application for recognition as research supervisor in History in r/o Dr Ajayan T ,Assistant Professor , KSMDB College, Sasthamcotta, along with the report of the hearing conducted by the Pro-Vice-Chancellor ,is placed before the Standing Committee of Syndicate on Academics and Research for consideration and recommendations

**Report of the hearing of Dr. AJAYAN T., Assistant Professor in History,
K.S.M.D.B. College, Sasthamcottah by the Pro Vice Chancellor**

Sri. Ajayan T, Assistant Professor in History, K.S.M.D.B. College, Sasthamcottah was heard on 08/11/2021 at 04.00 pm, as per the resolution of the Syndicate meeting held on 13/04/2021 vide item no.26.80.A19 in the light of his application for Recognition as Research Supervisor.

It is recommended that Dr. Ajayan T may be directed to submit facility certificate from a recognized Research Centre of the University, in the subject History, as 'MITHRANIKETAN', at present does not satisfy the conditions mentioned in Clause 10.1 of the Regulations for award of Ph.D Degrees, University of Kerala, 2016.

Further recommended that the Chairman, BOS (PG) may be directed to endorse the application as per the conditions mentioned in Clause 5.1 of the University of Kerala Regulations, 2016.

Recommendation: The Committee considered the report of the hearing and recommended to direct Dr. Ajayan T. to submit the facility certificate from a recognized Research Centre of the University. Further recommended to direct the Chairman, Doctoral Committee to endorse the application submitted by Dr. Ajayan T. subject to fulfillment of the conditions mentioned in Clause 5.1 of the University of Kerala Regulations, 2016.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.A2 Part-time Ph.D Registration in Optoelectronics- July 2021 Session - Sri.Sajith Sethu P. -reg.

The Head, Dept. of Optoelectronics, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 06.09.2021 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Details of the applicant and the Research Supervisor are detailed below:

Details of the Applicant		Details of the Research Supervisor	
Name	Sri. Sajith Sethu P Associate Professor in the Department of Electronics & Communication Engineering, Sree Chitra Thirunal College of Engineering, Pappanamcode, Tvpm. Student ID : 24693	Name	Dr. Sam Solomon
Subject/ Faculty	Optoelectronics/ Applied Sciences & Technology	Designation	Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom.
Full-Time/ Part-Time	Part Time NOC submitted	Date of Superannuation	31/05/2029
Basic Qualification	M.Tech. Degree in Electronics and Communication (Optoelectronics and Optical Communication) (2005) with first class [CGPA=2.49, Percentage = (60<75) %] from University of Kerala.	Ordinal Status of the applicant	To be registered as the 7 th research scholar

Eligibility Criteria	Teaching Experience. Produced certificate showing he has been working on regular basis. It is stated in the NOC that he joined on 01.01.2001 as lecturer and continuing service in Sree Chitra Thirunal College of Engineering, Pappanamcode.	Whether within the prescribed limits	Yes
Additional Qualifications, if any	Nil	Research Centre	Dept. of Optoelectronics, University of Kerala, Kariavattom.

He has submitted the following documents and his application is in order:

1. Consent letter and Proforma of the proposed Research supervisor.
2. Facility Certificate from the proposed Research centre.
3. Attested copies of M.Tech Degree Certificate & Marklist.
4. NOC from the Employer.
5. Certificate from the Employer showing he has been working on regular basis.
6. Fee Receipt of Rs. 550/- towards Registration fee.
7. Copy of Previous Registration Order & Cancellation Order.
8. Attested Copy of qualified Course Work Examination Certificate & Marklist in July

2012.

The above mentioned candidate was granted part time Ph.D registration in the subject Optoelectronics under the supervision of Dr. K.G. Gopchandran at Dept. of Optoelectronics, University of Kerala, Kariavattom w.e.f. 27.01.2011 as per U.O.No.Ac.E1.B3/42736/2010 dated 01.02.2011. Registration of the candidate was cancelled as per U.O.No.Ac.E1/A1/029090/2018 dated 26.12.2018. The candidate states that he had qualified the course work examination in July 2012 suggested by the Doctoral Committee. The details are shown below:

Paper	Subject	Year of Exam	Reg.No
I	Research Methodology	July 2012	J 12080
II	Optical Communication	July 2012	J 12080
III	Experimental & Simulation Techniques in Optical Communication	July 2012	J 12080

He has submitted a request letter duly endorsed by the proposed research supervisor & the Chairman Doctoral Committee in Optoelectronics in which the candidate has requested to exempt from re-appearing the already qualified course work examination papers in July 2012 as the papers suggested for the new research are also the same.

The new coursework examination papers are furnished below:

Paper	Subject
I	Research Methodology
II	Research & Publication Ethics
III	Optical Communication
IV	Experimental & Simulation Techniques in Optical Communication

It may be noted that, the candidate must have to attend the newly introduced paper II namely Research & Publication Ethics. There is no change in the name of the three course work papers in the course work certificate he had obtained at the time of previous registration to Ph.D (July 2010) and in the Doctoral Committee Minutes held on 06.09.2021 (July 2021 session). But the already qualified papers II & III at the time of previous registration are now changed as paper III & IV respectively in the Doctoral Committee Minutes for Ph.D registration in the July 2021 Session. Paper I has no change.

As per U.O.No.AcE1/A4(2)/2019 dated 06.05.2019, part time Ph.D registration is extended to faculty members working on regular basis in the Quasi- State Government Institutions within the state.

The Chairman Doctoral committee in Optoelectronics has certified that Sri. Sajith Sethu P, the candidate seeking part time Ph.D registration in the subject Optoelectronics under the Faculty of Applied Sciences & Technology comes under the limit of 25% of the available vacancies in the July Session.

Clause 4(b) in the 'Regulations Related to Registration and the Award of Degree of Doctor of Philosophy', which reads as "College/University teachers with seven years teaching experience be exempted from the entrance test" for Ph.d registration. No distinction has been specified with regard to the status of the college.

As per the orders of the Hon'ble Vice- Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations.

1. Granting of part time Ph.D registration in Optoelectronics in the July 2021 session in respect of Sri. Sajith Sethu P, considering his seven years teaching experience in a quasi government institution as an eligibility criteria in lieu of qualifying Ph.D Entrance test.
2. Exemption from course work papers namely (1) Paper I - Research Methodology (2) Paper III- Optical communication (3) Paper IV- Experimental & Simulation Techniques in Optical Communication, as he had passed the same earlier as Paper I, Paper II & Paper III respectively in July 2012, for his previous registration which was cancelled later as per U.O. No.Ac.E1/A1/029090/2018 dated 26.12.2018.

Recommendation: The Committee considered the above matter and recommended to obtain the consent from Sri. Sajith Sethu P., that he is willing to repeat the Course Work examination and to place the same before the Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.: A3

Ph.D Research - Permission to submit the thesis and to avail the University Fellowship-request submitted by Sri.John Williams, Research Scholar in History -reg:-

Sri.John Williams, full-time research scholar in History, has submitted a request to grant permission to submit his thesis as he wishes to apply for the "Navakerala Fellowship" .In his request it is stated that, he has completed his thesis within 4 years and is ready to submit the same to the University as early as possible and the plagiarism checking of the thesis has also been done. But his research supervisor is not willing to sign his thesis and not ready to forward his request for availing fellowship.Hence he has requested to take appropriate steps to grant permission to submit the thesis, as the last date of submitting application for Navakerala Fellowship, to which he wishes to apply, falls on 30.11.2021.

As per the records available in the section Sri. John Williams has joined on 26.09.2017, as full-time Ph.D scholar in the subject History, vide U.O. No. Ac.E1.A/716/HIS/14511/2017 dated 25.10.2017, under the supervision of Dr. Sinitha G.S., at University College, Typm. He has been granted change of research supervisor to Dr. S. Venumohan, Assistant Professor, S.D.E., and change of research centre to Dept. of History, University of Kerala, Kariavattom, vide U.O. No. Ac.EI/A3/6331/2019 dated 22.05.2019. The research scholar has also been granted permission to conduct his pre-submission seminar vide U.O. No.2371/2021/UOK dated 03.05.2021. But in the request the candidate has not mentioned whether the pre-submission seminar has been conducted or not.

As per the orders of the Hon'ble Vice-Chancellor the request for granting permission to submit the thesis and to avail the University Fellowship in r/o Sri.John Williams is placed before the Standing Committee of Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The Committee considered the above matter and recommended to hear the research scholar and the supervisor in the Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.A4 *Recognition as Research Supervisor in Biotechnology –Application submitted by Dr. Ganga G - reg.*

Name : Dr. Ganga G., Assistant Professor in Microbiology, Sree Ayyappa College, Eramallikkara
 Subject : Biotechnology
 Faculty : Applied Sciences and Technology
 Facility Centre : CEPCI Laboratory and Research Institute, Kollam
 Request : Recognition as research supervisor in the subject Biotechnology.

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.A5 *Recognition as Research Centre- P.G Dept. of English, Sanatana Dharma College, Alappuzha - reg.*

An application has been submitted by the Principal, Sanatana Dharma College, Alappuzha to recognize the P.G. Dept. of English of the institution as an approved research centre of University of Kerala. The Syndicate held on 14.08.2020 vide Item No.16.08.A4 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an Inspection team comprising Dr.S.Nazeeb, Convenor, Adv. K.H Babujan, Dr.Mathew.Y (Members of Syndicate) and Dr.C.A Lal, Professor, School of Distance Education, University of Kerala as subject expert. And, the inspection has been conducted at P.G Dept.of English, Sanatana Dharma College, Alappuzha on 29/06/2021 in connection with the proposal for granting recognition to the Department as an approved research centre under the University.

The following are the major findings in the inspection report furnished by the Inspection Committee.

- The proposed Centre has its own building for library, reference section etc.
- The library of the Centre has sufficient number of Books and Journals
- The Centre has provided separate working facilities to individual scholars.
- There are two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising of research guides.
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

In the above circumstances, the inspection team recommended to approve the P.G Dept. of English, Sanatana Dharma College, Alappuzha as a recognized Research Centre of University of Kerala. The Syndicate held on 23.07.2021 vide Item No.30.76.A4 considered the inspection report and resolved to place the matter before the Academic Council for approval as research centre.

The Academic Council at its meeting held on 07.10.2021 has considered the matter vide item No. 08 and resolved that the P.G Dept. of English, Sanatana Dharma College, Alappuzha be granted recognition as approved Research Centre under University of Kerala.

As per the orders of Hon'ble Vice-Chancellor, matter of granting recognition to P.G Dept. of English, Sanatana Dharma College, Alappuzha as an approved Research Centre, along with the resolution of the Academic Council in this regard, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The Committee considered the above matter along with the resolution of the Academic Council and recommended to grant recognition to P.G Dept. of English, Sanatana Dharma College, Alappuzha as an approved Research Centre of the University.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.A6 Recognition as Research Centre- Department of Chemistry, St Michael's College, Cherthala - reg.

As per the resolution of the Syndicate meeting held on 23/09/2021, vide Item No. 32.98.A24, the Inspection team comprising the following members have visited Dept of Chemistry, St. Michael's College, Cherthala on 20/11/2021.

- Dr. S Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research
- Adv. K H Babujan, Member, Syndicate
- Dr. Gopchandran K G, Member, Syndicate
- Dr. Suneesh C V, Assistant Professor, Dept of Chemistry, University of Kerala (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre is in possession of 3161 books in chemistry related topics, 12 hard copy Journals and 75 e-journals.
- The Centre has provided separate working facilities for individual scholars.
- There are Three approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides .
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.
- Adequate lab facilities including modern instruments are available at the centre.

The said inspection team recommended for granting recognition to Dept of Chemistry, St Michael's College, Cherthala as approved Research Centre of this University.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept. of Chemistry, St Michael's College, Cherthala as an approved research centre in Chemistry along with the inspection report submitted by the Inspection team is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The committee accepted the inspection report and recommended to forward the matter to the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.A7 Ph.D Research - Recognition as Research Supervisor in Economics – Dr. Jyolsna.S - reg:

Name : Dr. Jyolsna S., Assistant Professor, Dept. of Economics, N.S.S. College, Pandalam

Subject : Economics

Faculty : Social Sciences

Facility Centre : H.H.M.S.P.B.N.S.S. College for Women, Neeramankara, Tvpm

Request : Recognition as research supervisor in Economics

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate

on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.A8 Recognition as Research Supervisor – Dr. Lekha Pillai in the subject History under the Faculty of Social Sciences- reg

Name : Dr. Lekha Pillai, Assistant Professor, Dept. of History, N.S.S. College, Pandalam

Subject : History

Faculty : Social Sciences

Facility Centre : Iqbal College, Peringammala

Request : Recognition as research supervisor in History

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.A9 Conversion of Ph.D Registration full time to part time – Smt. Sooriya C. Thengamam -reg.

Name : Smt. Sooriya C. Thengamam

Subject : Political Science (Full-time)

Research Supervisor : Dr. Anil Kumar P.

Research Centre : University College, Tvpm

Request : Conversion of mode of registration to Part-time w.e.f. 03.06.2021 F.N.

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.A10 Ph.D Registration in Sociology – Sri. Simjo Samuel Zachariah - January 2021 Session -reg.

The Head, Dept. of Sociology, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 25.06.2021 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Student ID	22289
Name	Simjo Samuel Zachariah (Full-time)
Proposed Centre	Loyola College of Social Sciences, Sreekariyam, Thiruvananthapuram
Proposed Supervisor	Dr. Uthara Soman, Assistant Professor & Head Dept. of Sociology, S N College, Chempazhanthy
Date of Superannuation	31/03/2035
Basic Qualification of applicant	M.A. Sociology in June 2017, (71%) from M.G University Eligibility Certificate from this University produced
Eligibility Criteria	UGC NET in the subject Sociology held on 5th December 2019. Date of Declaration of NET result is 31st December 2019
Additional Qualifications	M.Phil Degree in Social Exclusion and Inclusive Policy Studies in November 2019 in first class from Cochin University of Science and Technology. Eligibility certificate stating, the said course recognized by this University is

submitted.

He has submitted the following documents :

1. Consent letter and Proforma of the proposed Research supervisor.
2. Facility Certificate from the proposed Research centre.
3. Attested Copy of M.A Certificate & Marklist .
4. Attested copy of M.Phil Certificate & Marklist
5. Attested copy of UGC NET Certificate.
6. Synopsis of the proposed Research
7. Fee Receipt of Rs. 550/- towards Registration fee (FFR No: 980 dtd 29 /07 /2021)

Sri. Simjo Samuel Zachariah had applied for Ph. D registration in the January 2020 session. The Doctoral Committee in Sociology of the above said candidate was held on 25/06/2021 and recommended granting registration to the candidate in the January 2021 session. Remarks from the Chairman, Doctoral Committee has been sought in this regard.

As per the remarks furnished by Dr. Antony Palackal, the then Chairman, Doctoral Committee, the candidate could not be accommodated during January 2020 session due to non availability of guides .He further states that no guide was available until January 2021 session. Dr. Antony Palackal also states that when a guide was found available, the Doctoral Committee of the candidate was held on 25.06.2021. It may be noted that the Committee recommended to forward his application for Ph. D registration in the January 2021 session even though the candidate had not submitted online application for registration to the January 2021 session.

It may also be noted that the Doctoral Committee, by considering the M.Phil Degree in Social Exclusion and Inclusive Policy Studies from CUSAT, has exempted the candidate from appearing the Paper-I of Course Work examination. The candidate has submitted the Eligibility Certificate stating, the said course is recognized by this University.

It may also be noted that, the candidate in his statement has informed that he joined M.G University for B. Ed course in December 2020 after submitting online application for Ph.D Registration in January 2020 session and also ensured that he will cancel his B.Ed course when he receives the Ph. D joining order.

As per orders of the Hon'ble Vice-Chancellor the following matters were placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation:

1. Granting full-time Ph.D Registration in Sociology to Sri. Simjo Samuel Zachariah, by changing the session of registration from January 2020 session to January 2021 session, in tune with the clarification submitted by the then Chairman Doctoral Committee.
2. Exempting the Paper-I of Course Work examination in tune with the eligibility certificate, as recommended by the Doctoral Committee.

The Syndicate at its meeting held on 28.10.2021 vide item No 33.10.A14 considered the matter, along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to entrust the Pro-Vice-Chancellor to hear Dr.Antony Palackal,the then Chairman, Doctoral Committee in Sociology and the candidate and to submit the report in the Standing Committee of the Syndicate on Academics and Research. Accordingly, the hearing has been conducted on 27.11.2021 at 11.30 a.m. in PVC's chamber. (Report of the Hearing appended)

As per the orders of Hon'ble Vice-Chancellor matter of granting full-time Ph.D Registration in Sociology, in respect of Sri. Simjo Samuel Zachariah along with the report of the hearing is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Report of the hearing of Dr.Antony Palackal, Professor, Dept.of Sociology,
University of Kerala, Kariavattom and Sri.Simjo Samuel Zachariah, an aspirant for
Ph.D Research, by the Pro Vice-Chancellor**

Dr. Antony Palackal, Professor, Dept. of Sociology, University of Kerala, Kariavattom and Sri.Simjo Samuel Zachariah, an aspirant for Ph.D Research in Sociology, were heard by the Pro Vice-Chancellor on 27/11/2021 at 11.30 am, as per the resolution of the Syndicate meeting held on 28.10.2021 vide item no.33.10.A14.

The Pro Vice-Chancellor observed that the Doctoral Committee in Sociology, held on 25.06.2021 considered the application submitted by Sri. Simjo Samuel Zachariah in January 2020

session, along with the applications received in January 2021 session, and recommended to grant him registration in January 2021 session, as there was no sufficient supervisor in the area of research chosen by the candidate. The application of a candidate who has not been considered in a particular session is deemed to be cancelled and may apply afresh in the next session. The Doctoral Committee of the Department of Sociology should not have considered the Synopsis of Sri. Simjo Samuel Zachariah during the January 2021 session as there were no valid application from his part.

Hence it is recommended that the application submitted by Sri. Simjo Samuel Zachariah on January 2020 session may not be considered and the candidate may be directed to submit the application for registration to Ph.D research, afresh, in the ensuing Session.

Recommendation: The committee considered the above matter and recommended to refer the report of the hearing, conducted by the Pro Vice-Chancellor, to the Syndicate.

Resolution of the Syndicate

RESOLVED to direct the Chairman, Doctoral Committee in Sociology to forward the application of the candidate Sri. Simjo Samuel Zachariah duly recommended for granting Ph.D registration in Sociology in January, 2021 session.

FURTHER RESOLVED to entrust the Pro-Vice-Chancellor to submit the report of the hearing conducted before the Standing Committee of the Syndicate on Academics and Research.

Item No.34.122.A11 **Registration to Ph.D Programme- Request received from the Director, Kerala State Institute of Languages, Nalanda, Tvpm for granting permission for part-time Ph.D registration to the Employees of Kerala State Institute of Languages, Nalanda, Tvpm-reg:**

A letter has been received from the Director, Kerala State Institute of Languages, Nalanda, Tvpm for granting permission to do part-time Ph.D registration to the Academic staff of the Institute.

The Director stated that, Kerala State Institute of Languages was established with the aim of producing books and vocabularies for University education and "Vijna Kairali" is a UGC accredited research journal published by Kerala State Institute of Languages. He also stated that Teachers and researchers at the University often approach the institute to publish articles as part of their research completion.

A request from Smt. Sreekala. T, Research Officer, Kerala State Institute of Languages, Nalanda, Tvpm has also been forwarded by the Director, Kerala State Institute of Languages. It is requested to grant permission for part-time Ph.D registration in the Kerala University.

At present, provision for Part-time Ph.D registration is restricted to categories mentioned in the U.O No.Ac.E1/A4(2)/2019 dated 06.05.2019.

As per the orders of the Hon'ble Vice-Chancellor, matter of granting permission for part-time Ph.D registration to the employees working in the Academic wing of Kerala State Institute of Languages, Nalanda, Tvpm is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The Committee considered the above matter and recommended to extend the privilege of granting Part-time Ph.D Registration to the Research Officers, Kerala State Institute of Languages, Nalanda, Tvpm, provided the candidates are otherwise eligible.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.A12 **Recognition as Research Supervisor in Economics – Dr. Suchithra Devi. S – reg:**

Name	: Dr. Suchithra Devi S., Assistant Professor and Head, Dept. of Economics, Sree Narayana College, Chempazhanthy, Tvpm.
Subject	: Economics
Faculty	: Social Sciences
Facility Centre	: Sree Narayana College, Sivagiri, Varkala
Request	: Recognition as research supervisor in Economics

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.A13

Registration to Ph.D Programme- Traditional Knowledge Innovation - Junior Technical Officer in Kerala - Permission to do Ph.D Malayalam Part time research at University of Kerala- reg:

A request in respect of Smt.Rajani.S, Junior Technical Officer, (Manuscriptology), Traditional Knowledge Innovation- Kerala, a research institution under the Dept. of Ayurveda Medical Education, has been received. She has qualified MA Malayalam Language and Literature from this University in the year 2002. Also qualified M.Phil in Manuscriptology (Malayalam) in 2004. She has requested to grant permission for part-time Ph.D registration in Malayalam in this University.

As per the U.O No.Ac.E1/A4(2)/2019 dated 06.05.2019 , provision for Part-time Ph.D registration is restricted to the following categories.

- a) Teachers working on regular basis in Govt/Govt-Aided Schools in HSE/VHSE/HSA within the State.
- b) Lecturers on regular basis in DIET, Teachers in TTI/SCERT/SIEMAT within the State.
- c) Teachers working on regular basis in teaching Departments/Centres of this University.
- d) Teachers working on regular basis in Govt/Aided Colleges including those under DTE/ DME within the State.
- e) Teachers working on contract basis in Teaching Departments of this University.
- f) Faculty Members working on regular basis in the Quasi-State Govt. institutions within the State.
- g) Lecturers working on contract basis in KUCTE, UIT, UIM and Self financing colleges affiliated to the University provided they have service of 5 academic years.
- h) Permanent employees of this University.
- i) Scientists working on regular basis in State/ Central Govt research organisations within the State, with a continuous service of 5 years.
- j) Executives working on regular basis in State/Central Govt PSU within the State with a continuous service of 5 years.

As per the orders of the Hon'ble Vice-Chancellor, matter of granting permission for part-time Ph.D registration to Smt. Rajani.S, Junior Technical Officer (Manuscriptology), Traditional Knowledge Innovation- Kerala, DAME, Thiruvananthapuram may be placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The Committee considered the above matter and recommended to consider the request for part-time Ph.D registration to Smt. Rajani S., who is working as Junior Technical Officer (Manuscriptology) in Traditional Knowledge Innovation – Kerala, established for the conservation of traditional knowledge, under the Dept. of Ayurveda Medical Education, if otherwise eligible.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B1

Approval as Research Supervisor in Chemistry - Dr.Sumi V.S - reg.

Name : Dr. Sumi V.S., Assistant Professor, Dept. of Polymer Chemistry, Govt. College, Attingal.

Subject : Chemistry

Faculty : Science

Facility Centre : Govt. College for Women, Tvpm

Request : Recognition as research supervisor in Chemistry

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B2

Approval as Research Supervisor in Chemistry - Dr.Adarsh N - reg.

Name : Dr. Adarsh N., Assistant Professor, Dept. of Polymer Chemistry, Govt. College, Attingal.
Subject : Chemistry
Faculty : Science
Facility Centre : Govt. College for Women, Tvpm
Request : Recognition as research supervisor in Chemistry

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B3

Ph.D Research –Change of Research Supervisor – Vindhya V S, Full-time -research scholar in Botany - reg.

Name : Smt. Vindhya V.S.
Subject : Botany (Full-time)
Research Supervisor : Dr. Sandhya G.S., Assistant Professor, Dept. of Botany, University College, Tvpm.
Research Centre : University College, Tvpm.
Request : Change of research supervisor to Dr. Subramanian S., Associate Professor, Dept. of Botany, University College, Tvpm.

Recommendation: The Committee considered the above matter and recommended to hear the research scholar by the Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B4

Ph.D Research – Change of Research supervisor – Smt. Saritha T R - Full-time research scholar in Music - reg.

Name : Smt. Saritha T.R.
Subject : Music (Full-time)
Research Supervisor : Dr. Sobha B. Nair (Retd)
Research Centre : Govt. College for Women, Tvpm
Request : Change of research supervisor to Dr. Anuradha V.K., Principal & Associate Professor of Music, Govt. KNM Arts & Science College, Kanjiramkulam.

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B5

Approval as Research Supervisor in Chemistry - Dr.K.I Suresh - reg.

Name : Dr. K.I. Suresh, Senior Principal Scientist, Material Science & Technology Division, CSIR-NIIST, Tvpm.
Subject : Chemistry

Faculty : Science
 Facility Centre : CSIR-NIIST, Tvpm
 Request : Recognition as research supervisor in Chemistry
 Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B6 Application for approval as Research Supervisor in Zoology– Dr. Siny G Benjamin - reg.

Dr. Siny G Benjamin, Assistant Professor , Dept.of Zoology, All Saints College, Tvpm has submitted application duly recommended by Head of the Institution and the Chairman PG Board of Studies for granting approval as Research supervisor in Zoology under the faculty of Science. The applicant holds a Ph.D in Biotechnology (Date of Syndicate Decision: 03/03/2011) from University of Kerala. Usually guideship is granted in the subject in which the applicant holds his/her PhD degree. She has applied for guideship in Zoology. The applicant has submitted the Eligibility certificate wherein certified that PhD degree in Biotechnology of the University of Kerala after obtaining Msc Degree in Zoology is recognised as an eligible qualification for appointment to posts for which MSc Degree is the basic qualification. The applicant has submitted the copies of the two publications in UGC/University approved journals published after the award of the PhD degree, facility certificate, required fees, and the application endorsed by the P G Board of Studies Chairman.

Name of the applicant and Date of Superannuation	Dr. Siny G Benjamin, Assistant Professor, Dept.of Zoology, All Saints College, Tvpm. (41 years).
Educational Qualification	Ph.D in Biotechnology, University of Kerala Date of award: 03/03/2011
Experience	Teaching experience of 13 years in UG Course Submitted experience certificate from the Principal, All Saints College, Tvpm
Details of Publications with year and month	1. IDENTIFICATION OF CARDIOMODULATORY NEUROPEPTIDE IN COTTON BUG, <i>Dysdercus cingulatus</i> ' - Journal of Experimental Biology and Agricultural Sciences, ISSN-2320-8694, Vol. 8(3)page 339-347, June 2020, Received 20.04.2020, Accepted 21.07.2020 2. 'Quantification of avian eggshells as calcium zones for developing embryos in local (Kerala, India) breeds of chicken, <i>Gallus gallus domesticus</i> ' - Journal of Applied Biology & Biotechnology, Vol.9(04), pp 151-155, July 2021, Received on 15.01.2021, Accepted on 07.04.2021 These journals are included in the UGC approved care list. (Chairman, P G Board of Studies has certified that the above journals are approved by PG BoS). Both Journals are included in the UGC Care list.
Institution where facility is requested	Department of Zoology, Mar Ivanios College, Tvpm Submitted facility certificate
Subject and Faculty for guideship	Zoology Faculty of Science

As per the regulations, the following are the requisites for considering the application for recognition as Research Supervisors:

- The University shall allocate only regular faculty members in the teaching departments or the affiliated colleges/institutions as Research Supervisors.
- Ph.D degree (as per regulations, Ph.D in concerned subject) is mandatory. However, in certain emerging areas of studies, where Ph.D holders are very few in number, those

persons who have exceptionally brilliant academic achievements and proven ability in research work may be recognized as guides by the Syndicate, after obtaining the opinion of the concerned Dean and Chairman of the PG Boards of Studies

- Two publications in approved journals after the award of Ph.D degree.
- Facility certificate from the institution where they intend to work as guide.
- The applications are to be forwarded by the respective Head of institution, duly recommended by Chairman, Board of Studies (PG).
- Guideship fee of Rs.1,050/-(Rupees One thousand and fifty only).
- Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
- Two years teaching experience mandatory for granting guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
- Two or more years of post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting guideship.
- Applicant will be eligible for guideship only one year after award of Ph.D degree only.
- As per Regulations for Award of Ph. D Degrees, University of Kerala 2016 any regular Assistant Professor of the University/approved research centre with a Ph. D Degree and at least two research publications in refereed journals, approved by the UGC may be recognized as Research supervisor and can guide up to a maximum of four PhD scholars. The supervising teacher shall be a regular faculty attached to affiliated College.

Dr. Siny G Benjamin is working as Assistant Professor in Department of Zoology, All Saints College, Tvpm.

As per orders of the Vice-Chancellor, the matter of granting recognition as research supervisor in Zoology to Dr.Siny G Benjamin is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The Committee considered the above matter and recommended to obtain remarks from Chairman, Doctoral Committee in Zoology and Dean, Faculty of Science in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B7 **Approval as Research Supervisor in Chemistry - Dr.Sherin G Thomas - reg.**
 Name : Dr. Sherin G. Thomas, Assistant Professor, Dept. of Chemistry, University College, Tvpm
 Subject : Chemistry
 Faculty : Science
 Facility Centre : University College, Tvpm.
 Request : Recognition as research supervisor in Chemistry

Recommendation: The Committee considered the above matter and recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B8 **Approval as Research Supervisor in Chemistry - Dr.Praveen N.K - reg.**
 Name : Dr. Praveen N.K., Assistant Professor, Dept. of Chemistry, N.S.S. College, Cherthala
 Subject : Chemistry
 Faculty : Science
 Facility Centre : S.D. College, Alappuzha
 Request : Recognition as research supervisor in Chemistry

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B9 Ph.D registration – Laberin Yesudhas – Law - Full-time - January 2019 session – Change of Research Supervisor- reg:-

Sri.Laberin Yesudhas has applied for Full-time Ph. D registration in Law in the January 2019 session. The Doctoral Committee held on 19/09/2019, recommended for granting full-time registration under the guidance of Dr. P Lekshmi, Research Director, Centre for Advanced legal studies and Research, Thiruvananthapuram in Centre for Advanced legal studies and Research, Thiruvananthapuram. Also submitted consent and proforma of proposed research supervisor and facility certificate from the proposed centre.

On verification of other records submitted by Dr. P. Lekshmi in a similar file, her superannuation date is mentioned as 31.03.2036 ie. at the age of 70 (her date of birth is written as 20.02.1966) which is not consistent with the provisions applicable to teachers in this regard. At present there are four research scholars doing research under her.

The matter regarding the continuance of research guidship in respect of Dr. P. Lekshmi and continuance of the Centre of Advanced Legal Studies & Research as research centre according to the UGC Regulation 2016 was considered by the Syndicate held on 30/04/2019,20/06/2019, 31/08/2019 and 30/10/2019 vide Item No. 08.90.B21, Item No.11.30.B3, Item No. 03.53.B4, Item No. 05.80.B12 respectively along with the recommendations of Standing Committee of the Syndicate on Academics and Research and resolved to defer the item. The same matter was once again placed before meeting of the Syndicate held on 13/01/2020 vide Item No. 08.76.B13 along with the recommendation of Standing Committee of the Syndicate on Academics and Research and resolved to defer the item for the time being.

The matter was again placed before the the Standing Committee of the Syndicate on Academics and Research held on 06/10/2021 recommended to maintain status quo on the matter related with the number of research scholars permissible under the supervision of Dr. P. Lekshmi. The Syndicate held on 28/10/2021vide Item No. 33.10.B17 resolved to approve the same.

The Vice-Chancellor, while considering the application for registration under Law in respect of Laberin Yesudhas, has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research. The committee held on 16/12/2019 considered the above matter and recommended to consider the proposal of part-time Ph.D registration in Law in r/o Sri. Laberin Yesudhas under the guidance of Dr. P. Lekshmi, *on the basis of the existing designation of the research supervisor as approved by the University and the permissible number of Scholars as per the existing designation with respect to the University/UGC norms in this regard.* The Syndicate held on 28/12/2019 vide Item No. 07.63.B17resolved to agree the same. With reference to this, Laberian Yesudhas was directed to approach the Chairman, Doctoral Committee in Law for allotting a new research supervisor , as the proposed research supervisor, Dr.P. Lekshmi has already four research scholar under her guidance.

In reply to the memo Sri. Laberin Yesudhas submitted a letter stating that when he had approached the Chairman, Doctoral Committee in Law for allotting a new research supervisor, it was informed that there was no vacancy in law, but assured of him of allotting one if there would arise such a vacancy, but he had not been allotted a research supervisor although it has been lapsed almost five months. It was also stated that some research scholars , presently doing Ph.D research are engaging in civil service, government and other job while some others continuously staying abroad , without discontinuing the research or without getting proper permission from the University of Kerala. As a result a candidate who were waiting are denied of their legitimate rights of being assigned research supervisors. Moreover, while the highly influential students are assigned research supervisors, the poor new aspirants are left behind. He requested to intervene and initiate necessary steps in the matter and direct to allot research supervisor to him and also to the other poor new aspirants deprived of research supervisor in Ph.D research in Law.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 22/12/2020 and recommended to

- Obtain an explanation from the Chairman, Doctoral Committee in Law in allotting Sri. Laberin Yesudhas to the Research Supervisor Dr. P. Lakshmi who have no vacancy.
- The complainant may be given suitable reply in accordance with the existing rules and regulations.
- The Research Director be entrusted to prepare a report on the modalities to be followed for ascertaining and reporting of vacancies with each research supervisor.

The Syndicate held on 29/12/2020, vide item no. 21.78.B8 resolved to approve the same and the decision was intimated to the incumbents accordingly.

Dr. Sindhu Thulaseedharan, Chairman, Doctoral Committee in Law vide letter dated 12/04/2021 informed that, Doctoral Committee of January 2019 session resolved to allocate Sri. Laberin Yesudhas to Dr. P. Lekshmi in anticipation of a vacancy which was to arise with the submission of thesis of an existing scholar under Dr. P. Lekshmi. She further states that no submission of thesis has taken place as such. So Sri. Laberin Yesudhas has not yet registered as a Ph.D scholar in Law.

Sri. Laberin Yesudhas, has also forwarded a copy of the request dated 28/04/2021 given to the Chairman, Doctoral Committee in Law to allot him a new research supervisor in Law as there arises ample number of research supervisor vacancies in Law in the University of Kerala, Thiruvananthapuram.

As per the orders of the Registrar, the Chairman, Doctoral Committee in Law was directed to allot a new research supervisor to Sri. Laberin Yesudhas and report the matter to the University.

In response to the intimation letter Dr. Sindhu Thulaseedharan, Chairman, Doctoral Committee in Law vide letter dated 30/09/2021 informed that the Doctoral committee for July 2021 session considered the synopsis of Sri. Laberin Yesudhas for reallocation of research supervisor, but none of the Research Supervisor expressed their willingness to supervise him, as the topic didn't come within his/her area of interest. Also state that the Doctoral Committee is not in a position to allot a Research supervisor to him.

The Research Director via e-mail dated 11/11/2021 informed that a centralized vacancy reporting system through a new research portal will become fully operational from January 2022 session onwards. Hence the problem of reporting vacancies and allotment of research supervisor against each vacancy can be solved.

As per the orders of the Hon'ble Vice Chancellor the matter regarding granting full-time registration to the Ph.D programme in Law in January 2019 session in respect of Laberin Yesudhas is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to direct the Chairman Doctoral Committee to allot the candidate in the next vacancy arising under Dr. P. Lekshmi, after obtaining the consent of the proposed supervisor, if the candidate is otherwise eligible.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B10 Ph.D Research -allotting research scholars under the guidance of Dr.Lekshmi Nair- Law reg:

Dr.Lakshmi Nair, Research Director in Centre for Advanced Legal Studies & Research has forwarded a letter in which she stated that the above said centre is recognized as a research centre of Law by the University of Kerala and Dr.Lekshmi P Nair, Professor, Kerala Law Academy Law College, Tvpm is research supervisor in that institution and two research scholars namely Smt.Tanya George (AcE1B1/3359/2012 dated 04/03/2013 and Smt.Ajithakumari L (AcE1/114/LAW/11011/1 dated 17/05/2014) under her guidance has discontinued the research programme. Now she stated that she has four vacancies of research scholars at present and she also requested to allot four research scholars under the supervision of Dr.Lekshmi Nair at the centre for Centre for Advanced Legal Studies & Research.

The Syndicate held on 11/07/2018 vide item No. 02.85.05 considered that matter regarding the status and category of Kerala Law Academy Law College Tvpm and resolved to seek the opinion

of the legal advisor. According to his opinion Kerala Law academy Law College, Thiruvananthapuram continues to be a private College as defined under Section 2(16) of the Kerala University Act 1974, ie, Private College means a college maintained by an educational agency other than the Government of the University and affiliated to the University. The Syndicate held on 28/09/2018 resolved to accept the legal opinion. Accordingly, the status of the Kerala Law Academy, Law College is ascertained as 'Private College'.

It may be further noted that, as per the remarks from the Ac.FI section, the University had approved the appointment of Dr.Lekshmi Nair as Lecturer w.e.f. 11/07/1994 vide UO.No. Ac.F.I.3159/94 dated 06/08/1994. After that no proposals for the approval of her promotion as Professor or Principal has been received in section till date. She had also been granted recognition as research supervisor in Law vide UO No.Ac.E1.A2/44630/2009 dated 07/01/2010.

Clause 5.1 of the Regulation for award of Ph.D Degree, University of Kerala 2016 and clause 6.1 of UGC regulation 2016 clearly stipulates that "any regular Assistant Professor/ Associate Professor/ Professor alone can be recognized as a research supervisor". Clause 6.2 of UGC Regulation 2016 stipulates that "only a full-time regular teacher of of the concerned University/Institution deemed to a University /College can act as a supervisor."

The matter regarding the continuance of research guideship in respect of Dr. Lekshmi Nair and continuance of the Centre of Advanced Legal Studies & Research as research centre according to the UGC Regulations 2016 was considered by the Syndicate held on 30/04/2019, 20/06/2019, 31/08/2019 and 30/10/2019 vide item No.08.90.B21, Item No.11.30.B3, item No.03.53.B4, item No.05.80.B12 respectively along with the recommendations of Standing Committee of the Syndicate on Academics and Research and resolved to defer the item. The same matter was once again placed before meeting of the Syndicate held on 13/01/2020 vide item No.08.76.B13 along with the recommendations of Standing Committee of the Syndicate on Academics and Research and resolved to defer the item for the time being.

As per the Kerala University First Ordinance 1978 Chapter XII Research studies and award of fellowship Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate. The Syndicate may in cases where permission has been granted for resigning or discontinuing the work, require the holder to refund the whole amount of the stipend drawn by him or any portions thereof or may waive the recovery of the amount received by the fellow. The above mentioned candidates Smt.Tanya George and Smt.Ajithakumari L who are granted Ph.D registration in Law under the supervision of Dr.Lekshmi Nair have not submitted any application for cancellation of research work.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research on vide Item No.33.10.B18 held on 06/10/2021 and recommended to maintain status quo on the matter related with the number of research scholars permissible under the supervision of Dr.Lekshmi Nair and further recommended to hear Smt. Tanya George and Smt.Ajithakumari L Research scholars under the supervision of Dr.Lekshmi Nair and the Syndicate held on 28/10/2021 has resolved the same.

As per the orders of the Hon'ble Vice-Chancellor the hearing note is prepared and placed before the Standing Committee of the Syndicate on Academics and Research for the conduct of hearing and further recommendations.

Recommendation: The Committee observed that both the research scholars were not present for the hearing eventhough they were intimated the same. The committee considered the email dated 30.11.2021 forwarded by Smt. Ajithakumari, requesting to cancel her Ph.D Registration and informing her inconvenience to attend the hearing and recommended to proceed with her request for cancellation of her Ph.D Registration as per norms. Further recommended to issue a Memo to Smt. Tanya George, to submit the reason for not cancelling her Ph.D Registration within seven days of the receipt of the Memo.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B11 *Ph.D Research – Change of Research Supervisor – Vrindha Vijayan, Full-time-research scholar in Botany - reg.*

Name : Smt. Vrindha Vijayan
 Subject : Botany (Full-time)
 Research Supervisor : Dr. Shiburaj S., Professor, Dept. of Botany, University of Kerala, Kariavattom, Tvpm.
 Research Centre : Dept. of Botany, University of Kerala, Kariavattom, Tvpm.
 Request : Change of research supervisor to Dr. P.M. Radhamany, Professor, Dept. of Botany, University of Kerala, Kariavattom, Tvpm.

Recommendation: The Committee considered the above matter and recommended to hear the research scholar by the Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B12 **Application for approval as Research Supervisor in Physics – Dr. Pillai Aswathy Mohan- reg**

Name : Dr. Pillai Aswathy Mohan, Assistant Professor, Dept. of Physics, St. Stephen's College, Pathanapuram, Kollam.
 Subject : Physics
 Faculty : Science
 Facility Centre : TKM College of Arts & Science, Kollam.
 Request : Recognition as research supervisor in Physics

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B13 **Application for approval as Research Supervisor in Physics – Dr. Jiji S G-reg.**

Name : Dr. Jiji S.G., Assistant Professor, Dept. of Physics, St. John's College, Anchal
 Subject : Physics
 Faculty : Science
 Facility Centre : Mar Ivanios College, Tvpm.
 Request : Recognition as research supervisor in Physics

Recommendation: The Committee considered the above matter and recommended to grant recognition as research supervisor in Physics to Dr. Jiji S.G., Assistant Professor, Dept. of Physics, St. John's College, Anchal, by considering her Post Doctoral Research experience from 01.08.2017 to 01.01.2020, alongwith her teaching experience, as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B14 **Application for approval as Research Supervisor in Law - Dr. Dakshina Saraswathy- reg.**

Dr. Dakshina Saraswathy, Assistant Professor, Kerala Law Academy Law College , Peroorkada, Thiruvananthapuram has submitted application for guideship in Law, duly recommended by Head of the Institution and the Chairperson, BoS Law (PG) for granting approval as Research supervisor in Law, under the Faculty of Arts. The applicant holds a Ph.D in Law from University of Kerala. The applicant has submitted facility certificate, remitted the required fees and the application was endorsed by the P G Board of Studies Chairperson.

Name of the applicant with age	Educational Qualification & experience	Details of Publications with year and month	Institution where facility is requested and Subject and Faculty for
--------------------------------	--	---	---

			guideship
Dr.Dakshina Saraswathy Assistant Professor, Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram	Ph.D in Law University of Kerala. (Date of award: 20/12/2017) She has teaching experience of 5 years and 7 months since 10/03/2015, as per the experience certificate from the Director, Centre for Advanced Legal Studies & Research, Punnen Road, Thiruvananthapuram	(1)'THE TRAFFICKING OF PERSON (PREVENTION , PROTECTION AND REHABILITATION) BILL, 2018 - AN OVERVIEW AND ANALYSIS' AD VALOREM- Journal of Law ISSN 2348- 5485 Volume:6 Issue:I January - March: 2019 (The Chairperson BoS in Law (PG) certified this publication is in journal approved by the UGC) (2)'ROLE OF JUDICIARY IN PROTECTING REFUGEE RIGHTS' THE ACADEMY LAW REVIEW Volume : XLIII Issue:I November 1 &2 2019 (The Chairperson BoS in Law (PG) certified this publication is in journal approved by the University PG Board of Studies)	Centre for Advanced Legal Studies & Research (CAL SAR), Punnen Road, Thiruvananthapuram Law Faculty of Arts.

As per the regulations, the following are the requisites for considering the application for recognition as Research Supervisors:

- The University shall allocate only regular faculty members in the teaching departments or the affiliated Colleges/institutions as Research Supervisors.
- Ph.D degree (as per regulations, Ph.D in concerned subject) is mandatory. However, in certain emerging areas of studies, where Ph.D holders are very few in number, those persons who have exceptionally brilliant academic achievements and proven ability in research work may be recognized as guides by the Syndicate, after obtaining the opinion of the concerned Dean and Chairman of the PG Boards of Studies.
- Two publications in approved journals after the award of Ph.D degree.
- Facility certificate from the institution where they intend to work as guide.
- The applications are to be forwarded by the respective Head of institution, duly recommended by Chairman, Board of Studies (PG).
- Guideship fee of Rs.1,050/- (Rupees One thousand fifty only).
- Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
- Two years teaching experience mandatory for granting guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
- Two or more years of post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting guideship.

- Applicant will be eligible for guideship only one year after award of Ph.D degree.
The applicant satisfies the above requisites.

The applicant has submitted the copies of the two publications. The Chairperson, BOS Law (PG) has certified that these publications are in the journals approved by the University/ UGC.

As per Regulations for Award of Ph. D Degrees, University of Kerala 2016 any regular Assistant Professor of the University/approved research centre with a Ph. D Degree and at least two research publications in refereed journals, approved by the UGC may be recognized as research supervisor and can guide up to a maximum of four PhD scholars. The supervising teacher shall be a regular faculty attached to affiliated College.

Dr. Dakshina Saraswathy is working as Assistant Professor in Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram.

It is pertinent to note that as there is a conflict regarding the status and category of Kerala Law Academy, Law College, Thiruvananthapuram. As per the opinion of Legal Advisor, Kerala Law Academy Law College, Thiruvananthapuram continues to be a private College as defined under Section 2(16) of the Kerala University Act 1974, ie, Private college means a college maintained by an educational agency other than the Government or the University and affiliated to the University. The Syndicate held on 28/09/2018 resolved to accept the legal opinion. Accordingly, the status of the Kerala Law Academy, law College is ascertained as 'Private College'.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 22/12/2020 and the committee recommended to 'defer the item for the time being' and the Syndicate at its meeting held on 29/12/2020 vide item no. 21.78.B28 resolved to agree the same.

The matter was again placed before the Standing Committee of the Syndicate on Academics and Research held on 16/09/2021 and recommended to refer the matter to the Syndicate. The Syndicate held on 23/09/2021 vide item no. 32.98.B5 resolved to approved the same.

Accordingly the Syndicate held on 28/10/2021 vide item no. 33.44 considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Vice Chancellor, the application for approval as Research Supervisor in Law in respect of Dr. Dakshina Saraswathy is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: In the light of the precedence of having granted guideship to another faculty of the institution and by considering the shortage of research supervisors in the subject Law, the committee recommended to constitute a sub-committee chaired by Pro Vice-Chancellor with Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research and the Director Research as members, to examine the qualification and other related matters for considering her application for recognition as research supervisor, if otherwise qualified.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

FURTHER RESOLVED to include Dr.K.G.Gopchandran and Dr.M.Vijayan Pillai, Members Syndicate in the above sub-committee.

Item No.34.122.B15 Approval as Research Supervisor in Chemistry - Dr.Sudheesh N - reg.

Name : Dr. Sudheesh N., Assistant Professor, Dept. of Chemistry, N.S.S. College, Cherthala
Subject : Chemistry
Faculty : Science
Facility Centre : S.D. College, Alappuzha
Request : Recognition as research supervisor in Chemistry

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.B16 Approval as Research Supervisor in Physical Education–Dr.Jaya Kumar K.**- reg:**

Name : Dr. Jaya Kumar K., Associate Professor, Dept. of Physical Education, N.S.S. College, Pandalam.

Subject : Physical Education

Faculty : Physical Education

Facility Centre : LNCPE, Kariavattom, Tvpm.

Request : Recognition as research supervisor in Physical Education

*Recommendation: The Committee considered the above matter and recommended to agree with the request***Resolution of the Syndicate****RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.**Item No.34.122.B17 Ph.D Registration in Physics - January 2021 session - Smt. Veenus Venugopal - reg.**

The Head, Department of Physics, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the doctoral committee held on 05/03/2021 in respect of the following candidate along with the application, relevant documents and course work details. The committee has recommended granting Ph.D registration to the candidate.

Student ID	Name	FT/PT	Centre	Research Supervisor
23680	Veenus Venugopal	FT	Space Physics Laboratory VSSC Thiruvananthapuram -> <u>Facility certificate</u> submitted	Dr. Siddarth Shankar Das Scientist SF, Space Physics Laboratory VSSC, Thiruvananthapuram -> <u>Consent</u> & <u>Proforma</u> submitted -> Date of superannuation - 31/05/2037

-> M.Sc Physics - B Plus - June 2019 - 83.5 %- Mahatma Gandhi University , Kottayam
(Eligibility Certificate submitted)

-> GATE 2017 (valid from 26/03/2017 to 26/03/2020)

-> GATE 2021 (valid from March 2021 to March 2024)

-> VSSC JRF (23/12/2019 to 22/12/2021)

Currently no research scholar is pursuing research under Dr. Siddarth Shankar Das. Ms.Veenus Venugopal is the first candidate who has been given consent for doing research in January 2021 session.

