



UNIVERSITY OF KERALA

**Preliminary Minutes of the 38th Meeting of the
Syndicate held on 16.03.2022**

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Dr.M.Vijayan Pillai
4. Sri.Bijukumar.G
5. Sri.Arunkumar R
6. Adv.A.Ajikumar
7. Adv.B.Balachandran
8. Dr.K.G.Gopchandran
9. Adv.K.H.Babujan
10. Sri.Jairaj.J
11. Adv.G.Muralidharan Pillai
12. Dr.K.B.Manoj
13. Dr.S.Nazeeb
14. Sri.B.P.Murali
15. Prof.K.Lalitha
16. Smt.Renju Suresh

Online presence

1. Dr.Mathew.V

Item No. 38.01. Confirmation of the Preliminary Minutes of the 37th Meeting of the Syndicate held on 25.02.2022 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 25.02.2022.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.38.02

Appointments / Career Advancement Promotion, if any – reg.

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

NIL

Item No.38.03

Senate Interpellations for the meeting of the Senate scheduled on 25th & 26th March 2022.

(Ac.AI)

The answers to the questions given notice by the Members of the Senate for the meeting of the Senate scheduled to be held on 25th and 26th March, 2022 are given as Appendix for consideration and approval.

Resolution of the Syndicate

RESOLVED that the draft answers to the questions to be answered at the next meeting of the Senate scheduled to be held on 25th and 26th March, 2022, be approved.

Item No.38.04 **Appointment of Messengers in CD Unit section on daily wages- Consideration of-reg.**

(Ad.AII)

The CD Unit has requested to consider the following Casual Labourers for the post of Messengers in the section.

1. Sri.Viju. C
2. Sri.Gopakumar. P
3. Sri.Sivaprasad. V
4. Sri.Kannan.M

As per the notes from the CD Unit, Sri.Rajendran (Messenger) completed 65 years of age on 30.11.2021 (D.O.B 01.12.1956, Date of retirement 30.11.2012) and Sri.J.Francis (Messenger) discontinued due to health reasons.

As per the Minutes of the meeting of the Syndicate held on 23.09.2021, item No.32.37.04 regarding re-engagement of retired employees in the University, the Committee considered the matter and recommended that the request of re-engagement of retired staff may not be conceded to. The meeting of the Syndicate resolved to approve the same. In the wake of the above resolution, the following proposals have been put up for the approval of Vice-Chancellor.

- (a) To re-engage Sri.Rajendran K who retired on 30.11.2012 and completed 65 years on 30.11.2021
- (b) To engage 4 Casual Labourers from University Casual Labourer list as CD Unit messengers as mentioned above.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to engage four Casual Labourers from the University Casual Labourers list as CD Unit Messengers as detailed below:

1. Sri.Viju.C
2. Sri.Gopakumar.P
3. Sri.Sivaprasad.V
4. Sri.Kannan.M

FURTHER RESOLVED to refer the matter regarding the re-engagement of Sri.Rajendran.K in the CD Unit before the Standing Committee of the Staff, Equipment and Buildings.

Item No.38.05 **Department of Commerce- Engaging the service of Dr.S. Kevin, Emeritus Professor for taking classes for the two new M.Com programmes- Consideration of-reg.**

(Ad.AII)

The Professor and Head, Department of Commerce has requested to provide the service of a Professor Emeritus as per rules. The Department of Commerce started two new Programs - M Com GBO in 2019 and M.Com Blue Economy and Maritime Law in 2021. No teachers have been sanctioned for both the programmes. The Department requests permission to provide the service of Professor Dr.S. Kevin as Emeritus Professor in the Department in this regard, considering his expertise and proficiency. Urgency regarding the above matter has been stated pointing out the acute faculty shortage in the Department.

The sanctioned strength of the Department of Commerce is given below.

Name of Department	Name of sanctioned post	Sanctioned Number	Actual numbers of Teachers				Vacancy	Date from which the post is vacant
			Permanent	Contract	Guest Panel	Total		
Commerce	Professor	1	1	0	1	6	0	01.04.2020
	Associate	1	1				0	

	Professor						
	Assistant Professor	5	4			1	

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to engage Dr.S. Kevin as Emeritus Professor in the Department of Commerce, University of Kerala, Kariavattom considering his expertise and proficiency with a consolidated remuneration of Rs.30,000/- (Rs.Thirty thousand only).

Item No.38.06. Department of Futures Studies - Nomination of HOD - Rotation of Headship on completion of tenure –Consideration of-reg.

(Ad DI)

Dr.K.Satheesh Kumar, Professor, Department of Futures Studies has been nominated as the Head of the Department w.e.f **01.04.2019**, vide U.O.No. Ad.D1/FS/HOD Nom/2019, dated 01.04.2019. His three years of tenure as HOD expires on **31.03.2022**.

As per Statute 18, Chapter 3 of the Kerala University First Statutes, 1977 modified vide amendment No. 191 and 232, the Head of the Department shall be nominated on a rotation basis for a period of 3 years, starting with the senior most teacher of the Department. **The Syndicate shall nominate the senior most Professor as the Head Of the Department for a period of 3 years and at the end of the 3 years, the next senior most Professor shall be nominated.** After all Professors are given a turn, the rotation shall then be implemented among Associate Professors/Readers as per seniority. In the Departments where there are no Professors or Associate Professors, eligible for Headship, it shall be rotated among the Assistant Professors. **To become eligible for considering for Headship, a teacher should possess a Ph.D Degree, has to put in at least two years service in the Department concerned and has a minimum of 6 months of service remaining till retirement.**

Details of faculties in the Department of Futures Studies are as follows:-

#	Name	Designation	Term as HOD	Joined Duty
1	Dr.K.Satheesh Kumar	Professor	01.04.2019 F.N. to 31.03.2022 A.N	24.08.2011
2	Dr. Manoj Changat	Professor	01.04.2016 FN to 31.03.2019 AN	02.09.1991
3	Dr. Thara Prabhakaran	Assistant Professor	–	29.07.2013

Hence, the next eligible/ senior most Faculty in the Department of Futures Studies to consider for headship is Dr. Manoj Changat (Professor), who satisfies all the criteria laid down in the Statute, to consider for headship. His date of retirement is 31.05.2024.

Sanction has been accorded by the Vice Chancellor to place the matter regarding nomination of the next Head, Department of Futures Studies before the Syndicate.

Accordingly, the matter regarding the nomination of Dr. Manoj Changat, Professor as Head, Department of Futures Studies, w.e.f 01.04.2022 FN, the next eligible faculty as per statutes, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to nominate Dr.Manoj Changat, Professor, Department of Futures Studies as Head, Department of Futures Studies, University of Kerala, Kariavattom w.e.f. 01.04.2022 FN.

Item No.38.07. Minutes of the Meeting for the conduct of All India Inter University Taekwondo Championship (Men) 2021-22 –Approval of- reg.

(Ad.DI)

The Vice Chancellor has approved the Minutes of the Meeting held on 28.02.2022, at 11.00 AM, in the Chamber of the Vice Chancellor for the conduct of All India Inter University Taekwondo Championship (Men) 2021-22. The same is placed before the Syndicate for consideration and approval (Minutes Appended) as ordered by the Vice Chancellor.

**Minutes of the Meeting for the conduct of All India Inter University Taekwondo
Championship (Men) 2021-22**

Date : 28.02.2022
Time : 11.00 am.
Venue : Vice Chancellor's Chamber

Members Present

1. Prof. Dr.V.P.Mahadevan Pillai (Vice Chancellor)
2. Prof. Dr.P.P.Ajayakumar (Pro Vice Chancellor)
3. Adv.B.Balachandran (Member, Syndicate)
4. Dr.S.Naseeb (Member, Syndicate)
5. Adv.Muralidharan Pillai.G (Member, Syndicate)
6. Prof. Dr.K.S.Anil Kumar (Registrar)
7. Dr. Jayarajan David.D (Director(i/c) of Physical Education)

Organising and Conducting All India Inter University Taekwondo Men Championship 2021-22

The Association of Indian Universities has allotted the organizing and conduct of All India Inter University Taekwondo Men tournament 2021-22 to University of Kerala as per request of the University. It is anticipated that around 1200 participants and 300 Officials from various Universities may participate in the Championship. The tournament is scheduled to be conducted from 21st to 24th of March 2022 at Jimmy George Indoor Stadium under the Directorate of Sports and Youth affairs, Kerala.

The members after detailed discussions and deliberations recommended the following.

- To allot an amount of Rs.Two lakhs (from the Rupees Fifteen lakhs sanctioned in the Budget Speech 2021-22– Item no.141, for the conduct of Inter University Sports tournaments) to the General Convenor to meet the immediate expenses for the conduct of the All India Inter University Taekwondo (Men) championship.
- To Post Santhosh, Computer Assistant immediately to the Organising Committee Office at the G.V.Raja Pavilion.
- To sanction one Computer and one Printer to the Organising Committee Office in the University Stadium.
- To take a mobile connection and a Internet connection (preferably Dongle) in the Organising Committee Office exclusively for communications related to All India Inter University Taekwondo (Men) championship.
- To permit the letters from the Organising Committee Office to be directly received by the Registrar Section instead of routing it through the Administrative sections.
- To depute Physical Education Teachers for exclusively co-ordinating the programme after relieving them from the college. A communication for the same may be issued to the Principals of the concerned colleges and the Director of Collegiate Education.

The meeting came to end at 12.30 pm

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting for the conduct of All India Inter University Taekwondo Championship (Men) 2021-22 held on 28.02.2022, be approved. The Hon'ble High Court vide Judgement dated 11.03.2022 has direct the Univesity to appoint Dr. Razia K.I, Associate Professor as the Assistant Director in the Department of Physical Education till a regular appointment to the post of Assistant Director in the Department of Physical Education is completed. Based on the above, the Syndicate **FURTHER RESOLVED** that the amount of Rs. 5 Lakh (Rupees Five lakh only) sanctioned to Dr. Jayarajan David. D, Director (i/c), Department of Phycial Education towards the conduct of All India Inter University Taekwondo Men Championship be transferred to Sri. Siddik. R, Director (i/c), Department of Student Services. The payment shall be made to the Joint Account in the name of Director (i/c), Department of Student Services and the Finance Officer.

Item No.38.08 **Minutes of the Meeting of the Examination Monitoring Committee held on 04.03.2022-Approval of- reg.**

(M&C.I)

The minutes of the Meeting of the Examination Monitoring Committee held on **04.03.2022** is submitted before the Syndicate for approval.(Minutes appended).

Considering the exigency, the recommendations on Item Nos. 01, 02 & 06 were approved by the Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate and the recommendations on the remaining items are placed before the Syndicate for consideration and approval.

Minutes of the Meeting of the Examination Monitoring Committee

Date : 04.03.2022
Time : 11.30 a.m
Venue : PVC's Chamber

Members Present

1.	Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
2.	Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
3.	Dr. M. Vijayan Pillai	Member Syndicate	(via online)
4.	Dr. S. Nazeeb	Member Syndicate	Sd/-
5.	Sri. Bijukumar G	Member Syndicate	Sd/-
6.	Adv. B. Balachandran	Member Syndicate	Sd/-

Members Absent

1.	Sri. Jairaj J	Member Syndicate
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Officers Present

1.	Prof. (Dr.) N Gopakumar	Controller of Examinations
2.	Dr. R. Vasanthagopal	Director, SDE
3.	Sri. K. Unnikrishnan Nair	Joint Registrar (ES & CBCSS)
4.	Smt. Jayasree S	Joint Registrar (Exams I)
5.	Smt. Meena Ashok	Joint Registrar (Exams II)

The Examination Monitoring Committee meeting commenced at 11.30 am.

Item No.38.08.01: Request from Candidates for Postponement of Third Semester PG Examinations: reg

Students from various PG Programmes have requested to postpone the Third Semester MA/ M.Sc/M.Com /MSW/MMCJ Examinations March, 2022 scheduled to be commenced on 16.03.2022. Students of Second Year M.Sc Chemistry have requested to postpone the examinations for a period of 45 days due to the following reasons:

- 1) Due to second semester pending portions and Lab sessions the classes for the third semester were not started as per the academic calendar issued by the University
- 2) Due to the formation of COVID Cluster, colleges were closed and lab exams were postponed. Classes were switched on to online mode and was not effective due to network problems among students.
- 3) Due to the election campaign and University election dated 15/02/2022 a lion share of the time was lost.
- 4) They barely got 25% classes and only 25% of portions were covered.

Students of the other programmes have also requested postponement of the examinations for the same reasons pointed out by students of Chemistry.

The Honourable Vice Chancellor has ordered to place the matter before the Examination Monitoring Committee.

Therefore the matter is placed before the Examination Monitoring Committee for consideration and recommendation.

Recommendations: The Committee considered the above matter and recommended not to consider the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the Examination Monitoring Committee held on 04.03.2022, be noted.

Item No.38.08.02: *Scheduling of Examinations of SDE UG/PG Degree Examinations, 2022 – reg*

Recommendations: *The Committee recommended to schedule the SDE UG/PG Degree Examinations, 2022 on the following dates:*

Fifth Semester SDE UG Degree Examinations: 01/04/2022, 04/04/2022, 06/04/2022, 08/04/2022, 11/04/2022 & 13/04/2022 FN.

Sixth Semester SDE UG Degree Examination: 19/04/2022, 21/04/2022, 23/04/2022, 25/04/2022, 27/04/2022 & 29/04/2022 FN.

First & Second Semester SDE PG Degree Examination (2020 admission): 02/04/2022, 05/04/2022, 07/04/2022, 12/04/2022, 18/04/2022, 20/04/2022, 22/04/2022, 26/04/2022, 28/04/2022 & 30/04/2022 FN.

The Committee further recommended that the seating of candidates within the examination hall shall be done as per the Examination Manual revoking the existing restriction of 20 candidates per hall. Also recommended that separate rooms shall be allotted to those candidates who are reported Covid positive.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the Examination Monitoring Committee held on 04.03.2022, be noted.

Item No.38.08.03: *Scheduling of Examinations of Part III BA/B.Com Annual Scheme Degree Examinations, 2022 – reg*

Recommendations: *The Committee recommended to schedule the Part III BA/B.Com Annual Scheme Degree Examinations, 2022 as follows:*

Part III B.Com (Annual Scheme) Degree Examinations: from 19.04.2022 to 25.05.2022

Part III BA (Main & Subsidiary - Annual Scheme) Degree Examinations: from 19.04.2022 to 23.05.2022

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Examination Monitoring Committee held on 04.03.2022, be approved.

Item No.38.08.04: *False numbering of answer scripts of S5 & S6 SDE/ Final Year UG Annual Scheme Examinations, 2022 – reg*

Recommendations: *The Committee recommended that the staff of the tabulation Section concerned be deputed as additional staff to PCVC Section for the false numbering of the answer scripts of S5 & S6 SDE UG Degree Examinations and Final Year UG Annual Scheme Examinations, 2022 and the false numbering be done simultaneously along with the false numbering of answer scripts of the Sixth Semester CBCSS/CR Examinations, April 2022 so as to publish the results of S5 & S6 SDE UG Degree Examinations, 2022 on or before 10.06.2022 and the results of Final Year UG Annual Scheme Examinations, 2022 on or before 15.06.2022.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Examination Monitoring Committee held on 04.03.2022, be approved.

Item No.38.08.05: *Submission of Project/ Conduct of Viva-Voce Examinations for CBCSS/CR/SDE Programmes – reg*

Recommendations: *The Committee recommended that as per the convenience, the Chairmen shall conduct the Viva-Voce Examinations either by offline or online for the timely publication of the results. The conduct of online Viva-Voce shall be subject to the guidelines already issued in this*

regard. However, the candidates of CBCSS/CR Programmes shall submit hard copy of Projects at their colleges. In the case of SDE Programmes, the candidates shall submit soft copy of their Projects.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Examination Monitoring Committee held on 04.03.2022, be approved.

Item No.38.08.06: *Registration related matters - Part III BA/B.Com Annual Scheme Degree Examinations, 2022 – reg*

Recommendations: *The Committee recommended to conduct Part III BA/B.Com Annual Scheme Degree Examinations, 2022 without waiting for the results of the Final Year UG Annual Scheme (Supplementary - September 2021 Session) Examinations. The Committee further recommended to conduct special examination for the supplementary candidates of September 2021 session. Also recommended that necessary modifications in the examination registration software to enable the examination registration as above segregating the supplementary candidates of September 2021 session, be finalised by the KUCC in consultation with the Controller of Examinations.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the Examination Monitoring Committee held on 04.03.2022, be noted.

Item No.38.08.07: *Valuation Camps – S6 UG CBCSS/CR Examinations, April 2022 – reg*

Recommendations: *The Committee recommended to constitute Valuation Camps for the S6 UG CBCSS/CR Examinations, April 2022 as per the following manner.*

Thiruvananthapuram:

Camp I: *University College, Thiruvananthapuram– B.Sc (Except Mathematics & Electronics)*

Camp II: *Govt. College for Women, Thiruvananthapuram (Languages)*

Camp III: *SDE Building, Floor I – BA (Except Languages)*

Camp IV: *Govt. Arts College, Thiruvananthapuram – B.Com, BBA, B.Sc (Mathematics & Electronics)*

Kollam:

Camp V: *SN College, Kollam – B.Sc*

Camp VI: *KUCTE, Kollam – B.Com & English*

Camp VII: *SN College for Women, Kollam – BA (Except Languages)*

Alappuzha:

Camp VIII: *SD College, Alappuzha (also make use of the facilities of SDV College, Alappuzha)*

Pandalam:

Camp IX: *NSS College Pandalam (also make use of the facilities of NSS Training College, pandalam)*

The Committee further recommended that the recommendations under the Item Nos. 1, 2 & 6 may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.

The Meeting came to an end at 01.00 pm

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Examination Monitoring Committee held on 04.03.2022, be approved.

Item No.38.09 *Minutes of the combined meeting of the Standing Committee of the Syndicate on Affiliation of Colleges and Academics & Research held on 09.03.2022 – Approval of- reg.*

(Ac.BII)

The minutes of the combined meeting of the Standing Committee of the Syndicate on Affiliation of Colleges and Academics & Research held on **09.03.2022** is appended.

As per the orders of the Vice Chancellor, the recommendation in the minutes of the combined meeting of the Standing Committee of the Syndicate on Affiliation of Colleges and Academics & Research held on 09.03.2022, is placed before the Syndicate for approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES AND ACADEMICS & RESEARCH

Date and Time : 09.03.2022, 12:30 PM
Venue : Syndicate Room, University Buildings, Palayam

Members Present

1. Adv.Muraleedharan Pillai G.,	Member, Syndicate (Convener)	Sd/-
2. Dr.Nazeeb S.	Member, Syndicate (Convenor)	Sd/-
3. Adv.K.H.Babujan	Member, Syndicate	Sd/-
4. Dr.Vijayan Pillai M.	Member, Syndicate	Sd/-
5. Adv.Balachandran B.	Member, Syndicate	Sd/-
6. Sri.B.P.Murali	Member, Syndicate	Sd/-
7. Dr.K.B.Manoj	Member, Syndicate	Sd/-
8. Smt. Renju Suresh	Member, Syndicate	Sd/-
9. Prof. K.Lalitha	Member, Syndicate	Sd/-
10. Sri.Jairaj J.	Member, Syndicate	Sd/-

Members absent

1) Sri.Arunkumar R.	Member, Syndicate
2) Adv.Ajikumar A.	Member, Syndicate
3) Dr.K.G.Gopchandran	Member, Syndicate

Item No.38.09.01 Performance Audit of the Audit Party of A.G for the year 2020- Audit Observation- Non preparation of Standard List of Lab Equipment- for consideration-reg.

[Ac.BII]

The Office of Accountant General (Audit-I) Kerala vide their audit observation no.32, observed that, “as per UGC (Affiliation of colleges by University) Regulations 2009 one of the criteria for temporary affiliation is “necessary laboratory equipment as prescribed by the University/Statutory/Regulatory body concerned, for each of the higher education programmes”. No such list of Laboratory equipment as envisaged by the U.G.C (Affiliation of colleges by University) Regulations 2009 is prepared by the University.

It may be noted that, the Regulations, Scheme & Syllabus of courses are prepared by concerned Board of Studies, Dean and Faculty. The same has to be approved by the Academic Council, The approved Regulations, Scheme & Syllabus are uploaded in the website, so that everyone can access. And as per Statute 9 clause(2) of Chapter 11, Kerala University First Statutes 1977, “it shall be the duty of the Board of Studies to initiate steps to revise the syllabus and restructure the course in tune with the modern trends and development in the respective branches of Knowledge and make recommendations to the Faculties concerned.” But along with Syllabus, the Standard list of Lab equipment required for each course is not found prepared.

While inviting the applications for affiliation of new college and courses the University has directed the Arts & Science Colleges to comply with the provisions of U.G.C.(Affiliation of Colleges by University) Regulations 2009. But the absence of such a standard list of lab equipment approved by the Academic Council, may create difficulty for colleges to set up lab facilities. And while conducting inspection in respect of application for new courses/colleges, the inspection team cannot ascertain precisely whether the equipment in lab made available in colleges for courses under Faculty of Science is sufficient or not. Hence it seems necessary to prepare Standard list of Lab equipment for each courses as mentioned in the provision 3.1.7 of U.G.C. (Affiliation of Colleges by University) Regulations 2009 and upload the same in the website.

The matter has been brought to the notice of the Vice Chancellor and the Vice Chancellor has ordered to place the same before the Standing Committee of the Syndicate on Affiliation of Colleges.

The Standing Committee of the Syndicate on Affiliation of Colleges and the Committee held on 22.11.2021 considered the matter and recommended to place the matter before the combined meeting of the Standing Committee of the Syndicate on Affiliation of Colleges & the Standing Committee of the Syndicate on Academic and Research. The said recommendation was approved by the Syndicate at its meeting held on 04.12.2021, item no.34.14.02.

Accordingly, the matter regarding the non preparation of Standard list of lab equipment required for each course is placed before the Combined meeting of the Standing Committee of the Syndicate on Affiliation of Colleges and Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

The committees considered the matter and recommended to entrust the Pro-Vice Chancellor to convene an urgent meeting of the Chairman/Chairperson of all Board of Studies on the matter of non preparation of Standard list of lab equipment required for each course.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Affiliation of Colleges and Academics & Research held on 09.03.2022, be approved.

Item No.38.10. Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022 – Approval - reg.

(Ac.BII)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **09.03.2022** is appended.

In view of exigency, the committee recommended that recommendations in **item no.21** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **09.03.2022** may be approved by the Vice Chancellor, subject to reporting to the Syndicate.

Accordingly the Hon'ble Vice Chancellor has approved the recommendations in **item no.21** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **09.03.2022**.

As per the orders of the Vice Chancellor, the action taken in approving the recommendations in **item no.21** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **09.03.2022**, is reported to the Syndicate and the recommendations on remaining items are placed before the Syndicate for appropriate decision.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES

Date and Time : 09.03.2022, 10:00 AM
Venue : Syndicate Room, University Buildings, Palayam

Members Present

1) Adv.Muraleedharan Pillai G.,	Member, Syndicate (Convener)	Sd/-
2) Adv.K.H.Babujan	Member, Syndicate	Sd/-
3) Dr. Vijayan Pillai M.	Member, Syndicate	Sd/-
4) Adv.Balachandran B.	Member, Syndicate	Sd/-
5) Sri.B.P.Murali	Member, Syndicate	Sd/-
6) Dr.Nazeeb S.	Member, Syndicate	Sd/-
7) Smt. Renju Suresh	Member, Syndicate	Sd/-
8) Adv.Ajikumar A.	Member, Syndicate	(Online)

Members absent

1) Sri.Arunkumar R. Member, Syndicate

Item No.38.10.01 Emmanuel College, Vazhichal and Mater Dei College, Enathu- Request for cancellation of newly applied courses for the academic year 2022-23- for consideration-reg.

[Ac.BII]

The Manager Emmanuel College, Vazhichal vide letter dated 07.02.2022 requested to cancel their application submitted for affiliation of new UG Course viz B.Com- Accounts and Data Science

for the academic year 2022-23. It is also stated that Inspection of infrastructural facilities for the said course was conducted. But the Management Committee held on 05.02.2022 discussed the possibilities to conduct the course and decided not to start the course this year because of many reasons.

Also, the Principal, Mater Dei C.M.I. College, Enathu vide letter dated 04.02.2022 intimated that their founder Manager has died recently due to the fact that they are not able to start the applied PG Courses at present. Hence they requested to permit them to withdrawal the application for new PG courses namely M.Com and MSW for the academic year 2022-2023.

Following facts may be noted in this context.

- ◆ The Manager Emmanuel College, Vazhichal, submitted application for Affiliation of one new UG Course- [B.Com. Accounts and Data Science] for the academic year 2022-23 and the college has remitted the prescribed application fee and processing fee.
- ◆ Local enquiry, as resolved by the Syndicate for the said course was conducted but the College has not paid inspection commission fee and fee for verification records to the University yet.
- ◆ In the case of Mater Dei CMI College, Enathu, eventhough application for starting new PG Courses namely M.Com and MSW for the academic year 2022-2023 received by the University but not conducted Local enquiry for infrastructural facilities for the said course not yet conducted.
- ◆ It may be noted that as per Statute 13 in Chapter 24 of KUFS, 1977 Withdrawal of applications:- “Applications for affiliation may be withdrawn at any time before an order has been passed on the application. But the application fee once paid shall not be refunded.”

Hence, as per the orders of the Vice Chancellor, the matter of request for withdrawal of application submitted for affiliation of new courses for the academic year 2022-23 in respect of Emmanuel College, Vazhichal and Mater Dei College, Enathu is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to,

- i. *permit the Educational Agency of Mater Dei CMI College Enathu to withdraw the application for affiliation of new PG courses for the academic year 2022-23.*
- ii. *permit the Educational Agency of Emmanuel College, Vazhichal to withdraw the application for affiliation of new UG course for the academic year 2022-23*

The Committee further recommended to direct the Educational Agency of Emmanuel College, Vazhichal to remit the prescribed fees for verification of records and inspection fee as the University had already conducted local enquiry at the college.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.02 *Letter from various colleges- intimating non conduct of newly sanctioned courses- for want of students – and request for including in the admission portal for the academic year 2022-'23-for consideration-reg.*

[Ac.BII]

The Secretary, Vanika Vaisya Educational & Employment Trust vide letter dated 24-01-2022 stated that though the University has granted Affiliation for starting the B.Sc. Physics and Computer Application course in KVVS College of Science & Technology, Kaithaparambu, Adoor during the Academic year 2021-2022 and all formalities had been completed, they have not received even a single admission in this course during the academic year 2021-2022.

Under the above circumstances, the Secretary, Vanika Vaisya Educational & Employment Trust requested to issue necessary orders permitting them to admit the students in the Course- B.Sc. Physics & Computer Application in KVVS College of Science and Technology, Adoor during the next academic year 2022-2023 onwards.

The Principal, Mar Chrysostom College of Arts & Science, Paranthal vide letter dated 25-01-2022 intimated that though the University of Kerala has granted provisional affiliation for B.Sc. Psychology during the academic year 2021-2022 and all formalities had been completed, they have failed to get any students. Hence the course (B.Sc. Psychology) had not being conducted this academic year.

The Principal, CHMM College for Advanced Studies, Varkala. vide letter dated 04.02.2022 has also intimated that they could not start newly sanctioned B.A.- Journalism and Mass Communication course during 2021-22 academic year as the subject included in the allotment process very late, not a single student was registered for the course. And requested to include the B.A.- Journalism and Mass Communication course for the allotment for the 2022-23 academic year.

Following facts may be noted in this context.

- Provisional affiliation was granted to the B.Sc. Physics & Computer Application course in KVVS College of Science & Technology, Kaithaparambu, Adoor during the academic year 2021-22 with an intake of 24 students on self financing basis.
- Provisional affiliation was granted to B.Sc. Psychology course for the academic year 2021-22 in Mar Chrysostom College of Arts & Science, Paranthal with an intake of 30 students on self financing basis.
- Provisional affiliation was granted to the B.A Journalism and Mass Communication Course during the academic year 2021-22 in CHMM College for Advanced Studies, Varkalawith an intake of 30 students on self financing basis.
- Now, it is informed that since the subject was included in the allotment process very late not a single student was registered for the course. Hence, they could not start the course this academic year.
- Last academic year, views of the Government was rendered vide G.O (Rt)No.1463/2021/HEDN dated 02.11.2021. Hence the affiliations were granted only during November 2021, ie after the allotments of UG Onlne admission. Only spot admission were made to these courses.
- Zero intake in the newly sanctioned courses and its non commencement in the academic year 2021-2022 has to be brought to the notice of the Syndicate.
- As per Statute 15(a), Chapter 24, Kerala University first Statutes, 1977, "It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate."
- Here all 3 colleges has not sought for suspension of the courses for this academic year. Also they have already remitted Rs. 31,500/- (Rupees Thirty One Thousand and Five Hundred Only) towards annual administration fee for said courses for 2021-22 Academic year. Further the Educational Agencies have no dues in remitting the annual administration fee to the University upto the academic year 2021-22.

Hence, as per the orders of the Vice Chancellor, the matter of non conduct of the newly sanctioned UG programmes in

1. KVVS College of Science & Technology, Kaithaparambu, Adoor
2. Mar Chrysostom College of Arts & Science, Paranthal and
3. CHMM College for Advanced Studies, Varkala for the academic year 2021-2022 is reported and their request to grant permission for admitting students for these courses from the next academic year onwards, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to direct the Educational Agencies of KVVS College of Science & Technology, Kaithaparambu, Adoor, Mar Chrysostom College of Arts & Science, Paranthal and CHMM College for Advanced Studies, Varkala to submit fresh request for suspension of the course as stipulated in the Statute 15 (a) in Chapter 24 of Kerala University First Statutes, 1977 after remitting the prescribed fees for suspension of course.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.03 *Sree Sankara College, Nagaroor- intimating non conduct of newly sanctioned course due to the want of students – and request for including in the admission portal for the academic year 2022-'23-for consideration-reg.*

[Ac.BII]

The Principal, Sree Sankara College, Nagaroor vide letter dated 07-02-2022 stated that University of Kerala has been sanctioned B.A. Economics with Mathematics subsidiary to the College. Since most of the students have joined other Colleges under the University, unaware that their institution was newly sanctioned B.A Economics with Mathematics Subsidiary, they could not commence the course in the academic year 2021-22 and assured that they shall commence the course from the coming academic year 2022-23.

Following facts may be noted in this context.

- Provisional affiliation was granted to the B.A. Economics with Mathematics subsidiary course in Sree Sankara College, Nagaroor during the academic year 2021-22 with an intake of 30 students each on self financing basis. The Affiliation was granted during November 2021, ie after the allotment process and only spot admission was made to these courses.
- The Principal, Sree Sankara College, Nagaroor, has informed that most of the students had joined other Colleges under the University, unaware of the fact that their institution was newly sanctioned B.A Economics with Mathematics Subsidiary, they could not commence the course in the academic year 2021-22.
- Zero intake in the newly sanctioned courses and its non commencement in the academic year 2021-2022 has to be brought to the notice of the Syndicate.
- As per Statute 15(a), Chapter 24, Kerala University first Statutes, 1977, “It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.”
- Here Sree Sankara College, Nagaroor has not sought for suspension of the course for this academic year. Also they have already remitted Rs. 31,500/- (Rupees Thirty One Thousand and Five Hundred Only) towards annual administration fee for said course for 2021-22 Academic year.

Hence, as per the orders of the Vice Chancellor, the matter of non conduct of the newly sanctioned UG programme in Sree Sankara College, Nagaroor for the academic year 2021-2022 is reported and their assurance to commence the courses from the next academic year onwards, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to direct the Educational Agency of Sree Sankara College, Nagaroor, to submit fresh request for suspension of the course as stipulated in the Statute 15 (a) in Chapter 24 of Kerala University First Statutes, 1977 after remitting the prescribed fees for suspension of course.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.04 *Mar Ivanios College of Arts and Science, Mavelikkara, Alappuzha – Request for Suspension of the newly sanctioned programme B.Sc. Computer Science for the academic year 2021-22 and Resumption of the same during the academic year 2022-23- reg.*

[Ac.BII]

The Principal, Mar Ivanios College of Arts and Science, Mavelikkara, Alappuzha vide letter dated 04.01.2022 has requested for the suspension of the newly sanctioned programme B.Sc. Computer Science for the academic year 2021-22 and consider to give admission in 2022-23 academic years.

Following facts may be noted in this context.

- Conditional affiliation was granted to the B.Sc. Computer Science course in Mar Ivanios College of Arts and Science, Mavelikkara, Alappuzha during 2021-22 on self financing basis with an intake of 24 students.
- As per the letter from the Principal, Mar Ivanios College of Arts and Science, Mavelikkara, Alappuzha, it was informed that, though immediate advertisements were given in leading dailies, the response was poor and nobody joined for the course. Hence requested to take necessary steps to suspend B.Sc. Computer Science programme for the academic year 2021-22 and consider them to give admission in 2022-23 academic years.
- As per Statute 15(a), Chapter 24, Kerala University first Statutes, 1977, "It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate."
- It may also be noted that the Educational Agency have no dues in remitting the annual administration fee to the University upto the academic year 2021-22.

In view of the above facts and as ordered by the Vice-Chancellor the request of the Principal, Mar Ivanios College of Arts and Science, Mavelikkara, Alappuzha for granting permission for suspending B.Sc. Computer Science programme in the college during 2021-22 and for resuming the course during the academic year 2022-23, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to permit the college to suspend B.Sc. Computer Science programme during 2021-22 academic year subject to remittance of the prescribed fee for suspension.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.05 Self-financing Arts & Science College- "Grace International Academy, Punalur"- non fulfillment of mandatory requirements - withdrawal of conditional affiliation – reg.

[Ac.BII]

'Grace International Academy, Punalur' had been granted provisional affiliation under the management of Palakunnathu Foundation for the conduct of following courses with intake noted from the academic year 2019-20.

1. B.Com – Commerce with Computer Applications under 2(b) - 40 seats
2. BBA - 40 seats
3. B Com (Elective -Finance) - 40 seats

But, the Educational Agency has not submitted the 'registered land agreement' agreeing to keep intact the land set apart for the establishment of the college registered with concerned Sub Registrar Office towards the fulfillment of procedural formalities of affiliation.

The Syndicate at its meeting held on 15.05.2020 vide item No. 11.39.30 considered the matter regarding non-compliance from the part of the educational Agency of Grace International Academy, Punalur in submitting required land agreement for proceeding with the registration of the same with the concerned Sub Registrar office, towards fulfillment of procedural formalities of affiliation, even after sending repeated reminders and resolved to issue urgent notice, vetted by Standing Counsel, to the Educational Agency as to why the University shall not proceed towards withdrawing affiliation of the respective college. Further recommended to intimate the college that they shall not be included in the Online admission portal for the year 2020-21 pending submission of registered land agreement.

Accordingly notice was issued and the Educational agency vide letter dated 10.06.2020 submitted reply to the Notice as follows:

- The Managing Trustee has 9.87 acres of land in possession among which 5 acres of land was leased out to Palakunnath foundation for starting the college. The same was submitted for verification during 2015.

- Thereafter a college building of 20000 square feet was constructed and towards completing construction of the building the Educational Agency had to avail loan from the bank.
- The land documents had to be kept in the bank as collateral for loan purpose. Also stated that when compared to the loan amount, the value of the land is ten times that of the loan amount.
- Further stated that they were unaware of the stipulation of the University that the land for the college cannot be kept as collateral for college of construction and on obtaining affiliation for the college during 2019, they approached bank authorities regarding keeping an alternative land as collateral for loan and releasing the documents of University, but the request was refused by the bank.

Stating the above, the educational Agency made apology stating that this was an honest mistake and had no intention to misguide or misrepresent University in any manner and requested to grant some more time to clear the loan and release the documents.

Considering the exigency of impending Online Admissions for the year 2020-21, the Vice Chancellor, in exercise of the powers vested under Section 10(13) of KU Act 1974, ordered to conduct hearing of the Educational Agencies of Grace International Academy, Punalur by the Standing Committee of the syndicate on Affiliation of Colleges.

Accordingly, the hearing was conducted on 22.06.2020 and observed that the Educational Agency had pledged the entire landed property of 12 acres wherein the college is situated for the purpose of collateral security towards construction of the college building with the Federal Bank even before the college was granted provisional affiliation on 18.05.2019 and noted that sufficient time has already been given to the educational Agency to produce the registered deed maintaining lien in favour of the University on the 5 acres of land earmarked for the college. Hence, recommended that the opening of the Online portal may be postponed from 22.06.2020 to 01.07.2020 to enable the Educational Agency to produce the necessary documents including up to date encumbrance certificate and deed in stamped paper retaining lien on land in favour of University before 5 pm on 30.06.2020. Further recommended that the college may be included in the online admission portal for the year 2020-21 only if it submits the above mentioned documents within the time limit prescribed.

The recommendation was approved by the Vice-Chancellor, subject to reporting to the Syndicate and the decision was communicated to the Educational Agency vide letter dated 23.06.2020

In response to the mentioned letter, the Educational Agency vide email dated 25.06.2020 submitted a representation with request for granting another 6 more months to complete the formalities and including the college in the online admission portal for the year 2020-21.

The Syndicate at its meeting held on 17/07/2020, item No. 14.15.11 considered the appeal from the Educational Agency of Grace International Academy, Punalur requesting 6 more months time to complete the formalities and to allow them to be part of online admission process for the year 2020-21 and resolved the following:

- To grant 6 more months time to complete the formalities of land agreement, if the same is not fulfilled within the stipulated time, the affiliation of the college will be cancelled and to intimate the Educational agency accordingly.
- To include the college (Grace International Academy, Punalur), in the online admission portal for the year 2020-21.

Accordingly the Educational Agency has been intimated of the resolution of the Syndicate and again vide letter dated 04.01.2021 a letter was sent directing the Educational Agency to complete the formalities of land agreement prior to the expiry of 6 months time period granted by the Syndicate.

But, the Educational Agency vide letter dated 18.01.2021 intimated that the foundation needed time to repay the bank loan, since the big amount it had to be organised from different sources. Everything came to stand still because of Covid and all attempts to complete the formalities have been unsuccessful because of the unfavourable circumstances in the financial market. Bank was not supportive in terms of unfavourable circumstances in the financial market. Bank was not supportive in terms of giving an alternative property as collateral because of the rule. Property sales are not easy because of Covid. Stating the above, it has been requested to grant another six months for completing the formalities required by the University.

The Syndicate at its meeting held on 13.04.2021 vide item no.26.05.06 considered the above said letter and resolved to reject the request of the Educational Agency seeking enlargement of time and to take legal opinion of the Standing Counsel before serving notice to the College with regards to the withdrawal of provisional affiliation.

In compliance with the resolution of the Syndicate held on 13.04.2021, item no.26.05.06, the legal opinion has been sought on the matter and the Standing Counsel rendered his learned opinion dated 12.10.2021 stating *that the process for disaffiliation as contemplated in Chapter 24 of the Kerala University First Statutes should be started immediately so as to ensure compliance of the statutory requirements stipulated for affiliation or cancellation of the affiliation during the academic year 2022-2023.*

Considering the resolution of the Syndicate and the learned opinion from the Standing Counsel, the Vice Chancellor has ordered to intimate the Educational Agency of the College that,

- No fresh admission of students to undergraduate course will be made at the college from the Academic year 2022-'23
- The affiliation of the ongoing batches in the college will cease upon the completion of course for students currently studying in the college.

Accordingly, vide letter dated 18.01.2022, the matter was intimated to the Educational Agency of the College.

Meanwhile, the Principal, Grace International Academy, Punalur vide letter dated nil (received on 16.11.2021) has submitted the online payment receipt of Rs.94500/- (Rupees Ninety Four Thousand and Five Hundred Only) towards the annual administration fee for the academic year 2021-22 and has requested for the certificate of affiliation for the academic year 2021-22 for submitting the same to the KSRTC for availing bus concession for students and the same is pending.

It may be noted that as per Statute 12, Chapter 24, KUFS 1977, the affiliation granted may be provisional and If the conditions, are not fulfilled by the end of the period fixed, the affiliation shall cease automatically.

But, as per the Statute 14, Chapter 24, Kerala University First Statutes, 1977, *Withdrawal or Suspension of Affiliation-* “The Syndicate shall have the power at any time after due enquiry to withdraw or suspend for a definite period the affiliation granted to a College, provided that before taking such action the Syndicate shall inform the management of the College concerned of the findings after the enquiry and shall allow it an opportunity of making such representation as it may deem fit and shall record its opinion on the representation so made. The report of the enquiry, the representation made by the Management, if any, and the decision of the Syndicate thereon shall be placed before the Senate.”

Meanwhile, the Managing Trustee, Palakunnathu Foundation, Punalur, Kollam vide letter dated 17.02.2022 has submitted the copy of one time settlement agreement dated 03.02.2022 with the Federal Bank for the loan availed by the Palakunnathu Foundation. It has been stated that the Bank considered the compromise request from the Educational Agency to settle the Loan account by remitting a total amount of Rs.2,75,00,000/- (Rupees Two Crore Seventy Five Lakh Only) and decided to allow the Educational Agency to settle the accounts on certain terms and conditions. The main condition was that the Educational Agency has to remit the said amount in full to the final settlement of Term Loan Account on or before 28.02.2022.

Again, the Managing Trustee, Palakunnathu Foundation, Punalur, Kollam vide e-mail dated 25.02.2022 has intimated that they have repaid the bank loan and are waiting for the letter from the debt tribunal, Ernakulam to collect the property deed from the bank. Also the Educational Agency has submitted the certificate dated 25.02.2022 from the Federal Bank, Edamon Branch certifying the dues payable by the Educational Agency stands settled under compromise/one-time settlement on 23.02.2022 by remitting Rs.2,75,00,000/- (Rupees Two Crore Seventy Five Lakh Only) and also it has been stated the title deeds mortgaged to the Bank shall be released on obtaining the same from the DRT-2, Ernakulam.

The Educational Agency has requested to consider the above developments while considering their case and they want to complete the land agreement at the earliest once this is done.

As per the orders of the Vice Chancellor, the matter regarding the withdrawal of affiliation of Grace International Academy, Punalur under the management of Palakunnathu Foundation, Punalur, Kollam for the conduct of UG Degree Programmes on self financing basis and the letter dated

17.02.2022 and the e-mail dated 25.02.2022 from the Managing Trustee, Palakunnathu Foundation, Punalur, Kollam intimating the current development in the status of repayment of the loan and submission of title deeds are placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to direct the Educational Agency to execute the required land agreement with the University within 30th April 2022 and the matter of inclusion in the admission portal for the academic year 2022-23 will only be re-considered after executing land agreement and fulfilling all the procedural formalities of Affiliation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.06 *DC School of Management and Technology, Trivandrum - Request for NOC for change of site of the College – Inspection Conducted – Report – reg.*

[Ac.BII]

Provisional affiliation was granted to DC School of Management and Technology, KINFRA Film and Video Park, Kazhakoottam, Thiruvananthapuram [UNAIDED COLLEGE] for the conduct of MBA Degree Course with an intake of 60 students on self-financing basis since the year 2012.

The Principal, DC School of Management and Technology, Kazhakoottam, Thiruvananthapuram forwarding the Resolution of its executive meeting held on 24.02.2020 by the promoter at the Registered Office, DC Kizhakkemuri Foundation, DC Kizhakkemuri Edam, Good Shepherd Street, Kottayam, had requested to issue NOC for change of site of the college from (DC Centenary Building) Re Survey No. 407/1-I Part, KINFRA Film and Video Park, Kazhakoottam, Thiruvananthapuram to (Management BLock) Re Survey No. 407/2Part, KINFRA Film and Video Park, Kazhakoottam, Thiruvananthapuram, to produce before AICTE.

The matter was placed in the Standing Committee of the Syndicate on Affiliation of Colleges held on 07.08.2020 and the committee was informed that an amount of Rs.1,00,000/- (Rs One Lakh only) is prescribed vide UO No. Ac B/03/2014-15 dated 31.12.2015 towards Change of location of an existing college. The Standing Committee of the Syndicate on Affiliation of Colleges considered the request and recommended to constitute an inspection commission comprising of Adv. G.Muralidharan Pillai, Sri. B.P.Murali, Dr.S.Nazeeb and, Adv.B.Balachandran, Members Syndicate to visit the college. The same was approved by the Vice Chancellor.

The Commission visited the college and checked the proposed site and verified the original lease deeds and other documents related to the proposed site and submitted the following:

“General Observation: Visited and verified the proposed site. Committee found that there is sufficient infrastructure facilities in the proposed site.

Recommendation: Verified original lease deeds and other documents related to proposed site and found to be correct. So committee recommended to permit the request for site change of college.”

In the light of the Inspection Report forwarded by the Inspection Commission, and by orders of the Vice Chancellor, the request of the Principal, DC School of Management and Technology, Kazhakoottam, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to accept the report submitted by the inspection team and issue No Objection Certificate to the Principal, DC School of Management and Technology, Kazhakoottam, for change of site of the college.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.07 *Lakshmibai National College of Physical Education– Request for discontinuance of PGDAPE & PGDHF & BPed 2 year programmes – Consideration of- reg.*

[Ac.BII]

The Principal, Lakshmi Bai National College of Physical Education, Karyavattom, Thiruvananthapuram, vide letter dated 08.12.2021 has requested that the conduct of the following programmes may be kept in abeyance from 2022-23 onwards:

1. 2 year B.PEd. programme,
2. Post Graduate Diploma in Health and Fitness Management (PGDHFM) one year programme,
3. Post Graduate Diploma in Adapted Physical Education (PGDAPE) one year course.

In the letter it is informed that 4 year Innovative B.PEd programme is a replacement to the ongoing **2 year B.PEd. programme** as per the guidelines of NCTE and in accordance with the New Educational policy, 2020. Therefore, taking into consideration the infrastructure and manpower currently available in the college, the institution is not in a position to conduct both the courses at the same time. The Principal has, therefore requested that B.PEd 2 year programme presently being conducted in the institution may be suspended from the academic year 2022 – '23. Further, the college is of the view that it may not be practically feasible to continue the course along with the 4 year Innovative B.PEd programme given sanction to in 2021 – '22 and intended to commence from the academic year 2022 – '23, the college being a residential institution.

In addition to the above, it is also informed that the response from aspirant students for the **Post Graduate Diploma in Health and Fitness Management (PGDHFM)** one year programme during the past several years has not been encouraging. SAI-LNCPE has been conducting the entrance exam each year for the programme and the number of eligible candidates were below the required strength. The college has therefore, not been in a position to conduct the course since 2003-04. Also, due to poor response from the students' community for **Post Graduate Diploma in Adapted Physical Education (PGDAPE)** one year course, the course was not being conducted since 2001 – 02.

It may be noted that sanction was accorded to LNCPE for the conduct of the following courses,

Course	Sanctioned in	Seat Strength	Present status
BPEd (2 year course)	2018-2019	50	Course presently going on.
Bachelor of Physical Education (Four Year) Innovative Degree programme	2021-2022	100	Course not started.
MPE	1993-1994	20	
Post Graduate Diploma in Adapted Physical Education	1999-2000	20	Not conducted since 2001-02
Post Graduate Diploma in Health & Fitness Management	1999-2000	20	Not conducted since 2003-04

With regard to the Bachelor of Physical Education (4 year) Innovative Programme given affiliation to from 2021 – 22, there is no reference of the same being a replacement of the 2 year BPEd programme in the NCTE Recognition order dated 25.05.2018.

PGDHFM and PGDAPE programmes, have been sanctioned to the college in the year 1999-2000 with an intake of 20 students each. The college has not been conducting PGDAPE from 2001 – '02 and PGDHFM from 2002 – '03.

As per Statute 15 of Chapter 24 of the Kerala University First Statutes, 1977,

“(a) It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.

(b) No course of study shall be abolished in any College without the prior approval of the Syndicate”

However, it may be noted that the college has neither continued instruction in PGDAPE & PGDHFM courses since 2001 and 2003 respectively, nor has it intimated the University of the stopping of the courses.

In the light of the above, and as per the orders of the Vice Chancellor, the request of the Principal, LNCPE for keeping in abeyance the conduct of 2 year B.PEd. programme, Post Graduate Diploma in Health and Fitness Management (PGDHFM) & Post Graduate Diploma in Adapted

Physical Education (PGDAPE) one year programmes is placed before the Standing Committee of the Syndicate for consideration and recommendation.

The Committee considered the matter and recommended to conduct a hearing of the Principal, SAI-LNCPE, Kariyavattom by a sub committee consisting of Adv.Muraleedharan Pillai.G, Convener the Standing Committee of the Syndicate on Affiliation of Colleges, Adv.Balachandran B., Dr.Vijayan Pillai M., Members Syndicate regarding the matter of non conduct of courses without the permission of the University

Resolution of the Syndicate

RESOLVED to direct the Principal, SAI – LNCPE, Kariyavattom to submit fresh request for suspension of the course as stipulated in the Statute 15 (a) in the Chapter 24 of Kerala University First Statute, 1977 remitting the prescribed fees for suspension of course within one month.

Item No.38.10.08 **Mar Theophilus Training College, Nalanchira – Non-Submission of NCTE Revised Recognition for annual intake of 100 seats – Consideration of- reg.**

[Ac.BII]

Mar Theophilus Training College, Nalanchira, is an aided college affiliated with the University since 1956 and currently offering Malayalam, English, Mathematics, Physical Science, Natural Science and Social Science courses in B. Ed and conducting M. Ed courses on a self-financing basis.

The Principal, Mar Theophilus Training College, Nalanchira, had submitted a letter dated 14.08.2019 requesting permission to admit one more unit of 50 students with effect from 2019 to 20 academic year, in the light of the G. O, dated 13.08.2019, granting administrative sanction to the additional batch of 50 students, and the NCTE Recognition order dated 13.05.2015 wherein recognition granted for conducting B. Ed. course with an annual intake of 100 for two basic units of 50 each for the academic session 2015-'16. Since a formal application for permanent enhancement of seats for the academic year 2019-20 in respect of the college was not submitted to the University, as per the Registrar's orders, the Standing Counsel's opinion was sought.

The Standing Counsel vide letter dated 18.08.2019, opined that the above 'request' can only be declined and that if a proper application was filed before 31 August 2019 as stipulated in the KUFS, 1977, the same can be considered for the following academic year i.e., 2020-21 with relaxation from seeking Govt. views and NCTE permission while considering the application. Accordingly intimated the educational agency to submit a proper application form of affiliation to an additional batch for the academic year 2020-'21.

However, the Principal again submitted a revision petition quoting the earlier instances of S.N. Training College, Nedunganda and Mount Tabor Training college, Pathanapuram, who had been granted affiliation for the conduct of 2 units of 50 students each for the BEd programme. Consequently, on the orders of the Vice-Chancellor, in exercise of the powers u/s 10 (13) of the Kerala University Act, 1974, subject to reporting to the Syndicate, the college was issued a belated application, and a letter dated 24.08.2019 was sent to the Secretary to Governor, seeking concurrence from the Honourable Chancellor.

The Chancellor, vide Notification No. GS6-2581/2019, dated 26.08.2019, in-exercise of the powers conferred by the proviso to subsection (2) of Section 56 of the Kerala University Act, 1974, extended the period within which the Syndicate shall consider the application for affiliation for the academic year 2019-'20, up to 7th September 2019. The Vice-Chancellor, in consideration of the notification, ordered to inspect the college and nominated members of the team for the purpose. The report submitted by the inspection team was considered by the Standing Committee of the Syndicate on Affiliation of Colleges and it was recommended to grant conditional affiliation to an additional unit of 50 students for the B. Ed Degree Programme in the Mar Theophilus Training College, Nalanchira during the year 2019-20 on the condition that provisional affiliation will be granted only on rectification of the defects noted by the inspection commission. The Committee further recommended that 6 months may be granted to the Educational Agency to submit a compliance report on rectification of the defects pointed out by the inspection commission and conduct another inspection in the colleges thereafter to ascertain compliance.

Based on the above, a team nominated conducted a re-inspection and the meeting of the Syndicate held on 17.08.2021, considered the final inspection report conducted in Mar Theophilus Training College, and resolved to accept the report and to regularize granting affiliation to the additional unit of 50 students for B. Ed degree programme in the College.

On scrutiny of the file to issue U.O. granting affiliation to the additional batch, it was seen that the application dated 22.08.2019, for affiliation of an additional batch of 50 was made by the college in the light of the NCTE Recognition order dated 13.05.2015 wherein recognition was granted for conducting B.Ed programme of two years duration with an annual intake of 100 for two basic units of 50 students each from the academic session 2015 -16. All further proceedings, in the matter, were carried out based on the NCTE Recognition order dated 13.05.2015 and based on G.O (Ms) No. 202/2019/H Edn dated 13.08.2019 according to administrative sanction for starting one additional unit for aided B. Ed. from 2019 to 20 onwards.

Now on verification with the official website of NCTE, it is seen that a Corrigendum dated 04.08.2015 was issued to the revised recognition order dated 13.05.2015 issued to the College, wherein Page 1, Para 5 was to be read to the effect that the NCTE Recognition was only for conducting B.Ed. programme of two years duration with an annual intake of 50 for one basic unit from the academic session 2015-16. Further, on the official Website, the intake noted against Mar Theophilus Training College is 50 only.

On finding discrepancies in the recognition order submitted by the college and provided on the official website of NCTE, the university asked the college to submit the revised recognition order of NCTE granting recognition to conduct B.Ed with an annual intake of 100 students. However, the college still forwarded the NCTE Recognition order dated 13.05.2015 without disclosing the Corrigendum issued thereafter by NCTE. From 2019 onwards, the college has been admitting 100 students to the B.Ed programme. Further, even if the college holds affiliation under the University and sanctions from the Government, the college requires recognition from NCTE to conduct a B. Ed course.

It may be noted that the college had been granted conditional affiliation to an additional unit of 50 students during 2019-'20 on the condition that the provisional affiliation will be granted only on rectification of the defects noted by the inspection team. Now that the team which inspected the college gave a positive report, the Syndicate resolved to regularize the affiliation granted to the college. But the initial conditional affiliation was obtained for an additional batch during 2019-'20 by suppressing the Corrigendum dated 04.08.2015 and misleading the University. Hence, it is to be ascertained whether the college holds a relevant recognition order from NCTE for an annual intake of 100 or for an additional unit of 50, otherwise, it may be deemed that the college had been conducting a course without proper recognition. As per section 17 (4) of NCTE Act, 1993, the teacher education obtained pursuant to training in unrecognized institutions shall not be treated as a valid qualification for employment under Central Government or any State Government or University, or in any educational body aided by Central Government or any State Government.

The non-disclosure of corrigendum dated 04.08.2015 while applying for affiliation of the additional batch is a serious omission from the part of the college. The Principal and the Educational Agency of Mar Theophilus Training College has to be held liable for the same and the excess admission made thereafter for B Ed Course in the college from 2019 onwards.

Hence, on the Vice Chancellor's orders, the matter of non-disclosure of the Corrigendum order by Mar Theophilus Training College, Nalanchira is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to conduct a hearing of the Principal and the Manager, Mar Theophilus Training College, Nalanchira by a sub committee consisting of Adv.Muraleedharan Pillai G., Convernor the Standing Committee of the Syndicate on Affiliation of Colleges, Adv.Balachandran B., Dr.Vijayan Pillai M., Members Syndicate regarding the matter.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

FURTHER RESOLVED to include Sri.B.P.Murali, Member Syndicate in the above sub-committee.

Item No.38.10.09 ***Sree Narayana Training College, Nedunganda – Non-Submission of Corrigendum to Revised Recognition order issued by NCTE- Consideration of- reg.***

[Ac.BII]

Sree Narayana Training College, Nedunganda, an aided training college affiliated to University of Kerala since 1958 and currently offering Malayalam, English, Mathematics, Physical Science, Natural Science and Social Science courses in B. Ed was granted sanction for provisionally admitting two units of 50 students each (i.e.100 students) for the B.Ed. course vide U.O. No. Ac. BII/03/2016 dated 30.05.2016.

The college was granted permission for the above on the basis of the request vide letter No. NED/2853/2016 dated 31.03.2016 from the Principal, Sree Narayana Training College, Nedunganda, forwarding NCTE Revised Recognition order No.F.SRO/NCTE/AOS00556/ B.Ed/KL/2015-16/54818 dated 15.05.2015, and the G.O.(Rt.) No.128/2016/H.Edn dated 16.01.2016.

As per the NCTE Revised Recognition order No.F.SRO/NCTE/AOS00556/B.Ed/KL/2015-16/54818 dated 15.05.2015, SNTC, Nedunganda was granted recognition for conducting B.Ed programme of two years duration with an annual intake of 100 students each for two basic units from the academic session 2015-'16, and, vide G.O.(Rt.) No.128/2016/H.Edn dated 16.01.2016, permission was given to SNTC, Nedunganda, to run two units of B.Ed course subject to permission from NCTE to conduct the course with one teacher per option.

However, subsequent to issuing the Revised Recognition order, NCTE issued a Corrigendum vide F.SRO/NCTE/APS00556/B.Ed/KL/2015/69433 dated 7.07.2015 stating:

“in accordance with the Regulations 2014, the SRC, NCTE grants recognition to Sree Narayana Training College, Nedunganda-695307, Kerala for conducting B.Ed programme of two years duration with an annual intake of one basic unit from the academic session 2015-16”, in the place of “grants recognition to Sree Narayana Training College, Nedunganda-695307, Kerala for conducting B.Ed programme of two years duration with an annual intake of 100 students of two basic units of 50 each from the academic session 2015-16”

It may be noted that Sree Narayana Training College, Nedunganda, submitted their request for conducting admission for 100 students on the basis of the Revised Recognition order of NCTE dated 15.05.2015. The affiliation to start the new course in the college was granted on the basis of the above order and on the basis of the Government Order dated 16.01.2016, sanctioning the two units of B.Ed. course in principle, without any creation of teaching post other than that of Fine Arts & Performing Arts.

The matter of the corrigendum was not intimated to the University till date. Now on verification with the official website of NCTE, it is seen that vide the Corrigendum, the student intake was reduced to one basic unit of 50.

But the initial conditional affiliation was obtained for an additional batch during 2016-'17, by suppressing the Corrigendum dated 07.07.2015 and misleading the University. Hence, it is to be ascertained whether the college holds a relevant recognition order from NCTE for an annual intake of 100 or for an additional unit of 50, otherwise, it may be deemed that the college had been conducting a course without proper recognition. As per section 17 (4) of NCTE Act, 1993, the teacher education obtained pursuant to training in unrecognized institutions shall not be treated as a valid qualification for employment under Central Government or any State Government or University, or in any educational body aided by Central Government or any State Government.

Hence, on the orders of Vice Chancellor, the matter of non-disclosure of the Corrigendum order by NCTE in respect of Sree Narayana Training College, Nedunganda is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to conduct a hearing of the Principal and the Manager of Sree Narayana Training College, Nedunganda by a sub committee consisting of Adv.Muraleedharan Pillai G., Convener the Standing Committee of the Syndicate on Affiliation of Colleges, Adv.Balachandran B., Dr.Vijayan Pillai M., Members Syndicate regarding the matter.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

FURTHER RESOLVED to include Sri.B.P.Murali, Member Syndicate in the above sub-committee.

Item No.38.10.10 ***K.V.V.S College of Science and Technology, Kaithaparambu, Adoor, Pathanamthitta – discrepancy noted in the affiliation of B.Sc. Botany and Biotechnology Course conducted by the College w.e.f. 2005 – for consideration-reg.***

[Ac.BII]

K.V.V.S College of Science and Technology, Kaithaparambu, Adoor, Pathanamthitta has been provisionally affiliated to the University of Kerala from the academic year 1995 and currently offering following courses,

- BSc. Computer Science
- BSc. Electronics
- BSc. Botany & Biotechnology
- B.Sc. Physics with Computer Application
- BA English and Communicative English
- BCom(Elective-Computer Application)
- BCom – Commerce with Computer Application under 2(b)
- BBA
- BCA
- B.Com - Commerce and Tourism and Travel Management under 2(a)
- B.Com Finance
- MCom (Finance and Accounting)
- M.Sc. Botany

Now it is noted that for B.Sc. Biotechnology programme was the course sanctioned to K.V.V.S College of Science and Technology, Kaithaparambu, Adoor, Pathanamthitta from the academic year 2005-06. But course conducted in the college was BSc. Botany & Biotechnology from 2005-06 onwards, instead of the sanctioned course.

The following facts may be noted in this regard

1. The Higher Education (B) Department, Government of Kerala vide G.O(Ms) No. 88/2005/HEdn dated 08/07/2005 has accorded sanction for starting the course B.Sc Biotechnology in the College.
2. Subsequently, sanction has been accorded by the University for the provisional affiliation of B.Sc. Biotechnology programme in K.V.V.S College of Science and Technology, Kaithaparambu with student strength of 30 for the academic year 2005-06 through U.O.No.Ac.B3/25456/2005-06 dated 22.09.2005.
3. But on verification with tabulation sections on the matter regarding ambiguity in the name of the programme conducted in K.V.V.S College of Science and Technology, Kaithaparambu from 2005 onwards i.e., B.Sc Biotechnology or B.Sc. Botany & Biotechnology and the tabulation section has remarked that the restructured degree programme B.Sc. Botany and Biotechnology was conducted in K.V.V.S College of Science and Technology, Kaithaparambu from 2005 to 2009.
4. From 2010 onwards, the college is offering B.Sc. Botany and Biotechnology First Degree Programme under CBCS.
5. Here the Course sanctioned to the college viz., B.Sc Bio-Technology is a Vocational Degree Course. But B.Sc. Botany & Biotechnology is a Restructured Degree Course.
6. From 2010 onwards, both these career related courses comes under First Degree Programme under CBCS.

7. Now the Government has issued orders vide G.O.(Ms)No.113/2022 HEDN dated 24.02.2022 renewing the NOC for conducting self-financing courses in KVVS College of Science and Technology, Adoor. In the Government Order, the renewal is granted to B.Sc.Botany & Biotechnology.
8. Even though Administrative sanction had been given to start B.Sc Biotechnology in KVVS, College of Science and Technology, Kaithaparambu during 2005-06 academic year, the Government has as well granted renewal for the conduct of B.Sc.Botany & Biotechnology programme.

From the above facts it is clear that,

- affiliation was granted for B.Sc. Biotechnology programme (Vocational Degree Course) in K.V.V.S College of Science and Technology, Kaithaparambu with student strength of 30 for 2005-06 academic year
- but college had conducted B.Sc. Botany and Biotechnology programme (Restructured Degree Course) from 2005 onwards.

As per the orders of the Vice Chancellor, the matter regarding the discrepancy noted in the affiliation of B.Sc. Botany and Biotechnology Course conducted by K.V.V.S College of Science and Technology, Adoor w.e.f. 2005 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to conduct a hearing of the Principal and the Manager, K.V.V.S College of Science and Technology, Adoor by a sub committee consisting of Adv.Muraleedharan Pillai G., Convener the Standing Committee of the Syndicate on Affiliation of Colleges, Adv.Balachandran B., Dr.Vijayan Pillai M., Members Syndicate regarding the matter.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

FURTHER RESOLVED to include Sri.B.P.Murali, Member Syndicate in the above sub-committee.

Item No.38.10.11 *Travancore Arts and Science College, Madathara, Thiruvananthapuram – non-submission of the orders of R.D.O - reg.*

[Ac.BII]

Provisional affiliation was granted to Travancore Arts & Science College, Madathara, Thiruvananthapuram on self-financing basis during the academic year 2019-20 currently offering the following courses with the sanctioned intake of 40 students each.

1. B.Com – Commerce with Computer Application under 2(b)
2. B.Com (Elective-Finance)
3. B.Com Co-operation
4. BA English Language & Literature

The Syndicate at its meeting held on 23.09.2021 vide item no.32.68.08 considered intimating the delay in getting the Order from the RDO regarding regularisation of wet land to dry land and resolved to issue notice to the Educational Agency of Travancore Arts & Science College, Madathara to submit the requisite order from RDO regarding regularisation of wet land to dry land, from among the land set apart for the college, before December 31st 2021, failing which the provisional affiliation of the college will be withdrawn as per the statutory provisions. The matter was intimated to the Educational Agency vide letter dated 21.10.2021.

In reply, the Chairman, Travancore Educational and Charitable Society, Kallambalam vide letter dated 24.12.2021 has submitted a letter from the RDO dated **20.11.2021** intimating that the Village Officer and Agricultural Officer has submitted reports that the conversion of 1.1129 hectre wet land to dry land can be permissible and directing to remit an amount of Rs.20,03,202/- (Rupees Twenty Lakh Three Thousand and Two hundred and Two Only) towards the 30% of the fairvalue of the land possessed by the Travancore Educational and Charitable Society, Kallambalam. Further it was stated that, the said demand was challenged before the Hon'ble High Court in Writ Petition (C) No.30081/2021, to reduce the demand as 20%. Hence requested to accept the letter dated 20.11.2021

mentioned above from the RDO, Nedumangad and to grant two more months time to produce the final order after the payment of fees mentioned, since the same is pending consideration of Hon'ble High Court.

On verification with the official Website of High Court of Kerala, it was found that the said Writ Petition was filed on 21.12.2021 and University of Kerala is not impleaded as a party in the respondent array. The Hon'ble High Court has passed an interim order dated 22.12.2021 directing the Office of RDO to consider the application of the petitioner in Form 7, on condition that the petitioner remits 20% of the fair value of the land as demanded before the RDO forthwith pending further orders in the Writ Petition. The payment made by the petitioner shall be provisional and subject to further orders.

Vide email dated 01.01.2022 clarification was sought to the Educational Agency whether the remittance was made or not. The Educational Agency vide e-mail dated 04.01.2022 has intimated the University that *the remittance of 20% is not done because of a fresh demand notice from RDO demanding 20% of fair value of land has not been received.*

The Syndicate at its meeting held on 20.01.2022 vide item no.36.11.04 considered the letter dated 24.12.2021 and the e-mail dated 04.01.2021 from the Chairman, Travancore Arts and Science College, Madathara and resolved to grant further extension of time for 2 months as requested by the Chairman, Travancore Educational and Charitable Society, Kallambalam vide letter dated 24.12.2021. Vide letter dated 01.02.2022, the matter was intimated to the Educational Agency of the college.

Now, the Chairman, Travancore Arts and Science College, Madathara vide letter dated 18.02.2022 has submitted a copy of the letter with the same date to the RDO requesting to inform the fair value of the land. Further the Educational Agency has intimated that they are yet to receive a reply from the RDO regarding the request to reduce the fair value of the land based on the order from the Hon'ble High Court. They have also stated that they are trying their level best to get a reply from the RDO Office and solve the problem of fair value and complete the land agreement with the University of Kerala. He has requested not to take any adversary action which will hamper the normal functioning of the college.

The time granted for the college for the submission of the required order from RDO expired on 24.02.2022.

As per the orders of the Vice Chancellor, the letter dated 18.02.2022 from the Chairman, Travancore Arts and Science College, Madathara intimating the non receipt of the Order from the RDO regarding regularisation of wet land to dry land, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to direct the Chairman, Travancore Arts and Science College, Madathara to produce the order from the RDO regarding the conversion of wet land into dry land and fulfill all the procedural formalities of affiliation within 30th April 2022 failing which the college will be excluded from the Online Admission portal from 2022-23 Academic year onwards.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.12 ***S.N.G.M B.Ed College, Thuravoor, Alappuzha– Request for restarting the college during the academic year 2022-23- Legal Opinion – for consideration of – reg.***

[Ac.BII]

Sree Narayana Guru Memorial B.Ed College, Valamangalam, Thuravoor, Cherthala under the management of Sree Narayana Guru Memorial Educational & Cultural Trust, Thuravoor, Cherthala, had been provisionally affiliated to the University of Kerala from the year 2005 vide U.O No.Ac.B4/3795/2004 dated 14.10.2005 with permission to commence classes in the academic year 2005-2006.

As resolved by the Syndicate held on 11.08.2017, No objection certificate had been issued on request to the Educational Agency of Sree Narayana Guru Memorial B. Ed College, Thuravoor, Cherthala, Alappuzha for closure of the college from the academic year 2016-17. Subsequently, the State Government and the NCTE granted permission for the closure of the college. Accordingly

University vide U.O No.Ac.B II/02/2019 dated 23.07.2019 issued formal University Order sanctioning closure for S.N.G.M. B.Ed College, Thuravoor w.e.f. the year 2016-17.

The college had remitted annual administration fees up to the year 2010-11. The Educational Agency filed WP (C) No.11697/2010 against the demand of annual administration fee to be levied by the Self financing Training Colleges and obtained interim stay order dated 05.04.2010 against the demand of said fee.

Meanwhile, the Educational Agency of the college again filed writ petition No.4902/2019 before the Hon'ble High Court of Kerala for releasing the concerned FD and the Court vide judgment dated 22.05.2019 disposed the petition directing the University to consider and pass orders on request for release of concerned FD within a period of one month. In reply to the request of the Manager, SNGM B.Ed College, Thuravoor, Alappuzha to release the Fixed Deposit Receipt (Rs.5 Lakhs) submitted as Financial Guarantee for obtaining affiliation to SNGM B.Ed College, Thuravoor, the Educational Agency was informed of the fact that **the Fixed Deposit Receipt (FDR) can be released only on final disposal of writ petition (WP (c) No.11697/2010) filed by the Educational Agency, regarding remittance of Annual Administration fees.**

The Syndicate at its meeting held on 04.12.2021 vide item no.34.14.03 considered the request from the President, See Narayana Guru Memorial Educational and Charitable Trust, Thuravoor, Cherthala to restart the S.N.G.M. B.Ed College, Thuravoor, Alappuzha during the academic year 2022-23, and resolved to seek legal opinion of the Standing Counsel regarding the restarting of the College during the academic year 2022-23. Accordingly, the matter was intimated to the Legal Section vide noted dated 18.01.2022.

Meanwhile, the Hon'ble High Court vide judgment dated 20.12.2021 disposed of the batch of cases related to the remittance of annual administration fee to the University directing the petitioner colleges to clear the outstanding dues within four months. The Syndicate at its meeting held on 20.01.2022 vide item no.36.11.11 considered the judgment dated 20.12.2021 in WP(C) No.10350 of 2009 & Connected cases related to the remittance of annual administration fee and resolved to *accept the common judgment dated 20.12.2021 in WP(C) No.10350 of 2009 & Connected cases.*

Accordingly, the outstanding dues in respect of the Petitioner Training Colleges has been recalculated. But as per the Statutes 39 in Chapter 2 of KUFS 1977, the matter comes under the purview of the Finance Officer of the University.

Hence, the re- assessed dues in Annual Administration Fees till 2021-22 Academic Year in respect of the petitioner Training Colleges has been forwarded for verification and approval of the Finance Officer. As per the recalculation, the College has a due of Rs.2,50,000/- (Rupees Two Lakh Fifty Thousand only) towards the annual administration fee to the University.

Now, the Standing Counsel vide letter dated 01.03.2022, has forwarded the legal opinion as follows.

“The annual administration fee has to be paid in full by the educational agencies as the Judgment of the Division Bench mandates. The withdrawal of the fixed deposit is not relevant in view of the request for restarting the college from 2022-23. The case of the S.N.G.M B.Ed College, Thuravoor, Alappuzha whether should be seen on par with any new applicants for B.Ed Colleges in the backdrop of the ban stipulated by the Senate is a matter of policy. But new applications and the application for restarting the college have to be treated differently. The payment that is demanded now and the fixed deposit that is retained would act rather as a “vinculum juris” between the educational agency and the University. Therefore I am of the view that the restarting of the college can be allowed de hors the policy not to permit new B.Ed Colleges.”

In the context of the above mentioned legal advice it may be considered if the college be permitted to restart provided the entire dues of annual administration fee is remitted by the college and subject to obtaining the NOC of the Govt. and NCTE approval.

In view of the above facts, the Vice Chancellor has ordered to place the legal opinion dated 01.03.2022 from the Standing Counsel regarding the request from the President, See Narayana Guru Memorial Educational and Charitable Trust, Thuravoor, Cherthala for restarting the S.N.G.M. B.Ed College, Thuravoor, Alappuzha during the academic year 2022-23, before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to direct the Educational Agency of the college to clear the dues made on Annual Administration Fee to the University and the request for restarting can only be considered after clearing the dues in Annual Administration Fee.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.13 ***SNGM Arts and Science College, Thuravoor, Alappuzha - Request for the discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programmes from the academic year 2021-22 - reg.***

[Ac.BII]

Provisional affiliation was granted for the conduct of B.Sc Mathematics during the academic year 2014-15 and for the conduct of BMS Hotel Management during 2006-07 in the Sree Narayana Guru Memorial Arts and Science College, Thuravoor with an intake of 30 students each.

The Manager, Sree Narayana Guru Memorial Arts and Science College, Thuravoor informed that the number of students seeking admission for the two courses has been very low during the last 3 academic years. The Management feels that it is not viable and economical to conduct those courses. Hence, he requested to grant permission for the discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programmes from 2021-22 admission onwards.

As per Statute 15, Chapter 24, Kerala University first Statutes, 1977,

- ◆ *It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.*
- ◆ *No course of study shall be abolished in any College without the prior approval of the Syndicate.*

The Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021 considered the request and recommended to refer the matter to the Syndicate.

Accordingly, the Syndicate at its meeting held on 17.08.2021 considered the matter and **resolved to permit the college to remit the fees for discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programme in Sree Narayana Guru Memorial Arts and Science College, Thuravoor, Alappuzha for the academic year 2021-22.**

But, in the context of commencement of UG Online admissions for the academic year 2021-22 through the centralised allotment process of the University on 02.08.2021, the file had been submitted for orders of the Vice Chancellor on whether the resolution of the Syndicate may be implemented. The Vice Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges to verify whether the decision of the Syndicate held on 17.08.2021 (31.08.09) has to be implemented or not.

Accordingly, the matter was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.11.2021 and the Committee recommended to ***consider the matter after the completion of U.G. Admission process for the academic year 2021-'22.*** The Syndicate at its meeting held on 04.12.2021 vide item no. 34.70.04 approved the said recommendation.

In reply to the note dated 12.01.2022 seeking clarification on whether the UG Online Admission Process for the academic year 2021-22 has been completed and whether any student had taken admission to B.Sc Mathematics and BMS Hotel Management Courses in Sree Narayana Guru Memorial Arts and Science College, Thuravoor, Alappuzha for the academic year 2021-22, the Ac.H Section has intimated that during the academic year 2021-22, no students have taken admission to B.Sc Mathematics and BMS Hotel Management Courses in Sree Narayana Guru Memorial Arts and Science College, Thuravoor, Alappuzha.

In the context of closure of UG Online Admission Process for the academic year 2021-22 and earlier decisions of the Syndicate, the Vice Chancellor has ordered to place the request of the Educational Agency of Sree Narayana Guru Memorial Arts and Science College, Thuravoor to grant permission for the discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programmes from 2021-22 admission onwards along with the remarks of Online Admission section,

before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to permit the discontinuance of B.Sc Mathematics and BMS Hotel Management Degree Programme in Sree Narayana Guru Memorial Arts and Science College, Thuravoor, Alappuzha from the academic year 2021-22 onwards, subject to remittance of the prescribed fees.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.14 ***Lakshmibai National College of Physical Education – Irregularity in the sanctioned seat strength and actual intake- MPE programme – Consideration of- reg.***

[Ac.BII]

The Principal, Lakshmibai National College of Physical Education, Karyavattom, Thiruvananthapuram, vide letter dated 10.12.2021 had requested that the number of seats of MPE programme may be amended as 25 numbers from 20.

Further the Principal has sought clarification on the number of seats of MPE programme in the college as the number of seats sanctioned for the programme is indicated as 20 instead of 25 in the Affiliation Certificate issued by the University to the College. It is also stated that the seat strength specified in the Regulation is 25 and also, for the past several years the rank list for the admission to the said course approved by the University is also for 25 seats.

With regard to the above request of the Principal, L.N.C.P.E., Karyavattom, the following facts may be noted,

- The college was sanctioned MPE programme with an intake of 15 students from the year 1989 –'90, vide Uo No.Ac. B3.3021/89 dated 07.09.89. But the college started the course only in 1993-'94.
- On reporting the delay in starting the course, vide partial modification dated 09.02.94 of the above UO, sanction was accorded by the Vice Chancellor to start the course from the academic year 1993-'94 with a sanctioned strength of 15 students, thereby ratifying the delay.
- However the college had admitted 20 students during 1993-94 academic year.
- Upon tracing the discrepancy in seat strength, the details pertaining to intake of students for MPE programme at LNCPE from the academic year was requested from E.G.IV section and as per the details received from the section, the college has since the inception of MPE programme been conducting the course with an intake of more than 15.
- The affiliation certificate was issued on the basis of the details in the course register maintained in the section. While preparing the course register, the number of seats for the said programme is entered as 20.
- But, on further verification done on the basis of the current request from the Principal, LNCPE, no details of the sanctioning of increase in seat strength from 15 to 20 or 25 could be traced.
- The seat strength for MPE Course in LNCPE, Karyavattom is mentioned in its regulation issued from Ac.A IV section and it is 25.

In this context it may be noted that the MPE is also a PG programme like other MA/Msc programmes. The regularisation of excess intake and the question of further increase of number of seats may be considered accordingly also keeping in view the singular nature of the programme among the affiliated colleges.

In the view of above facts, the Vice Chancellor has ordered to report the the matter to the Standing Committee of the Syndicate on Affiliation of Colleges along with the request from the Principal L.N.C.P.E, Karyavattom.

The Committee considered the matter and recommended to conduct a hearing of the Principal, SAI-LNCPE, Kariyavattom by a sub committee consisting of Adv.Muraleedharan Pillai.G., Convernor the Standing Committee of the Syndicate on Affiliation of Colleges,

Adv. Balachandran B., Dr. Vijayan Pillai M., Members Syndicate on the matter regarding excess admission made to MPE Programme.

Resolution of the Syndicate

RESOLVED to seek explanation from the Principal, SAI – LNCPE, Kariavattom on the matter regarding the excess admission made to MPE Programme and submit the same within 10 days.

Item No.38.10.15 *H.H. Marthoma Mathews II Training College – Resumed functioning during 2021-22 Academic year- Request for waiving of Annual Administration Fee - for consideration-reg.*

[Ac.BII]

The Principal, H.H. Marthoma Mathews II Training College, Adoor, Pathanamthitta, has submitted a request from the Manager of the college via e-mail dated 22.02.2022, requesting to waive the amount payable by the college for the period from 2012 – '13 to 2020 – '21 towards annual administration fee as the college was non functional during that period.

The following may be noted with regard to the above:

- H.H. Marthoma Mathews II Training College, Adoor, Pathanamthitta was affiliated to University of Kerala in 2005-06 for the conduct of B Ed programmes. The college was non functional from 2012-13 Academic Year to 2020-21 Academic Year.
- During 2021-22 Academic year, the college had submitted a request to reinstate functioning of the college. The matter was considered by the Syndicate held 17.08.2021 vide item no.31.08.18, and resolved to direct the college to produce order of recognition from NCTE to conduct B.Ed courses.
- On submission of the Minutes of the SRC of NCTE, intimating the decision to issue continuation order to the college, the Syndicate considered the same vide item no: 32.101, in the meeting held on 23.09.21 and resolved to conduct inspection in the college by a team of nominated members including a subject expert.
- The inspection report in this regard was considered by the Syndicate held on 08.10.2021 vide item 04 and it was resolved to entrust the Vice Chancellor to take appropriate action in the matter.
- Consequent to remittance of Annual Administration Fee for the academic year 2021 – '22 @ Rs.1,57,500/- and in accordance with the Syndicate decision authorizing the Vice Chancellor to take appropriate action in the matter, the Vice Chancellor ordered to include the college in the admission portal 2021 – '22 and report the same to the Syndicate.
- Now, on request, the online admission section has intimated that 52 students (including EWS) have taken admission in the college.
- Prior to the college being non functional, they had remitted annual administration fee only till the academic year 2010-'11. The college had remitted Annual Administration Fee @ Rs.1,50,000/- in 2009-'10 and 2010-'11. Now consequent to the common judgement of the Hon'ble High Court of Kerala dated 20.12.2021, in *WP(c) No.10350 of 2009 and Connected cases*, Annual Administration Fee @Rs.1,00,000/- only is to be levied from Training Colleges until 2016-17.
- In view of the above, the Manager has requested that the excess amount paid towards Annual Administration Fee for the academic years 2009-'10 and 2010-'11, amounting to Rs.1,00,000/- be adjusted towards the Annual Administration Fee for 2011-'12. Further requested that the fee payable for the period from 2012-'13 to 2020-21 till which the college was non functional be waived.
- The request of the college for Affiliation Certificate is pending with the University as the college has not cleared the dues on Annual Administration fee and no formal University order has been issued regarding reinstatement of the college.

Hence, in view of the above facts, and as per the orders of the Vice Chancellor,

1. **the request from the Manager of H.H. Marthoma Mathews II Training College, Adoor, Pathanamthitta adjusting the excess amount of Annual Administration Fee paid during 2009-10 and 2010-11 towards the fee for 2011-12 and for waiving the Annual Administration Fee payable to the University during the period 2012 to 2020 as the college was non-functioning then.**

2. the matter of issuing formal University order regarding reinstatement of the college, from 2021-22 Academic year and,
3. issuing affiliation certificate for the academic year 2021-'22, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to direct the Educational Agency of H.H. Marthoma Mathews II Training College, Adoor, Pathanamthitta to clear the dues made on Annual Administration Fee within the time limit stipulated in the common judgment dated 20.12.2021 in WP(c) No.10350 of 2009 and Connected cases.

The Committee further recommended that formal University orders regarding the resumption of functioning of the college and certificate of Affiliation be issued only after clearing the dues in Annual Administration Fee.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.16 *Dr. Palpu College of Arts and Science - request to change the Elective Stream for First Degree Programme in Commerce under CBCS System from Insurance and Banking to Co-Operation, from the Academic year 2022-23 onwards -reg.*

[Ac.AV]

The Managing Trustee, Sree Narayana Trust, Vamanapuram, vide letter No.DPC-17/048/2021 dated 24.12.2021, requested to change the Elective stream of First Degree Programme in Commerce under CBCS System from Insurance and Banking to Co-Operation, since the intake of students for Elective stream- Insurance and Banking has been declining in the last academic years.

As per the approved Syllabus of First Degree Programme in Commerce under CBCS System revised w.e.f 2018 admission, the Elective streams are as follows:

- FINANCE
- CO-OPERATION
- TRAVEL AND TOURISM
- INSURANCE AND BANKING
- COMPUTER APPLICATION

As remarked by the section dealing with Affiliation of colleges, the First Degree Programme in Commerce was sanctioned to Dr.Palpu College of Arts and Science during 2014-15 Academic year and additional batch of First Degree Programme in Commerce was sanctioned for 2015-16 Academic Year. While making application for affiliation of B.Com courses, Sree Narayana Trust, the Educational Agency of Dr.Palpu College of Arts and Science had submitted applications mentioning electives Finance and Banking & Insurance respectively. Accordingly First Degree Programme in Commerce was sanctioned with the said electives initially. They have further intimated that in rare cases it is possible that while processing certain application for complimentary changes even though it is permissible as per the Regulations, the physical verification of infrastructure facilities has to be done. The said physical inspection has to be done by a commission of the Syndicate consisting of Subject Experts nominated by the Vice Chancellor.

As per the orders of the Vice Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

- Request of the Managing Trustee, Sree Narayana Trust, Vamanapuram, for changing the Elective stream of First Degree Programme in Commerce under CBCS System, offered in Dr.Palpu College of Arts and Science from Insurance and Banking to Co-Operation from the Academic year 2022-23 onwards.
- Whether, physical verification of infrastructure facilities has to be done by a Commission of the Syndicate consisting of Subject Experts nominated by the Vice-Chancellor.

The Committee considered the matter and recommended to conduct inspection at the Dr.Palpu College of Arts and Science College by a team consisting of Adv.Muraleedharan Pillai G., Convener the Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Vijayan Pillai.M,

Member Syndicate and Head, Department of Commerce, University of Kerala in connection with the request for changing elective stream of First Degree Programme in Commerce under CBCS System from 'Insurance and Banking' to 'Co-Operation',

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.17 *Sree Narayana Guru College of Advanced Studies, Nangiarkulangara - request to change the Complementary Courses for First Degree Programme in Physics under CBCS System from Electronics to Chemistry from the Academic year 2022-23 onwards -reg.*

[Ac.AV]

The Principal, Sree Narayana Guru College of Advanced Studies, Nangiarkulangara, vide letter Ref: 237/2021 dated 23.11.2021, requested to change the Complementary Course of First Degree Programme in Physics under CBCS System from Electronics to Chemistry from the Academic year 2022-23 onwards, since the students who passed out from the college faced difficulty in obtaining admission for B.Ed course, as they have studied Electronics as Complimentary course.

It may be noted that as per the existing special rules of the Government for appointment of High School Teachers, it is mandatory that the degree acquired by Physical science teachers should comprise of Physics and Chemistry (both subjects either as core or complementary).

As per the Scheme and Syllabus of First Degree Programme in Chemistry under CBCS System revised w.e.f. 2020 admissions, Complementary courses are offered to First Degree Programme in Physics under CBCS System.

As per the Clause 7.6 of the Regulations relating to the First Degree Programmes under CBCS System, 2013 admissions, the Core Courses prescribed by the University for the First Degree Programmes shall be offered by the parent Department. **More than one combination of Complementary Courses in allied subjects may be offered depending on the availability of teachers and infrastructure facilities** (e.g. Chemistry with Mathematics and Physics or Chemistry with Mathematics and Computer Science or Chemistry with Mathematics and Zoology.)

As stated by the AcBII section, the provisional affiliation to Sree Narayana Guru College of Advanced Studies, Nangiarkulangara was granted during the academic year 2014-15 vide Ac.B/02/040037/2014-15 dated 03.03.2015 with the following courses. Affiliation of B.Sc Physics Degree Programme with an intake of 30 students was sanctioned to the college from the academic year 2014-15 itself.

SI No.	Course	Seats
1	B.Sc Geography	30
2	B.Sc Physics	30
3	B.A English Language & Literature	30
4	B.Com (Elective – Computer Application)	40
5	B.Com Commerce and Tax procedure and practice under 2(a)	40
6	M.Com	10
7	M.Sc Geography	10
8	M.A. English Language and Literature	20

The section dealing with the Affiliation of Colleges remarked that though they do the work related to initial affiliation of colleges and courses, changing complimentary courses of a First Degree Programme for which affiliation has already been granted is not dealt with in that section. It is also remarked that in rare cases it is possible that while processing certain application for complimentary changes even though it is permissible as per the Regulations, the physical verification of infrastructure facilities has to be done by a commission of the Syndicate consisting of Subject Experts nominated by the Vice Chancellor.

As per the orders of the Vice Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

1) Request of the Principal, Sree Narayana Guru College of Advanced Studies, Nangiarkulangara for changing the Complementary Course in Electronics to Complementary course in Chemistry for the students of First Degree Programme in Physics under CBCS System from the Academic year 2022-23 onwards.

2) Whether, physical verification of infrastructure facilities has to be done by a commission of the Syndicate consisting of Subject Experts nominated by the Vice-Chancellor.

The Committee considered the matter and recommended to conduct inspection in Sree Narayana Guru College of Advanced Studies, Nangiarkulangara by a team consisting of Adv.Muraleedharan Pillai G., Convenor the Standing Committee of the Syndicate on Affiliation of Colleges, Dr.K.B.Manoj., Member Syndicate and Head, Department of Chemistry, University of Kerala in connection with their request for changing the Complementary Course of First Degree Programme in Physics under CBCS System from Electronics to Chemistry from the Academic year 2022-23 onwards.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.18 *Re-admission to 1stSemester of the First Degree Programme in Mathematics at Sree Narayana College, Chempazhanthy - application from Ms. A.J. Kaveri dated 08.12.2021- reg.*

[Ac.AV]

Ms.A.J Kaveri who has taken admission to the First Degree Programme in Mathematics at Sree Narayana College, Chempazhanthy during 2020-21 and discontinued her course, sought re-admission to the 1st Semester of First Degree Programme in Mathematics under CBCS system during the academic year 2021-2022. The candidate submitted the application for re-admission recommended by the Principal, Sree Narayana College, Chempazhanthy.

On verification of the registration details of the candidate, no particulars were available with the concerned tabulation section, as candidate code was not generated for the candidate. The remarks of the **IT cell (Exams)** was obtained in order to ascertain the possibility of re-admitting a candidate without candidate code and they have stated **that it is technically not feasible to re-admit a candidate without candidate code** and Kerala University Computer Centre (KUCC) also **remarked that the enrollment process of the student was incomplete and the same was not forwarded to the University. Hence, candidate code was not generated.** Accordingly, the matter was informed to the candidate vide memo no.Ac.AV.2/34923/2021 dated 03.12.2021.

Further, another request dated 08.12.2021 is submitted by the candidate to re-consider her request for re-admission to 1stSemester of the First Degree Programme in Mathematics under CBCS system at Sree Narayana College, Chempazhanthy during the academic year 2021-2022. It is stated that she could attend only a few classes in the 1stSemester, as she was affected by Covid-19, whereas it is noted in the application form recommended by the Principal, that she did not attend any classes after obtaining admission. Also, she has not submitted any documents in support of the reason for her discontinuance.

As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022. The Committee considered the matter and recommended to refer the matter to the Syndicate.

The Syndicate, at its meeting held on 20.01.2022 vide item no.36.09.05, considered the matter and resolved that the item be referred back to the Standing Committee of the Syndicate on Affiliation of Colleges.

As per the orders of the Vice-Chancellor, the matter is again placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to reject the request dated 08.12.2021 submitted by Ms.A.J.Kaveri.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.19 **Complaint submitted by Abey Daveedu Kutty – illegal retention of certificates –reg.**

[Ac.BI]

The Chief Minister's Grievance Redressal Cell has forwarded a petition filed by former student of KVVS College of Science and Technology named Mr. Abey Daveedu Kutty, against illegal retention of certificates by the college. The petitioner having a desire to join Indian Army dropped his studies in second semester and joined a private training centre got selected in Indian Army, but the college authorities had refused to return his certificates for the reason for not remitting the whole fees of the remaining two years. However, he had managed to pay third semester fees along with a negotiation amount of 1000/- rupees to obtain his tenth certificate and was informed to remit fourth semester due amount of Rs.3250/- as well as the full fees of third year for the remaining certificates.

Based on the complaint, the Principal of the college was requested to offer remarks on 08.10.2021 and then on 11.11.2021. The Principal has informed that the petitioner had attended the college up to fourth semester and had paid third semester fees and part payment of Rs.10,000/- towards fourth semester. When he submitted his request for release of certificates, online classes towards 5th semester classes had already been started and provided details of fees due in respect of the student.

Balance of fourth semester fees	:	Rs.3,250.00
Fifth semester fees	:	Rs.14,525.00
Sixth Semester fees	:	Rs. 12,250.00
Lab fees	:	Rs. 1,000.00
Total	:	Rs.31,025.00

Amidst the financial constrain being faced due to Covid – 19 pandemic, the college had never compelled any students to remit the fees within the semester itself, at the same time students were allowed to appear for the university examinations even if they had defaulted their fees for semester together. Here SSLC certificate was released based on his request to submit before the army recruitment and was agreed to waive a part of the dues of the student if he ready to pay the remaining fees.

The notification issued by the UGC in October 2018 with regard to refund of fees and Non-Retention of original certificates stipulates that Higher Education Institutions are strictly prohibited for taking the original academic and personal certificates like mark- sheets, school leaving certificates and other such documents of student concerned into institutional custody under any circumstances.

As per the orders of the Vice chancellor **petition filed by Complainant Mr. Abey Daveedu Kutty regarding illegal retention of certificates** is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to conduct a hearing of the Principal, K.V.V.S College of Science and Technology, Adoor by a sub committee consisting of Adv.Muraleedharan Pillai G., Convener the Standing Committee of the Syndicate on Affiliation of Colleges, Adv.Balachandran B., Dr.Vijayan Pillai M., Members Syndicate regarding the matter.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

FURTHER RESOLVED to include Sri.B.P.Murali, Member Syndicate in the above sub-committee.

Item No.38.10.20 **Implementation of UGC notification issued on October 2018 – Verification and Non – retention of Students' Academic and Personal Certificates – reg.**

(Ac.BI)

The UGC has issued following instructions in the form of notification on October 2018 to all universities and other Higher Education Institutions under the purview of the UGC for adoption of standard operating procedures in the matter relating to verification and non – retention of Students' Academic and Personal certificates at the time of admission.

1. No HEI shall insist upon a student to submit the original academic and personal certificates, like, mark-sheets, school leaving certificates and other such documents, at the time of submitting admission form, but the submission of self-attested copies thereof shall be mandatory.
2. HEIs shall physically verify the originals at the time of admission of the student in his/her presence and return them immediately after satisfying themselves about their authenticity, keeping the attested copies for their record.
3. The self-attested certificates of students shall be held valid and authentic by institution concerned and/or the affiliating university for all purposes and administrative requirements and should there be a need for physical verification at any time during the course of the programme of study, such verification shall be undertaken and the original certificates thus used for verification shall be returned immediately to the student concerned.
4. Taking the certificates into institutional custody under any circumstance or pretext is strictly prohibited.
5. In case of any suspicion over the authenticity or genuineness of a certificate, reference may be made to university or the Board which issued the certificate to the student and the admission be subjected to the authentication, but original certificate shall not be retained by the HEI under any circumstance.

In the context of the fact that the self financing institutions have been allowed to function in the state and the regulations relating to fee structure and payment of fees due on leaving the institution before completion of programmes, suitable measures will have to be initiated at the behest of the Government, especially to consider if bonds be obtained from students instead of retaining certificates and other documents. Hence the opinion of the Government in this matter is crucial.

As per the orders of the Vice chancellor, **Implementation of UGC notification issued on October 2018 regarding Verification and Non –retention of Students’ Academic and Personal Certificates** is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee recommended that the matter be referred to the Syndicate.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Adv.G.Muraleedharan Pillai, Dr.S.Nazeeb, Dr.K.G.Gopchandran, Dr.Vijayan Pillai.M, Sri.Jaira.J, Members Syndicate for detailed study and submit the report before the next Syndicate.

Item No.38.10.21 ***UG/PG/B.Ed Admission 2021 – Requests received from the Principals of various colleges – Admission of candidates-reg.***

[Ac.H]

Requests have been received from the he Principals of various colleges seeking permission to admit the candidates after the closure of admission.

1. Request received from the Principal, University college, Tvpm

In the e-mail, it has been stated that Sachumon (466184) has been admitted during the Spot admission conducted in the college for Sports quota. But the candidate had not remitted the University Admission fee of Rs. 1850/- before the prescribed time. Hence the candidate could not be included in the admit list of the College. It has been requested that permission may be granted to the candidate for remitting University admission fee

2. Request received from the Principal, Sri Sathya Sai Arts and Science college, Tvpm.

In the letter it has been requested that 15 students have been admitted for MSc Physics (Specialisation in space Physics) including Marginal increase. The college have all the necessary facilities such as classroom, general Physics lab etc., and avail equipped library for admitting more students. It has been requested that 3 more seats may be granted as marginal increase for this academic year (2021-2022), making the total student strength to 18.

3. Request received from the Principal, SN College Kollam

In the e-mail, it has been stated that Rahana Ramachandran (502596) a student from ST category admitted in MA Malayalam course is found missing, in the final admit list. It is now known from the University that the student got supplementary allotment to some other college. Being unaware of the same, the candidate continued at SN College, Kollam.

The College has stated that, to retain the above student in MA Malayalam in the college, they are ready to share one vacant Management quota seat and has requested that the seat may be converted to General merit / ST category to admit the candidate.

4. Request received from the Principal, Govt. College for Women Trivandrum

In the letter it has been stated that Aleena Zakeer (551408) was admitted during the Spot Admission conducted by the college for Sports quota. The certificates were verified by the college and was granted admission.

It may be noted that since the certificates were not verified by the panel of the University the name of the candidate was not included in the sports quota ranklist. Now the college cannot include the candidate in the admit list of the college. It has been requested that the candidate may be included in the admit list of the college.

5. Request received from Mar Theophilus Training College, Nalanchira

In the request it has been stated that there is Change in seat matrix under Management Quota and Community Quota. The details are given below:

Name	Application Number	Quota	Subject
Nisha L	704664	Management	Natural Science
Sandra R Santhosh	701631	Management	Natural Science
Raji C R	705454	Community	Social Science
Emi Chinnu Chacko	709757	Community	Social Science

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Hence, the requests received from various Principals is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and appropriate recommendation.

The Committee considered the matter and recommended,

- 1) *to permit Sri. Sachumon (466184) to remit the prescribed University Admission Fee and to conduct a hearing of the Principal and the Admission Co-ordinator, University College, Thiruvananthapuram by a team consisting of Adv.Muraleedharan Pillai G., Convener, the Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Nazeeb S., Dr.Vijayan Pillai M., Members Syndicate regarding the issue.*
- 2) *to reject the request from the Principal, Sri Sathya Sai Arts and Science college, Thiruvananthapuram.*
- 3) *to accept the request from the Principal, Sree Narayana College, Kollam and to conduct a hearing of the Admission Co-ordinator of the College by a team consisting of Adv.Muraleedharan Pillai G., Convener, the Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Nazeeb S., Dr.Vijayan Pillai M., Members Syndicate.*
- 4) *to conduct a hearing of the Principal and the Admission Co-ordinator, Govt. College for Women Trivandrum regarding the admission of Smt.Aleena Zakeer under sports quota by a team consisting of Adv.Muraleedharan Pillai G., Convener, the Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Nazeeb S., Dr.Vijayan Pillai M., Members Syndicate. Also the Principal be directed to attend the hearing along with the sports achievement certificates of the candidate.*
- 5) *to conduct a hearing of the Principal, Mar Theophilus Training College, Nalanchira by a team consisting of Adv.Muraleedharan Pillai G., Convener the Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Nazeeb S., Dr.Vijayan Pillai M., Members Syndicate regarding the change in seat matrix.*

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the above recommendations exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be noted.

Item No.38.10.22 ***UG Admission 2021 the proceedings of the hearing of Sri Akash M and the faculties of MG College, Trivandrum -reg.***

[Ac.H]

As per the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, it has been recommended to hear Sri. Akash A.M., the Principal, M.G.College, and Head of Department, Mathematics by a subcommittee consisting of Adv.G.Muralidharan Pillai, Convener, Standing Committee of the Syndicate on Affiliation of Colleges and Adv. Balachandran B., Member, Syndicate, on the basis of the complaint submitted by Sri Akash A M.

Accordingly the hearing was conducted on 04.02.2022. The proceedings of the hearing is appended.

The Vice Chancellor has ordered to place the recommendation of the hearing before the Standing Committee of the Syndicate on Affiliation of Colleges

Hence, the matter regarding the consideration of recommendation of the hearing conducted by the sub-committee on the complaint submitted by Sri. Akash A M regarding his admission at MG College, Tivandrum is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for decision.

The Committee considered the matter and recommended to accept the suggestions made by the sub-committee.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.03.2022, be approved.

Item No.38.10.23 ***Re-admission to VI Semester of the First Degree Programme in Mathematics at Govt.Arts and Science College, Ambalappuzha- application from Ms. M Aashitha dated 15.01.2022- reg.***

[Ac.AV]

Ms. Aashitha of First Degree Programme in Mathematics under CBCS system at Govt.Arts and Science College, Ambalappuzha,(2016 admission) discontinued her studies and requested for re-admission to the Sixth semester during the academic year 2021-2022, on 03.11.2021. As per U O No.Ac AIV/1/Uniform span period/2016 dated 15.07.2016, her eligible time for completing the programme of study ended during the academic year 2020-2021.The candidate was informed accordingly vide memo no.Ac AV.2/34285/2021 dated 15.12.2021

Later, she has submitted, another request dated 15.01.2022 to re-consider her re-admission application stating that she could not apply for re-admission on time due to her pregnancy related issues and claiming that as per UGC guidelines, students before 2017 admission were given n+3 years for the completion of course.

As per the Guidelines issued by the UGC, vide letter dated 15.10.2015, time span for the completion of programme is defined as n+2 years, and in exceptional circumstance a further extension of one more year may be granted and the exceptional circumstances be spelt out clearly by the relevant statutory body concerned of the University. In tune with the directives issued by UGC, the Academic Council held on 18.04.2016 resolved that "the maximum duration for completing a programme of study is restricted to S+4 semesters for semester programmes unless otherwise specified by the apex bodies, where S stands for the normal or minimum duration prescribed for completion of the programme and this stands applicable to all UG courses with effect from 2016-2017 admission onwards. UO No. Ac A IV/1/Uniform Span Period/2016, dated 15.07.2016 was issued in this regard. No candidate who has crossed the Uniform Span Period has been granted re-admission since then.

It may be noted that, the classes for the sixth semester of First Degree Programmes under CBCS system (2019 batch) during the academic year 2021-2022 commenced from December 2021 and almost 3 months have already elapsed. If re-admission is granted to Semester VI now, as requested by the candidate, it may lead to shortage of attendance for registering for the examination.

As per the orders of the Vice-Chancellor, the request of Aashitha M of 2016 admission, whose eligible time period for completion of UG Programme ended during 2020-2021, for granting one more year for completion of the same and for re-admission to VI th semester of the First Degree Programme in Mathematics under CBCS system at Govt.Arts and Science College, Ambalappuzha, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to reject the request submitted by Smt.Aashitha M. for re-admission to VIth semester of the First Degree Programme in Mathematics under CBCS system in Govt.Arts and Science College, Ambalappuzha.

Resolution of the Syndicate

RESOLVED to hear the candidate Smt.Aashitha.M, First Degree Programme in Mathematics under CBCS system at Govt.Arts and Science College, Ambalappuzha,(2016 admission) by the sub-committee consisting Dr.S.Nazeeb, Adv.G.Muraleedharan Pillai, Dr.Vijayan Pillai, M. Sri.B.P.Murali, Members Syndicate regarding the readmission of the candidate.

Item No.38.11. Minutes of the meeting held to finalise the matters relating to the conduct of a joint function on 18.03.2022, 2.00 PM related to Palliative Care, KOHA and Felicitate Research Students having excellence in Research areas-Approval of-reg.

(Ad.DI)

The Vice Chancellor has approved the Minutes of the meeting held to finalise the matters relating to the conduct of a joint function on 18.03.2022, 2PM related to Palliative Care, KOHA and felicitate Research Students having excellence in Research areas-reg. The same is placed before the Syndicate for consideration and approval (Minutes Appended) as ordered by the Vice Chancellor.

Minutes of the meeting held to finalise the matters relating to the conduct of a joint function on 18.03.2022, 2PM on Palliative Care, KOHA & Felicitation of Research Students

Venue : Syndicate Room
Date and Time : 09.03.2022, 12.30 PM

MEMBERS PRESENT

1. Vice-Chancellor (in-the-chair)
2. Adv.K.H.Babujan, Member Syndicate
3. Adv.B.Balachandran, Member Syndicate
4. Shri.B.P.Murali, Member Syndicate
5. Dr.S.Nazeeb, Member Syndicate
6. Shri.Jairaj.J. Member Syndicate
7. Dr.M.Vijayan Pillai, Member Syndicate
8. Dr.K.B.Manoj, Member Syndicate
9. Prof.K.Lalitha, Member Syndicate
10. Smt.Renju Suresh, Member Syndicate
11. Controller of Examinations
12. Finance Officer
13. Dr.A.K.Ampotti
14. Dr.Siddik.R, Director(i/c), DSS
15. Dr.T.K.Santhosh Kumar, PRO(i/c)
16. Smt.Sobhanakumari.K, Joint Registrar (Admn)

The meeting discussed various matters related to convening of a joint function on 18.03.2022, 2.00 PM on the following.

- A) To mark the conclusion of activities related to Palliative Care and conduct an Award Ceremony for the same.** The meeting will be presided over by Smt.Veena George, Minister for Health

B) To Felicitate Research Students having excellence in Research areas, achievements and scholarships. Meeting will be presided over by **Smt.R.Bindu, Minister for Higher Education.**

C) KOHA – One University – One Library – Inauguration.

After detailed deliberations, the meeting came to the following decisions:

1. To utilize the balance amount of Rs.2 lakh remaining in the budget allocation for Palliative Care activities towards convening the function (Sanctioned vide U.O No. Ad.D1/5229/2021/UOK, dated 06.10.2021, h/a"Part I-NP-MH:63 Miscellaneous-8/6028-New Development Programmes",of the current year's Budget Estimate of the University.)
2. To allocate an additional fund of Rs.1 lakh towards the conduct of the above programs.
3. The matter of utilization of funds shall be submitted for the decision of the Syndicate scheduled to be held on 16.03.2022 and a decision shall be taken.
4. The convening of the function on Palliative Care shall be **organised with the co-operation of DSS / NSS.**
5. **Authorize the PRO to organize the above programs** (convening the function, printing of brochure, inviting the guests, etc..).
6. **Decoration Works - (AE, Civil)**
7. **KOHA Coordination – Deputy Librarian, Kariavattom.**

The meeting came to an end at 10.45 AM

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting to finalise the matters relating to the conduct of a joint function related to Palliative Care, KOHA and felicitate Research Students having excellence in Research areas held on 18.03.2022, be approved.

FURTHER RESOLVED to sanction an amount of Rs.1,00,000/- (Rs.One lakh only) to Dr.Shaji.A, NSS Co-ordinator as provisional advance towards the conduct of programme.

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Item No.38.12 ***Minutes of the 22nd meeting of IQAC held on 03.03.2022-Reporting of-
 reg.***

(IQAC)

The 22nd meeting of IQAC was held on 3rd March 2022 at Syndicate Room with Prof. V.P. Mahadevan Pillai, Hon'ble Vice-Chancellor as the chairperson. The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Minutes

22nd Meeting of IQAC, University of Kerala

Date	:	03.03.2022
Day	:	Thursday
Time	:	4.00 p.m.
Venue	:	Syndicate Room

Members Present

1. Prof. V. P. Mahadevan Pillai, Vice - Chancellor (Chairman)
2. Prof. P. P. Ajayakumar, Pro Vice - Chancellor (Vice-Chairman)
3. Dr. K.G. Gopchandran, Member, Syndicate
4. Sri. R. Mahadevan, Finance Officer
5. Dr. A. Bijukumar, Vice -Chairman, Credit and Semester System
6. Dr. Vinod Chandra S. S., Director, Computer Centre (i/c)
7. Sri. Jibin Francis, Chairperson, Kerala University Research Students' Union
8. Dr. A. K. Prasad, Professor, Department of Economics
9. Dr. B. Hariharan, Professor and Head, Institute of English
10. Dr. R. B. Binoj Kumar, Professor, Department of Geology
11. Dr. S. Mini, Professor, Dept. of Biochemistry
12. Dr. S. R. Sheeja, Professor, Department of Economics
13. Dr. E. Shaji, Associate Professor and Head, Department of Geology (Joint Director, IQAC)
14. Dr. Gabriel Simon Thattil, Director, IQAC

Absent

1. Dr. S. Nazeeb, Member, Syndicate
2. Dr. K. S. Anil Kumar, Registrar
3. Dr. Unnikrishnan S.M., Associate Vice-President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
4. The Chairman, Department Students' Union
5. Dr. Biveesh.U.C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.
6. Dr. K.S. Chandrasekhar, Professor and Head, Institute of Management in Kerala
7. Dr. Jayachandran R., Professor and Head, Department of Hindi
8. Dr. S. Aji, Associate Professor, Department of Computer Science

Special Invitee

1. Prof. N. Gopakumar, Controller of Examinations
2. Dr. Mini Dejo Kappen, Director, Planning & Development

Items for Consideration

Item No. XXII.01: Approval of the minutes of 21st meeting of IQAC held on 15.12.2021:

The minutes of the meeting were circulated via email through IQAC office and the members have confirmed the same.

Item No. XXII.02: Action Taken Report on decisions of the 21st meeting of IQAC held on 15.12.2021:

	Action Taken
<p>Item No. XXI.03: NAAC Peer Team Visit(PTV)- Plan of Action <i>As---IQAC Decision---: The meeting discussed the preparation to be undertaken considering the Peer Team Visit (PTV). The following decisions were taken:</i></p> <p>1. Arrangements for Vice-Chancellor's Presentation: LED Wall along with other arrangements to be installed in the Syndicate Room. Registrar and Director, Computer Centre to coordinate on the same. The content for the presentation to be prepared by Director, IQAC in consultation with NAAC Directorate Conveners, each criteria Convenor to prepare 10 slides highlighting the most significant details in their criteria. The presentation software to be kept ready, Director, Computer Centre is entrusted for the same.</p> <p>2. Cultural Programmes: Resolved to constitute a committee with following members to submit a proposal for the Cultural Programmes as part of NAAC PTV:</p> <p><i>i. Pro-Vice-Chancellor (Convener)</i> <i>ii. Dr. C. R. Prasad, Professor and Head, Department of Kerala Studies</i> <i>iii. The Head, Department of Music</i> <i>iv. Director, Department of Student Services</i> <i>v. Director, Centre for Performing and Visual Arts</i> <i>vi. Dr. Seema Jerome, Associate Professor, Department of Malayalam</i></p> <p>3. The venue for the Cultural programmes and Exit Meeting to be Senate Hall, S. H. Campus and meeting with students to at the Seminar Halls at Kariavattom campus.</p> <p>4. Resolved to include Controller of Examinations and Director (P&D) in future meetings of IQAC prior to PTV.</p>	In progress
<p>Item No. XXI.04: Chancellor's Award 2021- Constitution of a committee for Collection and compilation of data</p>	Committee constituted and application for

<p>---IQAC Decision---: Resolved to constitute a committee for the data collection, compilation and submission of online application for Chancellor's Award 2021 and NIRF India Rankings 2022.</p>	<p>Chancellor's Award submitted to KSHEC</p>
<p>Item No. XXI.05: NIRF India Rankings 2022- Constitution of a committee for Collection and compilation of data A committee to be constituted for the collection and compilation of data. ---IQAC Decision---: Resolved to constitute the committee as detailed in Item No.XXI.04</p>	<p>Committee constituted and Data submitted for NIRF India Rankings 2022.</p>
<p>Item No. XXI.06: Azadi ka Amrit Mahotsav (AKAM) - Plan of Action India is celebrating 75 years of Independence "Azadi ka Amrit Mahotsav (AKAM)" from March, 2021 to August, 2023, various activities are to be undertaken under AKAM.A plan of action of action to be chalked out based on UGC letter (<i>Appendix I</i>) ---IQAC Decision---: Resolved to inform departments to undertake activities under AKAM based on guidelines by UGC.</p>	<p>In progress</p>

Items for Consideration

Item No. XXII.03: NAAC Peer Team Visit- Plan of Action

As part of our accreditation process, Clarifications sought for DVV were submitted to NAAC on 19.02.2022 and the NAAC Peer team is anticipated to visit our campus during April- May 2022.