Smt. Veenus Venugopal has passed the GATE 2017 in the month of March 2017, which is valid from 26.03.2017 to 26.03.2020 and GATE 2021 in the month of March 2021, which is valid upto 31.3.2024.

As per UO No. Ac EI/2018 dated 11.06.2018 and UO No.3892/2021/UOK dated 31/07/2021 VSSC JRF awardees are permitted to join Ph.D research first and apply for Ph.D registration in the next immediate session itself. The candidate has joined as Junior Research Fellow at VSSC on 23.12.2019 on the basis of GATE 2017 but applied for the PhD registration only in January 2021 session.

As per the notification for the registration of Ph.D in January 2021 session (time limit 01.01.2021 to 15.01.2021), the candidate has to qualify for the same within the time limit. In this case, as per the GATE 2021 certificate, the Chairperson certified it on 19.03.2021, the candidate is not eligible for applying for the registration in January 2021 session and the Doctoral Committee was held on 05.03.2021.

The matter was place before the Standing Committee of the Syndicate on Academics and Research held on 16/09/2021 and recommended to entrust the Pro Vice- Chancellor, Dr. K.G Gopchandran, Member, Syndicate and the Chairman, Doctoral Committee in Physics, to hear the candidate and take appropriate decision on the eligibility criteria, based on which the candidate can be

granted Ph.D Registration. The Syndicate held on 23/09/2021 vide item no. 32.98.B3 resolved to approve the same.

As per the orders of the Hon'ble Vice Chancellor hearing of the candidate was conducted on 08/11/2021, 4.00 pm at the Chamber of the Pro Vice- Chancellor. Ms. Veenus Venugopal was heard by the Pro Vice-chancellor, Dr. Sibi K.S, the Chairman, Doctoral Committee in Physics and Dr. Gopchandran K.G, the Member, Syndicate.

The research scholar, Ms. Veenus Venugopal informed during the hearing that, she had qualified GATE- Physics on 2017 and based on which, she was awarded the Junior Research Fellowship, from 23/12/2019 on provisional basis in Vikram Sarabhai Space Centre, VSSC, Thiruvananthapuram. The immediate Ph.D registration session after the course work at SPL was on July 2020. Due to the outbreak of Covid-19 pandemic and subsequent triple lockdown imposed by the Govt. of Kerala w.e.f 6th July 2020, she could not acquire the eligibility certificate from the University and hence could not complete the application process for July 2020 session.

Then she had applied for Ph.D registration in January 2021 session. In between she applied for GATE-2021. Its result was published only on March 19, 2021, for which she was qualified. The Doctoral Committee for the next session was completed on March 4, 2021, during which she had no valid GATE score.

She also informed that she has already submitted one manuscript and waiting for a presentation in a conference in November and she will not be able to include the name of the University for the same if the registration is not granted. Thus the Ph.D registration would also be delayed. The candidate requested to allow her to register for Ph.D in January 2021 session.

The committee observed that as per the Rules and Regulations prevailing in the University, the Ph D admission shall be made on the basis of an Entrance Test conducted by University of Kerala with marks for PG -55% and above (relaxations as applicable) . The entrance exemption is granted to those who are qualifying NET, M.phil Degree, College or University teachers with seven years teaching experience. Also the central time bound JRF awardees viz.UGC/CSIR JRF, DBT-JRF/DST-JRF(INSPIRE)/GATE are permitted to join for the research first and apply for registration in the next immediate session after joining the research centre as per UO.No.Ac E1/2018 dated 11/06/2018.

As per UO 3892/2021/UOK dated 31/07/2021, VSSC - JRF awardees are exempted from appearing for Ph.D entrance examination for Ph.D registration and permitted to join Ph.D research first and then apply for Ph.D registration in the next immediate session itself and grant them Ph.D registration w.e.f the date of joining the fellowship at par with UGC JRF in the matter of admission and registration for research leading to Ph.D Degree.

It will be a grave injustice to the candidate (who has cleared two GATE exams and a VSSC Fellowship) if her application is rejected merely on a technical ground. Considering the difficulties arised due to Covid-19 pandemic and imposition of lockdown thereafter , the members recommended to grant Ph.D registration to Ms. Veenus Venugopal in January 2021 session w.e.f. the date of qualifying GATE- 2021 ie. 19/03/2021 as she has already joined VSSC on 23/12/2019 on the basis of the GATE 2017 score. Also recommend to place the matter on the Standing Committee of the Syndicate on Academic and Research for consideration.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to agree with the report of the hearing conducted by the Pro Vice-Chancellor.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.C1 Request submitted by Dr.Sujith.S ,Research supervisor in Sanskrit for removing Smt.Sandhya.M.S, research scholar from his guidance- reg

Dr.Sujith.S, Assistant Professor, Dept. of Vyakarana, Govt. Sanskrit College, Thiruvananthapuram has requested to exclude Smt.Sandhya.M.S full time research scholar from his guidance since the candidate is on unauthorised absence from July 2018 onwards. As per U.O No.Ac.EVII/117/SKT/15231/2017 dated 06.04.2018 the candidate has joined as full-time research scholar at Govt. Sanskrit College under the guidance of Dr.Sujith.S w.e.f 03/08/2017.

As per the orders of the Registrar an explanation was sought from the candidate in this regard. As reply to the memo forwarded, the candidate has submitted a letter stating that she has joined as guest lecturer in Sree Sankaracharya University of Sanskrit ,Regional centre Tvpm in July 2018. Even though she has submitted application for converting her registration to part-time her application was rejected as she was not drawing Govt.Salary.She has also informed that she has resigned from her job as Guest Lecturer, in Feb.2021, due to health related issues.

It may be noted that the candidate has submitted application dated 17/01/2019 for converting her registration to Part-time as she has joined as Guest lecturer at Sree Sankaracharya University of Sanskrit Regional centre ,Tvpm on 03/07/2018 FN after relieving from the research centre on 02/07/2018 AN. As per U.O No.Ac.EI.A2/39977/2012 dated 22/08/2012 guest lecturers drawing government salary in affiliated colleges can convert their registration to part-time if they are otherwise eligible. As the candidate was not eligible for granting part-time conversion as per the said U.O her application was rejected as per the resolution of the Syndicate held on 25.05.2019 vide Item No. 09.49.C2. Since the candidate was relieved from the research centre before the completion of one year of full-time research she was also directed submit application for re-registration due to break in research. A memo dated 14.06.2019 was forwarded to the candidate in this regard. No reply has been received from the candidate so far. The candidate was granted JRF for the first year from 03/08/2017 to 02/08/2018 as per U.O No.Ac.VII/09515/2018 dated 10/07/2018.In the file regarding the application for part-time conversion in respect of the candidate remarks was sought from Ad.FII section regarding the details of fellowship claimed by the candidate and as per the verification report from the section the candidate has claimed the fellowship up to 30/06/2018.She was relieved from the research centre on 02/07/2018 A.N for joining as guest lecturer and was granted relinquishment of University JRF as per U.O No Ac.EVII/1894/2019 dated 08/03/2019 we.f 03/07/2018.

In the letter dated 07/07/2021 the candidate has also requested to give a period of 6 months for rejoining the research centre due to health reasons. This request of the candidate can be considered only after granting re-registration due to break in research. But the research supervisor has requested to remove the candidate from his guidance in order to accommodate other eligible candidates.

The Syndicate at its meeting held on 23.09.2021 vide item No 32.98 C3 has resolved to approve the recommendation of the Standing committee of the Syndicate on Academics and Research to hear the research supervisor and the scholar.

Sanction has been accorded by the Hon'ble Vice-Chancellor to conduct the hearing of the candidate and the research supervisor.

Recommendation: The Committee heard the research supervisor and recommended to issue a final memo to the research scholar to submit the reason for not cancelling her Ph.D registration within seven days from the date of receipt of the memo, as the candidate did not appear for the hearing.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.C2 **Recognition as research supervisor-Commerce- Dr.Anil Kumar.M-reg.**
 Name : Dr. Anil Kumar M., Assistant Professor, Dept. of Commerce, Govt. Arts College, Tvpm.
 Subject : Commerce
 Faculty : Commerce
 Facility Centre : Govt. Arts College, Tvpm.
 Request : Recognition as research supervisor in Commerce

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.C3 *Ph.D Research – Modification of Research Title - Malayalam - Application submitted by Sri Unnikrishnan J- reg.*

Name : Sri. Unnikrishnan J.
 Subject : Malayalam (Part-time)
 Research Supervisor : Dr. M. Sainaba
 Research Centre : ORI & MSS Library, Kariavattom
 Request : Modification of title of thesis to “കന്നടിയൻ പോർത്തമവാസതിവടുകച്ചിയമ്മപ്പാട്ട്-ഒറ്റുപറമ്പം”

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.C4 *Complaint against the research supervisor Dr.Shifa S. received from Smt. Priyanka Govind - Research scholar in Malayalam-reg*

A complaint against the research supervisor, Dr.Shifa.S has been received from Smt. Priyanka Govind, research scholar, Dept. Malayalam, University of Kerala, Kariavattom. She has joined as Full time research scholar at Dept. Malayalam, University of Kerala, Kariavattom under the guidance of Smt. Shifa S vide U.O AcEVII/116/MAL/29285 dated 07/09/2016 w.e.f 18.04.2016 She was a university rank holder and a UGC-JRF scholar.

She says that she is on the verge of ending her research due to the following reasons

- 1) She submitted the first and second chapters of her thesis for the approval of the guide in April 2018 and May 2019 respectively .The first chapter was returned by the guide within three and a half months itself. But the second chapter was returned only in August 2021.
- 2) As stated in the complaint the guide has verified only a few pages of the 2nd chapter even after 2 years of possessing it.
- 3) Guide has directed that the work of the next chapters can be started only after a detailed discussion. She was also not allowed to write anything without the permission and direction of the guide. As the discussion of the third chapter was delayed indefinitely the candidate has prepared the draft of next chapters on her own by April 2021.
- 4) According to the research supervisor the marriage and pregnancy of the candidate were the reasons for the delay occurred in her research work.
- 5) As directed by the research supervisor she approached her with the corrected copies of first and second chapters on September 27th.But the guide behaved rudely and insulted her in front of the staff and fellow scholars. She also told that she is not satisfied with the progress of her research work and asked her to go on for a guide change.
- 6) In spite of her complicated pregnancy and delivery she has worked hard to complete her thesis. But the guide is not co-operating with her to complete the research work and the rude behaviour and abusive words of the guide is affecting her confidence also.

In these circumstances the candidate has requested that she may be permitted to complete her research under the guidance of another research supervisor.

As per orders of the Hon'ble Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The Committee considered the above matter and recommended to hear both the research supervisor and the scholar in the Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.C5 *Change of Research Supervisor and Re-Registration-Linguistics - Sri.Ajesh V V-reg.*

Name : Sri. Ajesh V.V.
 Subject : Linguistics (Full-time)
 Research Supervisor : Dr. A.M. Marykutty (Retd.)
 Research Centre : Dept. of Linguistics, University of Kerala, Kariavattom
 Requests : 1. Change of research supervisor to Dr. S. Kunjamma, Professor,
 Dept. of Linguistics, University of Kerala, Kariavattom.
 2. Re-registration due to default in payment of research fee w.e.f.
 11.06.2016

Recommendation: The Committee considered the above matter and recommended to agree with the requests

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.C6 *Recognition as Research Supervisor –Dr Sethulekshmi M S- Malayalam - reg.*

Name : Dr. Sethulekshmi M.S., Assistant Professor, Dept. of Malayalam, Govt. College for Women, Tvpm.
 Subject : Malayalam
 Faculty : Oriental Studies

Facility Centre : Govt. College for Women, Tvpm.
 Request : Recognition as research supervisor in Malayalam

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.C7 *Recognition as Research Supervisor –Dr. Sindu Antherjanam D- Malayalam - reg.*

Name : Dr. Sindu Antherjanam D., Assistant Professor, Dept. of Malayalam, S.D. College, Alappuzha.
 Subject : Malayalam
 Faculty : Oriental Studies
 Facility Centre : S.D. College, Alappuzha
 Request : Recognition as research supervisor in Malayalam

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.C8 *Recognition as Research Supervisor –Dr. Veena Gopal V P- Malayalam - reg.*

Name : Dr. Veena Gopal V.P., Assistant Professor, Dept. of Malayalam, University College, Tvpm.
 Subject : Malayalam
 Faculty : Oriental Studies
 Facility Centre : University College, Tvpm.
 Request : Recognition as research supervisor in Malayalam

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.C9 Regulations for the award of Post Doctoral Fellowship-Minutes of the meeting of the Sub-Committee constituted to prepare proposal for revision of regulations for the award of Post Doctoral Fellowship-reg:

A meeting of the sub-committee to prepare a proposal for revision of regulations for the award of Post Doctoral Fellowship was conducted on 19.11.2021. Hon'ble Vice-Chancellor has approved the minutes of the said meeting(Minutes appended).

As per the orders of the Hon'ble Vice-Chancellor the Minutes of the above said meeting is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation

MINUTES OF THE MEETING OF THE SUB-COMMITTEE CONSTITUTED TO PREPARE PROPOSAL FOR REVISION OF REGULATIONS FOR THE AWARD OF POST DOCTORAL FELLOWSHIP

Date & Time: 19.11.2021, 12.00 Noon.

Venue : Syndicate room

Members Present

1. Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research
2. Dr. K.G. Gopchandran, Member Syndicate
3. Dr. Gabriel Simon Thattil, IQAC Director
5. Dr. R.B. Binoj Kumar, Research Director

The meeting started at 12 noon

Clarification was sought on clauses 4.2, 5.2, 6.1,6.2,6.4,6.5,7.1,9.7,10.3 and 13.1

The following decisions were taken after detailed discussion with the members present in the meeting

1. Provision of granting annual contingent grant is given in clauses 4.2, 9.7 and 13.1-It was decided not to grant contingent grant for post doctoral research
2. As per clause 5.2 those who are awaiting award of Ph.D degree after submission of Thesis shall be eligible to apply for Bridge PDF.Clarification was sought on whether Bridge PDF should be restricted to candidates of University of Kerala as the candidate of other Universities will not be issued with a migration certificate before the award of Ph.D Degree. Moreover they will not be issued with eligibility certificate from University of Kerala without providing the qualifying certificate i.e. Ph.D (original/provisional) certificate.- The committee suggested that migration certificate and eligibility certificate shall not be made mandatory for candidates from State and Central Universities within the State of Kerala.
3. Provision for medical leave and special casual leave is given in clause 10.3.It was decided to grant 12 medical leave per year. It was decided that the provision of special casual leave applicable to the teaching staff in the University need not be given to the Post Doctoral Fellows.
4. Registration fee for PDF has been fixed as Rs.550/- (Clause 7.1)
5. The committee suggested to enhance the number of PDFs to be awarded each year to 43 and to grant extension to 20 Post Doctoral Fellows to the second year.
6. Clause 6.1, 6.2,6.4 and 6.5 - As per clause 6.1 The University shall notify the post-doctoral fellowships, as far as possible annually, ordaining the number of positions available in each stream such as (i) Science & Technology (ii) Social Sciences (iii)Arts & Humanities and (iv) Commerce & Management

As per clause 6.2 The number of positions under each stream, appropriating positions designated to the specific subjects of study,wherever possible shall be specified in the notification.

As per clause 6.4 ' A roster for extending reservation benefits to SC/ST/OBC/PH candidates as decided by the State Government from time to time shall be prepared and maintained by the

University enumerating the number of PDF for each category, well in advance for aperiod of three years'.

Clause 6.5 states that “The number of Post Doctoral positions shall not be changed until the roster has been applied fully for the specified period of three years”

The committee decided to allot one PDF each to all teaching departments of the University and also entrusted the IQAC Director to submit a roster regarding the department wise distribution to be followed adhering to clause 6.4 and 6.5 of the regulations and reallocating vacancies from departments with no applicants.

- 7. Publications- Impact factor/ SCOPUS /UGC-CARE listed journals only to be considered
- 8. On getting permanent employment the Post doctoral fellows who have completed 6 months of Post Doctoral Research may be permitted to continue their research without fellowship. They must submit the report within the stipulated period of one year and will not be considered for granting second year extension.
- 9. The selection committee as per clause 8.1 of the regulations has been reconstituted. The new selection committee includes the Pro-Vice-Chancellor (Chairman), Research Director (Convenor) One External Expert, One Internal Expert, Deans of the faculties concerned and IQAC Director. The subject experts (External and Internal) shall be nominated by the Hon’ble Vice-Chancellor. The PVC, and the two experts constitute the interview board and the Dean and IQAC Director are the observers. The selection shall be based on a maximum of 40 marks spread over in two components (i) performance in the presentation before the selection committee (maximum of 10 marks) and (ii) research papers published/patent application published (maximum of 30 marks @ 5 marks for each paper/patent application)

The above modifications except 9 is to be followed from 2021-22 session onwards. The modification suggested as per 9 is to be followed from 2020-21 session itself.

All the above decisions taken by the sub-committee shall be placed before the Standing Committee of the Syndicate on Academics and Research scheduled on 01.12.2021.

The meeting came to an end at 1.30 p.m.

Recommendation: The Committee considered the above matter and recommended to approve the minutes of the meeting of the subcommittee held on 19.11.2021 with the following modification:

- 1. To delete the suggestion put forward by the subcommittee, mentioned in serial number 2, i.e. **“migration certificate and eligibility certificate shall not be made mandatory for candidates from State and Central Universities within the State of Kerala.”**

Further recommended that the external expert in the selection committee can participate either online or offline mode.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D1 സർവകലാശാലയിൽ പുതിയ ചെയർ രൂപീകരണം -ഇളകോവടി കളുടെ പേരിൽ ചെയർ രൂപീകരിക്കുന്നതുമായി ബന്ധപ്പെട്ട അപേക്ഷ.

(Ac.EIII) 27/10/21

സൂചന : ഉന്നത വിദ്യാഭ്യാസമന്ത്രിയുടെ ഓഫീസിൽ നിന്നുള്ള തീയതിയിലെ 135/140/2021/H.EDN നമ്പർ പുറത്തെഴുത്ത്.

ശ്രീ എം നയിനാർ, പ്രസിഡൻ്റ്, തിരുവനന്തപുരം തമിഴ് സംഘം ഇളകോവടികളുടെ പേരിൽ കേൾട്ട സർവകലാശാലയിൽ ചെയർ സ്ഥാപിക്കുന്നതിനുള്ള ഒറ്റ നിർദ്ദേശം സമർപ്പിച്ചിട്ടുണ്ട്.

ഇളകോവടികളുടെ പേരിൽ ഒറ്റ ചെയർ സ്ഥാപിക്കുന്നതിലൂടെ കേൾട്ടത്തിലെ ഭാഷ ന്യൂനപക്ഷമായ തമിഴ് ജനതയുടെ ഭാഷ-സാഹിത്യ -സാംസ്കാരിക വളർച്ചയും തമിഴ് മലയാള ബന്ധങ്ങളുടെ പ്രോത്സാഹനവും ലക്ഷ്യമിടുന്നു.

സംഘകാല കവിയും തമിഴിലെ പഞ്ചമഹാ കാവ്യങ്ങളിൽ ഒന്നായ ചിലപ്പതി കാൽത്തിൻറെ റ്റ ചയിതാവുമായ ഇളകോവടികൾ തമിഴ് ഭാഷ സാഹിത്യത്തിന് നൽകിട്ടുള്ള സംഭാവനകൾ അതുല്യമാണ് .ആയതിനാൽ ഇളകോവടികളുടെ നാമത്തിൽ

ചെയർ ഴൂപീകരിക്കുകയും അതിലൂടെ തമിഴ് മലയാളംഭാഷകളുടെ താല്പര്യ പഠനത്തിനും പഠിഭാഷയ്ക്കും അവസരമുണ്ടാക്കാനും അഭ്യർഥിച്ചിരിക്കുന്നു

കേരള സർവകലാശാല 24/04/2012 തീയതിയിലെ ഉത്തരവ് 16016/12.1/Ac.E IV നമ്പർ പ്രകാരം സർവകലാശാലയിൽ ചെയർ ഴൂപീകരിക്കാനുള്ള നിക്ഷേപത്തുക അഞ്ചു കോടി രൂപയാണ്. പ്രസ്തുത അപേക്ഷയിൽ ചെയർ സ്ഥാപിക്കുന്നതിനുള്ള നിക്ഷേപ തുകയെ സംബന്ധിച്ച പാഠമർശങ്ങൾ ഒന്നും തന്നെ ഇല്ല.

ബഹു.വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത അപേക്ഷ അക്കാഡമിക് ആൻഡ് റിസർച്ച് സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണയ്ക്കും മേൽനടപടികൾക്കുമായി സമർപ്പിക്കുന്നു.

Recommendation: The Committee recommended to place the matter before the combined meeting of the Standing Committees of the Syndicate on Finance and Academics & Research.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D2 *Condoning the delay in submitting synopsis and thesis – Sri. Smrithy Raj – reg:*

(Ac.EII)

Sri. Smrithy Raj, Research Scholar in Aquatic Biology & Fisheries under the guidance of Dr.A. Biju Kumar, Head, Dept. of Aquatic Biology & Fisheries, University of Kerala with date of registration 31/10/2013 (UO.NO.Ac.El.BI/713/AQB/10502, dated 03/12/2013) who has submitted the synopsis and thesis on 30/09/2021. The reply to the defect memo dated 07.10.2021 the candidate has submitted additional documents pointed out in the defect memo including the minutes of the pre-submission seminar on 15.11.2021.

A request received from Sri. Smrithy Raj, states that he had submitted the Ph.D. thesis on the last date as instructed in the orders issued by the University ie; on 30.09.2021, he has requested to exempt him from the late submission fee charges for the PhD thesis on the following grounds

- He had extended his work after the time period due to the two consecutive floods that had occurred on the state which really add more information to the existing knowledge and his thesis will surely be a benchmark in the coming years in the field of invasion biology of the Western Ghats.
- He is a recipient of Rajiv Gandhi National Fellowship, but he had received the fellowship only for the first two years of the study and he had completed his works and study by lending the money from his Professor and other well wishers. So far he had not received the remaining years of fellowship, and already informed this issue to Prime Ministers Grievance Cell and to the Hon'ble Member of Parliament. Dr. Shashi Tharoor.
- His wife had undergone treatment for severe Mitral Stenosis, a case of narrowing of the heart valve at Sree Chithira Tirunal Institute, Thiruvananthapuram.
- He also informed that in the midst of these issues he was able to produce some of his findings in the world's leading journals in his topic (6 papers) and also to other peer-reviewed international journals.

The Supervising teacher has recommended and forwarded the above mentioned request of Sri. Smrithy Raj.

The pre-submission seminar of the candidate was conducted on 30/12/2019 and he was supposed to submit the synopsis and thesis within 3 months w.e.f 30.12.2019. ie on or before 29.03.2020.

Vide UO No. AcEII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part there of. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.

As per the above order there is a delay of 273 days in the submission of synopsis and thesis the candidate has to remit an amount of Rs. 20,000/- as late fee for thesis submission.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the condonation of delay of 273 days in the submission of synopsis and thesis and exempting the levying of fine of Rs.20,000/- in respect of Sri. Smrithy Raj, Ph.D. candidate in Aquatic Biology & Fisheries, beyond the allowed time of 3 months after conducting the pre-submission seminar along with the request of the candidate duly recommended by the Research Supervisor, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to condone the delay in submitting the Synopsis and Thesis by exempting the fine, based on the request submitted by the research scholar.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D3 **Representation submitted by Prof. Dr. A. Gangaprasad, Former Dean, Faculty of Science- revised guidelines and format for the Confidential Report form- conduct of Open Defence programmes in different subjects- Reg:-**

(Ac. EII).

Prof. Dr.A.Gangaprasad, Former Dean, Faculty of Science has submitted a revised guidelines and format for the Confidential Report form, for the smooth conduct of the Open Defence programmes in different subjects.

The draft proposal submitted are detailed below.

GUIDELINES FOR CONDUCTING THE OPEN DEFENCE (Ph.D.)(Draft)

University of Kerala

Presentation

- The study shall present the doctoral work before a group of experts.
- The duration of the presentation may be about 30-40 minutes. The student can present his/her thesis work using Power Point Presentation (PPT) and each slide should be numbered.
- The student shall clearly indicate in his/her presentation
 - (a) Why the work was done (general background and objective)
 - (b) How the work was done (methodology)
 - (c) What are the findings (results)
 - (d) Summary and conclusion and recommendation with future prospects of the work
 - (e) Acknowledgements
- The presentation shall be followed by the Chairman's observation and then a discussion where the work will have to be defended by the student. The participants can ask questions and make comments on the work.

Participants

- All Research Guides of the University of Kerala in the concerned Discipline.
- Research Guides in related disciplines and experts from local Research Institutions invitation.
- All Research Scholars registered in the concerned subject in the University of Kerala.
- Post Doctoral Fellows/Research Associates in the concerned discipline/related disciplines.
- Chairperson of the Board of adjudicators of the Ph.D. thesis of the student.
- The Dean of the concerned Faculty.
- The Head of the Department and all Doctoral Committee members of the concerned subject.
- The Supervising teacher as the convener.

Procedure for the conduct of Open Defence

The Chairperson, Board of Adjudicators, to examine the Research Scholar at the Open Defence, shall be appointed by the Vice Chancellor and officially invited by the University. After ascertaining the date from the Chairperson of the Board of Adjudicators, the University shall direct the Supervising Teacher to convene the meeting for the Open Defence.

The Open Defence shall be organized by the Supervising teacher in consultation with the Chairperson, Dean Faculty of the concerned subject and the Head of the concerned Department. The supervising Teacher act as the Convener of the Open Defence programme. In cvase of students

working in recognised research centres, the venue of the open defence shall be the concerned University Department or a venue as decided by the Vice Chancellor, University of Kerala. The supervising Teacher (Convenor) shall extend invitation for the Open Defence to all the participants. An invitation/notice shall be issued by the Convenor indicating the name of the Research Scholar, title of the Doctoral thesis and date, time and venue of the Open Defence are to be displayed on the Notice Board of the concerned department. A summary of the doctoral thesis about 1000 words submitted by the Research Scholar shall sent along with the invitation/ notice. The Convenor shall also arrange to display a copy of the doctoral thesis and the summary in the concerned Department Library at least 3 days before the Open Defence.

The Open Defence shall begin at the correct time mentioned in the invitation with the welcome address by the convenor of the Open Defence followed by a brief introduction of the Chairperson of the Board of Adjudicators and the Research Scholar by the Supervising Teacher (Convenor). The Convenor invited the Chairperson to conduct the Open Defence and the Chairperson shall chair the session. The chairperson invited the Research Scholar to present his/her content of the doctoral thesis in 35-40 minutes. After the presentation of the thesis, the participants will be allowed by the chairperson to raise any queries or suggestion or comments on the doctoral thesis. The chairman can also seek clarifications from the Research Scholar and also ask questions raised by the other adjudicators. The Chairperson can disallow questions and comments which are not relevant to the main theme of the doctoral thesis. Without the permission of the Chairperson of the Open Defence, nobody is allowed to interfere the proceedings. The open defence shall be concluded with the vote of thanks proposed by the Convenor. The Head of the Department of the concerned subject will arrange all necessary facilities for the smooth conduct of the Open Defence.

The consolidated evaluation report with specific recommendation in the prescribed format and a brief minutes of the Open Defence proceedings shall be signed by the Chairperson, Dean of the concerned faculty, Head of the department and the Convenor (applicable for both offline/online Open Defence) and forwarded to the Registrar, University of Kerala in sealed envelope. A list of participants both offline and online counter signed by the concerned Head of the Department also forwarded to the Registrar.

PROFOMA
REPORT ON THE VIVA-VOCE EXAMINATION THROUGH THE OPEN DEFENCE
SYSTEM

1. Name of the Research Scholar.....
2. Title of the Thesis
.....
3. Subject
4. Date of Examination
5. Venue
6. Name, Designation and Address of the chairperson (Examiner).....
.....
.....
7. Recommendation
8. Whether corrections or modifications in the thesis.....
suggested by the examiner(s)
9. Whether the suggested corrections or modifications
.....
incorporated in the thesis before

Chairperson
Signature

Dean
Signature

Head of the Department
Signature

Supervising Teacher
Signature

The proposal was placed before the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021 which resolved to defer the matter and the Syndicate held on 23.09.2021 resolved to approve the above recommendation.

As per the orders of the Hon'ble Vice Chancellor, the proposal submitted by Prof. Dr. A. Gangaprasad, Former Dean, Faculty of Science regarding the revised guidelines and format for the Confidential Report form, for the smooth conduct of the Ph. D. Open Defence programmes in different subjects is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to constitute a sub-committee chaired by Pro Vice-Chancellor with Dr. S. Nazeeb, Dr. Vijayan Pillai M., Sri. Arunkumar R., Sri. Jairaj J., Dr. Gopchandran K.G., Members Syndicate and the Director Research as members to study the matter and submit a report in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D4 Publication of Ph.D thesis in respect of Dr. Remya S in Sanskrit –reg:-

(Ac. EV)

Dr. Remya S, who was awarded Ph.D Degree in Sanskrit (Reg. No. 6568) on 10/11/2020 has requested to permit to publish her Ph.D thesis titled “SAMSKRTHAKĀVYASĀSTRĀKĀRAIḤ SAMĀLŌCITAḤ KĀLIDĀSAḤ- ĒKAM NIRŪPAṆAM”

As per the Statute 8(12) of Chapter 14, Faculty of Oriental Studies of KUFS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given as per the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

The matter regarding the granting of permission for the publication of the thesis of Dr.Remya.S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to agree with the request as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D5 Ph.D thesis submission under retired faculty – request seeking exemption from guide change – consideration of – reg:

Recommendation: The Committee removed the agenda as the same was considered in the previous Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D6 Tamil–Malayalam Dictionary Project Work – Proposal submitted by Dr.T.Vijayalakshmi, Associate Professor, Department of Tamil – reg

(Ad. DI)

Dr.T.Vijayalakshmi, Associate Professor & former Head, Department of Tamil had forwarded a detailed project proposal, with a financial outlay of Rs.11,46,000/-, for publishing Tamil-Malayalam dictionary and it was placed before the Standing Committee of the Syndicate on Finance at its meeting held on 18.05.2015. The Committee noted that, the financial commitment for the project will come around Rs.10,00,000/- (Rupees Ten Lakh only). The Committee also recommended to allot Rs.4,00,000/- for the project under the New Development Programmes and the Syndicate held on 06.06.2015 (Item No.07.52.05) resolved to approve the same. Meanwhile, Dr.T.Vijayalakshmi submitted a request (dtd 10.07.2015) to grant permission for purchasing a computer and a printer, also for the project. U.O dated 07.08.2015, was issued sanctioning Rs.4,00,000/- as provisional advance for the preparation of Tamil-Malayalam Dictionary and also sanction was issued for the purchase of a computer and printer, with the approval of the Purchase Committee.

Later, Dr.T.Vijayalakshmi has forwarded the quotations, which were invited for the purchase of a Computer, twice, but due to defects they were not placed before the Purchase Committee. Dr.T.Vijayalakshmi purchased a Laptop instead of Computer with the consent of the Department Council, but without getting Administrative sanction and later requested to ratify the action.

The above matter was placed before the S/C of the Syndicate on Finance, held on 05.12.2016 and the Committee recommended to conduct a personal hearing of Dr.T.Vijayalakshmi, at its next meeting. The Syndicate at its meeting held on 23.12.2016 (Item No: 23.16.04) resolved to agree to the same. Accordingly, the S/C of the Syndicate on Finance conducted a personal hearing of Dr.T.Vijayalakshmi on 09.01.2017. The Syndicate at its meeting held on 21.01.2017, vide 24.10.Additional Item No.4, resolved not to ratify the purchase and to censure Dr.T.Vijayalakshmi for the lapse. Accordingly, a Memo, dtd 20.03.2017 was issued to her, to show cause as to why the Minor Penalty of Censure shall not be imposed upon her. Dr.T.Vijayalakshmi furnished an explanation (dtd 18.04.17) for the same. The Syndicate, at its Meeting held on 13.06.2017 (Item No.28.20) resolved not to accept the explanation and to censure the incumbent immediately and to record the censure order in the Service Book of the incumbent and to recover the amount spent for the purchase of the Laptop from the incumbent concerned. Accordingly, a U.O dtd 11.07.2017 was issued.

Subsequently, the Under Secretary, Governor's Office forwarded a petition dtd 19.08.2017, submitted by Dr. T. Vijayalakshmi, in which she requested to ratify the purchase of Laptop and also to cancel the decision of the Syndicate to censure her pertaining to that. The Petition was placed before the Syndicate at its Meeting held on 06.12.2017 (Item No.31.10) and it was resolved to stick to the earlier decision taken by the Syndicate, at its meeting held on 13.06.2017. It was further resolved that, a letter be send to the Hon'ble Chancellor detailing the action taken by the University and to inform that the petition sent by Dr.T.Vijayalakshmi was not forwarded through proper channel and also resolved to seek explanation from her for not having forwarded the petition through proper channel. Accordingly, a letter was forwarded to the Hon'ble Chancellor and the explanation furnished by Dr.T.Vijayalakshmi was placed before the Syndicate at its Meeting held on 10.05.2018 (Item No. 35.108).

In the meanwhile, as it was noted that, Dr.T.Vijayalakshmi has not repaid the amount spent for the purchase of laptop, as resolved by the Syndicate at its Meeting held on 13.06.2017 (Item No.28.20), she was directed again, several times, to comply with the same. But, no reply has been received in this regard, from her. The Vice-Chancellor has ordered to place the same also before the Syndicate.

Details of Provisional Payments sanctioned towards the Tamil-Malayalam Dictionary

Project work, till date, are as follows:-

<i>Sl. No</i>	<i>Amount</i>	<i>Sanctioned vide U.O</i>	<i>Regularized vide U.O</i>
1	4,00,000/-	U.O.No.Ad.D.I.2/21056/Tamil/2015, dated 07.08.2015	Not regularized
2	2,00,000/-	U.O.No.Ad.D.I.1/Tamil/31365/2016, dated 06.09.2016	Regularized U.O.No.Ad.D.1/Tamil/50169/2016 dated 12.05.2017
3	1,00,000/-	U.O.No.Ad.D.I.1./Tamil/40949/2016, dated 16.01.2017	Regularized U.O.No.Ad.D.1.2.35134/Tamil/2017 dated 19.09.2017

	1,00,000/-	U.O.No.Ad.D.I.1./Tamil/28160/2017, dated 19.09.2017	Regularized U.O.No.Ad.D.I./Tamil/28160/ 2017 Dated 14.11.2018
--	-------------------	--	--

Thus, in total, an amount of Rs.8,00,000/- has been sanctioned towards the Tamil-Malayalam Dictionary Project work, till date.

Here, it may be noted that, she later submitted a request to enhance the budgetary allocation for the Project for the Financial Year 2018-19 (which was Rs.10,000/-) and to sanction One Lakh Rupees, for the project work. But, it was denied, as she has not regularized the first installment of the Provisional Payment, mentioned in the above table.

Dr. T. Vijayalakshmi has forwarded a Proposal for Tamil-Malayalam Dictionary, for the Year 2019-2020 and has mentioned that, Rs.4,00,000/- (Rupees Four Lakh only) is further required for the completion of this Project and has requested to sanction the same. She has also mentioned that, if the fund is not sanctioned, she will be forced to cease the Project work. She has further mentioned that, she has filed a complaint before the University Appellate Tribunal against the decision of the University to recover the amount spent for the purchase of the Laptop from her and she will not be able to regularize the first provisional payment, until final judgement of the same.

It may be seen that, only an amount of Rs.10,000/- is earmarked in the current year's Budget Estimates of the University for the Tamil-Malayalam Dictionary Project Work.

The matter was placed before the Standing Committee of the Syndicate on Finance and the Syndicate, at its Meeting held on 25.05.2019 (Item No.09.19.04), had resolved to authorize the Vice-Chancellor to engage two experts, one each from Tamil and Malayalam, to evaluate the Tamil Malayalam, Dictionary Project. Accordingly, the Hon'ble Vice-Chancellor nominated Dr.Desamangalam Ramakrishnan, former Head, Department of Malayalam and Prof.Kanchana, Former Head, Department of Tamil, for the purpose.

It may also be noted that the appeal filed by Dr.T.Vijayalakshmi before the University Appellate Tribunal was dismissed and the University has given request for returning the files regarding the Project of Tamil-Malayalam Dictionary and the file regarding Disciplinary Action against Dr.T.Vijayalakshmi, but the same has not been received yet.

As ordered by the Vice- Chancellor, the Evaluation Report submitted by the experts were placed before the Syndicate.

The Syndicate, at its meeting on 23.09.2021, vide item no. 32.94, considered the evaluation report of the Experts and resolved to approve the same.

The Syndicate further resolved to refer the proposal for the Tamil- Malayalam Dictionary, submitted by Dr.T.Vijayalakshmi, Associate Professor, Dept. of Tamil, Kariavattom and the request for sanctioning Rs.4,00,000/- (Rs. Four Lakh) for the completion of the Project, before the Standing Committee of the Syndicate on Academics & Research.

Accordingly, the Proposal was placed before the Standing Committee of the Syndicate on Academics & Research and the Syndicate held on 28.10.2021, vide item no.33.10.D16, resolved to place the matter in the next meeting of the Standing Committee of the Syndicate on Academics & Research.

Accordingly, the proposal for Tamil-Malayalam Dictionary, submitted by Dr.T.Vijayalakshmi, Associate Professor, Department of Tamil and her request to sanction Rs.4,00,000/- (Rs. Four Lakh) for the completion of the Project, are placed before Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: The Committee, by considering the statement of Dr. T. Vijayalakshmi, recommended to permit her to proceed with the academic activities of the project, within the budgetary allocation. Further recommended that the matter of sanctioning additional amount for the completion of the project may be placed before the Standing Committee of the Syndicate on Finance. Also recommended that the existing disciplinary proceedings and litigations in this regard may be proceeded as per the rules and procedures.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D7 Department of Education-Seeking Permission to collaborate with Minority Welfare Directorate, Government of Kerala-reg:-

(Ad. AII)

Dr.Geetha Janet Vitus, Professor and Head, Department of Education, University of Kerala has requested for the permission to collaborate with Minority Welfare Directorate, Govt. of Kerala to organise a two-day online workshop for its newly selected faculty members for pre-marital counselling and to equip them in their profession.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: The Committee considered the above matter and recommended to agree with the request of Dr.Geetha Janet Vitus, Professor and Head, Department of Education, University of Kerala.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D8 Purchase of books - Rates of discount - Partial Modification of the U.O. - Request – reg.

(Ad. AV)

As per the U.O. No.4801/2021/UOK dated 15.09.2021, that issued stipulating terms & conditions of purchase of books for the University Library, Campus Library, Department libraries and University Study Centre libraries for the year 2021-22, the minimum rates of discount of books have been fixed as follows.

- Foreign publications: 20%
- Indian Books (English medium publications): 25%
- English medium publications published more than three years ago: 35%
- Govt / Institutional publications: 15%
- Books in Malayalam languages: 35%
- Books in Hindi or other Indian Languages: 25%
- Text books: 15%
- Remaindered publications: 50% (published 5 years ago) 40% (published within 2 to 5 years)

As per U.O., the above discount rates (Sl.No. 1 to 7) shall be for books / publications published within 2 years.

The University Librarian (i/c), KUL, vide letter dated has stated that the clause in the U.O. under the terms and conditions (1), ie, "*the above discount rates (Sl.no. 1 to 7) shall be for books / publications published within two years*" is contradictory to the discount rates stipulated. It is also stated that, the condition of discount stipulated for remaindered publications (ie, 50% for the books published 5 years ago and 40% for the books published within 2 to 5 years) may not be applicable in case of books those are in demand / circulation and also textbooks which are in persistent use. Therefore, she has requested to partially modify the U.O. dated 15.09.2021, removing the clause "the above discount rates (Sl.no. 1 to 7) shall be for books / publications published within two years" at the earliest so as to expedite the process of purchase of books in Kerala University Library.

The Professor & Head, Department of Botany, vide letter dated 30.10.2021, has stated that, in the case of some standard books / text books in Botany, the available editions are older which are published almost 5-10 years back and the book vendors cannot be adjusted with the 50% discount. Therefore, it creates difficulty to purchase books according to the syllabus. She has also stated that, rules regarding re-print books are not mentioned in the order. She has also requested for the permission to purchase standard books of foreign authors mentioned in the syllabus of PG courses for 15% discount (discount rate for text books) considering them as text books.

While considering the above requests, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics & Research.

As per the orders of the Vice-Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and appropriate recommendation.

- The request of the University Librarian (i/c), KUL to partially modify the U.O. dated 15.09.2021, removing the clause "the above discount rates (Sl.no. 1 to 7) shall be for books / publications published within two years" may be considered as it is contradictory to the discount rates stipulated and is not applicable in the case of books those are in demand / circulation and also textbooks which are in persistent use.
- As per the letter received from the University Librarian (i/c), the definition of remaindered book is, '*books that are printed and are no longer selling well, and whose remaining unsold copies are liquidated by the publisher at greatly reduced prices*'. Therefore, the standard books / text books / re-print books specified in the request of the Head, Department of Botany do not come under remaindered publications, even though they are published 5 years ago. Therefore, the above definition of the remaindered publications may also be included in the U.O., in order to avoid confusion in categorizing the books for their purchase.
- The request of the Professor & Head, Department of Botany for the permission to purchase standard books of foreign authors mentioned in the syllabus of PG courses, for 15% discount (discount rate for text books) considering them as text books, may be considered.

Recommendation: The Committee, by considering the request of the University Librarian recommended to entrust the Hon'ble Vice-Chancellor to take appropriate decision for avoiding the anomalies while purchasing the books in tune with the University Order dated 15.09.2021.

*Further recommended to entrust the Hon'ble Vice-Chancellor to take necessary steps to modify the University Order by including the definition of the remaindered publications in the University Order as "**books that are printed and are no longer selling well, and whose remaining unsold copies are liquidated by the publisher at greatly reduced prices**".*

Also recommended to entrust the Hon'ble Vice-Chancellor to take appropriate decision on the request submitted by the Professor & Head, Dept. of Botany.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D9 *Implementation of Collaborative research project- request from Dr.M.S.Jayakumar, Assistant Professor, Department of Sociology forwarding of reg:-*

(Ad. F1)

Dr.M.S.Jayakumar, Assistant Professor, Department of Sociology has submitted a request regarding the implementation of collaborative research project titled "The impact of public policies on the Peasantry of Koduvayoor (Palakkad) in Kerala,India".

In the request he has stated that Paula Escribano Ph.D, Associate Professor and Contract Researcher of Department of Social and Cultural Anthropology, Faculty of Philosophy and Letters, Autonomous University of Barcelona (UAB) (209 in world ranking and 79 in Europe) has submitted a proposal to the UAB Solidarity Fund, for an InterUniversity co-operation Research Project titled "The impact of public policies on the Peasantry of Koduvayoor (Palakkad) in Kerala,India" in which he has been incorporated as the research partner from University of Kerala. Prof. Paula Escribano has been awarded the Research fund (Euro 7,595.00) and want to implement the project.

As part of the project Prof. Paula Escribano would impart training for the students and staff of the Department of Sociology in qualitative research techniques both at the department and in the field.

Dr.M.S.Jayakumar, Assistant Professor, Department of Sociology has also stated that there is no fund transfer to the University of Kerala and no financial responsibility on the part of University related to this project. The project would help build strong academic and research ties between the two institutions. Prof. Paula Escribano intends to commence the project in December 2021.

Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research.

Accordingly, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The Committee considered the above matter and recommended to implement the collaborative research project, after obtaining the legal opinion, if otherwise in order.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D10 Budget Speech 2021- 22 - Item no. 5 - ശ്രീനാരായണവിജ്ഞാനീയം - ഭരണാനുമതിനൽകുന്നത് - സംബന്ധിച്ച്.

(Ac.D)

ഡോ. എം.എ.സിദ്ദീഖ് , ഡയറക്ടർ, അന്തർദേശീയ ശ്രീ നാഥയണ ഗുപ്ത പഠന കേന്ദ്രം സർവകലാശാലയുടെ 2021 - 22 ബഡ്ജറ്റ് പ്രസംഗത്തിൽ നമ്പർ 5 ആയി ശ്രീ നാഥയണഗുപ്ത അന്തർദേശീയ പഠന കേന്ദ്രത്തിനു അനുവദിച്ച 25 ലക്ഷം രൂപയുടെ വിശദമായ പ്രൊപ്പോസൽ സമർപ്പിച്ചിട്ടുണ്ട്.

സർവകലാശാലയുടെ 2021-22 ബഡ്ജറ്റ് പ്രസംഗത്തിൽ നമ്പർ 5 ആയി അന്തർദേശീയ ശ്രീ നാഥയണ ഗുപ്ത പഠന കേന്ദ്രത്തിന്റെ ഭാഗമായി ശ്രീ നാഥയണ വിജ്ഞാനീയം എന്ന പേരിൽ ഒരു സമഗ്ര ലേഖന തയ്യാറാക്കുന്നതിനായി 25 ലക്ഷം രൂപ വകയിരുത്തിയിട്ടുണ്ട്.

ഡയറക്ടർ, അന്തർദേശീയ ശ്രീ നാഥയണ ഗുപ്ത പഠന കേന്ദ്രം സമർപ്പിച്ച മേൽപ്പറഞ്ഞ പദ്ധതിയുടെ പ്രൊപ്പോസലിലെ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു:

A. ശ്രീനാഥയണ സാഹിത്യത്തിന്റെ വിവരണാത്മക ഗ്രന്ഥസൂചി (sreenarayana literature:a descriptive bibliography)

ഈ പദ്ധതിയുടെ ഔദ്യോഗിക ഉദ്ദേശ്യം 2020 നവംബർ 2 ന് ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ നിർവഹിച്ചു.ഈ പുസ്തകം ഇപ്പോൾ ഏതാണ്ട് പൂർത്തിയായി. ഇനി ഡിറ്റിപിയും പബ്ലിഷ്മെന്റും അച്ചടിയുമാണ് നടക്കാനുള്ളത്. ഈ പ്രവർത്തനങ്ങളെ ബഹുജനസമക്ഷം എത്തിക്കുന്നതിനുള്ള ഒരു സെമിനാർ പ്രെസ്സ് ക്ലബ്ബിൽ നടത്താവുന്നതും മാധ്യമങ്ങളിലൂടെ പ്രചാരം കൊടുക്കാവുന്നതുമാണ്. പ്രസ്തുത പുസ്തകം പ്രൊ.എം.കെ.സാനു അധ്യക്ഷനായ ഒരു സമിതി പബ്ലിഷ്മെന്റിന് സർവകലാശാലയുടെ പ്രസിദ്ധീകരണ വിഭാഗത്തെ ഏൽപ്പിക്കാനാകും.അതിന്റെ അച്ചടി സർവകലാശാല നടത്തുന്നതിനുള്ള അനുവാദവും ഉണ്ടാകണമെന്നഭ്യർത്ഥിക്കുന്നു. ആയതിന്റെ ചിലവുകൾ:

1. ഡിടിപി ചെയ്ത് പബ്ലിഷ്മെന്റിന് നൽകുന്നതിന് =40000.00
 2. പുസ്തകങ്ങൾ സംക്ഷിപ്തികളാക്കി ലാൽസലാമിന് അവകാശപ്പെട്ട പകർപ്പെടുത്ത് നൽകിയതിനുള്ള ചിലവ് (ഏകദേശം 2000 പുസ്തകങ്ങൾ) =35000.00
 3. കേൾ ഉത്തമിന്റെ പല ഭാഗങ്ങളിൽ യാത്രചെയ്ത് പുസ്തകങ്ങൾ ലേഖനപ്പെടുത്തേണ്ടി വന്നതിന്റെ ചിലവ് =75,000.00
 5. ഉൽപ്പാദന സമ്മേളനത്തിന്റെ ചിലവ് =5000.00
 6. ഒന്നാം ക്ലാസ് പൂർത്തിയാക്കുമ്പോൾ ഈ മേഖലയിലെ വിദഗ്ദ്ധരെ വിളിച്ചു വരുത്തി പബ്ലിഷ്മെന്റിനായി ഒരു ശില്പശാല വേണ്ടിവരും. അതിന് ചിലവ് =50,000.00
 7. പുസ്തകപ്രകാശനത്തിനു ചിലവ് =20000.00
 8. അച്ചടിക്കുമ്പുറുള്ള പബ്ലിഷ്മെന്റുകൾ (പബ്ലിഷ്മെന്റാ സമിതിക്ക് പ്രതിഫലം) = 30,000.00
 9. മറ്റിനം =10000.00
- ആകെ ചിലവ് =2,65,000.00 (രണ്ട് ലക്ഷത്തി അറുപത്തയ്യായി രൂപ)

B. ശ്രീനാഥായണ വിജ്ഞാനീയം എന്ന കൃതിയുടെ ചെലവ്

glossry, ഗൂഢാലോചന, ഓരോ വിജ്ഞാന മേഖല മുൻനിർത്തി ഗൂഢാലോചനത്തെ അപഗ്രഥിക്കൽ, ഗൂഢാലോചനകളുടെ പോയെറ്റിക്സ്, പ്രതിഷ്ഠകളുടെ അപഗ്രഥനം, ചിത്രങ്ങൾ, ശ്രീനാഥായണ സിദ്ധാന്തംതുടങ്ങി വിപുലമായ ചെലവ്. സമ്പൂർണ്ണമായി പൂർത്തിയാക്കാൻ ഞങ്ങളുടെയൊക്കെയും വേണ്ടിവരും. ചെലവ് ഒഴികെയുള്ള പ്രവർത്തനങ്ങളും മുഴുവൻ വിവർണ്ണനയും ഈ കൊല്ലം കൊണ്ട് പൂർത്തിയാക്കാനാവും. ആയതിന്റെ ചിലവുകൾ (പ്രതീക്ഷിക്കുന്ന മുഴുവൻ ചിലവുകളും)

1. യാത്രകൾ =300,000.00
2. പുസ്തകങ്ങൾ =300,000.00
3. പകർപ്പുകൾ =100,000.00
4. ചിത്രീകരണം =50,000.00
5. ഡിടിപി,പ്രൂഫ് =50000.00
6. workshop =20,000.00
7. റിസർച്ച് അസിസ്റ്റന്റ് = 400,000.00
8. അച്ചടിക്കുമ്പോഴുള്ള പരിശോധനകൾ(പരിശോധനാ സമിതിക്ക് പ്രതിഫലം) = 30,000.00
9. വാടക =50,000.00
10. പ്രകാശനം =25,000.00
- 11.മറ്റിനം =50,000.00

ആകെ ചിലവ്= 13,75,000.00 (പതിമൂന്നുലക്ഷത്തി എഴുപത്തയ്യായി രൂപ)

C. ശ്രീനാഥായണ ഗൂഢാലോചന കൃതികൾ വ്യാപ്തം

ഗൂഢാലോചനകൾക്ക് അക്കാദമികവും സാഹിത്യകൃതികളുമായ വ്യാപ്തം നൽകുന്നപ്രവർത്തനം.