---IQAC Decision---: The meeting discussed the preparation to be undertaken considering the Peer Team Visit (PTV). The following decisions were taken:

1. The PowerPoint presentation before the NAAC Peer team by each department is to be made and kept ready by March 15, 2022. An internal mock visit for assessing the level of preparedness to be conducted in March last week and an external mock visit for the same to be conducted in April first week.
2. The content for the presentation of the Vice-Chancellor before the NAAC Peer Team to be prepared by Director, IQAC in consultation with NAAC Directorate Conveners. Director, Computer Centre is entrusted for preparing the presentation in consultation with Director, IQAC and Joint Director, IQAC. The service of a Computer Assistant may be hired for the preparation of the PPT presentation.

Item No. XXII.04: Converting the Centre Technology and Resource Centre for Malayalam (TRCML) into a teaching department

Dr. S.A. Shanavas, Hon.Diretor, Technology and Resource Centre for Malayalam has submitted a proposal for converting the Technology and Resource Centre for Malayalam into a Teaching Department named Department of Computational Linguistics.

Proposal for Department of Computational Linguistics

The existing centre - Technology and Resource Centre for Malayalam TRCML, which was established in 2006 November on the occasion of the Malayalam day observation, may be converted to a fledged department named Department of Computational Linguistics. This conversion is necessitated due to the emergence of Computational Linguistics as a professional course and the subject attaining independent status and also because of language technology advancements. Language technology personals are very much in demand in ICT market and trained Computational Linguistics are obligatory to develop language technology initiatives. Also for making devices based on natural language based practical applications, like such as Machine learning, Machine translation, Speech-to -texts, and Text to speech system, Informaton retrieval, text/opinion mining, etc.

Computational Linguistics is the most commercially viable branch in the information era; hundreds of companies in the country and outside work on computational linguistics. Computational linguistics work for high tech companies, creating and testing models for improving or developing new software in areas such as apeech recognition, grammar checkers, dictionary development and more. Computational linguistics also work in research grops at universities and government research labs. Computational linguistic teach subjects such as semantics, computational semantics, syntax,

models in linguistic phonetics and phonology. It also offer sociolinguistics, psycholinguistics, corpus linguistics, machine learning, applied text analysis, grounded models of meaning, data – intensive computing for text analysis and information retrieval.

TRCML was established in 2006 November, on the occasion of the Malayalam day observation. The centre has completed two major research projects funded by the UGC and the KSCSTEE, Govt of Kerala, on corpus development and corpus based lecion. The centre also worked as co-investigatior with the Centre for Translation Studies for another UGC project on Online Bilingual Dictionary Development. The centre also made possible to conduct Refresher Course on Language Technology through Academic staff College. The Centre has conducted many seminars and other programs on the topic and conducted ten day training for language teachers, techocrat, linguistics and computer science/ IT students/ experts. In the Current year two projects have got sanctioned to TRCML and planning to be started soon after getting formal university order.

Two courses are already been sanctioned by the University in previous year budgets on Computational Linguistics

- 1. Master in Computational Linguistics (MCL programme-2 year PG)-2011-12*
- 2. Diploma in Malayalam Language Technology (one year)-(2017)*

The same course could not be started because of the lack of separate space, teaching faculty, Board of Studies, and some other reasons, which are required to be fulfilled for the Centre.

The Mphil Programme in Computational Linguistics is already going on and same is the case with PhD Programme in Computational Linguistics. Five PhDs have already been produced in Computational Linguistics and four are going on.

Proposal for the establishment of the Department

The details of the proposal for the establishment of the Department submitted by the Hon'ble Director, Technology and Resource Centre for Malayalam is as follows:

Name of the Department : Department of Computational Linguistics

Name of Faculty ; Applied Sciences

---- Mphil/PhD in Computational Linguistics is included in this faculty.

Requirements for the new Department

Space

Requesting to allot sufficient space in ONV memorial or alternate arrangements may be provided as accommodate Department of Computational Linguistics/TRCML

Teaching Faculty:

6-7 Academicians : One Professor, One/Two Associate Professor, Three/-four Assistant Professors (Specialization in Linguistics, Computer Science, or Malayalam could be done).

For the time being Hon. Director, TRCML may be made the HOD and Contract faculty may be appointed to handle the classes.

Following will the thrust core courses/ areas for the Masters as well as Research

- Artificial Intelligence*
- Psycho- Computational Linguistics/ Computational Psycholinguistics*
- Cognitive Linguistics*
- Computational Forensic Linguistics*
- Language Documentation*
- e-content in Regional Languages*
- Corpus Linguistics*
- Corpus based Dictionary Development*
- Models of Communication, Conversation and Developments*
- Parsing and Learning Grammatical Structure*
- Sentimental Analysis*
- Big Data Structure and Natural languages*

Courses to be started

- 1. Master in Computational Linguistics.*
- 2. MPhil Programme in Computational Linguistics.*
- 3. PhD Programme in Computational Linguistics.*

Other Courses are:

Diploma in Malayalam Computing and
Certificate course in Language/ Malayalam Computing

As per the orders of the Vice-Chancellor, **the matter regarding converting the Technology and Resource Centre for Malayalam into the Department of Computational Linguistics is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.** The Committee recommended to **refer the matter to IQAC for the feasibility study and to submit a report in this regard.**

The meeting of the Syndicate held on 28.10.2021 resolved to approve the recommendation.

---IQAC Decision---: Resolved not to have a separate department and to start the proposed programmes under the existing departments, if necessary.

Item No. XXII.05: Reimbursement of publication charges through IQAC – Request from the Head, Department of Computational Biology and Bioinformatics

Dr. Achuthsankar S. Nair, Professor and Head, Department of Computational Biology and Bioinformatics has submitted a request regarding the reimbursement of publication charges of following research scholars of Department of Computational Biology and Bioinformatics along with the recommendation of Dean, Faculty of Applied Science and Technology.

Request from Head, Department of Computational Biology and Bioinformatics

Sub:- Reimbursement of publication charges through IQAC – Reg.

I write this with reference to publication charges of the research scholars of the Department of Computational Biology and Bioinformatics. Our department has been doing modest research and achieved modest publications, in reputed international journals with impact. As you are well aware, many of these journals now charge for publishing in their pages as per the open access publication model which has become very popular. Due to this, our research students have to face a new challenge of remitting publication charges to the tune of one to two lakhs. I enclose herewith four publications in recent times from our department. The charges for these have been remitted by the concerned students (totalling of Rs. 5,05,747/-). The students are constantly requesting for a help from the University for reimbursement to meet these charges because it is a huge amount for them. I would like to point out that these publications are very important for the standing of our University because these publications are counted in our NIRF ranking and NAAC accreditation and Chancellors Award and therefore it would be most appropriate that the University supports these students with these publication charges.

I understand that the IQAC has a provision to meet the publication charges and therefore I request you to consider reimbursing. The following publication charges which have been remitted by the concerned students. The full details as enclosed have been placed before the DDC on 2nd February 2022 for due consideration and the committee has endorsed the request for reimbursement.

Sl. No.	Name	Details of publication	Amount to be reimbursed
11 1	Dr. Shidhi P. R.	“Genome Characterization, Comparison and phylogenetic analysis of complete Mitochondrial Genome of <i>Evolvulus alsinoides</i> Reveals Highly Rearranged Gene Order in Solanales” in MDPI journal ‘Life’.	Rs. 1,36,625/-,(One Lakh Thirty six Thousand Six Hundred and Twenty five Only)
2	Dr. Ashwini Jayachandran	“Green synthesis and characterization of zinc oxide nanoparticles using <i>Cayratia pedata</i> leaf extract” in ‘Biochemistry and Biophysics Reports’ journal, a publication by Elsevier	Rs.1,31,544/- (One lakh Thirty one Thousand Five Hundred and Forty four Only)
3	Arya K. R.	“Identification of hub genes and key pathways associated with anti-VEGF resistant glioblastoma using gene expression data analysis” has been accepted and published in MDPI ‘Biomolecules’ journal.	Rs. 98,570/- (Ninety eight Thousand Five Hundred and Seventy only)

4	Dr. Ashwini Jayachandran	“Synthesis and characterization of zinc oxide nanoparticles using Acasia caesia bark extract and its photocatalytic and antimicrobial activities” in journal ‘catalysts’, a publication by Elsevier.	Rs. 1,39,008/- (One lakh thirty nine Thousand and eight Only)
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---IQAC Decision---: Resolved to refer the matter to Research wing to consider the reimbursement based on Syndicate resolution under item no. 31.62.A1 of the 31st meeting of the Syndicate held on 17.08.2021 (Financial Aid to Researchers for publishing Articles in National and International Journal)

Item No. XXII.06: Conducting UGC NET coaching class- Proposal from Kerala University Research Students Union

The Chairperson, Researchers Student Union has submitted a proposal to IQAC for conducting a six month crash course for UGC Net coaching for the upcoming sessions Dec 2021/June 2022. The project at this point of time wants to focus on arranging coaching classes for First Paper for UGC NET examination.

Budget

Sl.No.	Item	Amount	Remark
1	Remuneration to teachers at Academic Staff College etc	96,000/-	2000 * 48
2	Resource Material Preparation 500/subject	24,000/-	500 * 48
3	Stationary	6000/-	
4	Miscellaneous	2000/-	
5	Refreshment for Students	20,000/-	
	Total	148000/-	

Dr. A.K Ampotti, Associate Professor, Department of Islamic Studies to act as programme coordinator and he will associate the activities with Research student’s union and IQAC on matters regarding academic development, course coordination and HR delivery for implementing the project. A committee for monitoring the project processing to be constituted. The monitoring committee to advise modifications as and when necessary, for the integral development of course..

---IQAC Decision---: Resolved to release a financial assistance, maximum of Rs. 50,000/- (Rupees Fifty Thousand only), to Kerala University Research Students’ Union. The financial assistance to be released based on the original bills and verification submitted along with the Report and Participants’ list of the programme.

Items for Reporting

Item No.XXII.07: Chancellor’s Award 2021

Data and documents in support of the application for Chancellor's Award 2021 were uploaded to KSHEC portal on 20th January 2022.

---IQAC Decision---:Noted

Item No.XXII.08: NIRF India Rankings 2022

Data submission for NIRF India Rankings 2022 was successfully completed on 18th February 2022.

---IQAC Decision---: Noted

Item No.XXII.09: India Today Group-MDRA Best Universities Ranking 2022

Data submission for India Today Group-MDRA Best Universities Ranking 2022 is in progress. The data submission to be completed by 4th March 2022.

---IQAC Decision---: Noted

Item No.XXII.10: Atal Ranking of Institutions on Innovation Achievement (ARIIA) 2021

The registration for the Atal Ranking of Institutions on Innovation Achievement (ARIIA) 2022 is complete and the Data submission for Pre-Qualifier stage is in progress.

---IQAC Decision---: Noted

Item No.XXII.11: QS World University Rankings

The Data submission for QS World University Rankings is in progress.

---IQAC Decision---: *Noted*

Additional Items

Item No XXII.12: Five day International Conference on Quality Framework for Accreditation and Ranking of HEIs

IQAC proposes to organize a Five day International Conference on Quality Framework for Accreditation and Ranking of HEIs with an objective to acquaint Higher Education Institutions on accreditation framework and ranking based on quality benchmark prescribed by National and Global Accreditation agencies. The funding is from State Plan Fund for Conduct of Hybrid Programmes.

---IQAC Decision---: *An amount of Rs. 12,00,000/- (Rupees Twelve Lakh only) was sanctioned vide U. O. No. Pl.B/S.P./2021-22/ Hybrid Programmes dated 22.02.2022 for conducting Five day International Conference on Quality Framework for Accreditation and Ranking of HEIs. However, considering the NAAC PTV preparations, resolved not to take up the conference until the completion of the NAAC Visit. Hence, the amount sanctioned need not be released to the IQAC Director.*

Item No XXII.13: Infrastructure augmentation and Campus Beautification of Departments as part of NAAC Visit

---IQAC Decision---: *Resolved to release an amount of Rs. 10,00,000/- (Rupees Ten Lakh only) to Joint Registrar, Campus Administration and Rs. 2,00,000/- (Rupees Two Lakh only) to Joint Registrar, Administration for the cleaning, maintenance and upkeep of departments based on the proposals submitted the Head of teaching departments subject to a maximum amount of Rs.50,000/- (Rupees Fifty Thousand only) for each department.*

Item No XXII.14: Establishment of New Inter University Centres – Preparing Detailed Project Proposal with support from IQAC

---IQAC Decision---: *Resolved to provide financial assistance of Rs. 4,00,000/- (Rupees Four Lakh only) for the preparation of Detailed Project Proposal for the establishment of New Inter University Centres from the IQAC funds subject to a maximum amount of Rs. 40,000/- (Rupees Forty Thousand only) for each shortlisted proposal.*

The meeting came to an end by 3.30 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the 22nd meeting of IQAC held on 3rd March 2022, be noted.

FURTHER RESOLVED that the Item No.XXII.05 be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.XXII.13 of the 22nd IQAC Meeting, the Syndicate **ALSO RESOLVED** to entrust the Pro-Vice-Chancellor, Dr.K.G.Gopchandran, Dr.S.Nazeeb, Sri.G.Bijukumar, Members Syndicate to allocate the amount, based on the proposals submitted by the Head of the respective Departments, for cleaning, maintenance and upkeep of Departments.

Item No.38.13

S.N. College, Chempazhanthy - Approval of extension of term of appointment of Dr.Anilkumar S, Associate Professor in Botany as the Drawing and Disbursing Officer(third term) - reporting of- reg.

(Ac F III)

The Manager, S.N. Colleges, Kollam has forwarded the request for the approval of extension of term of appointment of Dr.Anilkumar S., Associate Professor in Botany as the Drawing and Disbursing Officer of S.N. College, Chempazhanthy, w.e.f. 01.12.2021.

The Vice Chancellor has approved the extension of term of appointment of **Dr. Anilkumar S., Associate Professor in Botany as the Drawing and Disbursing Officer of S.N. College, Chempazhanthy, for the third consecutive term, for a period of three months, w.e.f. 01.12.2021, subject to reporting to the Syndicate.** U.O No.312/2022/UOK dated 13.01.2022 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.14 **Engagement of Adv.Thomas Abraham, Standing Counsel, University of Kerala as Counsel for the University in SLP(C) Nos.19937-19944 of 2021 filed by Dr.T. Vijayalakshmi & SLP(C) Nos.20121-20128 of 2021 filed by Dr.G. Radhakrishna Pillai before the Hon'ble Supreme Court of India- Reporting of - reg.**

(Legal Section)

The Special Leave Petition Nos.19937-19944 of 2021 & 20121-20128 of 2021 were filed before the Hon'ble Supreme Court of India by Dr.T. Vijayalakshmi & Dr.G. Radhakrishna Pillai respectively against the Common Judgment dated 05.10.2021 in WA No.755 of 2021 and connected cases by the Hon'ble High Court of Kerala. Adv.Thomas Abraham, Standing Counsel, University of Kerala was engaged as Counsel for the University in filing Caveat on behalf of the University of Kerala before the Hon'ble Supreme Court of India in WA.Nos.755,760,762 &763 of 2021 vide U.O.No.LS/14454/18 dated 23.10.2021.

The Vice-Chancellor has engaged Adv.Thomas Abraham, Standing Counsel, University of Kerala as the Counsel for the University for appearing before the Hon'ble Supreme Court of India in SLP(C) Nos.19937-19944 of 2021 filed by Dr.T.Vijayalakshmi & SLP(C) Nos.20121-20128 of 2021 filed by Dr.G.Radhakrishna Pillai, since he was engaged as the Counsel for the University in filing Caveat in WA Nos.755,760,762 & 763 of 2021. U.O.No.LS/14454/18 dated 16.02.2022 was issued accordingly. (U.O. appended).

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.15 **Reconstitution of Local Purchase Committee - Nominating Finance Officer as the Convenor of the Local Purchase Committee - Sanctioned - Reporting of - reg.**

(Admn B IV)

Sanction was accorded by the Vice Chancellor to the Finance Officer being nominated as the Convenor of the Local Purchase Committee constituted vide U.O. No. Ad.AI.1.7419/2017 dated 14.02.2017, in lieu of Joint Registrar (Finance), as the post of Joint Registrar in the Finance Wing was shifted to the Office of the Vice Chancellor vide U.O. No. 921/2022/UOK dated 05.02.2022. Sanction was also accorded to exclude Joint Registrar (Exam-I) from the members of the Committee.

Accordingly, U.O. No.1436/2022/UOK Dated: 24.02.2022 was issued by Ad A1 Section.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.16 **Ph.D Research - Re registration - Ms. Bhuvana B, Full-time research scholar in Mathematics - reporting of - reg.**

(AcEVI)

Ms. Bhuvana B, Full-time research scholar in Mathematics has submitted application for re-registration due to default in payment of research fee for more than six months. Re-registration is granted to scholars who have defaulted payment of fee for more than six months on submitting proper application after remitting the defaulted fee with fine.

Details of the applicant is shown below.

Name of the Research Scholar and Subject	Details of registration granted	Name of Research Supervisor & Research centre	Request granted
Ms. Bhuvana B Mathematics Full-time	UO.No.Ac.EVI(2)/116/ MAT/13607/2016 Dated:18/11/2016 w.e.f.25/10/2016 Granted re registration to the Ph.D programme w.e.f.20/06/2019 after break in research (w.e.f. 17/03/2017 to19/06/2019) vide UO.No.Ac.EVI(1)/24908/2018 dated: 15/07/2019 and the research period shall valid upto: 26/01/2024.	<u>Research Supervisor:</u> Dr. N.Suresh babu <u>Centre:</u> University College, Thiruvananthapuram.	Re-registration with effect from the date of expiry of previous registration ie, from 27/09/2019.

Based on the application for Re registration submitted by Ms. Bhuvana B, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, being granted re registration w.e.f. date of expiry of previous registration ie, from 27/09/2019. The UO granting re registration was issued vide No.Ac EVI(1)/1328/2022/UOK dated 19/02/2022.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.17 *Budget Speech 2019-2020 - Senate House campus - Payment towards the works for cleaning well, providing pump set & water supply connections, providing grill cover and beautifications around the well- Reporting of - reg. (AdB1)*

Sanction was accorded by the Vice-Chancellor, to the University Engineer being paid an amount of Rs.3,60,205/- (Rupees Three Lakh Sixty Thousand Two Hundred Five only) for effecting payment to Sri. B. Sajith, Contractor towards cleaning well, providing pump set, water supply connections, providing grill cover and beautification around well at Senate House Campus, in connection with rainwater harvesting, on condition that all statutory recoveries shall be deducted before effecting payment.

University Order no. AdB1 (2)836/2015/007/11 dated 31.01.2022 was issued accordingly.

As per the orders of the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.18. *Declaration of Probation Officers – Reporting of – Reg.*

(Ad.A1)

Declaration of Probation of 5 officers was approved by the Vice-Chancellor as detailed below.

Sl. No.	Name of the Officer	Date of Promotion & Post to which promoted	Eligible Leave if any availed during the Probation period	Date of Declaration of Probation
1	Smt.G.Mini	01-06-2021 Joint Registrar	Nil	01-12-2021 FN
2	Smt.L.Surekha	30-04-2021 Assistant Registrar	Nil	01-11-2021 FN

3	Smt.P.Sindhu Mohan	01-06-2021 Assistant Registrar	Nil	01-12-2021 FN
4	Sri.Joseph Korula	31-05-2021 AN Assistant Registrar	Nil	01-12-2021 FN
5	Sri.Vigneswara Gupta Sree	09-07-2021 Assistant Registrar	Nil	09-01-2022 FN

U.O No.No.Ad.AI.4/2153/2021 dated 16-02-2022 has been issued to that effect.

As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.19. Kerala University Study and Research Centre, Alappuzha--Nomination of Honorary Director--reporting of—reg.

(Ad A VI)

Dr. Harikumar P. N., Professor, Department of Commerce had requested to relieve him from the additional charge of the Hon. Director, Kerala University Study and Research Centre, Alappuzha, vide letter dated 18.11.2021. The Syndicate at its meeting held on 20.01.2022, vide item no. 36.04, considered the request of Dr. Harikumar P. N. and resolved to relieve him from the additional charge of the Hon. Director, KUSRC, Alappuzha. It was further resolved to authorize the Vice - Chancellor to nominate Hon. Director for the Centre.

The Vice - Chancellor, subject to reporting to the Syndicate, has nominated Dr. Mushthaq Ahammed K., Assistant Professor, School of Distance Education, as the Honorary Director of the Kerala University Study and Research Centre, Alappuzha (with full additional charge) . U.O No. Ad A VI/1117/2022/UOK dated 11.02.2022 was issued in this regard.

As per the orders of the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.20. UIM, Kundara - Renewal of Rent Agreement –Reporting of- reg.

(Ad.C)

The Principal, UIM, Kundara has forwarded the request of Sri. Bhaskaran Rajasenan, Owner of the building which occupies UIM, Kundara to renew the rent agreement. The Rent Agreement has been executed for the first and second floor of the building that occupies UIM, Kundara for a period of one year w.e.f 15.07.2020 and 01.08.2020 respectively vide UO No.3483/2020/UOK dated 05.11.2020. The agreement expired on 14.07.2021 and 31.07.2021 respectively.

The Syndicate at its meeting held on 23.09.2021, vide item no 32.112.04, has resolved to renew the rent agreement of the building that houses UIM, Kundara. Subsequently the Principal, UIM, Kundara has forwarded the rent Agreement of first and second floor of the building (J J Mall) that houses UIM, Kundara for a period of one year w.e.f 15.07.2021 & 01.08.2021 respectively and has requested to renew the same with a total reduction of Rs.5000/- per month from the existing rate, ie @ Rs. 19,005/- (Rupees Nineteen thousand and five only) per month for first floor and Rs.17,740/- (Rupees Seventeen thousand seven hundred and forty only) per month for second floor for a period of one year w.e.f 15/07/2021 and 01/8/2021 respectively.

Sanction has been accorded by the Vice Chancellor for the renewal of rent agreement, subject to reporting to Syndicate. Accordingly UO.No. 351/2022/UOK dated 15.01.2022 has been issued with the concurrence of the Finance.

As per the orders of the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.21 *Promotion of Officers to the post of Joint Registrar/Deputy Registrar – reporting of- reg.*

(Ad AI)

Ref: U.O. No. Ad. AI.4/7404/2022 dated 28.02.2022

Sanction was accorded by the Vice-Chancellor to the following Promotion (provisional), Transfer and Posting of Officers w.e.f. 28.02.2022 AN:

1. **Smt. Hema Anandan**, Deputy Registrar, CSS Kariavattom was promoted to act as Joint Registrar in the scale of pay of Rs.118100-163400/- vice Sri. R. Raja Mohan, Joint Registrar, Campus Administration retired voluntarily from the University w.e.f 28.02.2022 AN. **Smt. Hema Anandan** is posted as Joint Registrar, Campus Administration.
2. **Smt. Hayley Stancil**, Assistant Registrar (Hr. Gr), B Com Annual II was promoted to act as Deputy Registrar in the scale of pay of Rs. 107800-160000/- vice **Smt. Hema Anandan**, Deputy Registrar promoted to the post of Joint Registrar. **Smt. Hayley Stancil** is posted as Deputy Registrar, Planning.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.22 *UCE, Kvtm- Refund of interest free deposit in respect of Smt.Surabhi Suresh- sanctioned - Reporting of-reg.*

(Ad.C)

The Principal, vide letter.No.UCE/546/2022 dated 07.01.2022 has forwarded a request received from Smt. Surabhi Suresh, who got admission in the Department of IT in the University College of Engineering, Kariavattom under NRI quota for the Academic Year 2017 for the refund of Interest Free Deposit of ₹1,25,000/- (Rupees One Lakh and twenty Five Thousand only) remitted at the time of admission, as she had completed the course.

Cash (R) DD section has informed that an amount of ₹ 1,25,000/- has been credited as interest free deposit in respect of Surabhi Suresh to KUF, vide receipt No. 507674 dated 18.07.2017. On the strength of credit verification, proposal for the re-payment of an amount of ₹ 1,25,000/- (Rupees one lakh and twenty five thousand only) has been endorsed by the Finance section and also remarked that the expenditure may be met from the h/a" Part -IV-Debt and Deposits -MH:97: Refund of Deposits-15/8255-University college of engineering" of the current Years B.E of the University.

Sanction has been accorded by the Vice-Chancellor to the Principal being paid an amount of Rs.1,25,000/-towards interest free deposit in respect of Smt. Surabhi Suresh by way of cheque, subject to reporting to the Syndicate. Accordingly, UO.No. 1681/2022/UOK dated 03.03.2022 was issued.

In obedience to the orders of the Vice-Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.23 *Declaration of Probation as Section Officer - Smt.H.Shyma, Section Officer- Reporting of-reg.*

(Ad.A1)

The Vice-Chancellor has accorded sanction to declare the period of Probation of Smt.H.Shyma, Section Officer, Ad.B III Section in the post of Section Officer as detailed below.

Date of Promotion	Details of Leave availed if any during Probation	Date of Declaration of Probation period
09-07-2022 FN	Nil	09-01-2022

U.O No.Ad.A1/1839/2022/UOK dated 07-03-2022 issued in this regard.

As per the orders of the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.24

Award of Ph.D Degrees

(Ac.E.II/Ac.E.V/Ac.E.V (A))

Item No.38.24.01 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Thomas Mathew in Political Science- reg:-**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PARADIPLOMACY: A COMPARATIVE STUDY OF INDIA AND USA”** submitted by Sri.Thomas Mathew.

Resolution of the Syndicate

RESOLVED that Sri. Thomas Mathew., be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

Item No.38.24.02

Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Oyun Erdenebatin Linguistics-reg:-

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TRANSLATION AND STUDY OF DANZINDAYWA’S OYTARYUI-YIN MANI-THE COMMENTARY OF JIRÜKEN TOLTA BASED ON MODERN GRAMMATICAL THEORY”** submitted by Smt. Oyun Erdenebat.

Resolution of the Syndicate

RESOLVED that Smt. Oyun Erdenebat, be declared eligible for the award of the Degree of Doctor of Philosophy in Linguistics under the Faculty of Oriental Studies.

Item No.38.24.03

Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Asha T Rajan in Public Administration- reg:-

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TOURISM POLICY OF KERALA AND ITS IMPACT ON DESTINATION MARKETING AND BRANDING”** submitted by Smt. Asha T Rajan.

Resolution of the Syndicate

RESOLVED that Smt. Asha T Rajan., be declared eligible for the award of the Degree of Doctor of Philosophy in Public Administration under the Faculty of Social Sciences.

Item No.38.24.04

Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Purnima J Prakashin Philosophy - reg :-

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“NEO-VEDANTIC TRENDS OF INDIAN PHILOSOPHY WITH SPECIAL REFERENCE TO VIVEKANANDA AND RAMANA MAHARSHI”** submitted by Smt. Purnima J Prakash.

Resolution of the Syndicate

RESOLVED that Smt. Purnima J Prakash., be declared eligible for the award of the Degree of Doctor of Philosophy in Philosophy under the Faculty of Arts.

Item No.38.24.05

Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Anitha T Pin Malayalam- reg :-

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“പാക്കനാർ കളിയും പാട്ടും - ഒരു ഹോക്ലോർ പഠനം”** submitted by Smt. Anitha T.P.

Resolution of the Syndicate

RESOLVED that Smt. Anitha T P., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.38.24.06 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Salini Gopal M.S. in Physics-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTIGATIONS ON SILICATE BASED GLASS- CERAMIC SEALANTS FOR SOLID OXIDE FUEL CELL APPLICATIONS”** submitted by Smt. Salini Gopal M.S.

Resolution of the Syndicate

RESOLVED that Smt. Salini Gopal M.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.38.24.07 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Anuji T.K. in Zoology-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TRANSGENERATIONAL EFFECT OF BISPHENOL A IN DROSOPHILA ANANASSAE (DOLESCHALL) AND ITS INFLUENCE ON PROTEIN TURN OVER AN ANTIOXIDANT ENZYMES”** submitted by Smt. Anuji T.K.

Resolution of the Syndicate

RESOLVED that Smt. Anuji T.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.38.24.08 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sukanya S. in Environmental Sciences -reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“HYDROCHEMISTRY OF SURFACE WATER-GROUNDWATER RESOURCES AND CHARACTERIZATION OF HYDROLOGICAL PROCESSES USING ENVIRONMENTAL ISOTOPES IN KARAMANA RIVER BASIN, KERALA, INDIA”** submitted by Smt. Sukanya S.

Resolution of the Syndicate

RESOLVED that Smt. Sukanya S., be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the Faculty of Applied Sciences and Technology.

Item No.38.24.09 **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Dhanya P in Music reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY OF THE CONTRIBUTIONS OF TULASEEVANAM, WITH SPECIAL REFERENCE TO KRITIS”** submitted by Smt.Dhanya P.

Resolution of the Syndicate

RESOLVED that Smt.Dhanya P., be declared eligible for the award of the Degree of Doctor of Philosophy in Music under the Faculty of Fine Arts.

Item No.38.24.10 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Jyothi R. L in Computer Science and Engineering**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“IDENTIFICATION OF EFFICIENT PREPROCESSING AND POST PROCESSING TECHNIQUES TO ENHANCE THE RECOGNITION EFFICIENCY OF CHARACTERS FROM ANCIENT PALM LEAVES”** submitted by Smt. Jyothi R. L.

Resolution of the Syndicate

RESOLVED that Smt. Jyothi R.L, be declared eligible for the award of the Degree of Doctor of Philosophy in Computer Science and Engineering under the Faculty of Engineering & Technology.

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Item No.38.24.11 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sharon S in Political Science- reg .**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**JUDICIAL ACTIVISM AND THE EMERGING JURISPRUDENCE ON ENVIRONMENT AND DEVELOPMENT IN INDIA:A STUDY ON THE ROLE OF THE SUPREME COURT (2000-2010)**” submitted by Smt. Sharon S.

Resolution of the Syndicate

RESOLVED that Smt. Sharon S., be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

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Item No.38.24.12 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Faizi Jahan F. N.in Commerce -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SCOPE AND EFFECTIVENESS OF IN-FILM BRANDING IN MALAYALAM MOVIES**” submitted by Smt. Faizi Jahan F.N.

Resolution of the Syndicate

RESOLVED that Smt. Faizi Jahan F. N, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

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Item No.38.24.13 **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Abdurahiman A.P Annacham Palliin Arabic -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IMPACT OF SUFI WORKS ON ARABIC LITERATURE IN KERALA – AN ANALYTICAL STUDY**” submitted by Shri. Abdurahiman A.P Annacham Palli.

Resolution of the Syndicate

RESOLVED that Shri. Abdurahiman A.P Annacham Palli., be declared eligible for the award of the Degree of Doctor of Philosophy in Arabic under the Faculty of Oriental Studies.

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Item No.38.24.14 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Hari Krishnan P K in Tourism Management -reg:-**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INBOUND MEDICAL TOURISM IN KERALA: A STUDY ON PROSPECTS AND PROBLEMS**” submitted by Sri. Hari Krishnan P.K.

Resolution of the Syndicate

RESOLVED that Sri. Hari Krishnan P.K, be declared eligible for the award of the Degree of Doctor of Philosophy in Tourism Management under the Faculty of Management Studies.

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Item No.38.24.15 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Jyothi Sankar S in Management Studies-reg:-**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON INNOVATIONS IN TELECOMMUNICATION INDUSTRY IN INDIA (WITH SPECIAL EMPHASIS IN KERALA STATE)**” submitted by Sri. Jyothi Sankar S.

Resolution of the Syndicate

RESOLVED that Sri. Jyothi Sankar S, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

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Item No.38.24.16 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Athira A R in Malayalam- reg.*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**തെക്കൻ കേരളത്തിലെ കാവുകളും പ്രാദേശിക സംസ്കൃതികളും - ഒരു പഠനം**” submitted by Smt.Athira A.R.

Resolution of the Syndicate

RESOLVED that Smt. Athira A.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.38.24.17 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Anupama S.R. in Psychology-reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MENTAL HEALTH AND SPIRITUALITY IN RELATION TO EMOTIONAL INTELLIGENCE AND PERSONALITY AMONG CREATIVE ARTISTS**” submitted by Smt.Anupama S.R.

Resolution of the Syndicate

RESOLVED that Smt. Anupama S.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the Faculty of Science.

Item No.38.24.18 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Riya Sebastian in Optoelectronics-reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**LASER ASSISTED NON-DESTRUCTIVE EVALUATION OF THE FACTORS AFFECTING THERMAL DIFFUSIVITY AND OPTICAL NONLINEARITY OF SELECTED SAMPLES**” submitted by Smt.Riya Sebastian.

Resolution of the Syndicate

RESOLVED that Smt. Riya Sebastian, be declared eligible for the award of the Degree of Doctor of Philosophy in Optoelectronics under the Faculty of Applied Sciences and Technology.

Item No.38.24.19 *Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Manuraj M in Physics-reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFICIENT ELECTRODE MATERIALS BASED ON MOLYBDENUM DICHALCOGENIDES FOR SUPER CAPACITORS**” submitted by Sri. Manuraj M.

Resolution of the Syndicate

RESOLVED that Sri. Manuraj M., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.38.24.20 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Vijeetha Vijayan in Biotechnology-reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PRODUCTION, PURIFICATION AND MOLECULAR CHARACTERIZATION OF ENDO GLUCANASE-I FROM ASPERGILLUS CALIDOSTUS VJ-1**” submitted by Smt. Vijeetha Vijayan.

Resolution of the Syndicate

RESOLVED that Smt. Vijeetha Vijayan, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.38.24.21 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Nisha K. R in Chemistry-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON OXOMOLYBDENUM(V), DIOXOMOLYBDENUM(VI), DIOXOTUNGSTEN (VI) AND RUTHENIUM (III) COMPLEXES OF SOME MULTIDENTATE LIGANDS**” submitted by Smt. Nisha K.R.

Resolution of the Syndicate

RESOLVED that Smt. Nisha K.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.38.24.22 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Kumari Haripriya O.B in Nursing-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PREVALENCE OF PREMENSTRUAL SYNDROME AND EFFECT OF FOOT REFLEXOLOGY ON IT AMONG ADOLESCENT GIRLS**” submitted by Smt.Kumari Haripriya.O.B.

Resolution of the Syndicate

RESOLVED that Smt. Kumari Haripriya O.B, be declared eligible for the award of the Degree of Doctor of Philosophy in Nursing under the Faculty of Medicine.

Item No.38.24.23 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Sudheer V.R in Optoelectronics**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INVESTIGATIONS ON OPTICAL FIBER BASED SURFACE PLASMON RESONANCE BIOSENSORS AND COMMUNICATION SYSTEMS**” submitted by Sri. Sudheer V.R.

Resolution of the Syndicate

RESOLVED that Sri. Sudheer V.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Optoelectronics under the Faculty of Applied Sciences and Technology.

Item No.38.24.24 **Consideration of the examiners reports on the Ph.D.Thesis submitted by Smt. Vishnumaya R S in Library and Information Science- reg.**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**NATIONAL AND INTERNATIONAL SCIENTIFIC COLLABORATION IN RESEARCH INSTITUTES:A SOCIAL NETWORK ANALYSIS OF COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH, INDIA**” submitted by Smt. Vishnumaya R.S.

Resolution of the Syndicate

RESOLVED that Smt. Vishnumaya R.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Library and Information Science under the Faculty of Arts.

Item No.38.24.25 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Nahas N in Management Studies-reg.**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**TOTAL QUALITY MANAGEMENT (TQM) IN PHARMACEUTICAL INDUSTRY**” submitted by Sri. Nahas N.

Resolution of the Syndicate

RESOLVED that Sri. Nahas N, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.38.24.26 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Anu S in Biotechnology –reg.

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CHITINASE ENZYMES FROM STREPTOMYCES SPP. AND EVALUATION OF ITS POTENTIAL AS A BIOPESTICIDE**” submitted by Smt. Anu S.

Resolution of the Syndicate

RESOLVED that Smt. Anu S, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.38.24.27 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Suji S.K in Chemical Engineering –reg.

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INVESTIGATIONS ON AQUEOUS TWO PHASE EXTRACTION OF HEAVY METAL CONTAMINATED AQUEOUS SOLUTIONS**” submitted by Smt. Suji S.K..

Resolution of the Syndicate

RESOLVED that Smt. Suji S.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemical Engineering under the Faculty of Applied Sciences and Technology.

Item No. 38.24.28 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Ajitha A. R. in Civil Engineering

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECT OF LEACHATE ON ENGINEERING BEHAVIOUR OF CLAY LINERS**” submitted by Smt.Ajitha.A.R.

Resolution of the Syndicate

RESOLVED that Smt. Ajitha A.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Civil Engineering under the Faculty of Engineering & Technology.

Item No.38.25 University of Kerala – CLIF- Purchase of spare parts for Liquid Nitrogen plant- Consideration of-reg.

(Ad DIII)

Dr.G.M.Nair, Hon. Director, CLIF has stated that Wirac Automation make Liquid Nitrogen Plant was purchased from M/s Triune Solutions and installed in CLIF (formerly SICC) on 22.03.2018 by M/s Nitrogenium Innovations & Filtration India Private Limited (distributor of Wirac Automation Ltd.). He has mentioned that the warranty period of Liquid Nitrogen Plant expired on 21.02.2021. However, as per the U.O No.Pl.D/1792/SICC/LN2/16 dated 01.03.2017, in addition to the 3 years warranty, AMC services for a period of 2 years shall be provided by the firm, during which the cost of spare parts alone will be met by the University. He has mentioned that the service of Liquid Nitrogen plant has been done periodically by M/s Nitrogenium Innovations & Filtration India Private Limited and that during last visit, they recommended that spares and additional parts are required for better and continuous operation of the plant. The Hon. Director has also enclosed the quotation received from M/s Nitrogenium Innovations & Filtration India Private Limited.

Since the plant urgently required replacement of all requisite spare parts and Liquid Nitrogen is needed for running major equipments installed in CLIF, the Hon. Director has requested that sanction may be accorded for the purchase of spare parts for Liquid Nitrogen plant from M/s Nitrogenium Innovations & Filtration India Private Limited for an amount of Rs. 4,90,800/- (Rupees Four Lakhs Ninety Thousand Eight Hundred only) + GST@ 18% or @5% DSIR Certificate) and freight charge Rs.17,500/- including 18% GST, expenditure to be met from “Part I-NP-MH-59(e)-CLIF-4-3020-Maintenance of Equipment” provided in the current year’s Budget of the University.

Sr No	Description	Qty	Unit price	Total basic price
1	Air compressor consumable spare parts for smooth operation	1 set	83,800.00	83,800.00
2	Air pre cooling system for air dryer with moisture separator, filter & required pipe and fittings	1 set	42,800.00	42,800.00
3	Air Dryer consumable parts Consist of: 1 x desicant charge 3 x filter element 2 x silenser	1 set	1,10,900.00	1,10,900.00
4	N2 generator consumable parts kit 2 x exhaust silencers 1 x filter element 1 x sterile filter cartridge 2 x control valve kit	1 set	1,24,700.00	1,24,700.00
5	Water chiller system repair & upgradation	1 set	1,28,600.00	1,28,600.00
	Total Rs			4,90,800.00 GST extra as applicable

Planning D has informed that as per UO no.PI.D/1792/SICC/LN2/16 dated 01.03.2017, sanction was accorded to purchase Wirac Automation make Noblegen brand Liquid Nitrogen Plant (LN2) from M/s. Triune Solutions using the RUSA fund available then for the purchase of equipment.

However, Planning D section has informed that the RUSA I fund allocated for the purchase of equipments has been completely utilised and at present there is no fund available with the RUSA account, and that they are anticipating an amount of Rs. .20833 Crores in near future from RUSA as the pending state share of RUSA Phase I of sanctioned amount of Rs. 20 Crore. They have also mentioned that as per the Minutes of the Meeting of the Syndicate held on 30.10.2019 (Item No.05.115), excess amount over and above the RUSA assistance may be met from non-plan funds. Since there is no fund available in RUSA account at present, they have suggested that aforementioned expenditure may be met from the non - plan funds.

Finance has endorsed the proposal from the Director, CLIF for the purchase of spare parts for Liquid Nitrogen plant from M/s Nitrogenium Innovations & Filtration India Private Limite, for an amount of Rs.4,90,800/- (Rupees Four Lakhs Ninety Thousand Eight Hundred only) +GST @ 5% and freight charge amounting to Rs.17,500/- including 18% GST, GST TDS @2% to be deducted while effecting the payment and to meet the expenditure from "Part I –NP–MH:59(e)- Central Laboratory for Instrumentation and Facilitation–4/3020–Maintenance of Equipment" provided in the current year's Budget of the University,

As per the orders of the Vice-Chancellor, the proposal from the Director, CLIF for the purchase of spare parts for Liquid Nitrogen plant from M/s Nitrogenium Innovations & Filtration India Private Limited, for an amount of Rs.4,90,800/- (Rupees Four Lakhs Ninety Thousand Eight Hundred only) + GST @ 5% and freight charge amounting to Rs.17,500/- including 18% GST, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Purchase Committee.

Item No.38.26 University of Kerala – CLIF - Renewal of AMC of CAMAG make HPTL- Consideration of-reg.

(Ad DIII)

Dr.G.M.Nair, Hon. Director, CLIF has stated that the three year warranty period of CAMAG make HPTLC (High Performance Thin Layer Chromatography) installed in CLIF on 28/03/2018 under the DST PURSE programme has expired and has forwarded the quotation for Annual Maintenance contract for the instruments received from M/s ANCHROM Enterprises (I) P. Ltd for one year for an amount of Rs.88,500/- (Rupees Eighty Eight thousand Five Hundred only) inclusive of GST.

The Hon. Director, CLIF has also informed that M/s Anchrome Enterprises (I) P. Ltd have already done the first preventive maintenance visit of CAMAG make HPTLC (High Performance Thin Layer Chromatography) installed in CLIF on 06/08/2021.

He has requested that sanction may be accorded for entering into AMC for CAMAG make HPTLC (High Performance Thin Layer Chromatography) with M/s ANCHROM Enterprises(I) P. Ltd for a period of one year from 15.07.2021 to 14.07.2022 at a total amount of Rs.88,500/- (Rupees Eighty Eight thousand Five Hundred only) inclusive of GST, by meeting the expenditure from MH-59(e)- CLIF – 4-3020 – Maintenance of Equipment provided in the current year Budget Estimates of the University as detailed below:

Description	HSN/SAC No	Sales Price	Quantity	Price
AMCCAMAG make HPTLC	998719	INR 75,000	1	INR 75,000.00
			Subtotal	INR 75,000.00
			Total Amount	INR 75,000.00
			IGST in Rs	INR 13,500.00
			Grand Total INR	INR 88,500.00

Finance has endorsed the proposal from the Director, CLIF for entering into AMC with M/s.Anchrome Enterprises (I) Pvt Ltd, Mumbai for the AMC of CAMAG make High Performance Thin Layer Chromatography installed at CLIF vide Endt.FOS. 5834/Finance I/2021-22.

As per the orders of the Vice-Chancellor, the proposal for entering into AMC with M/s.Anchrome Enterprises (I) Pvt Ltd, Mumbai for the AMC of CAMAG make High Performance Thin Layer Chromatography installed at CLIF for an amount of Rs.88,500/-(Rupees Eighty Eight Thousand and Five Hundred only) including GST, for a period of one year w.e.f 15.07.2021, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate RESOLVED that the item be referred to the Purchase Committee.
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Item No.38.27 *Minutes of the meeting in connection with reviewing the preparations regarding the NAAC visit in the University-Approval of-Reg.*

(Ad.BI)

A meeting was held at CLIF, Kariavattom Campus on 24.02.2022 in connection with reviewing the preparations regarding the NAAC visit in the University. As per the orders of the Vice-Chancellor, the minutes of the said meeting (copy appended) is placed before the Syndicate for consideration.

Minutes of the meeting in connection with reviewing the preparations regarding the NAAC visit in the University

Date : 24/02/2022
Time : 04.00 pm
Venue : Seminar Hall, CLIF

Members Present :

- 1.Dr. P. P. Ajayakumar, Pro – Vice – Chancellor (Chair)
- 2.Dr. Bijukumar A., Vice-Chairman, CSS
- 3.Dr. Salom Gnana Thanga V., Head, Department of Environmental Sciences
- 4.Electrical Engineer
- 5.Instrumentation Engineer
- 6.Assistant Executive Engineer (Civil)
- 7.Assistant Engineer (Civil)
- 8.Assistant Executive Engineer (Electrical)
- 9.Assistant Engineer (Electrical)
- 10.Assistant Engineer, SH Campus
- 11.Dr. P. Jinimon, Assistant Professor, Department of History
- 12.Dr. Anitha V., Professor & Head, Department of Economics
- 13.Dr. Pushpam M., Professor, Department of Sociology
- 14.Dr. Suresh R., Professor & Head, Department of Political Science
- 15.Sri. Raj Narayan, Deputy Registrar in charge of Joint Registrar, Campus Administration

16.Dr. Gabriel Simon Thattil, Director, IQAC

Members Absent:

- ◆ Dr. S. Nazeeb, Member, Syndicate
- ◆ Dr. K. G. Gopchandran, Member, Syndicate
- ◆ Dr. Anil Kumar K. S. Registrar
- ◆ Mechanical Engineer
- ◆ Smt. Sobha K., University Engineer
- ◆ Dr. Shaji E., Joint Director, IQAC

The Hon'ble Pro-Vice-Chancellor and Director, IQAC led the deliberations. HoD's of Social Science Block, Assistant Executive Engineers from University Engineering Unit, Instrumentation Engineer, CLIF and Joint Registrar, Campus Administration reported progress of ongoing works preparatory to the upcoming NAAC visit. The meeting recommended the following suggestions put forward by the members present.

1. On the basis of the discussion on proposal for beautification of the premises of Social Science building submitted by the core committee, the meeting agreed to proceed with the work as per the proposal at the lowest quoted price of Rs.2,49,900/-. Each Department in the Social Science building (Economics, Sociology, Political Science and History) agreed to contribute an amount of Rs.25,000/- each from their DDF (total comes to Rs.1,00,000/-) and IQAC will meet the balance amount (from the fund allocated for NAAC Preparation).
2. Premises of all the Departments shall be cleaned and sufficient parking facility shall be arranged in the following places.
 4. Environmental Science
 5. Arts Block I
 6. Arts Block II
 7. Aquatic Biology
 8. Opto Electronics and Nano Science
 9. IMK
 10. Departments of Chemistry, Biochemistry and Physics
 - 11.USIC
 - 12.Engineering College
 - 13.Golden Jubilee Building
 - 14.Geology
 - 15.Biochemistry
 - 16.CLIF Building
 - 17.Botany
 - 18.Andaman Garden area / Botany

To entrust the University Engineering unit with the above task and to arrange these works within the financial delegation of the Engineer concerned.
3. Roads and footpaths shall be well maintained. To entrust the Engineering wing to make a footpath to ONV memorial building as it is mentioned in the scope of work in the approved tender notice.
4. For carrying out the Housekeeping, gardening and road cleaning works in the entire campus, 15 additional casual labourers may be appointed from the current list after seeking the willingness. The cost of work tools and other associated charges shall be met from Campus Contingencies fund of JR Campus Administration. Three University staff may be deployed to supervise the work on a regular basis.
5. To entrust the Engineering wing to prepare a list of works coming under the Housekeeping of Campus on priority basis.
6. To entrust the JR, Campus Administration to give a cut off date to the Departments for submitting the list of furniture waste to the university Engineer.
7. Decided to do campaigns in each department for implementing a plastic free campus in association with the Department of Environmental Science after the completion of upcoming semester exams.

8. Prior to the campaign, building wise meeting shall be completed and entrusted the Department of Environmental Science for the same. Teachers, students and employees of all departments shall take a pro-active role in the campaign guidelines (English / Malayalam) on waste handling in each building to be issued.
 9. Construction of Waste Collection Centre for Department of Environmental Science - The meeting suggested to start the work as per the fund allotted and suggested to submit a proposal for the extension of the work since the allotted fund is insufficient.
 10. To complete the networking works in the proposed site for planning wing at S H campus and to entrust the Instrumentation Engineer with the work.
 11. To install Q R code enabled sign boards in both S H Campus and Kariavattom Campus and to entrust the Instrumentation Engineer with the work.
- Meeting came to a close at 6 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting in connection with reviewing the preparations regarding the NAAC visit in the University held on 24.02.2022, be approved.

FURTHER RESOLVED to convene a meeting of the Teachers Organizations and Student's Union regarding the campaign for implementing plastic free campus and waste disposing in each building.

ALSO RESOLVED to entrust the University Engineer to make necessary changes in the semi permanent building made in front of the Department of Sociology, Kariavattom, for use of the Students in the Kariavattom Campus.

Item No.38.28 ***Declaration of Probation period in the post of Section Officer - Smt.Dona John - Reporting of- reg.***

(Ad.A1)

Sanction has been accorded by the Vice-Chancellor to declare the Probation period of Smt. Dona John, Administrative Officer, University Hostel for Women in the post of Section Officer as detailed below.

Date of Promotion	Details of Leave availed if any during Probation	Date of Declaration of Probation period
01-06-2021 FN	Nil	01-12-2021 FN

U.O No.Ad.A1/1698/2022/UOK dated 03-03-2022 is issued in this regard

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.29 ***S.N. College, Cherthala - Extension of term of appointment of Dr.P.N.Shaji as D.D.O. of the college for the 8th consecutive term Consideration of- reg.***

(Ac FII)

The University has granted approval to Dr. P.N. Shaji, Assistant Professor in Physical Commerce as the Drawing and Disbursing Officer of S.N College, Cherthala w.e.f. 01-04-2020, 01-07-2020, 01-10-2020, 01-01-2021, 01-04-2021, 01-07-2021 and 01-10-2021 for seven consecutive terms comprising three months each. The seventh term of appointment of Dr. P.N. Shaji as the Drawing and Disbursing Officer of the college expired on 31.12.2021.

Hence the Manager, S.N Colleges, Kollam has forwarded a proposal for the extension of term of appointment of Dr. P.N. Shaji, Assistant Professor in Commerce as the Drawing and Disbursing Officer of S.N College, Cherthala w.e.f 01-01-2022, for a further period of three months.

As per the norms and Procedures for selection of teachers for appointment in Private Affiliated Colleges, "In exceptional cases, the Vice-Chancellor may approve the appointment of any member of the teaching staff of a college as D.D.O on request from the Educational Agency subject to a maximum period of three months for reason to be recorded. It shall not be granted for more than

three consecutive terms". In the case of Dr. P.N. Shaji, the permissible term of appointment in three spells has already been completed on 31.12.2020.

Moreover, the University as per the Circular No.Ac FII/General/Circular dated 30.12.2021, the Educational Agencies of all Private Aided Colleges under the University are directed to follow the above rule strictly and to appoint regular Principals in colleges before the expiry of the term of appointment of Drawing and Disbursing Officer and extension of the terms of Drawing and Disbursing Officer beyond three consecutive terms shall not be considered for approval without sufficient valid reasons.

Hence as per the orders of the Vice-Chancellor, the proposal regarding the extension of term of appointment of Dr. P.N. Shaji, Assistant Professor in Commerce as the Drawing and Disbursing Officer of S.N College, Cherthala for the 8th consecutive term, for a further period of three months, w.e.f 01-01-2022 is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to extend the term of appointment of Dr.P.N.Shaji, Assistant Professor in Commerce as the Drawing and Disbursing Officer of S.N College, Cherthala for a further period of three months w.e.f. 01.01.2022 for the last time. No further extension shall be granted.

FURTHER RESOLVED to direct the Educational Agency to appoint regular Principal in College with immediate effect.

Item No.38.30 Department of Computer Science - Nomination of the Head of the Department – Consideration of-reg.

(Ad. D1)

Dr.D. Muhammed Noorul Mubarak, Associate Professor, Department of Computer Science has been nominated as the HOD w.e.f 01.04.2019, vide U.O.No. Ad.D1/CS/HOD Nom/2019, dated 01.04.2019. His three years of tenure as HOD will be expired on 31.03.2022.

As per Statute 18, Chapter 3 of the Kerala University First Statutes, 1977 modified vide amendment No. 191 and 232, the Head of the Department shall be nominated on a rotation basis for a period of 3 years, starting with the senior most teacher of the Department. The Syndicate shall nominate the senior most Professor as HOD for a period of 3 years and at the end of the 3 years, the next senior most Professor shall be nominated. After all Professors are given a turn, the rotation shall then be implemented among Associate Professors/Readers as per seniority. In the Departments where there are no Professors or Associate Professors, eligible for Headship, it shall be rotated among the Assistant Professors. To become eligible for considering for Headship, a teacher should possess a Ph.D Degree, has to put in atleast two years service in the Department concerned and has a minimum of 6 months of service remaining till retirement.

Details of faculties in the Computer Science are as follows:-

#	Name	Designation	Term as HOD	Joining Date
1	Dr. Vinod Chandra S S	Professor, w.e.f 11.06.2020		11.06.2020
2	Dr. Aji.S	Associate Professor w.e.f 30.11.2018	01.04.2016 FN to 31.03.2019AN	20.12.2001
3	Dr. D. Muhammed Noorul Mubarak	Associate Professor w.e.f 18.07.2018	01.04.2019 FN to 31.03.2022 AN	20.12.2001
4	Smt. Philomina Simon	Assistant Professor	–	06.09.2010

To become eligible for considering for Headship a teacher has to put in atleast two years service in the Department concerned. Dr. Vinod Chndra S.S who is the only Professor in the Department has joined in the Department on 11.06.2020 (one year 9 months).

Dr. Aji. S, Associate Professor in the Department of Computer Science is the next eligible person for the Headship, who satisfies all criteria laid down in the Statute. But, he has submitted a written request of NOT to consider him for the headship due to health reasons. The next Faculty in the Department, Smt. Philomina Simon, Assistant Professor does not posses a Ph.D Degree and cannot be considered. Moreover as par statute 18 Chapter 3 of KeralaUniversity First statutes "in Departments where there are no professor or Associate Professor eligible for Headshipit shall be rotated among the AssistantProfessors.

In this context, Dr. D. Muhammed Noorul Mubarak, Associate Professor, who is the present HOD may once again be considered for Headship. His date of retirement is 31.07.2029.

Sanction has been accorded by the Vice Chancellor to place the matter regarding nomination of the next Head, Department of Computer Science before the Syndicate.

Accordingly, the matter regarding the nomination of **Dr. D. Muhammed Noorul Mubarak, Associate Professor as Head, Department of Computer Science, for a period of 3years w.e.f 01.04.2022 FN** is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate
RESOLVED that the above proposal be agreed to.

Item No.38.31 Conduct of Webinars and two Offline Workshops – Reschedule - sanctioned by the Registrar-Reporting of –reg.

(Pl.B)

The Syndicate at its meeting held on 13.01.2020, vide item no.08.11, has resolved to entrust the Registrar for rescheduling the date, as per the request received from the concerned Head of the Departments, for the conduct of Seminars/Conference/Workshops and the same shall be reported to the Syndicate.