കണക്കാക്കുന്നതുക = 300,000(മൂന്നു ലക്ഷം രൂപ)

D. ശ്രീനാഥായണ സാഹിത്യ ക്യാമ്പ്(കോവിഡ് മാനദണ്ഡങ്ങൾ പാലിച്ച്)

കണക്കാക്കുന്നതുക = 2 ലക്ഷം

F. ശ്രീനാഥായണ - സാംസ്കാരിക കേന്ദ്ര സന്ദേശ യാത്ര (യൂണിവേഴ്സിറ്റി പബ്ലിസിറ്റിയിലെ പ്രധാന സ്ഥലങ്ങളിലൂടെ)

ശ്രീനാഥായണ നാടകാവതരണത്തോടെ കണക്കാക്കുന്നതുക = 3.6 ലക്ഷം

ആകെ തുക(A+B+C+D+E+F)= 25 ലക്ഷം

ഓരോ ഇനമായി വിഭജിച്ചു നൽകിയിരിക്കുന്ന ഈ പദ്ധതികൾക്ക് ഭിന്നാനുമതി നൽകണമെന്ന് ഡോ. എം.എ.സിദ്ദീഖ്, ഡയറക്ടർ, അന്തർദ്ദേശീയ ശ്രീനാഥായണ ഗൂഢാലോചന കേന്ദ്രം അപേക്ഷിച്ചിട്ടുണ്ട്.

ബഹു: വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ആയ അക്കാദമിക് ആൻഡ് റിസേർച്ചിന്റെ പരിഗണനയിലേക്കായി സമർപ്പിക്കുന്നു.

Recommendation: The Committee considered the above matter and recommended to place the matter before the combined meeting of the Standing Committees of the Syndicate on Finance and Academics & Research. Further recommended to invite Dr. M.A. Siddeek, Director, International Centre for Sree Narayana Guru Studies to attend the meeting.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D11 Centre for Latin American Studies- Nomination of new Director-reg. (Ac.D)

Dr. Samuel Jacob Kuruvilla, Hon.Director, Centre for Latin American Studies, has requested to relinquish him from the Directorship of the centre due to health conditions and to take necessary

steps to allocate the Directorship of the centre to some other qualified Academician with interests in this area of study. Dr. Samuel Jacob Kuruvilla has been nominated as the Director, Centre for Latin American Studies, vide notification no.Ac.D/1/125/2020 dated 11/11/2020.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics & Research and entrusted the Head, Department of Political Sciences to hold the charge of the Director of the Centre for time being until further decisions being made in this matter.

The Syndicate, vide item no. 33.107.D19, held on 28.10.2021 considered the matter and recommended to direct the Department Council to suggest two suitable persons and place the matter before the Standing Committee of the Syndicate on Academics and Research, as per the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 26.10.2021.

The Department Council of Political Science convened a meeting on 18.11.2021 and suggested the name of Prof. Girish Kumar .R and Prof.Sajad Ibrahim K. M. for the post of Honorary Director in the Centre for Latin American Studies.

As per the orders of the Vice-Chancellor, the matter regarding nomination of new Director in the Centre for Latin American Studies is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: The Committee considered the above matter and recommended to nominate Dr. Girish Kumar R., Professor, Dept. of Political Science as the Hon. Director in the Centre for Latin American Studies.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D12 Department of Kerala Studies - Proposal for the constitution of Board of Studies in Kerala Studies– reg.

(Ac. D)

Dr.C.R.Prasad, Professor & Head, Department of Kerala Studies has requested for the constitution of Board of Studies in Kerala Studies.

The department of Kerala Studies is offering M.A. Malayalasaahithyam Keralapadanam Madhyamapadanam. The first batch has completed the course. At present, two batches are studying the course. There are 48 full time researcher scholars in the Department. The Head, Department of Kerala Studies opined that studies and research are to be conducted under Department of Kerala Studies, with regard to the cultural (History, Politics and Literature,etc.), industrial (Tourism,etc.), and ecological sectors of kerala. And for the guidance to the research a Board of Studies in Kerala Studies to be constituted.

As per the orders of the Vice Chancellor the proposal for new Board of Studies in Kerala Studies submitted by Dr.C.R.Prasad, Professor & Head, Department of Kerala Studies is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: The Committee recommended to the proposal and forwarded the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D13 Institution of Instruction of LLB Course in Malayalam Language.

(Ac. AIII)

The Standing Committee of the Syndicate on Academics and Research held on 13.08.2021 considered the representation from the Secretary, Aikya Malayala Prasthanam for institution of instruction of LL.B courses in Malayalam Language and recommended to obtain remarks from the Board of studies in Law. The Syndicate vide reference (1) cited above, approved the same.

In the learned opinion obtained, both the Chairman, Board of Studies (Pass) and the Dean , Faculty of Law remarked that switching of medium of instruction to Malayalam is not feasible owing to various reasons. The Dean, Faculty of Law has cited the following reasons for the same.

1. English holds importance because it is that formalized language that is used in courts of law. In courts, especially Supreme Court and High Courts, one can't simply advocate in their mother tongue or other common languages.
2. All the major judgments are reported in English (AIR, SCC).
3. All national and international journals are in English language.
4. Law is in vocabulary, morphology, semantics, syntax, and other features are unique. By retaining English as a common language for the instruction, it aims to achieve consistency and intuitive execution, completeness, and clarity.
5. The overall pompous tone of law reflects the fact that it overuses unusual words derived from other languages, which is extremely difficult to translate into Malayalam.
6. Unusual sentence structure, negation, conservatism, use of technical terms and jargon, doublets and triplets like null and void, unfamiliar proforms and pronominal adverbs like hereof, and impersonal constructions are also some of the factors that makes English the ideal language for instruction.
7. Words are one of the most powerful tools of the law. The English Language has excellent vitality in the study of law. Cases turn on the meaning that judges ascribe to words, and lawyers must use the right words to represent their clients in the court of law fairly. English is used to draft law-related documents like contracts, licenses, indictments or subpoenas, briefs, judgments, laws of Parliament, case reports and legal correspondence, etc. So it is pretty vital to have a general understanding of law through the English language medium.
8. On the lookout for successful careers, people move from one country to another and apply their academic knowledge from the acquired country to a prospect-seeking country. In terms of successful employment, legal professionals must be acquainted with legal terminologies that are universally applicable while interacting with prospective clients.
9. There are some words, like *res judicata*, *sub judice*, which are only used in the field of law. These words are sometimes derived from foreign languages like French and Latin and are hard to understand. Even the basic terms we use in daily life have a different context and interpretation in law. Words like *consideration* differ in meaning between our daily lives and the world of law. Even the words change meaning when we refer to different laws. *Malice* has a different meaning in criminal law, while it has a different meaning when dealing with defamation. It is as if these ordinary words gain special meanings. So to get a clearer understanding of these terms, the medium of instruction must be English.
10. Proficiency in legal language through the medium of English is a quintessential element for careers in law. It is also said that command over language is the key to the legal profession.

As per the orders of the Vice Chancellor, the matter of institution of instruction of LLB Courses in Malayalam, along with the learned opinion tendered by the Chairman, BOS (Pass) in Law and the Dean, Faculty of Law (copy of the remarks appended) is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to constitute a sub-committee chaired by the Pro Vice-Chancellor with Dr. Vijayan Pillai M., Member Syndicate, Dr. C.R. Prasad, Head, Dept. of Kerala Studies, University of Kerala, Dean, Faculty of Law, Chairman, Board of Studies (Pass) in Law, Sri. B. Vasudevan Nair, Legal Advisor, and Dr. A. M. Unnikrishan, Professor in Malayalam, School of Distance Education, University of Kerala as members, to study the matter and submit a report in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D14 *Implementation of Comprehensive Health Card to staff and students of the University- Proposal submitted by the Head, Department of Biochemistry-reg. (Ad.DII)*

In order to maintain a healthy student and staff community at the University, the idea of implementing a health card system for the staff and students of the University was envisaged by IQAC. The budget Speech 2020-21 allotted an amount of Rs. 6,00,000/- for the implementation of Health card with the Joint Registrar (Administration) as the implementing Officer. A committee was also constituted for the implementation of comprehensive Health card.

After several meetings of the committee, the meeting held on 27.07.2021, recommended to design a simple health card with basic details and entrusted the Director, Computer Centre to prepare a software for data handling and the Resident Medical Officer to submit proposal suggesting the parameters to be included in the software, mode of data collection to be implemented, ie. collecting and testing to be done either by University Health Centre and Department of Biochemistry or by availing service of medical laboratories.

In the next meeting of the committee held on 29.09.2021 the Resident Medical Officer had submitted a detailed proposal regarding the blood investigation to be included in the health card as follows:-

- 1) Blood grouping and RH
- 2) Blood routine examination (complete blood count -HB,TC,DC,PC,ESR)
- 3) Lipid profile
- 4) LFT
- 5) TSH, and suggested to outsource the lab tests as the health centre currently has no

lab facilities and as the Department of Biochemistry is not able to coordinate the investigations due to shortage of manpower and experience. The Resident Medical Officer had also submitted a model of the health card and the parameters to be included in the card too. The Resident Medical Officer further submitted the details of rates for testing as collected from 4 leading labs of Thiruvananthapuram.

The committee considered the proposal of the Resident Medical Officer and made following recommendations :

- 1) the details of blood investigation parameters as proposed by the Resident Medical Officer may be included in the Health Card.
- 2) As the cost of lab tests to be carried out by outside laboratories, as per the proposal of Resident Medical Officer was found very high, the committee recommended to entrust the Head, Department of Biochemistry for conducting lab test instead of outsourcing, by utilising the service of Nurse, Lab Technician, Medical Attender at University Health Centre and a hired , experienced personnel if necessary. Hence the Head, Department of Biochemistry was requested to submit a detailed proposal in this regard along with the expenditure statement.
- 3) It was also recommended to incorporate the health informations in the integrated card in such a way that the informations can be retrieved using unique ID number of the Students/ staff, rather than issuing separate health card to each students and staff. The Director , KUCC was entrusted with the preparation of software as per the model of health card designed by the Resident Medical Officer.

Accordingly the Head, Department of Biochemistry submitted a detailed proposal and draft consent form to be obtained from students and staff.

The proposal details about the project “significance of study of markers of metabolic syndrome and combined markers of Rheumatoid Arthritis and Thyroid Dysfunction” for which funds are to be received by Dr. Helen A. , Principal Investigator which utilises state plan fund and by Dr. Reema George, Research Associate which utilises CSIR funds.

As per the proposal the expense for testing (LFT/LIPID PROFILE/TSH) will be met by the Department of Biochemistry utilising its own project funds amounting upto Rs.2,78,428.5/- and expense for testing (Haematology) will have to be met by University Health Centre. An amount of Rs.4,50,000/- will be needed for testing using a haematology analyser. However for using the details for project involves obtaining consent from students /staff.

When file was submitted for approval of the proposal of Dr. Helen A., Head, Department of Biochemistry, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academic and Research. Accordingly the proposal submitted by Dr. Helen A., Head, Department of Biochemistry for sample collection and testing for the implementation of

Comprehensive Health Card System in the University is placed before the Standing Committee of the Syndicate on Academic and Research.

Recommendation: The Committee considered the above matter and recommended to include the details of blood group and comorbidities in the Health Card on the basis of the medical certificate submitted. Further recommended to utilize the service of University Health Centre for the testing of blood groups. Also recommended not to consider the proposal submitted by the Head, Dept. of Biochemistry for sample collection and testing for the implementation of Comprehensive Health Card System in the University.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D15

Condoning the delay in submitting Ph.D thesis in respect of Sri. Vinesh.N.V - reg:-

(Ac. EV(A))

Sri. Vinesh.N.V a Full-Time research Scholar in Political Science with effective date of registration on 22/11/2011, working under the Supervision of Dr. Josukutty C A, Associate Professor, Department of Political Science, University of Kerala, Thiruvananthapuram has submitted his thesis on 13/07/2021.

The Pre-submission seminar was conducted on 03/11/2017 (after the completion of research period). As per the existing rules he should have submitted his thesis within 03 months from the date of conduct of pre-submission seminar ie, on or before 02/02/2018. But he has submitted his thesis only on 13/07/2021, a delay of 03 years 05 months & 10 days has occurred.

As per UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part there of. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.

The request submitted by Sri.Vinesh.N.V states that he could not submit the thesis on due date as he got appointment in the post of Programme Assistant in Kerala Legislative Secretariat and due to some domestic problems. Moreover, further delay occurred due to the prevailing COVID-19 pandemic situations. His request has been recommended and forwarded by the supervising teacher and he has remitted Rs.16000/-for the same.

As per the orders of the Hon'ble Vice Chancellor the matter regarding the delay in the submission of thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: The Committee considered the above matter and recommended to condone the delay in submitting the thesis in tune with the extension of grace time granted upto 31.12.2021

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D16

Replacing Ph.D thesis Sri. Ranjith. R-reg:-

(Ac. EII)

Sri. Ranjith. R, Research scholar in Zoology under the supervision of Dr. T.M Joseph, Reader (Rtd), St. Stephen's College, Pathanapuram with date of Registration 22.10.2003(UO No AcE1.B1/27826/2002 dtd 22.11.2003) has submitted the thesis on 30.11.2017. He had not rectified any defects even though memo was served from the section.

On 20.01.2020, he gave a request to replace the thesis stating that *as 30th November 2017 was given the cut off date to submit the thesis, he had completed his thesis in a hurry without any satisfaction, fearing that his registration would be cancelled. But later he understood that many scholars were given time extension to submit their thesis, even after the cut off time. After submission, he noticed that several defects and errors has been included in the submitted thesis; so he wishes to resubmit his thesis with perfection.*

As per the orders of the Hon'ble Vice- Chancellor, the request of Sri. Ranjith. R was placed before the Standing Committee of the Syndicate on Academics & Research held on 18.02.2020 and the committee considered the matter and recommended to entrust the Pro-Vice Chancellor to hear the candidate and to take appropriate decision in this regard. The Syndicate held on 13.03.2020 resolved to approve the same.

The Pro- Vice Chancellor conducted hearing on 22.06.2020 and granted permission to replace the thesis on the condition that *he should replace it within 7 days from the date of receipt of the memo intimating the same*. Then Sri. Ranjith. R has informed that at present he could not submit the thesis with the signature of the guide, and he could not say the exact date in which his guide will be back in Kerala, in the wake of pandemic COVID-19. Hence the *Pro-Vice Chancellor asked him to submit a representation detailing his concerns so that an appropriate academic body can consider the same*.

In the light of the above, a letter was sent to the Supervising teacher Dr. T. M Joseph. In reply, he has informed that *he is in Bhilai, Chattisgarh. Due to the travel restrictions for the Senior citizens prevalent now, he is unable to travel to Kerala and if the situation improves ,hope to reach Kerala in the month of December 2020. Also he has requested to grant extension to Sri. Ranjith for submission till he reached Kerala*. In this regard, a memo was sent to Sri. Ranjith. R on 07.09.2020, to submit a representation detailing his concerns so that an appropriate academic body can consider the same.

But so far, Sri. Ranjith. R has not submitted the replaced thesis or has not submitted any representation regarding the same.

As per the orders of the Hon'ble Vice Chancellor the matter regarding the submission of Ph. D. thesis of Sri. Ranjith R. in Zoology is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to remove the thesis submitted by Sri. Ranjith R. from the active submission as the candidate has not responded to the memo dated 07.09.2020.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D17

UCE,Kvtm- setting up of lab-reg:

(Ad. C)

The Principal, University College of Engineering, vide letter No. UCE/Admn/314/2021 dated 08.09.2021, had submitted a proposal in connection with setting up of Chemistry and Civil Lab along with detailed report for electrical and plumbing works received from University Engineer. The total expenditure incurred towards the above proposal is expected to be ₹ 4,60,031.43(Rupees four lakhs sixty thousand and thirty one & forty three paisa only) and has suggested that it can be met from head of account under part I NP-MH-63-Miscellaneous-8/6028-New Development programmes, sanctioned for the expansion of laboratory facility in UCE in the Budget Speech 2021-22, vide UO No. Ad.C3.UCE/2021 dated 30.06.2021.

Finance has remarked that the Budget Implementation Cell held on 26/04/2021 had recommended to place the proposal regarding the expansion of laboratory in the UCE, Kariavattom on the Standing Committee of the Syndicate on Department and Other Institutions and hence the proposal was placed before the said committee,limiting the expenditure to ₹ 4,00,000/-(Rupees Four Lakhs only).

Subsequently the Principal, UCE has submitted a revised proposal for expansion of lab facilities, limiting the expenditure to ₹ 4,00,000/-, as detailed below:

Proforma Invoice generated for the workbench for Chemistry lab

Sl.No	Items	Unit price	quantity	Total (in ₹)
1	Hard wood running lab table having size L180 x W 75 x H 90cm 18 mm thick black granite top wit polished edges .	20250	4	81000
2	Wash sink ceramic/steel with swan neck tap set with	8000	2	16000

	all fittings			
3	Wooden open rack for keeping lab apparatus over the lab table having size L 180cm x W 45 cm x H 30 cm	3000	2	6000
				103000
			Transportation charge @ 3%	3090
			GST @ 18%	19096
			Total	125186

Estimate for electrical, Aluminium partition and plumbing works for these lab as follows

Sl.No	Description	Amount(in ₹)
1	Electrification of Chemistry & Civil Lab	78000
	Materials and labour charge	4613.43
	Ceiling fan & LED tubes	2872
	Plumbing work & aluminium Partition	1,50,000
	Total	2,35,484.43
	Grand Total	3,60,671.43

Total expenditure for setting up of lab comes to ₹ 3,60,671.43/- (Rupees Three Lakhs Sixty Thousand Six Hundred and Seventy rupees and Forty paise only).

As per the orders of the Vice-Chancellor, the said proposal was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

The Committee held on 26.11.2021, vide item no.5 recommended that the item be referred to the next meeting of the Standing Committee of the Syndicate on Academics and Research. Further recommended that considering the exigency, the above recommendation may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act, 1974.

The Vice-chancellor has approved the recommendation of the Standing Committee of the Syndicate.

Hence the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: The Committee recommended to the proposal in principle. Further recommended to place the matter before the combined Standing Committees of the Syndicate on Finance and Academics & Research.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D18 Request from an MCA graduate Mr. Erickavu N Sunil to apply for PhD Entrance Examination, 2021 in Music - reg:

(Ac. BI)

A letter from Sri Erickavu N Sunil was received on 16.11.2021 requesting to permit him to apply online for PhD entrance examination 2021 in Music. He has created a profile in the Research portal for applying for the PhD Entrance examination 2021, but he could not apply for the PhD entrance examination in Music *since he has no stipulated minimum qualification of Post Graduation in Music*. He is an MCA degree holder and an 'A' graded musician of All India Radio and submitted a letter from Prasar Bharathi, All India Radio, Thiruvananthapuram in this regard.

He states that as per the UGC Regulations 2018 for the appointment of Teachers in Music (Assistant Professor, Associate Professor and Professor), 'A' **Grade Artists** of AIR/Doordarshan in Music is prescribed as the eligibility criteria for the post.

Sri Sunil further claims that as per the UGC norms and the University of Kerala notification for PhD Entrance 2021 Post-Graduation in the respective subject is not mandated and points out that in the past, Dr Achuthsankar S Nair was awarded PhD in Music from the University of Kerala even though his PG was M.Tech.

Regarding the above, those candidates having A grade certification of AIR/Doordarshan in Music are not necessarily required to appear for the PhD Entrance Examination and as per the quoted UGC guidelines, they can apply directly for the post of Assistant Professor. The contentions put in by the complainant cannot be justified by any means. In the case of Dr Achuthsankar S Nair, he was permitted based on the judgement of the Hon'ble High Court of Kerala.

As per the norms followed in the University of Kerala, basic eligibility for PhD admission is a Masters Degree in the subject concerned with a minimum of 55% marks or Grade 'B' in the UGC 7 point scale or a Professional Degree recognized as equivalent to the Master's Degree of the University of Kerala.

While considering the above, the Hon. Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research and send a suitable reply to the petitioner. Accordingly, a memo has already been sent to Sri. Erickavu N Sunil on 22.11.2021 in this effect intimating the direction of the Vice-Chancellor..

As per the orders of the Vice-Chancellor, the request from Sri Erickavu N Sunil for applying PhD Entrance examination, 2021 in Music, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to entrust the Director, IQAC to examine the similar files and submit a report after hearing the candidate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D19 *Advanced Centre for Tissue Engineering (Department of Biochemistry) - Implementation of three Innovative Projects – Consideration of the request for reappropriation of budget allocation among the project components – Reg.*

(Planning A1)

Sanction was accorded by Vice-Chancellor, vide U. O. No. Pl.A1/1094/2019/UOK dated 21.12.2019, to release an amount of Rs. 15,00,000/- (Rupees Fifteen lakh only) as provisional advance to Dr. Mini S., Associate Professor & Head, Department of Biochemistry towards the implementation of the following 'Innovative Projects' in the Advanced Centre for Tissue Engineering, debiting the expenditure from the financial assistance sanctioned under the State Plan Grant for the year 2019-20:

- Natural Polymer Spun Scaffolds for Skin Tissue Engineering Applications
- 3D Tissue scaffolds and organ regeneration studies
- Tissue engineering drug screening models

It may be noted that the original budget outlay approved by the Syndicate for the above projects, is as detailed below:

Sl. No.	Purpose	Amount
1.	Staff Requirements:	
(a)	Research Associate (1 no.) (@ Rs. 50,000 per month)	6,00,000/-
(b)	Senior Research Fellow (2 no.s) (@ Rs. 30,000 per month)	7,20,000/-
(c)	Hiring	1,00,000/-
2.	Contingency	50,000/-
3.	Travel	30,000/-
	TOTAL	15,00,000/-

Now, Dr. Mini S., Director, Advanced Centre for Tissue Engineering, Department of Biochemistry, vide Letter No. BCH/ACTE/27/2020-21 dated 01/11/2021, has informed that the amount of Rs. 30,000/- allocated for the purpose of 'Travel', in order to attend various conferences and workshops across the country, could not be expended as most of these conferences and workshops were held online owing to conditions attributed to 'Covid-19 pandemic'.

However, it is also informed that the cost of commodities including equipment spares and maintenance expenses, for which an amount of Rs. 50,000/- had already been allocated under the project-component 'Contingency', has drastically increased.

Hence, the Director, Advanced Centre for Tissue Engineering, Department of Biochemistry has requested sanction for the reappropriation of budget allocation, by providing the unspent amount of **Rs. 30,000/-** (currently under the head 'Travel') additionally under the head '**Contingencies**', so as to meet the hike in the cost of commodities including equipment spares and maintenance expenses, without altering the total allocation.

It may be noted that, as per the the revised proposal, the new budget outlay will be as detailed below:

Sl. No.	Purpose	Amount
1.	Staff Requirements:	
(a)	Research Associate (1 no.) (@ Rs. 50,000 per month)	6,00,000/-
(b)	Senior Research Fellow (2 no.s) (@ Rs. 30,000 per month)	7,20,000/-
(c)	Hiring	1,00,000/-
2.	Contingency	80,000/-
	TOTAL	15,00,000/-

In this context, the proposal for the reappropriation of budget allocation, by providing the unspent amount of Rs. 30,000/- (currently under the head 'Travel') additionally under the head 'Contingencies', so as to meet the cost of commodities including equipment spares and maintenance expenses, within the sanctioned Budget, for the smooth completion of the various 'Innovative Projects' in the Advanced Centre for Tissue Engineering, sanctioned vide U. O. No. Pl.A1/1094/2019/UOK dated 21.12.2019, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The Committee recommended for re-appropriation of the budget allocation as proposed and forward the matter to the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.
--

Item No.34.122.D20 Proposal for new Department for Home Science under Faculty of Science in Kariavattom Campus– reg:

(Ac. D)

Prof. A.Gangaprasad, Dean Faculty of Science, University of Kerala has submitted a proposal for the starting of new department of Home Science at Kariavattom Campus.

The Syndicate held on 23.09.2021, vide item no. 32.98.D4 considered the proposal and resolved to entrust the Pro Vice Chancellor to submit a report in this regard, after discussing the possibilities of incorporating new and innovative courses in the proposal submitted by the Dean, Faculty of Science, with concerned academic experts, as per the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021.

Accordingly, a meeting was held at Pro Vice Chancellor's chamber on 26.11.2021 with the following members :

1. The Pro Vice Chancellor (chair)
2. The Registrar
3. Dean, Faculty of Science
4. All members of the PG Board of Studies in Home Science.

The minutes of the meeting as mentioned above is appended.

As per the orders of the Vice Chancellor the minutes of the meeting held on 26.11.2021 in this regard is reported to the Standing Committee of the Syndicate on Academics and Research for consideration.

Meeting regarding the proposal for new Department of Home Science

Date :26.11.2021

Time : 04.00 P M

Venue : Pro - Vice Chancellor's Chamber

Members Present

1. The Pro-Vice Chancellor(chair):Sd/-
2. Prof. M.A.Shibli, Dean, Faculty of Science, University of Kerala :Sd/-
3. The Registrar:Sd/-

- | | |
|--|---------|
| 4. Dr. Mini Joseph, Chairperson, Board of Studies in Home Science (PG) | :online |
| 5. Dr. Suhara Beevy S, Member, Board of Studies in Home Science (PG) | Sd/- |
| 6. Dr. Swapna T S, Member, Board of Studies in Home Science (PG) | :Online |
| 7. Dr. Sithara Balan V, Member, Board of Studies in Home Science (PG) | :Online |
| 8. Smt. Sandhya Suresh, Member, Board of Studies in Home Science (PG) | :Online |
| 9. Smt. Rekha V V, Member, Board of Studies in Home Science (PG) | :Online |
| 10. Dr. Bhagya D, Member, Board of Studies in Home Science (PG) | :Online |
| 11. Dr. Susan Cherian, Member, Board of Studies in Home Science (PG) | :Online |

The meeting started at 4.30 pm. Dr. P. P. Ajayakumar, Pro Vice Chancellor, University of Kerala welcomed the members and gave a brief description on the matter under consideration and the participants were asked to give suitable suggestions on

- (1) courses to be offered (2) naming of the Department

All the members were of the view that the Department of Home Science should offer M.Sc. in General Home Science. Offering the programmes with any specific speciality will defeat the purpose of the programme.

The members were also of the view that the Department of Home Science should retain the name as such. Starting the Department under any other name is not practical.

The Pro Vice Chancellor after hearing the suggestions concluded

- (1) to start Department of Home Science under the University of Kerala at Kariavattom.
 (2) to offer M Sc programme in Home Science encompassing all the specialities.

The meeting ended at 4.50 pm

Recommendation: The Committee considered the above matter and recommended to place the matter before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and the members of the sub-committee constituted by the Syndicate held on 23.09.2021 in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D21 Department of Economics - Starting MA Economics Programme (Evening Batch) in the academic year 2022-23 - Request for Administrative Sanction - reg:

(Ad. DIII)

Dr. Anitha V, Professor & Head, Department of Economics vide letter dated 09.04.2021 has forwarded the proposal of the Department Council Meeting held on 09.04.2021 for starting the MA Economics Programme (Evening Batch) in the academic year 2021-22 onwards and has requested to take necessary steps for granting Administrative Sanction to start the course at the Department.

The Standing Committee of the Syndicate on Academics & Research at its meeting held on 30.06.2021, vide item No.29.61 considered the proposal and recommended to resubmit the matter with a detailed proposal, and Syndicate at its meeting held on 02.07.2021, vide item No.29.61.D10, resolved to approve the recommendation of the same and this is communicated to the Head, Department of Economics.

Based on this, Dr. Anitha.V, Professor & Head, Department of Economics, vide letter dated 30.09.2021, has forwarded the detailed proposal (including Detailed Curriculum) of MA Economics Programme (Evening Batch), to be started in the academic year 2022-23 onwards.

The Proposal along with the requirements for the first year of the programme approved by the Department of Council are detailed below.

- PSO1: To equip students with advanced knowledge of Applied Economics & Development Issues of Indian Economy in general and Kerala Economy in particular
- PSO2: To develop right skills in students catering to the needs of the industry and policy makers,
- PSO3: To make the students capable of addressing and solving the issues in the society and the economy by contextualising the knowledge they have acquired

The programme consists of four semesters. There are 13 core courses and 14 discipline specific elective courses. The elective courses will have a wide range of choices catering to suite the interest of the students. In the fourth semester, dissertation work and Viva Voce as in the case of regular programme is envisaged. In the initial stage, an intake of 20 students with a marginal increase of 5 students if needed may be sanctioned.

Proposed Requirements

- 1) The existing facilities in the Department of Economics may be used for the same and all the facilities in the Department of Economics may be extended for the students to be enrolled in the evening programme.
- 2) Evening classes may start from 5.30 PM and end by 9.30 PM with suitable intervals.
- 3) As most of the applicants are expected to be employees, fees from students may be fixed by the university like the fees in the Distance Education Mode.
- 4) Remuneration to staff engaging the classes may be fixed on hourly basis.

Financial Requirements for Teaching facilities for the first year programme - Rs.8.2 Lakhs
Technical (Computer Lab, Furniture and Books) & Other Requirements

SI No	Type of Machine	Qty	Unit Rate	Amount
1	Steel Almirah with Glass door (for Books)	3	Rs.16,000	Rs.48,000/-
2	Books and Journals			Rs.5,00,000/-
3	Other Administrative Expenses			Rs.2,00,000/-
	Total			Rs.7,48,000/-

Total Amount for infrastructure facilities for the Programme : Seven Lakhs Forty Eight Thousand.

Total estimated expenditure for the Teaching Facilities and Infrastructure facilities for the Academic Year 2022-23 is Rs.15.68 Lakhs (ie Rs.8.2 lakhs + Rs.7.48 lakhs)

As per the orders of the Vice-Chancellor, the detailed proposal forwarded by the Head, Department of Economics to start the MA Economics Programme (Evening Batch) in the academic year 2022-23 onwards is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: The Committee considered the above matter and recommended to start MA Economics programme in a blended mode as a "Special Batch". Further recommended to limit the financial expenditure as follows:

1) Development of infrastructure facilities- Rs.5,00,000/- (Rupees five lakh only)

2) Teaching facilities- Rs.5,00,000/- (Rupees five lakh only)

Further recommended to direct the Head, Dept. of Economics to submit a detailed proposal by limiting the financial requirements within Rs.10,00,000/- (Rupees ten lakh only)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D22 Department of Economics-Starting MA Financial Economics Programme in the academic year 2022-23 - Request for Administrative Sanction - reg: (Ad. DIII)

Dr.Anitha V, Professor & Head, Department of Economics vide letter dated 09.04.2021 has forwarded the proposal of the Department Council Meeting held on 09.04.2021 for starting the Masters Programme in Financial Economics in the academic year 2021-22 onwards and has requested to take necessary steps for granting Administrative Sanction to start the course at the Department.

The Standing Committee of the Syndicate on Academics & Research at its meeting held on 30.06.2021, vide item No.29.61 considered the proposal and recommended to resubmit the matter with a detailed proposal, and Syndicate at its meeting held on 02.07.2021, vide item No.29.61.D11, resolved to approve the recommendation of the same and this is communicated to the Head, Department of Economics.

Based on this, Dr.Anitha.V, Professor & Head, Department of Economics, vide letter dated 30.09.2021, has forwarded the detailed proposal (*including Detailed Curriculum*) of MA Financial Economics Programme to be started in the academic year 2022-23 onwards.

The Proposal along with the requirements for the first year of the programme approved by the Department of Council are detailed below.

PSO1: To equip students with advanced knowledge of Applied Financial Economics

PSO2: To impart skills to students to cater to the needs of the industrial and financial sector

PSO3: To equip students to analyse financial issues in the economy by contextualizing the knowledge they have acquired.

PSO4: To create academic excellence through holistic education.

The programme consists of four semesters. There are 13 core courses and 14 discipline specific elective courses. The elective courses will have a wide range of choices catering to suite the interest of the students. In the initial stage, an intake of 20 students with a marginal increase of 5 students if needed may be sanctioned.

Proposed Requirements

1. Furniture (computer chairs and tables, Jefferson Chair for class rooms, steel almirah, and additional building-class rooms and toilets) and books.

2. A full-time contract teaching faculty especially for this Master's programme in Financial Economics since the faculty strength is weak (Prof. Abdul Salim going to retire on 30/4/2021 and one already existing vacancy).

Technical (Computer Lab, furniture and books) & Other Requirements

Sl. No	Type of machine	Make & Year	Specification	Qty	Unit Rate (Rs)	Amount(Rs)
1	Server	DELL	Intel Xeon E5-2600 series, 16 GB, 2TB	1	2,50,000	Rs.2,50,000
2	Desktops /Workstations	DELL / IBM /HP	Intel® Core™ i7-7700 with Intel HD Graphics 630, 3.6 GHz, 16 GB DDR4 RAM, 22" TFT monitor	40	Rs.1,00,000	Rs.40,00,000
3	Computer Chairs			40	Rs.5,500	Rs.2,20,000
4	Computer Tables			40	Rs.5,000	Rs.2,00,000
5	Jefferson chairs			40	Rs.6,000	Rs.2,40,000
6	Steel Almirah with glass door (for books)			5	Rs.16,000	Rs.80,000
7	Books & Journals					Rs.10,00,000
	Total					Rs.59,90,000
8	Class rooms and toilets			2		(Rs.140 lakhs already proposed)
	Grand Total(One Crore Ninety-Nine Lakhs Ninety Thousand only)					Rs.1,99,90,000 /-

As per the orders of the Vice Chancellor i/c, the detailed proposal forwarded by the Head, Department of Economics to start the MA Financial Economics Programme in the academic year 2022-23 onwards is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: The Committee considered the above matter and recommended to direct the Head, Dept. of Economics to resubmit the proposal specifying only the academic requirements.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D23

Re submission of the corrected thesis in respect of Smt. Lekha Ganesh in Psychology - reg:-

(Ac. EV(A))

Smt. Lekha Ganesh, part-time research scholar in Psychology with effective date of registration 17/04/2002 has submitted her application on 26/04/2011 and thesis on 27/11/2017 (Granted revival of registration and grace time for submission of thesis up to 30/11/2017 as per U.O No. Ac.E1/2016-17 dated 16/01/2017) under the guidance of Dr. N. H. Lathifa Beegam, Reader(Rtd), Department of Psychology, University College, Thiruvananthapuram has given a request to consider her inability to Re-submit the thesis.

All the three adjudicators who were appointed to evaluate the thesis had forwarded their recommendations. Two of them recommended for revision and resubmission and the remaining one recommended for correction. A letter to the candidate intimating about revision had been sent on 02/08/2019. As per the orders of Hon'ble Vice Chancellor one more reminder letter intimating the revision has been sent on 25/08/2021.

In the request dated 18/11/2021, Smt. Lekha Ganesh stated that as retired from the government service and physically weak (now on chronic treatment), she is not able to resubmit the thesis.

As per the orders of Hon'ble Vice Chancellor, the matter of exclusion from resubmission of thesis of Smt. Lekha Ganesh is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: The Committee considered the above matter and recommended to place the matter before the Standing Committee of the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D24

Department of Futures Studies-Academic Collaboration with Postgraduate Department of Physics of S.N. College.-Request from Dr. K. Satheesh Kumar, Head, Dept. of Futures Studies, University of Kerala for endorsing a Memorandum of Understanding (MoU) -reg:

(Ac. D)

Dr. K. Satheesh Kumar, Associate Professor & Head, Department of Futures Studies, University of Kerala has forwarded a proposal for endorsing a Memorandum of Understanding(MoU) as part of academic collaboration with Postgraduate Department of Physics of S.N.College. The purpose of this agreement is to develop academic and educational cooperation, establish a collaborative program in (indicate area of cooperation) between the two institutions and to cooperate in the mutual interest for a range of higher educational activities. The Department Council has discussed and approved the MoU. The details of MoU is as follows.

Areas of collaboration

- a) Conducting joint research and development project.
- b) Cooperation in individual projects.
- c) Organization of lectures, symposia, international meetings, conferences and workshops.
- d) Exchange of researchers and students.
- e) Exchange of information, teaching materials, technological and scientific publications.
- f) Providing opportunities for Professors and researchers to give lectures.
- g) Search for opportunities to collaborate in the future.
- h) To share Laboratory facilities.

All programs or activities implemented under the terms of the Memorandum of Understanding shall be mutually agreed upon in writing, including the necessary budget for the program of activity as the need may arise. Each of the participating shall be fully responsible financially for the activities carried out under its direction or by its staff, except as otherwise agreed by the parties.

The MoU will become effective immediately after signature by the representatives of both Department of Futures Studies, University of Kerala and Postgraduate Department of Physics, Sree Narayana College, Sivagiri, Varkala for a period of two years and is subject to revision of modification by mutual agreement.

The Memorandum of Understanding may be amended by a written agreement signed by the representatives of both institutions. In the event of any unforeseen incident during collaborative activities in either institutions, both parties agree to negotiate a mutually acceptable solution. Should any disagreement arise out of the application, interpretation or implementation of the agreement, the institutions shall endeavor to exercise best efforts to negotiate their differences.

The agreement may, at any time during its period of validity, be terminated by either party upon prior notice to the other in writing not later than 30 days before termination date, provided that such termination shall not affect the completion of any program or activity underway at the time the notice of termination is given.

Legal Advisor has perused the draft of MoU and opined that the same is legally in order.

As per the orders of the Vice Chancellor, the proposal for signing MoU between University of Kerala and Postgraduate Department of Physics, Sree Narayana College, Sivagiri, Varkala is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: The Committee considered the above matter and recommended to agree with the proposal based on the remarks from the Legal Adviser, as there is no financial commitment on the part of the University.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.122.D25

University Placement Cell – Proposal for signing Memorandum of Understanding between Global Talent Track (GTT) Foundation and University of Kerala – reg.

(Ac. D)

Dr. Christabell P J, Associate Professor, Department of Economics, University of Kerala and Convenor, University Placement Cell has submitted a proposal for signing Memorandum of Understanding between the Global Talent Track (GTT) Foundation and University of Kerala, along with draft of the proposed Memorandum of Understanding also.

Details of the proposed MoU is given below:

1. Objective : to enable students of the University access to resources that would enhance their employability.

2. Duration of MoU: This MoU shall come into force and effect from the date of execution by both parties and shall remain valid for a period of Two (2) years.

3. Roles & Responsibilities of the College:

- a. The University shall be responsible to nominate one person with adequate accountability and responsibility to coordinate the engagement. The person so appointed would act as the single point of contact (SPOC) for the proposed initiative.
- b. The University shall share in their letterhead the details of the students who will attend the aforesaid training program with GTTF like name, email ID, contact details, Name of the Company in which Candidate is placed(current Company), qualification (along with the year of completion/pursuing) and other documents as per GTTF training requirements..
- c. It would be the responsibility of the University to ensure that proper publicity of the Program is made through University website.
- d. To encourage the Students to register for the Program by informing them about the benefits of the program.
- e. University to refrain conducting any of their training or call with the students when GTTF training is going on.
- f. It would be their responsibility to ensure that all their students adhere to training schedule.
- g. To provide all the support services and facilities to GTTF during the conduct of the said Training Program.
- h. To coordinate with GTTF and facilitate conduct of all the assessments including the assessment to be conducted by the external agency (if any) identified by GTTF, as per schedule communicated by GTTF.
- i. To provide the placement details of the students who have undergone the aforesaid training.

4. Roles & Responsibilities of GTTF:

- a. GTTF shall be responsible to provide access to employability enhancement related activities through blended learning model.
- b. GTTF will arrange for assessment of its own and also arrange external assessment as required.
- c. GTTF will facilitate placement of students with their client/ customer companies in suitable positions and also recruit for their own requirements.

5. Other Terms & Conditions:

- a. The students enrolled should complete the training as scheduled.
- b. Program Coordinator to be appointed by University
- c. TPO's active support and participation is required for smooth & efficient conduct of the program.
- d. The University shall not write/publish any material or use any logos/names of GTTF/ in any of the publications without prior written consent and approval from GTTF.

6. Commercial: This life skills enhancement training program is free of cost.

7. Certification: Certificates shall be awarded by GTTF to the students on successful completion of the training and clearing of the assessment held post completion of the training program.

8. Jurisdiction and Arbitration: In the event of any dispute or difference between the parties, both parties shall submit to the exclusive jurisdiction of courts in Pune, Maharashtra.

The Legal Adviser has perused the draft MoU and remarked to change the place of Arbitration and Jurisdiction of Court as "Trivandrum, Kerala" instead of Pune, Maharashtra in clause 15 of the draft MoU.

Accordingly, the Convenor, University Placement Cell has submitted the revised draft of MoU. The Legal Adviser perused the revised draft MoU and remarked that the same is legally in order.

As per the orders of the Vice Chancellor, the proposal for the execution of the MoU between GTT Foundation, Pune and University of Kerala submitted by Dr. Christabell.P.J, Convenor, University Placement Cell is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: The Committee considered the above matter and recommended to entrust the Director, IQAC to examine the credibility of the Global Talent Track (GTT) Foundation. Further recommended to obtain legal opinion from the Standing Counsel on signing MoU with GTT Foundation.

The meeting came to an end at 01.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021, be approved.

Item No.34.123. *The Kerala University Provisional Employees Provident Fund Scheme, 2021 - Consideration of –Consideration of- reg.*

(Ad A VII)

The Syndicate at its meeting held on 12.06.2019, vide Item No. 10.65, considered the opinion of the Standing Counsel to introduce a separate PF for the contract staff under the University and resolved **to institute a separate UPF Scheme for coverage of all contract employees working in the various institutions under University, adhering to the provisions of the Kerala University Act and Statutes** and to place this recommendation before the Senate.

The Senate meeting held on 13.06.2019, vide item No.12, passed the above proposal, subject to legal vetting.

The Syndicate at its meeting held on 15.06.2020, vide item no. 13.26, resolved to introduce a new UPF scheme w.e.f. 01.08.2020 and for formulating the Scheme, the present UPF Scheme can be used to prepare an outline/draft and changes can be incorporated later by adopting acceptable clauses/provisions from similar PF Schemes.

The online meeting to discuss the draft guidelines for the proposed second University Provident Fund Scheme for contract employees held on 14.08.2020 recommended **to limit the coverage of the PF to contract employees who are engaged as per the direct contract agreement between them and the University.**

The Syndicate at its meeting on 14.08.2020, vide item No. 16.95, resolved to approve the above recommendation of the online meeting and entrusted the Registrar and the Finance Officer to initiate necessary steps to prepare and implement the Second University Provident Fund Scheme for contract employees. And further resolved **to include casual labourer employees having the salary below ₹10,000/- (Rupees Ten Thousand only) engaged by the University for a perennial nature of work in the proposed PF scheme.**

Accordingly, a Board was constituted for the preparation of new Provident Fund scheme for the contract employees under the University, consisting of the Registrar, the Finance Officer, Joint Registrar (Administration), Deputy Registrar (Accounts), Assistant Registrar (Accounts), Assistant Registrar (Administration V), Section Officer (Provident Fund Section) and Section Officer (Legal Advisor's Section) as members.

A meeting of the Board on 21.10.2020 discussed the matter of preparation and implementation of the Provident Fund Scheme for the contract employees under the University and entrusted the Legal Advisor's Section to prepare a draft scheme for the new Provident Fund Scheme.

Accordingly, the draft scheme was prepared and presented in the next meeting of the Board, convened on 09.11.2020 and the members for suggested modifications in the draft. In the next meeting, convened on 31.12.2020, the Board discussed the preliminary report of the proposed PF scheme, draft PF Scheme and recommended

- to finalize the draft PF scheme incorporating the provisions of Insurance and Withdrawal/ Loan from PF subscription
- to forward the draft, along with the preliminary report of the proposed PF Scheme, to the Standing Counsel for legal vetting and
- to place the same before the Standing Committee of the Syndicate on Finance along with the legal opinion from the Standing Counsel.

Effective discussions and consultations were arranged with the Legal Advisor and the Standing Counsel for finalisation of the new PF Scheme.

The draft PF scheme and the preliminary report of the proposed PF Scheme, along with the remarks from the Standing Counsel, were placed before the Standing Committee of the Syndicate on Finance on 09.04.2021. The Committee considered the matter and recommended to constitute a Sub Committee consisting of Adv. K. H. Babujan, Adv. A Ajikumar, Dr. K. B. Manoj, Sri. J. Jairaj, Dr. S. Nazeeb, Members, Syndicate to study and submit a report on draft PF Scheme for the contract employees under the University. The Syndicate at its meeting held on 13.04.2021, vide item no. 26.75.2 approved the above recommendation and also included the Finance Officer to the Committee.

The Sub Committee convened a meeting on 09.07.2021 and recommended the following:

- The proposed PF Scheme for the contract employees be called 'The Kerala University Provisional Employees Provident Fund Scheme (KUPEPF)
- The Clause 2(c) [now, Paragraph 2(c)] of the draft Scheme be changed as "Provisional Employee means an incumbent who executed a contract with the registrar and includes all classes of employees in Schedule I of this Scheme other than re-employed pensioners".
- The Scheme is applicable only to those provisional employees whose monthly emoluments is below Rs.15,000/- (Rupees Fifteen Thousand only).
- Clause 5(e) [Now Paragraph 5(e)] be modified as "The matter of subscription shall be reported to the Syndicate within 2 months".
- Clause 6(a) [now Paragraph 6(a)] of the draft be modified as "The employee who is desirous of contributing to the Provident Fund and duly submitted an application as per paragraph 5 of this scheme is eligible to contribute to the Fund an amount which is equal to 12 % of the monthly emoluments payable to him:

Provided that, the employer shall also contribute to the Fund an amount which is equal to 12% of the monthly emoluments payable the provisional employee:

Provided further that, the amount so contributed by the provisional employee shall not exceed 50% of the emoluments payable to the employee by the employer per mensem.