Now considering the requests received from the concerned Head of the Departments the Registrar has accorded sanction to reschedule the following Webinars, organized by various Departments of the University of Kerala for the financial year 2021-22.

Sl. No	File No.	Organising Dept, Event & Organising Secretary	Scheduled date	Rescheduled date
1.	Pl.B/S.P/2021-22/Webinars/2375	Biotechnology: Two day National Webinar on “Advances in Industrial Biotechnology” Dr. Supriya R, Lecturer	2 nd & 3 rd December 2021-	03-04 February 2022
2.	Pl.B/S.P/2021-22/Webinars/2401	Linguistics: Three day Programme “International Webinar on Current Trends in Lexical Semantics”- Dr.S.A.Shanavas, Professor & Head	15-17 December 2021	01 – 03 February 2022
3.	Pl.B/S.P/2021-22/Webinars/2386	Zoology: Three day Programme - “International Webinar on Recent Trends in Omics, Regenerative and Precision Medicine: Interface on Infectious and Non-infectious Diseases (6 th edition)” Dr. Sreejith P, Assistant Professor	27 th - 29 th January 2022	25 th -27 th March 2022.
4.	Pl.B/S.P/2021-22/Webinars/2389	Russian: Three day International Webinar “Russian Language, Literature and Culture in Global Scenario” - Dr. Hrishika Katyayan, Assistant Professor	17 th -19 th January 2022	27-29 January 2022
5.	Pl.B/S.P/2021-22/Webinars/2406 (2)	Malayalam: Four day National Webinar “Bodhanamalayalam: Classmuriyum Malayala Bhashayum”- Dr. M.A Siddeek, Assistant Professor	14-17 December 2021	15 th -18 th March 2022
6.	Pl.B/S.P/2021-22/Webinars/2420 (1)	Hindi: Three day National Webinar “Linguistic and Cultural Transference in Translation: Analysing the Trajectory of Works Translated from Hindi to Malayalam and vice versa”- Dr. S R Jayasree,Professor	-07-09 December 2021	16-18 December 2021

7.	Pl.B/S.P/2021-22/Webinars/2420 (4)	Hindi: Five day International Programme “ Workshop on Speech Synthesis (Text to Speech, Speech toText) and Language Technology”- Dr. Leena B.L, Assistant Professor	24 th -28 th January 2022	21 st - 25 th February 2022
8.	Pl.B/S.P/2021-22/Webinars/2430	Archaeology: Four day Programme “International Webinar on Mythical Hybrid Beings in Sculptural Art of Asia” Dr. Preeta Nayar, Dr.Rajesh S V, Dr. Abhayam G S	-28-31 December 2021	11-14 March 2022
9.	Pl.B/S.P/2021-22/Webinars/2431	Archaeology: Four day Programme - “International Webinar on Food and Foodways in Archaeology”- Dr. Abhayam G S, Dr.Rajesh S V, Dr. Preeta Nayar	01-04 December 2021	19-22 March 2022
10	Pl.B/S.P/2021-22/Webinars/2432	Archaeology: Four day Programme “International Webinar on First Urban Civilization in South Asia” Dr. Rajesh S V, Dr. Abhayam G S, Dr. Preeta Nayar	16-19 December 2021	27-30 March 2022
11	Pl.B/S.P/2021-22/Webinars/2424	Law: Two day Programme “National Webinar on Holistic Review of Women Laws”-Dr. Sindhu Thulaseedharan, Associate Professor & Head	04 & 05 January 2022-7 sessions	08 th & 09 th February 2022
12	Pl.B/S.P/2021-22/Webinars/2451,	Mathematics: Five day Programme “International Webinar on Special Functions & their Applications”- Dr. Dilip Kumar,Assistant Professor	24 th to 28 th January 2022	21 st to 25 th March 2022
13	Pl.B/S.P/2021-22/Webinars/2429(2)	Aquatic Biology & Fisheries- Two day National Webinar on “Surviving the Pandemic through Aquaculture; The Kerala Experience”- Dr. Pramod Kiran R B, Assistant Professor	20 & 21 January 2022	24 th & 25 th February 2022
14	Pl.B/S.P/2021-22/Webinars/2412	Library and Information Sciences: Three day National Webinar on “Analog to Digital Library Transformation: Issues, Challenges & Opportunities”Dr. B Mini Devi, Assistant Professor & Head	01-03 December 2021-11 sessions	24 - 26 March 2022
15	Pl.B/S.P/2021-22/Webinars/2502	Music: Three day International Webinar on “Music - The Confluence of Art and Literature”- Dr. Bindu K, Associate Professor & Head	29-31 January 2022	28 th , 29 th & 31 st January 2022.
16	Pl.B/S.P/2021-22/Webinars/2503(3)	Sanskrit: Five day International Webinar “Satires in Sanskrit Literature” - Dr. Jayalakshmi Thazhe Veetil, Assistant Professor	06 th -10 th December 2021	17-21 January 2022
17	Pl.B/S.P/2021-22/Webinars/2593	Sanskrit: Seven day Programme: “Influence of Natyasastra in Indian Theatures” - Dr.C.N. Vijayakumari, Assistant Professor	08 th -14 th December 2022 -	01-07 February 2022.

18	Pl.B/S.P/2021-22/Webinars/2446(1)	Psychology: Five day Programme “National Workshop on Basic Counselling Skills for Faculty Members” - (Offline Workshop) - Dr. Jasseer J, Associate Professor	17-21 January 2022	21-25 March 2022
19	Pl.B/S.P/2021-22/Webinars/2429 (3)	Aquatic Biology & Fisheries : Four day National Programme – Workshop on Biofloc Technology (Offline Workshop) Dr. Mithun Sukumaran, Assistant Professor	15-18 December 2021	28 th -31 st March 2022

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.32 State Plan Fund-2021-22- conduct of Hybrid Programmes-Seminars/ Conferences/ Symposiums/ Workshop -approval of rescheduled dates and Provisional advance sanctioned-reporting of-reg.

(Pl.B)

In response to the notification no. Pl.B/Circular/ Seminars – State Plan Funds/2021-22 dated 22.11.2021, for the conduct of Hybrid Programmes- Seminars/ Conferences/ Symposiums/ Workshop, 6 applications were received in the Section.

- The Scrutiny Committee held on 07.01.2022 scrutinized the 6 applications already received for the conduct of Hybrid programmes during 2021-22 using plan funds and the proposal for “Five day International Conference on Quality Frame Work for Accreditation and Ranking” then submitted by Dr.Gabriel Simon Thattil, Director, IQAC .
- The Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, recommended to approve the Minutes of the meeting of the Scrutiny Committee.
- The Syndicate at its meeting held on 20.01.2022, vide Item No. 36.132.D 17, has resolved to approve the above recommendation of the Standing Committee of the Syndicate on Academics and Research and sanction has been accorded by the Vice-Chancellor to implement the same.

The recommendations of the Scrutiny Committee held on 07/01/2022 are,

- .the proposals received after the last date (04.12.2021) be accepted for consideration.
- .the Programmes scheduled to conduct in January 2022, may be rescheduled if it is necessary.
- .the Programmes should be conducted within the financial year itself, hence the Director, CLIF may be requested to conduct the programme before 31st March 2022.
- .the Director, CLIF may also be requested to submit a revised Estimate.
- .the financial assistance from the University for the conduct of Seminars has been recommended by the Committee.

The following requests were received for approval of the rescheduled date.

(1). Sanction has been accorded by the Registrar for rescheduling of the Programmes as detailed in the **table 1.** (As per the minutes of of the meeting of the Syndicate held on 13.01.2020, vide item no.08.11, the Syndicate resolved to entrust the Registrar for rescheduling the date, as per the request received from the concerned Head of the Departments, for the conduct of Seminars/ Conference/ Workshops and the same shall be reported to the Syndicate.)

Table 1

Dept./ Centre	Programme	Organising Secretary	Scheduled date	Rescheduled date
Biochemistry	Four day programme- “Golden Jubilee Celebration and International Seminar on Recent Biochemical Approaches in Therapeutics (RBAT VIII-2022)	Dr. A Helen, Professor	19 th -22 nd January 2022 (tentative dates)	18 th -21 st January 2022. (conducted the programme from 18 th -21 st January 2022)

Inter University Centre for Advanced Materials Research in association with Department of Chemistry	Three day Programme- "Three day National Seminar on Advanced Functionalized Materials for Analytical, Environmental and Biomedical Applications (NSAFM 2022)"	Dr. Jayasree E G, HoD	19-21 January 2022	23-25 February 2022
Inter University Centre for Evolutionary and Integrative Biology (ICEIB)	Three day programme "International conference on Advanced Biology"	Prof.Suhara Beevy S, Hon.Director	20-22 January 2022	23-25 February 2022
Central Laboratory for Instrumentation and Facilitation (CLIF)	Five day Programme" Five day Hybrid National Workshop on NMR Spectroscopy, BET Surface Area Analyser & X-Ray Photoelectron Spectroscopy"	Prof. (Dr.). G Mohanadasan Nair, Hon.Director	05 - 09 April 2022	15-19 March 2022 (preponed)
IQAC	"Five day International Conference on Quality Frame Work for Accreditation and Ranking"	Dr.Gabriel Simon Thattil, Director		25 th -30 th March 2022

As per the resolution of the Syndicate (held on 13.01.2020- Item no.08.11), the matter of rescheduling the date of conducting Seminars/ Conferences/ Symposiums/ Workshop which was entrusted with the Registrar, has to be reported before the Syndicate.

(2). Sanction has been accorded by the Hon'ble Vice-Chancellor for the following requests (Table 2) submitted by the Hon.Directors of the Centres, subject to reporting to the Syndicate.

Table 2

Sl. no.	Dept./Centre	Programme	Organising Secretary	request
1	Inter University Centre for Malayalam Language (IUCML)	"Five day State level Workshop on Malayalam Computing Silpasala"	Dr.Sheeba M Kurian, Hon. Director	togrant permission for giving taxifare of ₹13,400/- , from the sanctioned amount (₹1,40,000/-), to the Resource Person and others
2	Central Laboratory for Instrumentation and Facilitation (CLIF)	Five day Programme" Five day Hybrid National Workshop on NMR Spectroscopy, BET Surface Area Analyser & X-Ray Photoelectron Spectroscopy"	Prof. (Dr.). G Mohanadasan Nair, Hon.Director	i) to change the title of the workshop to "Five day Hybrid National Workshop on NMR Spectroscopy, BET Surface Area Analyser & X-Ray Photoelectron Spectroscopy & CHNS/O Analyser" ii) financial assistance may be given as provisional advance to Dr.Subodh G, Joint Director, CLIF.

(3). The Finance section, vide endorsement no.5730/FinanceI/dated 21.02.2022, has endorsed the proposal for releasing a total amount of ₹ 18,75,000/- (Rupees eighteen lakh seventy five thousand only) as Provisional Advance to the Persons empowered to receive Financial

Assistance for the conduct of Seminars/ Conferences/ Symposiums/ Workshop by various Centres of the University against the State Plan Fund sanctioned for the year 2021-22 as detailed in the **table 3**.

Table 3

Sl. No.	Proposal No.	Organising Dept, event with Date & Organising Secretary	Person empowered to receive Financial Assistance & P. D. Account Details	Financial Assistance from State Plan Funds (₹)
1	2	3	4	5
1.	3102	Inter University Centre for Advanced Materials Research in association with Department of Chemistry: Three day Programme- “Three day National Seminar on Advanced Functionalized Materials for Analytical, Environmental and Biomedical Applications (NSAFM-2022)” -23-25 February 2022 Dr. Jayasree E G, Head, Department of Chemistry	Dr. Jayasree E G Head, Department of Chemistry, University of Kerala, Karyavattom. A/cNo: 57007267126 SBI, Karyavattom IFSC SBIN0070043	150000
2.	3127	Inter University Centre for Malayalam Language (IUCML): “Five day State level Workshop on Malayalam Computing Silpasala”-07-11 March 2022 Dr.Sheeba M Kurian, Hon. Director	Dr.Sheeba M Kurian, Hon. Director, Inter University Centre for Malayalam Language (IUCML), University of Kerala, Karyavattom. A/c No:67317700100 SBI,Karyavattom IFSC SBIN0070043	140000
3.	3120	Inter University Centre for Evolutionary and Integrative Biology (iCEIB): Three day programme “International conference on Advanced Biology”-23-25 February 2022 Prof.Suhara Beevy S, Hon.Director	Prof.Suhara Beevy S, Hon.Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB), University of Kerala, Karyavattom. A/c No:67312625988 SBI, Karyavattom IFSC SBIN0070043	220000
4.	3133	Central Laboratory for Instrumentation and Facilitation (CLIF): Five day Programme” “Five day Hybrid National Workshop on NMR Spectroscopy, BET Surface Area Analyser & X-Ray Photoelectron Spectroscopy & CHNS/O Analyser”- 15-19 March 2022 Prof. (Dr.). G Mohanadasan Nair, Hon.Director	Dr.Subodh G, Joint Director, Central Laboratory for Instrumentation and Facilitation (CLIF). A/c No: 57007266701 SBI, Karyavattom IFSC SBIN0070043	165000
5.	1159	IQAC: “Five day International Conference on Quality Frame Work for Accreditation and Ranking”-25 th - 30 th March 2022	Dr.Gabriel Simon Thattil, Director, IQAC, University of Kerala	1200000

	Dr.Gabriel Simon Thattil, Director	A/c No:67228932416 SBI, KUOC, Palayam IFSC SBIN0070292	
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Total:- 18,75,000/-

(4). The Hon'ble Vice-Chancellor has approved the finance endorsement, subject to reporting to the Syndicate. Accordingly U.O.No. Pl.B/S.P/2021-22/Hybrid Programmes dated 22.02.2022 has issued for the Provisional Avances for the conduct of Hybrid Programmes- Seminars/ Conferences/ Symposiums/ Workshop from the State Plan Fund of 2021-22.

The following matters are reported to the Syndicate.

- i. action taken by the Hon'ble Vice -Chancellor, mentioned in (2) & (4)
- ii. the matter of approval of rescheduled dates for the conduct of Seminars/ Conferences/ Symposiums/ Workshop, mentioned in (1).

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.33. **Service Consultant- Payment of Sitting Fee to Adv. Jyothichudan G, Special Secretary (Rtd.) Law Department, Govt of Kerala - Reporting of – reg.**

(Ad.B1)

Permission was granted by the Vice Chancellor for seeking the assistance of the Service Consultant, Adv. Jyothichudan G, Special Secretary (Rtd.), Law Department, Govt.of Kerala for taking expert opinion for drafting replies to the queries raised by the Chancellor's office with regard to the amendment of Kerala University First Statutes and also for the payment of remuneration to him as per existing provision.

An amount of Rs.10,000/- has been sanctioned to Adv. Jyothichudan G towards service consultancy - for drafting replies to the queries raised from the office of the Chancellor with regard to the amendment of Kerala University First Statutes & U.O No. Ad.BI(3)/Sitting Fee/2022/21 dtd.15.02.2022 was issued in this regard.

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.34 **NOC for attending interview for the post of Associate Professor at University of Calicut on 31.01.2022 in r/o Dr. Deepa K.G, Assistant Professor, Dept. of Physics –Reporting of –reg.**

(Ad.AV)

The Head, Department of Physics, vide letter dated 17.01.2021, forwarded the request of Dr.Deepa K.G, Assistant Professor, Department of Physics. In the letter Dr. Deepa K.G requested to issue a No Objection Certificate to attend an interview for the post of Associate Professor in the Department of Physics at University of Calicut, Thenjippalam on 31. January 2022. The Vice Chancellor has accorded sanction to issue No Objection Certificate to Dr. Deepa. K.G Assistant Professor, Department of Physics for the said purpose. As ordered by the Vice Chancellor, the action taken as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.35 **Minutes of the Meeting conducted to discuss the Administrative and Technical issues related to the functioning of the Senate Chamber – Consideration of- reg.**

(Ad A IV)

A meeting, chaired by the Registrar, was conducted on 07.03.2022, to discuss the administrative and technical issues related to the functioning of the Senate Chamber.

As per the orders of the Vice Chancellor, the minutes of the said meeting is placed before the Syndicate, for consideration.

Minutes of the Meeting conducted to discuss the Administrative and Technical issues related to the functioning of the Senate Chamber.

Date : 07.03.2022

Time : 10.30 am

Venue : Registrar's Room

Members Present

Dr.K.S.Anil Kumar, Registrar	Sd/-
University Engineer	Sd/-
Assistant Executive Engineer (Electrical)	Sd/-
Assistant Engineer (Electrical)	Sd/-
Assistant Engineer (Civil)	Sd/-
Electrician (Grade I)	Sd/-

The meeting discussed the present condition of the Senate Chamber and immediate measures to be taken for its smooth functioning.

The meeting deliberated on the following:

- The Generator (63 KV) which is under repair should be fixed on or before 14.03.2022. The A E E(Electrical) assured that the power supply can be reinstated within a minute during the power supply failure, once it is repaired.
- The issues with the Public Address System should be rectified.
- The repair of the Air Conditioners should be completed within one week. The University Engineer is entrusted to monitor the proper delivery of the work.
- As per the Note received from the Director, Computer Centre, it is recommended that necessary steps may be taken to retain power supply to the network rack using UPS.
- The Auto Mains Failure System is to be repaired on or before 14.03.2022. The Assistant Executive Engineer (Electrical) should ensure that the Senate Meetings run with uninterrupted power supply.
- It is decided to enquire about the person who is responsible for the delay in repairing the Generator used for the Senate Chamber even after issuing the UO on 21.12.2021.
- The Assistant Executive Engineer (Electrical) requested to take urgent steps to post 2 lift operators at Kariavattom and Palayam Campuses.
- The Senate Chamber should be inspected before the commencement of every important meeting. The Senate Chamber is to be examined by the Assistant Engineer (Electrical) and Electrician in the morning and on the previous day of the commencement of the Meeting of the Senate, Syndicate and other important meetings.
- The University Engineer may be informed well in advance about the meetings to be held in the Senate Chamber.

Recommendations of the Meeting

- To take urgent steps for the total revamping of electrical systems which are in use in the Senate Chamber.
- The existing Public Address System may be examined thoroughly and a report along with the remarks of the University Engineer and Instrumentation Engineer may be submitted by the Asst Exe Engineer (Electrical).
- To issue work order to M/S Johnson Controls, Hitachi Air conditioning India Pvt Ltd to carry out the repair work as per the resolution of the Syndicate held on 25.02.2022.
- To purchase a UPS exclusively for networking purposes, microphones and lights used in the dais of the Senate Chamber. The University Engineer may be entrusted with the Purchase of the UPS and the installation may be completed on or before 21.03.2022.
- Explanation may be sought from Sri.George T, Electrician (Grade I) regarding the failure of power supply occurred at the Meeting of the Senate on 05.03.2022.

- 2 attendance registers may be kept at the electrical unit, one for permanent employees and other for contract employees.
- The AE (Civil) may be directed to polish the wooden structures and chairs along with the painting work of the Senate Chamber through the existing painting contractor within 10 days.
- A discussion may be held with Instrumentation Engineer and Director, Computer Centre to fix systems for conducting video conference in the Senate Chamber, the Syndicate room, offices of the Vice Chancellor, the Pro Vice Chancellor and the Registrar.
- Sri. George.T (Electrician Grade I) and Sri. Satheesh Kumar T (Electrician Gr II) may be directed to make sure that there is uninterrupted power supply while important meetings are held by attending in person through out the meeting.

The meeting came to an end at 11.45 am.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting conducted to discuss the Administrative and Technical issues related to the functioning of the Senate Chamber held on 07.03.2022, be approved.

Item No.38.36 ***Department of Music - Conduct of Lecture & Documentation Concerts - Provisional Payment -Sanctioned - Reporting of - reg.***

(Ad.Misc)

Dr. Bindu K, Associate Professor & Head (in- charge), Department of Music, vide letter No. 89/21-22/mus dated 02.02.2022 has forwarded a proposal to conduct Lecture and Documentation Concerts between 07.03.2022 & 11.03.2022 considering the availability and convenience of the resource persons and has also requested an amount of Rs. 2,00,000/- (Rupees Two lakh only) as provisional advance towards the expenditure of the same.

The Finance, vide endorsement FOS. 5800/Finance 1/2021-22 dated 26.02.2022 has agreed to a provisional payment of Rs. 2,00,000/- (Two lakh only) to Dr. Bindu K, Associate Professor & Head(in- charge), Department of Music towards the conduct of the said programme.

The expenditure on the above shall be met from 'Part 1 -NP-MH:47 Department of Music - 4/5830-Lecture and Documentation' provided in the current year's budget estimates of the University.

Considering the urgency of the aforesaid matter, sanction was accorded by the Vice-Chancellor to a provisional advance of Rs. 2,00,000/- (Rupees Two lakh only) to Dr. Bindu K, Associate Professor & Head(in- charge), Department of Music to conduct Lecture and Documentation Concerts between 07.03.2022 & 11.03.2022 considering the availability and convenience of the resource persons, subject to reporting to the Syndicate. U.O.no. 1693/2022/UOK dated 04.03.2022 was issued in this regard.

As ordered by the Vice - Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.37 ***KSCSTE – “Back to Lab Programme” of Women Scientist Division - Project entitled -“Phyto Mining (Bio- Ore Mining)- A Green Novel Strategy for the management of Hyper Accumulators ” by Dr. Dhanya G - Post Doctoral Fellow- Release of second year grant –Reporting of – reg.***

(Pl.D)

The Research Advisory Committee of Women Scientist Division [WSD] of KSCSTE sanctioned the project entitled “Phyto Mining (Bio- Ore Mining)- A Green Novel Strategy for the management of Hyper Accumulators” to **Dr.Dhanya G** under the guidance of Dr. P M Radhamany, Professor, Department of Botany, University of Kerala as Scientist Mentor. KSCSTESanctionedan amount of Rs.4,72,400/- (Rupees Four Lakh Seventy Two Thousand and Four Hundred only) towards thefirst year grant in respect of Dr.Dhanya G, Post Doctoral Fellow, Department of Botany, University of Kerala, vide Council (P) Order No. 750/2019/KSCSTE dated 27/05/2019 and the same was released to Dr.Dhanya G videU. O NoPl.D/1445/2018dated 04/11/2020.

Now KSCSTE, vide Council (P) Order No.457/2021/KSCSTE dated.01/11/2021 has sanctioned an amount of Rs.4,72,400/- (Rupees Four Lakh Seventy Two Thousand and Four Hundred only) towards the second year grant in respect of Dr.Dhanya G.

On the strength of the endorsement of Finance (Endorsement No.FOS.4946/Fin II/2021-22 dated 10.01.2022), the Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. To release an amount of Rs.4,72,400/- (Rupees Four Lakh Seventy Two Thousand through Dr.P.M Radhamany, Professor & Scientist Mentor of the KSCSTE Project, Department of Botany, University of Kerala, as per the norms of KSCSTE.
2. The Expenditure in this regard shall be met from the head of account "Part III MH 80A – Grants from State Government- 9/7003 KSCSTE Fellowships" provided in the Current Year's Budget Estimates of the University.

Accordingly U.O NoPl.D/1445/2018dated.23/02/2022 was issued.

The matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.38

Minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 03/03/2022 and 04/03/2022 (pertaining only to the items other than those with recommendations of the Committee for approval of the Vice-Chancellor [subject to reporting to the Syndicate]) - Approval of - reg.

(SDC)

The minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 03/03/2022 and 04/03/2022 (*on the items mentioned in the title above*) are placed before the Syndicate for consideration and approval.

Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03/03/2022 (pertaining only to the items other than those with recommendations of the Committee for approval of the Vice-Chancellor [subject to reporting to the Syndicate])

Date : 03/03/2022
Time : 2.00 pm to 4.00 pm
Venue : University Senate Hall

Members Present

- | | |
|------------------------------|------|
| 1. Dr.K.G.Gopchandran | Sd/- |
| 2. Prof.K.Lalitha | Sd/- |
| 3. Dr.K.B.Manoj | Sd/- |
| 4. Sri.Arunkumar R | Sd/- |
| 5. Sri.Jairaj . J | Sd/- |
| 6. Adv.B.Balachandran | Sd/- |
| 7. Adv.Muralidharan Pillai G | Sd/- |
| 8. Smt.Renju Suresh | Sd/- |

Members Absent

1. Dr.Mathew.V

Out of the **42** candidates called for personal hearing,**31** candidates were present. The details and recommendations of the Committee related to the personal hearings of the **3** candidates (*namely 'Feba.A.Monachen', 'Arathi.B. Chandran' and 'Athira.B. Chandran' who have been recommended by the Committee to be exonerated and further recommended therein to seek the orders of the Vice-Chancellor [subject to reporting to the Syndicate] for approval of the said recommendations*) have been shown in a separate minutes of the meeting. The details and recommendations of the Committee for the **balance 28** candidates are shown in this minutes of the meeting. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

Matter related to calling candidates (reported for suspected malpractice from CV Camps) for personal hearing before the Standing Committee of the Syndicate on Students' Discipline :

- 1) For the same examination, usually the candidates caught for suspected malpractice from the exam hall are reported ahead of the candidates reported for suspected malpractice from the CV Camp (which is conducted later for valuation),
- 2) Normally the candidates reported for suspected malpractice are called for the personal hearing before the Committee, based on the chronological order in which the corresponding malpractice files are received in SDC Section. Therefore the candidates reported from the exam hall are incidentally called for personal hearing well ahead of the candidates reported for suspected malpractice from the CV Camp, although both cases are reported for the same examination,
- 3) This causes considerable delay in making decisions for the candidates reported for suspected malpractice from the CV Camps, as compared to the candidates caught for suspected malpractice from the exam hall in the same examination,
- 4) Moreover majority of the the candidates caught for suspected malpractice from the exam halls are reported with concrete evidence (like possession of manuscripts, photostat copies, printed material, etc.) of having committed the malpractice. On the contrary, many of the suspected malpractice cases reported from CV Camps (like discrepancy noted in handwritings in answerscripts of candidates, suspicion of copying from other candidates, etc) are without such evidence (as mentioned above) and are based on suspicion of the examiner on valuation of the answerscripts. The guilt on the part of such candidates reported from CV Camps can only be established or exonerated based on their personal hearing and further verification,
- 5) Hence a delay in the personal hearing of those candidates (who are reported from CV Camps and later if exonerated) can hamper their chances of appearing for further examinations, even though a concrete evidence (as mentioned above) may not be available pertaining to their case,
- 6) Also the candidates caught for suspected malpractice from the exam hall are well aware of their malpractice issue, however, the candidates reported for suspected malpractice from the CV Camps come to know about such an issue, only, on receipt of the communication for personal hearing or if at all communicated from the concerned tabulation section, and hence liable to appear for subsequent examination,
- 7) Hence the candidates reported for suspected malpractice from the CV Camps have been called for the present personal hearing before the Committee, overlooking the order of reporting to the SDC Section. With respect to the semester courses (other than professional courses) such reported candidates included in the present list for hearing are 'Deepika.P.S' (Reg.no.140/19121013) and Afin Ranjith (Reg.no.13819802002) reported in SDC Section after 28.10.2021 (*The other candidates in this category called for hearing are of cases reported to SDC Section till this date*).

The details and the recommendations of the Committee on certain items that have been shown separately (after the table given below) are as under :

- 1) **The personal hearings of the candidates 'Deepika.P.S' (Reg.no.140/19121013, reported in S4 BA History degree examination, May 2021) and Afin Ranjith (Reg.no.13819802002, reported in S4 B.Com Computer Application degree examination, May 2021) have been shown under 'item no.s. I and II respectively',**
- 2) **'Suspected malpractice reported by the Malpractice Prevention Squad in the I B.Com Degree Examination, April 2021 against five candidates-- Centre of Exam : UIT, Kattayikonam' has been shown under item no.III, and,**
- 3) **'Suspected malpractice reported by the Malpractice Prevention Squad in the II B.Com Degree Examination, April 2021 against five candidates-- Centre of Exam : UIT, Pirappancode' has been shown under item no.IV.**

The details and the recommendations of the Committee for the remaining 26 candidates present for the personal hearing (with regard to their malpractice cases), are as given in the list below.

SI No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee [NB: Statements corresponding to the (*) and (**) marks shown in below columns, are mentioned at the end of this table]
1	Faruk.N	S1 BBA, August 2021	KVVS College, Kaithaparambu	Possession of Manuscript	All papers of first semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
	S5205/2021	Reg.No. 19520805016			
2	Sharook Jaleel	S1 B.Com, August 2021	M.S.N.Institute of Management & Technology, Chavara	Possession of Xerox Copy	All papers of first semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
	S5207/2021	Reg.No. 15920811014			
3	Soney Philip Thomas	S1 B.Com, August 2021	M.S.N.Institute of Management & Technology, Chavara	Possession of Xerox Copy	All papers of first semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
	S5208/2021	Reg.No. 15916811124			
4	Afsana Rasheed	S1 B.Com, August 2021	M.S.N.Institute of Management & Technology, Chavara	Possession of Manuscript	All papers of first semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
	S5209/2021	Reg.No. 15919811076			
5	Krishnapriya.S	S4 B.Sc Physics, May 2021	Sree Narayana Guru College of Advanced Studies,	Writings on Calculator	All papers of fourth semester degree examination in
	S5210/2021	Reg.No.			

		23018161022	Nangiarkulangara		which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
6	Ashin Saji John	S4 B.Sc Mathematics, May 2021	Mar Chrysostom College, Adoor	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (*)
	S5212/2021	Reg.No. 22019157011			
7	Muhammed Haneef.A	S1 BA English and Communicative English, August 2021	Muslim Association College of Arts & Science, Panavoor	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (*)
	S5213/2021	Reg.No. 13317893026			
8	Adya.S. Udayan	S1 B.Com, August 2021	K.S.M.D.B. College, Sasthamcottah	Writings on back side of hall ticket	All papers of first semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
	S5214/2021	Reg.No. 15920104020			
9	Gokul.G	S1 B.Sc Geology, August 2021	S.N.College, Chempazhanthy	Possession of Xerox Copy	All papers of first semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
	S5216/2021	Reg.No. 21019127029			
10	Anand.N	S1 B.Sc Physics, August 2021	S.N.College, Chempazhanthy	Possession of Xerox Copy	All papers of first semester degree examination in which the candidate resorted to malpractice stands cancelled.
	S5217/2021	Reg.No. 23020127004			

					Permitted to write any semester examination in next available chance. (**)
11	Prahlad.P	S6 B.Tech ECE Branch, September 2021	University College of Engineering, Thiruvananthapuram	Possession of Xerox Copy	All papers of sixth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
	P5568/2021	Cand.Code. 18404020			
12	Fercy Fathima	S5 B.Tech IT Branch, February 2021	College of Engineering & Management, Punnapra	Possession of Manuscript	All papers of fifth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
	P5570/2021	Cand.Code. 13420010			
13	Krishnanunni.G	S1 MBA Full Time, September 2021	DC School of Management & Technology, Kazhakkuttam	Possession of Manuscript	All papers of first semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
	P5571/2021	Cand.Code. 59520460033			
14	Gowthami.L	S1 MBA Full Time, September 2021	DC School of Management & Technology, Kazhakkuttam	Writings on back side of hall ticket	All papers of first semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
	P5572/2021	Cand.Code. 59520460028			
15	Sahas.S.H	S3 Integrated Five Year BBA LLB, October 2021	Mar Gregorios College of Law, Nalanchira	Possession of Xerox Copy	All papers of third semester degree examination in which the candidate resorted to malpractice stands cancelled.
	P5573/2021	Cand.Code. 47519554048			

					Permitted to write any semester examination in next available chance. (**)
16	Shifana Shafeeq	S8 Integrated Five Year B.Com LLB, September 2021	Mar Gregorios College of Law, Nalanchira (Sub-Centre : UIM, Alappuzha)	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (*)
	P5574/2021	Cand.Code. 47115554052			
17	Vijay.S.B	I B.Com, April 2021	St.Xavier's College, Thumba (Sub-centre : UIT, Kattayikonam)	Possession of Manuscript	All papers of I B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8682/2021	Reg.No. 3032012106			
18	Jithin.J	I B.Com, April 2021	St.Xavier's College, Thumba (Sub-centre : UIT, Kattayikonam)	Possession of Manuscript	All papers of I B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8683/2021	Reg.No. 3032012056			
19	Jeevan.P.John	I B.Com, April 2021	St.Xavier's College, Thumba (Sub-centre : UIT, Kattayikonam)	Possession of Manuscript	All papers of I B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8684/2021	Reg.No. 3032012053			
20	Joseph Varghese	I B.Com, April 2021	TKMM College, Nangiarkulangara	Possession of Manuscript	All papers of I B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8687/2021	Reg.No. 3032045009			

21	Vishnu Nair.V.S	I B.Com, April 2021	Govt.College, Nedumangad (Sub- Centre : UIT, Pirappancode)	Possession of Manuscript	All papers of I B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8688/2021	Reg.No. 3032021060			
22	Andrews.R	II B.Com, April 2021	Govt.Sanskrit College, Thiruvanthapuram (Sub-Centre : UIT, Pirappancode)	Possession of Manuscript	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8691/2021	Reg.No. 3031902014			
23	Sajin Selvan	II B.Com, April 2021	Govt.Sanskrit College, Thiruvanthapuram (Sub-Centre : UIT, Pirappancode)	Possession of Xerox Copy	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8692/2021	Reg.No. 3031902032			
24	Adhil.D	II B.Com, April 2021	Govt.Sanskrit College, Thiruvanthapuram (Sub-Centre : UIT, Pirappancode)	Possession of Manuscript	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8693/2021	Reg.No. 3031902007			
25	Rahmath Beevi.M	II B.Com, April 2021	S.D.College, Alappuzha	Possession of Printed Material	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8694/2021	Reg.No. 3031546379			
26	Vishnu Sasikumar	II B.Com, April 2021	D.B.College, Sasthamcottah	Writings on back side of hall ticket with pencil	The particular paper in which the candidate resorted to malpractice stands cancelled.
	A8696/2021	Reg.No. 3031934088			

					Permitted to write any examination in next available chance. (*)
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NB : In addition to the above mentioned recommendations of the Committee for each candidate, further recommendations as shown below are also made by the Committee :

1) The (*) and (**) marks indicated against any recommendation of the Committee in the above table, shall mean :

(*) **The other papers** (of any semester or any annual scheme degree examination/s corresponding to the details specified against each of the candidate), if at all, attempted by the candidate since the date of committing malpractice will be cancelled. The other papers (of any semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) attended by the candidate prior to the date of committing malpractice will not be affected.

(**) **The papers** (of the other semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) attended by the candidate since the date of committing malpractice will be cancelled. The papers (of the other semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) attended by the candidate prior to the date of committing malpractice will not be affected.

2) The candidate is also allowed to remit the examination fee without fine even if it is late (NB : It is applicable for all the candidates mentioned in the above table).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03/03/2022, be approved.

I Suspected malpractice reported by the Additional examiner from CV Camp in the S4 BA History Degree Examination, May 2021 against the candidate 'Deepika.P.S'- Personal Hearing of the Candidate - reg.

Suspected malpractice was reported by the Additional examiner from the CV Camp, in the answerscript with false number '112323' (Subject: Readings in Literature) related to the S4 BA History Degree Examination, May 2021. The Additional Examiner stated that the candidate has written the register number in all pages of the answerscript. The said answerscript belongs to the candidate Deepika.P.S (Reg.no.140/19121013) from the centre of Exam 'H.H.M.S.P.B.N.S.S.College for Women, Neeramankara'.

The candidate 'Deepika.P.S' was called for the personal hearing before the SC of the Syndicate on Students' Discipline and she was present for the same. The candidate submitted a written statement before the Committee. The candidate stated that she had written her register number in all pages of the answerscript, owing to her ignorance of the examination etiquette to be followed.

The Committee after hearing the candidate felt that the said attempt by the candidate was not a deliberate act of malpractice, but was unintentional and had happened owing to her ignorance of the rules of the examination. The Committee viewed the act of the candidate as not one of malpractice, but at the same time observed that the secrecy of the answerscript has been lost.

Recommendations of the Committee :

The Committee considered the above mentioned facts and opined that the act of the candidate 'Deepika.P.S' does not warrant strict punishment as it is not viewed under the purview of malpractice, but felt that the final decision in this case should be one giving an instruction to the candidate not to repeat the act in future. Hence the Committee made the following recommendations :

- 1) *Only the particular paper in which the candidate has been reported for 'suspected malpractice' stands cancelled,*
- 2) *All other papers (of any semester of the course of study undertaken by this candidate corresponding to the details specified above) written prior or after the date on which the examination of the particular paper (in which suspected malpractice was reported) was*

held, shall not be affected and that the valuation/results of such other papers if withheld (owing to the said charges of malpractice) shall be undertaken/published, and,

- 3) *Permitted to write the any semester examination in the next available chance, and,*
- 4) *The candidate is also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03/03/2022, be approved.

II Suspected malpractice reported by the Additional Examiner from CV Camp in the S4 B.Com Computer Application Degree Examination, May 2021 against the candidate 'Afin Ranjith' - Personal Hearing of the Candidate - reg.

Suspected malpractice was reported by the Additional Examiner from the CV Camp, in the answerscript with false number '632264' (*Subject : Software for Data Management*) related to the S4 B.Com Computer Application Degree Examination, May 2021. The Examiner stated that the candidate wrote his name in the facing sheet of the answerscript, where name of course is to be mentioned. The said answerscript belongs to the candidate Afin Ranjith (Reg.no.13819802002) from the centre of Exam 'CAS Adoor'.

The candidate 'Afin Ranjith' was called for the personal hearing before the SC of the Syndicate on Students' Discipline and he was present for the same. The candidate submitted a written statement before the Committee. The candidate stated that he had accidentally written his name in the facing sheet of the answerscript, where name of course is to be mentioned and that he was ignorant of the examination etiquette to be followed.

The Committee after hearing the candidate felt that the said attempt by the candidate was not a deliberate act of malpractice, but was unintentional and had happened owing to his ignorance of the rules of the examination. The Committee viewed the act of the candidate as not one of malpractice, but at the same time observed that the secrecy of the answerscript has been lost.

Recommendations of the Committee :

The Committee considered the above mentioned facts and opined that the act of the candidate 'Afin Ranjith' does not warrant strict punishment as it is not viewed under the purview of malpractice, but felt that the final decision in this case should be one giving an instruction to the candidate not to repeat the act in future. Hence the Committee made the following recommendations :

- 1) *Only the particular paper in which the candidate has been reported for 'suspected malpractice' stands cancelled,*
- 2) *All other papers (of any semester of the course of study undertaken by this candidate corresponding to the details specified above) written prior or after the date on which the examination of the particular paper (in which suspected malpractice was reported) was held, shall not be affected and that the valuation/results of such other papers if withheld (owing to the said charges of malpractice) shall be undertaken/published, and,*
- 3) *Permitted to write any semester examination in the next available chance, and,*
- 4) *The candidate is also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03/03/2022, be approved.

III Suspected malpractice reported by the Malpractice Prevention Squad in the I B.Com Degree Examination, April 2021 against five candidates-- Centre of Exam: UIT, Kattayikonam - reg.

Five candidates were reported for suspected malpractice by the Malpractice Prevention Squad from the examination centre 'UIT Kattayikonam', in the I B.Com Degree Examination, April 2021, for possession of copy material. These candidates are Lissa.L (Reg.No.3032012158), Vijay.S.B (Reg.No.3032012106), Jithin.J (Reg.No.3032012056), Jeevan.P.John (Reg.No.3032012053) and Harijith.J.H (Reg.No.3032012047).

All these candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The three candidates Vijay.S.B, Jithin.J and Jeevan.P.John were present for the hearing, while the other two candidates remained absent. The recommendations of the Committee with respect to these 3 candidates (*who were present for the hearing*) have been shown in the table/list given on prepages (*Refer sl.no.s.17 to 19*), while the Committee recommended to take a final decision in the case of the other two candidates (*who remained absent for the hearing*) as & when they appear for the hearing.

The Committee opined that there appears to be lapse on duty on the part of the Invigilators and Chief Superintendent in University Examinations of the institution, as large number of malpractice has been caught by the Malpractice Prevention Squad from the said institution during the same examination.

Recommendations of the Committee :

The Committee took serious note of the above mentioned facts and recommended to call the Chief Superintendent in University Examinations and the concerned invigilator/s of UIT, Kattayikonam who were on duty on the day/s of the incidents, for a personal hearing in the next meeting of the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03/03/2022, be approved.

IV Suspected malpractice reported by the Malpractice Prevention Squad in the II B.Com Degree Examination, April 2021 against five candidates-- Centre of Exam : UIT, Pirappancode -reg.

Five candidates were reported for suspected malpractice by the Malpractice Prevention Squad from the examination centre 'UIT Pirappancode', in the II B.Com Degree Examination, April 2021, for possession of copy material. These candidates are Abhinand.P.J (Reg.No.763501), Upaneesh Udayan (Reg.No.3031521137), Andrews.R (Reg.No.3031902014), Sajin Selvan (Reg.No.3031902032), and Adhil.D (Reg.No.3031902007).

All these candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The three candidates Andrews.R, Sajin Selvan and Adhil.D were present for the hearing, while the other two candidates remained absent. The recommendations of the Committee with respect to these 3 candidates (*who were present for the hearing*) have been shown in the table/list given on prepages (*Refer sl.no.s.22 to 24*), while the Committee recommended to take a final decision in the case of the other two candidates (*who remained absent for the hearing*) as & when they appear for the hearing.

The Committee opined that there appears to be lapse on duty on the part of the Invigilators and Chief Superintendent in University Examinations of the institution, as large number of malpractice has been caught by the Malpractice Prevention Squad from the said institution during the same examination.

Recommendations of the Committee :

The Committee took serious note of the above mentioned facts and recommended to call the Chief Superintendent in University Examinations and the concerned invigilator/s of UIT, Pirappancode who were on duty on the day/s of the incidents, for a personal hearing in the next meeting of the Committee.

The meeting came to a close at 4.00 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03/03/2022, be approved.

Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 04/03/2022 (pertaining only to the items other than those with recommendations of the Committee for approval of the Vice-Chancellor [subject to reporting to the Syndicate])

Date : 04/03/2022
Time : 2.00 pm to 4.45 pm
Venue : University Senate Hall

Members Present

1. Dr.K.G.Gopchandran Sd/-
2. Prof.K.Lalitha Sd/-
3. Dr.K.B.Manoj Sd/-
4. Sri.Arunkumar R Sd/-
5. Sri.Jairaj . J Sd/-
6. Adv.B.Balachandran Sd/-
7. Adv.Muralidharan Pillai G Sd/-
8. Smt.Renju Suresh Sd/-

Members Absent

1. Dr.Mathew.V

Out of the **42** candidates called for personal hearing, **26** candidates were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

The details and the recommendations of the Committee on certain items that have been shown separately (after the table given below) are as under :

- 1) 'Suspected malpractice reported by the Malpractice Prevention Squad in the II B.Com Degree Examination, April 2021 against eight candidates-- Centre of Exam : M.G.College, Thiruvananthapuram' has been shown under item no.I,
- 2) 'Suspected malpractice reported by the Malpractice Prevention Squad in the II BA Economics, II BA Arabic, II BA History, II BA English Language & Literature, I BA English Language & Literature and I BA Arabic Degree Examinations, April 2021 against a total of twelve candidates-- Centre of Exam : M.S.M.College, Kayamkulam' has been shown under item no.II,
- 3) 'Suspected malpractice reported by the Malpractice Prevention Squad in the S3 B.Com Commerce with Computer Application, January 2021 against four candidates of UIT Muthukulam- Explanation furnished by the concerned invigilator of UIT Muthukulam for her absence during hearing' has been shown under item no.III,
- 4) 'Suspected malpractice reported in the S7 Integrated Five Year BA LLB degree examination, April 2021 related to the answerscripts of two candidates Midhun Lal.M.P. (Cand.Code. 47316552042) and Naveen Raj.R (Cand.Code.47316552045)-- Centre of Exam : NSS Law College, Kottiyam-- Personal Hearing of the concerned invigilator' has been shown under item no.IV.

The details and the recommendations of the Committee for the 26 candidates present for the personal hearing (with regard to their malpractice cases), are as given in the list below.

SI No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee [NB: Statements corresponding to the (*) and (**) marks shown in below columns, are mentioned at the end of this table]
1	Abhilal.K.H	II BA Sociology, April 2021	St.Michaels College, Cherthala	Possession of Manuscript	All papers of II BA degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8697/2021	Reg.No. 3041949095			

2	Akash Dev.A.P	I BA Economics, April 2021	St.Michaels College, Cherthala	Possession of Manuscript	All papers of I BA degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8698/2021	Reg.No. 3041949039			
3	Avaneesh Laji	II BA History, April 2021	K.S.M.D.B. College, Sasthamcotta h	Possession of Manuscript	All papers of II BA degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8699/2021	Reg.No. 3041934007			
4	Vishnu.V	II BA Economics, April 2021	S.D.College, Alappuzha	Writings on two sets of hall tickets kept alongwith original hall ticket and all hall tickets are of same exam	All papers of II BA degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8700/2021	Reg.No. 3041946165			
5	Vinod.K. Pillai	II B.Com, April 2021	M.G.College, Thiruvananth apuram	Possession of Xerox Copy	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8701/2021	Reg.No. 3031806134			
6	Vibin Vinod.V.B	II B.Com, April 2021	M.G College, Thiruvananth apuram	Possession of Xerox Copy	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8702/2021	Reg.No. 3031806128			
7	Mukesh.M.S	II B.Com, April 2021	M.G.College, Thiruvananth apuram	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (*)
	A8703/2021	Reg.No. 3031906165			
8	Aravind.S. Ashok	II B.Com, April 2021	M.G.College, Thiruvananth apuram	Possession of Xerox Copy	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8704/2021	Reg.No. 3031806043			
9	Anand.J.S	II B.Com, April 2021	M.G.College, Thiruvananth apuram	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (*)
	A8706/2021	Reg.No. 3031906070			
10	Nandu Krishnan.G	II B.Com, April 2021	M.G.College, Thiruvananth apuram	Possession of Manuscript	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8707/2021	Reg.No. 3031906169			
11	Maneesh Babu.M.S	II B.Com, April 2021	M.G.College, Thiruvananth apuram	Possession of Manuscript	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled.
	A8708/2021	Reg.No. 3031906153			

					Permitted to write any examination in next available chance. (**)
12	Mohammed Noufal	II B.Com, April 2021	Govt.College , Attingal	Possession of Xerox Copy	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8710/2021	Reg.No. 3031923043			
13	Muhammed Althaf.M	II B.Com, April 2021	Govt.College , Attingal	Possession of Xerox Copy	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8711/2021	Reg.No. 3031923047			
14	Ajeesh.A	II B.Com, April 2021	Govt.College , Attingal	Possession of Xerox Copy	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8712/2021	Reg.No. 3031923010			
15	Fouzia.S	II BA History, April 2021	M.S.M.College, Kayamkulam	Possession of Manuscript	All papers of II BA degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8716/2021	Reg.No. 3041944107			
16	Muhammed Rafeek.E	II BA English Language & Literature, April 2021	M.S.M. College, Kayamkulam	Possession of Xerox Copy	All papers of II BA degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8720/2021	Reg.No. 3041944247			
17	Muhammed Aslam	I BA Arabic, April 2021	M.S.M. College, Kayamkulam	Possession of Xerox Copy	All papers of I BA degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8722/2021	Reg.No. 3042044285			
18	Abhilash.M	II BA History, April 2021	M.M.N.S.S. Kottiyam	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (*)
	A8725/2021	Reg.No. 3041928001			
19	Ben Joseph	II B.Com, April 2021	S.N.College, Kollam	Possession of Manuscript	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8727/2021	Reg.No. 3031929024			
20	Saravanan.G	II B.Com, April 2021	V.T.M.N.S.S. College, Dhanuvachapuram	Possession of Manuscript	All papers of II B.Com degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8728/2021	Reg.No. 3031917119			

21	Mohamed Abdulla.N	S4 B.Com, May 2021	Marian College of Arts & Science, Kazhakuttom	Possession of Manuscript	All papers of fourth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
	S5136/2021 (IInd Call)	Reg.No. 15918896035			
22	Muhammed Althaf.N	S4 B.Com Commerce with Computer Application, May 2021	UIT Thenmala	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (*)
	S5153/2021 (IInd Call)	Reg.No. 13819962013			
23	Muncer.M	S2 BBA (SDE), April 2021	John Cox Memorial CSI Institute of Technology, Thiruvananthapuram	Possession of Manuscript	All papers of second semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (**)
	S5158/2021 (IInd Call)	Reg.no. 00862191088			
24	Albin John	S8 Integrated Five Year BBA LLB, September 2021	Mar Gregorious College of Law, Nalanchira	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in next available chance. (*)
	P5567/2021 (IInd Call)	Cand.Code. 47517554007			
25	Nisha Kumari D	III BA, March/April 2006	Christian College, Kattakada	Possession of Guide	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance if any, as per rules. (*)
	A7290/2 (IInd Call)	Reg. No.121044			
26	Rohan.A.S	III BA English Language & Literature, April 2021	Govt.Sanskrit College, Thiruvananthapuram	Possession of Xerox Copy	All papers of III BA degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any examination in next available chance. (**)
	A8676/2021 (IInd Call)	Reg.no. 3041802166			

NB : In addition to the above mentioned recommendations of the Committee for each candidate, further recommendations as shown below are also made by the Committee :

- 1) **The (*) and (**) marks indicated against any recommendation of the Committee in the above table, shall mean :**

(*) **The other papers (of any semester or any annual scheme degree examination/s corresponding to the details specified against each of the candidate), if at all, attempted by the candidate since the date of committing malpractice will be cancelled. The other papers (of any semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) attended by the candidate prior to the date of committing malpractice will not be affected.**

(**) **The papers (of the other semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) attended by the candidate since the date of committing malpractice will be cancelled. The papers (of the other semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) attended by the candidate prior to the date of committing malpractice will not be affected.**

2) **The candidate is also allowed to remit the examination fee without fine even if it is late (NB : It is applicable for all the candidates mentioned in the above table).**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 04/03/2022, be approved.

I Suspected malpractice reported by the Malpractice Prevention Squad in the II B.Com Degree Examination, April 2021 against eight candidates-- Centre of Exam : M.G.College, Thiruvananthapuram - reg.

Eight candidates were reported for suspected malpractice by the Malpractice Prevention Squad from the examination centre 'M.G.College, Thiruvananthapuram', in the II B.Com Degree Examination, April 2021, for possession of copy material. These candidates are Vinod.K.Pillai (Reg.No.3031806134), Vibin Vinod.V.B (Reg.No.3031806128), Mukesh.M.S (Reg.No.3031906165), Aravind.S.Ashok (Reg.No.3031806043), Akshay.S (Reg.No.3031806027), Anand.J.S (Reg.No.3031906070), Nandu Krishnan.G (Reg.No.3031906169) and Maneesh Babu.M.S (Reg.No.3031906153).

All these candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The seven candidates Vinod.K.Pillai, Vibin Vinod.V.B, Mukesh.M.S, Aravind.S.Ashok, Anand.J.S, Nandu Krishnan.G and Maneesh Babu.M.S were present for the hearing, while the candidate Akshay.S remained absent. The recommendations of the Committee with respect to these 7 candidates (*who were present for the hearing*) have been shown in the table/list given on prepages (*Refer sl.no.s.5 to11*), while the Committee recommended to take a final decision in the case of the candidate (*who remained absent for the hearing*) as & when he appears for the hearing.

The Committee opined that there appears to be lapse on duty on the part of the Invigilators and Chief Superintendent in University Examinations of the institution, as large number of malpractice has been caught by the Malpractice Prevention Squad from the said institution during the same examination.

Recommendations of the Committee :

The Committee took serious note of the above mentioned facts and recommended to call the Chief Superintendent in University Examinations of M.G.College, Thiruvananthapuram who was on duty on the day/s of the incident/s, for a personal hearing in the next meeting of the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 04/03/2022, be approved.

II Suspected malpractice reported by the Malpractice Prevention Squad in the II BA Economics, II BA Arabic, II BA History, II BA English Language & Literature, I BA English Language & Literature and I BA Arabic Degree Examinations, April 2021 against a total of twelve candidates-- Centre of Exam : M.S.M.College, Kayamkulam - reg.

Twelve candidates were reported for suspected malpractice by the Malpractice Prevention Squad from the examination centre 'M.S.M.College, Kayamkulam', in the various degree examinations (April 2021) of the University for possession of copy material. The details of these candidates alongwith the respective examinations in which they were reported for suspected malpractice are as given under:

- 1) Candidates reported in the II BA Economics degree examination, April 2021 are Vidhya (Reg.No.3041944389) and Muhammed Althaf.S (Reg.No.3041944430),
- 2) Candidate reported in the II BA Arabic degree examination, April 2021 is Sulfeena.N (Reg.No.3041944494),
- 3) Candidate reported in the II BA History degree examination, April 2021 is Fouzia.S (Reg.No.3041944107),
- 4) Candidates reported in the II BA English Language & Literature degree examination, April 2021 are Abhiram.A (Reg.No.3041944217), Muhammed Shabeer.K (Reg.No.3041944249), Sayyid Salman Faris.K (Reg.No.3041944258) and Muhammed Rafeek.E (Reg.No.3041944247),
- 5) Candidates reported in the I BA English Language & Literature degree examination, April 2021 are Hasiya.S (Reg.No.3042044194) and Murshid.B (Reg.No.3041944251), and,
- 6) Candidates reported in the I BA Arabic degree examination, April 2021 are Muhammed Aslam (Reg.No.3042044285) and Anees.J (Reg.No.3042044274).

All these candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The three candidates Fouzia.S, Muhammed Rafeek.E and Muhammed Aslam were present for the hearing, while the other candidates remained absent. The recommendations of the Committee with respect to these 3 candidates (*who were present for the hearing*) have been shown in the table/list given on prepages (*Refer sl.no.s.15 to 17*), while the Committee recommended to take a final decision in the case of the candidates (*who remained absent for the hearing*) as & when they appear for the hearing.

The Committee opined that there appears to be lapse on duty on the part of the Invigilators and Chief Superintendent in University Examinations of the institution, as large number of malpractice has been caught by the Malpractice Prevention Squad from the said institution during the April 2021 schedule university examinations. The Committee also took serious note of the fact that a large number of malpractice have been reported from the said institution in the past academic year and the concerned invigilators and chief superintendent of this institution were personally heard by the Committee in the earlier hearings and warning letters were also issued therein .

Recommendations of the Committee :

In view of the serious issues noted above, the Committee recommended to call the Principal and Chief Superintendent in University Examinations of M.S.M.College, Kayamkulam who were on duty on the day/s of the incidents, for a personal hearing in the next meeting of the Committee.

Resolution of the Syndicate

RESOLVED to call the Chief Superintendent in University Examinations of M.S.M.College, Kayamkulam who were on duty on the day/s of the incidents, for a personal hearing in the next meeting of the Standing Committee of the Syndicate on Students' Discipline.

III Suspected malpractice reported by the Malpractice Prevention Squad in the S3 B.Com Commerce with Computer Application, January 2021 against four candidates of UIT Muthukulam- Explanation furnished by the concerned invigilator of UIT Muthukulam for her absence during hearing-reg.

Four candidates were reported for suspected malpractice by the Malpractice Prevention Squad from the examination centre 'UIT Muthukulam', in the S3 B.Com Commerce with Computer Application degree examination, January 2021, for possession of copy material. These candidates are Abhirami.S (Reg.No.13819994002), Hareesh (Reg.No.13819994012), Ashwin.R.Varma (Reg.No.13819994010) and Akash.R (Reg.No.13819994004).

All these candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 30.11.2021 and they were present for the hearing. The Committee made appropriate recommendations with respect to these 3 candidates and the said recommendations were approved vide item no.34.117, of the resolution of the meeting of the Syndicate held on 04.12.2021.

Further the Standing Committee of the Syndicate on Students' Discipline held on 30.11.2021(*as mentioned above*) also noted the register numbers of these candidates which are in close proximity to each other and felt apprehensive about chances of possible mass copying in the said malpractice cases. The Committee opined that there appears to be lapse on duty on the part of the Invigilators and Chief Superintendent in University Examinations of the institution. The Committee recommended to call the Principal, Chief Superintendent in University Examinations and the concerned invigilator/s of UIT Muthukulam who were on duty on the day of the incident, for a personal hearing in the next meeting of the Committee. The meeting of the Syndicate held on 04.12.2021 (*vide item no.34.117.1.02*) resolved to approve the above recommendations of the Committee.

Accordingly the Principal, Chief Superintendent in University Examinations and the concerned invigilator/s of UIT Muthukulam were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The hearing was attended by only the Chief Superintendent in University Examinations Sri.Manoj.R (Lecturer in CS,UIT Muthukulam). He submitted a written statement before the Committee stating that strict instructions were issued to the invigilators regarding the conduct of University Examinations. The Committee heard the Chief Superintendent in University Examinations of UIT Muthukulam, Sri.Manoj.R and directed him to convey the concern of the Syndicate to the College and to instruct all the invigilators of the institution,

to be more vigilant and careful in order to avoid such incidents in the future. The Committee expressed displeasure at the absence of the invigilator/s (*on duty on the day of the incident at UIT Muthukulam*) for the personal hearing, and further recommended to send a show cause notice to the said invigilator/s of the institution for the absence in the hearing. The meeting of the Syndicate held on 20.01.2022 (*vide item no.36.125.03.04*) resolved to approve the above recommendations of the Committee.

Accordingly an explanation was sought from the concerned invigilator (*on duty on the day of the incident at UIT Muthukulam*). The said invigilator Smt.Dhanya.P.Pillai (*Lecturer in CS, UIT Muthukulam*) vide her letter dtd.21.02.2022 (*forwarded by the Principal,UIT Muthukulam vide letter no.UIT Muthukulam 42/2021, dtd.22.02.2022*) has stated that she was unable to attend the said personal hearing scheduled on 12.01.2022, as she could not let her children aged below 10 years to be alone at home and moreover she had some inconvenience at that time in travelling all the way to Thiruvananthapuram and there was nobody to accompany her on that date for the said travel. She has further stated that she had sent an email informing the same. She has requested to schedule the said personal hearing on another date.

Recommendations of the Committee :

The Committee considered the explanation of the invigilator (on duty on the day of the incident at UIT Muthukulam) Smt.Dhanya.P.Pillai (Lecturer in CS, UIT Muthukulam) and based on her request, recommended to call her for a personal hearing in its next meeting.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 04/03/2022, be approved.

IV Suspected malpractice reported in the S7 Integrated Five Year BA LLB degree examination, April 2021 related to the answerscripts of two candidates Midhun Lal.M.P. (Cand.Code. 47316552042) and Naveen Raj.R (Cand.Code.47316552045)-- Centre of Exam : NSS Law College, Kottiyam-- Personal Hearing of the concerned invigilator-reg.

Suspected malpractice was reported in the S7 Integrated Five Year BA LLB degree examination, April 2021 by the Chief Examiner from CV Camp, related to the answerscripts with false no.s.810299 and 810300 of the Subject: 'Principles of Taxation Law') as the answers in both the answerscripts are found to be identical and hence have resorted to malpractice. The said answerscripts belong to the candidates Midhun Lal.M.P.(Cand.Code.47316552042) and Naveen Raj.R (Cand.Code.47316552045) from the Centre of Exam: NSS Law College, Kottiyam.

The candidates 'Midhun Lal.M.P.' and 'Naveen Raj.R' were called for the personal hearing before the SC of the Syndicate on Students' Discipline in the meeting held on 11.01.02022 and they were present for the same. The candidates submitted written statements before the Committee, in which they have accepted the mistakes committed. The Committee heard the candidates 'Midhun Lal.M.P.' and 'Naveen Raj.R' and considering the above mentioned facts, made the following recommendations:

- 1) All papers of the S7 Integrated Five Year BA LLB degree examination, April 2021 attempted by these candidates stand cancelled,
- 2) All examinations, irrespective of semester, if at all, attempted by these candidates since the date of committing malpractice will be cancelled,
- 3) The papers of other semesters attended by these candidates prior to the date of malpractice will not be affected, and,
- 4) The candidates are permitted to write the examination in next available chance for any semester.

The Committee further recommended to call the invigilator (*who was on duty on the day of the incident in the exam hall in which these candidates appeared for the said exam*) of NSS Law College, Kottiyam for a personal hearing in the next meeting of the Committee. The Syndicate meeting held on 20.01.2022 (*vide item no.36.125.02.04*) resolved to approve the same.

Accordingly the concerned invigilator (*who was on duty on the day of the incident in the exam hall in which the said candidates appeared for the said exam*) of NSS Law College, Kottiyam was called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The concerned invigilator Smt.Lekshmi.S (*Assistant Professor, NSS Law College, Kottiyam*) was

present for the hearing. She submitted a written statement before the Committee stating that she had taken utmost care and caution while discharging her duty and the incident had happened during the spread of the Corona virus and more time was spent for issuing the additional sheets and checking the hall tickets and registration number, etc. She has further stated the malpractice may have happened during that time and intentionally she has not committed any default in her duty and has expressed her apology for the malpractice happened. The Committee heard Smt.Lekshmi.S and instructed her, to be more vigilant and careful in order to avoid such incidents in the future.

Recommendations of the Committee :

***Based on the above mentioned facts, the Committee recommended to close this issue.
The meeting came to a close at 4.45 pm.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 04/03/2022, be approved.

Item No.38.39 ***Leave Without Allowance for joining spouse in r/o Smt.Archana C.V., Assistant, Pl G Section - Granted -Reporting of-reg.***

(Ad.G)

Smt. Archana C.V., Assistant, Pl. G Section, had submitted application for Leave Without Allowance for joining spouse for a period from 02/03/2022 to 28/02/2023 with permission to prefix 01/03/2022.

Sanction has been accorded by the Vice Chancellor, Subject to Reporting to the Syndicate to Smt.Archana C.V., Assistant, Pl G Section being granted Leave without Allowance for joining spouse for a period from 02/03/2022 to 28/02/2023, with permission to prefix 01/03/2022 as per the provisions in Appendix XII C part I KSR, subject to the following conditions.

- 1) She will lose seniority during the currency of the period of leave, including seniority in the higher grade(s) with reference to her juniors who might get promoted to such grade(s) before she rejoins duty. She will also lose service benefits including Earned leave, Increment, Gratuity, Pension etc during the period.
- 2) She will not accept any other employment abroad/within the country during the currency of the period of leave, without prior sanction from the University.
- 3) If she does not report for duty on expiry of her leave, her service in the University will stand automatically terminated.

Accordingly, U.O.No.Ad.G 1/6542/2022 dated 02.03.2022 was issued. As per the orders of Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.40 ***Malayalam Lexicon – Nominating a person to hold the charge of Editor – Consideration of-Reg.***

(Ad D III)

Dr. Poornima .H was relieved from duty as Editor on deputation, Malayalam Lexicon wef 28.02.2022 vide U.O. Ad.DIII/22350/2021/UoK dated 26.02.2022, as per her request to join her parent institution Sree Sankaracharya University of Sanskrit, Kalady.

Since the post of Editor, Malayalam Lexicon is currently vacant which would affect the normal routine work of Malayalam Lexicon, the Vice Chancellor has ordered to place the matter of nominating a person to hold the charge of Editor, Malayalam Lexicon, before the Syndicate.

As per the orders of the Hon'ble Vice Chancellor, the matter of nominating a person to hold the charge of Editor, Malayalam Lexicon is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to entrust the Vice-Chancellor to nominate a person to hold the charge of Editor, Malayalam Lexicon, University of Kerala.

FURTHER RESOLVED to entrust the Vice-Chancellor to amend the qualifications for the post of Editor, Malayalam Lexicon and notify the same accordingly.
ALSO RESOLVED to entrust the Registrar to take necessary steps to notify the vacant post of 'Other Officers' in the University.

Item No.38.41 *University Institute of Technology, Mannancherry - Re-appropriation of head of account - 4/1218 - Wages of Contingent Employees/ Guest Lecturers –Consideration of- reg.*

(Ad AVII A)

The Principal, UIT Mannancherry has requested to sanction an additional amount of ₹.10,40,910/- (Rupees Ten lakh forty thousand nine hundred and ten only) in the Head of Account 4/1218 - Wages of Contingent Employees/ Guest Lecturers, via e-mail dated 21.12.2021.

It may be noted that:

9. An amount of ₹ 25,00,000/- (Rupees Twenty five lakh only) is allotted in the head of account 4/1218 of UIT Mannancherry for the financial year 2021-22.
10. An amount of ₹ 24,91,410/- was utilized and ₹ 8,590/- is remaining as on 05.02.2022.
11. Number of students at UIT Mannancherry is as follows:

Sl.No.	Name of the course	Number of students
1	B.A Malayalam and Mass Communication	First Year - 06
		Second Year - 10
		Third Year - 13
2	B.Com Travel and Tourism Management	First Year - 02
		Second Year - 11
		Third Year - 12

The Finance II Section has remarked to collect the following details, before consideration of the reappropriation proposal.

1. The number of faculties (guest and contract) and contingent employees employed along with their remuneration.
2. The month-wise details of remuneration claimed till date.

The detailed remuneration report of UIT Mannancherry is as follows:

1. The number of faculties at UIT Mannancherry as follows:
 1. Principal on Contract - 1 (Consolidated monthly remuneration of ₹ 34,000/-)
 2. Guest Lecturers - 10 (at the rate of ₹ 550/- per hour subjected to a monthly maximum of ₹ 25,000/- for guest lecturers who hold NET/Ph.D and at the rate of ₹ 400/- per hour subjected to a monthly maximum of ₹ 21,000/- for guest lecturers who do not hold NET/Ph.D.
 3. Casual Employees - 3 (consolidated monthly remuneration of ₹ 15,500/-)
3. A. Remuneration claimed in the h/a 4/1218 - Wages of Contingent Employees/Guest Lecturers - Financial year 2021-22

Sl.No.	Purpose	Amount
1	Remuneration to casual employees for the month march 2021	₹ 31,500/-
2	Remuneration to Guest Lecturers 21.12.2020 to 20.01.2021	₹ 1,90,700/-
3	Remuneration to casual employees for the month April 2021	₹ 31,500/-
4	Remuneration to casual employees for the month May 2021	₹ 31,500/-
5	Remuneration to Guest Lecturers 21.01.2021 to 20.02.2021	₹ 2,00,450/-
6	Remuneration to casual employees for the month June 2021	₹ 31,500/-
7	Remuneration to Guest Lecturers 21.02.2021 to 20.03.2021	₹ 1,87,350/-
8	Remuneration to Guest Lecturers 21.03.2021 to 20.04.2021	₹ 1,73,150/-
9	Remuneration to Guest Lecturers 21.04.2021 to 20.05.2021	₹ 1,86,450/-
10	Remuneration to casual employees for the month July 2021	₹ 31,500/-
11	Remuneration to Guest Lecturers 21.05.2021 to 20.07.2021	₹ 3,54,350/-
12	Remuneration to casual employees for the month August 2021	₹ 31,500/-
13	Festival allowance 2020-21 to Guest Lecturers	₹ 1,21,00/-
14	Remuneration to casual employees for the month September 2021	₹ 34,500/-
15	Remuneration to casual employees – arrears from 17.02.2021 to 31.08.2021	₹ 19,260/-

16	Remuneration to casual employees for the month October 2021	₹ 34,500/-
17	Remuneration to guest lecturers – arrears 17.02.2021 to 20.07.2021	₹ 81,600/-
18	Remuneration to Guest Lecturers 21.07.2021 to 20.08.2021	₹ 1,73,150/-
19	Remuneration to Guest Lecturers 21.08.2021 to 20.09.2021	₹ 1,36,500/-
20	Remuneration to casual employees for the month November 2021	₹ 34,500/-
21	Remuneration to casual employees for the month December 2021	₹ 46,500/-
22	Remuneration to Guest Lecturers 21.09.2021 to 20.10.2021 and arrear for the period 21.07.2021 to 20.08.2021	₹ 1,92,050/-
23	Remuneration to Guest Lecturers 21.10.2021 to 20.11.2021	₹ 1,98,800/-
24	Remuneration to casual employees for the month January 2022	₹ 46,500/-
	Total	₹ 24,91,410/-

B. Remuneration claimed in the h/a 4/1215 - Pay of contract staff- Financial Year 2021-22

Month	Amount
April 2021	₹ 0
May 2021	₹ 0
June 2021	₹ 0
July 2021	₹ 2,48,667/-
August 2021	₹ 35,333/-
September 2021	₹ 31,000/-
October 2021	₹ 26,500/-
November 2021	₹ 6,928/-
December 2021	₹ 0
January 2022	₹ 0
February 2022	₹ 1,35,802/-
Total	₹ 4,84,230/-

4. Income - Expenditure details of UIT Mannancherry for the five Financial Year as follows:

Sl. No.	Financial Year	Income (reported by the Principal)	Expenditure (taken from bill book register Ad AVII A section and Accounts I section)	Remarks
1	2017 - 2018	₹ 1,10,350/-	₹ 3,13,197/-	₹ 2,02,847/- LOSS
2	2018 - 2019	₹ 4,85,490/-	₹ 12,10,314/-	₹ 7,24,824/- LOSS
3	2019 - 2020	₹ 10,99,100/-	₹ 18,88,690/-	₹ 7,89,590/- LOSS
4	2020 - 2021	₹ 12,93,700/-	₹ 29,68,894/-	₹ 16,75,194/-LOSS
5	2021 - 2022	₹ 10,62,800/-	₹ 29,87,972/- 1.pay of contract staff given upto07.02.2022. 2. remuneration to guest lecturers given upto 20.11.2021 3. Remuneration to casual employees given upto 31.01.2022	₹ 19,25,172/- LOSS
	Total	₹ 40,51,440/-	₹ 93,69,067/-	₹ 53,17,627/- LOSS

It may be noted that UIT Mannancherry has incurred a loss of 20 lakhs in this financial year itself and has now requested for re-appropriation for more than 10 lakhs. Then the loss would compound to more than 30 lakh this year.

The remarks and endorsement from the Finance I Section, vide Endt No.5882/Finance 2/2021-22 dated 05.03.2022, as follows:

Being a self financing institution, the Centre has not been generating enough income in comparison with the funds expended by the University towards its working expenses. On an average, the University is spending more than twice the amount towards expenditure than the receipts generated. As the non plan revenue generation of the University is on the decline, the University is

not in a position to support these additional expenses. Hence the dealing section may be requested to inform the matter to the higher authorities and to convene a detailed discussion on the financial matters of these self financing institutions which are struggling even to generate enough income to cover their own contingent expenses.

As these additional funds requested are for disbursing the salary of employees, which is a committed expenditure, finance proposes to provide an additional amount of ₹ 10,41,000/- (Rupees Ten Lakhs Forty One Thousand only) under the head of account "Part I NP MH 67-29 Institute of Technology, Regional Centre, Mannanchery, Cherthala - 4/1218 Wages of contingent employees/guest lectures" by re-appropriating ₹ 3,00,000/- (Rupees Three lakhs only) from the sub head "4/1215 pay of contract staff" under the same major head and ₹ 7,41,000/- (Rupees Seven lakhs Forty One Thousand only) from the head of account "Part I NP MH 63 Miscellaneous - 8/5948 - Miscellaneous" in the current year's Budget Estimates of the University.

The additional expenditure on payment of wages to contingent/guest employees may be met from the above-mentioned head of account. The Vice-Chancellor has ordered to place the aforesaid proposal of re appropriation of funds before the Syndicate.

Accordingly, the matter regarding the re-appropriation of h/a - 4/1218 - Wages of Contingent Employees/ Guest Lecturers of UIT Mannancherry of ₹ 10,41,000/- (Rupees Ten lakhs forty one thousand only) is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.38.42 Department of Islamic and West Asian Studies-Appointment of New Head-req - Consideration of-reg.

(Ad.AII)

Dr.A.K Ampotti, Head, Department of Islamic and West Asian Studies has requested to appoint a new Head in the Department w.e.f 01.04.2022 since he is retiring from service on 31.03.2022. The details of Teaching faculties in the Department of Islamic Studies is given below:

NAME & DESIGNATION	DATE OF ENTRY IN UNIVERSITY SERVICE	RETIRING ON
Asharaf.A, Assistant Professor	12.05.05	31.05.2030
Dr.Manu.T, Assistant Professor	20.03.2020	31.03.2046

As per amendment No.232 of Statute in Chapter 3 of the Kerala University First Statute 1977 "The Head of the Department shall be nominated on a rotation basis for 3 years starting with the senior most lecturer of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of 3 years and at the end of the 3 years, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among the associate professors/Readers as per seniority".

"To become eligible for headship, a teacher should possess a Ph.D Degree and has to put in at least 2 years of service in the Department concerned, except in cases where there are no senior teachers in the Department. A teacher shall be eligible to take Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the Department where there are no Professors or Associate Professors/Readers eligible for the Headship, it shall be rotated among the Assistant Professors".

"It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next senior most teacher shall be the Head of the Department. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his/her duties".

In the Department of Islamic studies, Asharaf.A has put in 16 years of service in the Department and has 8 more years of service remaining till retirement but doesn't possess a Ph.D degree. On the other hand, Dr.Manu.T, Assistant Professor (Ph.D) will complete two years of service on 21.03.2022.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to nominate Sri.Asharaf.A, Assistant Professor as Head, Department of Islamic and West Asian Studies w.e.f. 01.04.2022.

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Item No.38.43 **Consideration of the Minutes of the Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”, held on 11/03/2022 at 12 noon –Approval of-reg.**

(Pl.A1)

A Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”, was held on 11/03/2022 at 12 noon, in the Pro-Vice-Chancellor’s Chamber.

As per the orders of the Vice-Chancellor, the Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

Minutes of the meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”

Date : 11/03/2022
 Time : 12 noon
 Venue: Pro-Vice-Chancellor’s Chamber

1. The Pro-Vice-Chancellor (Chairman) - Sd/-
2. Dr. K. B. Manoj, Convener, Standing Committee of the Syndicate on Examinations – Sd/-
3. Dr. K. G. Gopchandran, Member, Syndicate - Absent
4. The Controller of Examinations - Sd/-
5. The Director, Computer Centre - Sd/-
6. Dr. Aji S., Assistant professor, Department of Computer Science(Via Google Meet) - Sd/-
7. The Director, Planning and Development - Sd/-
8. The Joint Registrar, EB & CBCS - Sd/-
9. Shri. Manosh Manohar, Programmer, Computer Centre - Sd/-
10. Smt. Sivi Velayudhan, Programmer, Computer Centre –Sd/-
11. Smt. Sunija M. Rasheed, Programmer, Computer Centre - Sd/-
12. Sri. Girish Chandran, M/s ITI Limited, Palakkad – Sd/-
13. Joint Registrar, Exam II- Absent
14. Joint Registrar, Exam I- Sd/-
15. Sreejith M P, Section Officer, EG VI A- Sd/-
16. Ahammed Sherin R S, Section Officer, EE II D- Sd/-
17. Shajila. N, Section Officer, EG I (a)- Sd/-
18. Prija V.S, Section Officer, EG I (b)- Sd/-
19. Bindu Anoop Nair, Section Officer, EE II C- Sd/-
20. Akhila Yasodharan, Assistant,EE II C- Sd/-
21. Arehana A S, Assistant, EE II C- Sd/-
22. Radha Devi S., Section Officer, Ac.AII- Sd/-
23. Sudha Kumari. P Y, Assistant Registrar, Acd. III-Sd/-

Agenda

I. Review of the progress of implementation of the project:

A. Current status regarding the conduct of the examinations for the ‘S2: PG- New Generation Courses’ through the SLCM Software:

The Software Management Technical Committee held on 24-02-2022, recommended that the ‘Course Codes’ for the conduct of the examinations with respect to the ‘S2: PG- New Generation Courses’ shall be handed over to M/s ITI Ltd., immediately after the receipt of the minutes of the ‘Deans Council’ meeting on 28/02/2022 and **effecting** requisite corrections in ‘Course Codes’ accordingly.

The Committee noted that the aforementioned correction in the 'Course Codes' with respect to the 'S2: PG- New Generation Courses' have been approved by the Academic Council and that the same shall immediately be handed over to M/s ITI Ltd., for enabling the conduct of the exams in this regard.

B. Conduct of the training programme for the College teachers on the 'Mark Entry' module of the SLCM Software:

The Committee had recommended that M/s ITI Ltd. shall make necessary arrangements for the conduct of a 'training programme' for the College teachers on the 'Mark Entry' module on 07/03/2022, after the conduct of the 'dummy camp' on 02/03/2022.

The Committee noted that M/s ITI Ltd. had conducted the proposed 'dummy camp' on 02/03/2022 and the 'training programme' for the College teachers on the 'Mark Entry' module on 07/03/2022.

C. The Software Management Technical Committee held on 24-02-2022 had also recommended the following:

1. The KUCC shall take up the 'Enrolment' process for all the courses with regard to the 2020-21 admissions, in two phases, viz. - enrolment of the 'Conventional courses' forthwith and enrolment of the 'New Gen Courses' immediately on receipt of the approved 'Subject entries', from the 'IT Cell'. Also, to hand over the requisite details to M/s ITI Ltd., for porting to the SLCM Software, as and when the 'Enrolment' process is completed.
2. After the receipt of the 'Enrolment' data, M/s ITI Ltd. shall take up the conduct of 'Exams' of the entire 'PG S1 Courses' with regard to the 2021 'Admissions', including 'LLB', 'B Ed.' and 'MBA Courses', with immediate effect.
3. M/s ITI Ltd. shall take up the conduct of 'Exams' of all the remaining courses, including CBCS and 'Career related UG', right from the 'Enrolment' processes, with effect from the 2022 'Admissions' onwards.

Observations:

With respect to the conduct of 'Exams' of the entire 'PG S1 Courses' with regard to the 2021 'Admissions', including 'LLB', 'B Ed.' and 'MBA Courses', M/s ITI Ltd. reported about the lack of uniqueness in the 'Course Codes' in respect of the various PG Courses, owing to which they are not in a position to complete the software for the conduct of the aforementioned courses, which were supposed to commence in the month of April itself.

M/s ITI Ltd. also reported that once the 'Courses Codes' are finalized by the SLCM Software, any future changes cannot be effected to the same, as the entire software is dependent on the uniqueness of the 'Course Codes'.

However, the members stressed on the need to conduct the examinations of the entire 'PG S1 Courses' with regard to the 2021 'Admissions', including 'LLB', 'B Ed.' and 'MBA Courses', through the software, in the month of April itself, as the conduct of the said examinations have already been delayed for a considerable period of time, in anticipation of the development of the 'Examination Software' for the same.

Recommendations:

In view of the above, the Committee recommended the following:

1. **The existing 'Course Codes' for all the six semesters of the 'PG Courses' shall be handed over to M/s ITI Ltd., by the 'IT Cell', forthwith, so as to enable the firm in verifying the uniqueness of the 'Course Code' patterns and to coordinate with the 'Technical Team', if further clarifications are required on the same.**
2. **The notifications for the entire 'PG S1 Courses', other than 'New Gen Courses', with regard to the 2021 'Admissions' shall be issued on 11/04/2021, so as to enable the commencement of the exams by 25/04/2021.**
3. **The 'Exam training' for the teachers of all the 'Colleges' concerned, shall be conducted in the first week of April 2022.**
4. **The KUCC shall hand over the 'Student data' and 'Programme data' for the entire conventional 'PG S1 Courses', to M/s ITI Ltd., before 11 am on 24/03/2022.**
5. **The 'EB Section' concerned shall hand over the 'College data' and 'Teachers data' in this regard, to M/s ITI Ltd., before 11 am on 21/03/2022.**

6. The KUCC shall hand over the 'Student data' and 'Programme data' for the 'LLB' courses, to M/s ITI Ltd., before 11 am on 24/03/2022.
7. The LLB tabulation section shall hand over the 'College data' and 'Teachers data' in this regard, to M/s ITI Ltd., before 11 am on 21/03/2022.
8. The 'Academic section' concerned shall hand over the 'Regulations' with respect to the 'LLB (both 5 year & 3 year)' and 'B Ed.' Courses, to M/s ITI Ltd., forthwith.
9. The 'Course Codes' with respect to the 'LLB courses (both 5 year & 3 year)' shall be assigned and provided to the 'Examination wing', by the 'Academic section' concerned, forthwith, for onward transmission to M/s ITI Ltd.
10. To issue notifications for the conduct of the LLB examinations on 25/04/2021.
11. The KUCC shall hand over the 'Student data' and 'Programme data' for the 'MBA' courses, to M/s ITI Ltd., before 11 am on 24/03/2022.
12. The 'MBA' tabulation section shall hand over the 'College data' and 'Teachers data' in this regard, to M/s ITI Ltd., before 11 am on 21/03/2022.
13. To issue notifications for the conduct of the S1 MBA examinations on 18/04/2021.
14. The IT Cell/KUCC shall hand over the 'Student data' and 'Programme data' for the 'B.Ed.' Courses to M/s ITI Ltd., on 14/03/2022.
15. The 'B Ed.' tabulation section shall hand over the 'College data' and 'Teachers data' in this regard, to M/s ITI Ltd., on 14/03/2022.
16. To issue notifications for the conduct of the S1 'B Ed.' examinations on 24/04/2021.
17. The Director (i/c), KUCC is entrusted with the overall co-ordination in the development of the 'Software' and supervision of all the technical aspects in this regard.
18. To convene a review meeting of the Software Management Technical Committee, at 2 p.m. on 24/03/2022.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project "Student Life Cycle Management System", held on 11/03/2022, be approved.

Item No.38.44 Minutes of the meeting of the University Level Monitoring Committee (ULMC) held on 11.03.2022- consideration of- reg.

(Ac A V)

The meeting of the University Level Monitoring Committee (ULMC) constituted for monitoring and conduct of the First Degree Programmes under CBCS System, was held at 10.30 am on 11th March 2022.

As per the orders of the Vice-Chancellor, the Minutes of the meeting of the University Level Monitoring Committee (ULMC) held on 11.03.2022, is placed before the Syndicate for consideration and recommendation.

Minutes of the meeting of the University Level Monitoring Committee (ULMC)

Venue : Pro vice Chancellor's Chamber

Date/Time : 11.03.2022, 10:30 am

1. Pro- Vice Chancellor (in the chair) Sd/-

Members present

2. Dr. Vijayan Pillai. M, Member, Syndicate Sd/-

3. Sri. Jairaj. J, Member, Syndicate Sd/-

4. Dr. Ragaseema. V. M, Member, Academic Council Sd/-

5. Dr. Manoj. T. R, Member, Academic Council Sd/-

6. Dr. N. Gopakumar, Controller of Examination Sd/-

The meeting started at 10:30 am. The following items were taken up for discussion.

Item No.38.44.01 Re-constitution of ULMC for the Academic year 2021-22, by including one additional member of the Syndicate- Amendment of Regulations relating to First Degree Programmes under CBCS system-reg.

The Clause 14 of the Regulations relating to the First Degree Programmes under CBCS System stipulates that monitoring of the First Degree Programmes shall be done by Committees at three levels viz; Department Level Monitoring Committee (DLMC), College level Monitoring Committee (CLMC) and University Level Monitoring Committee(ULMC) and clause 14.3 of the Regulations states that the ULMC shall consist of the following members:

- 1) The Pro-Vice-Chancellor
- 2) Two Members of the Syndicate representing Teachers of the Affiliated Colleges nominated by the Vice-Chancellor.
- 3) A dean nominated by the Vice-Chancellor
- 4) The Controller of Examinations
- 5) The Director, College Development Council (DCDC)
- 6) A Student Representative of the Syndicate
- 7) Two Members of the Academic Council nominated by the Vice-Chancellor.

The Vice-Chancellor, subject to reporting to the Syndicate, reconstituted the University Level Monitoring Committee (ULMC) by including one additional member of the Syndicate (from the category of Teachers of the Affiliated colleges) from 2021-22 Academic year onwards. U.O. No. Ac.AV.1/ULMC/2021 dated 20.07.2021 was issued in this regard.

The Syndicate vide Item.No.30.77 at its meeting held on 23.07.2021 resolved that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

The Regulations relating to First Degree Programmes under CBCS system,2013 admission has to be amended accordingly.

1) Amendment 1 : Clause 14.3 of the Regulations relating to the First Degree Programmes under CBCS System is to be modified as,

The ULMC shall consist of the following members:

- 1) The Pro-Vice-Chancellor
- 2) Three Members of the Syndicate representing Teachers of the Affiliated Colleges nominated by the Vice-Chancellor.
- 3) A dean nominated by the Vice-Chancellor
- 4) The Controller of Examinations
- 5) The Director, College Development Council (DCDC)
- 6) A Student Representative of the Syndicate
- 7) Two Members of the Academic Council nominated by the Vice-Chancellor.

The amendment proposal is placed before the University Level Monitoring Committee for consideration and appropriate recommendation.

Recommendation

The committee considered the proposal and recommended to approve the proposal for amending the clause 14.3 in the Regulations relating to First Degree Programme unde CBCS System regarding reconstitution of University Level Monitoring Committee(ULMC)

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the University Level Monitoring Committee (ULMC) held on 11.03.2022, be approved.

Item No.38.44.02 Amendment of Regulations relating to Continuous Evaluation (CE) in the Regulations of First Degree Programmes under CBCS System.

The clauses 12.7 and 12.16 (para 3) of the Regulations relating to FirstDegree Programmes under CBCS system 2013 regarding criteria for passing a courseand reappearance of Continuous Evaluation were as follows:

Clause 12.7 : “A minimum of 40% marks (E grade) shall be required for passing a course with a separate minimum of 40% marks (E Grade) for Continuous Evaluation(CE) and End Semester Evaluation (ESE)”. Later the said clause was amended videU.O read as (2) above, w.e.f 2015 admissions as “A minimum of 35% marks (Egrade) shall be required for passing a course with a separate minimum of 35%marks (E Grade) for Continuous Evaluation (CE) and End Semester Evaluation(ESE)”.

Clause 12.16 (Para 3) : “In both cases (i.e. failure to obtain ‘E’ Grade for individual Course/Courses) and ‘SCPA of 4.00) students shall not be allowed to repeat the Semester, but the marks secured by them for the CE part shall be carried over and added to the marks obtained in the ESE they reappear. However, those who fail in the CE (i.e. those who fail to secure a minimum of ‘E’ grade) will have one chance to improve the same (except the marks for attendance) along with next regular batch of students.”

As per the resolution by the Syndicate at its meeting held on 28.04.2020, the marks for attendance in Continuous Evaluation (CE) and minimum marks prescribed for CE were excluded and the marks awarded for attendance component was added to the seminar component of Continuous Evaluation for First Degree Programmes, w.e.f 2020 admissions. Accordingly, the above clauses were amended as per UO No.Ac.AV.1/Attendance marks/CE/2021 dated 17.09.2021, as follows:

Clause 12.7 : “A minimum of 35% marks (E Grade) shall be required for passing a course with a separate minimum of 35% (E Grade) for End Semester Evaluation (ESE).”

Clause 12.16 (para 3) : In both cases (i.e. failure to obtain ‘E’ Grade for individual Course/Courses and ‘SCPA of 4.00) students shall not be allowed to repeat the Semester, but the marks secured by them for the CE part shall be carried over and added to the marks obtained in the ESE they reappear. Those who fail to secure a pass minimum of 35% (E Grade) for a course will have one chance to improve CE marks for the course.”

The Academic Council at its meeting held on 07.10.2021, resolved to retain the pass minimum for Continuous Evaluation (CE) component for the First Degree Programmes under CBCS System and to replace the word, “improve” with “reappear”, in Clause 12.16.

Accordingly, the following clauses 12.7 and 12.16 of the Regulations relating to First Degree Programmes under CBCS system were further modified and UO.No.Ac.AV/1/CE/pass minimum/2021 dated 15.12.2021 had been issued in this regard.

Clause 12.7 : “A minimum of 35% marks (E grade) shall be required for passing a course with a separate minimum of 35% marks (E Grade) for Continuous Evaluation (CE) and End Semester Evaluation (ESE)”

Clause 12.16 (para 3) : In both cases (i.e. failure to obtain ‘E’ Grade for individual Course/Courses and ‘SCPA of 4.00) students shall not be allowed to repeat the Semester, but the marks secured by them for the CE part shall be carried over and added to the marks obtained in the ESE they reappear. Those who fail in the CE (i.e. those who fail to secure a minimum of ‘E’ grade) will have one chance to reappear for the same, along with the next regular batch of students.”

As per the orders of the Vice-Chancellor, the matter of effecting the said amendments in the Regulations related to First Degree Programmes under CBCS System is placed before the ULMC.

Recommendation

The committee considered the proposal and recommended to approve the proposal for amending the clauses 12.7 and 12.16(para 3) in the Regulations relating First Degree Programme under CBCS system by modifying the clause 12.16(para 3) as follows.

Clause 12.16(Para 3) : *In both cases (i.e. failure to obtain ‘E’ Grade for individual Course/Courses and ‘SCPA of 4.00) students shall not be allowed to repeat the Semester, but the marks secured by them for the CE part shall be carried over and added to the marks obtained in the ESE they reappear. Those who fail in the CE (i.e. those who fail to secure a minimum of ‘E’ grade) will have two chance to reappear for the same, along with the next regular batch of students.”*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the University Level Monitoring Committee (ULMC) held on 11.03.2022, be approved.

FURTHER RESOLVED to place the proposal before the Academic Council.

Item No.38.44.03 ***Complaint lodged by Smt.Madeena.P.S against Principal, UIT Kallara for reducing CE marks of S6 March 2021 Examination.***

(ES.VI)

Smt Madeena P S, BA English & Communicative English student of UIT Kallara during the period 2018-2021, has accused the Principal of reducing the eligible CE marks awarded by the teachers for the S6 March 2021 examination.

In her complaint forwarded to the University vide email dated 18.07.2021, it is stated that the CE Marks have been awarded by the Principal to those who had not attended internal exams and those with low percentage of attendance and alleged that the candidates were directed to sign the CE marksheet which had already been uploaded, while attending the theory examinations.

As per the orders of the Controller of Examinations, the Principal was directed to give a clarification and vide his letter No.UITK/487/2021 dated 18.09.2021 he has denied all the allegations made by the candidate against him. He has stated that inflated marks were seen awarded to one or two students when the CE marksheet was submitted for approval and necessary directions were therefore given to award marks strictly adhering to the University guidelines and the CE marks were therefore resubmitted. He has also stated that no student was denied deserving mark and also reexamination was given to all students who did not write the internal examinations. Internal marks were awarded to students considering their performance in the examination. No student has put forward any complaint before the Principal till the marks were submitted to the University.

The Principal has further stated that the complaint is bogus and is presumed to be from a student against whom disciplinary action was initiated from the college under IPC 67A about which an enquiry was conducted by the University also. However such details are not known to the tabulation branch. The matter was placed before the Standing Committee of the Syndicate on Departments and other institutions for consideration and the committee recommended that the complaint be rejected. The Syndicate held on 04.12.2021 resolved that the item be referred to the University Level Monitoring Committee for consideration.

As per the orders of the Vice-Chancellor, the complaint lodged by Smt Madeena P S and clarification furnished by the Principal, UIT Kallara are placed before the University level Monitoring Committee for consideration.

Recommendation

The committee considered the proposal and recommended to entrust the controller of Examination to hear the then Principal,UIT, Kallara and complainant Smt.Madeena.P.S and to place report in the next meeting of the ULMC

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the University Level Monitoring Committee (ULMC) held on 11.03.2022, be approved.

**Item No.38.44.04 Request of Smt. Arsha M R for attending the First semester examination
BBA Degree (2007-2010 batch)**

(Ac.AIV)

Smt. Arsha M.R. with Reg. No. 07957033, was a candidate of BBA degree (2007-2010 batch) from UIT, Alappuzha.

The candidate has requested on 31.07.2018 to re conduct the internal assessment for the following three papers of the first semester

	CA	ESA	Total
S1.2 Business Communication	16	33	49
S1.3 Business Statistics	25	24	49
S1.3 Financial Accounting	20	25	45

As per the Regulations of BBA 2007 scheme, odd semester examinations shall be conducted and results will be announced by the Head of the Institution/university department concerned and the marks will be reported to University.

Also, a candidate who secure not less than 50% (Out of 40) in the internal assessment and 40% (out of 60) in the written examination separately subject to a minimum of 50% of the aggregate of internal assessment and written examination together will be declared to have passed the examination.

On verification, it was noted that the candidate has secured 50% marks for CA and 40% marks for ESA for Business Statistics and Financial Accounting and failed to secure an aggregate 50% for CA and ESA for both papers.

The candidate was permitted for CA mark improvement for 'Business Communication' for which the candidate failed to secure 50% marks as per the mercy chance granted based on the U.O. No. Ac.AIV/2/Mercy 2017 dtd. 03.11.2017.

The college has forwarded the CA marks improvement results for the three papers (Business Communication, Business Statistics and Financial Accounting).

Sl. No.	Title of the paper	CA Marks secured in the first chance	CA Marks secured on re- assessment
1	Business Communication	16	25
2	Business Statistics	25	31
3	Financial Accounting	20	28

Meanwhile, clarification was sought by the tabulation section on the improvement of CA marks for the papers which have already secured pass minimum ie, 50% marks. It was clarified that as per the Regulations, a candidate fails to secure the required minimum of 50% marks in internal assessment, he/she may secure it by repeating the course altogether in a regular course or by taking the course with a Faculty member assigned by the Head of the Department/Institution.

It may be noted that on scrutiny of the proceedings of the Principal, UIT, Alappuzha, a factual error was noticed in the identification of the internal failed papers of S1 where the two papers - Business Statistics and Financial Accounting are enlisted whereas the candidate has actually secured the pass minimum of 50% of 40 for both the papers which is very much evident from the S1 marklist. The college ought to have conducted the ESA of the two papers (2&3 in the table) instead of conducting re-assessment of CA which stands against the Regulations. (Odd semester ESA is to be conducted by the College).

Due to the factual error, the college has proceeded with the CA re-assessment of the two papers -Business Statistics and Financial Accounting which the candidate has already passed. The Controller of Examinations ordered to rectify the mistake and instructed the college to conduct ESA of the two papers and forward the marks at the earliest.

The college has conducted the ESA for the two papers in the First semester BBA - Business Statistics and Financial Accounting and submitted the marklists to the University. The candidate has secured 28 marks for the paper Business Statistics (aggregate 53 marks for ESA and CA - 28+25) and passed. But for the paper Financial Accounting she secured 25 marks for ESA and failed to secure 50% aggregate marks (aggregate 45 marks 25+20).

Now the candidate has submitted a request to the Vice-Chancellor to grant her one more chance to complete the BBA programme. The candidate has stated that the Faculty assigned for conducting the External examination by the College has discouraged her and she has failed for the examination of the concerned paper (S1. 4 Financial Accounting). Also stated that she has secured the same marks, which she has secured earlier for the paper concerned. Therefore the candidate has requested to grant one chance to complete the BBA Degree programme.

As per the orders of the Vice-Chancellor, the matter is placed before the University Level Monitoring Committee for consideration and recommendations.

Recommendation

The committee considered the proposal and recommended to submit the answer books in respect of the candidate through the Principal before Controller of Examination for verification.

The Meeting came to an end at 11.15 am

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the University Level Monitoring Committee (ULMC) held on 11.03.2022, be approved.

Item No.38.45

Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval of—reg.

(Ad .A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 09.03.2022 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 9th March 2022, 02.00 p.m.

Venue : Syndicate Room, University Buildings

Members Present

1. Adv.K.H.Babujan(Convener)
2. Sri. Bijukumar G (Member, Syndicate)
3. Dr.Vijayan Pillai (Member, Syndicate)
4. Adv. Muralidharan Pillai G. (Member, Syndicate)

Members Absent

1. Adv. B. Balachandran (Member, Syndicate)
2. Adv. A. Ajikumar (Member, Syndicate)
3. Dr. S. Nazeeb (Member, Syndicate)
4. Dr. K. G. Gopchandran (Member, Syndicate)
5. Dr. K.B. Manoj (Member, Syndicate)
6. Sri. B.P Murali (Member, Syndicate)

Item No.38.45.01 *Delay in submitting bills and vouchers pertaining to a provisional advance of Rs.37 Lakh- clarification submitted by Prof. M C Subash Peter, former Hon. Director, Centre for Evolutionary and Integrative Biology- reg.*

(PIA)

An amount of Rs.37,00,000/- (Rupees Thirty Seven Lakh only) had been sanctioned to Dr.M.C. Subhash Peter, the then Hon. Director, Centre for Evolutionary and Integrative Biology (CEIB) as provisional advance towards the first installment (Phase I) for the implementation of Innovative M.Sc. Integrative Biology Degree Course in the CEIB, vide U.O. No. PL.A1/4402/CEIB/13 dated 04.12.2013. Dr. Suhara Beevy S, Hon. Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB), vide letter No. iCEIB/Ad/Regular05/2021 dated 25.01.2022 had forwarded a set of original bills and vouchers for a total outlay of Rs. 37,00,000/- (Rupees Thirty Seven Lakh only) released vide the aforesaid U.O. She also forwarded the Voucher Verification Report from Deputy Registrar- Audit Kariavattom on this account and requested to regularise the provisional payment at the earliest.

The Finance wing of the University suggested to obtain clarification from Prof. M C Subash Peter, former Hon. Director, Centre for Evolutionary and Integrative Biology regarding the delay in submitting bills and vouchers for auditing. Finance further remarked that based on the clarification, a decision may be taken at the administrative level whether to ratify the delay. Prof. M C Subhash Peter, vide an email dated 15.02.2022 submitted that the delay in submitting bills and vouchers to auditing wing of the University was unavoidable, and was due to the non-availability of University-approved office staff in CEIB during those days, which remained till 2021.

As per the orders of the Vice-Chancellor, the clarification thus furnished by Prof. M C Subash Peter, former Hon. Director, Centre for Evolutionary and Integrative Biology regarding the delay in submitting bills and vouchers pertaining to the provisional advance of Rs. 37,00,000/- (Rupees Thirty Seven Lakh only) for auditing is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to resubmit the proposal to condone the delay in submitting the bills/Vouchers for regularisation of provisional advance sanctioned to Prof.M.C Subhash Peter, then Hon. Director, iCEIB vide U.O. No. PL.A1/4402/CEIB/13 dated 04.12.2013, before the Committee, by including the details of the statement submitted by Prof. M C Subhash Peter, stating that the amount released was utilised for the purpose within the time limit.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 09.03.2022, be approved.

Item No.38.45.02

SAI- LNCPE – Fee structure of PGDHFMM Programmes from the academic year 2020-21 onwards-approval – reg

(Ac D)

Dr.Usha Sujith Nair, Associate Professor, Lakshmi Bai National College of Physical Education (LNCPE), Kariavattom has forwarded a letter no. Acad/Fee Schedule/2021-22/554 dated 30.09.2021 requested to approve the fee structure of PGDHFMM Programmes to provide e-grantz to

eligible SC/ST/OBC/Fisheries community students of said programmes from the academic year 2020-21 onwards.

The Syndicate, item no.41.02 held on 17.11.2021 considered the proposal and directed the Director to submit a comparative of fee structure of PGDHFM course from similar institutions. The vice Chancellor has implemented the same.

The comparative of fee structure of PGDHFM submitted by Dr.Usha Sujith Nair on 28.01.2022 is given below:

Comparative fee structure

The comparative fee structure of various national such as *SAI LNCPE, Trivandrum, LNIPE, Gwalior and LNUPE Guwahati* for proposing fee structure of PGDHFM course.

Sl. No	Particulars	PGDHFM(1Yr)		Remarks
		Proposed fee SAI LNCPE	LNIPE & LNUPE Gwalior and Guwahati	
1	Mess fees (for 10 months)	Rs.35,000/-	Rs.23,650/- per semester	Based on the actual boarding expenditure.
2	Tuition fees (for one year)	Rs. 10,000/-	Rs.4500/- per semester	Nil
3	Uniform fees	Rs. 4000/-	Rs. 7000/- per year	Based on the actual cost of materials to be procured. There is a hike in the market price of materials.
4	Caution Money	Rs. 1000/-	Rs. 2000/- per year	Nil
5	ID Card College Diary & Syllabus	Rs.250/- (ID card & Diary)	Rs.200/- (ID card) Rs.100/-per year (syllabus fee)	Based on the actual expenditure
6	Insurance	Rs. 500/-	Rs.700/-per year	It is mandatory for students. Since the students have been involved in the physical activities there is a chance for injuries. Sometimes they need admission in the hospital also.
7	University fee (Exam fee)	Rs. 2200/-	Rs. 2,000/- per semester	As per University Guidelines
8	University special fees	Rs. 1130/-	Nil	As per University Guidelines
9	(Hostel, electricity, fees)	Nil	Rs. 3460/- per semester	No fees have been charged since the inception of the college.
10	Admission fees	Nil	Rs.1000/- per year	Nil
11	Medical fund	Nil	Rs. 500/- per semester	Nil
12	Student cultural and literary society fund	Nil	Rs.500/- per semester	Nil
13	Student welfare fund	Nil	Rs.100/- per semester	Nil
14	Library fund	Nil	Rs.500/- per semester	Nil
15	Developmentfund	Nil	Rs.2160/- per semester	Nil
16	Sports fund	Nil	Rs.2160/- per semester	Nil
17	Registration/ Immigration fee	Nil	Rs.600/- per year	Nil
	Total	Rs. 52,950/- (excluding special fee to be decided by University)	Rs. 92,760/- one year (2 semester)	Nil

As per orders of the Vice Chancellor, the inclusion of fee structure of PGDHFM from the year 2020-21 programmes are placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to defer the item .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 09.03.2022, be approved.

Item No.38.45.03 Refund of Rs 50000/- wrongly credited to University Account –reg

(FOS)

The Manager, SBI, KUOC Branch forwarded a letter dtd 07/10/2021 based on the refund request from UCO Bank Anchal Branch for obtaining necessary approval of the University for refunding an amount of Rs.50000/- which was wrongly credited to the Account number of University from the Account of Smt. Veena R, a customer of UCO Bank Anchal Branch.

Smt Veena R also submitted a request dtd 06/11/2021 for refund. As per the orders of the Hon'ble Vice – Chancellor the above matter was placed before the Standing Committee of the Syndicate on Finance held on 24/11/2021 (Vide Item No.34.19 Additional item 01). The committee considered the matter and recommended to obtain a report from the officials of the bank authorities regarding the genuineness of the request submitted by Smt. Veena R and to seek details of transaction with supporting documents from the applicant. Meeting of the Syndicate held on 04/12/2021 resolved to approve the above recommendations. The Hon'ble Vice-Chancellor approved to implement the same.

Accordingly a report from UCO Bank authorities on the genuineness of the refund request submitted by Smt.Veena R has sought. Further the applicant was requested to submit clarification along with supporting documents.

As per the letter No. UCO-Anchal/Misc/2021-22 dtd 31/12/2021, the Senior Manager UCO Bank, Anchal Branch reiterated and confirmed the genuineness of the refund request submitted by Smt. Veena R.

Smt. Veena R informed that she had wrongly initiated a transaction of Rs.50000/- to the Account number of University of Kerala instead of the Account number of her sister Sumithra V S, Vide Letter dtd 16/11/2021. As per the letter dtd 03/01/2022 and 13/01/2022 Smt. Veena R further explained that her sister Sumithra V S forwarded a copy of pay-in-slip which was used for remitting registration fee to the University Account, for 2018 UG Admission and University Account number found on the pay-in-slip was mistakenly assumed as the Account number of Smt Sumithra V S and hence wrong transaction occurred. The copy of Bank Statement and pay-in-slips were also forwarded by Smt. Veena R.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for a suitable decision.

The Committee considered the matter and recommended to refund Rs.49,000/- (Rupees Forty nine thousand only) to Smt. Veena R.in the Bank account from which the amount was debited , after deducting Rs.1000/- as administrative charges from Rs.50,000/- (amount wrongly credited to KUF).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 09.03.2022, be approved.

Item No.38.45.04 Department of Physical Education – Conduct of Inter Collegiate/Inter University and Khelo India Tournaments 2021-22 – Second Instalment of Provisional Payment of Rs.50,00,000/- (Rupees Fifty Lakh only) – request-reg.

(Ad DI)

An amount of Rs.1,00,00,000/-(Rupees One Crore only) has been earmarked in the budget for the year 2021-22 towards the expenses related to the sports and games activities of the University under H/A 'Part I-NP-MH.54-Department of Physical Education-4-4945-Inter Collegiate & Inter University Tournaments' from which an amount of Rs.50,00,000/- (Fifty Lakh Only) was released to Dr. Jayarajan David.D,Assistant Director as Provisional Advance towards the first instalment vide U.O No.6558/2021/UOK dtd 23.11.2021.

The Director (i/c), Department of Physical Education, has informed that the Association of Indian Universities has scheduled almost all of the remaining Inter University tournaments in February and March 2022. Accordingly the Department has to conduct Inter Collegiate tournaments at the earliest and send University teams to Inter University tournaments. He has also informed that some of the teams have been selected to participate in Khelo India University games (Top Eight teams) which is a great opportunity for the participants to grow in their Sports career.

In this context, the Director(i/c), Department of Physical Education, has requested to sanction an amount of Rs.50,00,000/-(Rupees Fifty Lakh only) to him as next instalment of provisional advance towards meeting the expenses in connection with the conduct of Inter Collegiate /Inter University and Khelo India Tournaments for the year 2021-22. He has also submitted an anticipated statement of expenditure in this regard. The Finance has endorsed the same vide **Endt. FOS.5769/Finance I/2021-22 dtd 25.02.2022**

The Vice Chancellor has ordered to place the matter before the standing committee of the Syndicate on finance.

Accordingly, the matter regarding the sanctioning of Second Instalment of Provisional Payment of Rs.50,00,000/- (Rupees Fifty Lakh only) to Dr.Jayarajan David.D, Assistant Director(i/c of Director), Department of Physical Education, for meeting the expenses in connection for the conduct of Inter Collegiate /Inter University and Khelo India Tournaments for the year 2021-22, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to sanction Rs.50,00,000/- (Rupees Fifty Lakh only) to Dr.Jayarajan David.D, Assistant Director (i/c of Director), Department of Physical Education as the second installment of the Provisional Payment, for meeting the expenses in connection for the conduct of Inter Collegiate /Inter University and Khelo India Tournaments for the year 2021-22.

Resolution of the Syndicate

The Hon'ble High Court vide Judgement dated 11.03.2022 has direct the Univesity to appoint Dr. Razia K.I, Associate Professor as the Assistant Director in the Department of Physical Education till a regular appointment to the post of Assistant Director in the Department of Physical Education is completed. Based on the above, the Syndicate **RESOLVED** to sanction an amount of Rs.50,00,000/- (Rupees Fifty Lakh only) to Smt.Sobhanakumari. K, Joint Registrar (Admn.) as provisional advance towards the second installment for meeting the expenses in connection with the conduct of Inter Collegiate /Inter University and Khelo India Tournaments for the year 2021-22.

FURTHER RESOLVED to authorize the Finance Officer to assign a Section Officer from the Finance Wing to assist the Joint Registrar (Admn.) for verification of Bills and Vouchers in connection with the programme.

ALSO RESOLVED that the Administrative Officer, Physical Education and the Section Officer assigned shall assist the Joint Registrar (Admn.) for disbursing and verification of Bills/ Vouchers pertaining to the programme.

Item No.38.45.05 ***Release of an amount of Rs.2,00,000/- (Two lakhs only) to the Director, Chand Academy, Kesavadasapuram, Pattom P.O, Tvm towards the refund of Caution Deposit – Reg***

(Ad Misc)

The admissions in the Learners' Support Centers of SDE outside the jurisdiction of the University were stopped with effect from the academic year 2015-16 and further the recogniton of all the Learners' Support Centers of SDE was withdrawn from the academic year 2015-16 onwards.

The Syndicate at its meeting held on 20.06.2016,vide item no 18.68.04 had resolved that the Caution Deposit shall be refunded on the basis of specific recommendations of the Director, SDE regarding admission details/ dues (if any) in respect of the centers concerned.

The Director, Chand Academy, Kesavadasapuram, Pattom P.O, Tvm had requested to refund an amount of Rs.2,00,000/-(Rs Two lakhs only) remitted by them , as Caution Deposit. The Director, SDE had recommended to refund the same.

The Finance, vide endorsement FOS 5326/ Finance I/2021-22 dated 06.02.2022 has agreed to the refund of the caution deposit of Rs.2,00,000/- (Rupees Two lakhs only), subject to administrative sanction meeting the expenditure of the same from the h/a " Part I - NP -MH: 48 School of Distance Education- 4/4236-Learner Support Centers", of the Current year's budget estimates of the University.

The Vice Chancellor, after examining the matter has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the matter regarding release of an amount of Rs.2,00,000/- (Two lakhs only) to the Director, Chand Academy, Kesavadasapuram, Pattom P.O, Tvm towards the refund of Caution Deposit is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refund the caution deposit of Rs.2,00,000/- (Rupees Two lakh only) to the Director, Chand Academy, Kesavadasapuram, Pattom P.O, Tvm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 09.03.2022, be approved.

Item No.38.45.06 Refund of Caution Deposit to the Learner Support Centre – G Karunakaran Memorial Education Society, Tvm- sanction reg:

(Ad Misc)

The admissions in the Learners' Support Centers of SDE outside the jurisdiction of the University were stopped with effect from the academic year 2015-16 and further the recognition of all the Learners' Support Centers of SDE was withdrawn from the academic year 2015-16 onwards.

The Syndicate at its meeting held on 20.06.2016, vide item no 18.68.04 had resolved that the Caution Deposit shall be refunded on the basis of specific recommendations of the Director, SDE regarding admission details/ dues (if any) in respect of the centers concerned.

The Member Secretary, G Karunakaran Memorial Education Society, PB No-5, Karakulam.P.O, Tvm had requested to refund an amount of Rs.2,00,000/- (Rs Two lakhs only) remitted by them , as Caution Deposit. The Director, SDE had recommended to refund the same.

The Finance, vide endorsement FOS 5345/ Finance I/2021-22 dated 06.02.2022 has agreed to the refund of the caution deposit of Rs.2,00,000/- (Rupees Two lakhs only), subject to administrative sanction meeting the expenditure of the same from the h/a "Part I - NP -MH: 48 School of Distance Education- 4/4236-Learner Support Centers", of the Current year's budget estimates of the University.