- The draft incorporating such modifications shall be placed before the Syndicate after vetted by the Standing Counsel.

In the meanwhile, Assistant Provident Fund Commissioner has forwarded the Proceeding No. KR/RO/TVM/1654746/ Enf.I(1)/2021/3675 dated 07.10.2021 in the matter of enquiry under section 7A of the EPF Act, 1952 for deciding the applicability of EPF Act to the employees of University Institutes of Technology (UIT).

The Legal Advisor, vide letter dated 22.10.2021, remarked that the State Government was pleased to enact a new legislation for employees of self financing educational institutions with specific provisions for EPF subscription and the draft legislation was published on 25.09.2021 as Bill No.45 (The Kerala Self-Financing College Teaching-Non Teaching Employees – Appointment and Condition of Service).

The Syndicate, at its meeting held on 28.10.2021, vide Item No. 33.144, considered the Proceedings and the above opinion of the Legal Advisor and resolved to entrust the Standing Counsel to take necessary steps to file an appeal against the Proceedings issued by the Assistant PF Commissioner.

The modified draft PF Scheme, incorporating the suggestions of the Standing Counsel once offered, was sent to him for vetting. The Proceedings by the Assistant PF Commissioner and the remarks of the Legal Advisor was also brought to his notice for advice on further course of action in this regard.

The Standing Counsel **has suggested the scheme in the present form, except for slight changes, is generally acceptable. Eventhough the PF authorities pointed out that the University has suggested a scheme without any bonafides and the same is only an eyewash, there is no valid legal or factual reasons/grounds had been stated by them against the Scheme. Hence what is required now is immediate implementation of the Scheme and as per the mandate of the Section 74 of the University Act, previous approval of the Government has to be obtained before implementing the scheme. It is opined that immediate steps for getting such approval from the Government may be taken and the scheme should be implemented without further delay.**

As per the orders of the Registrar, the Finance officer rendered his remarks on the insurance scheme to be adopted as part of the PF scheme as follows.

1. Life Insurance Corporation of India (LIC) has developed predefined scheme which can be adopted. LIC may be contacted for getting details.
2. Another option available is to contact all public sector insurance companies and require whether they have such schemes. In this case, we have to get quote from each company and finalise.

The meeting of the Sub Committee, constituted to study and submit a report on draft PF scheme for Provisional Employees under the University, held on 01.12.2021, examined the suggestions of the learned Standing Counsel and the remarks of the Finance Officer and recommended the following:

- **Proposals be invited from Life Insurance Corporation of India (LIC), New India Assurance, United Insurance, National Insurance Scheme & Oriental Insurance so as to adopt suitable Insurance scheme for the provisional employees under the University.**
- **The draft PF Scheme along with the above proposal be placed before the Syndicate for consideration.**

In obedience to the orders of the Vice-Chancellor, the remarks offered by the Standing Counsel and the recommendations of the Sub Committee constituted to study and submit a report on draft PF scheme for Provisional Employees under the University, at the meeting held on 01.12.2021, are placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to invite proposal from Life Insurance Corporation of India (LIC), New India Assurance, United Insurance, National Insurance Scheme & Oriental Insurance to adopt suitable Insurance scheme for the provisional employees under the University.

FURTHER RESOLVED that the draft PF Scheme alongwith the proposal be referred to the Standing Committee of the Syndicate on Finance.

Item No.34.124. Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021 – Approval of .Reg;

(Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 29.11.2021 at 03.00 P.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Tuesday, 29th November, 2021
Time : 03.00 PM
Venue : Syndicate Room, University Buildings.

Members present

- 1.Dr.M.Vijayan Pillai, Convenor, Member Syndicate
2. Sri.R.Arun Kumar, Member Syndicate
3. Sri.Jairaj.J, Member Syndicate
4. Prof.K.Lalitha, Member Syndicate (via online)
5. Dr.K.B. Manoj , Member Syndicate

Members absent

- 1.Smt.Renju Suresh , Member Syndicate
2. Sri.B.P.Murali, Member Syndicate
3. Dr.B.Unnikrishnan Nair, Member Syndicate
4. Dr. Mathew.V, Member Syndicate

The meeting started at 03.00 PM.

Item No.34.124.A1 : M S M College, Kayamkulam -Workload assessment and fixation of staff strength of teaching staff- approval of – reg-

(AcFI/15072/2021)

The Principal, M S M College, Kayamkulam has forwarded the Half yearly returns of March 2021 and July 2021 for the assessment of workload and fixation of staff strength in various Departments of the college for the Academic Year 2020-21.

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, total number of posts for each Department in a college shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. Hence the number of permissible teachers in each Department is calculated as per the provisions in the UGC Regulation. The statement showing the assessment of workload and the permissible number of teaching staff in 17 Departments of the college is appended. In accordance with G O(M S) No.155/2020/H Edn dated.01.04.2020 and G O (M S) No.313/H Edn dated.11.09.2020. Workload have been calculated excluding P G Weightage.

Hence the proposal for the approval of workload assessment and fixation of staff strength of *M S M College, Kayamkulam* for the academic year 2020-21 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to refer to Syndicate.

WORKLOAD ASSESSMENT AND FIXATION OF STAFF STRENGTH FOR THE YEAR 2020-2021

Name of the college: M S M College, Kayamkulam

Principal 's subject : Physics

Sl No	Subject	Total workload assessment (in hrs)
-------	---------	------------------------------------

1	English	212
2	Malayalam	130
3	Arabic	115
4	Hindi	22
5	Sanskrit	12
6	Economics	52
7	Political Science	58
8	History	52
9	Mathematics	111
10	Statistics	57
11	Physics	133
12	Chemistry	184
13	Botany	106
14	Zoology	134
15	Commerce	176
16	Biotechnology	45
17	Physical Education	1623 students

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Item No.34.124.A2: Mar Theophilus Training College, Thiruvananthapuram – Placement/Promotion of Dr.Giby Geevarughese, Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f 18.07.2018 FN - Approval – reg:-

(31902/Ac F I/2021/UOK)

The Manager, Malankara Syrian Catholic Colleges, Thiruvananthapuram has forwarded the proposal for the approval of Placement/Promotion of Dr.Giby Geevarughese, Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f. 18.07.2018 FN .

The Service details of Dr.Giby Geevarughese are as follows:

Qualifications	1. M Ed with First Class from University Of Kerala in 1989 2. M A with Second class from University of Kerala in 1990. 3. M.Phil from University of Kerala, June 1992. 4. PhD in Education from University of Kerala on 30.06.2004
Date of first appointment	16.12.1996
Date of beginning into continuous service	02.06.1997
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	02.06.2002
Date of Promotion to Selection Grade	02.06.2007
Date of promotion to Associate Professor	02.06.2010
Proposed date of placement/ promotion to Professor	18.07.2018 FN
U G C Regulation applicable	U G C Regulation 2018

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Giby Geevarughese as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Giby Geevarughese has completed three years of service as Associate Professor Academic Level 13 A on 01.06.2013. She acquired PhD in Education from University of Kerala on 30.06.2004. As per the minutes of the duly constituted Selection committee held on 28.09.2021, the Associate Professor attained a verified score of 673 for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The proposal regarding the approval of Placement/Promotion of **Dr.Giby Geevarughese, Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f. 18.07.2018 F N ,in Mar Theophilus Training College, Thiruvananthapuram** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A3: Mar Ivanios College, Thiruvananthapuram – Placement/Promotion of Dr.Annamma John, Department of Physics from Associate Professor to Professor w.e.f 18.07.2018 F N - Approval – reg:-

(32068/Ac F I/2021/UOK)

The Manager, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal for the approval of Placement/Promotion of Dr.Annamma John, from Associate Professor to Professor in the Department of Physics, w.e.f. 18.07.2018 F N.

The Service details of Dr.Annamma John are as follows:

Qualifications	M Sc from University of Kerala in 1989 M Phil from University of Kerala in March 1992 Ph D from University of Kerala awarded on 18.04.2000
Date of first appointment	03.01.1996
Date of beginning into continuous service	03.01.1996
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	12.09.2000
Date of Promotion to Selection Grade	12.09.2005
Date of promotion to Associate Professor	12.09.2008
Proposed date of placement/promotion to Professor	18.07.2018
U G C Regulation applicable	U G C Regulation 2018

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Annamma John as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.

3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr. Annamma John has completed three years of service as Associate Professor in Academic Level 13A on 11.09.2011. She acquired PhD in Physics from University of Kerala on 18.04.2000. As per the minutes of the Selection committee held on 25.09.2021, the Associate Professor attained a verified score of 295.3, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded) and hence eligible for promotion as Professor Academic Level 14 w.e.f 18.07.2018.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The proposal regarding the approval of Placement/Promotion of **Dr. Annamma John Associate Professor Academic Level 13A to Professor Academic Level 14 w.e.f. 18.07.2018 F N in the Department of Physics, Mar Ivanios College, Thiruvananthapuram** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A4: Proposal for the approval of the Placement/Promotion of Dr.Regina Sibi Cleetus, Department of Commerce as Assistant Professor Academic level 11 to 12, w.e.f 15.06.2019 - Mar Ivanios College, Thiruvananthapuram.

(29589/Ac F I/2021/UOK)

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018** for the approval of the Placement/Promotion of Dr.Regina Sibi Cleetus, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 , w.e.f 15.06.2019 in the Department of Commerce.

The Service details of Dr.Regina Sibi Cleetus are as follows.

Qualifications	1. M Com from M G University in 2004 2. M Phil from University of Kerala in 2006 3. Ph D from University of Kerala awarded on 23.12.2016
Date of first entry in to Service	15.06.2009
L.W.A availed	Nil
Details of relaxation availed of on account of M Phil/Ph D	already availed in Stage II
Date of Placement to Assistant Professor Stage II	15.06.2014
Date of completion of 5 years of service as Assistant Professor Academic Level 11	14.06.2019
Date of Placement to Assistant Professor Academic Level 12	15.06.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) OC from 03.03.2011 to 30.03.2011 Academic Staff College, University of Kerala. 2) RC from 19.06.2013 to 09.07.2013 Academic Staff College University Of Kerala. 3) R C from 30.11.2018 to 20.12.2018 UGC-HRDC ,University Of Kerala

Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 option B

As per the minutes of the Screening Committee held on 16.12.2020, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Stage III with A G P 8000.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 204

Category III -141.5

Category II +III -345.5 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal for the approval of the Placement/ Promotion of Dr.Regina Sibi Cleetus, Assistant Professor Academic level 11 to Assistant Professor Academic level 12, w.e.f 15.06.2019, in the Department of Commerce, Mar Ivanios College, Thiruvananthapuram, **as per the UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A5: S D College, Alappuzha – Placement/Promotion of Dr.E Krishnan Nampoothiri, Department of English from Associate Professor to Professor w.e.f 18.07.2018 F N - Approval – reg:-

(31643/Ac F I/2021/UOK)

The Principal, S D College, Alappuzha has forwarded a proposal for the approval of Placement/ Promotion of Dr.E Krishnan Nampoothiri, from Associate Professor to Professor in the Department of English, w.e.f. 18.07.2018 F N .

The Service details of Dr.E Krishnan Nampoothiri are as follows:

Qualifications	1. M A with Second Class from University of Kerala-1989 2. M Phil with B grade from University of Kerala, January 1993 3. Ph D from University of Kerala, awarded on 30.11.2009
Date of first appointment	15.12.1989 (leave vacancy)
Date of beginning into continuous service	11.06.1990 (leave vacancy)
Date of appointment against substantive vacancy	01.11.1993
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	05.03.1997
Date of Promotion to Selection Grade	11.06.2000
Date of promotion as Associate Professor	01.01.2006
Proposed date of placement/promotion to Professor	18.07.2018
U G C Regulation applicable	U G C Regulation 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.E Krishnan Nampoothiri as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.E Krishnan Nampoothiri has completed three years of service as Associate Professor Academic Level 13A on 31.12.2009. He acquired PhD in English from University of Kerala on 30.11.2009. As per the duly Selection committee report, the Associate Professor attained a verified score of 226, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The proposal regarding the approval of Placement/Promotion Dr. E Krishnan Nampoothiri , Associate Professor Academic Level 13A to Professor Academic Level 14 w.e.f. 18.07.2018 F N in the Department of English,S D College, Alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A6 : *All Saints' College,Thiruvananthapuram- Proposal for the approval of the Placement/Promotion of Smt.Jiji Vijayan, Assistant Professor Academic level 10 to Assistant Professor Academic level 11 (Stage I-Stage II), w.e.f 01.08.2018 in the Department of Economics.*

(27651/AcF1/2021 UOK)

The DDO,All Saints' College,Thiruvananthapuram, had forwarded the proposl for the Placement/ Promotion of Smt.Jiji Vijayan, Assistant Professor Academic level 10 to Assistant Professor Academic level 11 (Stage I-StageII) ,w.e.f 01.08.2018 in the Department of Economics.

The Service details of Smt.Jiji Vijayan are as follows.

Qualifications	(1) M.A from University of Kerala in 2007. (2) Qualified UGC-NET for JRF held on December 2006.
Date of first entry in to Service	01.08.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor (stage I)	31.07.2018
Date of Placement to Assistant Professor Academic level 11, (StageII)	01.08.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1UGC-HRDC-University of Kerala-Orientation Course from 04-01-2017 to 31-01-2017. 2. UGC-HRDC-University of Kerala-Refresher Course from 01-02-2018 to 21-02-2018.
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018(Option A)
Remarks	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.08.2012 FN in All Saints' College, Thiruvananthapuram- and it was approved by University of Kerala vide U.O No. Ac FIII/2/47340/2012 dtd. 05/01/2013. She had completed six years of service on 31.07.2018.

The DDO, All Saints' College, Thiruvananthapuram, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 07.04.2021, verified the API grades for the period and found eligible for placement/Promotion as Assistant Professor (Stage II) (AGP 7000) w.e.f 01.08.2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Smt.Jiji Vijayan, Assistant Professor Academic level 10 to Assistant Professor Academic level 11 (Stage I -Stage II), w.e.f 01.08.2018 in the Department of Economics, All Saints' College, Thiruvananthapuram- as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A7: All Saints' College, Thiruvananthapuram - Proposal for the approval of Placement/ Promotion of Smt.Nishel Prem Elias ,Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11,(Stage I-Stage II), w.e.f 11.10.2017, Department of English – reg.

(23741/AcF1/2021/UOK)

The DDO, All Saints' College, Thiruvananthapuram had forwarded the proposal for the Placement/ Promotion of Smt.Nishel Prem Elias ,Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11,(Stage I-Stage II), w.e.f 11.10.2017, in the Department of English.

The Service details of Smt.Nishel Prem Elias are as follows:

Qualification	M.A from University of Kerala in April 2003. Qualified UGC-NET held on December 2010.
Date of first entry into service	11.10.2011.
Proposed date of Placement to Assistant Professor Academic Level 11(Stage II)	11.10.2017
L.W.A. availed (without medical Certificate)	Nil
No. of Refresher Courses/Orientation Courses/ Short term Courses/ Workshops attended (minimum duration of one week), duration and Name of University.	1)UGC-ASC-University of Kerala Orientation Course from 31.10.2012 to 27.11.2012. 2) UGC-HRDC-University of Kerala Refresher Course from 1.10.2015 to 21.10.2015.
U G C Regulation applicable	Roll out (self appraisal for the period from 2011-2014 & UGC Regulation 2010 for the period 2015-2017).

On verification of the Service Book of Smt.Nishel Prem Elias, it is found that the teacher had entered into service as Lecturer on 11.10.2011. She had completed six years of service as Assistant Professor Stage I on 10.10.2017, for being promoted as Assistant Professor (Stage II). Accordingly the Asst.Prof. is eligible for Placement/promotion to Stage II w.e.f 11.10.2017 FN

The DDO, All Saints' College, Thiruvananthapuram has forwarded the relevant documents, placement order, Self Appraisal Proforma from the period 2010 to 2014, minutes of the Selection

Committee and API Score sheet based on PBAS for the year 2015-16 and 2016-2017 with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

It is stated in the minutes of the Screening Committee held on 17.13.2021 that the API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening committee recommended that, the teacher is qualified for promotion to the post of Assistant Professor with AGP Rs. 7000/- (Stage II) **w.e.f 11.10.2017 FN.**

Since the appointment of **Smt.Nishel Prem Elias**, as Assistant Professor (Stage II) is w.e.f 11.10.2017, the minimum score stipulated in the API based PBAS as set out in the fourth Amendment of UGC Regulations, 2010 is applicable.(U.O No. Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018).

The Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016 onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No. Ac FII/General/UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

Category I -200 for which the minimum required is 160 (proportionate).

Category II –68 for which the minimum required is 16.66 (proportionate).

Category III -19 for which the minimum required is 6.66 (proportionate).

Category II +III - 87 for which the minimum required is 30 (proportionate).

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and extension of roll out criteria as envisaged in the U.O No. AcFII/ General/ UGC-R- 2010/2018 dtd. 30.05.2019, the proposal regarding the Placement/ Promotion of **Smt.Nishel Prem Elias, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 (Stage I to Stage II), w.e.f 11.10.2017, in the Department of English, All Saints' College, Thiruvananthapuram**, is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A8: All Saints' College, Thiruvananthapuram - Proposal for the approval of Placement/ Promotion of Dr.Kavitha.N, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11,(Stage I -StageII), w.e.f 26.09.2017, Department of English – reg.

(23741/AcF1/2021/UOK)

The DDO, All Saints' College, Thiruvananthapuram had forwarded the proposal for the Placement/ Promotion of Dr.Kavitha.N, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11,(Stage I -StageII), in the department of English w.e.f 26.09.2017.

The Service details of Dr.Kavitha.N are as follows:

Qualification	1.M.A from University of Kerala in May 2005. 2.Qualified UGC-NET held on 26.02.2011. 3.Ph.D from University of Kerala on 23.08.2012.
Date of first entry into service	26.09.2013.
Details of relaxation availed of	Two Years on account of Ph.D.
Proposed date of Placement to Assistant Professor Academic Level 11(Stage II)	26.09.2017.
L.W.A. availed (without medical Certificate)	Nil

No. of Refresher Courses/Orientation Courses / Short term Courses/ Workshops attended (minimum duration of one week), duration and Name of University.	1) UGC-ASC-Jawaharlal Nehru University Orientation Course from 06.04.2015 to 01.05.2015. 2) UGC-HRDC-Jawaharlal Nehru University-Refresher Course from 07.11.2016 to 02.12.2016 .
U G C Regulation applicable	Roll out (self appraisal for the period from 2013-2014 & UGC Regulation 2010 for the period 2015-2017).

On verification of the Service Book of Dr.Kavitha.N, it is found that the teacher had entered into service as Assistant Professor on 26.09.2013 **She had completed Four years of service as Assistant Professor Stage I on 25.09.2017, for being promoted as Assistant Professor (Stage II).**

The DDO, All Saints' College, Thiruvananthapuram has forwarded the relevant documents, placement order, Self Appraisal Proforma from the period 2013-2014, to 2014 -2015, minutes of the Selection Committee and API Score sheet based on PBAS for the year 2015-16 and 2016-2017 with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

It is stated in the minutes of the Screening Committee held on 17-13-2021 that the API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening committee recommended that, the teacher is qualified for promotion to the post of Assistant Professor with AGP Rs. 7000/- (Stage II) **w.e.f 26.09.2017 FN.**

Since the appointment of **Dr.Kavitha.N**, as Assistant Professor (Stage II) is w.e.f 26.09.2013, the minimum score stipulated in the API based PBAS as set out in the fourth Amendment of UGC Regulations, 2010 is applicable.(U.O No. Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018).

The Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016 onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No. Ac FII/General/UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

Category I -200 for which the minimum required is 160(proportionate).

Category II -60 for which the minimum required is 16.66(proportionate).

Category III -71 for which the minimum required is 6.66(proportionate).

Category II +III - 131 for which the minimum required is 30(proportionate).

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and the extension of roll out criteria as envisaged in the U.O No. Ac FII / General/ UGC -R- 2010/2018 dtd. 30.05.2019, the proposal regarding the Placement/Promotion of, **Dr.Kavitha.N, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 (Stage I -StageII) in the department of English,w.e.f 26.09.2017 in All Saints' College, Thiruvananthapuram**, is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A9: *All Saints' College,Thiruvananthapuram - Proposal for the approval of Placement/ Promotion of Smt.Simna.S.Stephen, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11,(Stage I-Stage II), w.e.f 11.10.2017, Department of English - reg.*

(23735/AcF1/2021/UOK)

The DDO, All Saints' College, Thiruvananthapuram had forwarded the proposal for the Placement/ Promotion of Smt.Simna S Stephen, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11,(Stage I-Stage II), w.e.f 11.10.2017,Department of English .

The Service details of Smt.Simna S Stephen are as follows:

Qualification	M.A from University of Kerala in May 2008. Qualified UGC-NET held on December 2010. Qualified UGC-NET for JRF held on 26/06/2011.
Date of first entry into service	11.10.2011.
Proposed date of Placement to Assistant Professor Academic Level 11(Stage II)	11.10.2017
L.W.A. availed (without medical Certificate)	Nil
No. of Refresher Courses/Orientation Courses /Short term Courses/Workshops attended (minimum duration of one week), duration and Name of University.	1)UGC-ASC-University of Kerala-Orientation Course from 14-06-2012 to 11-07-2012. 2) UGC-ASC-University of Kerala-Refresher Course from 01-08-2014 to 21-08-2014.
U G C Regulation applicable	Roll out (self appraisal report for the period from 2011-2014 & UGC Regulation 2010 for the period 2015-2017).

On verification of the Service Book of Smt.Simna.S.Stephen, it is found that the teacher had entered into service as Lecturer on 11.10.2011. She had completed six years of service as Assistant Professor Stage I on 10.10.2017, for being promoted as Assistant Professor (Stage II).

The DDO,All Saints' College, Thiruvananthapuram has forwarded the relevant documents, placement order, Self Appraisal Proforma from the period 2010 to 2014, minutes of the Selection Committee and API Score sheet based on PBAS for the year 2015-16 and 2016-2017 with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

It is stated in the minutes of the Screening Committee held on 17.3.2021 that the API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening committee recommended that, the teacher is qualified for promotion to the post of Assistant Professor with AGP 7000/- (Stage II) **w.e.f 11.10.2017 FN.**

Since the appointment of Smt.**Simna Stephen**,as Assistant Professor (Stage II) is w.e.f 11.10.2017, the minimum score stipulated in the API based PBAS as set out in the fourth Amendment of UGC Regulations, 2010 is applicable. (U.O No. Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018).

The Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016 onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No. Ac FII/General/UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

Category I -200 for which the minimum required is 160 (proportionate).

Category II -55 for which the minimum required is 16.66 (proportionate).

Category III -13 for which the minimum required is 6.66 (proportionate).

Category II +III - 68 for which the minimum required is 30 (proportionate).

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and the extension of roll out criteria as envisaged in the U.O No. Ac FII/ General/ UGC-R-2010/2018 dtd. 30.05.2019, the proposal regarding the Placement/Promotion of **Smt.Simna.S.Stephen, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, (StageI-StageII), w.e.f 11.10.2017 in the Department of English, All Saints' College, Thiruvananthapuram** is placed before the Standing committee of the

Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A10: All Saints' College, Thiruvananthapuram – Proposal for approval of Placement/Promotion of Dr.Reshmi.R.Prasad, Associate Professor, Department of Commerce, as the Principal and Professor – Approval – reg: (33153/AcF1/2021/UOK)

The Manager, All Saints' College, Thiruvananthapuram has forwarded a proposal for the approval of placement/promotion of Dr.Reshmi.R.Prasad, Associate Professor, Department of Commerce as the Principal and Professor of All Saints' College w.e.f 01.06.2021 on the basis of seniority-cum-fitness, against the retirement vacancy of Dr.Deepa.M who retired on 31.05.2021

The Service details of Dr.Reshmi.R.Prasad are as follows:

Qualifications	(1) M.Com from University of Kerala in April/May 1993. (2) M.Phil from University of Kerala June 1995. (3) Qualified UGC test for Eligibility for Lectureship held in December 1994. (4) PhD from University of Kerala on 30/06/2004.
Date of first appointment (as Lecturer)	11.09.1995 FN
L.W.A availed	Nil
Date of Placement to Senior Scale	11.09.2000 FN
Date of Promotion to Selection Grade	11.09.2005 FN
Date of Promotion to Associate Professor	11.09.2008 FN
Date of placement/Promotion to Principal and Professor.	01.06 2021 FN

It may be noted that Dr.Reshmi.R.Prasad had joined as Lecturer in Commerce in NSS Hindu College, Changanacherry W.e.f 11.09.1995 and relieved from the College w.e.f 22-10-1996 and Joined as Lecturer in Commerce in All Saints' College on 23-10.1996. She was on deputation for undergoing Ph.D Course for a period from 02.06.2000 to 31.03.2002 and extended for a further period from 04.02-.003 to 03.04.2003.

The Manager cum Secretary has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Reshmi.R.Prasad as per UGC Regulations 2018. The appointment of Dr.Reshmi.R.Prasad is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018, since her appointment as Principal and Professor is w.e.f 01.06.2021 F N.

As per clause V of UGC Regulations 2018, eligibility criteria for promotion to College Principal & Professor is as detailed below.

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr.Reshmi.R.Prasad has M.Com with first class, qualified Degree of Doctor of Philosophy, has been designated as Associate Professor on 11.09.2008 with a total teaching experience of 26 years (counting the total Service in NSS Hindu College Changanacherry and All Saints' College, Thiruvananthapuram together). The selection committee constituted as per UGC Regulations 2018 approved by the University has also submitted the verification report. As per the report of the Selection committee held on **21.10.2021**, the Associate

Professor attained a verified score of 256, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded). The Management has also issued a seniority-cum-fitness certificate in respect of Dr.Reshmi.R.Prasad.

The University has approved the appointment of Dr.Reshmi.R.Prasad as the Drawing and Disbursing Officer of All Saints' College, Thiruvananthapuram w.e.f 01.06.2021 FN

The proposal regarding the approval of Placement/promotion as Principal and Professor in respect of Dr.Reshmi.R.Prasad, Associate Professor, Department of Commerce, All Saints' College, Thiruvananthapuram w.e.f 01.06.2021 F N, on the basis of Seniority cum fitness against the retirement vacancy of Dr.Deepa.M, Principal, who retired on 31.05.2021, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A11: All Saints' College, Thiruvananthapuram Placement/Promotion of Dr.Parvathy Menon, as Assistant Professor with AGP 7000/-to Assistant Professor with AGP 8000/-stage (II to III),Department of History ,w.e.f 21.11.2019.

(23747/AcF1/2021/UOK)

The DDO of All Saints' College, Thiruvananthapuram had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Parvathy Menon, as Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 stage(II to III) in the Department of History, w.e.f 21.11.2019.

The Service details of **Dr.Parvathy Menon** are as follows.

Qualifications	1.M A from Madurai Kamaraj University in April 1992. 2.M.Phil from University of Madras 1993. 3.Awarded Ph.D in History from University of Kerala in 14/12/2015.
Date of first entry in to Service	22.07.2009.
L.W.A availed	Nil
Details of relaxation availed of	Availed for Promotion from Stage I- Stage II.
Date of Placement to Assistant Professor Stage II	22.07.2014.
Date of completion of 5 years of service as Assitant Professor (Stage II)	21.07.2019.
Proposed Date of Placement to Assistant Professor (Stage III)	21.11.2019.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-ASC-University of Kerala-Refresher Course from 28.05.2013-17.06.2013. 2)UGC-ASC-University of Kerala-Orientation Course from 04.03.2010-31.03.2010. 3) UGC-HRDC, University of Madras - Refresher Course from 07.11.2019 20.11.2019.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)
Remarks	Promotion only on the next day after completing RC

The Assistant Professor has Completed the Mandatory Refresher Course only on 20.11.2019, that is after the due date of Promotion.Hence eligible to be placed/promoted as Assistant Professor Stage III only on 21.11.2019.

As per the minutes of the Screening Committee held on 23.04.2021 the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage III, Assistant Professor with AGP 8000.

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I – Good

Category II – 239

Category III – 49

Category II + III – 288 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Dr.Parvathy Menon, as Assistant Professor with AGP 7000/- to Assistant Professor with AGP 8000/- (StageII to Stage III),w.e.f 21.11.2019 in the Department of History, All Saints' College, Thiruvananthapuram as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A12: Mount Tabor training College-Pathanapuram, Proposal for the approval of Placement/ Promotion of Dr.Sherly Philip, Assistant Professor of Education Academic Level 10 to Assistant Professor Academic Level 11, (Stage I-Stage II), w.e.f 11.07.2017, - reg.

(31634/AcF1/2021/UOK)

The Principal, Mount Tabor training College-Pathanapuram had forwarded the proposal for the Placement/ Promotion of Dr.Sherly Philip, Assistant Professor of Education Academic Level 10 to Assistant Professor Academic Level 11,(Stage I-Stage II), w.e.f 11.07.2017.

The Service details of Dr.Sherly Philip are as follows:

Qualification	1.M.Sc from Mahatma Gandhi University in June 2003. 2.M.Ed from Mahatma Gandhi University in December 2005. 3.Qualified UGC-NET for Lectureship held on December 2005. 4.Awarded Ph.D in Education from Mahatma Gandhi University on 26-09-2018.
Date of first entry into service	11.07.2011.
Date of completion of Six years of service as Assistant Professor Academic Level 10.	10.07.2017.
Proposed date of Placement to Assistant Professor Academic Level 11(Stage II)	11.07.2017
L.W.A. availed (without medical Certificate)	Nil
No. of Refresher Courses/Orientation Courses / Short term Courses/Workshops attended (minimum duration of one week), duration and Name of University.	1)UGC-ASC-University of Kerala-Orientation Course from 30-04-2014 to 27-05-2014. 2) UGC-ASC-University of Kerala-Refresher Course from 03-02-2015 to 23-02-2015.
U G C Regulation applicable	UGC Regulation 2018 Option A.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer on 11-07-2011 FN in Mount Tabor Training College, Pathanapuram and it was approved by University of Kerala vide U.O No. Ac FI/32554/2011 datedd 31-10-2011. She had completed six years of service on 11-07-2017.

The Principal, Mount Tabor Training College, Pathanapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2011 to 2017 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 17-09-2021, verified the API grades for the period from 2011-2017 and found that the teacher is eligible for placement/Promotion as Assistant Professor (Stage II) (AGP 7000) w.e.f 11.07.2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr.Sherly Philip, Assistant Professor of Education Academic Level 10 to Assistant Professor Academic Level 11,(Stage I-Stage II), w.e.f 11.07.2017 in Mount Tabor Training College, Pathanapuram as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A13:

SD College, Alappuzha – Placement/Promotion of Dr.R Sreekumar, Department of Mathematics from Associate Professor to Professor w.e.f 18.07.2018 F N - Approval – reg:-

(31646/Ac F I/2021/UOK)

The Principal, S D College, Alappuzha has forwarded a proposal for the approval of Placement/ Promotion of Dr.R Sreekumar, Associate Professor Academic Level 13A to Professor Academic Level 14 w.e.f. 18.07.2018 F N in the Department of Mathematics.

The details of Dr.R Sreekumar are as follows:

Qualifications	(1) M Sc from University of Kerala in 1988 (2) Joint CSIR/U G C/J R F and Lectureship held in June 1991 (3) M Phil from University of Madras in December 1990 (4) Ph D from CUSAT awarded on 19.05.2004
Date of first appointment	28.09.1992
Date of beginning into continuous service	28.09.1992
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	27.07.1998
Date of Promotion to Selection Grade	28.09.2002
Date of promotion to Associate Professor	01.01.2006
Proposed date of placement/promotion to Professor	18.07.2018
U G C Regulation applicable	U G C Regulation 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.R Sreekumar as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC- listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.R Sreekumar has completed three years of service as Associate Professor in Academic Level 13A on 31.12.2009. He acquired PhD in Mathematics from CUSAT on 19.05.2004. As per the minutes of the Selection committee held on 28.09.2021, the Associate Professor attained a verified score of 243.1, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals(Supporting evidences of publications have also been forwarded) and hence eligible for promotion as Professor Academic Level 14 w.e.f 18.07.2018.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The proposal regarding the approval of Placement/Promotion of **Dr.R Sreekumar, Associate Professor Academic Level 13A to Professor Academic Level 14 w.e.f. 18.07.2018 FN in the Department of Mathematics, SD College, Alappuzha** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A14 : Mar Ivanios College, Thiruvananthapuram- Placement/Promotion of Smt.Tiji Thomas, Assistant Professor, Department of Mathematics from Academic level 10 to Academic level 11, w.e.f 11.07.2019 F.N- Approval-reg.

(27646/Ac F I/2021/UOK)

The DDO, Mar Ivanios College, Thiruvananthapuram, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Tiji Thomas, Assistant Professor, Department of Mathematics from Academic level 10 to Academic level 11, w.e.f 11.07.2019 F.N.

The Service details of Smt.Tiji Thomas are as follows.

Qualifications	M Sc- University of Kerala-April 2003 Qualified NET held on 19.06.2021
Date of first entry in to Service	11.07.2013
Date of entry into continuous service	11.07.2013
Details of relaxation availed of on account of MPhil/Ph D	Nil
Date of completion of 6 years of service in Academic level 10	10.07.2019
L.W.A availed without medical certificate	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	11.07.2019
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-ASC, University of Kerala, Kariavattom from 01.01.2015 to 28.01.2015. 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 24.01.2019 to 14.02.2019.
U G C Regulation applicable	U G C Regulation 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 11.07.2013 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/050779/2013 dtd. 15.07.2014. She was transferred to Mar Ivanios College, Thiruvananthapuram on 11.07.2016. She has completed six years of service 10.07.2019, for being promoted as Assistant Professor in Academic level 11.

The DDO, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per the minutes of the duly constituted screening Committee held on 14.12.2020, the annual self assessment for the performance based appraisal system has been evaluated and found that the teacher satisfied all the requirements for promotion as Assistant Professor stage II.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt.Tiji Thomas, Assistant Professor, Department of Mathematics, Mar Ivanios College, Thiruvananthapuram from Academic level 10 to Academic level 11, w.e.f 11.07.2019 F.N**, based on UGC Regulations 2018 (option A), is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A15: St.John's College, Anchal- Proposal for the approval of the Placement/ Promotion of Dr.K C Bright, Assistant Professor Academic level 10 to Assistant Professor Academic level 11, Department of Physics w.e.f 01.10.2016 .

(9465/Ac F I/2021/UOK)

The DDO of St.John's College, Anchal had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.K C Bright, as Assistant Professor Academic level 10 to Assistant Professor in Academic Level 11 (Stage I to II) w.e.f 01.10.2016.

The Service details of Dr.K C Bright are as follows.

Qualifications	M.Sc, Manonmaniam Sundaranar University in April 1997 Qualified NET held on 19.06.2005 Ph D, Manonmaniam Sundaranar University in October 2011
Date of first entry in to Service	01.10.2012
L.W.A availed	Nil
Date of completion of 4 years of service as Assistant Professor	30.09.2016
Proposed date of Placement to Assistant Professor Academic Level 11	01.10.2016
Details of relaxation availed of	2 years on account of Ph D
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.R C from HRDC University of Kerala, from 25.11.2015 to 15.12.2015. 2. UGC sponsored Special summer school programme conducted by HRDC University of Kerala from 30.07.2014 to 19.08.2014
Refresher / Orientation Course due	Nil

UGC Regulation applicable	2018 Option A
---------------------------	----------------------

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.10.2012 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/55749/2012 dtd. 18.03.2013 . The Assistant Professor has been transferred to Mar Ivanios College, Thiruvananthapuram w.e.f 01.06.2021.

The DDO, St.John's College, Anchal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2012 to 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee(held on 21.11.2020), verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 11 .

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal for the approval of the Placement / Promotion in respect of Dr.K C Bright, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, w.e.f 01.10.2016 in the Department of Physics , St.John's College, Anchal as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A16: MSM College, Kayamkulam - Placement/ Promotion as Assistant Professor Academic Level 11 in respect of Sri.Zameer H, Assistant Professor Academic Level 10 in the Department of Arabic w.e.f 04.06.2019 - Approval- reg.

(34938/Ac F I/2021/UOK)

The Principal, MSM College Kayamkulam, has forwarded a proposal regarding the Placement/ Promotion as Assistant Professor Academic Level 11 in respect of Sri.Zameer H, Assistant Professor Academic Level 10 in the Department of Arabic w.e.f 04.06.2019FN.

The Service details of Sri.Zameer H are as follows.

Qualifications	1. M A-University of Kerala - 2008 2. NET held on june 2007
Date of first entry in to Service	04.06.2013 F.N
Date of entry into continuous service	04.06.2013 F.N
L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Nil
Date of completion of 6 years as Assistant Professor Academic level 10	03.06.2019
No. of Refresher Courses/Orientation Courses attended, duration and Name of University.	OC-UGC HRDC, University of Kerala, Kariavattom from 04.01.2017 to 31.01.2017. RC-UGC HRDC, University of Kerala from 23.07.2018 to 13.08.2018.
Refresher / Orientation Course due	Nil
Proposed date of promotion from Stage I to II	04.06.2019
U G C Regulation applicable	U G C Regulation 2018 option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.06.2013 F.N in MSM College Kayamkulam and it was approved by University of Kerala vide U.O No. Ac FI/032316/2013 dated 19.12.2013. He has

completed six years of service on 03.06.2019, for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per the minutes of the duly constituted screening Committee held on 03.07.2021, the annual self assessment for the performance based appraisal system has been evaluated and found that the teacher satisfied all the requirements for promotion as Assistant Professor stage II.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the placement/promotion as Assistant Professor Academic Level 11 in respect of Sri.Zameer H, Assistant Professor Academic Level 10 in the Department of Arabic, MSM College, Kayamkulam w.e.f 04.06.2019, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A17:

M S M College, Kayamkulam- Proposal for the approval of the Placement/Promotion of Dr.Manoj T.R, from Assistant Professor Academic level 11 to Assistant Professor Academic level 12, w.e.f 28.07.2019 in the Department of History reg.

(36369/Ac F I/2021/UOK)

The Principal, MSM College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with option B for placement/promotion of Assistant Professor Academic level 11 to Assistant Professor Academic level 12 from 2014 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the approval of the Placement/Promotion of Dr.Manoj T R, as Assistant Professor Academic level 12 (stage III), w.e.f 28.07.2019 in the Department of History .

The Service details of Dr.Manoj T R is as follows.

Qualifications	1. MA from Sree Sankaracharya University of Sanskrit in November 1999 2. MPhil from Sree Sankaracharya University of Sanskrit in January 2003 3. PhD from Sree Sankaracharya University of Sanskrit in 17.08.2010
Date of first entry in to Service	28.07.2010
L.W.A availed	Nil
Details of relaxation availed of	already availed for promotion to Stage II
Date of Placement to Assistant Professor Stage II	28.07.2014
Date of completion of 5 years of service as Assistant Professor Stage II (Academic level 11)	27.07.2019
Date of Placement to Assistant Professor Stage III (Academic level 12)	28.07.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)O.C from 01.01.2013 to 28.01.2013, UGC-ASC, University of Kerala. 2) UGC Sponsored Special Summer school Programme Himachal Pradesh University from 23.05.2016 to 11.06.2016.

Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018(OPTION B)

It may be noted that as Dr. Manoj T R had acquired Ph D Degree, promotion/ Placement to Stage II was approved by considering one orientation course only, as per UGC Regulations 1998.

As per the minutes of the Screening Committee held on 10.03.2021, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion as Assistant Professor Stage III (AGP 8000).

As per API scores sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II -203

Category III -56

Category II +III = 259 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Dr. Manoj T R, Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f 28.07.2019 in the Department of History, M S M College, Kayamkulam, as per the UGC Regulations 2018, is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A18:- Initial Appointment of Assistant Professor in St. John's College, Anchal- Approval - reg - (35907/Ac F I/2021/UOK)

The Manager, M S C Management Colleges, Thiruvananthapuram has forwarded the proposal for the approval of initial appointment of the following Assistant Professor in the Department of Political Science.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Ms. Gouri Nair S	Political Science	10.09.2021 F N	Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form I.

02. Minutes of the Selection Committee.

03. Score Sheet of the candidates.

04. Apportionment Statement.

05. Qualifying Certificates.

06. Documents proving age.

07. Attested copies of News Paper Cuttings .

08. Certificate that there are no thrown-out hands and supernumerary hands in the Department.

09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.

10. Service Book of the Teacher.

11. Seniority- wise list of teachers in the Department.

12. Workload Statement.

13. Government nominee letter No.D2/484/2019/HEdn dated.06.01.2020 , GO(Rt) No.1214/2020/H Edn dated.30.09.2020 and concurrence letter No.D1/87/2021/H Edn dated.28.04.2021 and.

14. Post Adalath Report of Political Science.

15. Joining report of the incumbent.

16. Confidential Report from the subject experts.

The Educational Agency had advertised the notification regarding the vacancy in Malankara Syrian Colleges (Mar Ivanios College, Trivandrum/St.John's College, Anchal (Open/Community-1) in 4 daily newspapers viz. The Hindu (dated 26.01.2020), Deepika (dated. 26.01.2020), The New Indian Express (dated 26.01.2020) and Mangalam (dated 26.01.2020). Hence the age of the teacher is calculated as on 01.01.2020 .

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 30.10.2020, a selected list of 3 candidates in Open Category and 1 candidate in community category for Political Science was prepared. The appointment of first rank holder in the Department of Political Science, St.John's College, Anchal has already been approved by the University. Ms.Gouri Nair S is the second rank holder in the rank list under open category.

As per Post Adalath report & vide G.O Ms.No.471/2020/HEDN dated 30.12.2020, there is a workload of 71 hours and 4 sanctioned posts in the department of Political Science, St.John's College, Anchal.

As per Letter No.D1/87/2021/H Edn dated.28.04.2021 the Government had given concurrence for appointing one Assistant Professor in the Department of Political Science in St.John's College Anchal from the rank list existing as on 30.10.2020, after the commencement of classes during the Academic year 2021-2022.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

4. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission, like SLET /SET or who are have been awarded a PhD Degree in accordance with the UGC (Minimum Standards and Procedure for award of MPhil/PhD) Regulations, 2009 or 2016and their amendments from time to time as the case may be exempted from the requirement of NET/SLET/SET.

Provided the candidates registered for the PhD Programme prior to 11th July 2009 shall be governed by the provisions of the then existing Ordinances/Bye-Laws/Regulations of the institutions awarding the Degree and such PhD Candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges / Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
 - b) The Ph.D thesis has been evaluated by at least two external examiners;
 - c) An open Ph.D viva voce of the candidate has been conducted;
 - d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
 - e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.
- The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

5. NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposal, it is found that the appointment made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Ms.Gouri Nair S is within the sanctioned post and the department has sufficient Workload to accommodate the incumbent.

In the light of the above facts the proposal for the approval of the initial appointment of Ms.Gouri Nair S as Assistant Professor in Department of Political Science, St.John's College, Anchal w.e.f 10.09.2021 F N is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

No.Ac FI/35907/2021

PROFORMA

Proposal for the approval initial appointment of Assistant Professor in Political Science at St.John's College, Anchal

Date of Notification on news paper dailies –26.01.2020

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2020	Rank Position and Category	Academic Qualification	Apportionment position		Position of the teacher in the Department	Remarks
					Open	Community		
1	Smt.Gouri Nair S 10.09.2021 F N	17.04.1995 24 years and 8 months	II nd rank in open merit	<p>1) B A Political Science with First Class, University of Delhi, 2017, Reg no 4139451025 percentage of marks-70.76 Eligibility certificate produced</p> <p>2)M.A in Political Science with First class, University of Delhi, 2019, Reg No.1608611 percentage of marks- 61.56 Eligibility certificate produced</p> <p>3) CSIR-UGC-NET Roll No.KL 1705204790 Qualified NET on 31.12.2019</p>	71	41	Workload-71 hours Sanctioned post-4 4	Appointed against the newly created post as per G O (Ms) No.471/2020/H Edn dated 30.12.2020

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.A19: N.S.S Training college, Pandalam– Proposal for approval of Dr.Ajimol.P.G Associate Professor of Education(General), as the Principal of the college- Approval– reg:-

(28936/AcF1/2021/UOK)

The Secretary, N.S.S college's central committee, Changanacherry has forwarded a proposal for the approval of **Dr.Ajimol.P.G, Associate Professor of Education(General)**, as the Principal of the N S S Training college, Pandalam w.e.f. 23.06.2021 F N.

The Service details of Dr.Ajimol.P.G are as follows.

Qualifications	i) Msc Botany- First Class, April 1991- University of Kerala. ii) M.Ed- First Class, April 1994.- University of Kerala. iii) Qualified UGC-test for JRF and Eligibility for Lectureship held in December 1993. iv) Ph.D from University of Kerala on 13-10-2005.
Date of entry in to service	07-12-1995, as Lecturer in Natural Science in N.S.S Training college, Pandalam.
Date of entry into continuous service	07-12-1995.
L.W.A availed(without medical certificate)	Nil
Date of Placement to Senior Scale	07-12-2001.
Date of Promotion to Selection Grade	07-12-2006.
Date of Promotion as Associate Professor	07-12-2009
proposed date of placement as Principal	23-06-2021.

The Secretary, N.S.S college's central committee, Changanacherry has forwarded the relevant documents , placement order, Experience Certificate, Seniority cum Fitness Certificate and qualifying Certificates in respect of Dr.Ajimol.P.G.

As per proceedings of the Secretary, NSS Colleges' Central Committee, NSS Corporate management issued notification inviting written willingness of eligible teachers of the Training Colleges under the management for being considered for promotion as Principal on the the basis of Seniority -Cum -fitness and eligibility as per UGC Regulations 2018 on 05.07.2021.It is stated that the documents were verified as per UGC Regulation 2018 Clause V(A) and Rank List of three teachers were prepared on the basis of API Scores .The first rank holder was appointed as Principal of NSS Training College, Changanacherry and Dr.Ajimol PG being the second rank holder is appointed as Principal of NSS Training College, Pandalam w.e.f 23-06-2021. The Educational Agency has informed that they have appointed the Principal on the basis of Seniority Cum Fitness and as per UGC Regulation 2018.

Clause 4.1.V of UGC Regulations 2018 deals with the qualifications of appointment of College Principal & Professor which read as:

- i) A Ph.D Degree
- ii) Professor/Associate Professor with a total Service /experience of at least fifteen years of teaching /research in Universities Colleges and other institutions of higher Education
- iii) A minimum of 10 research publications in peer -reviewed or UGC -listed journals.
- iv) a minimum score of 110 Research score as per Appendix, Table 2.

On verification of the Service Book it is seen that Dr.Ajimol.P.G, has Master of Science degree in Botany with first class, M.Ed with I class, Qualified UGC-test for JRF and Eligibility for

Lectureship, Ph.D in Education and has been designated as Associate Professor w.e.f 07.12.2009 and is having a total teaching experience of more than 26 years.

As per UGC Regulation 2018 Clause 5.1 VIII, Selection Committee have to be constituted for the appointment/promotion as College Principal and Professor. But no Selection Committee have been constituted for considering the promotion of Dr.Ajimol P.G as Principal of N.S.S Training college, Pandalam.

It may also be noted that the University vide U.O No.Ad DII/General/UGC-R2018/2021 dated **07.05.2021** had approved eligiblity, promotion criteria, Score sheet & PBAS proforma for CAS promotion as laid in UGC Regulations 2018 for teachers in University Teaching Departments & affiliated colleges.

As per NCTE Regulations 2014, the Principal/HoD shall possess the following qualifications

- 1. Postgraduate degree in Arts/Sciences/Social Sciences/Humanities/Commerce with minimum 55% marks and**
- 2. M.Ed with minimum 55% marks and**
- 3. Ph.D in Education or in any pedagogic subject offered in the institution**
- 4. Eight years of teaching experience in a secondary Teacher Education Institution**

On verification of the proposal it is found that the incumbent has full filled the criteria for promotion/ appointment as Principal as stipulated in NCTE Regulations.

It may be noted that Chapter VIII Sec.57(2) of the KU Act 1974 stipulates that "appointment of Principals shall be made by the Educational Agency by promotion from among the teachers of the college or of all the colleges as the case may be or by Direct recruitment" and that of 57(3) stipulates "where the appointment of Principal is made by promotion, the Educational Agency shall make the appointment on the basis of Seniority- cum- fitness".

The Educational Agency has appointed Dr.Ajimol.P.G, as Principal of N.S.S Training college, Pandalam on the basis of Seniority- cum- fitness.

In the light of the above facts, the proposal for the approval of the appointment of Dr.Ajimol P.G, Associate Professor of Education (General), as Principal of N.S.S Training college, Pandalam w.e.f 23-06-2021 FN, without undergoing a duly approved selection committee as stipulated in UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended

- 1. To verify the Research Score of the incumbent with regard to the provisions of UGC Regulations 2018 for the appointment of Principal by a Subject Expert.**
- 2. To entrust Vice Chancellor to nominate a Subject Expert to verify Research Score and Research Publications as per Appendix II Table 2 of UGC Regulations 2018.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B1: Loyola College of Social Sciences, Thiruvananthapuram – Placement/ Promotion of Dr. Angelo Mathew Panathapuram, Department of Personnel Management from Assistant Professor (Academic Level II) to Assistant Professor (Academic Level II) w.e.f 19.08.2017 F.N- Approval – Reg. (Ac.FII/26402/2021)

The Principal, Loyola College of Social Sciences, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Angelo Mathew Panathapuram, Department of Personnel Management from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 19.08.2017 F.N

The Service details of Dr. Angelo Mathew Panathapuram are as follows.

Qualifications	<ol style="list-style-type: none"> 1. MBA – April, 2001 - 9929255 – Bharathidasan University 2. Ph.D – 8219 – 11.08.2014 – University of Kerala
----------------	---

Date of first entry in to Service	19.08.2013 FN
Date of entry into continuous service	19.08.2013 FN
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. R.C from UGC-ASC- University of Kerala from 25.06.2004 to 16.07.2004. 2. O.C from UGC-HRDC, Pondicherry University from 01.03.2018 to 28.03.2018.
Refresher / Orientation Course due	1 R.C
Proposed date of Promotion	19.08.2017 FN

On verification of the Service Book of Dr. Angelo Mathew Panathapuram, it is found that the teacher had entered into service as Assistant Professor on 19.08.2013 FN at Loyola College of Social Sciences, Thiruvananthapuram vide Order No: Ac F V/16026/2013 dtd 05.12.2013. He was awarded Ph.D on 11.08.2014. He had completed four years of service on 19.08.2017 for being promoted as Assistant Professor (Academic Level 11).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option B** for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2013 to 2017 and the minimum required score for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 03.05.2021 at Loyola College of Social Sciences, Thiruvananthapuram . As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 180, Category II+III(consolidated) -250 and Category III- 70. The committee evaluated the submitted PBAS proforma of Dr. Angelo Mathew Panathapuram, Assistant Professor in Personnel Management, verified the original documents and found eligible for promotion to Assistant Professor (Academic Level 11), w.e.f. 19.08.2017 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Angelo Mathew Panathapuram completed Refresher Course on 16.07.2004, which is before the date of his first entry into Service. Clause 6.3.VIII of UGC Regulations 2018 envisages that “the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 19.08.2017 FN.

In the light of above mentioned facts, the proposal regarding the placement/ promotion of **Dr. Angelo Mathew Panathapuram, Department of Personnel Management, Loyola College of Social Sciences, Thiruvananthapuram from Academic Level 10 to 11 w.e.f 19.08.2017 F.N based on UGC Regulations, 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B2 : NSS College, Pandalam - Placement/Promotion proposal of Dr. Aswathy R, Assistant Professor Academic Level 11, Department of Malayalam to Assistant Professor Academic level 12 - Approval-Reg.

((AcFII/29898/2021)

The Principal, NSS College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Aswathy R, Assistant Professor Academic Level 11, Department of Malayalam to Assistant Professor Academic level 12 w.e.f 27.01.2020 FN.

The Service details of Dr. Aswathy R are as follows.

Qualifications	1. MA Malayalam – 1999 – University of Kerala
----------------	---

	2. M.Ed Malayalam– 2005 – University of Kerala 3. Ph.D – Malayalam – 12.06.2006 – University of Kerala
Date of first entry in to Service	27.01.2011
Date of entry into Continuous Service	27.01.2011
Placement to Assistant Professor (Stage II)	27.01.2015
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	RC-UGC HRDC, University of Kerala, Thiruvananthapuram from 07.12.2019 to 20.12.2019.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor (Academic 12)	27.01.2020

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 27.01.2011 and it was approved by University of Kerala vide U.O No. Ac F V/11049/2011 dtd 18.07.2011. She was promoted to Assistant Professor (Stage II) w.e.f 27.01.2015 FN. She has completed five years of service in Assistant Professor (Stage II) on 26.01.2020 for being promoted as Assistant Professor (Academic 12) w.e.f 27.01.2020 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option B** for the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 29.12.2020 at NSS College, Pandalam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2015 to 2020 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 408, Category II+III(consolidated)- 565 and Category III- 157. The committee evaluated the submitted PBAS proforma of Dr. Aswathy R, verified the original documents and found eligible for promotion from Academic Level 11 to 12, w.e.f. 27.01.2020 FN. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Aswathy R is found qualified for promotion to the post of Assistant Professor Academic Level 11 to 12, w.e.f 27.01.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Aswathy R, Assistant Professor Academic Level 11, Department of Malayalam to Assistant Professor Academic level 12 w.e.f 27.01.2020 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B3 : *N.S.S. College, Pandalam - Placement/Promotion proposal of Smt.Drisya.K., Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 10.10.2018 FN -Approval-Reg.*
(AcFII/33985/2021)

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Drisya K. , Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 10.10.2018 F.N.

The Service details of Smt. Drisya K. are as follows.

Qualifications	MA English- Sree Sankaracharya University of Sanskrit, Kalady – April 2011 MPhil in English -Pondicherry University - May 2012
Date of first entry in to Service	10.10.2013
Date of entry into Continuous Service	10.10.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 23.07.2018 to 13.08.2018. 2. OC -UGC HRDC , Goa University from 05.01.2017 to 01.02.2017
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	10.10.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 10.10.2013 F.N and it was approved by University of Kerala vide U.O No.Ac F V/47845/2014 dated 21.06.2014. She has completed her five years of service (Since one year exemption as she has been awarded MPhil) on 09.10.2018 F.N, for being promoted as Assistant Professor Academic level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 22.10.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 10.10.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Drisya K, Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 10.10.2018 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B4: Mahatma Gandhi College, Thiruvananthapuram- Placement/Promotion proposal of Dr. Prasanth C. S., Assistant Professor, Department of Physics, from stage I to II (AGP 6000 to 7000) w.e.f 02.06.2020 -Approval-Reg.

(Ac FII/33007/2021)

The Drawing & Disbursing Officer, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Prasanth C. S., Assistant Professor, Department of Physics , from stage I to II (AGP 6000 to 7000) w.e.f 02.06.2020.

The Service details of Dr. Prasanth C. S. are as follows.

Qualifications	MSc in Physics- University of Kerala- June 2004 PhD - University of Kerala – Nov 2013
Date of first entry in to Service	02.06.2016
Date of entry into Continuous Service	02.06.2016
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, Guru Nanak Dev University, Amritsar from 10.12.2019 to 23.12.2019. 2. OC -UGC HRDC, Kannur University from 07.06.2018 to 04.07.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	02.06.2020

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 02.06.2016 F.N and it was approved by University of Kerala vide U.O No. Ac FII/18868/2016 dated 01.01.2018. He has completed his four years of service (Since two years exemption as she has been awarded PhD) on 01.06.2020 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Drawing & Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2016 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 18.03.2021 ,it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 02.06.2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.PrasanthC.S., Assistant Professor, Department of Physics, Mahatma Gandhi College, Thiruvananthapuram from stage I to II (AGP 6000 to 7000) w.e.f 02.06.2020** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B5: *Placement/Promotion proposal of Dr.Renuka N., Department of Malayalam, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 20.01.2020 FN, N.S.S. College, Cherthala- Approval – reg.*

(Ac F II/29911/2021)

The Principal, N.S.S. College, Cherthala had forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. Renuka N.**, Assistant professor (Academic Level 11), Department of Malayalam as Assistant Professor (Academic Level 12) w.e.f 20.01.2020 FN.

The service details of Dr. Renuka N. are as follows.

Qualifications	1.MA in Malayalam- M.G.University - May 2002 2.Ph D- M.G. University - Oct 2009
Date of first entry into service	20.01.2011FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	20.01.2015FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	Two weeks Methodology Workshop – Sree Sankaracharya University of Sanskrit, Kalady- from 06.05.2019 to 20.05.2019.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	20.01.2020 FN.

On verification of the Service Book of Dr. Renuka N., it is found that the teacher had entered into service as Lecturer on 20.01.2011 FN vide U.O No. Ac F V/11049/2011 dtd 29.10.2019. She had completed her four years of service on 19.01.2015 (Since two years exemption as she has been awarded PhD) for being promoted as Assistant Professor (Stage II) and university issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/16316/2019 dtd 29.10.2019. She was redesignated as Assistant Professor with AGP 7000/- w.e.f 20.01.2015 by Deputy DCE, Ernakulam. She has completed another five years of service on 19.01.2020, for being promoted as Assistant Professor Academic Level 12.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) from the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option B.**

In the Minutes of the Screening Committee held on 18.03.2021 at N.S.S. College, Cherthala, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2015 to 2020 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category:

- Category II- 221,
- Category II+III(consolidated)- 321
- Category III- 100

The committee evaluated the submitted PBAS proforma of Dr. Renuka N., Assistant professor in Malayalam, verified the original documents and found eligible for promotion from stage II to III, w.e.f. 20.01.2020 FN. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Renuka N. is found qualified for promotion to the post of Assistant Professor Stage-III (with AGP 8000), w.e.f 20.01.2020 FN.

It may be noted that the Refresher Course attended by the incumbent is from Sree Sankaracharya University of Sanskrit which is not an UGC sponsored one and its acceptability is not certain. However, the suitability of the incumbent to be promoted to Academic Level 12 was ascertained by the Screening Committee and is stated so in the ensuing minutes.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Renuka N., Assistant professor (Academic Level 11), Department of Malayalam, N.S.S. College, Cherthala as Assistant Professor (Academic Level 12), w.e.f 20.01.2020 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B6 : *Placement/Promotion proposal of Dr. Aby Tellas, Department of Personnel Management, as Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 08.02.2017 FN, Loyola College of Social Sciences, Sreekariyam- Approval – reg.*

(Ac FII/ 26403/2021)

The Principal, Loyola College of Social Sciences, Sreekariyam has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Aby Tellas, Department of Personnel Management, as Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 08.02.2017 FN.

The Service details of Dr. Aby Tellas are as follows.

Qualifications	MA in Personnel Management & Industrial Relations -MG University -Oct 1998
Date of first entry in to Service	08.02.2011
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.RC-UGC ASC, University of Kerala, Kariavattom from 25.06.2004 to 16.07.2004 2.OC-UGC HRDC, University of Kerala, Kariavattom from 04.09.2018 to 01.10.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, Academic level 11	08.02.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 08.02.2011 FN vide U.O No.Ac FV /009746/2011 dated 20.06.2011. He has completed his six years of service on 07.02.2017 F.N, for being promoted as Assistant Professor Academic level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2011 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 03.05.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 08.02.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Aby Tellas completed Refresher Course on 16.07.2004, which is before the date of his first entry into Service. **Clause 6.3.VIII of UGC Regulations 2018** envisages that “the requirement for Orientation Course and Refresher Course for promotions due under the CAS

shall not be mandatory upto 31st December, 2018". Hence date of promotion is w.e.f. 08.02.2017FN.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Aby Tellas, Department of Personnel Management, as Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 08.02.2017 FN** at Loyola College of Social Sciences, Sreekariyam is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B7: Placement/Promotion proposal of Dr. Atheena M.N., Department of Malayalam, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 16.06.2020 FN, N.S.S College, Cherthala- Approval – reg.

(Ac F II/29901/2021)

The Principal, N.S.S College, Cherthala had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Atheena M.N., Assistant professor (Academic Level 11) , Department of Malayalam as Assistant Professor (Academic Level 12) w.e.f 16.06.2020 FN.

The service details of Dr. Atheena M.N. are as follows.

Qualifications	1.MA Malayalam- Sree Sankaracharya University of Sanskrit- April 1996 2.MPhil - Sree Sankaracharya University of Sanskrit -April 1998 3.PhD-M.G. University – Sep 2008
Date of first entry into service	16.06.2011 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	16.06.2015 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Two weeks Research Methodology- Sree Sankaracharya University of Sanskrit from 06.05.2019 to 20.05.2019 2. One week short term Research Methodology - M.G. University from 20.01.2020 to 24.01.2020 3. Two weeks MOOC- University of Delhi- from 20.04.2020 to 06.05.2020
Refresher/ Orientation Course due	nil
Proposed date of Placement/ Promotion as Assistant Professor (Academic Level 12)	16.06.2020 FN

On verification of the Service Book of Dr. Atheena M.N, it is found that the teacher had entered into service as Lecturer on 16.06.2011 FN vide U.O No. Ac.FV/11547/2011 dated 29.08.2011. She had completed her four years of service (exemption granted as she has been awarded PhD) on 16.06.2015 for being promoted as Assistant Professor (Stage II) and University of Kerala issued placement/promotion order from Stage 1-2 vide U.O No.Ac.FII/16316/2019 dated 29.10.2019. She was redesignated as Assistant Professor with AGP 7000/- w.e.f 16.06.2015 by Deputy DCE, Ernakulam .She has completed another five years of service on 15.06.2020, for being promoted as Assistant Professor Academic level 12 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to academic level 12) from the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option A.**

In the Minutes of the Screening Committee held on 18.03.2021 at N.S.S College, Cherthala, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 12 w.e.f 16.06.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Atheena M.N., Assistant professor, Academic Level 11, Department of Malayalam, N.S.S College, Cherthala as Assistant Professor ,Academic Level 12, w.e.f 16.06.2020 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B8 : *NSS College, Cherthala - Placement/Promotion proposal of Smt. Maya S Nair, Assistant Professor, Department of Botany, from Academic level 10 to Academic level 11-Approval-Reg.*

(Ac F II/31632/2021)

The Principal, NSS College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of **Smt. Maya S Nair**, Assistant Professor, Department of Botany from Academic Level 10 to Academic Level 11, w.e.f 01.09.2020 F.N.

The Service details of **Smt . Maya S Nair** are as follows.

Qualifications	* M.Sc- Botany – MG University- 2008 * CSIR – UGC JRF NET held on 21.12.2008 Roll No. 305156
Date of first entry in to Service	01.09.2014
Date of entry into Continuous Service	01.09.2014
L.W.A availed	1. 08.08.2019 to 22.08.2019 (15 days) (Medical Gound) 2. 23.08.2019 to 20.09.2019 (30 days) (Medical Gound)
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala from 12.08.2020 to 25.08.2020 2. OC -UGC HRDC, Kannur University from 14.11.2018 to 11.12.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	01 . 09 . 2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.09.2014 F.N and it was approved by University of Calicut vide U.O No. 7657/2015 Admn dated 16.07.2015. She has completed her Six years of service on **01.09.2020 F.N**, for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2020with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 19 .03.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the

teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 01.09.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt.Maya S Nair, Assistant Professor, Department of Botany, N SS College, Cherthala from Academic Level 10 to Academic Level 11 w.e.f 01.09.2020 F.N** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B9 : *Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr. Vinod A.S, Assistant Professor Academic Level 11, Department of Commerce to Assistant Professor Academic level 12 – Approval-Reg.*

(Ac FII/30610/2021)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Vinod A.S, Assistant Professor Academic Level 11, Department of Commerce to Assistant Professor Academic level 12 w.e.f 04.06.2020.

The Service details of Dr. Vinod A.S are as follows.

Qualifications	1. M.Com – April, 2001 – University of Kerala 2. Ph.D – Commerce – 01.08.2015 – MG University
Date of first entry in to Service	04.06.2009 FN
Date of entry into Continuous Service	04.06.2009 FN
Placement to Assistant Professor (Stage II)	04.06.2015
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - UGC – HRDC – Kamaun University from 04.09.2018 to 26.09.2018. 2. UGC Sponsored Short Term Course - UGC-HRDC-Kamaun University from 22.11.2019 to 28.11.2019. 3. FDP - SDE, University of Kerala from 14.12.2017 to 20.12.2017.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor (Academic 12)	04.06.2020

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.06.2009 FN and it was approved by Calicut University vide U.O GA II/C3/2169/09 dtd 05.12.2019. He was promoted to Assistant Professor (Stage II) w.e.f 04.06.2015 FN. He has completed five years of service in Assistant Professor (Stage II) on 03.05.2020 for being promoted as Assistant Professor (Academic 12) w.e.f 04.06.2020 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for

the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 18.03.2021 at 02.00 PM Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level w.e.f 04.06.2020 FN.

It may be noted that the Faculty Development Programme conducted by the School of Distance education, University of Kerala is not a UGC Sponsored Short Term Course.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Vinod A.S, Assistant Professor Academic Level 11, Department of Commerce to Assistant Professor Academic level 12 w.e.f 04.06.2020 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B10: M.M.N.S.S College, Kottiyam -Proposal for the approval of Placement/ Promotion of Dr.Geetha.S, Assistant Professor, Department of Physical Education from stage I to II(AGP 6000 to 7000) - Reg.

(Ac.FII/30261/2020)

The Principal, M.M.N.S.S College, Kottiyam, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Geetha.S, Assistant Professor, Department of Physical Education, from Stage I to II (AGP 6000 to 7000) w.e.f 12.03.2016 FN.

The Service details of Dr.Geetha.S are as follows:

Qualification	1. M.PEd – University of Kerala– 2002 2. Ph.D- University of Kerala-30.11.2009
Date of first entry into service	12.03.2012 F.N
Date of entry into continuous service	12.03.2012 F.N
Date of Placement to Assistant Professor Stage II	12.03.2016 F.N
Required years of service for Proposed Promotion	4 years
L.W.A. availed (without medical Certificate)	Nil
No. of Refresher Courses/ Orientation Courses with duration and Name of University.	1.O.C-UGC- ASC ,University of Kerala, Kariavattom from 30.01.2014 to 26.02.2014. 2.R.C from UGC-HRDC, University of Kerala, Kariavatto from 01.10.2015 to 21.10.2015

On verification of the Service Book of Dr.Geetha.S , it is found that the teacher had entered into service as Assistant Professor w.e.f 12.03.2012 FN and it was approved by University of Kerala vide order U.O No. Ac. F V/23098/2012 dtd. 25.10.2012. She had completed her four years of service on 11.03.2016 and eligible for being promoted as Assistant Professor Stage II from 12.03.2016 FN (Two years exemption since she was awarded Ph.D).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of

UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

Further, the Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016 , onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No. Ac FII/General/UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

The Principal, M.M.N.S.S College, Kottiyam has forwarded the relevent documents, placement order, Self Appraisal Proforma from the period 2012-2015, minutes of the Screening Committee and API Score sheet based on PBAS for the year 2015- 2016 prepared as per U.O No.AdH/Gen/UGC-R 2010/2016/IV Amndt dated 31.08.2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

On the basis of appendix I to U.O No. AdH/Gen/UGC-R 2010/2016/IV Amndt dated 31.08.2019,the API Scores are verified for the period 2015 to 2016 and the minimum required scores for each category is reduced as follows.

1. For category I, the minimum required is 75
2. For category II, the minimum required is 15
3. For categories I+II, the minimum required is 100 &
4. For category III, the minimum required is 5

It is stated in the minutes of the Screening Committee that the committee was held on 23.07.2020 at 12.00 P.M in M.M.N.S.S College, Kottiyam. The Experts scrutinized the PBAS of the teacher and found qualified for the promotion to the post of Assistant Professor II w.e.f 12.03.2016.

As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category:

- Category I- 90 marks,
- Category II- 45marks,
- Category I+II- 135 marks
- Category III- 20 marks

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and the extension of roll out criteria as envisaged in the U.O No. Ac FII / General / UGC -R- 2010/2018 dtd. 30.05.2019 and U.O No. Ac FII / General / UGC -R- 2010/2018 dated 30.11.2018, the proposal regarding the Placement/Promotion of **Dr.Geetha.S, Assistant Professor ,Department of Physical Education Stage I to II (AGP Rs 7000/-) , w.e.f 12.03.2016 FN**, is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B11 : St. Stephen's College, Pathanapuram-Placement/Promotion of Sri. Liju T. Varghese, Assistant Professor, Department of Malayalam from Academic Level 10 to 11, w.e.f 17.07.2019 FN- Approval- reg.

(26411/AcFII)

The Principal, St. Stephen's College, Pathanapuram has forwarded a proposal regarding the Placement/ Promotion in respect of **Sri. Liju T. Varghese**, Assistant Professor, Department of Malayalam from Academic Level 10 to 11 w.e.f **17.07.2019 FN**.

The Service details of **Sri. Liju T. Varghese** are as follows.

Qualifications	M.A Malayalam from University of Kerala -2011 UGC NET -25.03.2013.
Date of first entry in to Service	17.07.2013 FN

Date of entry into continuous service	17.07.2013 FN
L.W.A availed	Nil
Proposed Date of Placement as Assistant Professor with AGP Rs. 7000/-	17.07.2019 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-HRDC, University of Kerala, Kariavattom from 04.01.2018 to 31.01.2018. 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 01.11.2018 to 23.11.2018.
Refresher / Orientation Course due	Nil

On verification of the Service Book of Sri. Liju T. Varghese, it is found that the teacher had entered into service as Assistant Professor AGP 6000/- on 17.07.2013 FN. It was approved by University of Kerala vide U.O AcFIII/1/40081/2013 dated 20.06.2014. He had completed six years of service on 16.07.2019 for being promoted as Assistant Professor (Academic Level 11).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 08.01.2021 at 11.00 AM at the Principal's Chamber, St. Stephen's College, Pathanapuram. The committee scrutinized the PBAS of Mr. Liju T. Varghese. The scores were verified by the committee according to the norms prescribed by the UGC/ University. The Committee recommended the University to place Mr. Liju T. Varghese from Assistant Professor stage I to II w.e.f 17.07.2019 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Sri.Liju T. Varghese, Assistant Professor, Department of Malayalam, St. Stephen's College, Pathanapuram from Academic Level 10 to 11 w.e.f 17.07.2019 FN**, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B12 : Christian College, Kattakada– Placement/Promotion of Sri. Jayakumar C, Department of Mathematics to Assistant Professor (Academic Level 11) w.e.f 08.12.2016 - Approval – Reg.

(Ac.FII/28028/2021)

The Principal, Christian College, Kattakada has forwarded a proposal regarding the Placement/ Promotion in respect of Sri. Jayakumar C, Department of Mathematics from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 08.12.2016.

The Service details of Sri. Jayakumar C are as follows.

Qualifications	1. MSc Mathematics – May 1999 – MG University 2. CSIR NET – 414660- held on 20.12.2009
Date of first entry in to Service	08.12.2010
Date of entry into continuous service	08.12.2010
L.W.A availed	02.06.2011-17.06.2011 – 16 days with Medical Certificate
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. R.C from UGC-ASC- University of Kerala from 17.09.2014 to 07.10.2014. 2. O.C from UGC-ASC-University of Kerala

	from 17.04.2012 to 14.05.2012.
Refresher / Orientation Course due	Nil
Proposed date of Promotion	08.12.2016 FN

On verification of the Service Book of Sri. Jayakumar C, it is found that the teacher had entered into service as Assistant Professor on 08.12.2010 at Christian College, Kattakada vide Order No: Ac FV/4921/2011 dtd 13.05.2011. He has availed 16 days of leave without allowances with the support of Medical Certificate in the assessment period. As per KSR Part I Rule 33(b)(2), all leave except leave without allowances taken otherwise than on medical certificate will count for increment. He had completed six years of service on 07.12.2016 for being promoted as Assistant Professor (Academic Level 11) w.e.f 08.12.2016 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 28th December 2020 at Christian College, Kattakada, it is stated that the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 08.12.2016 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/ promotion of **Sri. Jayakumar C, Department of Mathematics from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 08.12.2016 FN** based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B13 : N.S.S. College, Pandalam-Placement/Promotion proposal of Dr.Jyothi.C.R, Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 07.06.2016 FN -Approval-Reg.

(Ac FII/33806/2021)

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Jyothi C. R. , Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 07.06.2016 F.N.

The Service details of Dr. Jyothi C. R. are as follows.

Qualifications	MA English- University of Kerala - 1999 PhD in English -Bharathiar University - Oct 2014 (EC submitted)
Date of first entry in to Service	07.06.2012
Date of entry into Continuous Service	07.06.2012
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 13.07.2017 to 02.08.2017. 2. OC -UGC ASC, University of Kerala, Kariavattom from 30.01.2015 to 26.02.2015
Refresher / Orientation Course due	Nil

Date of Placement to Assistant Professor Academic level 11	07.06.2016 FN
--	---------------

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 07.06.2012 F.N and it was approved by University of Kerala vide U.O No.Ac F V/35123/2012 dated 16.01.2013. She has completed her four years of service (Since two year exemption as she has been awarded PhD) on 06.06.2016 F.N, for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 22.10.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 07.06.2016 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Jyothi C. R. completed Refresher Course on 02.08.2017, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 07.06.2016 FN.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Jyothi C.R., Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 07.06.2016 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B14: M.M.N.S.S College, Kottiyam- Placement / Promotion proposal in respect of Dr. Kishore Ram, Department of English to Associate Professor (from Academic Level 12 to Academic Level 13A), w.e.f 21.02.2017 FN-reg (Ac. FII/27224/2021)

The Drawing and Disbursing Officer, M.M.N.S.S College, Kottiyam had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Kishore Ram, Department of English to Associate Professor (from Academic Level 12 to Academic Level 13A), w.e.f 21.02.2017 FN.

The service details of Dr. Kishore Ram are as follows.

Qualifications	Ph.D in English- Awarded on 22.08.2007 - University of Kerala MA English - University of Kerala- April 1994
Date of first entry in to Collegiate Service	18.10.2004 FN
L.W.A availed	Nil
Date of Placement to Lecturer Senior Scale	18.10.2008 FN

Date of Placement to Assistant Professor with AGP 8000/-	21.02.2014 FN
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	20.02.2017 FN
Proposed Date of placement to Associate Professor Academic Level 13A	21.02.2017 FN
Short Term Course attended, duration and name of the University.	RC- UGC ASC, University of Calicut from 11.02.2015 to 04.03.2015 OC- UGC HRDC, Ranchi University, Ranchi from 10.06.2016 to 30.06.2016

On verification of the Service Book of Dr. Kishore Ram, it is found that the teacher had entered into service as Lecturer on 18.10.2004 FN and it was approved by University of Calicut vide U.O No. GA II/C3/580/2005 dated 05.12.2005. He was promoted as Lecturer Senior Scale on 18.10.2008 FN. Further he was transferred to University of Kerala. He is re designated as Assistant Professor with AGP 6000/- by the Deputy DCE on 27.03.2010.

The incumbent was on Leave with out Allowance other than Medical grounds from 25.09.2009 to 26.01.2010 (125 days) .Hence his Stage III promotion was awarded on 21.02.2014.

He had completed his three years of service on 20.02.2017 FN for being promoted as Associate Professor (Academic level 13A).

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for **option A** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

In the Minutes of the Screening Committee held on 17th August 2021, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended Dr. Kishore Ram for promotion to the post of Associate Professor Academic Level 13A, w.e.f 21.02.2017 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Kishore Ram, Assistant Professor Academic Level 12, Department of English to Associate Professor Academic Level 13A, w.e.f 21.02.2017 FN in M.M.N.S.S College, Kottiyam** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B15 : N.S.S.College, Pandalam -Placement/Promotion proposal of Smt. Revathy.S, Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 21.08.2019 FN -Approval-Reg.

(Ac FII/31654/2021)

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Revathy S, Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 21.08.2019 F.N.

The Service details of **Smt. Revathy S** are as follows.

Qualifications	MA English- University of Kerala - 2008
----------------	---

	MPhil in English -University of Kerala - June 2011
Date of first entry in to Service	18.06.2014
Date of entry into Continuous Service	18.06.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 06.08.2019 to 20.08.2019. 2. OC -UGC HRDC,University of Kerala, Kariavattom from 27.02.2019 to 26.03.2019
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	21.08.2019 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 18.06.2014 F.N and it was approved by University of Kerala vide U.O No.Ac F II/33789/2014 dated 07.07.2015. She has completed her five years of service (Since one year exemption as she has been awarded MPhil) on 17.06.2019 F.N, for being promoted as Assistant Professor Academic level 11 .**It may be noted that Smt. Revathy S completed Refresher Course on 20.08.2019, which is after the due date of promotion. Hence date of promotion is w.e.f. 21.08.2019 FN.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 22.10.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 21.08.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Revathy S, Assistant Professor, Department of English, N.S.S. College, Pandalam from Academic level 10 to Academic level 11 w.e.f 21.08.2019 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B16: Placement/Promotion proposal of Rev.Dr. Premjith Kumar.T.B, Department of History, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 01.06.2021 FN, Christian College, Kattakada- Approval – reg.

(AcFII/30623/2021)

The Principal, Christian College, Kattakada had forwarded a proposal regarding the Placement/ Promotion in respect of Rev. Dr. Premjith Kumar T.B., Assistant professor (Academic Level 11) , Department of History as Assistant Professor (Academic Level 12) w.e.f 01.06.2021 FN.

The service details of Rev.Dr. Premjith Kumar.T.B are as follows.

Qualifications	1.MA History- Madurai Kamaraj University - Nov 2006 2.Ph D- Manonmaniam Sundaranar University - Oct 2011
Date of first entry into service	01.06.2012 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	01.06.2016 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 11.09.2020 to 24.09.2020 2. RC from UGC-HRDC, Ranchi University, Ranchi from 06.03.2021 to 19.03.2021
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	01.06.2021 FN

On verification of the Service Book of Rev.Dr. Premjith Kumar.T.B , it is found that the teacher had entered into service as Assistant Professor on 01.06.2012 FN and it was approved by University of Kerala vide U.O No. Ac F V/33378/2012 dtd 25.10.2012. He had completed his four years of service (exemption granted as he has been awarded PhD) on 31.05.2016 FN for being promoted as Assistant Professor (Stage II) and University of Kerala issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/33377/2019 dtd 06.06.2020. He has completed another five years of service on 31.05.2021 FN, for being promoted as Assistant Professor Academic Level 12.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic Level 11 to Academic Level 12) from the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option A**.

In the Minutes of the Screening Committee held on 17.08.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 01.06.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Rev. Dr. Premjith Kumar T. B. , Assistant professor (Academic Level 11), Department of History, Christian College, Kattakada as Assistant Professor (Academic Level 12), w.e.f 01.06.2021 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B17 :

Sree Ayyappa College, Eramallikkara -Placement/ Promotion proposal of Dr. Rejiya C.S., Assistant Professor, Department of Biochemistry & Industrial Microbiology from stage I to II (AGP 6000 to 7000) w.e.f 13.07.2016 F.N.-Approval-Reg. .

(Ac FII/34168/2021)

The Principal, Sree Ayyappa College, Eramalikkara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Rejiya C.S., Assistant Professor, Department of Biochemistry & Industrial Microbiology from stage I to II (AGP 6000 to 7000), w.e.f 13.07.2016 F.N.

The Service details of Dr. Rejiya C.S. are as follows.

Qualifications	* M.Sc- Biochemistry –University of Kerala – 2003 * PhD - Biochemistry - University of Kerala - Sep 2013
Date of first entry in to Service	13.07.2012
Date of entry into Continuous Service	13.07.2012
L.W.A availed without Medical Certificate	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala from 06.09.2018 to 26.09.2018. 2. OC -UGC HRDC, University of Kerala from 04.08.2017 to 31.08.2017
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	13.07.2016 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 13.07.2012 F.N and it was approved by University of Kerala vide U.O No.Ac F III/2/50798/2012 dated 16.08.2017. She has completed her four years of service (Since two years exemption as she has been awarded PhD) on 13.07.2016 F.N, for being promoted as Assistant Professor with AGP 7000/- .

On the verification of the Service Book, it is noted that she had availed LWA with medical certificate for a total of 146 days in three spells. The date of promotion is also falls within the period of LWA which was availed on the basis of medical certificate.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 19.03.2021 ,it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 13.07.2016 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Rejiya C.S. completed Refresher Course on 26.09.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 13.07.2016 FN.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Rejiya C.S., Assistant Professor, Department of Biochemistry & Industrial Microbiology from stage I to II (AGP 6000 to 7000), w.e.f 13.07.2016 F.N. is placed before the Standing Committee of

Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B18 : Sree Ayyappa College, Eramallikkara -Placement/Promotion of Dr. Ganga G., Assistant Professor in Industrial Micorobiology from Stage I to II (AGP 6000/- to 7000/-), w.e.f 03.07.2016 F.N- Approval- reg.

(AcFII/28033/2021)

The Principal, Sree Ayyappa College, Eramallikkara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. G. Ganga, Assistant Professor in Industrial Micorobiology from Stage I to II (AGP 6000/- to 7000/-) ,w.e.f 03.07.2016 F.N.

The Service details of **Dr. Ganga G**, are as follows.

Qualifications	Ph.D in Biotechnology – University of Kerala awarded on 03.02.2011 M.Sc in Applied Microbiology – Umiversity of Madras in October 1998
Date of first entry in to Service	03.07.2012 F.N
Date of entry into continuous service	03.07.2012 F.N
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.R.C from UGC-HRDC, University of Kerala, Kariavattom from 05.01.2016 to 25.01.2016. 2. O.C conducted by HRDC, University of Kerala from 30.01.2015 to 26.02.2015
Refresher / Orientation Course due	Nil
Proposed date of promotion to Stage II	03.07.2016 F.N

On verification of the Service Book of Dr. Ganga G, it is seen that the teacher had entered in to service as Assistant Professor in Industrial Microbiology on 03.07.2012 in Sree Ayyappa College, Eramallikkara and it was approved by University of Kerala vide U.O No. Ac FIII/2/50798/2012 dtd. 09.04.2013. She has completed four years of service on 03.07.2016 (Since two years exemption, as she was awarded Ph.D), for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 19.03.2021 at Sree Ayyappa College, Eramallikkara. The committee has examined and verified the documents produced by Dr. Ganga G. along with the application. The committee found all the credentials were satisfactory and found that the candidate is eligible for CAS Promotion to Assistant Professor Stage II. The committee recommended the placement/ promotion of Dr. Ganga G. from Stage I to II (AGP 6000/- to 7000/-) ,w.e.f 03.07.2016 F.N.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Placement/Promotion in respect of Dr. Ganga G , Assistant Professor in Industrial Micorobiology from Stage I to II (AGP 6000/- to 7000/-) ,w.e.f 03.07.2016 F.N, Sree Ayyappa College, Eramallikkara, **based on UGC Regulations, 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation..

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate

on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

**Item No.34.124.B19: MMNSS Kottiyam – Proposal for approval of Dr. Satheesh E.N, Associate Professor, Department of Mathematics, as Principal – Approval – Reg:-
(Ac FII/ 36805/2021)**

The Secretary, N.S.S Colleges Central Committee has forwarded a proposal for the approval of Dr. Satheesh E.N, Associate Professor, Department of Mathematics, MMNSS College, Kottiyam promoted as Principal and posted in MMNSS College, Kottiyam w.e.f. 23.06.2021 FN on the basis of seniority cum fitness in the vacancy of in the vacancy of Dr. Beena S, Principal transferred.

The Service details of Dr. Satheesh E.N are as follows:

Qualifications	1. Msc. Mathematics – May, 1990 – 8053 – MG, University 2. Ph.D Mathematics – 21.10.2015 – MG, University.
Date of first appointment (as Lecturer)	03.08.1995 FN
Date of beginning into continuous service	03.08.1995 FN
L.W.A availed	Nil
Date of Placement to Senior Scale	03.08.2000 FN
Date of Promotion to Selection Grade	03.08.2005 FN
Date of Re-designation to Associate Professor	03.08.2008
Proposed date of placement to Principal	23.06.2021 FN

On verification of the Service Book of Dr. Satheesh E.N, he was appointed as Lecturer in Mathematics in N.S.S College, Ottappalam under University of Calicut w.e.f 03.08.1995 FN. He was promoted as Lecturer Senior Scale w.e.f 03.08.2000 FN and promoted as Selection Grade Lecturer w.e.f 03.08.2005 FN. He was redesignated as Associate Professor w.e.f 03.08.2008 FN.

The Secretary, N.S.S. Colleges' Central Committee, Changanacherry has forwarded a Rank List based on seniority cum fitness, Promotion Order, Seniority cum Certificate, Teaching Experience Certificate, Joining report, PBAS and service book of the teacher.

Clause 4.1.V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal which reads as :

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that the teacher has was awarded Ph.D on 21.10.2015 from MG University and has 26 years of teaching Experience. The Management has also issued a certificate stating Dr. Satheesh E.N was promoted as Principal and posted at MMNSS College, Kottiyam w.e.f. 23.06.2021 on the basis of Seniority-cum-fitness.

As per the Annual Self Assessment Proforma, the incumbent attained a score of 177.9 for which minimum required is 110 and *it is not verified by the competent authority*.

As per the ranklist of Principals forwarded by the Secretary, NSS College's Central Committee, Dr. Satheesh E N has attained a API score of 124.5. The teacher is having 10 Research Publications in peer reviewed/UGC approved journals as per UGC Regulations 2018.

Being academic parameters, the dealing section do have limitations in assessing the quality of the publications forwarded.

As per the proceedings of the Secretary, N.S.S. Colleges' Central Committee, the NSS Corporate management invited written willingness of eligible teachers of the Arts & Science Colleges for being considered for promotion as Principals on the basis of Seniority-cum fitness and eligibility vide letter No. E/1790/2021 dated 05.05.2021. The last date of submitting written willingness was on 05.06.2021.

University issued U.O. No.Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 finalizing the templates for Professor and Principal as well as the selection criteria in accordance with the UGC Regulations 2018. As per appendix V to the referred U.O., Eligibility, Promotion Criteria and

Applicant Summary Sheet for Promotion under Clause 57(3) of Kerala University Act, 1974 from Associate Professor (Academic Level 13 A) and Professor (Academic Level 14) to Principal and Professor in Affiliated Colleges, thier Selection Criteria is mentioned as ‘the promotion to the post of Principal and Professor (Professors’ Grade) is recommended by a Selection Committee constituted in accordance with Regulations.’.

It is pertinent to note that, the appointment of Dr. Satheesh E.N, Associate Professor, Department of Mathematics, MMNSS College, Kottiyam as Principal in N.S.S College, Nilamel was not recommended by any Selection Committee constituted as per UGC Regulations 2018.

In the light of the above, the proposal regarding the approval of appointment in respect of Dr. Satheesh E.N, Associate Professor, Department of Mathematics, MMNSS College, Kottiyam promoted as Principal and posted in MMNSS College, Kottiyam, w.e.f 23.06.2021 FN, on the basis of seniority cum fitness in the vacancy of Dr. Beena S, Principal transferred is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification and consideration.

The Standing Committee considered the proposal and recommended

1. To verify the Research score of the incumbent with regard to the provisions of UGC Regulations 2018 for the appointment of Principal by a Subject Expert.

2. To entrust Vice Chancellor to nominate a Subject Expert to verify Research Score and Research Publications as per Appendix II Table 2 of UGC Regulations 2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B20: N.S.S College, Nilamel –Proposal for approval of Dr. S. Devika, Associate Professor, Department of English, as Principal – Approval – reg:- (Ac.FII/36505/2021)

The Secretary, N.S.S Colleges Central Committee has forwarded a proposal for the approval of Dr.S.Devika, Associate Professor, Department of English, H.H.M.S.P.B.N.S.S College for Women, Thiruvananthapuram promoted as Principal and posted in N.S.S College, Nilamel, w.e.f. 23.06.2021 FN on the basis of seniority cum fitness in the vacancy of Dr. Anil Kumar.V.V, Principal retired on 31.05.2021.

The Service details of Dr. S. Devika are as follows:

Qualifications	B.A English-April 1990 – Madurai Kamaraj University M.A English – 1992 - Madurai Kamaraj University Ph.D -University of Kerala – Date of Syndicate Decision -26.09.2015
Date of first appointment (as Lecturer)	26.08.1994 FN
Date of beginning into continuous service	26.08.1994 FN
L.W.A availed	Nil
Date of Placement to Senior Scale	26.08.2000 FN
Date of Promotion to Selection Grade	26.08.2005 FN
Date of Re-designation to Associate Professor	26.08.2008 FN
Proposed date of placement to Principal	23.06.2021 FN

On verification of the Service Book of Dr. S. Devika , she was appointed as Lecturer in English in N.S.S College, Nenmara under University of Calicut w.e.f 26.08.1994 FN. She was promoted as Lecturer Senior Scale w.e.f 26.08.2000 FN. She was promoted as Selection Grade Lecturer w.e.f 26.08.2005 FN and she was redesignated as Associate Professor w.e.f 27.02.2007 FN.

The Secretary, N.S.S. Colleges’ Central Committee, Changanacherry has forwarded a Rank List based on seniority cum fitness, Promotion Order, Seniority cum Certificate, Teaching Experience Certificate, Joining report, PBAS and service book of the teacher.

Clause 4.1.V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal which reads as :

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr. S. Devika, has Master of Arts degree in English from Madurai Kamaraj University. She was awarded Ph.D on 26.09.2015 from University of Kerala and has more than 27 years of teaching Experience. The Management has also issued a certificate stating Dr.S.Devika was promoted as Principal and posted at N.S.S College, Nilamel w.e.f. 23.06.2021 on the basis of Seniority-cum-fitness.

As per the report of Dr. Subha R Nair, IQAC co-ordinator, the incumbent attained a verified score of 396, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals as per **UGC Regulations 2018**.

Being academic parameters, the dealing section do have limitations in assessing the quality of the publications forwarded.

As per the proceedings of the Secretary, N.S.S. Colleges' Central Committee, the NSS Corporate management invited written willingness of eligible teachers of the Arts & Science Colleges for being considered for promotion as Principals on the basis of Seniority-cum fitness and eligibility vide letter No. E/1790/2021 dated 05.05.2021. The last date of submitting written willingness was on 05.06.2021.

University issued U.O. No.Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 finalizing the templates for Professor and Principal as well as the selection criteria in accordance with the UGC Regulations 2018. As per appendix V to the referred U.O., Eligibility, Promotion Criteria and Applicant Summary Sheet for Promotion under Clause 57(3) of Kerala University Act, 1974 from Associate Professor (Academic Level 13 A) and Professor (Academic Level 14) to Principal and Professor in Affiliated Colleges, thier Selection Criteria is mentioned as 'the promotion to the post of Principal and Professor (Professors' Grade) is recommended by a Selection Committee constituted in accordance with Regulations.'

It is pertinent to note that, the appointment of Dr. S. Devika, Associate Professor, Department of English, H.H.M.S.P.B.N.S.S College for Women, Thiruvananthapuram as Principal in N.S.S College, Nilamel was not recommended by any Selection Committee constituted as per UGC Regulations 2018.

In the light of the avove, the proposal regarding the approval of appointment in respect of **Dr.S.Devika, Associate Professor, Department of English, H.H.M.S.P.B.N.S.S College for Women, Thiruvananthapuram promoted as Principal and posted in N.S.S College, Nilamel, w.e.f 23.06.2021 FN, on the basis of seniority cum fitness in the vaccancy of Dr. Anil Kumar.V.V, Principal retired** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification and consideration.

The Standing Committee considered the proposal and recommended to

1. To verify the Research score of the incumbent with regard to the provisions of UGC Regulations 2018 for the appointment of Principal by a Subject Expert.
2. To entrust Vice Chancellor to nominate a Subject Expert to verify Research Score and Research Publications as per Appendix II Table 2 of UGC Regulations 2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B21: M.G. College, Thiruvananthapuram –Proposal for approval of Dr.Ampili.M, Associate Professor, Department of Zoology, as Principal – Approval – reg:-

(Ac FII/ 34256 /2021)

The Secretary, N.S.S Colleges Central Committee has forwarded a proposal for the approval of Dr. Ampili. M, Associate Professor, Department of Zoology, N.S.S.Hindu College, Changanacherry promoted as Principal and posted in M. G. College, Thiruvananthapuram, w.e.f. 23.06.2021 FN on the

basis of seniority cum fitness in the vacancy of Dr. M.S. Anil Kumar, Principal retired.
The Service details of Dr. Ampili. M are as follows:

Qualifications	B.Sc Zoology-April 1989 – University of Kerala M.Sc Zoology – 1991 - University of Kerala M.Phil -December 1993 -University of Kerala Ph.D -M. G. University – Date of Syndicate Decision -05.03.2016
Date of first appointment (as Lecturer)	27.02.1997 FN
Date of beginning into continuous service	27.02.1997 FN
Date of Placement to Senior Scale	27.02.2002 FN
Date of Promotion to Selection Grade	27.02.2007 FN
Date of Re-designation to Associate Professor	27.02.2010 FN
Proposed date of placement to Principal	23.06.2021 FN

On verification of the Service Book of Dr. Ampili M , she was appointed as Lecturer in Zoology in N.S.S Hindu College, Changanacherry under M. G. University w.e.f 27.02.2017 FN. She was promoted as Lecturer Senior Scale w.e.f 27.02.2002 FN. She was promoted as Selection Grade Lecturer w.e.f 27.02.2007 FN and she was redesignated as Associate Professor w.e.f 27.02.2007 FN.

The Secretary, N.S.S. Colleges' Central Committee, Changanacherry has forwarded a Rank List based on seniority cum fitness, Promotion Order, Seniority cum Certificate, Teaching Experience Certificate, Joining report, PBAS and service book of the teacher.

Clause 4.1.V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal which reads as :

- i) A Ph.D Degree.
- ii) Professor/ Associate Professor with a total service/experience of at least fifteen years of teaching/ research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr. Ampili. M, has Master of Science degree in Zoology from University of Kerala. She was awarded Ph.D on 05.03.2016 from M.G. University and has more than 24 years of teaching Experience. The Management has also issued a certificate stating Dr. Ampili M was promoted as Principal and posted at M. G. College, Thiruvananthapuram w.e.f. 23.06.2021 on the basis of Seniority-cum-fitness.

As per the minutes of the IQAC verification committee , Dr.Ampili M had published 11 publications in the UGC listed/ peer reviewed journals and possess 148.9 academic score as per UGC Regulations 2018.

Being academic parameters, the dealing section do have limitations in assessing the quality of the publications forwarded.

As per the proceedings of the Secretary, N.S.S. Colleges' Central Committee, the NSS Corporate management invited written willingness of eligible teachers of the Arts & Science Colleges for being considered for promotion as Principals on the basis of Seniority-cum fitness and eligibility vide letter No. E/1790/2021 dated 05.05.2021. The last date of submitting written willingness was on 05.06.2021.

University issued U.O. No.Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 finalizing the templates for Professor and Principal along with the the selection criteria in accordance with the UGC Regulations 2018. As per appendix V to the referred U.O., Eligibility, Promotion Criteria and Applicant Summary Sheet for Promotion under Clause 57(3) of Kerala University Act, 1974 from Associate Professor (Academic Level 13 A) and Professor (Academic Level 14) to Principal and Professor in Affiliated Colleges, thier Selection Criteria is mentioned as 'the promotion to the post of Principal and Professor (Professors' Grade) is recommended by a Selection Committee constituted in accordance with Regulations.'

It is pertinent to note that, the appointment of Dr. Ampili M, Associate Professor, Department of Zoology, N.S.S. Hindu College, Changanacherry as Principal in M.G. College, Thiruvananthapuram was not recommended by any Selection Committee constituted as per UGC Regulations 2018.

In the light of the above, the proposal regarding the approval of appointment in respect of Dr. Amplil M, Associate Professor, Department of Zoology, N.S.S. Hindu College, Changanacherry promoted as Principal and posted in M. G. College, Thiruvananthapuram , w.e.f 23.06.2021 FN, on the basis of seniority cum fitness in the vaccancy of Dr. M. S. Anilkumar, Principal retired is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification and consideration

The Standing Committee considered the proposal and recommended

1. To verify the Research score of the incumbent with regard to the provisions of UGC Regulations 2018 for the appointment of Principal by a Subject Expert.

2. To entrust Vice Chancellor to nominate a Subject Expert to verify Research Score and Research Publications as per Appendix II Table 2 of UGC Regulations 2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B22: Loyola College of Social Sciences, Trivandrum-Workload Assessment and Fixation of Staff Strength for the academic year 2020-21 – Approval – reg. (Ac.FII/15055/2021)

The Principal, Loyola College of Social Sciences, Trivandrum has forwarded the half yearly returns of the College as on March 2021 and requested for the workload assessment and fixation of staff strength for the academic year 2020 -2021.