The Vice Chancellor, after examining the matter has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the matter regarding release of an amount of Rs.2,00,000/- (Two lakhs only) to the Member Secretary, G Karunakaran Memorial Education Society, PB No-5, Karakulam P.O, Tvm towards the refund of Caution Deposit is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refund the caution deposit of Rs.2,00,000/- (Rupees Two lakh only) to the Member Secretary, G Karunakaran Memorial Education Society, PB No-5, Karakulam P.O, Thiruvananthapuram.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 09.03.2022, be approved.

Item No.38.45.07 Tamil–Malayalam Dictionary Project Work – Proposal submitted by Dr.T.Vijayalakshmi, Associate Professor, Department of Tamil – reg–

(Ad DI)

Dr.T.Vijayalakshmi, Associate Professor & former Head, Department of Tamil was entrusted with a project proposal for publishing Tamil-Malayalam dictionary, with a financial outlay of Rs.10,00,000/- (Rupees Ten Lakh only). Further an amount of Rs.4,00,000/- was allotted as provisional advance for the project under the New Development Programmes and Dr.T.Vijayalakshmi, on her request was granted permission for purchasing a computer and a printer for the project, with the approval of the Purchase Committee.

Later, Dr.T.Vijayalakshmi has purchased a Laptop instead of Computer (due to the non-availability of competent/ suitable quotations- as reported) with the consent of the Department Council, but without getting Administrative sanction and later requested to ratify the action.

The above matter was placed before the SC of the Syndicate on Finance, held on 05.12.2016 and the Committee recommended to conduct a personal hearing of Dr.T.Vijayalakshmi, at its next meeting. The Syndicate at its meeting held on 23.12.2016 (Item No: 23.16.04) resolved to agree to the same. Accordingly, the S/C of the Syndicate on Finance conducted a personal hearing of Dr.T.Vijayalakshmi on 09.01.2017. The Syndicate at its meeting held on 21.01.2017, vide 24.10.Additional Item No.4, resolved not to ratify the purchase and to censure Dr.T.Vijayalakshmi for the lapse. Accordingly, a Memo, dtd 20.03.2017 was issued to her, to show cause as to why the Minor Penalty of Censure shall not be imposed upon her. Dr.T.Vijayalakshmi furnished an explanation (dtd 18.04.17) for the same. The Syndicate, at its Meeting held on 13.06.2017 (Item No.28.20) resolved not to accept the explanation and to censure the incumbent immediately and to record the censure order in the Service Book of the incumbent and to recover the amount spent for the purchase of the Laptop from the incumbent concerned. Accordingly, a U.O dtd 11.07.2017 was issued.

Dr.T.Vijayalakshmi has not repaid the amount spent for the purchase of laptop. As resolved by the Syndicate at its Meeting held on 13.06.2017 (Item No.28.20), she was directed again, several times, to comply with the same. But, no reply has been received in this regard, from her.

It may also be noted that the appeal filed by Dr.T.Vijayalakshmi before the University Appellate Tribunal, against the decision of the Syndicate, was dismissed and the University has given request for returning the files regarding the Project of Tamil-Malayalam Dictionary and the file regarding Disciplinary Action against Dr.T.Vijayalakshmi, but the same has not been received yet.

Details of Provisional Payments sanctioned towards the Tamil-Malayalam Dictionary Project work, till date, are as follows:-

<i>Sl No</i>	<i>Amount</i>	<i>Sanctioned vide U.O</i>	<i>Regularized vide U.O</i>
1	4,00,000/-	U.O.No.Ad.D.I.2/21056/Tamil/2015, dated 07.08.2015	Not regularized
2	2,00,000/-	U.O.No.Ad.D.I.1/Tamil/31365/2016, dated 06.09.2016	Regularized. O.No.Ad.D.I/Tamil/50169/2016 dated 12.05.2017
3	1,00,000/-	U.O.No.Ad.D.I.1./Tamil/40949/2016, dated 16.01.2017	Regularized. U.O.No. Ad.D.I.2.35134/Tamil/2017dated 19.09.2017
4	1,00,000/-	U.O.No.Ad.D.I.1./Tamil/28160/2017, dated 19.09.2017	Regularized U.O.No. Ad.D.I/Tamil/28160/2017Dated 14.11.2018

Thus, in total, an amount of Rs.8,00,000/- has been sanctioned towards the Tamil-Malayalam Dictionary Project work, till date.

Here, it may be noted that, she later submitted a request to enhance the budgetary allocation for the Project for the Financial Year 2018-19 (which was Rs.10,000/-) and to sanction One Lakh Rupees, for the project work. But, it was denied, as she has not regularized the first installment of the Provisional Payment, mentioned in the above table.

Further, Dr. T. Vijayalakshmi has forwarded a Proposal for Tamil-Malayalam Dictionary, for the Year 2019-2020 and has mentioned that, Rs.4,00,000/- (Rupees Four Lakh only) is further required for the completion of this Project and has requested to sanction the same. She has also mentioned that, if the fund is not sanctioned, she will be forced to cease the Project work. She has further mentioned that, she has filed a complaint before the University Appellate Tribunal against the decision of the University to recover the amount spent for the purchase of the Laptop from her and she will not be able to regularize the first provisional payment, until final judgement of the same.

It may be seen that, only an amount of Rs.10,000/- is earmarked in the current year's Budget Estimates of the University for the Tamil-Malayalam Dictionary Project Work.

The matter was placed before the Standing Committee of the Syndicate on Finance and the Syndicate, at its Meeting held on 25.05.2019 (Item No.09.19.04), had resolved to authorize the Vice-Chancellor to engage two experts, one each from Tamil and Malayalam, to evaluate the Tamil Malayalam, Dictionary Project. Accordingly, the Hon'ble Vice-Chancellor nominated Dr.Desamangalam Ramakrishnan, former Head, Department of Malayalam and Prof.Kanchana, Former Head, Department of Tamil, for the purpose.

As ordered by the Vice- Chancellor, the Evaluation Report submitted by the experts were placed before the Syndicate, in which it is reported that the work done so far is satisfactory and the project must be completed as the same will become a contribution to Malayalam Language. The Syndicate, at its meeting on 23.09.2021, vide item no. 32.94, considered the evaluation report of the Experts and resolved to approve the same.

The Syndicate further resolved to refer the proposal for the Tamil- Malayalam Dictionary, submitted by Dr.T.Vijayalakshmi, Associate Professor, Dept. of Tamil, Kariavattom and the request for sanctioning Rs.4,00,000/- (Rs. Four Lakh) for the completion of the Project, before the Standing Committee of the Syndicate on Academics & Research.

Accordingly, the Proposal was placed before the Standing Committee of the Syndicate on Academics & Research and as recommended by the Committee, the Syndicate held on 04.12.2021, vide item no.34.122.D6, resolved to place the matter of sanctioning additional amount for the completion of the project before the Standing Committee of the Syndicate on Finance and to permit Dr. T.Vijayalakshmi to proceed with the academic activities of the Tamil - Malayalam Dictionary project, within the budgetary allocation.

Accordingly, the proposal for Tamil-Malayalam Dictionary, submitted by Dr.T.Vijayalakshmi, Associate Professor, Department of Tamil and her request to sanction Rs.4,00,000/- (Rs. Four Lakh) for the completion of the Project, are placed before Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to sanction an amount of Rs.2,00,000/- (Rs. Two lakh only) to Dr.T.Vijayalakshmi, Associate Professor, Department of Tamil, Kariavattom as provisional advance for the completion of Malayalam Dictionary Project work.

Item No.38.45 Additional 01

***University Institute of Technology, Malayinkeezhu-
Salary of Contract Staff-Re-appropriation of funds-reg.***

(Ad BII)

The Audit VI section has informed that additional provision is required for UIT Malayinkeezhu under the head "4/1215-pay of contract staff" for disbursing salary to contract staff till 31st March 2022 as detailed below

Name of UIT	Head of Account	Budget Estimate	Expenditure till Feb 1 st 2022	Excess Amount required
Malayinkeezhu	MH67-264/1215	15,00,000/-	15,28,739/-	2,00,000/-

The Finance, vide Endt No.5493/Finance 2/2021-22 dated 19.02.2022, has endorsed to provide an additional amount of Rs.2,00,000/- (Rupees Two Lakh only) under the head of account "Part I – Non Plan-MH67-26–Institute of Technology, Regional Centre, Malayinkeezhu-4/1215 Pay of Contract Staff " by re-appropriation from the head of account "Part I - Non Plan - MH 67 - 1 – Institute of Technology, Head Quarters Unit -4/3925 Lumpsum provision" provided in the current year's Budget Estimates of the University.

As per the orders of the Vice-Chancellor, the above re-appropriation proposal is placed before the Standing committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to agree to the proposal of re appropriation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 09.03.2022, be approved.

Item No.38.45 Additional.02

Availing Speed Post/Business Parcel Facility under 'Book Now Pay Later' (BNPL) scheme of India Post – Renewal of agreement between Department of Posts and University of Kerala for the year 2022-23 – reg

(Ad Misc)

The University of Kerala, represented by its Registrar and the Department of Posts, represented by the Senior Superintendent, RMS "TV" Division, Thiruvananthapuram had entered into an MOU on 25th April 2017, for availing Speed Post/Express Parcel/ Business parcel facility under Book Now Pay Later (BNPL) scheme provided by the Department of Posts for despatch of routine postal articles from Administration and Academic branches of the University for a period of one year.

The facility of BNPL scheme of India Post has been extended for the despatch of articles of Examination branch of the University(excluding answer books) through Speed Post, Business/ Express Parcel vide U.O no Ad.Misc.3/41412/2019 dated 12.04.2019 and MOU for the same was signed.

The facility of BNPL scheme of India Post is being renewed every year with the signing of MoU between the two parties for renewal of agreement every year.

The Senior Superintendent, RMS 'TV' Division, Thiruvananthapuram has now requested to renew the agreement for Book Now and Pay Later (BNPL) scheme for the financial year 2022-23. The one year contract period executed between the University of Kerala and India Post is expiring on 25.04.2022.

As per the orders of the Vice Chancellor, the matter regarding renewal of agreement between Department of Posts and University of Kerala for the year 2022- 23 for availing Speed Post/Business Parcel Facility under 'Book Now Pay Later' (BNPL) scheme of India Post is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation

The Committee considered the matter and recommended to renew the agreement between Department of Posts and University of Kerala for the year 2022-23 for availing Speed Post/Business Parcel Facility under 'Book Now Pay Later' (BNPL) Scheme of India Post.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 09.03.2022, be approved.

Item No.38.45 Additional 03 Kerala University Press-Printing of Self Learning Materials for SDE - Overtime work done – Payment of Overtime Allowance to the remaining 4 permanent and 6 Casual Offset Printers-reg.

(Ad DIII)

As per U.O.Ad DIII.1.24788/2014/19 dated 17.04.2019, the Superintendent in-Charge, Kerala University Press was permitted to conduct overtime work for the Printing and Binding of Self Learning Materials for School of Distance Education (SDE), for the Month of April 2019.

The Superintendent in-Charge vide letter dated 25.11.2019, forwarded the attendance statement and Bills of Overtime Work done in respect of Thirty Employees (Permanent 12, Out of 16) and 18 Casual Binders (Out of 24) for the payment of Overtime and Extra duty Allowance to them. Later, the Superintendent in-Charge vide letter dated 01.02.2021 forwarded the Bills and Statement of Overtime work done by the remaining Ten Employees (4 permanent and 6 Casual Offset Printers) and requested for administrative sanction and the details are as follows

Audit verified the Overtime Allowance of 12 Permanent and 18 casual Employees of Kerala University Press as below.

Overtime Allowance calculated to the Permanent Employees in KUP	Rs.1,74,960/-
Overtime Allowance calculated to the Casual Employees in KUP @ 187/ hour	Rs.1,92,746/-

The Syndicate at its meeting held on 30.11.2020, vide item No.20.72 resolved to constitute a Sub-Committee to study the matter regarding the Sanctioning of Overtime and Extra Duty Allowance to 12 Permanent and 18 casual Employees of KUP. The meeting of the Sub-Committee held on 30.07.2021 verified the attendance statement and Bills of overtime work done in respect of Forty Employees (Permanent 16 and 24 Casual Employees) forwarded by the Superintendent in-Charge and recommended the below, and the Syndicate at its meeting held on 23.09.2021, vide item No.32.53 approved the same.

- *to sanction an amount of Rs.1,74,960/-(Rupees One Lakh Seventy Four Thousand Nine Hundred and Sixty only) as Overtime Allowance to 12 permanent employees (Out of 16) and an amount of Rs.1,92,746/- (Rupees One Lakh Ninety Two Thousand Seven Hundred and Forty Six only) as Extra duty allowance to 18 Binders on Casual basis working in the*

Kerala University Press towards the overtime work done by the respective employees, since Audit had already verified the attendance statement and bills of the above said employees.

- *The Overtime Allowance of remaining 4 permanent employees and Extra duty Allowance of remaining 6 Casual Offset Printers (as detailed below) may be sanctioned subject to the Audit Verification of the Bills and Attendance Statement of the respective employees and recommendations of the Finance Committee, since their Bills and Attendance Statement of the Overtime Work done were received later.*

As resolved by the Syndicate,

- Sanction was accorded by the Vice Chancellor to the payment of Rs.1,74,960/- (Rupees One Lakh Seventy Four Thousand Nine Hundred and Sixty only) as Overtime Allowance to 12 permanent employees and an amount of Rs.1,92,746/- (Rupees One Lakh Ninety Two Thousand Seven Hundred and Forty Six only) as Extra duty allowance to 18 Binders on Casual basis working in the Kerala University Press vide UO No. Ad.DIII/2/41391/2019/OT/PE dated 18.11.2021
- The Bills and Statement of Overtime work done by the remaining Ten employees (4 permanent and 6 Casual Offset Printers) in the KUP as sent by the Superintendent in-Charge vide letter dated 01.02.2021 was forwarded to Finance Section for offering remarks/endorsement towards the payment of Overtime Work done by the Employees for the month of June and July 2019.

Consolidated Statement of Overtime Work done by the Permanent Employees during the period May - June 2019 in connection with the production of Self Learning Materials of SDE

Sl No	Name of the Employees	Designation	Total Hours Worked	Overtime Allowance Admissible (Rs.)
1	Harikumar K	Senior Foreman	87.25	50334/-
2	Manuel Das A.J	Junior Foreman	60.00	32256/-
3	Rajan P.S	Junior Foreman	44.00	20976/-
4	Uthaman V	Security Guard(Hr.Gr)	115.75	36257/-
Total *correction incorporated for Rajan P.S as per Work statement received on 14.02.2022				1,39,823/- (Rupees One Lakh Thirty nine Thousand Eight Hundred and Twenty three only)

Consolidated Statement of Extra time Work done by Casual Employees (6 Offset Printers) during the period May - June 2019 in connection with the production of Self Learning Materials of SDE.

Sl No	Name of the Employees	Designation	Total Hours Worked	Extra Duty Allowance recommended per hour (in Rs)	Extra Duty Allowance Admissible (in Rs.)
1	Sureshkumar K.P	Casual Offset Printer	191.25	166	31747.50
2	Deepak V.S	Casual Offset Printer	187.25	166	31083.50
3	Pramod K.S	Casual Offset Printer	143.50	166	23821.00
4	Sam J.L	Casual Offset Printer	183.25	166	30419.50
5	Manoj M.S	Casual Offset Printer	155.50	166	25813.00
6	Satheesh T	Casual Offset Printer	183.25	166	30419.50
Total				1,73,304/- (One Lakh Seventy Three Thousand Three Hundred and Four only)	

As per recommendation of the Finance section, the bills and Statement of Overtime work submitted by the Superintendent (i/c), Kerala University Press was forwarded to Audit section, and the audit sections updated that

- Verified an amount of Rs.1,73,304/- (Rupees One lakh Seventy three thousand Three hundred and four only) may be admitted as extra duty allowance to the 6 casual offset printers for the work done in connection with production of Self learning materials of SDE during May 2019 and June 2019.
- Overtime allowance of four permanent employees for the period of May 2019 to June 2019 amounting to Rs.1,39,823/- (Rupees One lakh Thirty nine thousand Eight hundred and Twenty three only) has been verified and found arithmetically correct.

As per the orders of the Vice-Chancellor, the matter of payment of Overtime/Extra duty Allowance to the remaining 10 employees (4 permanent and 6 Casual Offset Printers) working in Kerala University Press amounting to Rs.1,39,823/- (Rupees One lakh Thirty nine thousand Eight hundred and Twenty three only) as overtime allowance to four permanent employees for the period of May 2019 to June 2019 and Rs.1,73,304/- (Rupees One lakh Seventy three thousand Three hundred and four only) as extra duty allowance to the 6 casual offset printers for the work done in connection with production of Self learning materials of SDE during May 2019 and June 2019, is placed before the Finance Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to pay admissible overtime allowance/extra duty allowance to 4 permanent employees and 6 casual employees (offset printers) in the Kerala University Press as detailed below, for the work done in connection with the production of self learning materials of SDE during May 2019 and June 2019.

Overtime allowance to be paid for 4 permanent employees

Sl No	Name of the Employees	Designation	Total Hours Worked	Overtime Allowance Admissible (Rs.)
1	Harikumar K	Senior Foreman	87.25	50334/-
2	Manuel Das A.J	Junior Foreman	60.00	32256/-
3	Rajan P.S	Junior Foreman	44.00	20976/-
4	Uthaman V	Security Guard(Hr.Gr)	115.75	36257/-
Total			1,39,823/-	
*correction incorporated for Rajan P.S as per Work statement received on 14.02.2022			(Rupees One Lakh Thirty nine Thousand Eight Hundred and Twenty three only)	

Extra duty allowance to be paid to 6 Casual Employees (Offset Printers)

Sl No	Name of the Employees	Designation	Total Hours Worked	Extra Duty Allowance recommended per hour (in Rs)	Extra Duty Allowance Admissible (in Rs.)
1	Sureshkumar K.P	Casual Offset Printer	191.25	166	31747.50
2	Deepak V.S	Casual Offset Printer	187.25	166	31083.50
3	Pramod K.S	Casual Offset Printer	143.50	166	23821.00
4	Sam J.L	Casual Offset Printer	183.25	166	30419.50
5	Manoj M.S	Casual Offset Printer	155.50	166	25813.00
6	Satheesh T	Casual Offset Printer	183.25	166	30419.50
Total				1,73,304/- (One Lakh Seventy Three Thousand Three Hundred and Four only)	

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 09.03.2022, be approved.

Item No.38.45 Additional.04 Binding of Books, Journals, Gazettes and Newspapers in the Kerala University Library - Entrusting Kerala University Press - reg.

(Ad AV)

M/s Poornima Law Book Binders & Screens, TC 43/628, Rama Bhavan, Kamaleswaram has quoted the lowest rate for the binding works of Kerala University Library and its split-up is detailed below.

Sl.No.	Item	Quantity	Rate of each one	Total
1.	Books	790	Rs. 118/-	Rs. 93,220/-
2.	Journals	400	Rs. 260/-	Rs. 1,04,000/-
3.	Newspapers	60	Rs. 340/-	Rs. 20,400/-
4.	Gazettes	35	Rs. 260/-	Rs. 9,100/-

Total: Rs. 2, 26, 720/-

The Syndicate held on 11.06.2021 considered the matter of entrusting M/s Poornima Law Book Binders & Screens for binding works in the Kerala University Library and has resolved to approve the recommendations of the Purchase Committee to entrust the University Librarian(i/c) to discuss with the Superintendent(i/c), Kerala University Press whether the binding works can be done by them and if not possible, to entrust the Pro-Vice-Chancellor, Dr. K.G. Gopchandran, Member Syndicate and the University Librarian(i/c) to negotiate and finalize the quotation submitted by M/s.Poornima Law Book Binders & Screens for binding works in the Kerala University Library.

The University Librarian(i/c) after consulting the Superintendent(i/c), KUP, has informed that the anticipated expenditure to complete the work is **Rs. 1, 25, 000/-** (cost of required materials) and has forwarded the quantity of items needs to be bound, vide letters dated 24.11.2021 and 10.12.2021. The University Librarian(i/c) has also forwarded the request of Superintendent(i/c), KUP to issue the following printing materials required for the binding, vide letter dated 25.01.2022.

1. Demy size poster paper : 4 Ream
2. 2lb Strawboard: 400 nos
3. Calico : 20 Roll
4. Rexine: 5 Roll
5. Binding leather (Medium size): 125 sheets
6. Binding leather (Large size above 65 cm): 20 nos
7. Grippo Gum: 25 kg
8. Sewing Thread No.2: 25 Roll
9. Pagecord: 20 Roll

The Finance has remarked that 'the proposal for entrusting binding works of books, journals, newspapers and gazettes in the University Library with the Kerala University Press at an anticipated expenditure of Rs.1,25,000/- may be agreed to subject to administrative sanction. The expenditure may be met from the Head of Account "Part I-NP-MH-50(a)-University Library-4/1335-Binding charges" of the current year's Budget Estimates of the University.'

The Vice-Chancellor has ordered to place the matter before the Syndicate with the comparative statement. The Syndicate held on 25.02.2022 considered the matter and has resolved to refer the item to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the matter of entrusting binding works of books, journals, newspapers and gazettes in the University Library with the Kerala University Press at an anticipated expenditure of Rs. 1,25,000/- (cost of required materials), meeting the expenditure from the Head of Account "Part I-NP-MH-50(a)-University Library-4/1335-Binding charges" is placed before the

Standing Committee of the Syndicate on Finance for consideration (The details of quotation of M/s Poornima Law Book Binders & Screens and the estimate of Kerala University Press is appended).

The Committee considered the matter and recommended to agree with the proposal to entrust Kerala University press for the binding works of books, journals newspapers and gazetees in the University Library with anticipated expenditure of Rs.1,25,000/- (Cost of required materials) meeting the expenditure from the head of account Part I-NP-MH-50(a)-University Library-4/1335-Binding Charges” in the Budget estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 09.03.2022, be approved.

Item No.38.45 Additional.05 Remittance of Audit fee for the period from 2013 to 2019 consideration of -reg

(Ad AI)

While acknowledging the receipt of the copy of the chalan in which the first instalment of Audit fee of Rs 1,05,85,575/- (Rupees Five Crore Twenty Nine Lakh Twenty Seven Thousand Eight Hundred and Seventy Five only) for the period from 2013-17 has been remitted by the University, Joint Director, Kerala State Audit Department vide letter No.K.S.A.K.R.U.5/669/2021 dated 20-12-2021 apprised that the University had not considered the revised Audit fee which comprises Audit fee upto 2019.

It may be noted that the Syndicate held on 23-07-2021 vide item No.30.69 had resolved to remit Audit Fee dues of 5,29,27,875/- (Rupees Five Crore Twenty Nine Lakh Twenty Seven Thousand Eight Hundred and Seventy Five only) to Kerala State Audit Department for the period from 2013 to 2017 in five annual instalments as per Govt order No.899/2021/H.Edn dated 30-07-2019. The first instalment Rs.1,05,85,575/- (One Crore Five Lakh Eighty Five Thousand Five hundred and Seventy Five only) was accordingly remitted to the District Treasury under the h/a 0070-60-110-97 vide chalan No.444544 dated 16-11-2021.

However, Joint Director, Kerala State Audit Department, had forwarded the revised rate of Audit fee of Rs 7,71,19,317/- (Rupee Seven crore seventy one lakh ninteen thousand three hundred and seventeen only) including the period from 2017 to 2019 in addition to the Payment of arrear since 2013.

As per the orders of the Vice-Chancellor, the matter with regard to the remittance of the revised Audit fee of Rs.7,71,19,317/- (Rupee Seven crore seventy one lakh ninteen thousand three hundred and seventeen only) including the period from 2017 to 2019 in addition to the payment of Audit fee arrear since 2013 be paid in five equal instalments is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to remit the second and third installment of audit fee amounting Rs.2,11,71,150/- (Rupees Two Crore Eleven Lakh Seventy One Thousand One Hundred and Fifty only) in compliance with, the Govt. Order No.899/2021/H.Edn. Dated 30.07.2019.

The meeting came to an end at 03.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 09.03.2022, be approved.

Item No.38.46 Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings--Approval—reg.

(Ad. A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022 is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate
on Staff, Equipment & Buildings**

Date & Time : 11 th March 2022, 02.30 p.m

Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members Present

1. Adv. B. Balachandran (Convener)
2. Adv. K. H. Babujan
3. Adv. Muralidharan Pillai G.
4. Sri. Bijukumar G
5. Prof. K. Lalitha
6. Dr. S. Nazeeb
7. Dr. K.B. Manoj
8. Adv.A. Ajikumar

Members Absent

1. Dr. Mathew V
2. Smt. Renju Suresh
3. Sri. B.P Murali
4. Dr. K. G. Gopchandran

Item No.38.46.01 Hearing Complaint from Smt. Manu Manimala – Non - Issuance of Additional Mark List and Misconduct of Staff – reg

(EE II D)

Smt. Manu Manimala, B. Tech Part Time restructured candidate (2011-2014) under Computer Science and Engineering branch from College of Engineering Trivandrum, filed a complaint regarding non-issuance of Additional Mark List claiming that she has completed her B.Tech Degree course in 2018. It is stated by the candidate that she has remitted the search fees and submitted all the available data with her, along with application form and the letter from the Principal, CET. It has been also complained that while enquiring at the section regarding the status of application for Additional Mark list, she has faced misconduct from the concerned staff – Smt. Suma S, Sel Gr. Assistant, EEII section. She has stated in her complaint that she is not in possession of either the hall ticket concerned or does not have the register numbers and Month and Year.

Explanation was sought from Smt. Suma S. The following reply was obtained regarding the complaint of Smt. Manu Manimala.

1. Smt. Manu Manimala was a B.Tech, Part Time Restructured Re- Admission candidate during the period of 2011-2014. She was doing Part Time B. Tech during the period of 2009-2010. The details of examinations and registers of this candidate in Ist and IIIrd semesters belongs to another section under B. Tech. Hence the results of this candidate in Ist and IIIrd Semester is recorded as withheld in the tabulation registers of EEII Section.
2. No details pertaining to the examination like Register Numbers, Month and Year were furnished by the candidate and hence it is unable to trace out the details. The register number of the candidates under B. Tech (PTR) and Old B. Tech will vary in each semester. So it is difficult to affirm a candidates mark details without register numbers and month/ year.
3. The candidate has submitted an Application form for additional mark list along with fee receipt. Later on she had submitted a copy of mark list of S3 only and mark details which were forwarded by Professor and Head, Evening Degree Courses, CET which also does not have Register Numbers and Month and Year.
4. Along with Smt. Manu Manimala, a staff from the University was accompanied who made misconduct to Smt. Suma. S. He has showered tantrums on her in front of other candidates and fellow workers, even without considering her as colleague.
5. No misconduct from the section staff toward the candidate or the person accompanied.

A hearing of Smt. Suma.S, (Sel Gr. Assistant, EEII), Sri. Ahammed Sherin R S (Section Officer, EEII) and Sri. C.Gopakumar (Joint Registrar, Exams I) was held by the Controller of Examinations. After the hearing the Controller of Examinations remarked that it is practically impossible to find out Mark Lists without the Register Numbers and month/year.

The 36th meeting of the Syndicate held on 20.01.2022, resolved to approve the recommendation of the minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings to hear Smt. Manu Manimala, B.Tech Part Time restructured candidate (2011-2014) by the committee vide Item No. 36.93.02.

As per the orders of the Hon'ble Vice Chancellor the note is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings to hear Smt. Manu Manimala

The Committee heard Smt. Manu Manimala B-Tech Part Time restructured candidate (2011- 2014.

After hearing Smt. Manu Manimala and considering the written statement submitted by her, the Committee recommended to hear Smt. Suma.S, (Sel Gr. Assistant, EEII) and Sri.Ahamed Sherin R S (Section Officer) by the committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.02 KL.22.9774- നമ്പർ വാഹനത്തിലെ ലോഗ് ബുക്കും, ഫ്യൂവൽ ഇൻഡൻ്റ്ബുക്കും നഷ്ടപ്പെട്ടതുമായി ബന്ധപ്പെട്ട്-ഡ്രൈവറായ സജുവിൻറെ ഭാഗം കേൾക്കുന്നത് - സംബന്ധിച്ച -

(Ad AV)

KL.22.9774-നമ്പർ വാഹനത്തിലെ ലോഗ്ബുക്കും, ഫ്യൂവൽ ഇൻഡൻ്റ്ബുക്കും നഷ്ടപ്പെട്ടതായി കാണിച്ച് ഡ്രൈവറായ ശ്രീ. സജു W. ഒരു പരാതി സമർപ്പിച്ചിരുന്നു. പ്രസ്തുതപരാതിയിൻമേൽ രജിസ്ട്രാറുടെ നിർദ്ദേശപ്രകാരം സെക്യൂരിറ്റി ഓഫീസറും, മെക്കാനിക്കൽ എൻജിനീയറും റിപ്പോർട്ട് സമർപ്പിച്ചിരുന്നു.

അതിൻപ്രകാരം സെക്യൂരിറ്റി ഓഫീസർ സമർപ്പിച്ച റിപ്പോർട്ടിൽ, 08.10.2021 ന് ശേഷം രണ്ട് ദിവസം അവധികഴിഞ്ഞു 11.10.2021 ന് നാവിലെ ഡ്യൂട്ടിക്കായി ഡ്രൈവർ സെക്യൂരിറ്റി വിങ്ങിൽ നിന്നും താക്കോൽ വാങ്ങി വാഹനം എടുത്തപ്പോൾ അതിലെ ലോഗ്ബുക്കും ഫ്യൂവൽ ഇൻഡൻ്റ്ബുക്കും നഷ്ടപ്പെട്ട തായുള്ള വിവരം ഉടൻതന്നെ സെക്യൂരിറ്റി ഓഫീസറെയോ മറ്റു സുരക്ഷാ ജീവനക്കാ രെയോ അറിയിച്ചിട്ടില്ലെന്നും യഥാസമയം പരാതിപ്പെട്ടിരുന്നുവെങ്കിൽ ഫോറൻസിക്/ വിരലടയാള വിദഗ്ദ്ധരെക്കൊണ്ടോ പരിശോധിക്കാമായിരുന്നു എന്ന് റിപ്പോർട്ട് ചെയ്തിട്ടുണ്ട്

മെക്കാനിക്കൽ എൻജിനീയർ സമർപ്പിച്ച റിപ്പോർട്ടിൽ മുൻപും ഇത്തരം സംഭവം ഉണ്ടായിട്ടുണ്ടെന്നും അതായത് പെയർ നഷ്ടപ്പെടൽ, പുറമെ നിന്നുള്ളവർ ഭക്ഷണം കഴിക്കാൻ വാഹനം ഉപയോഗിക്കുന്നത് എന്നിവ വ്യക്തമായൊരു ലോക്കബിൾ വെഹിക്കിൾ ഷെഡ് ഇല്ലാത്തതാണ് ഇത്തരം സംഭവങ്ങൾ ഉണ്ടാകാൻ കാരണമെന്നും വിവരിച്ചിട്ടുണ്ട്. കൂടാതെ ഇത്തരം സംഭവങ്ങൾ ഒഴിവാക്കാനുള്ള നിർദ്ദേശങ്ങളും സമർപ്പിച്ചിട്ടുണ്ട്. അവ താഴെ വിവരിച്ചിരിക്കുന്നു.

1. കീ രജിസ്റ്ററിൻറെ സിസ്റ്റമാറ്റിക് പരിപാലനത്തിനായി സെക്യൂരിറ്റി വിങ്ങിൻ്റെ റിപ്പോർട്ട് നൽകാവുന്നതാണ്.
2. വാഹനങ്ങളുടെ keys അതാവാഹനങ്ങളുടെ ഡ്രൈവർക്ക് മാത്രമായി നൽകേണ്ടതാണ്.
3. സെനറ്റ് ഹൗസ് ക്യാമ്പസിലെ എല്ലാവാഹനങ്ങൾക്കും ക്ലോസ്ഡ് പാർക്കിംഗ് സ്ഥലം നൽകാവുന്നതാണ്.
4. സെനറ്റ് ഹൗസ് ക്യാമ്പസിലെ ബസ് ഷെഡുകൾ ബസ് പാർക്കിങ്ങിനായി അനുവദിക്കാവുന്നതാണ്. (ഇപ്പോൾ അവസ്ക്രാപ്പ് പേപ്പർ സൂക്ഷിക്കാനായി ഉപയോഗിക്കുന്നു.)

ഡ്രൈവർ ശ്രീ. സജു w. 18.10.2021 ന് സമർപ്പിച്ച വിശദീകരണത്തിൽ പറയുന്ന ക്ലോസ്ബുക്കും ഫ്യൂവൽ ഇൻഡൻ്റ്ബുക്കും നഷ്ടപ്പെട്ട വിവരം അറിഞ്ഞ ഉടനെ തന്നെ 11.10.2021 ന് സെക്യൂരിറ്റി വിങ്ങിൽ അറിയിച്ചിരുന്നു എന്നും പിന്നീട് രജിസ്ട്രാറുടെ PA യുടെ അടുത്തന്വേഷണത്തിന് വിവരം ധരിപ്പിച്ചുവെന്നും തുടർന്ന് 11 മണി യ്ക്ക് കെട്ടിയമ്പലം ഭിന്നശേഷി കമ്മീഷനിലേക്ക് ഓട്ടംപോകേണ്ടി വന്നതായും പറഞ്ഞിട്ടുണ്ട്. മേൽവാഹനം എക്സാ മിനേഷൻ വിഭാഗത്തിൽ കുറച്ചു ദിവസം ഉപയോഗിച്ചിട്ടുണ്ടെന്നും സെക്യൂരിറ്റിക്കാരും മുൻപലദിവസങ്ങളിലും ഓട്ടം പോകുന്നതിന് ഈ വാഹനം ഉപയോഗിക്കാറുണ്ടെന്നും വാഹനം ഓടിച്ച ഡ്രൈവർ മാറോടും സെക്യൂരിറ്റിക്കാരോടും ഈ കാര്യം അന്വേഷിച്ചിരിന്നു വെന്നും

അന്നത്തെ ഡ്യൂട്ടി കഴിഞ്ഞപ്പോൾ രാത്രി 8 മണിആയതിനാൽ പരാതി എഴുതി തയ്യാറാക്കിയത് ഓഫീസിൽ ഹാജരാക്കാൻ സാധിച്ചില്ല എന്നും പിറ്റേ ദിവസമേ നൽകാൻ സാധിച്ചുള്ളൂ എന്നും പറഞ്ഞിട്ടുണ്ട്.

KL.22.9774-നമ്പർ വാഹനത്തിലെലോഗ്ബുക്കും, ഫ്യൂവൽ ഇൻഡൻ്റബുക്കും സംബന്ധിച്ചവിവരം Ad.A.IV സെക്ഷനിലാണകൈകാര്യം ചെയ്യുന്നത്. പ്രസ്തുത വിഷയത്തിൽ അഭിപ്രായം ആരാധുന്നതിനായി ഫയൽ Ad.A.IV സെക്ഷൻകൈമാറിയിരുന്നു.

KL-22-9774- നമ്പർവാഹനത്തിലെലോഗ്ബുക്കിൽ 04.10.2021 വരെയുള്ള ഇന്ധനബില്ലുകൾ Ad.A.IV സെക്ഷനിൽ verify ചെയ്തിട്ടുണ്ടെന്നും, ഡ്രൈവറായശ്രീ. സജുവിൻറെ അഭ്യർത്ഥനപ്രകാരം 18.10.2021 പുതിയലോഗ്ബുക്ക്നൽകി യെന്നും സെക്ഷൻ രേഖപ്പെടുത്തിയിട്ടുണ്ട്. കൂടാതെ നഷ്ടപ്പെട്ട ലോഗ്ബുക്ക് 25.02.2021-നൽകിയ താണെന്നും, ആയതിനാൽ 25.02.2021 മുതൽ 17.10.2021 വരെ യുള്ള ലോഗ്ബുക്കിലെ വിവരങ്ങൾആഡിറ്റ് പരിശോധനക്ക് ആവശ്യമായി വന്നാൽ ആയത്നൽകുവാൻ സാധിക്കുകയില്ല എന്നുള്ള വിവരവും Ad A.IV സെക്ഷനിൽനിന്നു അറിയിച്ചിട്ടുണ്ട്.

വൈസ്ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം മേൽവിഷയം സിൻഡിക്കേറ്റിൻറെ സ്മിരം സമിതിയായസ്റ്റാഫ്, എക്യൂപ്മെൻ്റ്ആൻ്റ്ബിൽഡിംഗ് സ്റ്റമിതിയിൽ വെയ്ക്കുകയും 08.02.2022 ത്നടനസിൻഡിക്കേറ്റിൻറെസ്മിരം സമിതിയായ സ്റ്റാഫ്, എക്യൂപ്മെൻ്റ്ആൻ്റ്ബിൽഡിംഗ്സ്പ്രസ്തുത വിഷയം പരിപ്ലിക്കുകയുംവിഷയത്തിൽഡ്രൈവറായസജുവിൻറെഭാപ്കമ്മിറ്റികേൾക്കാൻശുപാർശചെയ്യുകയുംചെയ്തു. 25.02.2022ത്നടനസിൻഡിക്കേറ്റ് (item. no.37.75.04) ഇത് അംപീകരിക്കാൻ തീരുമാനിക്കുകയും വൈസ്ചാൻസലർ നടപ്പിലാക്കുകയും ചെയ്തിട്ടുണ്ട്.

വൈസ്ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം KL.22.9774-നമ്പർ വാഹന ത്തിലെ ലോഗ്ബുക്കും, ഫ്യൂവൽ ഇൻഡൻ്റബുക്കും നഷ്ടപ്പെട്ടതുമായ വിഷയത്തിൽ ഡ്രൈവറായസജുവിൻ റെഹിയറിംഗ്സടത്തുന്നതിനായി സിൻഡിക്കേറ്റിൻറെ സ്മിരം സമിതിയായസ്റ്റാഫ്, എക്യൂപ്മെൻ്റ് ആൻ്റ്ബിൽഡിംഗ്സിനു സമർപ്പിക്കുന്നു.

The Committee heard Sri.Saju W. and recommended to entrust the Mechanical Engineer to submit an Inspection report on the consumption of fuel and other relevant details of the vehicle that was recorded in the lost Log Book, before the Committee.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.03 *Publishing the Photograph of CV Camp in the news paper – report from the Police Deputy Inspector General, Trivandrum Range – reg.*

(Ad AI)

The photograph of the Centralized Valuation Camp in the University was published in the Mathrubhumi Daily dated 01.08.2018. In this regard Sri. Shaji Jerome, Office Superintendent, Centralized Valuation Camp and Sri.C.K.Suresh Kumar was heard by the hearing committee consisting of Dr. P.P. Ajayakumar, Pro-Vice Chancellor, Dr. S. Nazeeb, Member Syndicate, Dr.R.Rajesh Kumar, Member Syndicate and Sri. J.S. Shijukhan, Member Syndicate after seeking explanation from them.

Sri.Shaji Jerome admitted that he had taken the photograph of the Valuation Camp using his mobile phone, which was published in the Mathrubhumi Daily. It was stated that the said photograph was forwarded to Sri.C.K.Suresh Kumar via ‘Whatsapp’ for intimating the actual situation of the Valuation Camp to the Controller of Examinations for finding a solution to it and deleted the same after sending it to Sri.C.K.Suresh Kumar. But Sri.C.K.Suresh Kumar cheated him and he was totally unaware of the publication of the said photograph in the Mathrubhumi daily. After the publication of the said photograph in the Mathrubhumi daily, he contacted Sri.C.K.Suresh Kumar. **Sri.C.K.Suresh Kumar told him to state that he had not taken the photograph in the enquiry, if any, in this regard.**

The Committee then heard Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section. Sri.C.K.Suresh Kumar told that he had not asked Sri.Shaji Jerome to take the photograph of the valuation camp. **Even if the said photograph was forwarded to him via whatsapp, he had not seen it and not received as a personal whatsapp message. It is also stated that he did not remember whether he told Sri.Shaji Jerome to state that he had not taken the photograph in the enquiry, if any, in this regard. Sri.C K Suresh Kumar categorically denied his role in the matter.**

The Syndicate held on 04.06.2020 vide item no 12.33.02 has resolved to review the earlier action taken against Sri.Shaji Jerome, Office Superintendent barring two increments with cumulative effect in pursuance to the resolution of the Syndicate held on 30.10.2019(item no.05.16). It has also been resolved to bar one increment without cumulative effect and vide

UO.No.Ad.AI.4.19892/2019 dated 19.08.2020, the UO dated 28.01.2020 was modified so as to bar one increment without cumulative effect imposed on Sri.Shaji Jerome, Office Superintendent (Hr.Gr).

A letter no.BI-11086/2021/TR dated 29.01.2022 has been received from the Deputy Inspector General of Police, Trivandrum Range. It has been informed on enquiry that Sri.Shaji Jerome, Office Superintendent(Hr.Gr) has admittedly taken the photographs and has forwarded the same to Sri.C K Suresh Kumar. It has also been stated in the letter from the Police that Sri.CK Suresh Kumar admittedly forwarded/shared the photographs to other whatsapp groups, but has not forwarded the same to the press. The Police has informed that since the matter has been proved to be done by Sri.Shaji Jerome and Sri.Suresh Kumar C K, there is no relevance of conducting forensic investigation. The Police has urged the University to be more vigilant and careful to upkeep the security of such wings by not allowing Mobile Phone, Camera, Ipad, etc.

As per the orders of the Vice Chancellor, the matter was placed before the Syndicate on 25.02.2022. The Syndicate has resolved to hear Sri.C K Suresh Kumar by the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to seek opinion of the Standing Council regarding the matter and authorize the Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings to submit a report before the Syndicate.

Item No.38.46.04

കേരളയൂണിവേഴ്സിറ്റിപ്രസ്സ് - ശ്രീ.മഹേഷ്കുമാർ.എസ്, സൂപ്രണ്ട് ഇൻ - ചാർജ്ജ്, കേരളയൂണിവേഴ്സിറ്റിപ്രസ്സ് - മെമ്മോയിന്റേലുള്ള മറുപടി-സംബന്ധിച്ചു്

(Ad.DIII)

26 .07 .2021 - ലെകേ.സ.ഉ 3712/ 2021 / പ്രകാരം, ശ്രീമതി.കവിതജിപി - യെകേരളയൂണിവേഴ്സിറ്റിപ്രസ്സിൽദിവസവേതനാടിസ്ഥാനത്തിൽ 18.05.2021 തീയതി മുതൽ 89 ദിവസത്തേക്ക്ബെൻഡർതസ്തികയിൽനിയമിച്ചിരുന്നു. ടികാലയളവ് 14.08.2021 അവസാനിക്കാനിരിക്കെ, 09.07.2021 - ലെസൂപ്രണ്ട് -ഇൻ -ചാർജിൽ നിസ്സഭിച്ച കത്ത്പ്രകാരംസൂപ്രണ്ട് -ഇൻ -ചാർജ്ജ്, ശ്രീമതി.കവിതജിപി സമർപ്പിച്ച മെഡിക്കൽ സെർട്ടിഫിക്കറ്റിന്മേലുള്ള മെഡിക്കൽലീവ് (൧൪ഭപാത്രചികിത്സസംബന്ധിച്ചുള്ള) 24.06.2021 മുതൽ അനുവദിച്ചു തരണമെന്നുള്ള അപേക്ഷ അനുമതിക്കായി മുന്നോട്ടെച്ചിരുന്നു. ടിഅപേക്ഷബഹുമഹോപദേശ്ചാൻസലർനിരസിച്ചിരുന്നു.

ചികിത്സയുമായിബന്ധപ്പെട്ട് (ഹിസ്റ്ററൈക്സമി) 24.06.2021 മുതൽ 08.09.2021 വരെജോലിയിൽനിന്നിട്ടുനിന്നശ്രീമതി.കവിതജിപി-ക്ക്, മെഡിക്കൽ ഫിറ്റ്നസ്സെർട്ടിഫിക്കറ്റിന്റേ അടിസ്ഥാനത്തിൽ, മുൻകൂർഭരണാനുമതിഇല്ലാതെ 09.09.2021 മുതൽ ബെൻഡർ തസ്തികയിൽജോലിചെയ്യാൻപ്രസ്സ്സൂപ്രണ്ട് -ഇൻ -ചാർജ്ജ് അനുമതി നൽകി. സൂപ്രണ്ട് -ഇൻ-ചാർജിൻ്റെപ്രസ്തുതനടപടിസ്ഥിരീകരിച്ചുനൽകണമെന്ന് 28.09.2021 -ലെ കത്ത്പ്രകാരംഅപേക്ഷിക്കുകയുംചെയ്തു.

സൂപ്രണ്ട് -ഇൻ -ചാർജിൻ്റെ ഓഡിറ്റ് അപേക്ഷ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം സ്റ്റാൻഡിംഗ് ഓഫീസർമാർക്ക് ഓൺ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് ഓഫീസർമാർക്ക് വിശദീകരണപത്രം സമർപ്പിച്ചിരുന്നു.

28.10.2021 -ലെ സിൻഡിക്കേറ്റ് ഐറ്റം.33.73.അഡീഷണൽ 01 പ്രകാരം സൂപ്രണ്ട് -ഇൻ -ചാർജിൻ്റെ നടപടി സ്ഥിരീകരിച്ചു നൽകുകയും പ്രസ്തുത വിഷയത്തിന്മേലുള്ള വിശദീകരണം ആവശ്യപ്പെടുകയും ചെയ്തു.

ആയതിന്മേൽ 06.12.2021 തീയതിയിൽ സൂപ്രണ്ട് -ഇൻ -ചാർജിൻ്റെ വിശദീകരണം ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു.

പ്രസ്തുത വിശദീകരണം ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം സ്റ്റാൻഡിംഗ് ഓഫീസർമാർക്ക് വിശദീകരണപത്രം സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to accept the explanation submitted by Sri.Mahesh Kumar S, Superintendent in-charge with warning.

Resolution of the Syndicate

RESOLVED to accept the explanation submitted by Sri.Mahesh Kumar.S, Superintendent (i/c) and issue a warning memo.

Item No.38.46.05 Career Advancement Scheme of UGC Regulations, 2018- Placement of Dr.Noushad S, as Associate Professor at Department of Oriental Research Institute and Manuscript Library- reg.

(Ad DII)

Dr. Noushad S was appointed as Assistant Professor at the Department of Oriental Research Institute and Manuscripts Library w.e.f. 19.03.2020 FN vide UO No. Ad.DIII.2/1406/2020/UOK dated 25.05.2020. Prior to appointment at the University Dr.Noushad S was working as Assistant Professor in Malayalam at Government College for Women, Thiruvananthapuram from 19.06.2006 to 18.03.2020. There he was placed as Assistant Professor (Stage 2) wef 19.06.2011 order No.UGC Cell 2/15816/19/Coll.Edn(3) dated 09.07.2019, as Assistant Professor (Stage 3) wef 19.06.2016 order No.UGC Cell 2/15816/19/Coll.Edn (3) dated 09.01.2020 and as Associate Professor, w.e.f. 26.06.2019, vide order No.UGC Cell 1/14403/20/Coll.Edn dated 26.02.2021. The prior service rendered by Dr.Noushad S. was reckoned as qualifying service along with University service vide UO No. Ad.DIII.11962/2020/UOK dated 04.01.2021.

Now, Dr. Noushad S., Assistant Professor, Department of ORI & MSS Library has requested to place him as Associate professor under Career Advancement Scheme of UGC Regulations, 2018, wef date of joining University of Kerala ie 19.03.2020, considering his prior service rendered at Government College for Women, Thiruvananthapuram and on the strength of Proceedings of the Director of Collegiate Education order no.UGC Cell 1/14403/20/Coll.Edn dated 26.02.2021.

As per clause 10.0 of UGC regulation 2018, previous regular service, whether national or international as Assistant Professor, Associate Professor or Professor or equivalent in a University, College, National Laboratories or other scientific/ professional organizations such as the CSIR, ICAR, DRDO, UGC, ICSSR, ICHR, ICMR, DBT, should be counted for direct recruitment and promotion under CAS of a teacher as Assistant Professor, Associate Professor, Professor or any other nomenclature, subject to fulfilling the following conditions:-

- a) The essential qualifications of the post held were not lower than the qualification prescribed by the UGC for Assistant Professor, Associate Professor and Professor, as the case may be.
- b) The post is/was in as equivalent grade or of the pre-revised scale of pay as the post of Assistant Professor (Lecturer), Associate Professor (Reader) and Professor.
- c) The concerned Assistant Professor, Associate Professor and Professor should possess the same minimum qualifications as prescribed by the UGC for appointment to the post of Assistant Professor, Associate Professor and Professor, as the case may be.
- d) The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of University/ State Government/ Central Government/ Concerned Institutions, for such appointment.
- e) The previous appointment was not as guest lecturer for any duration.

- f) The previous Ad-hoc or Temporary or contractual service shall be counted for direct recruitment and for promotion, provided that:
- i) the essential qualifications of the post held were not lower than the qualifications prescribed by the UGC for Assistant Professor, Associate Professor and Professor, as the case may be
 - ii) the incumbent was appointed on the recommendation of duly constituted Selection Committee/ Selection Committee constituted as per the rules of the respective University;
 - iii) the incumbent was drawing total gross emoluments not less than the monthly gross salary of a regularly appointed Assistant Professor, Associate Professor and Professor, as the case may be; and
- g) No distinction should be made with reference to the nature of management of the institution where previous service was rendered (private/local body/Government), while counting past services under this clause.

On verifying the order No.UGC Cell UGC Cell 1/14403/20/Coll.Edn dated 26.02.2021, it is seen that the selection committee examined and approved his placement as Associate Professor at Government College for Women, Thiruvananthapuram w.e.f. 26.06.2019.

It may be noted in this regard that, on receipt of similar requests from, the Syndicate had resolved to grant placement as per the Government proceedings issued in this regard on the basis of recommendation by the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Further, when the file was forwarded to legal section for remarks on whether there are any legal impediments in considering the placement of Dr. Noushad S. under Career Advancement Scheme, the Standing Counsel has opined that there is no legal impediment in granting placement under CAS to Dr.Noushad S, Assistant Professor, Department of ORI & MSS Library. However, opined that any promotion shall be granted subject to the outcome of the SLP No.s 19937-19944 pending before the Hon'ble Supreme Court of India.

Therefore, as per the orders of the Vice-Chancellor, the request of Dr.Noushad.S., Assistant Professor, Department of ORI& MSS Library for granting him placement as Associate Professor (Academic Level 13A) under Career Advancement Scheme of UGC Regulations, 2018, w.e.f. date of joining University of Kerala ie 19.03.2020, on the strength of Proceedings of the Director of Collegiate Education order no. UGC Cell UGC Cell 1/14403/20/Coll.Edn dated 26.02.2021, subject to the outcome of the SLP No.s 19937-19944 pending before the Hon'ble Supreme Court of India, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to grant placement to Dr.Noushad.S. Assistant Professor, Department of ORI& MSS Library as Associate Professor (Academic Level 13A) under Career Advancement Scheme of UGC Regulations, 2018, w.e.f. 19.03.2020 (date of joining in the University of Kerala), on the strength of Proceedings of the Director of Collegiate Education order no. UGC Cell UGC Cell 1/14403/20/Coll.Edn dated 26.02.2021, subject to the outcome of the SLP No.s 19937-19944 and connected cases pending before the Hon'ble Supreme Court of India.

Resolution of the Syndicate

RESOLVED to entrust Dr.S.Nazeeb, Dr.Vijayan Pillai.M, Members Syndicate to verify the records of Dr.Noushad.S., Assistant Professor, Department of ORI& MSS Library, University of Kerala for granting placement as Associate Professor under CAS and place the report before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Item No.38.46.06 **CAS as per UGC Regulations, 2010- Request from Dr.Lakshmi Sukumar, Assistant Professor, Institute of English as Assistant Professor (Stage 3)-reg.**

(Ad DII)

Dr.Lakshmi Sukumar was appointed as Assistant Professor in English in the Institute of English w.e.f. 24.03.2017 as per U.O. No. Ad DIII.1.44875/2017 dated 09.05.2017. She completed her probation on 25.03.2018 FN as per U.O. No. Ad D III.1.44875/2017 dated 04.06.2018. Prior to joining University of Kerala, she had been working as Assistant Professor at St. Thomas College, Kozhencherry from 17.12.2007 to 20.06.2011, Govt Polytechnic College, Neyyattinkara from

21.06.2011 to 29.10.2012 and the Government Women's Polytechnic college, Kaimanam, from 29.10.2012 to 24.03.2017.

During her prior service she was placed as Assistant Professor (Stage 2) w.e.f. 30.10.2013 as per proceedings no. UGC Cell 2/15816/19/Coll.Edn(13) dated 09.01.2020 and placed as Assistant Professor (Stage 3) w.e.f. 17.12.2016 as per proceeding no. UGC Cell 2/15816/19/Coll.Edn(3) dated 09.01.2020. Her prior service was reckoned as qualifying service along with University service vide U.O. No. Ad DIII.11962/2020/UOK dated 05.08.2021.

Now, Dr. Lakshmi Sukumar, Assistant Professor, Institute of English has requested to grant her placement as Assistant Professor (Stage 3)/Academic level 12, the post in which she was finally placed in her prior service w.e.f. 24.03.2017, ie date of joining University Service.(As per the proceedings of the Director of Collegiate Education Order No .UGC Cell 2/15816/19/coll.Edn (3) dtd 9/1/2020 she was granted placement as Assistant Professor Stage 3 wef 17.12.2016)

It may be noted that, on receipt of similar requests from teachers earlier, the Syndicate, considering the Government Proceedings/ University Order sanctioning placement in prior service, had resolved to grant due placement at the University of Kerala.

Therefore, as per the orders of the Vice-Chancellor, the matter regarding granting placement to Dr.Lakshmi Sukumar, Assistant Professor of English, Institute of English on strength of the Proceedings of the Director of Collegiate Education order no. UGC Cell 2/15816/19/Coll.Edn(3) dated 09.01.2020 as Assistant Professor (Stage 3) in the pay band of Rs.15600 - 39100 + AGP 8000 (Academic Level 12 - PR 2016) w.e.f. her date of joining at University of Kerala ie, 24.03.2017 AN is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendations thereof.

The Committee considered the matter and recommended to grant placement to Dr.Lakshmi Sukumar, Assistant Professor of English, Institute of English as Assistant Professor (Stage 3) in the pay band of Rs.15600 - 39100 + AGP 8000 (Academic Level 12 - PR 2016) w.e.f. 24.03.2017 A.N (date of joining in the University of Kerala) under Career Advancement Scheme of UGC Regulations, 2010, on strength of the Proceedings of the Director of Collegiate Education order no. UGC Cell 2/15816/19/Coll.Edn(3) dated 09.01.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.07 ***Request for fixation of pay submitted by Smt. Asha S Nair, re appointed employee of 2008 batch-reg.***

(Ad AI)

Smt. Asha S Nair, Section Officer and reappointed employee of 2008 batch vide submission dated 08.09.2021 requested that her pay in the respective post may be fixed and the salary, arrears and other allowances may be disbursed, similarly to the employees of 2008 batch who got salary and arrears, in tune with the Interim Order dated 26.02.2021 in WA No.706/2017 of the Hon'ble High Court of Kerala.

Smt. Asha S Nair in her submission stated that she was not a respondent in any of the cases pertaining to the 2008 batch even though she belongs to 2008 batch, she joined service on 30.06.2008, one and half months late after getting extension of joining time, and relieved on 27.11.2011 to take up the employment in Health Department and later reappointed in the University service on 06.07.2018.

The Hon'ble High Court of Kerala vide Interim Order dated 26.02.2021 in WA No.706/2017 ordered that the respondent employees shall be disbursed salary if they fulfil the following conditions:

- 1) each of them shall execute and file a Bond in favour of the University of Kerala unconditionally undertaking to repay the amount depending on the outcome of the writ appeals.
- 2) each of them shall also file an Affidavit before the Court unconditionally undertaking that they will repay the amount received as salary to the University subject to the directions in the judgment of this Court in the writ appeals mentioned in WA No.706/2017.
- 3) the respondent employees shall execute the Bonds and file the affidavits as above within three weeks from the date of order i.e 26.02.2021. If they fulfil the above conditions the University shall disburse salary to the respondent employees in the manner permitted by law.

The Vice Chancellor has ordered to implement the Interim Order of the Hon'ble High Court and U.O.No. Ad AI.4/2008 Batch/2021 dated 04.03.2021 was issued and the respondent employees of 2008 batch were disbursed with salary, arrears and other benefits upto the post of Section Officer accordingly, subject to the conditions stipulated by the Hon'ble Court.

Since Smt. Asha S Nair was not a respondent of any of the cases, Legal Opinion of the Standing Counsel was sought on the matter and the learned Standing Counsel vide letter no. TA/SC-LO-6/2022 dated 21.02.2022 opined that the legal opinion rendered as per Letter No. TA/SC-LO-26/2021 dated 16.08.2021 is equally applicable in the case of Smt. Asha S Nair also and hence to fix the pay & to pay the eligible arrears of salary following the steps adopted in the case of employees who are similarly placed. The Standing Counsel vide Letter No. TA/SC-LO-26/2021 dated 16.08.2021 clarified that the conditions stipulated by the Hon'ble High Court in the Interim Order dated 26.02.2021 in WA No.706/2017 and connected cases are applicable to all employees of the 2008 Assistants Batch and hence the 6 employees (re-appointed) are also bound to follow the same. The Standing Counsel also clarified that the

- i) compliance of the three conditions stipulated by the Hon'ble High Court of Kerala in the interim order dated 26.02.2021 in WA No.706 of 2017 are applicable to the 6 reappointed employees also and
- ii) the benefits cannotionally be given, but only with effect from the date of their reappointment as stipulated in the Statute 17(b) of Chapter 4 of the Kerala University First Statutes, 1977

Since one of the three conditions stipulated by the Hon'ble Court in the interim order dated 26.02.2021 in WA.No.706 of 2017 was that 'the respondent employees shall execute the bonds and file the affidavits within three weeks from the date of order

i.e.26.02.2021' and Smt. Asha S Nair is not a respondent of any of the case on which the judgment pertaining to the matter pronounced and the time limit of three weeks wef date of order ie.26.02.2021 has already been expired, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipments & Building.

As per the orders of the Vice Chancellor, the whole matter is placed before the Standing Committee of the Syndicate on Staff, Equipments & Building for consideration and recommendation

The Committee considered the matter and recommended to fix the pay and to disburse the arrears of salary due to Smt. Asha S Nair following the steps adopted in the case of re-appointed employees of 2008 batch.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.08 Error in the Note to the Standing Committee of the Syndicate on Staff, Equipment and Buildings - reg.

(Ad AI)

The Note regarding granting third time bound Higher Grade to five employees of the Study on the Cost of Cultivation of Principal Crops in Kerala was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 19.04.2021. The Syndicate at its meeting held on 07.05.2021 vide item No. 27.39.12 approved the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings to grant third time bound Higher Grade to five employees w.e.f the date of completion of 22 years, as per rules. Of the five employees, the name of Sri. M. Pradhavan, Economic Investigator was erroneously entered as '**M. Prabhakaran**'. A serious dereliction has been noted in the part of the Section and hence memo was issued to Smt. Ambikadevi.S, Section Officer, Ad.FI Section and Smt. Suvitha V S, then Assistant, Ad.FI Section.

Smt. Ambikadevi S, Section Officer, Ad.FI Section has given explanation that she was on commuted leave from 22.03.2021 to 25.03.2021 and was on duty leave on 26.03.2021 and hence the draft note to the Standing Committee of the Syndicate on Staff, Equipment and Buildings was not verified by her. She has expressed her regret for the mistake happened and has requested to withdraw the allegations levelled against her.

Smt. Suvitha V S, then Assistant, Ad.FI Section has given the explanation that she had been working in the section for 4 years and no mistake has occurred till date. She has requested to condone

the error that occurred due to workload and oversight and has assured to be very careful in future. She has requested to take a lenient view in the matter and absolve her from any further actions.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to accept the explanations submitted by Smt.Ambikadevi S, then Section Officer, Ad.FI Section and Smt.Suvitha V S, then Assistant, Ad.FI Section and to warn the officials to be more vigilant in file work.

The Committee further recommended to close the issue.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.09 *Reckoning of prior Service as qualifying service for Pensionary benefits in the University-Request from Smt.N.Aysha, Section Officer – reg.*

(Ad AI)

Smt.N.Aysha, Section Officer, CBCS BA VI Section vide submission dated 30-12-2021 requested that the prior Service put in by her in the Panchayat Subordinate Service during the period from 16-10-2002 to 02-06-2008 be reckoned as qualifying Service along with University service for Pensionary benefits.

Smt.N.Aysha was appointed in Panchayat Subordinate service on 16-10-2002. She was relieved of that service on 02-06-2008 AN and joined in the University of Kerala as Assistant on 03-06-2008 FN.

Finance vide remarks dated 11-01-2022 stated that as per the GO(P) No.228/2001/Fin dated 02-02-2001, the prior service put in by the employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Govt. Service including Aided School/College and vice-versa can be reckoned as qualifying service for Pension. The Appointment of Smt.N.Aysha in University has been regularised vide Judgment dated 21-02-2017 on WP(C)491/2012 and Connected Cases. Finance as such endorsed that the prior Service of Smt.N Aysha rendered in Panchayat Subordinate Service from 16-10-2002 to 02-06-2008 be reckoned as qualifying Service for pensionary benefits in the University.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to reckon the prior service put in by Smt. N. Aysha, Section Officer at Panchayat Subordinate Service during the period from 16-10-2002 to 02-06-2008, as qualifying service, for granting Pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.10 *Re-appointed Assistants -Request for fixation of pay on the promoted posts-reg.*

(Ad AI)

The Syndicate at its meeting held on 07.05.2021, vide Item No. 27.39.02 considered the request of Re-appointed Assistants of 2008 batch for Fixation of pay & Allowances in the promoted posts and approved the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 19.04.2021 'to seek legal opinion from the Learned Standing Counsel on considering the request of the re-appointed 6 former Assistants (2008 batch) on the basis of Govt. Lr. B3/188/2019/H.Edn dated 01.11.2019.' The Standing Counsel vide Lr.No.TA/SC-LO-26/2021 dated 16.08.2021 furnished the Legal opinion in the said matter which is as follows;

The three conditions stipulated by the Hon'ble High Court of Kerala in the Interim Order dated 26.2.2021 in W.A.No.706/2017 and Connected Cases are applicable to all employees of the 2008 Assistants batch. Therefore, the 6 employees in question are also bound to follow the same. The government order dated 1.11.2019 is clear on the point that legal opinion is sought wherein Statute 17 (b) of Chapter 4 of the Kerala University First Statutes, 1977 is rightly referred to. Following two aspects are hereby clarified:

- (i) Compliance of the three conditions stipulated by the Hon'ble High Court of Kerala in the Interim Order dated 26.2.2021 in W.A.No.706 of 2017 are applicable to these employees also and
- (ii) The benefits can notionally be given, but only with effect from the date of their reappointment as stipulated in the Statute referred supra.'

The remarks of Finance wing is also sought in this matter, which is as follows;

1. The Promotions that took place within the date of relief of promotees to other service shall have monetary effect with effect from the date of promotion to the date of relief to other service. Thereon increments accrue notionally during the period of their absence from University service and resume with monetary benefits with effect from the date of re-appointment.
2. The Promotions that took place notionally during the period of their foreign service (period of absence from University service) shall have monetary effect from the date of effect of re-appointment in University service.

However, earlier, the Standing Counsel vide Learned opinion dated 12-06-2019 on the Fixation of pay and Seniority of employees who left service and rejoined later, opined that "At the moment it has hardly any relevance that all matters pertaining to the interse seniority are depended on the final outcome of the WP(C) No.1366 of 2018 and Connected cases particularly since the basic principles followed for fixation of seniority which are under judicial scrutiny cannot be applied in respect of these employees including the petitioner Sri.S.Sreejith as the same would be improper".It may please be noted that Writ Appeals are pending against the Judgement dated 8.9.2020 in W P (C) 1366/2018.

The Rule 8, Part II, KS&SSR & Statute No.17(b), Part II of the K.U.F.S 1977,page no.41, under which the incumbents got re-appointment may also be noted in this context. He/She shall be entitled to all the privileges in respect of Appointment, Seniority, Probation and Appointment as full member which he would have enjoyed but for his absence subject to his completing satisfactorily the period of Probation on his return.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to fix the pay of re-appointed Assistants of 2008 batch on the promoted posts, as opined by the Standing Counsel in this matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.11 Allotment of quarters to Smt. Anusree Rajan, Senior Grade Assistant, Security Wing Kariavattom, on Special Sanction basis - reg.

(Ad BII)

Smt. Anusree Rajan, Senior Grade Assistant, Security wing Kariavattom, has submitted a request for allotment of quarters on special sanction basis. It is stated that her son was diagnosed with Autism Spectrum Disorder & hence regular therapies are needed for his improvement of the condition and presently he is under treatment at ICONNS, Pulayanarkotta .In the light of above situation, Smt.Anusree Rajan has requested to sanction quarters on special sanction basis to facilitate supportive therapies for her minor child.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the matter of allotting quarters to Smt. Anusree Rajan, Senior grade Assistant, Security wing Kariavattom, on special sanction basis, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to consider the request as per the rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.12 Allotment of quarters to Sri. Reji C, Assistant, EE IV Section, on Special Sanction basis - reg.

(Ad BII)

Sri.. Reji C, Assistant, EE IV Section, has submitted a request for allotment of quarters on special sanction basis. It is stated that, being a resident of Kadakkal at Kollam District, he has to travel 4 hours daily to & fro, for attending office, which has caused low back pain for which treatment is going on. In the light of above situation, Sri .Reji C has requested to sanction quarters on special sanction basis.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the matter of allotting quarters to Sri.Reji C, Assistant, EE IV Section, on special sanction basis, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to consider the request as per the rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.13 Appointment of Buggy Operator – Remarks of the Assistant Engineer, Mechanical - considerationof-reg.

(Ad AV)

On the basis of the resolution of the Syndicate held on 17.11.2021 (item.No.64), the Assistant Engineer (Mechanical) has forwarded the letter dated 24.12.2021 regarding the eligibility criteria for Buggy Driver and has suggested that the post Buggy Driver may be changed as Guidecum Buggy OperatorsincetheBuggy Driveracts as guidetovisitors of the University to travel to various locations insidethecampus ortakecampus tour. He has remarked that the existing buggies available in the campus are of eleven members seating capacity excluding driver.

Thefollowingmaybetheeligibilitycriteria.

1. PassinPlusTwo/Pre-Degree
2. MustpossessvalidHeavypassengerLicencewithbadge
3. Mustbe fluentinspeakingMalayalamandEnglish
4. Height:165cm(NorelaxationtoSC/ST)
Chest(Normal):83cmExpansion-minimum5cm
5. Eyesight:Mustpossessthevisualstandardspecifiedbelow

	RightEye	LeftEye
DistantVision	6/6Snellen	6/6Snellen
NearVision	0.5Snellen	0.5Snellen

Eacheyemusthavefullfieldofvision.Colourblindness,squintorany morbidconditionoftheyeorlids oftheeithereyewillbedeemedtobedisqualification.Differentlyabledcandidatescannotapplyforthe post.

6. Experience:DesirableOperatingelectricbuggiesinrailways/airport/governmentestablishments/reputed privatefirms.

It may be noted that the Syndicate held on 17.11.2021 resolved the salary ofBuggy Driverdetailedasfollows

Sl.No.	Description	Qty	
1.	SalaryofBuggyDriver	3	@715/day

Itmay alsobenotedthatas perU.O.No.Ad.A.V.12762/2021/UOK dated30.11.2021,theremunerationof Driverondaily wagebasis has beenenhancedfromRs.715/- toRs.730/-perdaysubjecttoamaximumofRs.19,710/-permonth.

TheViceChancellorhasorderedtoplacethematterbeforethenextSyndicate.The Syndicateheldon20.01.2022resolvedthattheitembereferrredtotheStandingCommitteeof theSyndicateonStaff, Equipment andBuildings. TheHon'bleViceChancellorhasimplementedtheresolutionoftheSyndicate.

As per the orders of the Vice-Chancellor, the following proposals of the Assistant Engineer Mechanical regarding the appointment of Buggy Operator is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation

1. The post Buggy Driver may be renamed as Guide cum Buggy Operator
2. The aforesaid eligibility criteria for Buggy Operator may be considered
3. Selection committee may be constituted for the aforesaid appointment.

The Committee considered the remarks of the Assistant Engineer, Mechanical and recommended the following:

- *The post Buggy Driver be renamed as Buggy Operator*
- *The eligibility criteria for the post:*
 1. *Pass in Plus Two/Pre-Degree*
 2. *Must possess valid Light Motor Vehicle with badge*
 3. *Must be fluent in speaking Malayalam and English (Desirable)*
 4. *Height: 165cm*
 5. *Eye sight: Must possess the visual standard specified below:*

	<i>Right Eye</i>	<i>Left Eye</i>
<i>Distant Vision</i>	<i>6/6 Snellen</i>	<i>6/6 Snellen</i>
<i>Near Vision</i>	<i>0.5 Snellen</i>	<i>0.5 Snellen</i>

Each eye must have full field of vision. Colour blindness, squint or any morbid condition of the eye or lids of the either eye will be deemed to be disqualification. Differently abled candidates cannot apply for the post.

6. *Experience: Desirable Operating electric buggies in railways /airport/ government establishments/reputed private firms.*

- *To constitute the Selection Committee by the Vice-Chancellor.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

FURTHER RESOLVED that the Sl.No.4 (**Height: 165 cm**) of the recommendation be deleted.

Item No.38.46.14 *Request for appointing Assistant Professor on Contract -Department of Hindi- reg.*

(Ad AV)

Prof.(Dr.) Jayachandran R, Head, Department of Hindi vide letter dtd 06.01.2022 stated that the Department have the sanctioned faculty strength of 5 as Professor-1, Associate Professor-2, Assistant Professor-2. Out of these one of the Associate Professors, has been relieved from the Department on 17.11.2021 and joined as Associate Professor at Sree Sankaracharya University of Sanskrit, Kalady. Now the faculty strength remains 4 as Professor(CAS) -1, Professor - 1 Associate Professor- 0, Assistant Professor-2 . The Head has requested to appoint an Assistant Professor on contract basis considering the difficulty in conducting classes.

As per the orders of the Vice Chancellor the matter of appointing Assistant Professor on contract basis in Department of Hindi is placed before the Standing Committee of Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to appoint One Assistant Professor on Contract basis in the Department of Hindi.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.15 *Reckoning of previous service for pension and service/career benefits- Dr.Kurian Mathew Abraham, Assistant Professor, Department of Aquatic Biology and Fisheries.*

(Ad AV)

Dr.Kurian Mathew Abraham was appointed as Assistant Professor in the Department of Aquatic Biology and Fisheries on 01.03.2017 FN. He was declared to have satisfactorily completed his probation as on 01.03.2018 FN, vide U.O.No.Ad.AV.03/6750/2018 dated 03.09.2018.

The previous service rendered by Dr.Kurian Mathew Abraham is as detailed below.

Sl.No	Name of Institution	Name of University	Period of Service	Remarks
1.	Mahatma Gandhi College, Tvpm	University of Kerala	10.11.2000 to 31.03.2002	UGC-FIP Substitute
2.	St.Berchmans College Changanacherry	Mahatma Gandhi University, Kottayam	16.09.2002 to 31.03.2003 & 23.07.2003 to 31.03.2004	Guest Lecturer
3.	St.Berchmans College Changanacherry	Mahatma Gandhi University, Kottayam	02.08.2004 to 14.03.2005	Leave Vacancy
4.	Mar Thoma College, Thiruvalla	Mahatma Gandhi University, Kottayam	14.03.2005 to 30.04.2007	Leave Vacancy
5.	Mar Thoma College, Thiruvalla	Mahatma Gandhi University, Kottayam	01.05.2007 to 28.02.2017	Substantive Vacancy
6.	Department of Aquatic Biology and Fisheries	University of Kerala	From 01.03.2017	Permanent (Present service)

The Syndicate held on 13.03.2020 vide item No.10.35.20 resolved to seek legal opinion regarding the previous service reckoning of Dr.Kurian Mathew Abraham, from the Standing Counsel and to place the same before the Syndicate.

The Standing Counsel vide letter NO.TA/SC-LO-34/2021 dated 04.09.2021 has opined that the G.O dated 16.02.2018 is of no assistance to Dr. Kurian Mathew Abraham to grant the benefits of reckoning previous broken service in aided colleges as paragraph 4, clause 3 of the said G.O clearly stipulates that such service cannot be reckoned with effect from 30.07.1979. The G.O dated 28.10.2019 does not contain any decision regarding previous broken service rendered in aided colleges. Therefore, unless some positive order permitting the University to reckon broken service in aided colleges prior to entry in regular service is brought to the notice of the University, no such benefit can be granted to the person concerned.

Since the decision involves financial implication and hence without a specific clarification from the government, the University may not issue any direction to reckon the broken service. Also opined that it is safer to refer the matter for the consideration of the government as the orders sought to be implemented are those issued by the government.

Accordingly a letter was sent to the Government for seeking clarification in this regard .The Government vide letter No.1911983/Pen-B5/43/2021-Fin dtd 27.11.2021 have informed that as per clause (b) to Rule 14E of Part III KSRs, the actual period of regular full time service rendered from the date of actual introduction of Direct Payment System in the aided private college shall be counted for pensionary benefits. Therefore the broken spells of provisional service cannot be reckoned as qualifying service for pensionary benefits. Hence it is informed that only the service rendered by Dr.Kurian Mathew Abraham in the substantive vacancy(01.05.2007 to 28.02.2017) can be reckoned along with the regular service(from 01.03.2017 onwards) for pensionary benefits if the provisions incorporated in the statutes as per the G.O(P)No.343/2011/Fin dated 11.08.2011.

Based on the decision of Syndicate held on 13.03.2020 and as per the orders of Vice Chancellor, the matter was placed before the Syndicate for appropriate decision. The Syndicate held on 20.01.2022 vide item No. 36.47 resolved to refer the matter to the Standing committee of the Syndicate on Staff, Equipment & Buildings.The Vice Chancellor has ordered to implement the resolution of the Syndicate.

As per the orders of the Vice Chancellor the matter regarding the reckoning of Prior Service in r/o Dr. Kurian Mathew Abraham is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to reckon the prior service put in by Dr. Kurian Mathew Abraham, Assistant Professor, Department of Aquatic Biology and Fisheries in the substantive vacancy (01.05.2007 to 28.02.2017), as qualifying service, for granting Pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.16 *Minutes of the Meeting of the Employees Grievance Redressal Cell -reg.*

(Ad AIV)

A Meeting of the Employees Grievance Redressal was conducted on 31/12/2021 to discuss the following:

1. Complaint received from Dr. Bindu P., Head, Department of Psychology against Dr. Johnson R., Assistant Professor, Dept. of Psychology.
2. Complaint received from Dr. Johnson R, Assistant Professor, Dept. of Psychology against Dr. Bindu P., Head, Dept. of Psychology.
3. Complaint received from Sri. N. Sasi regarding the harassment faced by his wife Smt. Kumari Sreeja K. C. from the authorities of Dept. of Education.
4. Complaint received from Dr. Tissy Mariam Thomas, Assistant Professor against Dr. Johnson R., Assistant Professor, Dept. of Psychology.
5. Request received from Dr. Bushra Beegom R. K., Assistant Professor, Dept. of Sociology regarding the Minutes of the Meeting of the Employee Grievance Redressal Cell held on 02.12.2020.

As per the orders of the Vice Chancellor, the Minutes of the EGRC meeting held on 31.12.2021, is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings, for consideration and recommendation.

The Committee considered the matter and recommended to refer the same to the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.38.46.17 *Complaint received from MVA Students of RRCEVA, Mavelikkara, against the Director - reg.*

(Ad AIV)

The Administrative Officer, Raja Ravi Varma Centre of Excellence For Visual Arts, Mavelikkara has forwarded a complaint against the Director, received from the students of the centre, along-with the attendance register of the Director.

In the complaint, it is stated that the Director had not attended the office from 27.11.2021 and there is no faculty at present, to conduct the classes or to guide the students. MVA in Art History and MVA in painting are the 2 courses offered at the centre. There are only 5 students at the Centre (Sanctioned strength is 7 for each course)

It may be noted that earlier the Director, Raja Ravi Varma Centre of Excellence For Visual Arts, Mavelikkara had requested to initiate steps for the recruitment of Assistant Professors in Art History and Painting on Contract basis at Raja Ravi Varma Centre of Excellence For Visual Arts, Mavelikkara. File has been put up for filling up the post of Assistant Professors in Art History and Painting at RRCEVA, Mavelikkara. As per the orders of the Vice Chancellor, the file has been placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 12.01.2022. The Committee considered the matter, and recommended to invite applications for the post of Assistant Professors at RRCEVA, Mavelikkara. The Syndicate, at its meeting held on 20.01.2022 resolved to approve the recommendation of the Standing Committee. Steps are being initiated for the appointment of Assistant Professors on Contract basis, in the Raja Ravi Varma Centre of Excellence For Visual Arts, Mavelikkara.

As per the orders of the Vice Chancellor the matter regarding the complaint received from students of Raja Ravi Varma Centre of Excellence For Visual Arts, Mavelikkara is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to inform the Students that action has already been taken in this regard.

The Committee further recommended to regularize the salary of the Director, RRCEVA, Mavelikkara

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.18 *Malayalam Lexicon - Appointment on contract basis to existing vacant posts - Letter from Smt. Priya PT – Reg*

(Ad DIII)

Dr. H. Poornima, The Editor(on deputation), Malayalam Lexicon has in reply to the letter from Smt. Priya .P.T regarding contract appointment to the vacant posts in the Malayalam Lexicon Dept has reported that 01 Asst. Editor, 03 Sub Editor, 03 Lexicon Assistants, 04 other Assistants and 4 other staff were working in Malayalam Lexicon in addition to the Editor during 1965-70 period. She has also stated that in 2002, 10 Technical Assistants in Permanent posts and 04 Editorial Assistants on contract basis were working in the Malayalam Lexicon, and starting from 2013 onwards Technical Assistant trainees were also posted on contract basis.

Details of Tech.Assts (permanent) ,Edt.Assts (contract)and Tech. Asst (Trainees on contracts) from 2002 to 2022.

Year	Technical Assistant (permanent)	Editorial Assistant (Contract)	Technical Assistant (Trainee contract)
2002	Total 10	From Oct 21 st 4	Nil
2003	10	Jan to May - 4 Jun to Dec - 3	Nil
2004	9	Jan to Mar - 3 May to Dec - 2	Nil
2005	9	2	Nil
2006	8	Jan to Aug - 2 Sep to Dec - 1	Nil
2007	Jan to Jun- 8 Jul to Dec- 7	Jan to Feb - 1 Feb to Dec - 3	Nil
2008	Jan to May- 7 Jun to Dec- 6	3	Nil
2009	6	3	Nil
2010	Jan to Mar-6 Jun to Dec-5	2	Nil
2011	Jan to Jun -5 Jul to Dec-3	2	Nil
2012	Jan to Jun- 3 Jul to Dec- 2	1	Nil
2013	2	4	From August - 5
2014	2	4	5
2015	Jan to May-2	3	Jan to Jul - 4 Aug to Dec - 7
2016	Nil	Jan to Mar - 3 Mar to Jul - 2 Aug to Dec - 1	7
2017	Nil	1	7

2018	Nil	Jan to Nov - 1	7
2019	Nil	Nil	Jan to Mar - 7 Mar to Dec - 6
2020	Nil	Nil	6
2021	Nil	Nil	6
2022	Nil	Nil	6

She has informed that currently 06 Technical Assistants trainees are posted on contract basis, and for smooth operation and timely publishing of Volumes, the University may, by following rules, take appropriate decision to make appointment to these vacant posts by deputation or by contract basis for the interim period till the recruitment in this Department is made by PSC

As per the orders of the Vice Chancellor, the remarks from the Editor, Malayalam Lexicon to take appropriate decision regarding appointment to the vacant posts of 4 Technical assistants and 4 Editorial assistants through contract or by deputation until direct recruitment is made to the posts through PSC, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and recommendation.

The Committee considered the matter and recommended to entrust the Registrar to take necessary steps for the appointment to the existing vacant posts in Malayalam Lexicon on contract basis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.19 ***Reckoning of prior Service for Pensionary benefits-Dr.Binu.G.Bheemnath, Assistant Professor, Department of Philosophy-request reg:-***

(Ad AII)

Dr.Binu.G.Bheemnath, Assistant Professor, Department of Philosophy, University of Kerala, Kariavattom vide letter dated 29.05.2020 requested to reckon his prior Service for Pensionary benefits. He joined duty as Assistant Professor in the Department of Philosophy, University of Kerala, Kariavattom w.e.f 02.02.2017 FN vide UO No.Ad AII/3/14512/2017 dated 23.02.2017 and prior to joining the University Service he was working as Assistant Professor in University College, Thiruvananthapuram under Collegiate Education Department from 20.01.2007 to 01.02.2017.

Finance Section after verifying the Service Book of Dr.Binu G Bheemnath, remarked that as per the GO(P) No.228/2001/Fin dated 02/02/2001 the prior Service put in by employees in Municipal Common Service/Panchayaths and Universities prior to their entry in State Government Service including Aided School/College and vice versa can be reckoned for qualifying Service for Pension and therefore the prior Service rendered by Dr. Binu G Bheemnath w.e.f 20.01.2007 to 01.02.2017 may be reckoned as qualifying service for Pension.

As per orders of the Vice Chancellor, the request of Dr.Binu.G Bheemnath for reckoning his prior Service from 20.01.2007 to 01.02.2017 is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to reckon the prior service put in by Dr.Binu G Bheemnath, Assistant Professor, Department of Philosophy at University College, Thiruvananthapuram under Collegiate Education Department from 20.01.2007 to 01.02.2017, as qualifying service, for granting Pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.20 ***Department of Environmental Sciences-Request for appointment of Technical staff for Waste Management Project in Kariavattom campus-reg:-***

(Ad AII)

Dr.V. Salom Gnana Thanga, Professor and Head, Department of Environmental Sciences has requested to appoint one Technical staff (Qualification: MSc. Environmental Science) on contract basis with a salary of Rs. 25,000/- per month . Already U.O sanctioning the above request were issued from Ad BI section vide U.O 17798/Admin BI /2021 /UoK dated 30.09.2021.

But the technical qualification of the Technical Staff has not been fixed in the above said U.O. The HOD has emailed the required qualification of the Technical Staff as below:

MSc Environmental Sciences, Preference will be given to candidates with experience in waste management.

The meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 12.01.2022 considered the matter and recommended that the qualification is to be fixed by the next Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The meeting of the Syndicate held on 20.01.2022 has resolved that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 12.01.2022, be approved.

As ordered by the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for fixing Qualification of the Technical Staff.

The Committee considered the matter and recommended to re-fix the qualification for the appointment of Technical Staff for Waste Management Project in Kariavattom campus, by including the technical qualification, as follows:

“MSc Environmental Sciences, Preference will be given to candidates with experience in waste management”.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.21 *Reckoning of prior service and pay benefits in r/o Dr.Divya C.Senan-request reg:-*

(Ad AII)

Dr.Divya C.Senan, Assistant Professor, Department of Education, University of Kerala, Thycaud has requested to take necessary actions to reckon the prior service as qualifying service for pay protection and pensionary benefits along with the Kerala University service. She has successfully completed her probation for the post of Assistant Professor at University of Kerala vide U.O No.Ad.AII.2/2/2021 dated 18.08.2021

As per the remarks of the Finance, Dr.Divya C Senan was appointed as Lecturer in Sree Narayana Training College, Nedunganda on 12.03.2007. She was relieved of that institution on 17.02.2017 A.N and joined as Assistant Professor, Department of Education, University of Kerala on 18.02.2017 F.N.

It is stated that the prior aided college service of Dr.Divya C Senan rendered from 12.03.2007 to 17.02.2017 may be reckoned as qualifying service for pension since, the prior service put in by employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Govt.Service including Aided School/College and vice versa can be reckoned as qualifying service for pension vide GO(P) No.228/2001/Fin dated 02/02/2001. Finance has also remarked to submit Last Pay Certificate for fixing the revised initial pay of Dr.Divya C Senan.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to reckon the prior service put in by Dr.Divya C.Senan, Assistant Professor, Department of Education, as Lecturer in Sree Narayana Training College , Nedunganda from 12.03.2007 to 17.02.2017, as qualifying service, for granting Pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.22 *Complaint against Dr.Arunkumar K, Assistant Professor, Department of Political Science-Explanation to the Memo-reg.*

(Ad AII)

General Secretary, Federation of Union Employees Sangh alleged a complaint against Dr. Arun Kumar K, Assistant Professor, Department of Political Science about his Facebook post on 18.01.2022 regarding the unfortunate interruption in Prime Minister Narendra Modi's special address by video conference to the World Economic Forum's online Davos Agenda 2022 summit.

The Vice-Chancellor ordered to seek explanation from Dr. Arun Kumar K, Assistant Professor, Department of Political Science and to place the matter before the Standing Committee of the Syndicate on Staff, Equipment & Buildings along with the explanation. Accordingly a Memo No.3610/Admn AII/2022/UOK dated 16.02.2022 was issued. Dr. Arun Kumar K has furnished the following explanation regarding the matter.

Explanation to the allegation of fake and misleading post.

According to him, the post was made in response to the report of the alleged teleprompter failure during the address and the twitter campaigns followed with pro and against arguments on the campaign with hashtag #teleprompterPM. It is said that the reports published in the National dailies like The Hindu and the Hindustan Times and regional daily like Deshabhimani confirm the twitter fights in this regard. Being a research scholar with interests in Political Communication and new media, he followed the campaign and reports with academic curiosity. Also, from the reports mentioned and various tweets from leaders in the opposition like Rahul Gandhi and leaders from the ruling front like Suresh Nakhua, he sensed the possibility for a teleprompter failure. The report on the telegraph and the first post confirmed this inference. The reports in the reputed national media refute the arguments that the post was fake and misleading. Till the moment no official explanation or clarification with respect to this unfortunate break has been come either from PMO or from WEF. Thus he claims that the 'real fact' had been reported by a section of media stands void. Moreover when he came across the BJP spokesperson's rebuttal of this allegation of teleprompter failure, he edited his Facebook post inserting their refutation to make it a balanced one. Apart from this, he carried the statement of the BJP State President Mr. K. Surendran in his Facebook wall. Thus he says that the allegation of mischievous intention for belittling the honourable Prime Minister remains without substance and a close analysis of the post will bring this to the fore.

Explanation to the allegation of belittling the Honourable Prime Minister

As per the letter, the post began with his personal experience with the teleprompter in the news floors and it has nothing to do with the Honourable PM. The unfortunate interruption in the address was really shocking and embarrassing for all. According to him, the usage 'Embarrassment' reflects an emotional state that is associated with mild to severe levels of discomfort in an unforeseen situation and carries no tone of defamation or belittling. Similarly the usage of having concerns expresses his emotional feeling seeing the unfortunate and embarrassing things at the WEF. The usage 'having concerns' does not signify attempt of belittling of any kind. It is his concern which is truly personal and constitutive of his right to personal liberty vide Article 21 of the Constitution of India. The reference of the *Tryst with Destiny* speech of Nehru is in fact the endorsement of his reverence in the office of P.M. Thus it is said that the allegation for belittling falls without merit and the post didn't either criticise or discuss any policy or action of either state government or Union government vide rule 60 in the Kerala Government Servants conduct Rules 1960. Hence the complaint on the rule violation is also without substance. Recalling Nehruvian legacy and being proud of such enlightened past is a normal expression of his civic sense which is theoretically supported by our democratic polity.

It is said that he would be happy to edit and correct the post accordingly in the context of any official clarification from the responsible authorities on this alleged technical glitch or presumed technical failure.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the explanation submitted by Dr. Arunkumar K, Assistant Professor, Department of Political Science and recommended to accept the same.

- 1. The Committee observed that the allegations levelled against Dr. Arunkumar K, Assistant Professor, Department of Political Science are found to be unsustainable and hence the complaint is liable to be dismissed.*

2. *The Committee further recommended to intimate the matter to the General Secretary, Federation of Union Employees Sangh.*

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl. Nos.1 & 2 of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.
FURTHER RESOLVED to intimate the matter to the complainant.

Item No.38.46.23 **B.Com Computer Application - 2014 Admission students- Vigyaan College of Applied Sciences Kattakada- Non receipt of answer books of two candidates of Second Semester August 2018- conduct of hearing- reg :- (ES II)**

- Ref:- 1) Minutes of the meeting of the Syndicate held on 28/04/2020.(Item No.10.209.05)
2) Minutes of the meeting of the Syndicate held on 28/12/2019. (Item No.06.62.16)
3) Minutes of the meeting of the Syndicate held on 22/11/2019.(Item No.6.62.16)
4) Minutes of the meeting of the Syndicate held on 28/10/2021(Item No.33.50.19)
5) Minutes of the meeting of the Syndicate held on 20/01/2022(Item No.36.77.17)

The results of Career Related B.Com CA Second Semester August 2018 was published on 07/05/2019. After the publication of the results, a complaint dated 16/05/2019 was received from Sri.Nijil Rajan and Sri. Ajith Kumar C.S. stating that their result for the paper CC1242: Financial Accounting having QP Code E-4463 was not published.

On verification with the counterfoils received in the section it was noted that the counterfoils of the said paper bearing the register numbers 138-14826023 and 138-14826013 of the above candidates were not received.

The examination of the said paper was conducted on 24/10/2018. From the attendance statement forwarded from the college, it is seen that both the candidates were present for the particular examination. It is remarked by the CD Unit that the answer books of the particular subject with QP Code E-4463 was packed in eight bundles and were collected from the college on 31/10/2018 and were also handed over to the CVC II section for numbering on 08/11/2018. The copies of relevant collection slip and transit register proving the transfer of all the 8 (eight) bundles to the CVC –II section have also been submitted.

As per the details furnished by the Principal out of eight bundles forwarded, four bundles were each of B.Com Co-operation and Career Related B.Com CA and together a total of 150 answer scripts have been bundled and forwarded to University (QP Code E-4463 is common for the two Programmes) . Out of these 150, 76 answer scripts belongs to that of 2014 to 2017 Admission Career Related B.Com CA students. Out of 76 only 74 numbers of counterfoils have been received in the ES II section and 2 Nos pertaining to the 2014 Admission candidates were missing. A search was also made for the counterfoils at the dealing section of B.Com Co-operation and CVC II section , but could not be traced out.

The Standing Committee of the Syndicate on Examinations at its meeting held on 15-11-2019 considered the matter and recommended to refer the matter to the Syndicate.

The Syndicate at its meeting held on 22-11-2019 resolved to hear the Principal, Chief Superintendent of Vigyaan College of Applied Science Kattakada, Officials concerned of the CD unit and CVC II Section by the Standing Committee of the Syndicate on Examinations.

At the time of confirmation of the Minutes of the above meeting of the Syndicate held on 28/12/2019 further resolved to conduct a Special Examination waiving examination fee and the examination has been conducted and the result has also been published.

The Standing Committee on Examinations held on 19/03/2020 heard the Principal and also the present Officials and recommended to hear the Officer in charge of CVC II section during the actual period of missing of the answer books.

The Syndicate held on 28/04/2020 vide item no 10.209.05 resolved to approve the above recommendation of the Committee.

The Assistant Registrar (PCVC) has reported that the officer in charge during that time who received the concerned answer books of S2 B.Com CA August 2018 was Sri. Noble B.S. (Section officer) who had retired from the service and the numbering was done by Smt. Anila Antony (Clerical Assistant).

The Standing Committee of the Syndicate on Examinations held on 28/09/2021, heard Smt.Anila Antony , Clerical Assistant , PCVC Section and the Syndicate at its meeting held on 28/10/2021 has resolved to approve the recommendations to entrust Assistant Registrar, PCVC Section to submit a report on work distribution during the period in question. The Committee expressed displeasure in the failure on the part of Sri.Noble B S, the then Section Officer, CVC II Section, to appear before the Committee. Also recommended that Sri.Noble B S be summoned once again before the Committee.

As per the above Syndicate Resolution, Assistant Registrar, PCVC Section has submitted a report on the work distribution during the period in question. As per his report the permanent Centralised Valuation Camp (PCVC) deals primarily with marking false numbers on the answer scripts, for almost all University examinations. The range of false numbers varies from a few thousands to almost two lakhs for a single examination.

The whole elaborate process begins once the bundled answer scripts are received from the CD unit. Those bundles are sorted according to the respective Examination, Semester and Question paper code. The sorted bundles are then unwrapped and distributed among Assistants/Computer Assistants/ Clerical Assistants, QP code wise for false numbering. The allotted false number is provided to each answer script by an Assistant/Computer Assistant/ Clerical Assistant with the help of a Casual Labourer. Later the counter foil is detached from each answer script by another Assistant/Computer Assistant/ Clerical Assistant with the help of a Casual Labourer. After verifying the continuity, the counter foils are bundled. The counter foil detached answer scripts are bundled in 150 numbers each according to the QP Code for the distribution among various valuation camps/ sections for its valuation.

As the University Schedules various examinations in a short period of time, answer scripts from all the University examination centers, which will be significant in number are expected. Since the results are to be published in a time frame, the whole process(receiving bundles from CD unit, sorting those bundles, unwrapping, internal distribution, false numbering, detaching the counter foils, packing and later distribution to valuation camps) must be done carefully and confidentially on a steady basis.

The second semester answer scripts with QP Code “E 4463” – Financial Accounting, along with other answer scripts were collected from CD Unit by the then office Superintendent Sri.Noble B S. The false numbering for “Financial Accounting” for the stream B.Com with Computer Application [E 4463] was performed by Sri.Aji R, Assistant and for B.Com was done by Smt.Anila Antony, Clerical Assistant. Presently Sri.Aji R is not in University service and has been relieved from Kerala University Service for another job.

The Syndicate at its meeting held on 20-01-2022, vide item no.36.77.17, resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipments and Buildings.

The Hon’ble Vice Chancellor also ordered to implement the above resolution.

As per the orders of the Hon’ble Vice Chancellor the above matter is placed before the standing Committee of the Syndicate on staff, Equipments & Buildings for consideration

The Committee considered the matter and recommended to hear Sri. Noble B.S., the then Section Officer, CVC II Section and Sri.Aji R, Assistant (relieved from University service) by the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.24 RTI Act 2005- Need of Classification and fixing Record Retention Schedule for all records kept in the University— reg:-

(RTI)

As per Sec 4(1) of the RTI ACT- ”Every Public Authority shall

- (a) maintain all its records duly catalogued and indexed in a manner and the form which facilitates the right to information under this Act and ensure that all records that are appropriate to be computerised are, within a reasonable time and subject to availability of resources, computerised and connected through a network all over the country on different systems so that access to such records is facilitated;

- (b) publish certain details prescribed by the act within one hundred and twenty days from the enactment of RTI Act;
- (c) publish all relevant facts while formulating important policies or announcing the decisions which affect public;
- (d) provide reasons for its administrative or quasi-judicial decisions to affected persons; ”

Due to non preservation of records in the sections concerned in a duly catalogued manner as has been prescribed by the RTI Act in Section 4, the State Public Information Officer, and the Appellate authority, the Registrar, University of Kerala in umpteen number of applications, is constrained to furnish reply as “records could not be traced”, which is not legally sustainable.

At this juncture, it is also reminded that vide Circular No. 84393/Cdn.5/2014/GAD dated 09/02/2015 issued by the General Administration Department, the Government directed the Public Authorities in the State to formulate a record retention schedule and to ensure that the records are destroyed only in accordance with the stipulation and also to publish the same in the official website. It also clearly conveys that unless proved that the record was destroyed as per the prescribed rules of destruction/retention policy, it is deemed that record continues to be held by the public authority and that claim of missing or not traceable has no legality as it is not recognised as an exemption under RTI Act.

Clause 108 of the University Office Manual clearly mentions that the section concerned shall classify the records on final disposal (based on the length of the period of preservation) before forwarding the same to the Records section. Clause 133 of the University Office Manual deals with the Function and Control of the Records Section, in which 133(5) clearly specifies that the destruction of records in due time is one of the main functions of the Records Section. Clause 135 deals with the procedure to be complied by the Records Section for the destruction of records and Clause 136 deals with the procedure to be adopted by the Records Section for the preservation of documents. The list of Documents and the period of is available in the University Office Manual.

The Kerala University First Statutes, 1977 vide Chapter 6 Clause 4(j) empowers the Syndicate to frame rules relating to preservation and destruction of records in all offices and institutions under the control of the University.

Hence the records currently kept under the custody of the University, as also the files that may originate, may be classified and their period of retention as well as the form and manner thereof may be specifically decided.

While considering the matter, Hon’ble Vice Chancellor ordered to place the matter before the Standing Committee of Syndicate on Staff, Equipments and Buildings for consideration and appropriate decision.

The Committee considered the matter and recommended to entrust the Deputy Registrar, Records section to resubmit the proposal along with the details of the procedure followed by other Departments in this regard before the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.25 Request for Appointing one Assistant Professor on contract in Department of Aquatic Biology and Fisheries:-reg.(Ad AV)

Dr. A. Biju Kumar, Professor and Head, Department of Aquatic Biology and Fisheries informed that the department has now launched a second Post Graduate programme on Applied Aquaculture and there is a severe shortage of experienced faculty members to handle various topics included in the programme. The department has a sanctioned strength of 11 faculty members of which are 5 are permanent faculty members (1 Professor,1 Associate Professor, 3 Assistant Professors). The Department Council held on 17 January 2022 requested to take necessary steps to appoint one Assistant Professor on Contract in the department. The qualifications for appointment are listed in the Council minutes.

As per the orders of the Vice Chancellor, the request submitted by the Head, Department of Aquatic Biology and Fisheries for the appointment of Assistant Professor on contract is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to Appoint one Assistant Professor on contract basis in Department of Aquatic Biology and Fisheries

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46.26 **Reckoning of Prior Service for Pensionary benefits-Dr.Sindhya.V, Assistant Professor, Department of Education-request reg:-**

(Ad AII)

Dr.Sindhya.V, Assistant Professor, Department of Education, University of Kerala, vide letter dated 17.11.2021 requested to reckon her prior Service for Pensionary benefits. She joined duty as Assistant Professor in the Department of Education, University of Kerala w.e.f 18.02.2017 FN vide UO No.Ad AII/3/16550/2017 dated 15.03.2017 and prior to joining the University Service she was working as Assistant Professor in Sree Narayana Training College, Nedunganda from 02.06.2004 to 17.02.2017.

Finance Section after verifying the Service Book of Dr.Sindhya.V, remarked that as per the GO(P) No.228/2001/Fin dated 02/02/2001 the Prior Service put in by employees in Municipal Common Service/Panchayaths and Universities prior to their entry in State Government Service including Aided School/College and vice versa can be reckoned for qualifying Service for Pension and therefore the Prior Service rendered by Sindhya.V w.e.f 02.06.2004 to 17.02.2017 may be reckoned as qualifying service for Pension.

As per orders of the Vice Chancellor, the request of Dr.Sindhya.V, Assistant Professor, Department of Education for reckoning her Prior Service from 02.06.2004 to 17.02.2017 is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to reckon the prior service put in by Dr.Sindhya.V, Assistant Professor, Department of Education as Assistant Professor in Sree Narayana Training College, Nedunganda from 02.06.2004 to 17.02.2017, as qualifying service, for granting Pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.

Item No.38.46 Additional.01 **Service Break Regularization and Prior Services Reckoning in r/o Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology-reg.**

(Ad DI)

The Syndicate at its meeting held on 02.07.2021 authorised the Pro Vice Chancellor to submit a report regarding the regularisation of service break in r/o Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology. By the orders of Honorable Vice Chancellor dtd 23.07.2021 Adv.B.Balachandran, Member Syndicate, Legal Advisor and Adv.G. Jyothichudan, Service Consultant were also included.

Accordingly the Pro Vice Chancellor has submitted a report on 23.02.2022. The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings. Hence the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation (Report appended)

The Committee considered the report submitted by the Pro-Vice-Chancellor on 23.02.2022.

The Committee approved the report and recommended not to reckon the prior service of Dr.Synudeen Sahib S., Assistant Professor, Department of Zoology, in S.N.College, Kollam from 12.06.1998, for any purposes other than protection of pay.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Staff, Equipment & Buildings held on 11.03.2022, be approved.
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Item No.38.46 Additional.02 Report of the Pro-Vice-Chancellor on the Regularising the Period of Suspension of Dr.Vinod Chandra.S.S, Director, Computer Centre – reg:-

(Ad DI)

The Syndicate at its meeting held on 29.12.2020 vide Item No. 21.07 entrusted the Pro-Vice-Chancellor and the Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings to study the issue regarding regularization of the period of suspension of Dr.Vinod Chandra S.S. By the orders of the Hon'ble Vice-Chancellor dated 22.07.2021, Adv.B.Vasudevan Nair, Legal Advisor, University of Kerala and Adv.G.Jyothichudan, Former Special Secretary, Law Department, Govt. of Kerala were also included.

The Pro-Vice-Chancellor has submitted the report dt.24.02.2022 regarding the same. The Vice-Chancellor has ordered to place the matter along with the report of the Pro-Vice-Chancellor before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Accordingly, the matter of regularization of period of suspension of Dr.Vinod Chandra.S.S, Director (i/c), along with the Report of the Pro-Vice-Chancellor (appended) is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendations.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

The Syndicate considered the report submitted by the Pro-Vice-Chancellor and **RESOLVED** to approve the same.

FURTHER RESOLVED to impose the minor penalty 'Censure' on Dr.Vinod Chandra.S.S, Director, Kerala University Computer Centre, Palayam as per Statute 25A (i) Part III, Chapter 4 of the Kerala University First Statutes, 1977.

ALSO RESOLVED that the period of suspension of Dr.Vinod Chandra. S.S., Director, Kerala University Computer Centre be treated as LWA/ Eligible Leave.

Item No.38.46.Additional.03: University Engineering Unit- amendment to Kerala University First Ordinance, 1978 inconnection with the direct recruitment of permanent staff through KPSCand promotion to the post of Electrician- Sub committee - recommendations and draft amendment proposal – for approval-reg

(Ad DII)

The Government, vide GO(P) No.37/2020/HEDN dated 06.11.2020 had fixed the qualification, age, scale of pay, mode of recruitment to the 16 non-teaching posts of the Universities in Kerala directing the Universities to make necessary amendment in Statutes.

While considering the matter the Syndicate held on 02.07.2021, vide item no.29.29.04 resolved to constitute a subcommittee comprising of Adv.B.Balachandran (as convenor), Dr.K.G.Gopchandran and Sri. Bijukumar G, Adv. A Ajikumar, Members, Syndicate, to study and submit a report on the matter regarding the amendment to the Kerala University First Ordinance, 1978 in connection with the direct recruitment of permanent staff through KPSC at University Engineering Unit. Accordingly a meeting of the subcommittee was convened on 13.07.2021.

The Syndicate held on 17.08.2021, while considering the matter regarding promotion to the post of Electrician, referred the same to the subcommittee already constituted above and resolved to include a service expert in the subcommittee. The Vice-Chancellor, nominated Adv.Jyothichudan as the service expert and a meeting of the subcommittee was convened on 10.12.2021.

During the meeting of the subcommittee convened on 07.03.2022, the committee finalized the reports of the previous meetings held on 13.07.2021 & 1.12.2021 (Report I and Report II) and recommended to place the same along with a detailed amendment proposal before the Standing Committee of the Syndicate on Staff, Equipment & Buildings. The Vice-Chancellor has approved the same.

Hence, as per the orders of the Vice-Chancellor the following are placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation thereof:

1) Report of the Sub Committee constituted to study and submit a report on the matter regarding the amendment to Kerala University First Ordinance, 1978 in connection with the direct recruitment of permanent staff through KPSC at University Engineering Unit. (Report I)

2) Report of the Sub Committee constituted to study the matter regarding promotion to the post of Electrician at the University Engineering Unit. (Report II)

iii) proposal for amending the Kerala University First Ordinances, 1978 in connection with implementation of G.O.(P) No.37/2020/HEDN dated 06.11.2020 in the University in respect of posts coming under the University Engineering Unit.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

The meeting came to an end at 04.30 pm.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.38.47 *Minutes of the combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance –Approval of—reg.*

(Ad. A VI)

The Minutes of the combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance held on 11.03.2022 is placed before the Syndicate for consideration and approval

Minutes of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance

Date & Time : 11th March 2022, 02.15 p. m.
Venue : Syndicate Room, University Buildings,

Members present

1. Adv. Balachandran (Convener, S/C of the Syndicate on Staff, Equipment & Buildings)
2. Adv. K. H. Babujan (Convener, S/C of the Syndicate on Finance)
3. Sri. Bijukumar G (Member, Syndicate)
4. Adv. Muralidharan Pillai. G (Member, Syndicate)
5. Adv. A. Ajikumar (Member, Syndicate)
6. Prof. K. Lalitha (Member, Syndicate)
7. Dr. Vijayan Pillai (Member, Syndicate)
8. Dr. S. Nazeeb (Member, Syndicate)
9. Dr. K. B. Manoj, (Member, Syndicate)
10. Sri. B.P. Murali, (Member, Syndicate)

Members absent

1. Dr. Mathew. V, (Member, Syndicate)
2. Sri, Renja Suresh (Member, Syndicate)
3. Dr. K G Gopchandran (Member, Syndicate)

Item No.38.47.01 *Deregistering of University Vehicle KL 01 AC 6982 (Mahindra Pickup Van)-Reg.*

(EK II)

The University vehicle under the CD Unit bearing the Registration No: KL 01 AC 6982 (Mahindra – Pick up – 2003) faces inadequate service support due to unavailability of genuine spares. The vehicle plying for more than 18 years, had covered more than four lakh kms., as authenticated at the fuel account register.

The repair and maintenance of the vehicle further would be uneconomical due to the Vehicle Scrappage Policy of August 13, 2021. The vehicle therefore must be marked for scrapping as it is over 15 years old (commercial criteria limit).

The Assistant Engineer (Mechanical) had furnished a Note dtd, 26.10.2021 recommending initiation of the scrapping of the vehicle, which are as follows.

1. Filing of FORM – G with RTO, Thiruvananthapuram (before the expiry of Fitness and Tax).
2. Value Assessment of the vehicle by PWD Mechanical (Sub Division).
3. Conducting of Public Auction of the vehicle.

File was put up for initiating the process of scrapping of the vehicle. As ordered by the Hon'ble Vice Chancellor, the matter is placed before the Combined Meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance, for deliberation.

The Committee considered the matter and recommended to entrust the Mechanical Engineer to ascertain the value of the University vehicle with Registration No: KL 01 AC 6982 Mahendra – Pickup -2003) and initiate steps for the auction procedure.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance held on 11.03.2022, be approved.

Item No.38.47.02 ***Fumigation work undertaken by Sri. Sudev. T.R., Casual Conductor – Granting of special allowance - report from the Assistant Engineer (Mechanical) - reg.***

(Ad AV)

The Assistant Engineer Mechanical, vide email dated 27.04.2021 has stated that as per the directions received from the Registrar, a male Casual Labourer was posted for the purpose of disinfection works. Since, he discontinued the work, Casual Conductor Sri. Sudev T. R. Was engaged for this purpose. The Assistant Engineer Mechanical has reported that Sri. Sudev T. R. has been conducting the disinfection works with utmost sincerity and dedication since July 2020. As per G.O.(Rt)No.1695/2020/LSGD dated 20.09.2020, the Government of Kerala has entrusted the works of disinfection in COVID infected areas as to Kudumbashree units. The service of Kudumbashree was once used for the disinfection works in University when Sri. Sudev T. R. was in quarantine.

Sri. Sudev T. R. has reported that he had to work in extended hours and on holidays for under taking the disinfection activities. The same has caused physical and financial burdens to him. In this circumstance Sri. Sudev T. R. has requested that he may be paid an extra allowance for the work involved. The Assistant Engineer Mechanical has requested to consider the request of Sri. Sudev T. R., vide email dated 27.04.2021.

It may be noted that Sri. Sudev T. R. was initially engaged as Casual Conductor vide order No. Ad A.V.3.6161/13 dated 09.10.2013 and continuously reengaged thereafter for periods of 89 days each, with a mandatory break of one working day between two periods.

As ordered by the Vice Chancellor the matter of granting special allowance for fumigation work undertaken by Sri. Sudev T. R. and issue of appointing two more persons as reserves for the same work was placed before the Combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance.

The Combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance held on 28.06.2021 considered the matter and recommended to authorise the Assistant Engineer (Mechanical) to submit a detailed report including number of days of fumigation work undertaken by Sri. Sudev T. R., whether remuneration is paid on these days, nature of duty, maximum amount admissible as risk allowance etc. before the Committee. The Syndicate held on 02.07.2021 resolved to approve the above recommendation. The Vice Chancellor has ordered to implement the same. Accordingly, letters dated 02.08.2021 and 02.11.2021 have been forwarded to the Mechanical Engineer for submitting the report.

In the letter dated 18.01.2022 received from Assistant Engineer (Mechanical), the following points are mentioned [Copies of letter & the list of sanitisation and disinfection work undertaken by Sri. Sudev T. R. since 22.09.2020 to 25.06.2021 forwarded by the Assistant Engineer (Mechanical) attached]

1. The rate fixed for Kudumbashree for conducting the sanitisation works by Government of Kerala is on square feet basis and for vehicles the rate fixed as per vehicle basis. The minimum rate is Rs.1.85/- per square feet (One Rupee Eighty Five Paise).
2. For sanitisation works of the University undertaken by Sri. Sudev T. R., the materials and equipment is provided by the University. He was paid the salary of a casual conductor during the days he had attended sanitation duties.
3. The health hazard occurring due to frequent exposure to disinfection chemicals and risk of getting infected with COVID by visiting high risk COVID infected areas are the major issues faced by Sri. Sudev T.R. for conducting sanitisation. Hence, the allowance (additional labour involved, expertise and health risk) is necessary to boost his morale and compensate for the health hazards faced.
4. Fixing the charges on floor area based rates would be complex, would require frequent measurement, payments would be complicated process and the amount payable would be huge.