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, total number of posts for each Department in a college shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. Hence the number of permissible teachers in each Department is calculated as per the provisions in the UGC Regulation. The statement showing the assessment of workload and the permissible number of teaching staff in 4Departments of the college is appended. In accordance with G O(M S) No.155/2020/H Edn dated.01.04.2020 and G O (M S) No.313/H Edn dated.11.09.2020, workload have been calculated excluding P G Weightage.

It is stipulated in the Chapter XIII of Kerala University First Ordinances that, ‘When a new College is affiliated, the work load of the 1 st year of the course(s) shall be calculated on the basis of affiliated student strength of the current academic year. During subsequent years, the actual strength as on 1 st November of the previous year plus the affiliated strength of the current academic year, until the completion of the course of the first batch of students shall be taken into account.’ When a new course is started in an existing College or the number of seats of an existing course is increased, the work load of that part of the respective Departments shall be calculated on the basis of the principle of newly affiliated college.

It may be noted the MSW in Disaster Management is a newly started course in the academic year 2020-2021. Hence workload for MSW in Disaster Management for the first two semesters are calculated.

The calculated workload are as follows:

Sl. No.	SUBJECT	TOTAL WORKLOAD ASSESSED
1.	Sociology	56 Hours
2.	Personnel Management	70 Hours
3.	Counselling Psychology	60 Hours
4.	Social Work	106 Hours

Hence the proposal for the approval of workload assessment and fixation of staff strength of Loyola College of Social Sciences, Trivandrum for the academic year 2020-21 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B23:- Christian College, Kattakada -Initial appointment of Dr. Sangeeth S. P. as the Assistant Professor in the Department of English - Approval -reg (Ac FII /13702(2)/2020)

The Principal, Christian College, Kattakada has forwarded the proposal for the approval of the initial appointment of Dr. Sangeeth S. P, Assistant Professor, Department of English w.e.f 30.09.2020 FN in the relieving vacancy of Smt. Hima J. Babu at Christian College, Kattakada.

The Principal has also forwarded the following supporting documents as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.
5. Service book.
6. Joining report
7. Workload statement in the concerned department
8. List of teachers in the department
9. Appointment order in Form No.I
10. Minutes of the Selection Committee meeting, Interview Score Sheet.
11. News paper cuttings bearing the notification regarding the appointment.
12. Certificate stating that there are no supernumerary hands and no thrown out teachers.
13. Declaration to the effect that one month's time was given to the prospective candidates for applying.

The notification regarding the appointment was advertised in four major dailies as detailed below:

- 1.The New Indian Express dtd. 20.07.2019
- 2.The Hindu dtd. 20.07.2019
- 3.Deshabhimani dtd. 20.07.2019
- 4.Kerala Kaumudi dtd. 20.07.2019

Since the advertisement has been made on July 2019 the age of the Assistant Professor is calculated as on 01.01.2019.

As per Post Adalat Review, there are 56 teaching hours permitting 3 teachers in the Department of English at Christian College, Kattakada. The Government vide letter No. D2/366/2018/H.Edn dated 04.06.2019 has nominated Smt. Asha G S, Additional Secretary to Government, on other duty as Registrar, Kerala State Human Rights Commission for filling up of one vacancy in English in the College.

Dr. Sangeeth S.P was appointed as Assistant Professor, Department of English by the Educational Agency w.e.f 13.03.2020 FN in the termination vacancy of Smt. Anitha Y. C as fourth teacher in the department. Hence, clarification was sought from the Government. The Director of Collegiate Education informed that, Government has sanctioned 4th post of Assistant Professor in the department of English in Christian College, Kattakada only on 30.12.2020. The Government intimated the Director of Collegiate Education that, approval to the appointment of Dr. Sangeeth S P can be given, only if the Management regularize the appointment of Dr. Sangeeth S P w.e.f 30.09.2020 in the relieving vacancy of Smt. Hima J Babu on 29.09.2020. The Educational Agency has resubmitted the proposal by regularizing the appointment of Dr. Sangeeth S P w.e.f 30.09.2020 in the relieving vacancy of Smt. Hima J Babu.

The Educational Agency has forwarded apportionment statement w.e.f 01.01.2000. But considering the statement of apportionment of all appointments of teachers in the college, position of Dr Sangeeth S P is 67 in community merit and the position of Open merit is 93.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- i. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

- ii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided, the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per G.O(Ms) No.163/2014/H.Edn. dt.19.04.2014 all candidates who have registered for Ph.D on or before 10.07.2009 shall be exempted from NET for the purpose of appointment of Assistant Professors in Universities and affiliated colleges in the state.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

While verifying the documents in respect of Dr. Sangeeth S P, it is found that the Subject Experts awarded 10 marks for Graduation with 45% to less than 55%. But the teacher has only attained 41.6% marks for main papers. If the total marks awarded to him for Graduation is considered, it would be 46.5%. While considering the teaching experience of the teacher, he was entitled to get 2 marks only. The ranking of the candidates is not affected by reducing the teaching experience to 2 marks.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

In the light of the above mentioned facts, the proposal for the approval of appointment of **Dr. Sangeeth S. P, Assistant Professor, Department of English w.e.f 30.09.2020 FN in the relieving vacancy of Smt. Hima J. Babu at Christian College, Kattakada**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Ac F II Section

Proforma for the approval of Initial Appointment of Assistant Professor of Botany in Christian College, Kattakada.

Notification issued on 20.07.2019

Sl. No	Name of Asst. Professor & Subject	Date of Joining	Date of birth & age as on 01.01.2015	Rank position & Category	Academic Qualifications	Work load in the Dept. No. of Teachers permissible	Position of the teacher	Apportionment position*		Remarks
								open	community	
1	Dr. Sangeeth S. P. English	30.12.2020 FN	30.05.1984 34 years 06 months	Rank 1 Open Merit	1. BA English - Kerala University - April 2004 -62224 -III Class 2.M. A English - Annamalai University – May 2006 – 040259 - Second Class -EC Produced 3. M.Phil – Annamalai University – June 2008 – 06024 – I class – EC Produced 4. Ph.D – Manonmaniam Sundaranar University – Oct 2013 – 3590 – Date of Registration 04.05.2009 – EC produced	As per Post Adalat 56 hours permitting 3 teachers	3 rd	26	18	In the relieving vacancy of Smt. Hima Babu J.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B24 : Sree Ayyappa College, Eramallikkara -Placement/Promotion proposal of Dr.Nitha B., Assistant Professor, Department of Biochemistry & Industrial Microbiology from stage I to II (AGP 6000 to 7000)-Approval-Reg.

(Ac FII/35741/2021)

The Principal, Sree Ayyappa College, Eramallikkara has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Nitha B., Assistant Professor, Department of Biochemistry & Industrial Microbiology from stage I to II (AGP 6000 to 7000), w.e.f 04.06.2016 F.N.

The Service details of Dr.Nitha B. are as follows.

Qualifications	* M.Sc- Microbiology –Bharathiar University – April 2002 * PhD-Microbiology-M.G. University –July 2009
Date of first entry in to Service	04.06.2012
Date of entry into Continuous Service	04.06.2012
L.W.A availed	Nil
Number of refresher Courses or Orientation	1. RC-UGC HRDC, University of Kerala from

Courses attended, duration and name of University	19.08.2016 to 08.09.2016. 2. OC -UGC ASC, University of Calicut from 30.07.2014 to 27.08.2014
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	04.06.2016 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.06.2012 F.N and it was approved by University of Kerala vide U.O No.Ac F III/2/50798/2012 dated 09.04.2013. She has completed her four years of service (Since two years exemption as she has been awarded PhD) on 04.06.2016 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 19.03.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 04.06.2016 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr.Nitha B. completed Refresher Course on 08.09.2016, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 04.06.2016 FN.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Nitha B., Assistant Professor, Department of Biochemistry & Industrial Microbiology from stage I to II (AGP 6000 to 7000), w.e.f 04.06.2016 F.N.** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.B25: S.G. College, Kottarakkara – Placement/Promotion in respect of Dr. John Panicker V, Lecturer in Hindi to Lecturer Sr. Scale and Lecturer Selection Grade – Approval – reg

(Ac.FII/30538/2021)

The Principal, S. G. College, Kottarakkara has forwarded a proposal for the approval of the placement /Promotion in respect of Dr. John Panicker V, Lecturer in Hindi to Lecturer Sr. Scale and Lecturer Selection Grade w.e.f 19.08.2000 and 19.08.2005 respectively, reckoning his previous service rendered as 'Junior Lecturer Pre-degree'.

The Hon'ble High Court of Kerala vide its Judgment dated.10.08.202 in WP(C) No. 15415 of 2020 filed by Dr.John Panicker, directed the respondent University to give approval for the promotion of Dr. John Panicker V. as Senior Scale lecturer w.e.f 19.08.2000 and all other consequences of promotion and benefits, which the petitioner is eligible from time to time . The Court also quashed the GO (Rt) No. 474/2020/H.Edn dated 20.03.2020, rejecting the claim of Dr. John Panicker V. and directed the University to approve the placement/promotion to the petitioner reckoning his previous service.

The Court has directed to approve his promotions within a period of two months from the date of receipt of a certified copy of this judgement. The certified copy of the judgement received in the University on 16.09.2021 and the two months time ended on 15.11.2021.

Since the court has quashed the Government order rejecting the claim of the petitioner for counting his previous service, and the Government being the Pay Master, the opinion of the Government was sought in the matter for ascertaining whether the Government prefers to file any appeal against the said Judgement. As such University had sent letter NoAc.FII/27629/2021 dated 11.10.2021 to the Government and reminders were sent on 25.10.2021 and 14.11.2021. In the reminder sent vide letter No.Ac.FII/27629/2021 dated 14.11.2021.to the Government it was specifically mentioned about that the two months time limit given by the court to comply with the Judgement was 15.11.2021 and that if no reply was received from the Government before this date, University may proceed with complying with the court order in order to avoid Contempt of Court Proceedings. Till date the Government has not responded to the same.

It may be noted that, Government had deducted a total amount of Rs. 18,17,934/- from the Non-Plan Grant of the University of Kerala for the month of January 2013 for granting approval to the appointment of Smt. Advaita R.Prasad and Smt. Deepthi Gopinath as Assistant Professors in M.S.M College, Kayamkulam without concurrence from State Government as per G.O(Ms) No. 20/2013/H.Edn dated 25.01.2013. Hence the University sought concurrence from Government in this case also. But no reply has been received till date.

As the time limit stipulated by the Court ended and considering the non response of the Government in the matter, University is forced to proceed with the compliance of the Court Order. Considering the exigency of the matter, in the absence of the reply from the Government, final letter has been forwarded to the Government intimating the stance of University vid letter No. Ac.FII/27629/2021 dated

The service details of Dr. John Panicker V. are as follows

Qualifications	B.A. Hindi in April 1987 – Kerala University M.A. Hindi in 1990 – Kerala University Ph.D in Hindi – University of Kerala – Date of Syndicate Decision -22.05.1996
Date of first entry into service as 'Junior Lecturer Pre-degree'	19.08.1996 FN
Date of deployment to Higher Secondary Service	14.09.1998 FN
Date of re appointment at S.G College, Kottarakkara as Lecturer (Redesignated as Assistant Professor Stage I)	01.07.2011 FN
Relaxation of period availed, if any, on account of Ph.D/M.Phil	2 years on account of Ph.D
Details of L W A availed other than on medical grounds (without MC)	Nil
Proposed date of placement to Senior Scale	19.08.2000 FN
Proposed date of placement to Selection Grade	19.08.2005 FN
Deatails of Orientation/ Refresher Courses attended	1.UGC sponsored Orientation Programme -ASC, University of Kerala from 31.10.2012 to 27.11.2012. 2. UGC Sponsored Refresher Course Programme - ASC, University of Kerala from 10.06.2014 to

	30.06.2014. 3. UGC Sponsored Special Winter School Programme- HRDC, University of Kerala from 29.10.2015 to 18.11.2015.
--	--

On verification of the Service Book of Dr. John Panicker V., it is found that the teacher had entered into service as Junior Lecturer as on 19.08.1996 FN in S.G. College, Kottarakkara. Consequent to the de-linking of Pre-Degree from colleges during 1997, Dr. John Panicker V. was deployed at St. Gregorios Higher Secondary School, Kottarakkara w.e.f 14.09.1998. He was re-appointed as Lecturer and redesignated as Assistant Professor Stage I w.e.f 01.07.2011 at S.G.College, Kottarakkara. As per Judgement in W.P(C) No. 15415 of 2020 dated 10.08.2021, the Hon'ble Court has ordered to give approval for the promotion of Dr. John Panicker V as Senior Scale lecturer w.e.f 19.08.2000 and all other consequences of promotion and benefits reckoning his previous service.

Since the proposed date of placement/promotion of Dr. John Panicker V. as Lecturer Sr. Scale w.e.f 19.08.2000 and Lecturer Selection Grade w.e.f 19.08.2005, UGC Regulations 1998 is applicable.

The Principal, S. G. College, Kottarakkara has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Dr. John Panicker V.

As per Government order No. G.O.(P) No. 171/99/H.Edn dated 21.12.1999, participation in one orientation course/ refresher course is necessary qualification for Ph.D holders to the placement/ promotion to Senior Scale Lecturer and participation in two refresher courses is necessary qualification for Senior Scale Lecturer to the placement/ promotion to Selection Grade Lecturer. Dr. John Panicker V. has completed his necessary qualification for promotion as Lecturer senior Scale as on 27.11.2012 (date of completion of Orientation Course) and as Selection Grade Lecturer as on 18.11.2015 (date of completion of Refresher Course).

In the light of the above, considering the date of participation in the required Orientation Course and Refresher Course, the proposal regarding the approval of Placement/Promotion of Dr. John Panicker V, are as follows:

1. Placement /Promotion from Lecturer to Lecturer Sr. Scale w.e.f 19.08.2000 FN and Lecturer Sr. Scale to Lecturer Selection Grade w.e.f 19.08.2005 FN (as per the court order)

OR

2. Placement /Promotion from Lecturer to Lecturer Sr. Scale w.e.f 28.11.2012 FN and Lecturer Sr. Scale to Lecturer Selection Grade w.e.f 19.11.2015 FN (Since the incumbent has completed the mandatory Orientation Programme on 27.11.2012 and Refresher programme on 18.11.2015 respectively).

The file is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and observed the following:

- 1. The time limit stipulated by the Hon'ble High Court of Kerala for approving the Placement/Promotion in respect of Dr. John Panicker reckoning the previous service as Junior Lecturer Pre Degree erased on 15.11.2021.**
- 2. The Government had not responded so far to the University letters seeking its remarks on the implementation of the court order inspite of several communication made in this regard.**
- 3. Several other teachers were given Placement/Promotion reckoning their previous service as Junior Lecturer Pre Degree in other Universities.**

Considering the above, the committee recommended to approve the revised Placement/ Promotion as Senior Scale w.e.f 19.08.2000FN and as Selection Grade Lecturer w.e.f 19.08.2005FN.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C1 :

Placement / Promotion proposal of Dr.Silpa Sasankan, Department of Commerce to Assistant Professor (AcademicLevel 11), SN College for Women, Kollam - Approval – reg.

(29902/Ac F III/2021/UOK)

The Principal, S.N. College for Women, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Silpa Sasankan, Department of Commerce, Assistant Professor from Academic Level 10 to 11, w.e.f 02-07-2020.

The service details of **Dr.Silpa Sasankan** are as follows.

Qualifications	M.Com from University of Kerala in 2002 M.Phil from University of Kerala in February 2005. Qualified NET on 21.10.2013 Ph.D from University of Kerala on 13-03-2020
Date of first entry into service	22-01-2016 F.N
Date of entry into continuous service	22-01-2016
L.W.A. availed	Nil
Details of relaxation availed of	1 year 6 months 20 days on account of Ph.D
Date of completion of service in Assistant Professor Stage I for promotion to Stage II	01-07-2020
Date of Placement to Assistant Professor with AGP 7000/-	02-07-2020 (Immediate date after Completion of OC)
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from TLC, Ramanujan College (under MHRD, PMMMNMTT), University of Delhi from 04.06.2020 to 01.07.2020. 2. RC from UGC HRDC, University of Kerala, Kariavattom from 01.08.2019 to 14.08.2019.
Refresher / Orientation Course due	Nil
Eligible date of Placement/ Promotion to Assistant Professor with AGP 7000/- (Stage 1-2))	02-07-2020

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option A**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to attend one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher in reference has attended the required courses.

In the Minutes of the Screening Committee it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 02-07-2020 FN and hence the Committee recommends Dr.Silpa Sasankan for Promotion to the post of Assistant Professor Stage II (AGP 7000) w.e.f 02-07-2020 FN.

As per the orders from the Vice Chancellor, the proposal regarding the placement/promotion in r/o Dr.Silpa Sasankan, Department of Commerce, Assistant Professor (Academic Level from 10 to 11), w.e.f 02-07-2020 (immediate date after completion of Orientation Course), in SN College for Women, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C2: St.Joseph's College for Women, Alappuazha - Initial appointment of Assistant Professors in Physics - approval of – reg

(File 11176/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, St.Joseph's College for Women, Alappuzha had forwarded the proposals for the approval of initial appointment of the following Assistant Professors in **Physics**.

Sl No	Name of the Assistant Professor	Date of Joining	Remarks	Category
1	Dr.Morris Marieli Antoinette	28.12.2020 F.N	Posted in the relieving vacancy of Smt.Mary Linsa K.S	Community
2	Dr.Monica S	28.12.2020 F.N	Posted in the relieving vacancy of Dr.Smitha S.L	Community
3.	Dr.Sheeja Mol G. P	28.12.2020 F.N	Posted in the retirement vacancy of Smt.Sophiamma Joseph	Community
4.	Dr.Bincy John	28.12.2020 F.N	Posted in the retirement vacancy of Smt.Sreedevi P	Open
5.	Dr.Sreekala G	28.12.2020 F.N	Posted in the retirement vacancy of Dr.Ancy Manuel	Open
6.	Dr.Julin Joseph	28.12.2020 F.N	Posted in the retirement vacancy of Dr.Jesintha John	Open

The details of Assistant Professors and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Drawing and Disbursing Officer, St Joseph's College, Alappuzha.

1. News paper cuttings: The Hindu, The New Indian Express, The Malayala Manorama, and The Deepika dated 12-02-2020
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meeting of the Selection Committee held on 21.11.2020.
6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professors
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No. D2/477/2019/H.Edn dated 29.01.2020 and GO(Rt)No.1214/2020/HEDN Dated30.09.2020.
17. Joining Report

The notification for the post appeared in 4 leading dailies on 12.02.2020. The age of the teachers is calculated as on 01-01-2020. **Six** vacancies were notified for the subject Physics, in which three are in the open merit and three are in the Community quota. In the selection procedure Dr.Morris Marieli Antoinette, Dr.Monica S and Dr.Sheeja Mol G. P occupy the first three rank positions in the community merit quota and Dr.Bincy John, Dr.Sreekala G and Dr.Julin Joseph occupy the first three rank positions in the open merit quota. The particulars regarding the age, workload and qualification are detailed in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee for filling up **six** vacancies in the department of **Physics** vide Government nominee letter No.D2/477/2019/H.Edn

dated 29-01-2020, which expired on 31.05.2020. Considering the lock down restrictions in force to contain the spread of COVID 19 pandemic, the Government extended the validity of the nomination upto 31.08.2020, vide GO(Rt)No.581/2020/H.Edn dated 04.05.2020. Thereafter, several managements requested Government to extend the validity of period of nomination which were to be expired on 31.08.2020, since they could not convene the selection committee due to the lock down restrictions in force in the state. Hence vide GO(Rt)No.1214/2020/HEDN dated 30.09.2020, the government issued orders to extend the validity of the nomination upto 30.11.2020 and also directed to ensure that all appointments made after 01.06.2020 shall be in accordance with the GO(Ms)No.155/2020/H.Edn dated 01.04.2020. The Selection Committee was conducted on 21.11.2020 and the Principal has forwarded the Minutes of the duly constituted Selection Committee.

As per UGC Regulations 2018, experience prior to acquiring of minimum qualification prescribed by U.G.C shall not be counted for ranking of candidates.

On verification of the Score Sheet forwarded by the Educational Agency, it may be noted that Dr.Morris Marieli Antoinette, the first rank holder in the Community merit and Dr.Bincy John, the first rank holder in the Open merit have been awarded 6 marks each for their teaching experience. But it is seen that the teachers have only one year of teaching experience after obtaining the minimum qualification (Dr.Morris Marieli Antoinette acquired Ph.D on 13.12.2018 and Dr.Bincy John in November 2018 and both of them have no NET qualification). Thus for them, the marks of teaching Experience will be reduced to 2. Hence the first and second ranks will be interchanged both in community and in open merit rank list. It may also be noted that the joining date of all the appointed teachers is the same.

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

As per G.O.(Ms)No.155/2020/H.Edn dtd 01.04.2020 the Govt have clarified that every teaching posts should have a workload of 16 hours .It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations.

As per post Adalat Review statement 2002, there are 70 teaching hours permitting 4 teachers and as per G.O 260, there are 65 teaching hours permitting 4 teachers in the department of Physics (total 135 teaching hours permitting 8 teachers). As per GO(Ms)No.155/2020/H.Edn dated 01.04.2020, PG weightage will not be considered since it is not provided under UGC Regulations. If weightage for PG is not to be given, there will be a reduction of 18 hours in the department and the workload gets reduced from 135 to 117. 112 hours are enough for sanctioning of 7 posts and the newly appointed teachers occupy from the 2nd to the 7th position in the Department.

In the light of the above mentioned facts the proposals for the approval of appointment of the following Assistant Professors in Physics in St.Joseph's College for Women, Alappuzha are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

1. **Dr Morris Marieli Antoinette, w.e.f 28.12.2020 F.N against the relieving vacancy of Smt.Mary Linsa K.S.**
2. **Dr.Bincy John, w.e.f 28.12.2020 F.N against the retirement vacancy of Smt.Sreedevi P.**
3. **Dr.Monica S, w.e.f 28.12.2020 F.N against the relieving vacancy of Dr.Smitha S.L.**
4. **Dr.Sreekala G, w.e.f 28.12.2020 F.N against the retirement vacancy of Dr.Ancy Manuel.**
5. **Dr.Sheeja Mol G.P, w.e.f 28.12.2020 F.N against the retirement vacancy of Smt.Sophiamma Joseph.**
6. **Dr.Julin Joseph, w.e.f 28.12.2020 F.N against the retirement vacancy of retirement vacancy of Dr.Jesintha John.**

The Standing Committee considered the proposal and recommended to refer to the Syndicate.

PROFORMA

Sl. No	Name of Teacher with	Date of Birth and	Rank position	Academic Qualification	Workload in the Dept.	Position of the	Apportionment	Remarks
--------	----------------------	-------------------	---------------	------------------------	-----------------------	-----------------	---------------	---------

	date of joining and College	Age as on 01.01.2020	and Category		& No. of Teachers permissible	Teacher	Position		
							Open	Community	
1.	Dr.Morris Marieli Antoinette date of notification: 12-02-2020 Date of Joining: 28.12.2020 F.N	21.11.1978 41 years	Community Merit first rank	BSc Physics first class (79.5%) April 1999. University of Kerala MSc Physics first Class (65 %) August 2009 University of Kerala Ph.D in Physics on 13.12.2018 Madurai Kamaraj University (eligibility certificate produced) (as per UGC Regulations 2009)	As per Post Adalath review statement 2002, 70 teaching hours permitting 4 teachers. As per G.O 260, 65 teaching hours permitting 4 teachers	2	24	15	Posted in the relieving vacancy of Smt.Mary Linsa K.S
2.	Dr.Bincy John Date of notification: 12-02-2020 Date of Joining: 28.12.2020 F.N	07.04.1982 37 years	Open Merit first rank	BSc Physics first class (90.9%) April 2008. University of Kerala MSc Physics Distinction (82.04 %) May 2010 MG University (eligibility certificate produced) Ph.D in Physics November 2018 Bharathidasan University (eligibility certificate produced) (as per UGC Regulations 2009)	As per Post Adalath review statement 2002, 70 teaching hours permitting 4 teachers. As per G.O 260, 65 teaching hours permitting 4 teachers	3	25	15	Posted in the retirement vacancy of Smt.Sree devi P
3.	Dr.Monica S date of notification:	30.09.1988 31 years	Community Merit second rank	BSc Physics first class (96.4%) April 2009.	As per Post Adalath review statement	4	25	16	Posted in the relieving

	12-02-2020 Date of Joining: 28.12.2020 F.N			University of Kerala MSc Physics first Class (84.7 %) August 2011 University of Kerala Qualified NET+JRF exam held on 22.06.2014 (Undertaking produced) M.Phil University of Kerala, June 2014 Ph.D in Physics on 30.04.2019 University of Kerala (as per UGC Regulations 2009)	2002, 70 teaching hours permitting 4 teachers. As per G.O No. 260, 65 teaching hours permitting 4 teachers				vacancy of Dr.Smith a S.L
4.	Dr.Sreekala G Date of notification: 12-02-2020 Date of Joining: 28.12.2020 F.N	02.08.1988 of 31 years	Open Merit second rank	BSc Physics first class (91.2%) March 2010. M.G University (eligibility certificate produced) MSc Physics first Class (82.4 %) August 2012 MG University (eligibility certificate produced) Ph.D in Physics 05.06.2017 MG University (as per UGC Regulations 2009) (eligibility certificate produced)	As per Post Adalath review statement 2002, 70 teaching hours permitting 4 teachers. As per G.O 260, 65 teaching hours permitting 4 teachers	5	26	16	Posted in the retirement vacancy of Dr.Ancy Manuel
5.	Dr.Sheeja Mol G. P Date of notification: 12-02-2020 Date of Joining:	07.05.1989 of 30 years	Communiy merit (3 rd rank)	BSc Physics first class (77.9%) April 2009. University of Kerala MSc Physics	As per Post Adalath review statement 2002, 70 teaching hours	6	26	17	Posted in the retirement vacancy of

	28.12.2020 F.N			first Class, (80.33) August 2011 University of Kerala Ph.D in Physics 18.11.2019 Manonmaniam Sundranar University (As per UGC Regulations 2009) (original certificate not produced)	permitting 4 teachers. As per G.O 260, 65 teaching hours permitting 4 teachers				Smt.Sop hiamma Joseph
6.	Dr.Julin Joseph Date of notification: 12-02-2020 Date of Joining: 28.12.2020 F.N	28.05.1986 33 years	Open Merit third rank	BSc Physics first class (90.7%) April 2008. University of Calicut (eligibility certificate produced) MSc Physics first Class (78.1 %) July 2010 MG University (eligibility certificate produced) Ph.D in Physics 29.09.2018 National Institute of Technology Calicut (as per UGC Regulations 2009) (eligibility certificate produced)	As per Post Adalath review statement 2002, 70 teaching hours permitting 4 teachers. As per G.O 260, 65 teaching hours permitting 4 teachers	7	27	17	Posted in the retireme nt vacancy of Dr.Jesint ha John

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C3 : Placement/Promotion proposal of Smt.Binitha Benny, Department of Mathematics to Assistant Professor (Academic Level 11), St.Joseph's College for Women, Alappuzha - Approval – reg.

(21940/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, St.Joseph's College for Women, Alappuzha has forwarded a proposal regarding the Placement / Promotion in respect of Smt.Binitha Benny, Department of Mathematics, Assistant Professor (Academic Level from 10 to 11), w.e.f 07-01-2016.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option either of UGC Regulations 1998 or of UGC Regulations 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The service details of **Smt.Binitha Benny** are as follows.

Qualifications	1.MSc, Mathematics from University of Kerala in April 2003 . 2.Qualified NET/JRF exam held on 20.12.2009. 3.M.Phil from CUSAT in August 2009.
Date of first entry into service	13-12-2010
Date of entry into continuous service	13-12-2010
L.W.A without MC	04.11.2014 to 28.11.2014 (25 days)
Date of completion of 5 years of service as Assistant Professor (Academic Level 10)	06.01.2016
Date of Promotion to Assistant Professor (Academic Level 11)	07.01.2016
Details of relaxation availed of	One year on account of M.Phil degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Special Summer School from ASC, University of Kerala, Kariavattom from 18-02-2014 to 10-03-2014 (Special Summer School is equivalent to OC/RC). 2. RC from HRDC, University of Kerala, Kariavattom from 17.09.2019 to 30.09.2019
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion to Assistant Professor with AGP 7000/- (Academic Level 11)	07.01.2016

The D.D.O., St Joseph's College has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

As per UGC Regulations 1998, a teacher has to attend one Orientation Course and one Refresher Course for being placed from stage 1 to 2.

Eventhough the promotion date of the teacher falls on 07-01-2016, the teacher has attended the Refresher Course only in 2019.

As per clause 6.3.VIII of UGC Regulations 2018, the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.

The Syndicate held on 17.02.2021 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges on 22.01.2021 for applying both clause 6.3 VIII of UGC Regulations(which permits exemption for requirement for OC and RC for promotion due under CAS upto 31/12/2018) and the UGC Public notice F.No.2-16/2002(Ps)Pt.F1.II dated 16.10.2018(as per which extension of date for participation of OC and RC under CAS upto 31.12.2018 was granted) to the promotion of teachers whose OC/RC is due and are otherwise eligible to be promoted under UGC Regulations 1998.

As per the orders from the Vice Chancellor, the proposal regarding **the placement/ promotion in respect of Smt.Binitha Benny, Department of Mathematics, Assistant Professor (Academic Level from 10 to 11), w.e.f. 07-01-2016 in St.Joseph's College, Alappuzha** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C4: St.Joseph's College for Women, Alappuzha – Dr.Rita Latha D'Couto, Associate Professor, Department of Commerce as the Principal, w.e.f. 01-06-2020 - Approval – reg.

(2566/Ac F III/2021/UOK)

The Manager, St.Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of Dr.Rita Latha D'Couto, Associate Professor, Department of Commerce as the Principal of the college w.e.f. 01-06-2020.

The service details of **Dr.Rita Latha D'Couto** are as follows:

Qualifications	M.Com with first class from University of Kerala in April 1989. Ph.D in Commerce from University of Kerala on 30.01.2010.
Date of first appointment	15.11.1989 FN
Date of entry into continuous service	15.11.1989
L.W.A availed without medical ground	Nil
Date of Placement to Senior Scale	15.11.1997
Date of Promotion to Selection Grade	15.11.2000
Date of promotion to Associate Professor	01.01.2006
Date of Promotion to Principal	01-06-2020

The Manager has forwarded the relevant documents, Appointment order and API Score sheet based on **PBAS as per UGC Regulations 2018**.

The appointment of Dr.Rita Latha D'Couto is based on the seniority-cum-fitness as per Sub - section 3 of Section 57 under Chapter VIII, The Kerala University Act , 1974). The proposal for the appointment has been forwarded as per UGC Regulations 2018. An internal Selection Committee was held on 25.05.2020 at St.Joseph's College for Women, Alappuzha for verifying the qualifications for appointment of Dr.Rita Lata D'Couto as the Principal of the college and the Committee recommended the teacher qualified to be appointed as the Principal. It may further be noted that St.Joseph's College for Women, Alappuzha is a Minority Educational Institution as declared by the National Commission for Minority Educational Institutions, vide order No.F.No.482 OF 2007/26909 dated 17.03.2008.

Clause V of U.G.C Regulations 2018 deals with the qualification for appointment of Principal reads as :

- i) A Ph.D Degree.
- ii) Professor /Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification of the forwarded documents, it is seen that Dr.Rita Latha D'Couto has qualified M.Com degree with first class and Ph.D in Commerce. She has been designated as Associate Professor and has a total teaching experience of 30 years. She has the required number of publications to her credit and has sufficient score for Category III. Supporting evidences of them have also been forwarded.

The University has approved the appointment of Dr.Rita Latha D'Couto as the Drawing and Disbursing Officer of St.Joseph's College for Women, Alappuzha, w.e.f 01-06-2020.

It may be noted that as per U.O. No.Ad DII/ General/ UGC - R - 2018/2021 dated 07/05/2021, the eligibility, promotion criteria, Score Sheet and PBAS proforma for facilitating CAS promotion should be as laid in UGC Regulations 2018. As per UGC Regulations 2018, the promotion from Associate Professor to the post of the Principal is recommended by a Selection Committee constituted in accordance with the Regulations.

The proposal regarding the approval of appointment in respect of Dr.Rita Latha D'Couto, Associate Professor, Department of Commerce as the Principal of St Joseph's College, Alappuzha w.e.f. 01-06-2020 on the basis of Seniority cum Fitness has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 09.04.2021 and the committee recommended to approve the same. But the Syndicate held on 07.05.2021, vide item No. 27.80.01, resolved to constitute a sub committee consisting of

Dr.M.Vijayan Pillai, Sri.Arunkumar R, Dr.K.B Manoj, Dr.B Unnikrishnan Nair and Prof.K Lalitha, Members Syndicate to examine the proposals for the approval of appointment of the Principal on Seniority cum Fitness basis. Later, the Syndicate held on 02.07.2021, vide item No.29.02, considered the Item No.27.80.01 of the preliminary minutes of the Syndicate held on 07.05.2021 and resolved to modify the earlier resolution for the item. It has been resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Hence the whole matter was again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges held on 12.08.2021 and it was recommended to keep the file in abeyance.

The Syndicate held on 17.08.2021, vide item No.31.104.C1, resolved to authorize the Vice-Chancellor to nominate a Subject Expert in Commerce to verify the Academic Research Score and Research Publications of Dr Rita Latha D' Couto, Associate Professor, Department of Commerce, St.Joseph's College for Women, Alappuzha and place the report of the Subject Expert before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Accordingly the Vice - Chancellor nominated Dr.G Raju, Professor, Department of Commerce, University of Kerala as the subject expert to verify the same.

In the verification report submitted by Dr.G Raju, it is stated that the candidate has secured a score higher than that of the minimum score prescribed for the approval of appointment of the Principal and has more publications to her credit than that of the minimum number of publications required for the approval. The teacher is awarded 242 points for category III, for which the minimum required is 110.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Dr.Rita Latha D' Couto as the Principal of St.Joseph's College for Women, Alappuzha w.e.f 01.06.2020 along with the verification report of the Subject Expert is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration (Report appended).

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C5: F.M.N College, Kollam - Placement/ Promotion of Smt.Minu Elza R, Department of Economics to Assistant Professor (Academic Level 11) - Approval – reg.

(23305/Ac FIII/2021/UOK)

The Drawing and Disbursing Officer, F.M.N College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Minu Elza R, Department of Economics, Assistant Professor from Academic Level 10 to 11, w.e.f 04.03.2019.

The service details of **Smt.Minu Elza R** are as follows.

Qualifications	1.MA in Applied Economics from Pondicherry University in May 2011 2.Qualified NET on 15.06.2012
Date of first entry into service	04.03.2013 F.N
Date of entry into continuous service	04.03.2013
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor (Academic Level 11)	04.03.2019
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	OC from UGC, HRDC, Pondicherry University from 01.02.2019 to 28.02.2019. RC from UGC, ASC, Jawaharlal Nehru University from 10.02.2014 to 07.03.2014.
Refresher / Orientation Course due	Nil

Eligible date of Placement / Promotion to Assistant Professor (Academic Level 11)	04.03.2019
UGC Regulations applied	Option B, UGC Regulations 2018

The D.D.O, F.M.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening committee and API score sheet based on PBAS for **option B**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has completed the required courses.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 130

Category III - 66

Category II + III –196, for which the minimum required is 20/Assessment period.

In the Minutes of the Screening Committee it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II(AGP 7000/-), w.e.f 04.03.2019.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the placement/promotion of **Smt.Minu Elza R, Department of Economics, Assistant Professor (Academic Level 10 to 11), w.e.f 04.03.2019 in F.M.N College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C6: F.M.N College, Kollam - Placement/ Promotion of Smt.Stella S, Department of Economics to Assistant Professor (Academic Level 11) - Approval – reg.

(34037/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, F.M.N College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Smt.Stella S, Department of Economics, Assistant Professor from Academic Level 10 to 11, w.e.f 20.08.2019.

The service details of **Smt.Stella S** are as follows.

Qualifications	1.MA in Analytical Economics from University of Kerala in 2002. 2.Qualified NET on 18.09.2012
Date of first entry into service	20.08.2013 F.N
Date of entry into continuous service	20.08.2013
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor (Academic Level 11)	20.08.2019
No. of Refresher Courses/Orientation Courses	R.C. from UGC, HRDC, University of Calicut

attended, Duration and Name of University	from 02.03.2019 to 22.03.2019. O.C. from UGC, HRDC, University of Kerala, Kariavattom from 13.06.2019 to 03.07.2019.
Refresher / Orientation Course due	Nil
Eligible date of Placement / Promotion to Assistant Professor (Academic Level 11)	20.08.2019
UGC Regulations applied	Option B, UGC Regulations 2018

The D.D.O, F.M.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening committee and API score sheet based on PBAS for **Option B**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has completed the required courses.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 90

Category III -80

Category II + III -170, for which the minimum required is 20/Assessment period.

In the minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 20.08.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the placement/promotion of **Smt.Stella S, Department of Economics, Assistant Professor (Academic Level 10 to 11), w.e.f 20.08.2019 in F.M.N College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C7: F.M.N College, Kollam - Placement / Promotion of Smt.Asa Stephen, Department of Malayalam to Assistant Professor (Academic Level 11) - Approval – reg.

(24661/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, F.M.N College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Smt.Asa Stephen, Department of Malayalam, Assistant Professor from Academic Level 10 to 11, w.e.f 15-06-2016.

The service details of **Smt.Asa Stephen** are as follows.

Qualifications	1.M.A. Malayalam Language & Literature from University of Kerala in 2001 2.M.Phil Malayalam from Sree Sankaracharya University of Sanskrit in November 2003. 3.Qualified NET on 28.06.2009
Date of first entry into service	15-06-2011 F.N
Date of entry into continuous service	15-06-2011
L.W.A. availed	Nil

Details of relaxation availed of	One year on account of M.Phil degree
Date of Placement to Assistant Professor (Academic Level 11)	15.06.2016
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	OC from ASC, University of Kerala, Kariavattom from 23.04.2013 to 20.05.2013. Special Summer School from ASC, University of Kerala, Kariavattom from 18.02.2014 to 10.03.2014
Refresher / Orientation Course due	Nil
Eligible date of Placement / Promotion to Assistant Professor (Academic Level 11)	15-06-2016
UGC Regulations applied	Option B, UGC Regulations 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API score sheet based on PBAS for **option B**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has attended the required courses.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 25

Category III - 32

Category II + III – 57, for which the minimum required is 20/Assessment period.

In the Minutes of the Screening Committee it is stated that based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government Orders and statutes of the University of Kerala, the teacher who appeared before the committee is found eligible for placement as Assistant Professor with AGP 7000/-, w.e.f 15-06-2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the placement/promotion of **Smt.Asa Stephen, Department of Malayalam, Assistant Professor (Academic Level 10 to 11), w.e.f 15-06-2016 in F.M.N College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C8: F.M.N College, Kollam - Placement / Promotion of Smt.Shalini Mathews, Department of Economics to Assistant Professor (Academic Level 11) - Approval – reg.

(34038/Ac F III /2021/UOK)

The Drawing and Disbursing Officer, F.M.N College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Shalini Mathews, Department of Economics, Assistant Professor from Academic Level 10 to 11, w.e.f 15.06.2016.

The service details of **Smt.Shalini Mathews** are as follows.

Qualifications	1.M.A. Economics from Madurai Kamaraj University in April 2004 2.M.Phil in Economics from University of Kerala in December 2005 3.Qualified NET exam held on 31.12.2005
----------------	---

Date of first entry into service	15-06-2011 F.N
Date of entry into continuous service	15-06-2011
L.W.A. availed	Nil
Details of relaxation availed of	One year on account of M.Phil Degree
Date of Placement to Assistant Professor (Academic Level 11)	15.06.2016
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from UGC, ASC, University of Kerala, Kariavattom from 27.06.2014 to 24.07.2014. 2. RC from UGC, HRDC, University of Kerala, Kariavattom from 05.12.2019 to 18.12.2019.
Refresher / Orientation Course due	Nil
Eligible date of Placement / Promotion to Assistant Professor (Academic Level 11)	15-06-2016
UGC Regulations applied	Option B, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulation 2018

The D.D.O., F.M.N.College, Kollam has forwarded the relevant documents, placement order, minutes of the screening committee and API score sheet based on PBAS for **option B**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher has completed the required Orientation Course within the assessment period, but she has completed the required Refresher Course only on 18.12.2019.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for orientation course and refresher course for promotion due under CAS shall not be mandatory up to 31st December 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 54

Category III - 68

Category II + III – 122, for which the minimum required is 20/Assessment period. In the minutes of the Screening Committee it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. Hence the Committee recommended the teacher for promotion to the post of Assistant Professor(Academic Level 11), w.e.f 15.06.2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the placement/promotion of **Smt.Shalini Mathews, Department of Economics, Assistant Professor (Academic Level 10 to 11), w.e.f 15.06.2016 in F.M.N College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C9: F.M.N College, Kollam - Placement / Promotion of Sri.Ratheesh C., Department of Economics to Assistant Professor (Academic Level 11) - Approval – reg.

(34313/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, F.M.N College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Sri.Ratheesh C, Department of Economics from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 21.06.2017.

The service details of **Sri.Ratheesh C.** are as follows.

Qualifications	1.M.A. Economics from University of Kerala in June 2004 2.Qualified UGC NET in June 2009
Date of first entry into service	20-06-2011 A.N
Date of entry into continuous service	20-06-2011
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Date of completion of required years of service in Assistant Professor (Academic Level 10)	20-06-2017
Date of Placement to Assistant Professor (Academic Level 11)	21.06.2017
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC from UGC, ASC, University of Calicut, from 30.01.2013 to 19.02.2013.
Eligible date of Placement/ Promotion to Assistant Professor (Academic Level 11)	21-06-2017
UGC Regulations applied	Option B, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulation 2018

The D.D.O, F.M.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option B**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher had completed the required Refresher Course, but he has not attended the required Orientation Course.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 106

Category III - 120

CategoryII+III – 226, for which the minimum required is 20/Assessment period.

In the minutes of the Screening Committee it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS and the Committee recommends the teacher for promotion to the post of Assistant Professor(Academic Level 11), w.e.f 21.06.2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the placement/promotion of **Dr.Ratheesh C., Department of Economics, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 21.06.2017 in F.M.N. College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C10: Placement / Promotion proposal of Sri.Stancilaus S, Assistant Professor with AGP 6000/-, Department of English to Assistant Professor with AGP 7000/-, (Stage 1-2)), w.e.f 07.02.2013 in F.M.N. College, Kollam - Approval -Reg.

(1922/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, F.M.N. College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of **Sri.Stancilaus S**, Assistant Professor with AGP 6000/-, Department of English to Assistant Professor with AGP 7000/-, (Stage 1-2)), w.e.f **07.02.2013**.

As per U.O.No.Ac FII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option either UGC Regulations 1998 or UGC Regulations 2010 for the purpose of Placement/ Promotion due up to 23-02-2016.

The D.D.O., F.M.N.C. Kollam has forwarded all the necessary supporting documents along with the proposal for placement **as per UGC Regulations 1998 in respect of Sri.Stancilaus S**.

The service details of **Sri.Stancilaus S**. are as follows.

Qualifications	1.MA from Univerity of Kerala in April 1995 2.Qualified NET exam held in December 1996. 3.M.phil from University of Kerala in June 2002.
Date of first entry into service as Lecturer (Assistant Professor with AGP 6000/-)	07.02.2008 F.N
Date of entry into continuous service	07.02.2008
L.W.A. availed	Nil
Details of relaxation availed of	One year on account of M.Phil degree
Date of completion of five years of service as Assistant Professor with AGP 6000/-	06.02.2013.
Date of Placement to Assistant Professor with AGP 7000/- (Stage 1-2))	07.02.2013.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 03.04.2010 to 30.04.2010. 2. RC from ASC, University of Hyderabad from 15.02.2012 to 06.03.2012.
Refresher / Orientation Course due	Nil
Eligible date of Placement / Promotion to Assistant Professor with AGP 7000/- (Stage 1-2)	07.02.2013.
UGC Regulations applied	UGC Regulations 1998

As per the orders of the Vice-Chancellor, the proposal regarding the placement/ promotion in respect of **Sri.Stancilaus S**, Assistant Professor with AGP 6000/-, Department of **English to Assistant Professor with AGP 7000/-**, (Stage 1-2)), w.e.f **07.02.2013**. in **F.M.N. College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C11:-

FMN College, Kollam – Shifting of post from Junior Lecturer to Assistant Professor in respect of Dr.Catherine.E.Pereira, Department of Commerce – Approval – Reg. (35111/Ac F III/2020/UOK)

The Drawing and Disbursing Officer, F.M.N College, Kollam has forwarded a proposal for the approval of shifting of the post of Dr.Catherine.E.Pereira, Department of Commerce from Junior Lecturer to Assistant Professor, w.e.f 01.02.2019, the date of acquiring Ph.D.

As per G.O(M.S)No.165/12/H.Edn dated 01.06.2012, those teachers not qualified for the post of Lecturer and who were deployed to Government Higher Secondary Schools consequent to delinking of pre degree course from colleges were permitted to be appointed as Lecturer on UGC scale in their parent institution as and when they acquire NET/Ph.D.

It may be noted that Dr.Catherine E.Pereira was appointed as Junior Lecturer (Pre-degree) in Commerce on 19/07/1996. She has acquired Ph.D on 01.02.2019. Hence she is eligible to be appointed as Assistant Professor in Commerce in F.M.N College, Kollam from this date.

The details of Assistant Professor and the workload are indicated in the proforma placed below/appended. The following details have been furnished by the D.D.O, F.M.N College, Kollam.

1. Appointment Order in Form 1
2. Certificate that no thrown out and no supernumerary hands in the Department.
3. Apportionment Statement.
4. Seniority wise list of teachers in the Department.
5. Service Book of the teacher.
6. Document proving age.
7. Qualifying Certificates.
8. Workload Statement.

As per Post Adalath Review Statement 2002, the workload in the Department of Commerce in F.M.N College, Kollam is 168 teaching hours permitting 10 teachers. There are 8 teachers in the Department including Dr Catherine E. Pereira as on her date of appointment as Assistant Professor in the college.

The proposal regarding the shifting of the post of Dr.Catherine.E.Pereira, Department of Commerce from Junior Lecturer to Assistant Professor, w.e.f 01.02.2019 (the date of qualifying Ph.D) in F.M.N College, Kollam in the light of G.O(M.S)No.165/12/H.Edn dated 01.06.2012 was placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.10.2021 and the Committee recommended to approve the same. However, the Syndicate held on 28.10.2021, vide item No.33.55.C3, resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Hence as per the orders of the Vice - Chancellor, the whole matter is again placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same in the light of G.O(M.S)No.165/12/H.Edn dated 01.06.2012.

PROFORMA

Name of Teacher	Date of Birth	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Remarks
Dr.Catherine.E Pereira	20.04.1967	M.Com , First Class, University of Kerala in April 1989. Ph.D from University of Kerala on 01.02.2019	As per Post Adalath Review Statement 2002, a workload of 168 teaching hours permitting 10 teachers as on the date of appointment	Working as Junior Lecturer from 1996 onwards. Now shifted and posted to Assistant Professor.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C12: Placement / Promotion proposal of Dr.Mary Antony, Department of Economics to Assistant Professor with AGP 7000/-, (Stage 1-2)), w.e.f 15.06.2015 in F.M.N. College, Kollam - Approval – reg.

(23303/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, F.M.N. College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Mary Antony, Department of Economics from Assistant Professor (with AGP 6000/-) to Assistant Professor (with AGP 7000/-), w.e.f 15.06.2015. The service details of **Dr.Mary Antony** are as follows

Qualifications	1.M.A Economics from University of Kerala in 1999 2.Ph.D from CUSAT on 28.10.2011
Date of first entry into service	15.06.2011
Date of entry into continuous service	15.06.2011
L.W.A. availed	Nil
Date of completion of required years of service in Assistant Professor with AGP 6000/-	14.06.2015.
Date of Promotion to Assistant Professor with AGP 7000/-	15.06.2015.
Details of relaxation availed of	Two years on account of Ph.D
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	OC from UGC, ASC, University of Kerala, Kariavattom from 30.01.2015 to 26.02.2015.
Refresher / Orientation Course due	Nil
Eligible date of Placement / Promotion to Assistant Professor with AGP 7000/-	15.06.2015.
UGC Regulations Applied	UGC Regulations 1998

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option either UGC Regulations 1998 or UGC Regulations 2010 for the purpose of Placement/ Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998 in respect of Dr.Mary Antony.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/ promotion in respect of **Dr.Mary Antony, Department of Economics from Assistant Professor (with AGP 6000/-) to Assistant Professor (with AGP 7000/-), w.e.f 15.06.2015 in F.M.N. College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C13: F.M.N College, Kollam - Placement / Promotion of Sri.John Britto J, Department of Commerce to Assistant Professor (Academic Level II) - Approval – reg.

(28032/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, F.M.N College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Sri. John Britto J, Department of Commerce, Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f 15.08.2019.

The service details of **Sri.John Britto J.** are as follows.

Qualifications	1.M.Com from University of Kerala in May 1993. 2.Qualified the NET on 24.06.2012
Date of first entry into service	05-03-2013 F.N
Date of entry into continuous service	05-03-2013
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor (Academic Level 11)	15.08.2019 (Immediate date after completion of RC)
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from UGC, HRDC, University of Kerala, Kariavattom from 16.01.2019 to 12.02.2019. 2. RC from UGC, HRDC, University of Kerala, Kariavattom from 01.08.2019 to 14.08.2019.
Refresher / Orientation Course due	Nil
Eligible date of Placement / Promotion to Assistant Professor (Academic Level 11)	15-08-2019
UGC Regulations applied	Option B, UGC Regulations 2018

The D.D.O., F.M.N. College, Kollam has forwarded the relevant documents, placement order, minutes of the screening committee and API score sheet based on PBAS for **option B**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher has completed the required Refresher Course but he has completed it only on 14.08.2019. Hence the promotion date of the teacher falls on 15.08.2019 (immediate date after completion of Refresher Course).

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 144

Category III - 80

Category II + III – 224, for which the minimum required is 20/Assessment period.

In the minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS and hence the Committee recommends the teacher for promotion to the post of Assistant Professor stage II (AGP 7000), w.e.f 15.08.2019.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the placement/promotion of **Sri.John Britto J, Department of Commerce, Assistant Professor (Academic Level 10 to 11), w.e.f 15.08.2019 in F.M.N College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C14: St.Joseph's College for Women, Alappuzha - Proposal for the approval of the Placement/Promotion of Dr.Bhagya D, Department of Home Science to Assistant Professor (Academic Level 11), w.e.f 04.06.2016 – Approval – Reg.

(24429/Ac F IIT/2021/UOK)

The Drawing and Disbursing Officer, St.Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Bhagya D, Department of Home Science from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 04.06.2016.

The Service details of **Dr.Bhagya D** are as follows.

Qualifications	1.MSc. Home Science from University of Kerala in June 2004. 2.Qualified NET exam held on 26.12.2004 3.Ph.D from University of Kerala on 25.10.2010.
Date of first entry in to Service	04-06-2012 F.N
Date of entry into continuous service	04-06-2012
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D degree
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Special Winter School from UGC - ASC, University of Kerala, Kariavattom from 28.11.2014 to 18.12.2014.
UGC Regulations applied	Option B, UGC Regulations 2018
Date of Placement to Assistant Professor (Academic Level 11)	04.06.2016
Remarks	clause 6.3.VIII of UGC Regulations 2018

On verification of the Service Book, it is seen that the teacher had entered into the service as Assistant Professor on 04.06.2012 F.N. She has qualified Ph.D on 25.10.2010. She has completed 4 years of service in Assistant Professor(Academic Level 10) on 03.06.2016.

The D.D.O, St.Joseph's College for Women, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening committee and API score sheet based on **PBAS for option B**, Assistant Professor (Academic Level 10 to 11) from 2012 to 2016 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 178

Category III - 161.5

Category II + III - 339.5, for which the minimum required is 20/Assessment period.

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has completed the required Orientation Course within the assessment period, but not attended the Refresher Course.

As per clause 6.3.VIII of UGC Regulations 2018, the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.

In the minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II(AGP 7000/-), w.e.f 04.06.2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the **Placement/Promotion of Dr.Bhagya D., Department of Home Science from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 04.06.2016 in St.Joseph's College for Women, Alappuzha** is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C15 : *St.Joseph's College for Women, Alappuzha - Proposal for the approval of the Placement/ Promotion of Smt.Jicky Elizabeth Joshy, Department of Chemistry to Assistant Professor (Academic Level 11), w.e.f. 01.08.2020 – Approval – reg.*

(34435/Ac F III /2021/UOK)

The Drawing and Disbursing Officer, St.Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Jicky Elizabeth Joshy, Department of Chemistry, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01.08.2020.

The Service details of **Smt.Jicky Elizabeth Joshy** are as follows.

Qualifications	1.MSc Chemistry from M.G University in April 2011. 2.Qualified the NET exam held on 18.12.2011.
Date of first entry in to Service	01-08-2014 F.N
Date of entry into continuous service	01-08-2014
L.W.A availed	Nil
Details of relaxation availed of	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from TLC, Ramanujan College, University of Delhi (under PMMMNMTT Scheme) from 04.06.2020 to 01.07.2020. 2. Online Refresher Course under ARPIT from SWAYAM, MHRD, Sri Guru Tegh Bahadur Khalsa College, Delhi (examination held on 16.02.2020).
UGC Regulations applied	Option A, UGC Regulations 2018
Date of Placement to Assistant Professor (Academic Level 11)	01.08.2020

On verification of the Service Book, it is seen that the teacher had entered into the service as Assistant Professor on 01.08.2014 F.N.She has completed 6 years of service in Assistant Professor (Academic Level 10) on 31.07.2020.

The D.D.O., St Joseph's College, Alappuzha has forwarded the relevant documents, placement order, minutes of the screening committee and API score sheet based on PBAS for option A, Assistant Professor (Academic Level 10 to 11) from 2014 to 2020 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has completed the required courses within the assessment period.

It may be noted that the teacher has attended an online Refresher Course under ARPIT from SWAYAM, MHRD, Government of India and the exam for the same was held on 16.02.2020. As per Letter No.F.2-16/2002(PS)Pt.F1.FII dated 03.12.2018 from the UGC, the successful completion of the course offered under the ARPIT programme with 40 hour of instruction material with a proctored examination is equivalent to one Refresher Course for the purpose of career advancement. However, it may be noted that the exact duration of the course is nowhere mentioned on the certificate.

In the minutes of the Screening Committee, it is stated that the committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f. 01.08.2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the **Placement/Promotion of Smt.Jicky Elizabeth Joshy, Department of Chemistry to Assistant Professor (Academic Level 11), w.e.f. 01.08.2020 in St.Joseph's College for Women, Alappuzha** is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C16: Proposal for the approval of the Placement/Promotion of Dr.C.S.Subhash Chandran, Department of Hindi from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), S.N College, Chathannur w.e.f 17-06-2017

(28350/AcFIII/2021/UOK)

The Principal, S.N College, Chathannur has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.C.S.Subhash Chandran**, Department of **Hindi** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **17-06-2017**.

The Service details of **Dr.C.S.Subhash Chandran** are as follows.

Qualifications	MA in Hindi from Dr.Bhimrao Ambedker University in 1996 M.Phil from the University of Kerala in October 1999. Ph.D, from University of Kerala on 30-06-2004.
Date of first entry in to Service	17-06-2005
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	17-06-2009
Date of Promotion to Assistant Professor Stage III(with AGP – 8000/-)	17-06-2014
LWA availed	nil
Date of promotion to Associate Professor (Academic Level 13A)	17-06-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. OC from Academic Staff College, University of Kerala, TVM from 08-02-2006 to 07-03-2006. 2. RC from Academic Staff College, University of Kerala, TVM from 17-02-2007 to 09-03-2007. 3. RC from HRDC, University of Kerala, TVM from 30-11-2018 to 20-12-2018. 4. Short term course from HRDC, University of Kerala, TVM from 21-12-2018 to 29-12-2018 (9 days duration).
UGC Regulation applied	Option A,UGC Regulation 2018
Remarks	UGC Letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 Clause 6.3.VIII, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 17-06-2005. He has acquired Ph.D in June 2004. He was Promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 17-06-2009 and to lecturer Selection Grade (Assistant Professor with AGP 8000/-) on 17-06-2014. After completing 3

years of service in Assistant professor (Academic Level 12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level 13 A) on 17-06-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018: option A, for the promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) the teacher has to attend either one Refresher Course of two weeks/10 days duration or two courses of at least one week or five days duration each with in the assessment period. The teacher in reference has attended the short term course of 9 days duration.

However as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS and recommended to place **Dr.C.S.Subhash Chandran** to the post of Associate Professor ((Academic Level 13 A) w.e.f **17-06-2017**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts the proposal for the approval of the Placement/ Promotion in r/o **Dr.C.S.Subhash Chandran**, Dept of **Hindi** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **17-06-2017** in S.N College, Chathannur is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C17: Proposal for the approval of the Placement/Promotion of Dr.Sreekala.N.B, Department of Chemistry from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), S.N College, Chathannur w.e.f 03-01-2017

(28347/AcFIII/2021/UOK)

The Principal, S.N College, Chathannur has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Sreekala.N.B**, Department of **Chemistry** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **03-01-2017**

The Service details of **Dr.Sreekala.N.B** are as follows.

Qualifications	MSc (Chemistry) in 1993, First class, Kerala University. Ph.D on 26-05-2004, Kerala University. M.Phil from Kerala University in August 1996.
Date of first entry in to Service	03-01-2005
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	03-01-2009
Date of Promotion to Assistant Professor Stage III (with AGP – 8000/-)	03-01-2014
LWA availed	nil
Date of promotion to Associate Professor (Academic Level 13A)	03-01-2017
Number of refresher Courses or Orientation	1. OC from ASC, University of Kerala,

Courses attended, duration and name of the University.	Kariavattom from 23-09-2006 to 20-10-2006 2. RC from ASC, University of Kerala, Kariavattom from 08-05-2006 to 29-05-2006 3. RC from ASC, University of Kerala, Kariavattom from 29-11-2012 to 19-12-2012 4. Short term Course from HRDC, University of Kerala, Kariavattom from 05-03-2018 to 12.03.2018 5. Short term Course from HRDC, University of Kerala, Kariavattom from 19-12-2018 to 27-12-2018
UGC Regulation applied	Option A, UGC Regulation 2018
Remarks	UGC Letter F.No.2-16/2002(PS)Pt.FI. II dated 16-10-2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 03-01-2005. She has acquired Ph.D in May 2004. She was Promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 03-01-2009 and to lecturer Selection Grade (Assistant Professor with AGP 8000/-) on 03-01-2014. After completing 3 years of service in Assistant professor (Academic Level 12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level 13 A) on 03-01-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018: option A, for the promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) the teacher has to attend either one Refresher Course of two weeks/10 days duration or two courses of at least one week or five days duration each with in the assessment period. The teacher in reference has attended the required RC. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS and recommended to place **Dr.Sreekala.N.B** to the post of Associate Professor ((Academic Level 13 A) w.e.f **03-01-2017**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal for the approval of the Placement/ Promotion in r/o **Dr.Sreekala.N.B**, Dept of **Chemistry** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **03-01-2017** in S.N College, Chathannur is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C18: Proposal for the approval of the Placement/Promotion of Dr.K.Sreelatha, Department of Physics from Assistant Professor (Academic Level 12) to Associate Professor, (Academic Level 13 A) in S.N College Chengannur (28806/AcFIII/2021/UOK)

The Principal (i/c), Sree Narayana College, Chengannur has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.K.Sreelatha**, Department of **Physics** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f 08-12-2018 .

The Service details of **Dr.K.Sreelatha** are as follows

Qualifications	MSc Physics from Madurai Kamaraj University, Tamil Nadu in 1994. M.Ed from M.S University, Thirunelveli, Tamil Nadu in 1996. Ph.D awarded on 12-02-2014 from University of Kerala.
Date of first entry in to Service	08-12-2004 FN
Date of Placement to Lecturer Senior scale(Assistant Professor with AGP 7000/-)	08-12-2010
Date of promotion to Lecturer Selection Grade(Assistant Professor with AGP 8000/-)	08-12-2015
Date of promotion to Associate Professor, (Academic Level 13 A)	08-12-2018
LWA availed	Nil
Details of relaxation availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from Academic Staff College, University of Kerala, Kariavattom from 12-09-2006 to 04-10-2006. 2. OC from Academic Staff College, University of Kerala, Kariavattom from 11-06-2008 to 08-07-2008. 3. RC from Academic Staff College, University of Kerala, Kariavattom from 22.10.2013 to 11.11.2013. 4. Special Summer School Programme from HRDC, University of Kerala, Kariavattom from 28-05-2015 to 17-06-2015. (It is equivalent to an OC/RC) 5.Short term course, UGC, HRDC University of Kerala from 24-10-2018 to 31-10-2018
Eligible date of placement to Associate Professor (Academic Level 13 A)	08-12-2018
UGC Regulation applied	Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 08-12-2004 FN. She was promoted to lecturer Senior Scale on 08-12-2010 and to Assistant Professor Stage III (with AGP 8000/-) on 08-12-2015. After completing 3 years of service in Assistant professor stage III, the teacher is eligible to be promoted to Associate Professor (Academic Level13 A) on 08-12-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018: option A, For the promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) the teacher has to attend one Refresher Course of two weeks/10 days duration or two courses of at least one week or five days duration each with in the assessment period.

In the minutes it has been reported that the Committee evaluated the performance of the teacher during the assessment period and the Committee found that the teacher has satisfied all the requirements for CAS promotion. Hence it is recommended to promoted **Dr.K.Sreelatha** to the post of Associate Professor (Academic Level13 A) w.e.f 08-12-2018.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal for the approval of the Placement/Promotion in r/o **Dr.K.Sreelatha**, Department of **Physics** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f 08-12-2018 in S.N College, Chengannur is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C19: Proposal for the approval of the Placement/Promotion of Dr.Reshmi V, Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level13A), Sree Narayana College Cherthala w.e.f 03-12-2016.

(26809/AcFIII/2021/UOK)

The Principal (i/c) Sree Narayana College Cherthala has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Reshmi V**, Department of **Zoology** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level13A) in the College w.e.f **03-12-2016**.

Qualifications	MSc Zoology from University of Kerala in 1996(72.71%). M.Phil from University of Kerala in 1999. Ph.D from University of Kerala in November 2003
Date of first entry in to Service	03-12-2004 F.N
Date of Placement to Senior scale (Assistant Professor with AGP 7000/-)	03-12-2008
Date of promotion to Assistant Professor with AGP 8000/-	03-12-2013
LWA availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from ASC, University of Kerala, Kariavattom from 01-04-2008 to 28-04-2008. 2. RC from ASC University of Kerala, Kariavattom from 01-10-2012 to 22-10-2012. 3. Special Summer School (multi disciplinary Refresher Course) from HRDC, University of Kerala, Kariavattom, from 14.10.2016 to 03.11. 2016. 4. Short Term Course from HRDC, University of Kannur from 21-08-2017 to 25-08-2017
Details of relaxation availed	Already availed for the promotion from Assistant Professor stage I to stage II
Proposed date of placement to Associate Professor (Academic Level13A)	03-12-2016.
UGC Regulation applied	Option B, UGC Regulation 2018
Remarks	UGC Letter No.2-16/2002(PS)Pt dated 16-10-2018

The Service details of **Dr.Reshmi V** are as follows

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 03-12-2004 F.N. She has acquired Ph.D in November 2003 and hence was promoted to lecturer Senior Scale on 03-12-2008. On completion of 5 years of service in Lecturer

Senior Scale, the teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 03-12-2013. After completing 3 years of service in Assistant professor stage III the teacher becomes eligible to be promoted to Associate Professor (with AGP 9000/-) on 03-12-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018 option B. As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment periods from 2013 to 2016

Category II	- 132
Category III	- 75.5
Category II + III	- 207.5 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (with AGP 9000/-), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The teacher in reference has the required number of publications to her credit. She has attended one Short Term Course from HRDC, University of Kannur from 21-08-2017 to 25-08-2017. She has secured above 60% of marks at Master's level examination. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the minutes of the Selection Committee it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and hence the Committee found that the teacher has sufficient grades in the PBAS and recommended to place **Dr.Reshmi V** to the post of Associate Professor (Academic Level 13 A) w.e.f **03-12-2016**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per orders of the Vice-Chancellor, the proposal regarding the placement/ promotion in respect of **Dr.Reshmi V**, Department of **Zoology** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **03-12-2016** in S.N College Cherthala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C20: Proposal for the approval of the Placement/Promotion of Dr.Divya Sadasivan, Department of Mathematics from Assistant Professor (Academic Level 12) to Associate Professor, (Academic Level 13 A) in S.N College,Punalur.

(28807/AcFIII/2021/UOK)

The Principal(i/c), Sree Narayana College, Punalur has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Divya Sadasivan**, Department of **Mathematics** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f 06-12-2016 .

Qualifications	MSc Mathematics from Rani Durgavathi Viswavidyalayam, Jabalpur in September 1994. Ph.D in Mathematics from South Gujarat University in 2000
Date of first entry in to Service	06-12-2004

Date of Placement to Lecturer Senior scale (Assistant Professor with AGP 7000/-)	06-12-2008
Date of promotion to Lecturer Selection Grade Assistant Professor with AGP 8000/-)	06-12-2013
LWA availed	Nil
Date of promotion to Associate Professor, (Academic Level 13 A)	06-12-2016
Details of relaxation availed	Already availed for the promotion from Lecturer Senior Scale to Lecturer Selection Grade
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from ASC, University of Kerala, Kariavattom from 11-06-2008 to 08-07-2008. 2. RC from ASC, University of Kerala, Kariavattom from 21-06-2011 to 12-07-2011 3. RC from HRDC, University of Kerala, Kariavattom from 04-08-2015 to 24-08-2015
Eligible date of placement to Associate Professor (Academic Level 13 A)	06-12-2016
UGC Regulation applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3 VIII of UGC Regulations 2018

The Service details of **Dr.Divya Sadasivan** are as follows

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 06-12-2004. She has acquired Ph.D in 2000. Hence she was promoted to lecturer Senior Scale on 06-12-2008 and to Assistant Professor Stage III (with AGP 8000/-) on 06-12-2013. After completing 3 years of service in Assistant professor stage III the teacher is eligible to be promoted to Associate Professor (Academic Level13 A) on 06-12-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018: option A, For the promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) the teacher has to attend one Refresher Course of two weeks/10 days duration or two courses of at least one week or five days duration each with in the assessment period. The teacher in reference has attended RC from HRDC, University of Kerala, Kariavattom from 04-08-2015 to 24-08-2015. But this course has already been counted for the promotion to Assistant Professor Stage III(As per UGC Regulation 1998, a teacher has to attend two refresher courses for the promotion to Assistant Professor Stage III). Hence the requirement for one RC is pending with her promotion to Associate Professor.

However as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and recommended to place **Dr.Divya Sadasivan** to the post of Associate Professor (Academic Level13 A) w.e.f 06-12-2016.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per orders of the Vice-Chancellor, the proposal for the approval of the Placement/ Promotion in r/o **Dr.Divya Sadasivan**, Department of **Mathematics** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f 06-12-2016 in S.N College, Punalur is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C21: *Proposal for the approval of the Placement/Promotion of Dr.Sheela.S, Department of Zoology from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), T.K.M.M College, Nangiarkulangara w.e.f 25-07-2019.*

(22126/AcFIII/2021/UOK)

The Principal, T.K.M.M College, Nangiarkulangara has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Sheela.S**, Department of **Zoology** from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) in the College w.e.f **25-07-2019**.

The Service details of **Dr.Sheela.S** are as follows

Qualifications	MSc Zoology from Kerala University in April-1994 Ph.D in Zoology from Kerala University on 26-04-2004. M.Phil from Kerala University in October 1998.
Date of first entry in to Service	25-02-2010
L.W.A availed	Nil
Date of Placement to Senior scale	25-02-2014
Date of promotion to Assistant Professor with AGP 8000/-(Academic level 12)	25-02-2019
Eligible date of promotion to Assistant Professor with AGP 8000/-	25-07-2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Special Summer School Programme conducted by Human Resource Development Centre, Kariavattom from 28-05-2015 to 17-06-2015. (Equivalent to an OC/RC) 2. OC from Human Resource Development Centre, Kariavattom, from 28-02-2018 to 27-03-2018. 3. RC from HRDC, University of Kerala, Kariavattom from 11-07-2019 to 24-07-2019
Details of relaxation availed	Already availed for the promotion from Assistant Professor stage I to II
Eligible date of placement to Assistant Professor (Academic Level 12)	25-07-2019(the immediate date after completing RC)
UGC Regulation applied	Option B, UGC Regulation 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 25-02-2010. She has acquired Ph.D in April 2004. She was promoted to lecturer Senior Scale on 25-02-2014. On completion of 5 years of service in Lecturer Senior Scale, the teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 25-07-2019, the immediate date after completing the required RC.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 option B. As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category for the assessment periods from 2014 to 2019

Category II	- 197
Category III	- 91
Category II + III	- 288 (Minimum 50 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (with AGP 8000/-), a teacher has to undergo one Refresher course of two weeks duration. The teacher in reference has attended the required RC from 11-07-2019 to 24-07-2019. Hence the promotion date of the teacher falls on 25-07-2019, the immediate date to the date of completion of the required RC.

In the minutes it has been reported that after verifying necessary forms and documents produced before the Committee, it is found that **Dr.Sheela.S** is eligible to be placed to Assistant Professor with AGP 8000/- w.e.f 25-07-2019.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/ promotion in respect of **Dr.Sheela.S**, Department of Zoology from Assistant Professor (Academic Level11) to Assistant Professor (Academic Level12) w.e.f **25-07-2019** in T.K.M.M College, Nangiarkulangara w.e.f **25-07-2019** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C22 Proposal for the approval of the Placement/Promotion of Sri.Praveen.R, Department of Physical Education, as Assistant Professor stage I to II (with AGP 6000/- to 7000/-) w.e.f 22-01-2021, S.N College, Sivagiri, Varkala.

(27647/Ac FIII/2021/UOK)

The Principal, Sree Narayana College, Sivagiri, Varkala has forwarded a proposal regarding the Placement/ Promotion in respect of **Sri.Praveen.R**, Department of **Physical Education** to Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f **22-01-2021**.

The Service details of **Sri.Praveen.R** , are as follows.

Qualifications	M.P.Ed from Annamalai University in May 2009. M.Phil in Physial Education from Annamalai University in August 2012 Qualified UGC-NET exam held on 24-06-2012
Date of first entry in to Service	22-01-2016 F.N
Date of entry into continuous service	22-01-2016 F.N
Date of completion of required period of service	21-01-2021
L.W.A availed without medical ground	Nil
Date of Placement to Assistant Professor with AGP Rs. 7000/-	22-01-2021
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.RC from HRDC, University of Kerala, Kariavattom from 29-05-2018 to 18-06-2018 2.OC from from TLC, under the aegis of Ministry of Human Resource Development (PMMMNTT) from 26-06-2020 to 24-07-2020
Details of relaxation availed of	One year on account of M.Phil degree
UGC Regulation applied	Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor with AGP 6000/- on 22-01-2016 F.N. He has acquired Mphil degree in August 2012. He has completed 5 years of service in Assistant Professor Stage I on 21-01-2021.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to

II) for the assessment periods from 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended the required Orientation Course and Refresher Course during the assessment period.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that **Sri.Praveen.R** is eligible to be placed to Assistant Professor Stage-II(with AGP 7000/-) w.e.f **22-01-2021**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Sri.Praveen.R, Department of Physical Education to Assistant Professor stage II (AGP 6000/- to 7000/-)**, w.e.f **22-01-2021** in S.N College, Sivagiri, Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C23 : Proposal for the approval of the Placement/Promotion of Dr.T.V.Ushadevi, Department of Economics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level13A), Sree Narayana College Cherthala w.e.f 09-12-2016.

(26813/AcFIII/2021/UOK)

The Principal, Sree Narayana College Cherthala has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.T.V.Ushadevi**, Department of **Economics** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level13A) in Sree Narayana College Cherthala w.e.f 09-12-2016.

Qualifications	MA, Economics, from M.G University, in May 1994.(60.76%) M.Phil, Applied Economics from Cochin University of Science and Technology in 1996. PhD, Economics from M.G University on 12-10-2001.
Date of first entry in to Service	09-12-2004 FN
L.W.A availed	Nil
Date of Placement to Senior scale	09-12-2008
Date of promotion to Assistant Professor (AGP 8000/-)	09-12-2013
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from ASC, University of Kerala, Kariavattom from 01-04-2008 to 28-04-2008. 2. RC from ASC University of Kerala, Kariavattom from 01-03-2012 to 22-03-2012. 3. Special Summer School (multi disciplinary Refresher course) from Human Resource Development Centre, University of Kerala, Kariavattom from 14-10-2016 to 03-11-2016. 4. Short Term Course from HRDC, University of Kannur from 21-08-2017 to 25-08-2017
Details of relaxation availed	Already availed for the promotion from Assistant Professor stage I to II
Proposed date of placement to Associate	09-12-2016.

Professor (Academic Level13A)	
UGC Regulation applied	Option B, UGC Regulation 2018

The Service details of **Dr.T.V.Ushadevi** are as follows

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 09-12-2004 F.N. She has qualified Ph.D in October 2001. She was promoted to lecturer Senior Scale on 09-12-2008. On completion of 5 years of service in Lecturer Senior Scale, the teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 09-12-2013. After completing 3 years of service in Assistant professor stage III the teacher becomes eligible to be promoted to Associate Professor (with AGP 9000/-) on 09-12-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018 option B. As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment period from 2013 to 2016

Category II - 87

Category III - 49

Category II + III - 136 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (with AGP 9000/-), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The incumbent has the required number of publications to her credit. She has attended Short Term Course from HRDC, University of Kannur from 21-08-2017 to 25-08-2017. She has secured above 60% of marks at Master's level examination. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018, has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and hence the Committee found that the teacher has sufficient grades in the PBAS and recommended to place **Dr.T.V.Ushadevi** to the post of Associate Professor (Academic Level 13 A) w.e.f **09-12-2016**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/ promotion in respect of **Dr.T.V.Ushadevi**, Department of **Economics** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level13A), w.e.f **09-12-2016** in S.N College Cherthala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C24: Proposal for the approval of the Placement/Promotion of Sri.Abhilash S., Department of Chemistry to Assistant Professor Stage III (with AGP 8000/)
w.e.f. 01-07-2021 in Sree Narayana College, Kollam.

(26989/AcFIII/2021/UOK)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of **Sri.Abhilash S**, Department of **Chemistry** to Assistant Professor stage III (with AGP 8000/-) , w.e.f. **01-07-2021**.

The Service details of **Sri.Abhilash S.** are as follows.

Qualifications	Msc Chemistry in June 2007 from University of Kerala.
----------------	---

	Qualified NET exam held on 24.12.2006.
Date of first entry into continuous Service	01.07.2010
Date of Placement to Assistant Professor stage II (with AGP 7000/-)	01-07-2016
Date of Placement to Assistant Professor stage III (with AGP 8000/-)	01-07-2021
LWA availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from ASC, Kannur University from 04-07-2011 to 30-07-2011. RC from UGC-HRDC, Jamia Millia Islamia, New Delhi from 05.05.2015 to 25.05.2015. Faculty Development Programme from TLC, Ramanujan College, University of Delhi under the aegis of Ministry of Human Resource Development (PMMMNMTT) from 25-07-2020 to 10-08-2020 Faculty Development Programme from TLC, Ramanujan College, University of Delhi under the aegis of Ministry of Education (PMMMNMTT) from 18-02-2021 to 24-02-2021. Faculty Development Programme from TLC, Ramanujan College, University of Delhi under the aegis of Ministry of Education (PMMMNMTT) from 01-03-2021 to 08-03-2021 RC from UGC-HRDC, University of Kerala from 04.03.2020 to 11-03-2020 & from 29-07-2020 to 03-08-2020 (14 days)
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent it is seen that the teacher had entered into service as Lecturer on 01-07-2010 at S.N College, Kannur (Kannur University). He was transferred to S.N College, Chempazhanthy and joined duty on 10.06.2014. He was promoted to Assistant Professor stage II on 01-07-2016 and has completed five years of service in Assistant Professor Stage II on 30-06-2021.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor stage II to III) for the assessment periods from 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended the required courses for promotion. In the minutes of the Screening Committee it is stated that after verifying the necessary data and documents produced before the committee, it has been found that as per UGC Regulations 2018, Option A, **Sri.Abhilash S.** is eligible to be placed to Assistant Professor Stage-III(with AGP 8000/-) w.e.f **01-07-2021**.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Sri.Abhilash S**, Assistant Professor (Stage II), Department of **Chemistry** to Assistant Professor Stage III (with AGP 8000/-) in Sree Narayana College, Kollam, w.e.f **01-07-2021** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C25: Proposal for the approval of Placement/Promotion of Smt.Preetha M.V, Department of History, Assistant Professor (Academic level 10 to 11) w.e.f 15-11-2019,in T.K.M.M College, Nangiarkulangara.

(22125 /AcFIII/2021/UOK)

The Principal, **T.K.M.M. College, Nangiarkulangara** has forwarded a proposal regarding the placement/ promotion in respect of **Smt.Preetha M.V**, Department of **History**, Assistant Professor (Academic level 10 to 11) , w.e.f **15-11-2019**.

The Service details of **Smt.Preetha.M.V** are as follows.

Qualifications	MA History (first class) from M.G University in May 1996. Qualified UGC- NET exam held on 24-12-2011
Date of first entry into Service	06-06-2013
Date of entry into continuous service	06-06-2013
Date of completion of required period of service in Assistant Professor (Stage I)	05-06-2019
L.W.A availed without medical ground	Nil
Date of Placement to Assistant Professor (Academic Level 11)	06-06-2019
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from HRDC, University of Kerala, Kariavattom from 26-04-2019 to 23-05-2019 2. RC from HRDC, University of Kerala, Kariavattom from 01-11-2019 to 14-11-2019.
Details of relaxation availed of	Nil
Eligible date of Placement to Assistant Professor (Academic Level 11)	15-11-2019 (Immediate date to completion of required R.C.)
UGC Regulations applied	Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent it is seen that the teacher had entered in to service as Assistant Professor on 06-06-2013. She has completed six years of service on 05-06-2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API score sheet based on PBAS for option A (Assistant Professor (Academic Level 10-11)) for the assessment periods from 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended the orientation course during the assessment period but she has attended the refresher course from 01-11-2019 to 14-11-2019 only. Hence the eligible date of promotion of the teacher falls on 15-11-2019.

In the minutes of the Screening Committee it is stated that after verifying the necessary data and documents produced before the committee, it has been found that as per UGC Regulation 2018 Option A, **Smt.Preetha M.V** is eligible to be placed to Assistant Professor Stage-II(with AGP 7000/-), w.e.f **15-11-2019**.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Smt.Preetha M.V, Department of History**, Assistant Professor (Academic level 10 to 11) , w.e.f. **15-11-2019** in **T.K.M.M College, Nangiarkulangara** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C26: Proposal for the approval of the Placement/Promotion of Dr.Preeth.M, Department of Statistics, Assistant Professor (Academic level 11) to Assistant Professor (Academic level 12), w.e.f 13-03-2019, T.K.M.M College, Nangiarkulangara

(22124/AcFIII/2021/UOK)

The Principal(i/c), T.K.M.M College, Nangiarkulangara has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Preeth.M**, Department of Statistics **from Assistant Professor (Academic Level 11)** to Assistant Professor (Academic Level 12), w.e.f **13-03-2019**.

The Service details of **Dr.Preeth.M** are as follows.

Qualifications	MSc Statistics from MG University in June 2004. Qualified UGC NET in June 2004 Ph.D in Statistics from CUSAT on 31-12-2014
Date of first entry in to Service	13-03-2008 FN
Date of entry into continuous service	13-03-2008 FN
Date of Placement to Assistant Professor with AGP 7000/-	13-03-2014
L.W.A availed without medical ground	Nil
Date of Placement to Assistant Professor (Academic Level 12)	13-03-2019
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. RC from ASC, University of Kerala, Kariavattom from 24-11-2011 to 15-12-2011. 2. OC from ASC, University of Kerala, Kariavattom from 06-06-2013 to 03-07-2013. 3. Inter Disciplinary Refresher Course from HRDC, Pondicheri University from 01-02-2017 to 21-02-2017. 4. RC from HRDC, University of Kerala, Kariavattom from 24-05-2018 to 13-06-2018.
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent it is seen that the teacher had entered into service as Lecturer on 13-03-2008 FN. He was promoted to Assistant Professor Stage II on 13-03-2014. He has completed five years of service as Assistant Professor Stage II on 12-03-2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for option A (for Assistant Professor Academic level 11 to 12) for the assessment periods from 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018, Option A, the teacher has to attend two refresher courses of two weeks duration for promotion to Assistant professor (Academic Level 12). The teacher in reference has attended the required Refresher Courses.

In the Minutes of the Screening Committee it is stated that **Dr.Preeth.M** is found qualified for promotion to the post of Assistant Professor Stage III (with AGP 8000/-), w.e.f 13-03-2019 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Dr.Preeth.M**, Assistant Professor (Academic Level 11 to 12), w.e.f 13-03-2019 in the Department of **Statistics** in T.K.M.M College, Nangiarkulangara is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C27: *Fatima Mata National College, Kollam - Proposal for the Placement/Promotion of Dr.Jojo.P.J, Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) in Physics w.e.f 01-07-2019-approval-reg. (32278/AcFIII/2021/UOK)*

The Manager, **Fatima Mata National College, Kollam** has forwarded a proposal for the approval of Placement/Promotion in respect of **Dr.Jojo. P.J**, Associate Professor, Department of **Physics** (present D.D.O of the college) Professor (Academic Level 14), w.e.f. **01-07-2019**.

The service details of **Dr.Jojo P.J.** are as follows:

Qualifications	M.Sc Physics from M.G University in May 1988 (second class 59.57%). M.Phil in Applied Physics from Aligarh Muslim University in 1990 Ph D in Applied Physics from Aligarh Muslim University in 1993
Date of first appointment	02.11.1993 (temporary- leave vacancy)
Date of entry into continuous service	03.06.1996
Date of Placement to Senior Scale	03.06.2000
Date of Promotion to Selection Grade	03.06.2005
Date of promotion to Associate Professor	03.06.2008
L.W.A availed without medical ground	29-06-2010 to 28-06-2011, 01-02-2017 to 30-06-2019
Date of placement to Professor	01-07-2019

The Manager, Fatima Mata National College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for promotion from Associate Professor to Professor as per UGC Regulations 2018. Since the incumbent availed LWA for the period from 01-02-2017 to 30-06-2019, the PBAS proforma for the assessment periods from 2014 to 2017 has been forwarded.

As per Clause 6.4 B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research Score as per Appendix II, Table 2.

On verification, it is seen that Dr.Jojo. P.J qualified Ph.D in 1993. He was designated as Associate Professor w.e.f 03-06-2008 and has completed 3 years of service in Associate Professor (Academic Level 13 A) as on 01-07-2019.

As per the duly constituted Selection Committee report, Dr.Jojo.P.J has attained academic/research score of **469.6**, for which the minimum required is 110 and has the required number of publications to his credit. Supporting evidences of them have been forwarded

In the minutes of the Selection Committee it has been reported that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, **Dr.Jojo. P.J** is found qualified for promotion to the post of Professor(Academic Level 14) and hence the Committee recommended to place **Dr.Jojo. P.J** to the post of Professor (Academic Level 14) w.e.f. 01-07-2019.

All the calculations as they are fully based on academic parameters, the sole responsibility of ensuring the accuracy of them shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the Placement/Promotion in respect of **Dr.Jojo. P.J**, Associate Professor (Academic Level 13 A), Department of Physics to Professor (Academic Level 14), w.e.f. **01-07-2019** in Fatima Mata National College, Kollam is placed

before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item.No. 34.124.C 28 S.N Colleges - Initial appointment of Assistant Professors in Political Science approval of – reg.

(4809/Ac.FIII /2021/UOK)

The Principal S.N College , Kollam has forwarded proposals for approval of appointment of the following Assistant Professors in Political Science

Sl No	Name of the Assistant Professor	Date of Joining	Remarks
	Dr.Prajeesh.P.P	28-09-2020 F.N	Retirement vacancy of Smt.P.Maya
	Sri.Sarath.S.R	28-09-2020 F.N	Relieving vacancy of Dr.M.R.Biju

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Times of India, The New Indian Express, The Malayala Manorama , The Kerala Kaumudi and The Mangalam dated 01-01-2020.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meetings of the Selection Committee held on 8th July 2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No. D2/214/2019/H.Edn dated 25-11-2019 and G.O(Rt)No.581/2020/H.Edn dated 04-05-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 01-01-2020. The age of the teacher is calculated as on 01-01-2020. Two vacancies were notified for the subject Political Science as per notification dated 01-01-2020. In the selection procedure Dr.Prajeesh.P.P and Sri.Sarath.S.R occupy the first and second rank positions respectively. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government have deputed its nominee to the Selection Committee authorizing appointment against two posts in Politics vide Government nominee letter No.D2/214/2019/H.Edn dated 25-11-2019. Owing to the Lock down restrictions in force to contain the spread of COVID 19

epidemic, many managements were unable to complete the Selection process. Hence the Government vide G.O(Rt) No.581/2020/H.Edn dated 04-05-2020 extended the validity of the nomination up to 31-08-2020 as a special case. The minutes of the duly constituted Selection Committee has been attached with the proposals forwarded. The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

It may be noted that as per GO(Ms)No.155/2020/H.Edn. dated 01.04.2020, 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

However as per G.O(Ms) No.313/2020/HEdN dated 11.9.2020, the Govt have clarified that the above mentioned order shall be w.e.f 1.6.2020 only. Moreover as per the order dated 11.9.2020, the Govt have further clarified that all selections and appointments made from 01-06-2020 onwards in Government and Aided Arts and Science Colleges shall follow the conditions stipulated in Government order no.155/2020/H.Edn dated 01-04-2020.

As per Post Adalath review 2002, there are 174 hours workload permitting 11 teachers in the Department of Political Science. On excluding P.G weightage work load will be reduced to 149 hours permitting 9 teachers. As per G.O(Ms) No.155/2020/H.Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts. The newly appointed teachers are appointed in the 7th and 8th position respectively in the Dept of Political Science in S.N College, Kollam..

As per UGC Regulation 2018, a candidate with Ph.D and NET is eligible for a score of 33. But on verification of the score sheet it is found that only 25 marks is awarded to a candidate with both Ph.D and NET and none of the candidates has both Ph.D and NET in Political Science and hence rank position will not change. But for some other subjects in which appointments have done in Colleges under the S.N Trusts, the rank lists will change accordingly. This common matter was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 09-04-2021 and it was recommended to form a Committee to study the matter. The Syndicate held on 07-05-2021, vide item.No.27.80.02, resolved to approve the recommendation of the Standing Committee.

Accordingly, a meeting of the Sub Committee was held on 01-07-2021, the committee examined the matter in detail and recommended to process the proposals of the subjects in which there are no variations in rank positions of the candidates. The Syndicate held on 02-07-2021, vide item.No.29.69 resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges. Accordingly the Standing Committee held on 19-07-2021 considered the proposal and recommended to approve the recommendations of the Sub Committee. The Syndicate held on 23-07-2021, vide item.No.30.65.C4 resolved to approve the recommendation of the Standing Committee.

As per the orders of the Vice-Chancellor the proposals for the approval of appointment of the following Assistant Professors in Political Science are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

1. **Dr.Prajeesh.P.P** as Assistant Professor in Political Science in S.N College,Kollam, **w.e.f 28-09-2020** against the retirement vacancy of Smt.P.Maya on 31-03-2019.
2. **Sri.Sarath.S.R** as Assistant Professor in Political Science in S.N College, Kollam, **w.e.f 28-09-2020** against the relieving vacancy of Dr.M.R.Biju on 04-02-2017.

The Standing Committee considered the proposal and recommended to approve the same .

PROFORMA

Name of Teacher with date of joining	Date of Birth and Age as on 01.01.202	Rank position and Categor	Academic Qualification	Workload in the Dept. & No. of Teachers	Positio n of the Teache r	Apportion ment Position	Remarks
--------------------------------------	---------------------------------------	---------------------------	------------------------	---	---------------------------	-------------------------	---------

and College	0	y		permissible		Open	Community	
Dr.Prajeesh .P.P 28-09-2020 F.N Political Science S.N College, Kollam	06-04-1981 38 years	Open 1 st rank	B.A Politics Calicut university in April 2002 first class (60.37%) M.A Politics Calicut University in September 2005 second class (58.4%) (Eligibility certificate produced) M.Phil Political Science from Kerala University in November 2007 first class Ph.D in Political Science from Kerala University on 26-12-2017 Certificate that Ph.D as per UGC Regulation 2016 produced.	As per Post Adalath review 2002 a work load of 174 hours permitting 11 teachers On excluding P.G weightage work load will be reduced to 149 hours permitting 9 teachers	7 th	227	223	Retirement vacancy of Smt. P.Maya
Sri.Sarath.S .R 28-09-2020 F.N Political Science S.N College, Kollam	28-05-1993 26 years	Communi ty 1 st rank	B.A Political Science Kerala University in April 2013 first class M.A Political Science from Kerala University in August 2015 first class Qualified UGC- NET exam held on 27-12-2015 Undertaking produced	As per Post Adalath review 2002 a work load of 174 hours permitting 11 teachers On excluding P.G weightage work load will be reduced to 149 hours permitting 9 teachers	8 th	227	224	Relieving vacancy of Dr.M.R.Biju

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C29: Proposal for the approval of the Placement/Promotion of Dr.T.Sreeja, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), T.K.M.M College, Nangiarkulangara.

(22241/Ac FIII/2021/UOK)

The Principal(i/c), T.K.M.M College, Nangiarkulangara has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.T.Sreeja**, Department of **Chemistry** from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) in the college, w.e.f. **14-02-2020**.

The service details of **Dr.T.Sreeja** are as follows

Qualifications	MSc Chemistry from Kerala University in April 2003 Qualified UGC-NET held in December 2004 Ph.D from Kerala University on 26-05-2011
Date of first entry in to Service	03-01-2011
L.W.A availed without MC	Nil
Date of Placement to Assistant Professor Stage II	03-01-2015
Date of promotion to Assistant Professor (Academic Level 12) on completion of required service in Stage II	03-01-2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from ASC, University of Kerala, Kariavattom, from 14-10-2014 to 10-11-2014. 2. RC from ASC, University of Kerala, Kariavattom from 30-01-2013 to 20-02-2013. 3. RC from HRDC, University of Kerala, Kariavattom from 31.01.2020 to 13.02.2020
Details of relaxation availed	Already availed for the promotion for Assistant Professor from stage I to stage II
Eligible date of placement to Assistant Professor (Academic Level 12)	14-02-2020 (immediate date of completion of RC)
UGC Regulations applied	Option B, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 03-01-2011. She has acquired Ph.D in May 2011. She was promoted to Assistant Professor Stage II on 03-01-2015. On completion of 5 years of service in Assistant Professor Stage II, the teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 14-02-2020, the immediate date to the date on which the teacher has completed the required RC.

The Principal has forwarded the relevant documents, placement order, minutes of the screening committee and API score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 option B. As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category for the assessment periods from 2015 to 2020.

Category II - 212

Category III - 81.07

Category II + III - 293.07 (Minimum 50 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (with AGP 8000/-), a teacher has to undergo one Refresher Course of two weeks duration. The teacher has attended the required RC from 31-01-2020 to 13-02-2020. Hence the promotion date of the teacher falls on 14-02-2020, the immediate date to the date on which the teacher has completed the required RC.

In the minutes it has been reported that after verifying necessary forms and documents produced before the Committee, it is found that **Dr.T.Sreeja** is eligible to be placed to Assistant Professor with AGP 8000/- w.e.f **14-02-2020**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/ promotion in respect of **Dr.T.Sreeja**, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) **w.e.f. 14-02-2020** in T.K.M.M College, Nangiarkulangara is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C30: F.M.N College, Kollam - Placement/ Promotion proposal of Dr.Clara Bernadette Reshma, Department of English to Associate Professor with AGP 9000/- -Approval – Reg.

(33530/Ac FIII/2021/UOK)

The Drawing and Disbursing Officer, F.M.N. College, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Clara Bernadette Reshma, Department of English from Assistant Professor with AGP 8000/- to Associate Professor with AGP 9000/-, w.e.f. 07.06.2018.

The service details of **Dr.Clara Bernadette Reshma** are as follows

Qualifications	M.A. English from Kerala University in 1989 (60%) Qualified the NET exam held on 28-12-1997. Ph.D in English from University of Kerala on 29-04-2008.
Date of first entry into service as Lecturer	07-06-2006
Date of entry into continuous service as Lecturer	07-06-2006
L.W.A. availed	Nil
Date of placement to Senior Scale Lecturer	07-06-2010
Date of placement to Selection Grade Lecturer	07-06-2015
Details of relaxation availed of	Already availed two years on account of Ph.D for placement to Senior Scale
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala from 24-05-2007 to 20-06-2007 2. RC from ASC, University of Kerala, Kariavattom from 24-01-2011 to 14-02-2011. 3. RC from ASC, University of Kerala, Kariavattom from 01-02-2013 to 22-02-2013
Proposed date of Placement / Promotion to Associate Professor with AGP 9000/-	07-06-2018
UGC Regulations applied	UGC Regulations 2018- Option B
Remarks	Clause 6.3.VIII of UGC Regulation 2018

The D.D.O, F.M.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for **option B** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category (Assessment period from 2015 to 2018)

Category II - 57

Category III - 101.5

Category II + III - 158.5 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor, a teacher has to undergo one Course/Programme of one week duration and there should be a minimum 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed masters's degree with 55% marks. The teacher in reference has the required number of publications to her credit but she has not attended the required course.

However, as per clause 6.3.VIII of UGC Regulation 2018, the requirement for orientation course and refresher course for promotion due under CAS shall not be mandatory up to 31st December 2018. In the present case the date of promotion of Dr.Clara Bernadette Reshma to Associate Professor falls on 07.06.2018. Hence the clause is applicable to her placement.

In the minutes of the Selection Committee it has been stated that the committee has carefully scrutinized the PBAS records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS and hence the committee recommends Dr.Clara Bernadette Reshma for promotion to the post of Associate Professor Stage IV (with AGP 9000/-), w.e.f **07-06-2018 F.N.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/ promotion in respect of **Dr.Clara Bernadette Reshma, Department of English from Assistant Professor with AGP 8000/- to Associate Professor with AGP 9000/-, w.e.f. 07-06-2018 in F.M.N College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C 31: F.M.N College, Kollam -Placement/Promotion proposal in respect of Dr.Manohar D. Mullassery, Associate Professor to Professor in Chemistry – Approval – Reg..

(36110/AcFIII/2021/UOK)

The Drawing and Disbursing Officer, F.M.N. College, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Manohar D. Mullassery, Department of Chemistry from Associate Professor with AGP 9000/- to Professor with AGP 10,000/-, w.e.f. 28.01.2021.

The service details of **Dr.Manohar D. Mullassery** are as follows.

Qualifications	MSc from University of Kerala in 1998. M.Phil from University of Kerala in December 2000. Ph.D in Chemistry awarded on 30.01.2010 from University of Kerala.
Date of first entry in to Service	28-01-2005 FN
L.W.A availed	Nil
Details of relaxation availed of	One year availed for placement to Lecturer Senior Scale on account of M.Phil degree.
Date of Placement to Lecturer Senior Scale	28-01-2010
Date of Placement to Lecturer Selection Grade	28-01-2015
Date of placement to Associate Professor with AGP 9000/-	28-01-2018
Date of placement to Professor with AGP 10,000/-	28.01.2021

The D.D.O, F.M.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4.B.IV of U.G.C Regulations 2018 ,the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.

iv) A minimum of 110 Research Score as per Appendix II, Table 2.

On verification, it is seen that Dr.Manohar D Mullasserri has completed three years of service as Associate Professor on 27.01.2021. He has acquired Ph.D in Chemistry on 30.01.2010. As per the duly constituted Selection Committee report, the teacher has attained a score of **467.6**, for which the minimum required is 110 and he has the required number of publications to his credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it has been stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala and based on the interview conducted by the Selection Committee, Dr.Manohar D. Mullassery is found qualified for promotion to the post of Professor (Academic Level 14), w.e.f 28.01.2021 F.N and hence the Committee recommends Dr.Manohar D. Mullassery for promotion to the post of Professor (Academic Level 14), w.e.f **28-01-2021 FN**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/ promotion in respect of Dr.Manohar D. Mullassery, Department of Chemistry from Associate Professor with AGP 9000/- to Professor with AGP 10,000/-, w.e.f 28-01-2021 in F.M.N. College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C32: *St.Joseph's College for Women, Alappuzha - Proposal for the approval of the Placement/Promotion of Smt.Nimisha F, Department of English to Assistant Professor (Academic Level 11), w.e.f 01.03.2017 – Approval – Reg.*

(27817/AcFIII/2021/UOK)

The Drawing and Disbursing Officer, St. Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Nimisha F., Department of English, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01.03.2017.

The service details of **Smt.Nimisha F.** are as follows.

Qualifications	1. MA from University of Kerala in June 2007. 2. Qualified the NET exam on 28.06.2009 3. M.Phil from University of Kerala in May 2010.
Date of first entry into service	29-02-2012 F.N
Date of entry into continuous service	29-02-2012
L.W.A availed	Nil
Details of relaxation availed of	One year on account of M.Phil Degree

Date of Placement to Assistant Professor (Academic Level 11)	01.03.2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from UGC-ASC, University of Kerala, Kariavattom from 30.01.2015 to 26.02.2015. 2. RC from UGC-HRDC, Kannur University from 31.12.2018 to 19.01.2019.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulation 2018

On verification of the Service Book, it is seen that the teacher had entered into the service as Assistant Professor on 29.02.2012 F.N. She has completed 5 years of service in Assistant Professor (Academic Level 10) on 28.02.2017.

The Principal has forwarded the relevant documents, placement order, minutes of the screening committee and API score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) from 2012 to 2017 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has completed the required Orientation Course within the assessment period but completed the required Refresher Course only on 19.01.2019.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for orientation course and refresher course for promotion due under CAS shall not be mandatory up to 31st December 2018.

In the minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 01.03.2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the Placement/Promotion of **Smt.Nimisha F, Department of English, Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f 01.03.2017 in St.Joseph's College for Women, Alappuzha** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C33: St.Joseph's College for Women, Alappuzha - Proposal for the Placement/ Promotion of Sr.Ligy Jose E, Department of English to Assistant Professor (Academic Level 11), w.e.f. 01.03.2018 – Approval – Reg.

(36107/Ac FIII/2021/UOK)

The Drawing and Disbursing Officer, St. Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/Promotion in respect of Sr.Ligy Jose E, Department of English, Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f 01.03.2018.

The service details of **Sr.Ligy Jose E** are as follows.

Qualifications	1. MA from University of Kerala in May 2006. 2. Qualified the NET on 13.06.2011.
Date of first entry into Service	29-02-2012 F.N.
Date of entry into continuous service	29-02-2012

L.W.A. availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor (Academic Level 11)	01.03.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from UGC-HRDC, University of Kerala, Kariavattom from 27.02.2019 to 26.03.2019. 2. RC from UGC-HRDC, University of Kerala, Kariavattom, from 01.11.2019 to 14.11.2019.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulation 2018

On verification of the Service Book, it is seen that the teacher had entered into the service as Assistant Professor in English on 29.02.2012 F.N. She has completed 6 years of service in Assistant Professor (Academic Level 10) on 28.02.2018.

The Principal has forwarded the relevant documents, placement order, minutes of the screening committee and API score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) from 2012 to 2018 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has completed the required courses only on 14.11.2019.

As per clause 6.3.VIII of UGC Regulations 2018, the requirement for orientation course and refresher course for promotion due under CAS shall not be mandatory up to 31st December 2018. In the present case, the promotion date of the teacher falls on 01.03.2018.

In the minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f. 01.03.2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding **the Placement/Promotion of Sr.Ligy Jose E., Department of English, Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f. 01.03.2018 in St.Joseph's College for Women, Alappuzha** is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C 34:

St.Joseph's College for Women, Alappuzha - Proposal for the approval of the Placement/Promotion of Smt.Jiby Abraham, Department of Home Science to Assistant Professor (Academic Level 11), w.e.f. 04.07.2018 – Approval – Reg.

(34774/Ac F III /2021/UOK)

The Drawing and Disbursing Officer, St. Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Jiby Abraham, Department of Home Science from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 04.07.2018.

The service details of **Smt.Jiby Abraham** are as follows.

Qualifications	MSc from University of Madras in April 2001.
----------------	--

	Qualified the NET in June 2003.
Date of first entry in to Service	04-07-2012 F.N
Date of entry into continuous service	04-07-2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor (Academic Level 11)	04.07.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from UGC-HRDC, Savithribai Phule Pune University from 01.09.2017 to 28.09.2017. 2. RC from UGC-HRDC, University of Kerala, Kariavattom, from 28.11.2018 to 18.12.2018.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	UGC Public Notice F.No.2-16/2002(PS)Pt.FI.II dated 16.10.2018

On verification of the Service Book, it is seen that the teacher had entered into the service as Assistant Professor on 04.07.2012 F.N. She has completed 6 years of service in Assistant Professor (Academic Level 10) on 03.07.2018.

The D.D.O, St.Joseph's College for Women, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening committee and API score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) from 2012 to 2018 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher in reference has completed the required Orientation Course in the assessment period itself, but completed the required Refresher Course only on 18.12.2018.

As per UGC Public Notice F.No.2-16/2002(PS)Pt.FI.II dated 16.10.2018, teachers are granted extension of the date of participation of OC / RC for promotion due under CAS upto 31.12.2018. In the present case, the promotion date of the teacher falls on 04.07.2018.

In the Minutes of the Screening Committee it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f. 04.07.2018.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the Placement/Promotion of **Smt.Jiby Abraham, Department of Home Science, Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f. 04.07.2018 in St.Joseph's College for Women, Alappuzha** is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C 35: F.M.N College, Kollam - Placement/ Promotion of Dr.Noeline B. Fernandez, Associate Professor to Professor in Chemistry - Approval – Reg.

(36476/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, Fatima Mata National College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Noeline B. Fernandez, Department of

Chemistry from Associate Professor with AGP 9000/- to Professor with AGP 10,000/-, w.e.f 23.12.2020.

The service details of **Dr.Noeline B. Fernandez** are as follows.

Qualifications	M.Sc Chemistry from University of Kerala in 1999. Qualified the NET on 25-06-2000. Ph.D in Chemistry from University of Kerala on 23-12-2009.
Date of first entry into service	28-01-2005
Date of entry into continuous service	28-01-2005
L.W.A. availed	Nil
Details of relaxation availed of	One year 1 month 5 days availed for placement to Lecturer Senior Scale on account of Ph.D degree.
Date of Promotion to Lecturer Senior Scale	23-12-2009
Date of Promotion to Assistant Professor with AGP 8000/-(Stage 2-3)	23.12.2014
Date of promotion to Associate Professor with AGP 9000/-, (Stage 3-4))	23-12-2017
Date of Placement / Promotion to Professor with AGP 10,000/-	23-12-2020

The D.D.O, F.M.N Collge, Kollam has forwarded the relevent documents, placement order, minutes of the Selection Committee and PBAS proforma for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.

iv) A minimum of 110 research score as per Appendix II, Table 2.

On verification, it is seen that Dr.Noeline B. Fernandez has completed three years of service as Associate Professor on 22.12.2020. She has acquired Ph.D in Chemistry on 23.12.2009. As per the duly constituted Selection Committee report, the teacher has attained a score of **318.6**, for which the minimum required is 110 and she has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committe, it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala and based on the interview conducted by the Selection Committee, Dr.Noeline B. Fernandez is found qualified for promotion to the post of Professor (Academic Level 14), w.e.f 23.12.2020 F.N and hence the Committee recommends Dr.Noeline B Fernandez for promotion to the post of Professor (Academic Level 14), w.e.f. **23-12-2020 F.N**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Dr.Noeline B. Fernandez, Department of Chemistry from Associate Professor with AGP 9000/- to Professor with AGP 10,000/-, w.e.f. 23.12.2020 in Fatima Mata National College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C36: Proposal for the approval of the Placement/Promotion of Smt.Jasmin Rose.J, Department of Mathematics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), Sree Narayana College, Punalur

(31650/AcFIII/2021/UOK)

The Principal(i/c), Sree Narayana College, Punalur has forwarded a proposal regarding the Placement/ Promotion in respect of **Smt.Jasmin Rose.J**, Department of **Mathematics** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **13-12-2020**.

The service details of **Smt.Jasmin Rose.J** are as follows.

Qualifications	Msc Mathematics from M.G University in May 2000(67.5%) Qualified CSIR-UGC- NET exam held on 01-07-2001.
Date of first entry in to Service	06-12-2004 F.N
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	05-12-2012
L.W.A availed	2 years from 02-01-2008 to 31-12-2009
Date of Promotion to Assistant Professor stage III with AGP 8000/-	05-12-2017
Date of promotion to Associate Professor (with AGP 9000/-) on completion of 3 years of service in Stage III	05-12-2020
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. OC from ASC, University of Kerala, Kariavattom from to 05.01.2011 to 01.02.2011. 2. RC from ASC, University of Kerala, Kariavattom from 05-09-2012 to 26-09-2012 3.Special Summer School (Multidisciplinary RC) from HRDC, University of Kerala Kariavattom from 11-07-2017 to 31-07-2017. 4.RC from HRDC, University of Kerala, Kariavattom from 17-09-2019 to 30-09-2019
Details of relaxation availed	NA
Eligible date of promotion to Associate Professor (with AGP 9000/-)	13-12-2020(immediate date to the date of publication required)
Regulation applied	UGC Regulations 2018, Option B

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 06-12-2004 FN. She was Promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 05-12-2012 and to Lecturer Selection Grade (Assistant Professor with AGP 8000/-) on 05-12-2017. After completing 3 years of service in Assistant professor (Academic Level 12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level 13 A) on 13-12-2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment periods from 2017 to 2020.

Category II - 151

Category III - 41

Category II + III - 192 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holders 2 publications and for Ph.D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The teacher in reference has the required number of publications to her credit. The third publication was published on 12-12-2020 and hence the eligible date of promotion of the teacher falls on 13-12-2020. She has attended RC from HRDC, University of Kerala, Kariavattom from 17-09-2019 to 30-09-2019. She has secured 55% of marks at Master's level examination.

In the minutes of the selection committee it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and recommended to place **Smt.Jasmin Rose.J** to the post of Associate Professor ((Academic Level 13 A) w.e.f 13-12-2020.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/Promotion in respect of **Smt.Jasmin Rose.J, Department of Mathematics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f 13-12-2020** in S.N College for Punalur is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C 37:

St.Joseph's College for Women, Alappuzha - Proposal for the approval of the Placement/Promotion of Sr.Barakala Pushpa, Department of Chemistry to Assistant Professor (Academic Level 11), w.e.f 06.03.2019 – Approval – Reg.

(24422/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, St. Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/Promotion in respect of Sr.Barakala Pushpa, Department of Chemistry, Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f 06.03.2019.

The service details of **Sr.Barakala Pushpa** are as follows.

Qualifications	1. MSc from M.G. University in June 2010. 2. Qualified the NET exam held on 17.06.2012.
Date of first entry into service	11-02-2013 F.N
Date of entry into continuous service	11-02-2013
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from UGC-ASC, University of Kerala, Kariavattom from 11.11.2014 to 01.12.2014. 2. OC from UGC-HRDC, Andhra University from 06.02.2019 to 05.03.2019.
UGC Regulations applied	Option A, UGC Regulations 2018
Date of Placement to Assistant Professor (Academic Level 11)	06.03.2019 (immediate date after completion of OC)

The D.D.O., St.Joseph's College for Women, Alappuzha has forwarded the relevant documents, placement order, minutes of the screening committee and API score sheet based on **PBAS**

for option A, Assistant Professor (Academic Level 10 to 11) from 2013 to 2019 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

On verification of the Service Book, it is seen that the teacher had entered into the service on 11.02.2013 F.N. She has completed six years of service in Assistant Professor(Academic Level 10) on 10.02.2019.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has completed the required Refresher Course within the assessment period but completed the required Orientation Course only on 05.03.2019. Hence the promotion date of the teacher falls on 06.03.2019.

In the minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 06.03.2019.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the Placement/Promotion of **Sr.Barakala Pushpa, Department of Chemistry, Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f. 06.03.2019 in St.Joseph's College for Women, Alappuzha** is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

Item No.34.124.C38 : Private Aided Colleges - delay in issuance of approval order for placement/ promotion of teachers in various colleges appropriate recommendation-reg.

(36449/Ac F III/2021/UOK)

Proposals for the approval of placement/promotion of teachers whose pay fixed in the 6th UGC Scheme (at appropriate “stages” with “AGP”) were forwarded by the Principals of various colleges. The proposals, as they were in accordance with the UGC Regulations 2018, were placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for recommendation of promotions in “academic levels” as followed in UGC Regulations 2018. These promotions were recommended by the Standing Committee and accordingly the Syndicate approved them as well.

It may be noted that no entries with regard to the teachers’ revision of pay under the 7th UGC Scheme (at appropriate “academic levels”) have been made in their Service Book and the proposed statement for fixation of pay and form of option furnished are also under the pre revised pay band (as per the 6th UGC Scheme). But the resolution of the Syndicate approving the promotions is specified in academic levels. Due to this, the University Finance cannot fix the pay for these promotions. Hence the files are returned from the Finance for providing the documents in consonance with the resolution of the Syndicate from the college authorities concerned. These promotions of the teachers are kept in abeyance for want of documents in tune with the 7th UGC Scheme.

However, the teachers concerned, due to the following reasons , have expressed their inconvenience to effect the 7th UGC pay and thus they prefer their promotion to be approved at appropriate stages with AGP.

(a) Technical issues with the SPARK software

(b) Promotion approved in stage (with AGP) is more beneficial than that in the academic level in monetary terms

University, vide Order No.AcFII/22083/General/2021 dated 09-11-2021, has recently implemented a change in the procedural formalities for the approval of placement/promotion of teachers wherein the files are not sent for endorsement of pay fixation proposal by the University Finance henceforth. As per the said U.O., approval orders for placement/promotion of teachers are to be issued solely on the basis of the resolution of the Syndicate. In the case of teachers whose details shown below, the minutes of the Syndicate approving their promotions are noted in "academic levels" (i.e., as per the 7th UGC Scheme) but the teachers prefer the approval orders to be issued in appropriate "stages" with "AGP" (i.e., as per the 6th UGC Scheme) since they could not claim arrears of salary due to them as per the 6th Pay Commission .

Hence as per the orders of the Vice-Chancellor, the whole matter is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for appropriate recommendation to consider the already approved proposals for placement mentioned below in their corresponding, appropriate stages with AGP.

Item No: and Minutes of the meeting of the Syndicate held on.	Name,Department and College of the incumbent	Promotion status and date of promotion
31.104.A7 17-08-2021	Sri.Niyas.S.M Department of English T.K.M College of Arts & Science, Kollam	Academic Level 10-Academic Level11 20-07-2016.
32.92.A9 23-09-2021	Dr.Jasin Rahman V.K Department of Zoology T.K.M College of Arts & Science, Kollam	Academic Level 10-Academic Level 11 25.01.2020.
32.92.A13 23-09-2021	Dr.Veena Suresh Babu Department of Physics, All saints' College, Thiruvananthapuram	Academic Level 10-Academic Level 11 03-10-2017.
32.92.A14 23-09-2021	Dr.Shaina.T.J Department of Botany All saints' College, Thiruvananthapuram	Academic Level 10-Academic Level 11 27-09-2017.
32.92.A23 23-09-2021	Dr.Anjana .P.S Department of Physics, All saints' College, Thiruvananthapuram	Academic Level 11-Academic Level 12 04-11-2018.
31.104.A2 17-08-2021	Dr.Prabhakaran Nair V.R Department of Economics S.D College, Alappuzha	Academic Level 12-Academic Level 13 A 23-02-2018.
Item No. 30.65.C1 23-07-2021	Smt Soumya Viswambharan, Department of Economics, S.N. College, Punalur	Academic Level 10 to Academic Level 11, w.e.f. 27-02-2016
Item No. 32.92.C17 23-09-2021	Dr Hima R., Department of Botany,S.N. College, Sivagiri,Varkala	Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f. 22-06-2019

The Standing Committee considered the proposal and recommended to revise the CAS Placement/ Promotion approved in Academic Levels to corresponding Stage as per provisions of 6th CPC in respect of above teachers and also to the teachers who request for the same as per UO No. Ac FII/22083/General/2021 dated 09.11.2021 .

The meeting came to close at 05:15 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.11.2021, be approved.

=====

Item No.34.125 Request to enhance the upper age limit for UG admission –Consideration of- reg.

(Ac.H)

The letter received from the Manager, All Saints College, Trivandrum, may please be seen. It is requested to increase the upper age limit of the candidates for the UG admission, since the various religious congregations have a period of 5 years for the initial religion formation. It is also stated that college based education is essential for the individual growth. It is also stated that one of the candidates belongs to religious background named Sr. Daimika Warjri aged 24 years seeking admission in their college, and she cannot register for UG admission since the candidate is 24 years and she is not eligible for seeking UG admission.

As per the UG prospectus 2021 (clause 2.1) "The maximum age limit for admission to the UG programmes shall be as follows as on 1st June of the academic year For General /SEBC candidates - 23 years For SC/ST candidates - 25 years "

The matter was placed before the Syndicate at its meeting held on 28.10.2021 and resolved that the requests need not be agreed to.

The Principal has again submitted the request stating that Sr. Daiamika belong to Meghalaya state and belongs to Khasi Scheduled Tribe which is recognized as Scheduled tribe of India.

It may be noted that the said caste is not included under the scheduled tribe list of the state. I

It has been requested that special sanction may be given to the candidate by relaxing the upper age limit so that the management of the college can accommodate her under the management quota.

As per the orders of the Vice Chancellor, the letter received from the Manager, All saints College, Trivandrum for the enhancement of upper age limit for UG admission mentioned above is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

Since the candidate Sr. Daimika Warjri belongs to Khasi Scheduled Tribe which is recognized as Scheduled tribe of India, the Syndicate **RESOLVED** to agree to the request of the Manager, All saints College, Trivandrum

Item No.34.126 UG Admission 2021- Request received from Fathima S (431866), cancer patient – request for admission —Consideration of-reg.

(Ac.H)

A request has been received from Fathima S (Application No. 431866) stating that she is under treatment for Tumor for the past 8 years at AIIMS Delhi. She did not get admission for degree programme till now. It has been requested that she may be granted admission at NSS College, Nilamel/ Sree Sankara College Kilimanoor/ SN College Varakala/ Govt College Attingal for BA History/ Economics course.

If admission is to be granted, additional seat needs to be created in any one of the above mentioned colleges for BA History/ Economics course.

The Online admission monitoring committee at its meeting on 22.10.2021 considered the matter and recommended to place the matter before Syndicate.

The Vice Chancellor has ordered to place the matter before Syndicate.

Hence the matter regarding the granting of admission to Fathima S (App No. 431866) by creating an additional seat is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to grant admission to Fathima S (App No. 431866) by creating additional seat at Sree Sankara College Kilimanoor for BA Economics Course.

Item no:34.127 Minutes of the meeting of the Monitoring Committee regarding setting up of Multimedia Classrooms in University Teaching Departments held on 25.11.2021 at 2 pm

&

Minutes of the Meeting regarding inauguration ceremony of unveiling the stone related to the initiation of work in connection with the setting up of Multimedia Theatre Classrooms and Multimedia Classrooms held on

25.11.2021 at 4 pm – reg.

(Ad.B.II)

A meeting of the Monitoring Committee regarding setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the teaching departments was held on 25.11.2021 at 2:00 p.m in the Srinivasa Ramanujam Conference Hall, CLIF, Kariavattom Campus. Also, a meeting regarding inauguration ceremony of unveiling the stone related to the initiation of work in connection with the setting up of Multimedia Theatre Classrooms and Multimedia Classrooms was also held on the same day at 4:00 p.m. in the E.K.Janaki Ammal Seminar Hall, CLIF, Kariavattom.

The Hon'ble Vice-Chancellor has approved the minutes and ordered the same to be placed before the Syndicate. Hence the minutes of the meetings of the Monitoring Committee for the setting up of Multimedia Theatre Classrooms & Multimedia Classrooms and the inauguration ceremony of unveiling the stone related to the initiation of work in connection with the setting up of Multimedia Theatre Classrooms & Multimedia Classrooms in University Teaching Departments are placed before the Syndicate.

Minutes of the meeting (two in number) are enclosed herewith.

Minutes of the meeting of the Monitoring Committee constituted for setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments

Date : 25.11.2021 at 2:00 p.m.
Venue : Srinivasa Ramanujan Conference Hall, CLIF

Present:

- | | | |
|--|---|------|
| 1. Pro-Vice-Chancellor | : | Sd/- |
| 2. Dr. S. Nazeeb, Member, Syndicate | : | Sd/ |
| 3. Dr. Vinod Chandra S.S., Director (i/c), KUCC | : | Sd/ |
| 4. Dr. Aji S., Associate Professor, Dept of Computer Science | : | Sd/- |
| 5. The University Engineer (i/c) | : | Sd/ |
| 6. Dr. A. Biju Kumar, Vice Chairman, | : | Sd/ |
| 7. Sri. R.S. Padmakumar, Assistant Executive Engineer (Electrical) | : | Sd/ |
| 8. Sri. Arun L R., AE , CLIF | : | Sd/ |
| 9. Smt. Maria C. Verghese, Assistant Engineer | : | Sd/- |
| 10. Sri. J. Ramesh, M/s Macro Enterprises | : | Sd/- |

The meeting commenced at 3:00 p.m.

The Pro-Vice-Chancellor opened the discussion and directed the University Engineer (i/c) to report on the present status of the work. The University Engineer (i/c) reported the current status of work and presented the seating layout drawing prepared and submitted by M/s Macro Enterprises for each of the multimedia theatre class room and multimedia class room and listed out the achieved seating capacity against the estimated capacity for each of the rooms for approval.

After a detailed discussion, the following recommendations were made:

- To approve the seating layout of the proposed classrooms put forth by the University Engineer (i/c) and to proceed the work accordingly.
- To give instruction to HODs to hand over the proposed rooms on or before 26.11.2021 to start the work. Based on the request of the contractor, to carry out the work round the clock for the speedy completion, keys of the rooms as well as that of the main entrance of the building may be handed over to the Engineering Unit.
- To direct the HODs concerned, to switch on to online classes if there is any serious concern about space due to handing over of rooms for the work.
- To give round the clock permission to the firm, M/s Macro Enterprises to function, so as to complete the work without hindrance with an undertaking from the contractor that any loss sustained to the University because of any action from their part will be recovered from them.
- To entrust Sri. Arun L.R., Assistant Engineer (Instrumentation) to oversee the work of the components 'AV Equipment & Networking' and to make arrangements to carry out the civil & electrical works without hindrance.
- To appoint a Diploma holder in Electronics on contract basis to assist Sri. Arun L.R., Assistant Engineer, in the work.

7. To allot the space in the old CSS building to store the construction materials till the completion of the work, based on the request of the contractor.
8. To store the usable dismantled items including ceiling fans, light fittings, air conditioners, UPS, etc in the back side room of the Students' Union office in the canteen building, Kariavattom after taking them into stock and to allot the dismantled usable materials to the department itself if there is any demand from their side for installing the same in other rooms by utilizing each departments' internal fund. Thereafter, to allot remaining usable materials for future demands.
9. To dispose the unserviceable dismantling scrap materials through spot auction after observing official formalities.
10. To change/modify the multimedia classrooms as per the request of the HODs to other rooms as listed below:
 - a. Dept of ORI (To Room No. ORI - 33 in the first floor).
 - b. Dept of Biotechnology (To the seminar hall or classroom in the new building)
 - c. Dept of German (To Room No. GER- 05)
 - d. Dept of Library Science (To Room No. LIS -05)
 - e. Dept of Music (No change in room). Since the room proposed by the HoD is reported to be very small in size, to explore the possibility of stepped flooring in the auditorium.
 - f. Dept of Tamil (To dismantle the internal masonry walls of the small rooms inside the proposed to provide enough space).
 - g. Dept of Education (To keep in abeyance the work, in light of the proposal to shift the department to Kariavattom Campus).
11. To convene the next meeting of the Monitoring Committee on 13.12.2021, 3:00 p.m. at CLIF, Kariavattom Campus, after the inauguration ceremony of unveiling the stone related to the initiation of work on 08.12.2021.
The meeting came to an end at 3:45 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Monitoring Committee constituted for setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 25.11.2021, be approved.

Minutes of the meeting regarding inauguration ceremony of unveiling the stone related to the initiation of work in connection with the setting up of Multimedia Theatre Classrooms and Multimedia Classrooms

Date : 25.11.2021 at 4:00 p.m.
Venue : E.K. Janaki Ammal Seminar Hall, CLIF

Present:

- | | | |
|--|---|------|
| 1. Pro-Vice-Chancellor | : | Sd/- |
| 2. Dr. S. Nazeeb, Member, Syndicate | : | Sd/- |
| 3. Dr. K.G. Gopchandran, Member, Syndicate | : | Sd/- |
| 4. Adv. K.H. Babujan, Member, Syndicate | : | Sd/- |
| 5. Adv. B. Balachandran, Member, Syndicate | : | Sd/- |
| 6. The Registrar: | : | Sd/- |
| 7. Dr.S.A.Shanavas, HOD, Dept of Linguistics | : | Sd/- |
| 8. Dr. Muhammad Noorul Mubarak, Dept. of Computer Science | : | Sd/- |
| 9. Dr. Binu G. Bheemnath, HOD, Dept of Philosophy | : | Sd/- |
| 10. Dr. G. M. Nair, Director, CLIF | : | Sd/- |
| 11. Dr. A. Biju Kumar, Vice Chairman, CSS | : | Sd/- |
| 12. Dr. Pramod Kiran R.B., Member, Senate | : | Sd/- |
| 13. Dr. P.M. Radhamony | : | Sd/- |
| 14. Dr. A. Helen | : | Sd/- |
| 15. Sri. Ramesh T.S., University Engineer (i/c) | : | Sd/- |
| 16. Sri. Harikumar V, KUSA | : | Sd/- |
| 17. Dr. R. Vasanthagopal, Director, SDE | : | Sd/- |
| 18. Sri. Jibin Francis, Chairman, Kerala University Research Union | : | Sd/- |
| 19. Sri. Raja Mohan R., Joint Registrar, Campus Admn, Kariavattom | : | Sd/- |

The meeting commenced at 4:15 p.m.

The Pro-Vice-Chancellor opened the meeting informing that Aquatic Biology Hall shall be the venue for the inauguration ceremony of the work. Further, Adv. K.H. Babujan, Member, Syndicate made a briefing about the Multimedia Classrooms and its impact on the stakeholders. The Registrar opined that the project is a prestigious initiative as far as the University is concerned and that the academic quality may further be elevated to different strata where teaching-learning experience gets modernized with sophisticated equipment.

Dr. S. Nazeeb, Member, Syndicate, added that such limelight initiatives are beneficial to students for generations, wherein academic involvement gets digitized. Dr. K.G. Gopchandran, Member, Syndicate remarked on the transformation in academic ambience, after implementation of such projects, while Dr. Simon Thattil, Director, IQAC pointed out that, the cultural change by sharing & utilizing common lecture classes may bring a significant change to all the stakeholders.

Further, following recommendations were made on the inaugural ceremony:

1. to schedule the inauguration by Dr. R. Bindu, the Hon'ble Minister for Higher Education, Government of Kerala. **on 08.12.2021, 11 a.m. at the Aquatic Biology Hall**

2. to entrust the following faculties/officials with the duties/charges, as enlisted below:

(i)	Convener	Dr. A. Biju Kumar, HoD, Dept of Aquatic Biology and Fisheries.
(ii)	Decorations at front gate, Dept of AQB& F and Palayam campus (stage, arch, banner etc - all as per requirement)	Sri.Ramesh T.S. University Engineer (i/c)
(iii)	Publicity-Invitation & Brochure	PRO & Reception Officer
(iv)	Publicity - via social media (link, streaming of unveiling stone, etc)	Chairman, Kerala University Research Union
(v)	Refreshments for Minister for Higher Education	Dr.A. Biju Kumar, HoD, Dept of AQB&F
(vi)	Refreshments - General	JR, Campus Administration, Kariavattom
(vi)	Participation of students	Chairman, Kerala University Research Union & Senate Members
(vi)	Participation of faculties	Dr.K.S.Chandrasekhar, Campus Director
(ix)	Participation of staff (including intimations to all Union leaders)	JR, Campus Administration, Kariavattom
(x)	Stone Unveiling Ceremony-arrangements	Sri. Ramesh T.S. University Engineer (i/c)
(xi)	Compering	PRO section

3. to sanction a provisional advance of Rs. 1,00,000/- (Rupees One Lakh only) in favour of Sri. Ramesh T.S., University Engineer (i/c), to meet the contingent expenses related to the inauguration ceremony.

The meeting came to an end at 5:15 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting regarding inauguration ceremony of unveiling the stone related to the initiation of work in connection with the setting up of Multimedia Theatre Classrooms and Multimedia Classrooms held on 25.11.2021, be approved.

Item No.34.128

Kerala University Library - Constituting Library Monitoring Committee – Request –Consideration of- reg.

(Ad.AV)

Sri. Jairaj J, Member Syndicate, vide letter dated 03.12.2021, has stated that the functions of the Kerala University Library needs a regular monitoring. Therefore, he has requested to constitute Library Monitoring Committee with the following members.

1. The Pro-Vice-Chancellor – Chairman
2. The Convenor, Standing Committee of the Syndicate on Academics & Research
3. The Convenor, Standing Committee of the Syndicate on Departments & Other Institutions

4. The Convenor, Standing Committee of the Syndicate on Teaching and Non-teaching staff
5. University Librarian(i/c), Kerala University Library

The Vice-Chancellor has ordered to place the proposal before the Syndicate.

As per the orders of the Vice-Chancellor, the proposal submitted by Sri. Jairaj J, Member Syndicate, of constituting Library Monitoring Committee with the above said members, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to constitute Library Monitoring Committee with following Members:

1. The Pro-Vice-Chancellor – Chairman
2. Dr.K.G.Gopchandran, Member Syndicate
3. The Convenor, Standing Committee of the Syndicate on Academics & Research
4. The Convenor, Standing Committee of the Syndicate on Departments & Other Institutions
5. The Convenor, Standing Committee of the Syndicate on Teaching and Non-teaching staff of Private Colleges
6. The Convenor, Standing Committee of the Syndicate on Finance
7. The Convenor, Standing Committee of the Syndicate on Planning and Development
8. Dean, Faculties of Science, Arts and Oriental Studies
9. University Librarian (i/c), Kerala University Library

=====
Item No.34.129

IT Training for University Employees from the Information Technology Department – Request from Sri.Bijukumar.G, Member Syndicate – consideration of –reg.

(Ad.A1)

Resolution of the Syndicate

The Syndicate considered the request from Sri.Bijukumar.G, Member Syndicate and **RESOLVED** to entrust the Registrar to identify the University Employees having knowledge, Skills and abilities in Information Technology and E-Governance.

FURTHER RESOLVED that the University Employees identified shall be trained by the Information Technology Department, Government of Kerala.

=====
Item No.34.130

Mercy Chance for 2008, 2013 Scheme of B.Tech Students - Request from Dr.K.B.Manoj, Member Syndicate – consideration of – reg.

(JR Exam I/M&C)

Resolution of the Syndicate

The Syndicate considered the request from Dr.K.B.Manoj, Convenor, Standing Committee of the Syndicate on Examinations and **RESOLVED** to permit one more Mercy Chance for B.Tech 2008 Scheme candidates (upto 2011 admission only) including 2003 scheme transitory candidates.

FURTHER RESOLVED that no further mercy chance shall be granted for the candidates of the above Scheme.

=====
Item No.34.131

Budget Speech 2021-22 of the Govt.- Establishment of New Inter University Centres- Arranging of a ‘Presentation Session’ followed by evaluation/scrutiny of all the proposals on 05/12/2021 (Sunday)-Consideration of-reg.

(PLA1)

In the Budget Speech 2021-22 of the Govt., it has been envisaged to set up 30 fully autonomous Inter University Centres and Schools within the various Universities in Kerala and to earmark special financial aid to the tune of Rs. 100 Crore for starting these 'Centres of Excellence' and Rs.500 Crore from KIIFB for creating infrastructure facilities for these new Centres.

In this context, as per the directions of the Hon'ble VC, proposals were invited from all the Faculty Members for the "Establishment of New Inter University Centres", under the University of Kerala.

Accordingly, proposals to this effect were received from the various "Faculty Members" for the establishment of 38 Inter University Centres, as detailed below:

Sl. No.	Fields of Study	Proposed Centre
1.	Technology	<ol style="list-style-type: none"> 1. Inter University International Centre for Environmental Justice 2. Centre for Engineering Clean Energy Device 3. Inter University Centre for Waste Management and Circular Economy (IUC-WaMCE) 4. Inter University Centre for Noncommunicable Diseases 5. International Inter University Centre for Sensing and Imaging 6. Inter University Centre for Low Dimensional Materials and Devices
2.	Other Sciences	<ol style="list-style-type: none"> 1. Inter University Centre for Big Data Analytics 2. Inter University Center for Biometric Research 3. Inter University Centre for Applied Analysis and Special Functions
3.	Life Sciences	<ol style="list-style-type: none"> 1. Inter University Centre for Radiation Biology and Health (IUCRBH) 2. Inter-university Centre for Ocean Sciences, Blue Economy and Climate Change (IUCOSBEACC) 3. Inter-University Centre for Computational Molecular Medicine 4. Inter-University Centre for Translational Research on Regenerative and Precision Medicine (IU-CTRRPM) 5. Inter University Center For Smart Green Fishery Technology - Department of Aquatic Biology 6. Inter University Centre for Natural Products and Technology 7. Inter University Centre for Advanced Research on Prevention of Life Style Diseases 8. Interuniversity Centre for Interdisciplinary Biology & Translational Research 9. Inter-University Centre for Urban Aquaculture
4..	Languages	<ol style="list-style-type: none"> 1. Inter University National Centre for Forensic Linguistics and Law (IUNCFL) 2. Inter University centre for Language Technology, Natural Language Technology and Machine and Translation 3. Inter University Centre for Ancient Indian Sciences 4. Inter University Centre for the Study of Indigenous Cultures
5.	Social Sciences	<ol style="list-style-type: none"> 1. Inter University Centre for Indic Studies (IUCIS) 2. Inter University Centre for Learning Engineering & Computational Education 3. Inter University Centre for Training and Research on Youth Development (I-TRYD) 4. Inter University Centre for Tribal Research and Extension (IUC-TRE) 5. Inter University Kerala Centre for Christian Studies 6. Inter University Centre for Ecological Sustainability (IUCES) 7. Inter University Centre for Equal Opportunity and Development 8. International Inter-university Centre for Diaspora and Migration (ICDM) 9. Inter University International Centre for Law and Governance 10. Inter University Centre for Social and Solidarity Economics

	(IUCSSE) 11. Inter University Centre for South Asian Archaeology and Cultural Heritage Management 12. Inter-University Centre for Healthy Ageing Research and Education (IU-CARE) 13. Centre for International Migration Studies 14. Center for Learning Disabilities and Difficulties (CLDD) 15. Centre for Cybercrimes and Cybersecurity 16. Inter University International Centre for Innovation Studies (i-CIS)
--	---

The proposals were divided into 5 categories based on the fields of study, as detailed above and were forwarded to the following “Eminent Experts” in the concerned field of study for conducting a preliminary evaluation:

1. Dr. Gangan Pratap, Honorary Professor, APJ Abdul Kalam Technological University.
2. Professor Dr. Suresh Das, Emeritus Professor (Chemistry), IISER
3. Dr. Jameela Beegom A., Chairperson, Curriculum Committee for Communication Skills in English, ASAP
4. Dr. Ajith Kumar, Director, SCTIMST

The above experts conducted a preliminary evaluation of the proposals and intimated to arrange for a presentation followed by discussions/interactions for completing the evaluation of the proposals.

Meanwhile, as per the instructions received from the Government, the final proposals in this connection should be submitted before the Higher Education Department and the State Planning Board in the evening of 06/12/2021 itself.

In this context, as per the orders of the Hon’ble Vice-Chancellor, the following proposals are placed before the Syndicate for consideration:

1. Arranging a ‘Presentation Session’ followed by evaluation/scrutiny of all the proposals, from 10.00 am. to 4,30 p.m. on 05/12/2021 (Sunday), at the Syndicate Room and the Senate Chamber, S. H. Campus, with the following members/Subject Experts/Eminent Experts:

1. The Vice-Chancellor.
2. The Pro-Vice-Chancellor
3. Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research)
4. Dr. K.G. Gopchandran, Member, Syndicate,
5. Dr. Gangan Pratap, Honorary Professor, APJ Abdul Kalam Technological University.
6. Professor Dr. Suresh Das, Emeritus Professor (Chemistry), IISER
7. Dr. Jameela Beegom A., Chairperson, Curriculum Committee for Communication Skills in English, ASAP.
8. Dr. Unnikrishnan Nayar, Hon. Professor, Department of Optoelectronics, University of Kerala
9. Dr. J. Rajan, former Professor & Head, IMK.
10. Dr. G.M. Nair, Hon. Director, CLIF
 11. Dr. B. S. Jamuna, former Professor & Head, Institute of English
 12. The Registrar,
 13. Dr. C. R. Prasad, Head, Department of Kerala Studies
 14. The Director, IQAC.

2. Fixing of an appropriate ‘Honorarium’ for the following ‘Eminent Experts, who have already conducted a preliminary evaluation of the proposals, in spite of their busy schedules and for attending the above meeting for a full day from 10.00 am. to 4,30 p.m. on 05/12/2021 (Sunday):
 - a. Dr. Gangan Pratap, Honorary Professor, APJ Abdul Kalam Technological University.
 - b. Professor Dr. Suresh Das, Emeritus Professor (Chemistry), IISER

c. Dr. Jameela Beegom A., Chairperson, Curriculum Committee for Communication Skills in English, ASAP

3. Fixing of an appropriate 'Honorarium' for the following 'Subject Experts' for attending the above meeting, for a full day from 10.00 am. to 4.30 p.m. on 05/12/2021 (Sunday):

a. Dr. Unnikrishnan Nayar, Hon. Professor, Department of Optoelectronics, University of Kerala

b. Dr. J. Rajan, former Professor & Head, IMK.

c. Dr. B. S. Jamuna, former Professor & Head, Institute of English

4. Granting permission for arranging suitable "Lunch and refreshments" for all the Members of the Committee comprising 'Eminent Experts', 'Subject Experts' and the 'Faculties' attending the meeting.

3. Granting sanction for the release an amount of Rs. 25,000/- (Rupees Twenty five thousand only), or an appropriate amount, towards meeting the expenses in this connection.

Resolution of the Syndicate

RESOLVED to approve the above proposals with following modifications:

2. To grant 'Honorarium/ sitting fee/ project evaluation fee' for the 'Eminent Experts' for the evaluation of the proposals as follows:

Sl. No.	Name	Category	Amount
1	Dr. Gangan Pratap, Honorary Professor, APJ Abdul Kalam Technological University.	'Honorarium/ sitting fee'	Rs. 5000/-
		'Project evaluation fee' @ Rs.400/- per project, with a maximum amount of Rs.5000/-	Rs. 5000/-
2.	Professor Dr. Suresh Das, Emeritus Professor (Chemistry), IISER	'Honorarium/ sitting fee'	Rs. 5000/-
		'Project evaluation fee' @ Rs.400/- per project, with a maximum amount of Rs.5000/-	Rs. 5000/-
3.	Dr. Jameela Beegom A., Chairperson, Curriculum Committee for Communication Skills in English, ASAP (Evaluation of four projects)	'Honorarium/sitting fee'	Rs. 5000/-
		'Project evaluation fee' @ Rs. 400/- per project, with a maximum amount of Rs.5000/- (400x4= 1600/-)	Rs. 1600/-

3. To grant 'Honorarium/sitting fee' for the following 'Subject Experts' for the evaluation of the proposals as follows:

Sl. No.	Name	Category	Amount
1.	Dr. Unnikrishnan Nayar, Hon. Professor, Department of Optoelectronics, University of Kerala	'Honorarium/sitting fee'	Rs. 5000/-
2.	Dr. J. Rajan, former Professor & Head, IMK.	'Honorarium/sitting fee'	Rs. 5000/-
3	Dr. B.S. Jamuna, former Professor & Head, Institute of English	'Honorarium/sitting fee'	Rs. 5000/-

FURTHER RESOLVED to sanction actual amount of expenditure incurred against bills and vouchers towards the conduct of the programme.

Item No.34.132

Inter University Transfer on reciprocal basis – Transfer sanctioned to Assistants and Computer Assistants - reporting of - reg.

(Ad.G)

The Hon'ble Vice-Chancellor had approved Inter University Transfer to 18 Assistants and 2 Computer Assistants of University of Kerala with Assistants and Computer Assistants of various

Universities on reciprocal basis subject to reporting to the Syndicate and subject to the conditions laid down in the Statute 14A of Chapter 4 Part II of Kerala University First Statutes 1977, decisions of the Syndicate, clarification from the Government and other applicable rules. Number of Assistants and Computer Assistants transferred to various Universities and the University orders are as detailed below:

1	University of Calicut	No.Ad.G/27251/02/A/2021Dated: 26/11/2021 No.AdG/27251/02/CA/2021Dated: 26/11/2021	7 Assistants 1 Computer Assistant
2	Cochin University of Science and Technology	No.Ad.G/27251/03/A/2021Dated: 26/11/2021	5 Assistants
3	Kerala University of Health Science	No.Ad.G/27251/04/A/2021Dated: 26/11/2021	3 Assistants
4	Kannur University	No.Ad.G/27251/05/A/2021Dated: 26/11/2021	2 Assistants
5	Kerala Veterinary and Animal Science University	No.Ad.G/27251/07/CA/2021Dated: 26/11/2021	1 Computer Assistant
6	Mahathma Gandhi University	No.Ad.G/27251/08/A/2021Dated: 26/11/2021	1 Assistant

The action taken by the Hon'ble Vice-Chancellor in having sanctioned the above Inter University Transfer is reported to the Syndicate.

University Orders appended.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.34.133

DST - SATHI Project, 2021 – Project Implementation Group Reporting of – reg.

(Pl.D)

The Department of Science & Technology (DST), Govt. of India has announced the SATHI Programme, 2021. The assistance has a maximum ceiling of Rs. 125 Crores of which DST share would be 75% and 25% by the Host Institute/Government. Proposals are invited through online for consideration of support under the SATHI Scheme, Govt. of India. The scheme will provide optimal national level infrastructure facilities.

According to the Guidelines of SATHI Program a Project Implementation Group (PIG) of SATHI Program has to be constituted. As per the orders of the Hon'ble Vice-Chancellor Project Implementation Group (PIG) was constituted vide U.O no. Pl.D. 6840/2021/UOK dated 02.12.2021 with the following members.

- Dr. G M Nair, Hon. Director, CLIF - **Principal Advisor**
- Dr. A Gangaprasad, Professor, Dept. of Botany - **Project Advisor**

Members of the Project Implementation Group:

1. Dr. K G Gopchandran, Professor, Dept. of Optoelectronics – **Coordinator**
2. Dr. Bijukumar A, Professor, Dept. of Aquatic Biology & Fisheries
3. Dr. S Mini, Professor, Dept. of Biochemistry
4. Dr. E Shaji, Associate Professor, Dept. of Geology
5. Dr. G Subodh, Asst. Professor, Dept. of Physics - **Joint Coordinator**

The matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

FURTHER RESOLVED to modify the project implementation group (PIG) of SATHI Project 2021 as follows:

- **Principal Advisor** - Dr. G M Nair, Hon. Director, CLIF -
- **Project Advisor**

1. Dr. A Gangaprasad, Professor, Dept. of Botany
2. Dr. Bijukumar A, Professor, Dept. of Aquatic Biology & Fisheries

Members of the Project Implementation Group:

1. Dr. K G Gopchandran, Professor, Dept. of Optoelectronics (Coordinator)
2. Dr.S.Muhammadu Aboobakar Shibli, Professor, Department of Chemistry
3. Dr. S Mini, Professor, Dept. of Biochemistry
4. Dr. E Shaji, Associate Professor, Dept. of Geology
5. Dr. G Subodh, Asst. Professor, Dept. of Physics (Joint Coordinator)

Item No.34.134

Malpractice file of Smt.'Vineetha.V' (Reg.no.250/18140032) considered by the Standing Committee of the Syndicate on Students Discipline held on 29.09.2021 –reconsideration of – request from Sri.R.Arun Kumar, Member Syndicate - reg

(SDC)

Resolution of the Syndicate

The Syndicate considered the request from Sri. R. Arun Kumar, Member Syndicate and **RESOLVED** that the matter be referred to the Standing Committee of the Syndicate on Students Discipline for detailed enquiry.

Additional Item 1

Documentation and printing of the various programmes conducted by the University during the past three years – consideration of – reg

(PRO)

The Syndicate considered the matter and **RESOLVED** to take necessary steps to document the various programmes conducted by the University during the past three years.

FURTHER RESOLVED to entrust the Public Relations Officer and Director, Department of Publication to initiate steps to print and publish the same as a booklet.

University Buildings,
Thiruvananthapuram
04.12.2021



UNIVERSITY OF KERALA

**Preliminary Minutes of the 36th Meeting of the
Syndicate held on 20.01.2022**

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Sri.Jairaj.J
4. Sri.Arunkumar R
5. Adv.G.Muralidharan Pillai
6. Adv.K.H.Babujan
7. Dr.S.Nazeeb
8. Smt.Renju Suresh

Online presence

1. Dr.K.B.Manoj
2. Adv.A.Ajikumar
3. Sri.B.P.Murali
4. Dr.M.Vijayan Pillai
5. Dr.Mathew.V
6. Sri.Bijukumar.G
7. Adv.B.Balachandran
8. Dr.K.G.Gopchandran
9. Sri.Santhosh Kumar. S.R, Additional Secretary, Higher Education Department.
10. Sri.Rajesh Kumar.K, Additional Secretary, IT Department, Govt. of Kerala
11. Prof.K.Lalitha

**Item No. 36.01. Confirmation of the Preliminary Minutes of the 34th Meeting of the
Syndicate held on 04.12.2021 -reg.**

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 34th Meeting of the Syndicate held on 04.12.2021 with the following modifications:

Item No.34.05 RESOLVED to approve the following panel of resource persons for conducting the classes for German A1 & A2 Level courses.

6. Shri. Sreekumar K.N, Assistant Professor, Department of German
7. Shri. Anees A, Assistant Professor, Department of German

3.	Smt.Sreekala V	MA German, Mphil, UGC NET	4 years & 3 months
4.	Shri.Tony Philip John	MA German, UGC NET	Nil

(Ad.AV)

Item No.34.72 RESOLVED to refix the remuneration to a consolidated amount of Rs.30,000/- (Rs.Thirty thousand only) to Dr. P. Mohanachandran Nair (Rtd) & Dr. A. Jayakumaran Nair (Rtd), per month to the Emeritus Professors engaged in the Department of Demography and Department of Biotechnology respectively

(Ad.AVI)

Item No.34.124.C2 the resolution be corrected as '**RESOLVED** to approve the proposals for the approval of appointment of the following Assistant Professors in Physics in St.Joseph's College for Women, Alappuzha.

1. Dr. Morris Marieli Antoinette, w.e.f 28.12.2020 F.N against the relieving vacancy of Smt.Mary Linsa K.S.
2. Dr.Bincy John, w.e.f 28.12.2020 F.N against the retirement vacancy of Smt.Sreedevi P.
3. Dr.Monica S, w.e.f 28.12.2020 F.N against the relieving vacancy of Dr.Smitha S.L.
4. Dr.Sreekala G, w.e.f 28.12.2020 F.N against the retirement vacancy of Dr.Ancy Manuel.
5. Dr.Sheeja Mol G.P, w.e.f 28.12.2020 F.N against the retirement vacancy of Smt.Sophiamma Joseph.
6. Dr.Julin Joseph, w.e.f 28.12.2020 F.N against the retirement vacancy of retirement vacancy of Dr.Jesintha John.

(Ac.FII/Ac.FIII)

=====