In this circumstances, the Assistant Engineer has suggested the following matters

- (1) Rate may be fixed as per work basis for each sanitisation carried out as per the following table

Locations	Sanitiser Fogging	Sanitiser Spraying
Office of Statutory Officers	Rs.50	Rs.100
Senate Chamber	Rs.50	Rs.100
Syndicate Room	Rs.50	Rs.100
Sections in Senate Hall Buildings	Rs.50	Rs.100
Cash Counter & Rooms in Amenity Centre Buildings	Rs.100	Rs.200
Section in CE Buildings	Rs.50	Rs.100
Sections in Finance Building	Rs.50	Rs.100
Kerala University Press	Rs.75	Rs.150
Kerala University Computer Centre	Rs.75	Rs.150
Departments inside Senate House Campus per room	Rs.25	Rs.50
University Library per section	Rs.50	Rs.100
Vehicle	Rs.20	-
Canteen	Rs.50	

If the work is undertaken on holidays one working day's salary in addition to the allowance

- (2) The details regarding the maximum amount admissible as risk allowance may be decided at administrative levels in the University.
- (3) The expense may be met from the general fund of the University since the work of sanitisation is being conducted for preventing the spread of COVID -19 pandemic and as preventive step for the general benefit of the University.

As per the orders of the Vice Chancellor following matters are placed before the Combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance for consideration and appropriate recommendation

- i) the report of Assistant Engineer Mechanical to grant special allowance for fumigation work undertaken by Sri. Sudev T.R., detailed above.
- ii) the matter of appointing two more persons as reserves for the sanitisation work.

The Committee considered the matter and recommended to entrust the Mechanical Engineer to resubmit the proposal with the following details:

- ***Maximum limit admissible for fumigation work per month***
- ***To submit monthwise estimate of the amount to be paid towards allowance for the fumigation work done by Sri. Sudev T R till date as per the proposed rate.***

The Committee further recommended the following:

- ***To submit the remuneration paid to Sri. Sudev T.R. towards various works assigned to him by the University.***
- ***Not to consider the request for appointing reserve persons for the sanitisation work.***

Resolution of the Syndicate

RESOLVED to entrust the Mechanical Engineer to resubmit the proposal with the following details:

- Maximum limit admissible for fumigation work per month
- To submit monthwise estimate of the amount to be paid towards allowance for the fumigation work done by Sri.Sudev T R till date as per the proposed rate.

Item No.38.47.03 **Department of Publications- Fixing the age limit and Salary for the post of Director on contract reg.**

(Ad DIII)

Sri Joe Joseph, the Director on Contract basis in the Department of Publications was relieved from duty w.e.f 06.08.2021 as per his request. Further the Director, Planning and Development, University of Kerala was given the additional charge of the Director, Department of Publications, based on the resolution of the Syndicate. The remuneration fixed for the former Director was Rs.30,000/- (Rupees Thirty thousand only).

The Syndicate at its meeting held on 23.09.2021, vide item no 32.110 considered the request of Adv. Balachandran, Member, Syndicate and resolved to initiate immediate steps for the appointment of Director, Department of Publications and Publication Officers on Contract basis. The Syndicate further resolved to place the matter for fixing the remuneration for the above post before the Standing Committee of the Syndicate on Finance.

As per the syndicate resolution, the Vice Chancellor constituted a selection committee for the appointment to the post of Director (on Contract), Department of Publications and subsequently Notification No.20663/Admn DIII/2021/UoK dated 24.11.2021 was issued. The Selection Committee conducted the interview for the candidates on 15.02.2022 and only one candidate appeared for the Interview. The Selection Committee vide the Minutes of Meeting of its meeting on 15.02.2022 recommended re-notification to the post of Director on Contract basis in the Department of Publications and also recommended to obtain an appropriate administrative decision regarding the Age of the Director on Contract basis in the Department of Publications and the emoluments to be paid to him.

As per the orders of the Vice-Chancellor, the matter of fixing the age limit and salary for the post of Director (on Contract), Department of Publications is placed before the Combined Standing Committee of the Syndicate on Finance and Staff, Equipment & Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended to fix the salary for the post of Director (on contract), Department of Publications as Rs.50,000/- (Rupees Fifty thousand only) per month.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance held on 11.03.2022, be approved.

FURTHER RESOLVED to fix the age limit as 60 years for the post of Director, Department of Publications (on contract).

Item No.38.47Additional 01: **University Computer Centre - entrusting the works and responsibilities Like file work, DDFS etc. to Contract Programmers whose remuneration has been enhanced to Rs.36,000/- reg:-**

(Ad DI)

The Director (i/c), Computer Centre, has informed that the meeting of the Department Council of the Computer Centre held on 15.12.2021, decided to entrust Programmers on contract basis mentioned below, with additional responsibilities like file work, DDFS etc. similar to that of permanent programmers, as their wages have been enhanced to Rs.36,000/-.

Permanent Programmers

1. Manosh Manohar
2. Sunija.M.Rasheed

3. Sivi Velayudhan

Contract Programmers

1. Aswathy.R.Nair
2. Vipin.C.S
3. Aswathy.M.G
4. Johnson.W.D
5. Nandakumar.S
6. Aditya.A.K

As ordered by the Pro-Vice-Chancellor, a detailed statement regarding the duties assigned to the Permanent and Contract Programmers working in the KUCC has been obtained from the Director(i/c) and attached along with.

The Director has stated that Smt Sivi Velayudhan, permanent programmer has not reported the duties and responsibilities assigned to her even after repeated intimations.

As ordered by the Vice-Chancellor, the matter of entrusting the works and responsibilities like file work, DDFS etc. conducted by the permanent Programmers, to the above mentioned Contract Programmers as their remuneration has been enhanced to Rs.36,000/-, equivalent to that of Senior Programmers (contract), is placed before the Combined meeting of the Standing Committee of the Syndicate on Finance and Staff, Equipment & Buildings for consideration and appropriate recommendations.

The Committee considered the matter and recommended to agree with the proposal for entrusting additional works/ responsibilities to the Contract programmers in the Computer centre.

The meeting came to an end at 02.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance held on 11.03.2022, be approved.

Item No.38.48

Non Plan Grant 2021-22 – Expenditure – Allocation of additional funds from own resources – Consideration of- reg.

(Finance 2)

- Ref:*
- (1) Letter No.B1/113/2021/Hedn dated 10.08.2021*
 - (2) Letters No.Fin II/NP/Addtl/2021-22 dated 10.12.2021*
 - (3) Letter No Finance II/Non Plan dated 18.02.2022*

Kindly note that the Budget allocation under Non Plan for the year 2021-22 is Rs. 291.11 Crores, which is not sufficient to meet the payments on account of Salary, pension and other retirement benefits. During the year 2020-21, the Government had drastically reduced the Non Plan allocation by 19% compared to previous year and provided only a nominal increase of 5% during the year 2021-22. Realising the grave situation, the University requested for additional funds vide letters dated 28.04.2021 & 26.08.2021 and the Government, vide letter referred as (1) above, had directed the University to submit proposals for additional authorisation as and when the budget allocation is fully expended under the Head of Account 2203-03-102-99-31.

University had again requested for additional funds, vide letter referred as (2) above, which includes Rs 40.18 crore as an immediate requirement to cover the salary and pension payments for the month of February/March 2022 and Rs.59.83 Crore as one time financial assistance to meet the requirements consequent on the implementation of pay and pension revision in the University. On seeking clarification from the Office of Hon'ble Finance Minister, University furnished the required details vide letter referred as (3) above. The Government had allotted an additional amount of Rs. 20 Crores, by including under the Supplementary Demand for Grants 2021-22, subject to approval, while presenting the State Budget 2022-23. Thus, the University has to locate additional funds to the tune of Rs. 20.18 Crores in the current financial year to cover the balance expenditure on disbursement of salary and pensionary benefits for the month of February & March 2022.

The immediate non plan expenditure anticipated in the current financial year is as follows,

- **Monthly salary and pension for the month of February/March 2022 – Rs 20.00 Crores**
- **Transfer of balance DA arrears of the employees to provident fund account-Rs8 Crores**
- **Disbursement of immediate pensionary benefits in r/o of retired employees for the year 2021-22 is Rs 12 Crores and the balance amount be disbursed in 2022-23.**

In these circumstances, University has to locate additional funds from its own resources to meet these additional expenses. Hence administrative approval is sought for meeting these additional expenses from University's own resources based on actual requirement on account of monthly Salary and Pensionary payments. The Non Plan allocation for 2022-23 is Rs. 320.22 Crores and University has to follow a similar procedure and take steps to disburse the remaining arrears on pay and pensionary benefits from the non plan allocation/own resources in the coming years.

The above proposal is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.38.49. Department of Sociology - Handover the charge of Headship reg:-

(Ad.AV)

Dr. Antony Palackal, Professor and Head, Department of Sociology has requested to grant Commuted leave for the period from 10.03.2022 -to 31.03.2022. He has also requested to nominate a senior faculty member as the Head in his absence. Dr. M S Jayakumar, Assistant Professor, Department of Sociology has been put in charge of the Head, Dept. of Sociology from 10.03.2022 to 31.03.2022 vide University Order No. 1891/2022/UOK dated 09.03.2022.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.50. Department of Hindi - Implementation of the Innovative Project titled 'Role of Social Media in Hindi Language Development and Corpora making'- Request for changing the the name of the Principal Investigator from 'Dr. Herman P. J.' to 'Dr. Jayachandran R.', so as to enable the release of the Provisional Advance of Rs. 2,50,000/- to the new Principal Investigator- Consideration of-Reg.

(Pl. AI)

As per the University Order No. Pl.A1/3147/2021/UOK dated 30.06.202, an amount of Rs.2,50,000/- (Rupees Two lakh and fifty thousand only) was released as provisional advance to Dr.Herman P.J., Associate Professor, Department of Hindi (Principal Investigator), towards the implementation of the Innovative Project titled 'Role of Social Media in Hindi Language Development and Corpora making', under the State Plan Grant for the year 2021-22.

It may be noted that, as per the original proposal forwarded by the Head, Department of Hindi, Dr. Herman P.J., Associate Professor and Dr. Jayachandran R., Professor & Head, were designated as the Principal Investigator and Co-Principal Investigator of the aforementioned project, respectively.

Now, Dr.Jayachandran R., Professor & Head, Department of Hindi, vide Letter No. 5/Hindi/2022/UOK-KC dated 03/01/2022, informed that Dr. Herman P. J., the Principal Investigator of the aforementioned Project has been relieved from the Department, in the wake of his posting as Associate Professor at Sree Sankaracharya University of Sanskrit, Kalady.

Hence, the Head has requested to modify the U.O. dated 30.06.2021, so that:

1. Dr. Jayachandran R., Professor & Head and the Co-Principal Investigator may be designated as the Principal Investigator of the Innovative Project titled 'Role of Social Media in Hindi Language Development and Corpora making'.
2. the sanctioned Provisional Advance of Rs. 2,50,000/- (Rupees Two lakh fifty thousand only) may be released to the PD Account of Dr. Jayachandran R., Professor & Head, Department of Hindi (Account No. 67270740244).

The Finance has endorsed the aforementioned proposals vide Endorsement No. FOS: 5444/Finance I/2021-22 dated 10.02.2022.

In this context, **the proposal for modifying the U.O. No. Pl.A1/3147/2021/UOK dated 30.06.2021, by changing the the name of the Principal Investigator from 'Dr. Herman P. J.' to 'Dr.Jayachandran R.', so as to enable the release of the Provisional Advance of Rs. 2,50,000/- (Rupees Two lakh and fifty thousand only) sanctioned towards the implementation of the**

Innovative Project titled 'Role of Social Media in Hindi Language Development and Corpora making' in the Department of Hindi, to the PD Account of Dr. Jayachandran R., Professor & Head, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that above proposal be agreed to.

Item No.38.51. State Plan Grant 2021-22 - Release of Provisional Advance to the University Engineer towards effecting timely payment to the contractors for the works that are nearing completion, by modification of the U.O. No. PL.A1/3147/2021/UOK dated 30/06/2021 - Reporting of-Reg.

(PLA1)

The Government vide G.O. (Rt.) No. 823/2021/HEDN dated 21/06/2021, accorded Administrative Sanction for the Annual Plan 2021-22 (various Plan Schemes) of the University for a total outlay of Rs. 26,00,00,000/- (Rupees Twenty six crore only), with specific directions to utilize an amount of Rs. 4.91 Crore for the creation of "Capital Assets (i.e., under the Scheme-component Continuing Civil Works)".

Accordingly, an amount of Rs.4,91,00,000/- (Rupees Four crore and ninety one lakh only) was released as provisional advance to the University Engineer for ensuring its timely release to the contractors, vide U.O. No. PL.A1/3147/2021/UOK dated 30/06/2021, subject to the receipt of State Plan Grant for the year 2021-22.

Subsequently, the Govt. vide G.O. (Rt.) No. 1215/2021/HEDN dated 14/09/2021 had accorded sanction to release an amount of Rs. 4,91,12,000/- (Rupees Four crore ninety one lakh & twelve thousand only) as the first quarter of the State Plan Grant under the h/a '2202-03-102-99-35-Creation of Capital Asset'.

However, an amount of Rs.2,70,11,600/- (Rupees Two crore seventy lakh eleven thousand and six hundred only) was only released to the PSTSB Account of the University, against this sanctioned Grant.

As the sanctioned amount was insufficient to release the above Provisional Advance to the University Engineer, an amount of Rs. 1,09,19,252/- was released as final payment against the bill submitted towards the work "Construction of an extension to the existing Building of the Department of Biotechnology", against the amount released by the Govt. to the tune of Rs. 2,70,11,600/- and the balance amount was released to the various end beneficiaries for the payments which were due on account of various purchases by the University.

Thus, an amount of Rs. 1,60,92,348/- (i.e., Rs. 2,70,11,600 - Rs. 1,09,19,252) sanctioned specifically for the creation of 'Capital assets' by the Govt., needed to be set apart towards the release of payments due to the contractors who have executed various "Civil Works", for which bills are under processing at the Kariavattom Audit and Engineering Audit.

Subsequently, the Govt. vide G. O. (Rt.) No. 131/2022/HEDN Dated 21/01/2022 had accorded sanction to release an amount of Rs. 8,24,00,000/- (Rupees Eight crore twenty four lakh only) as the second quarter of the State Plan Grant under the h/a '2202-03-102-99-00-36(P)'.

Therefore, as the total grant available for utilization amounted to Rs. 6,63,07,652/- (Rupees six crore sixty three lakh seven thousand six hundred & fifty two only) [i.e., Rs. 8,24,00,000 - Rs. 1,60,92,348] and the present claims under processing in the Cash section amounted to Rs. 8,11,51,714/-, a Meeting was convened on 14/02/2022 at 3.30 pm in the Pro-Vice-Chancellor's Chamber, to prioritize the present claims under processing in the Cash section judiciously, for ensuring 100% utilization of the Grant, limiting to the available balance.

The Committee recommended to set apart an amount of Rs. 1,60,92,348/- (Rupees One crore sixty lakh ninety two thousand three hundred and forty eight only), sanctioned specifically for the 'Creation of Capital Assets', towards the release of payments due to the Contractors who have executed various "Civil Works" in the University, for which bills are under processing at Kariavattom Audit and Engineering Unit.

Also, in the wake of the report from the University Engineer that from the above allocation, bills of an amount of Rs. 56,00,000/- (Rupees Fifty six lakhs) will reach the Cash Section within one of two days, the Committee also recommended to release the balance amount of Rs. 1,04,92,349/-, as provisional advance to the University Engineer for ensuring its timely release to the contractors, by cancelling the provisional advance of Rs. 4,91,00,000/- (Rupees Four crore and ninety one lakh only) already sanctioned to her vide U.O. No. Pl.A1/3147/2021/UOK dated 30/06/2021 and modifying the U.O. accordingly, as the same has not been claimed till now.

The Minutes of this meeting had been approved by the Vice-Chancellor, subject to reporting to the Syndicate and the matter was reported in the Syndicate held on 25-02-2022.

However, the Cash section had later reported that the total amount claimed by the UE, as per the Contingent Bill No. C - 5436, towards the construction of 'Vertical extension to the first floor of the Department of Nanoscience & Nanotechnology', amounted to Rs. 58,26,833/-.

Hence, in tune with the above bill, the balance amount to be released to the UE for the 'Creation of Capital Assets', against the scheme-component "Continuing Civil Works" amounts to Rs. 1,02,65,515/- (Rupees One crore two lakh sixty five thousand five hundred and fifteen only) [i.e., Rs. 1,60,92,348 - 58,26,833].

Accordingly, sanction was accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to modify the U. O. No. Pl.A1/3147/2021/UOK dated 30.06.2021, to:

- (a) Cancel the provisional advance of Rs. 4,91,00,000/- (Rupees Four crore ninety one lakhs only) sanctioned to Smt. Sobha K., University Engineer, detailed at 'Page 30, PartV, Para 1 & 2' of the U. O.
- (b) to release an amount of Rs. 1,02,65,515/- (Rupees One crore two lakh sixty five thousand five hundred and fifteen only) to Smt. Sobha K., University Engineer, as provisional advance, so that the amount sanctioned specifically for the 'Creation of Capital Assets' against the State Plan Grant for the year 2021-22, under the Scheme component "Continuing Civil Works", can be released in time, to the respective 'Contractors' towards the following "Civil Works" that are nearing completion:
 - .Vertical extension to the first floor of the Department of Nanoscience & Nanotechnology
 - .Construction of two floors for the Biodiversity Building-Department of Botany –Phase II
 - .Construction of an extension to the existing building of the Department of Biotechnology
 - .Construction of a building for the School of Communication & Library Sciences– Phase I
 - .Construction of a New Hostel Building for Men & ICCR Students
 - .Building for Microwave Material Laboratory - Department of Physics -Phase II
- (c) to provide an amount of Rs. 1,02,65,600/- (Rupees One crore two lakh sixty five thousand and six hundred only) under the head of account "Part II - Plan - MH 65 - Works-8/5410 - Lumpsum provision for Buildings/works (State)' by re- appropriation from the head of account "Part-II-Plan-MH 63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.

The U. O. No. Pl.A1/1776/2022/UOK dated 07.03.2022 was issued accordingly.

The action taken by the Vice-Chancellor, in having released the aforementioned provisional advance, by reappropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.38.52

Meeting of the Standing Committee of the Syndicate on Planning and Development held on 11.03.2022 – Minutes - approval of- reg.

(P.L.G)

The minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held at 10 AM on 11.03.2022 in the Syndicate room (COPY APPENDED) is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON PLANNING AND DEVELOPMENT**

Date and Time : 11.03.2022 ; 10 AM

Venue : Syndicate Room, Senate House Campus, Palayam

Members

1.Adv.A.Ajikumar,Member, Syndicate [Convener,SC on P&D]	Sd/-
2.Adv.K.H.Babujan, Member, Syndicate	Sd/-
3.Dr.S.Nazeeb, Member, Syndicate	Sd/-
4.Dr.K.B.Manoj, Member, Syndicate	Sd/-
5.Sri.B.P.Murali, Member, Syndicate	Absent
6.Adv.Muralidharan Pillai.G, Member, Syndicate	Absent
7.Sri.Bijukumar. G, Member, Syndicate	Absent
8.Sri.Jairaj. J, Member, Syndicate	Sd/-
9.Dr.K.G. Gopchandran, Member, Syndicate	Absent
10.Dr.Vijayan Pillai. M, Member, Syndicate	Sd/-
11.Sri.Arun Kumar. R, Member, Syndicate	Sd/-

The meeting began at 10.15 AM.

Item No.38.52.01 Department of Bio-Chemistry -Construction of Laboratory Complex - Estimate -Reg.

[Ad.BI]

An amount of Rs.75 Lakh (Rupees Seventy Five Lakh only) has been earmarked in the Budget Speech 2021-22 (item no.40) as first instalment for constructing a Laboratory Complex for facilitating the research activities of both the Departments of Chemistry and Bio-Chemistry.

The Budget Implementation Cell, at its meeting held on 26.04.2021, had recommended to entrust the HoD, Department of Chemistry in consultation the HoD, Department of Biochemistry and the University Engineer to place a proposal for the same before the S/C of the Syndicate on Planning & Development. The Syndicate held on 02.07.2021 resolved to approve the above recommendation. The S/C of the Syndicate on Planning & Development at its meeting held on 20.09.2021, while considering the proposal submitted by the HoD, Department of Chemistry in this regard recommended to not to proceed with the proposal for the time being, instead to entrust the University Engineer to submit proposal for the Laboratory Complex Building at Department of Biochemistry. The Syndicate held on 23.09.2021 resolved to approve the same.

Now, the Professor & Head, Department of Bio-Chemistry, vide letter no. BCH/Budget-28/2022 dated 11.01.2022 has forwarded estimate reports for the construction of Laboratory complex for the Department of Bio-Chemistry received from the University Engineer. In the same, the University Engineer has stated that, "the members of the S/C of the Syndicate on Planning and Development visited the Campus and proposed to construct the building in the quadrant in between the Bio-Chemistry, Chemistry departments and the Animal House. Subsequently, the plan and estimate were prepared for the civil and electrical works and it is proposed to construct a two storied framed structure building having a total built up area of 405.36 m². The estimate for the civil works based on DSR 2018 with cost index 35.59% comes to Rs.1,01,00,000/- (Rupees One Crore and One Lakh only) and for the electrical works based on DSR 2018 with cost index 35.59% comes to Rs.8,70,000/- (Rupees Eight Lakh and Seventy Thousand only). The combined estimate amounting to Rs.1,09,70,000/- (Rupees One Crore Nine Lakh and Seventy Thousand only) was placed before the Technical Committee for the approval and the Committee had recommend to place the estimate for administrative sanction."

Also, the HoD, Department of Biochemistry, vide letter no.BCH/Budget-28/2022 dated 03.02.2022 has clarified that as per the discussion had with the members of the Syndicate, HoD and other faculty members of the Chemistry and Biochemistry, the faculty of the Chemistry Department was not interested for building their laboratories adjacent to Biochemistry Department, which is now earmarked. The estimates given by the University Engineers are therefore is only for the laboratory building for Biochemistry and in addition to Rs.75 lakhs, an additional amount of Rs.25 lakhs was also sanctioned in item no.39 of the BS 2021-22 for setting up of a laboratory for metabolic studies. Considering both items together (Nos.39 & 40) , the University Engineer, as per direction of Syndicate members has submitted the estimate amounting to Rs. 1,09,70,000/- for setting up a comprehensive research laboratory for biochemistry. This complex will the replace the old laboratories in the existing building and this was required as most of the laboratory infrastructure are

not in good condition and the department require a modern laboratory complex to maintain equipments and conduct experiments. So, the entire proposed block is now earmarked for Biochemistry.

As per the orders of the Vice-Chancellor, the above estimate amounting to Rs. 1,09,70,000/- (Rupees One Crore Nine Lakh and Seventy Thousand only) submitted by the University Engineer towards the civil and electrical works for construction of Laboratory Complex for the Department of Bio-chemistry at Kariavattom Campus is placed before the S/C of the Syndicate on Planning & Development for the consideration and appropriate recommendation.

RECOMMENDATION:

- *to approve the total estimate amounting to Rs. 1,09,70,000/- (Rupees One Crore Nine Lakh and Seventy Thousand only) submitted by the University Engineer, which includes the estimate amounting to Rs.1,01,00,000/- (Rupees One Crore and One Lakh only) for the civil works based on DSR 2018 with cost index 35.59% and the estimate amounting to Rs. 8,70,000/- (Rupees Eight Lakh and Seventy Thousand only) for the electrical works based on DSR 2018 with cost index 35.59%, for setting up a comprehensive research laboratory for Biochemistry at Kariavattom Campus.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52.02 *Construction of Platinum Jubilee Multipurpose Indoor Court at SH campus, Thiruvananthapuram - Electrification works - Approval of Estimate -reg*

(Pl.G)

The University Engineer, vide letter dated:28.02.2022, has submitted an estimate amounting to Rs.12,00,000/- (Rupees Twelve Lakh Only), prepared based on DSOR 2018 with cost index 35.59% including 12% GST on PRICE software, for the electrification works in the Platinum Jubilee Multipurpose Indoor court at SH campus. The estimate includes provision for supply and laying of 4 core 35 sqmm AYYF cable, panel board with suitable accessories for energizing the stadium, 28 nos of 250W LED flood light, the area for the spectators shall be provided with sufficient number of 1200mm ceiling fans, 20W LED tube etc. The estimate has been verified and recommended by the Director, Physical Education Department. Hence the University Engineer has requested to approve the estimate, debiting the expenditure to appropriate Head of Account.

As per the orders of the Vice-Chancellor, the estimate report along with the estimate amounting to Rs.12,00,000/- (Rupees Twelve Lakh Only), submitted by the University Engineer, prepared based on on DSOR 2018 with cost index 35.59% including 12% GST on PRICE software, for the electrification works in the Platinum Jubilee Multipurpose Indoor court at SH campus is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- *to entrust the University Engineer to do the electrification works in the Platinum Jubilee Multipurpose Indoor court at SH campus by limiting the estimate amount within the balance amount available in the plan fund sanctioned for the Construction of Platinum Jubilee Multipurpose Indoor Court at SH campus, Thiruvananthapuram.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52.03: *Kerala University Library- Sweeping, Cleaning and garden Maintenance - Quatations – Selection of bid – Recommendation of University Librarian (i/c) – consideration – reg.*

(Ad.Misc)

The University Librarian (i/c), Kerala University Library, vide letter no. No: QT/811/2021-22 dated 22.02.2022 has forwarded the quotations, as per the quotation notice produced by the University Library vide no. QT/771/2021-22 dated 11.02.2022. Quotations were invited for the purpose of selection of bid in connection with the sweeping, cleaning, and garden maintenance works in the Kerala University Library.

The meeting of the Syndicate held on 20.01.2022 considered the request of University Librarian (i/c) for the renewal of existing firm M/s.Vigo, Karamana and resolved to extend the contract period of M/s.Vigo, Karamana for one month and further resolved to invite fresh quotations for sweeping /gardening works at the University Library.

The University Librarian (i/c) has informed that, four quotations were received and the quotations were opened in the meeting of the heads held at the University Librarian's Office on 21.02.2022 at 03.30p.m. The details are placed below:

Sl.No.	Firm	Quoted Rate	Remarks
1	M/s Daffodils Agriculture Consultancy, Ponnani, Malappuram	90,000/-	Not complied with the Terms & Conditions
2	M/s Vigo, Vipasana, TC 20/1973, 1st Floor, Sastri Nagar South, Karamana, Tvpm	95,000/-	Complied with the Terms & Conditions
3	M/s Force India Management Services & Securities	1,74,923/-	Complied with the Terms & Conditions
4	M/s Manakkam Retirement Home, Kannaravila Nellimood, Tvpm	1,00,000/-	Complied with the Terms & Conditions

Out of the four quotations received, M/s Daffodils Agriculture Consultancy has not complied with the terms & conditions as stipulated in the above quotation notice. M/s Force India Management Services & Securities and M/s Manakkam Retirement have complied with the terms & conditions but quoted the amount which is higher than that of M/s.Vigo, Karamana. M/s.Vigo, Karamana has quoted for Rs.95,000/- (Rupees Ninety Five Thousand only) and certified to accept all the terms and conditions as per the quotation notice.

The meeting of the heads held at the University Librarian's Office on 21.02.2022 has recommended M/s Vigo, Vipasana, TC 20/1973, 1st Floor, Sastri Nagar South, Karamana, Thiruvananthapuram who quoted the lowest amount of Rs. 95,000/- (Rupees Ninety Five Thousand only) per month for entrusting the cleaning works of KUL for one year. Hence, University Librarian i/c has requested that M/s Vigo, Vipasana, TC 20/1973, 1st Floor, Sastri Nagar South, Karamana, Thiruvananthapuram which quoted the lowest amount and complied the terms & conditions, may be considered for cleaning, sweeping and garden maintenance of the Kerala University Library and its premises for the period of one year.

The Syndicate at its meeting held on 25.02.2022, vide item no 37.131 considered the above matter and resolved that the item be referred to the Standing Committee of the Syndicate on Planning & Development.

As per the orders of the Hon'ble Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendation.

RECOMMENDATION:

- *To extend the contract period of the existing firm- M/s VIGO from 01.03.2022, with existing rates and condition, till the date of engagement of the new firm, as per the quotation dated 22.02.2022.*
- *To permit the University Librarian (i/c), Kerala University Library, to entrust the sweeping & cleaning of Kerala University Library building & premises and daily garden maintenance to M/s VIGO, Karamana, the lowest quoted firm abiding by the condition of the quotation notice, for a period of one year @ Rs.95,000/- per month.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52.04: *സെനറ്റ് ഹൗസ് കാമ്പസ് - 'റെക്കോർഡ്സ് റൂം' സ്ഥാപിക്കുന്നതിനായി സെല്ലാറിൽ സൂക്ഷിച്ചിരിക്കുന്ന തടികളുടെ മൂല്യ നിർണ്ണയം നടത്തിയത് - സംബന്ധിച്ച്*

[Ad.BI]

കേരള സർവകലാശാലയുടെ സെനറ്റ് ഹൗസ് കാമ്പസിൽ 'റെക്കോർഡ്സ് റൂം'സ്ഥാപിക്കുന്നതുമായി ബന്ധപ്പെട്ട് കാമ്പസിലെ സെല്ലാറിൽ സൂക്ഷിച്ചിരിക്കുന്ന തേക്ക്, ആഞ്ഞിലി, മറ്റ് വിറക് തടികൾ എന്നിവ ലേലം ചെയ്ത് മാറ്റുന്നതിനായി ആയതിന്റെ മൂല്യ നിർണ്ണയം നടത്തി റിപ്പോർട്ട് നൽകാൻ 10.12.2020 തീയതിയിലെ Ad.B1(2)802/2015/035 നമ്പർ കത്ത് പ്രകാരം പൊതുമരാമത്ത് വകുപ്പ് (Buildings Division) എക്സിക്യൂട്ടീവ് എഞ്ചിനീയറോട് ആവശ്യപ്പെട്ടിരുന്നു.

ആയതിന്റെ അടിസ്ഥാനത്തിൽ പൊതുമരാമത്ത് വകുപ്പിലെ അസിസ്റ്റന്റ് എക്സിക്യൂട്ടീവ് എഞ്ചിനീയർ, 01.02.2022 ലെ ഡി5-37/2022 നമ്പർ കത്ത് പ്രകാരം പ്രസ്തുത തടികളുടെ വില **5,90,834/-** (അഞ്ചു ലക്ഷത്തി തൊണ്ണൂറായിരത്തി എണ്ണൂറ്റി മുപ്പത്തിനാല് രൂപ മാത്രം) ആയി നിശ്ചയിച്ച് അറിയിച്ചിട്ടുണ്ട്. കൂടാതെ **G.O (P) No. 102017/2017/Fin. dated. 07.08.2017 നമ്പർ ഉത്തരവ് പ്രകാരം ലേല നടപടികൾ ഹെഡ് ഓഫ് ഡിപ്പാർട്ട്മെന്റിന് നടത്താവുന്നതാണെന്നും അറിയിച്ചിട്ടുണ്ട്.** (കത്തിനോടൊപ്പം തിരുവനന്തപുരം ചീഫ് എഞ്ചിനീയറുടെ കാര്യലയം അംഗീകരിച്ച സർവ്വേ റിപ്പോർട്ട് കൂടി നൽകിയിട്ടുണ്ട്.)

ബഹു.വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം മേൽ വിഷയം സിൻഡിക്കേറ്റിന്റെ ആസൂത്രണ വിഭാഗം സ്ഥിരം സമിതി മുൻപാകെ, പരിഗണനയ്ക്കും നിർദ്ദേശത്തിനുമായി സമർപ്പിക്കുന്നു.

RECOMMENDATION:

- *to entrust the Registrar to take necessary steps for the auction of woods kept in cellar, which are assessed and valued (for Rs.5,90,834/-) by the PWD department.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52. 05: *Auction of unserviceable materials at University Campuses- finalizing of bid- reg.*

[Ad.BI]

The Syndicate held on 23.07.2021 had considered a report of the survey of stores, which have become unserviceable and are to be disposed from the Senate House campus, Kariavattom campus and Womens' Hostel, Thycaud, submitted by the University Engineer and resolved to approve the same and to entrust the University Engineer to conduct the auction.

Accordingly, the University Engineer, vide letter dno. DB 2 /ele/survey report dated 19.02.2022 has informed that the auction of unserviceable electrical material stocked at Kariavattom campus, Senate campus and Women's Hostel at Thycaud for a scrap assessed value of Rs. 6,11,703/- (Rupees Six Lakh Eleven Thousand Seven Hundred and Three only) was conducted by AEE-I on 10.02.2022 at Engineering Sub division at Kariavattom campus and 12 quotations were received and 32 person were participated in the public auction. In the Public auction M/s Aalim furniture, Chanthamukku, Vilavoorkkal has quoted the highest bid amount of Rs. 20,50,000/- (Rupees Twenty Lakh and Fifty Thousand only) and M/s Sudhana Traders has quoted the 2nd highest bid amount of Rs. 20,00,000/- (Rupees Twenty Lakh only) and Sri. Shameer M, has quoted the third highest amount of Rs. 17,50,000/- (Rupees Seventeen Lakh and Fifty Thousand only).

In view of the above, the University Engineer has requested

- To approve the highest bid amount of Rs. 20,50,000/-, quoted by M/s Aalim Furniture.
- To direct the highest bidder, M/s Aalim Furniture, Chanthamukku, Vilavoorkkal to remit Rs.20,50,000/- towards bid amount and Rs. 3,96,000/- towards GST @18%
- To inform the mode of remittance of the bid amount.

As per the orders of the Vice Chancellor, the above request of the University Engineer regarding the auction of unserviceable materials at Kariavattom campus, Senate campus and Women's Hostel at Thycaud, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

The Committee has considered the request of the University Engineer and recommended :

- *To approve the highest bid amount of Rs. 20,50,000/-, quoted by M/s Aalim Furniture.*
- *To direct the highest bidder, M/s Aalim Furniture, Chanthamukku, Vilavoorkkal to remit Rs. 20,50,000/- towards bid amount and Rs. 3,96,000/- towards GST @18%.*
- *To direct the bidder to remit the total amount to the KUF and to entrust the finance Officer to remit the GST amount to the Govt.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52. 06: *Kariavattom Campus- Repair and general maintenance of Staff quarters No.C1 to C10 (Tiled Roof)-Single tender-Reg.*

[Ad.BI]

An estimate of Rs.96,92,000/-(Rupees Ninety Six Lakh and Ninety Two Thousand Only) for the repair and general maintenance of Staff quarters no. C1 to C10 (Tiled Roof) at Kariavattom Campus was approved, vide U.O No Ad.B1(4).808/2021/006 dated 30.09.2021. Now, the University Engineer, vide letter no. DB2/Qtrs/C/2020 dated 22.02.2022, has informed that “ e-tenders were invited and in response single tender was received, hence the said work was retendered and tenders were recieved as follows:

Sl. No	Name of contractor/ firm	Rank	Amount Quoted
1	Surendran K	L1	Rs.80,29,882/-
2	A to Z Technical Source	L2	Rs.86,35,580.23/-
3	Pradeep Kumar P G	L3	Rs.89,42,220/-

The tendered PAC of the work was Rs.86,52,886/- (excluding GST @12%) and the amount quoted of L1 bidder Sri.Surendran K is 7.20% below the PAC amount. On market rate justification it is observed that the market rate is 14.69 % above the PAC amount. The documents of the L1 bidder was verified and found correct. The documents of L2 and L3 bidders submitted online are verified and found not correct and they were directed to produce proper experience certificate for technical verification, but they failed to produce the same. Since only one bid is technically qualified, the tender become single tender. On verification of the rates quoted by Sri.Surendran K, it is observed that he had quoted different rates for the same items in the different subhead. The rates of such items are corrected to the lowest quoted rates. The total quoted amount comes to Rs.80,23,857/- and the contractor has expressed his willingness to execute the work at Rs.80,23,857/-, ie (7.27% below the tendered PAC)”. The University Engineer has also informed that conditions of the old tiled roof of C type quarters are pathetic and needs urgent repair and maintenance works. Single bid during re-tenders shall be accepted only with the approval of a committee as per GO(P) No.324/2015/Fin dtd 30.07.2015. Hence, the University Engineer has requested to approve the said single tender of Sri.Surendran K, by the committee.

As per the orders of the Vice-Chancellor, the single tender of Sri.Surendran K amounting to Rs.80,23,857/- (Rupees Eighty Lakh Twenty Three Thousand Eight Hundred and Fifty Seven only) submitted by the University Engineer, for the repair and general maintenance of Staff quarters no. C1 to C10 (Tiled Roof) at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- *to approve the single tender (received after retender) of Sri.SurendranK amounting to Rs.80,23,857/- (Rupees Eighty Lakh Twenty Three Thousand Eight Hundred and Fifty Seven only),for the repair and general maintenance of Staff quarters no. C1 to C10 (Tiled Roof) at Kariavattom Campus, as the quoted amount is 7.27 % below the tendered PAC.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52. 07: Construction of buildings for the Renewable Energy Centre and IMK at Kariavattom Campus- Space requirements and site identified-reg.

[Ad.BI]

As per the Budget Speech 2021-22, an amount of Rs.75 lakhs has been earmarked towards the construction of the building and laboratory for the Renewable Energy Centre and an amount of Rs.25 lakhs towards its laboratory equipment.

The Syndicate at its meeting held on 28.10.2021, vide item no. 33.71.02 has resolved to entrust the construction of buildings for Renewable Energy Department and IMK at Kariavattom Campus with the Central Public Works Department (CPWD) and to proceed immediately with obtaining necessary drawings, executing Memorandum of Understanding etc. The CPWD was informed the same. Accordingly, the CPWD, vide letter dated. 10.11.2021 has requested to provide the following data/information for preparing the preliminary drawings for the construction of Renewable Energy Department Building and IMK building at Kariavattom Campus and the University Engineer was requested to furnish the same:

- 1) Authorized plinth area circular (if any) for Kerala University.
- 2) Sanctioned strength along with detailed space requirements (in sqm)
- 3) Location for the above works.

Later, the CPWD vide letter no. 23(8)PMSSYPD/2021-22/07 dated 07.01.2022 has also forwarded the MoU for the construction of Indoor Training Hall, Renewable Energy Department Building and IMK Building at Kariavattom Campus and the same has been forwarded to the University Engineer and the Estate Officer for vetting. Their replies are awaited.

Now, in response to the request for furnishing the details sought by the CPWD vide letter dated. 10.11.2021, the University Engineer, vide letter no. UE/Esst/324/2022 dated. 11.02.2022 has informed that "the Head, IMK has provided a space requirement schedule for the proposed IMK building at Kariavattom as per AICTE norms. Total space requested for the new building is 26650 sq. feet. A board room of 600 sq. feet, one placement room of 500 sq. feet and two tutorial rooms each of 400 sq.feet are also required as additional requirement, if desirable. The location suggested is adjacent to the existing Performing Arts Building."

The University Engineer has further informed that "the Director, Renewable Energy Centre has also provided a space requirement schedule for the new building. Total space requirements is 34150 sq.feet. The size of class room, library, seminar hall, etc., furnished in the schedule are sufficient as per the intake capacity mentioned. Number of rooms in each category, size of laboratories and other rooms furnished by the Director may be finalized considering the future development of the Centre."

The University Engineer has submitted the space requirement schedules of IMK building and Renewable Energy Centre building for approval and for intimating the CPWD for designing the building and has also requested to approve the site identified for the above said two buildings, adjacent to the Performing and Visual Arts Building.

The Syndicate at its meeting held on 25.02.2022, vide item.no. 37.146.21, has considered the above matter and resolved to hold discussion with the authorities concerned of IMK and Renewable Energy Centre on the the matter.

As ordered by the Vice Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development for conducting a discussion with the authorities concerned of IMK and Renewable Energy Centre for consideration and appropriate recommendation.[Copy of the Data Sheet - 2Nos and the Site Location Plan submitted by the University Engineer along with the letter no. UE/Esst/324/2022 dated. 11.02.2022 are appended.]

RECOMMENDATION:

- To direct the Head, IMK to submit a fresh space requirement schedule limiting the space for the proposed IMK building at Kariavattom to 20,000 sq.feet as discussed in the meeting.
- To direct the Director, Renewable Energy Centre to submit a fresh space requirement schedule limiting the space for the new building for the Renewable Energy Centre to 17,000 sq.feet, as discussed in the meeting.

- *to approve the site identified for the above said two buildings, which is adjacent to the Performing and Visual Arts Building.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52.08: ***Proposal of the Union Bank of India for opening ATM at Palayam and Kariavattom Campuses - reg. (Ad.BI)***

The Regional Head, Union Bank of India, vide letter no. ROT: CMC: 103 / 2021-22 dated 03.12.2021 had submitted a proposal for installing ATM at Palayam and Kariavattom Campuses and requested to provide a suitable public accessible location for the same, on rental basis.

The Standing Committee of the Syndicate on Planning and Development, at its meeting held on 21.02.2022 has made discussion with the representatives of Union Bank and directed them to submit their requirements along with terms and conditions and their offer regarding rent for opening ATM at Palayam and Kariavattom campuses and recommended to place the matter before the next Standing Committee of the Syndicate on Planning and Development along with the submission of Union Bank for opening ATM at Palayam and Kariavattom campuses. The Syndicate at its meeting held on 25.02.2022 has resolved to approve the above recommendation.

Accordingly, the Manager, Union bank of India, vide e-mail dated 09.03.2022 has submitted a proposal incorporating the pre-requisites and other specifics for opening ATMs of Union Bank of India at Palayam and Kariavattom campus for approval (Copy appended). In connection with the matter, it may be seen that, the Syndicate at its meeting held on 11.03.2019, vide item no. 06.37 had earlier resolved to provide space for the Federal Bank for installing their ATM counter at the extreme left end of the Amenity Centre building without affecting the ramp and aesthetics of the building, while considering their request in this regard. But, in response, no reply has been received from the Bank, till date.

As per orders of the Vice-Chancellor the proposal incorporating the pre-requisites and other specifics for opening ATMs of Union Bank of India at Palayam and Kariavattom campuses is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

RECOMMENDATION:

- *To approve the proposal of the Union Bank of India for opening ATM at Palayam and Kariavattom Campuses, as their pre-requisites and other specifics for opening ATMs are agreeable.*
- *In the case of providing a suitable public accessible location for the same, the Committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52.09: ***Laying Floor Tiles in the Department of Psychology at Kariavattom Campus - Permission & Estimate-Reg. [Ad.BI]***

The Head, Department of Psychology, vide letter no. PSY/49/2022 dated. 18.02.2022 has informed that the University of Kerala has sanctioned an amount of Rs. 2,00,000/- (Rupees Two Lakhs only) as non plan fund to Centre for Geriatric Studies during the Financial Year 2021-22. It is stated that the Council of the Centre for Geriatric Studies held on 07.12.2021 and the Department Council of the Department of Psychology held on 30.12.2021 discussed about the utilization of nonplan fund and resolved to lay floor tiles in the HoD's & the room for Centre for Geriatric Studies (CGS). Accordingly, the University Engineer visited the department and prepared a detailed estimate for laying floor tiles.

The Head, Department of Psychology, has forwarded the estimate amounting to Rs.2,00,000/- (Rupees Two Lakhs only) including 12% GST submitted by the University Engineer for floor tiling in the HoD's Room, office room and the room of the Centre for Geriatric Studies in the Department of Psychology, utilizing the non plan fund sanctioned to the Department for the year 2021-22. The estimate is prepared based on DSR 2018 with cost index 35.59% for Thiruvananthapuram. The estimate includes floor tiling with vitrified tiles of size 600 X 600 mm in room no. PSY-17 and PSY-10. Other necessary items required for tiling such as labour engaged to remove the furniture, wall painting etc are also included in the estimate.

The Head, Department of Psychology has requested the following,

1. Permission may be granted to utilize the non plan fund of Rs. 2,00,000/-for laying floor tiles in the Dept.of Psychology.
2. The aforesaid amount may be release as provisional Advance.
3. Necessary steps may be taken for laying tiles in the Department of Psychology.

On the matter, Finance has opined that administrative sanction may be obtained for laying the tiles in the HoD's room, office room and the room of the Centre for Geriatric Studies in the Dept of Psychology"

In view of the above, the Pro-Vice-Chancellor has remarked that "Rs. 2,00,000/- has been allotted for Centre for Geriatric Studies which is meant for activities of the Centre and in the current scenario, studies on Geriatric Care gaining more relevance and hence it is doubtful whether it is justifiable to reallocate the amount sanctioned for the centre for tiling of the department even with the consent of the Department Council instead of spending the same on academic activities."

As ordered by the Vice Chancellor the aforesaid matter along with the estimate amounting to Rs.2,00,000/- submitted by the University Engineer and forwarded by the HoD, Dept of Psychology (Copy appended), is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

RECOMMENDATION:

- *to approve the estimate amounting to Rs. 2,00,000/- (Rupees Two Lakhs only) including 12% GST submitted by the University Engineer, which is prepared based on DSR 2018 with cost index 35.59% for Thiruvananthapuram, for floor tiling in the HoD's Room, office room and the room of the Centre for Geriatric Studies in the Department of Psychology, utilizing the non plan fund sanctioned to the Department for the year 2021-22.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52.10: *University Campus, Kariavattom - Construction of common toilet and water kiosks & civil works of the Department of Demography- Minutes of the discussion held with contractor – reg.*

[Ad.BI]

The meeting convened to review the activities for improving of the infrastructure of the University, held on 06.01.2022 has recommended to entrust the Registrar, to hold a discussion with Sri. L.Thomas, Contractor for the work of construction of common toilets in the Kariavattom Campus and civil works in the Department of Demography, for expediting the said works. In the meantime, the University Engineer, vide letter no.DB2/PA-TWK/2019 dated 11.02.2022,has informed that a show case notice was issued to L.Thomas, the contractor of the works of construction of common toilet and water kiosk at Kariavattom Campus & Horizontal Extension to the existing building to the Department of Demography at Kariavattom Campus, due to the delay in completion of the work. Accordingly, a meeting was conducted at Registrar's Office on 28.02.2022 in connection with the work of construction of common toilet and water kiosks & civil works of the Department of Demography at Kariavattom Campus.

As per the orders of the Vice-Chancellor, the minutes of the said meeting (copy appended) is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

26316/Admn BI/2021/UOK

Minutes of the discussion held with the contractor of the work of construction of common toilet and water kiosks & civil works of the Department of Demography at Kariavattom Campus

Venue:- Registrar's Office

Date & Time: 28.02.2022, 11.am

Members Present:

- | | |
|---|--------|
| 1. Dr.K.S. Anilkumar, Registrar | Sd/- |
| 2. Smt. Sobhnakumari.K, Joint Registrar (Admn.) | : Sd/- |
| 3. Sri.Ramesh.T.S, Assistant Exe. Engineer | : Sd/- |
| 4. Smt. Bindu.A, Assistant Exe. Engineer II | : Sd/- |

Invitees:

1. Sri.L.Thomas, Contractor : Sd/-

During the discussion, the contractor has agreed to finish the work of construction of common toilet and water kiosks at Kariavattom Campus on 30.03.2022.

After due discussion, the meeting recommended the following:-

1. to entrust Sri.Ramesh.T.S, Assistant Exe. Engineer to overview the work of earth filling in the newly constructed foundation of the building for the Department of Demography and to ensure the remaining work be restarted on 02.03.2022.
2. To entrust Sri.Ramesh.T.S, Assistant Exe. Engineer to prepare the eligible part bill for the construction of common toilet and water kiosks & civil works in the Department of Demography at Kariavattom Campus and to expedite the payment of the same.
3. Sri.L.Thomas, the contractor has requested to release the Security Deposit for the work of maintenance of the building at KUCTE, Kulakkada. He is willing to produce Indemnity Bond for the purpose since the period for returning Security Deposit is not over. Hence, the meeting has recommended to direct the University Engineer to release the Security Deposit after obtaining the Indemnity bond, as per rule.

REGISTRAR

RECOMMENDATION:

- *To approve the Minutes of the discussion held with the contractor of the work of construction of common toilet and water kiosks & civil works of the Department of Demography at Kariavattom Campus, held on 28.2.2022.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52.11: ***Construction of new toilets as extension to Arts Block I building for the Department of Sociology at Kariavattom Campus-Estimate-Reg.***

[Ad.BI]

The University Engineer, vide letter no. DB2/ATFSGF/2021-22 dated. 08.03.2022 has forwarded the total estimate amounting to Rs.2,83,000/- (Rupees Two Lakh and Eighty Three Thousand only), including 12.0% GST for the construction of new toilets as extension to Arts Block I building for the Department of Sociology at Kariavattom Campus, since the existing facility of toilets for students in Sociology Department is less and there is no toilet provision for students accessing the cellar rooms. The estimate is prepared based on DSR 2018 with 35.59% cost index for Thiruvananthapuram. The estimate consist of Rs.2,48,000/- (Rupees Two Lakh and Forty Eight Thousand only) for civil work and Rs.35,000/- (Rupees Thirty Five Thousand only) as lump-sum for the electrical work. The estimate includes 27 items and is prepared using PRICE software. This estimate includes constructing an extension from the existing external wall (in closed yard between connecting stair and north and east blocks). The waste from the toilet may be collected to the existing manhole in the vicinity of the proposal.

As ordered by the Vice-Chancellor, the total estimate amounting to Rs.2,83,000/- (Rupees Two Lakh and Eighty Three Thousand only), submitted by the University Engineer for the construction of new toilets as extension to Arts Block I building for the Department of Sociology at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

RECOMMENDATION:

- *to approve the total estimate amounting to Rs.2,83,000/- (Rupees Two Lakh and Eighty Three Thousand only), submitted by the University Engineer, which is prepared based on DSR 2018 with 35.59% cost index for Thiruvananthapuram, for the construction of new toilets as extension to Arts Block I building for the Department of Sociology at Kariavattom Campus*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52. 12: *Replacing three numbers of 2TR rated Air conditioners in the Syndicate Room at SH Campus-Estimate-Reg.*

[Ad.BI]

The University Engineer, vide letter no. DB2/AC-Syndicate room/2021-22 dated. 08.03.2022 has informed that there are 6 nos of Air Conditioners at the Syndicate Room at SH Campus and among these three of them have developed complaints. These are conventional type ACs and have been installed more than 10 years back. The Air Conditioners at the Syndicate Room have to work continuously. The complaint ACs (3Nos) is temporarily made functional but its performance is very poor. It is stated that there is a chance of developing complaints and also consumes more power.

In this circumstances, the University Engineer has forwarded the estimate amounting to Rs.2,62,000/- (Rupees Two Lakh Sixty Two Thousand only), including 12.0% GST for installing 3 nos of Air conditioners in the Syndicate Room at SH Campus. The estimate is prepared based on DSOR 2018 and market rate on PRICE Software. The estimate includes provision for 3 nos of 2TR air conditioners, 4 nos of 5kVA voltage stabilizer and necessary connected items. The University Engineer has requested to approve the aforesaid estimate.

As ordered by the Vice Chancellor, the estimate amounting to Rs.2,62,000/- (Rupees Two Lakh Sixty Two Thousand only), including GST@12%, submitted by the University Engineer for installing 3 nos of 2TR Air conditioners in the Syndicate Room at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- *to approve the estimate amounting to Rs.2,62,000/- (Rupees Two Lakh Sixty Two Thousand only), including GST@12%, submitted by the University Engineer, which is prepared based on DSOR 2018 and market rate on PRICE Software, for installing 3 nos of 2TR Air conditioners in the Syndicate Room at SH Campus.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52. 13: *Release of pending state share of RUSA Phase I - utilising – reg:*

(P.I.D)

Ref: (1) G.O(Rt)No.1212/2021/HEDN dated 14.09.2021
(2) Letter No. 83/RUSA-SPD/2019 dated 23.02.2022

Government of Kerala vide ref (1) above has released the shortfall towards the earlier State share released under Infrastructure Grants for RUSA Phase I Scheme. Accordingly RUSA-SPD vide letter (2) above has intimated that the pending state share of RUSA Phase I amount to **Rs. 20,83,300/- (Rupees Twenty Lakh Eighty Three Thousand Three Hundred only)** has been credited to the zero balance account opened for RUSA.

RUSA- SPD has also informed that the allocated amount can be utilised to carry out any pending works as per the already approved DPR. If there are no pending works, a detailed proposal of works decided to be carried out with the allocated amount has to be submitted to RUSA and prior sanction may also be needed. The nature of work can be construction/renovation/purchase not exceeding the proportion of 35:35:30 for the total approved limit released by RUSA.

The matter regarding the utilisation of pending state share released by RUSA is therefore placed before the Standing Committee of the Syndicate on Planning and Development.

RECOMMENDATION:

- *to utilise the pending state share released by RUSA for the renovation works of the two canteens at Kariavattom, as there are no pending works as per the already approved DPR.*
- *To submit the detailed estimate of the proposed works decided to be carried out with the allocated amount to the Board of Governors of RUSA.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52. 14: ***SH Campus- Installation of AC in the conference room of Controller of Examination in the new building- Estimate-Reg.***

[Ad.BI]

The University Engineer, vide letter no.DB1/AC&Ele-CE/2021-22 dated 08.03.2022, has submitted an estimate for the installation of AC in the conference room of Controller of Examination in the new building, as requested from the CE's office. The estimate has prepared based on DSR 2018 with 35.59% cost index for TvpM which amounting to Rs.2,85,000/- (Rupees Two Lakh and Eighty Five Thousand only) including GST @12%. The estimate includes necessary plug points for connecting air conditioners and audio systems with necessary connected items, 3 nos of 2TR AC with all accessories etc. The work of sound system shall be arranged by the Instrumentation Engineer. The University Engineer also requested to grant sanction to the above estimate.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs.2,85,000/- (Rupees Two Lakh and Eighty Five Thousand only) including GST @12% for the installation of AC in the conference room of Controller of Examination in the new building, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION:

- *to approve the estimate amounting to Rs.2,85,000/- (Rupees Two Lakh and Eighty Five Thousand only) including GST @12%, submitted by the University engineer, which is prepared based on DSR 2018 with 35.59% cost index for TvpM, for the installation of AC in the conference room of Controller of Examination in the new building.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52. 15: ***Clearing the premises of the building by engaging JCB, for providing car parking facility in the Kariavattom Campus in connection with the up-coming NAAC visit – reg.***

[Ad.BI]

The University engineer, vide note no. AE(P)/Sub DivII/NAAC-carparking/2022 dated. 10.03.2022 has forwarded a rough cost estimate amounting to Rs. 4,71,460/- (Rupees Four Lakh Seventy one Thousand and Four Hundred and Sixty only) for the areas to be cleared for providing parking space for different department inside Kariavattom campus, as per the requests of various HoDs and the minutes of the meeting (IV) held on 22.12.2021 in the CLIF building. The University Engineer has informed that based on the directions of the Pro-Vice Chancellor, the work was initiated and clearing the premises of the building by engaging JCB, for providing car parking facility in the Kariavattom Campus progressing. JCB and tipper needs to be engaged for clearing and leveling the ground for the said departments.

The University Engineer has attached the details (Copy Enclosed) and requested that the rough cost amount of Rs. 4,71,460/- (Rupees Four Lakh Seventy One Thousand Four Hundred and Sixty only) may be approved and sanctioned and orders may be issued to provide provisional advance in favour of Bindu. A, Assistant Executive Engineer, Sub Division II, Engineering Unit, Kariavattom, for meeting the expenditure for the same, considering the urgency of the work in connection with the up-coming NAAC visit.

As ordered by the Vice-Chancellor, the aforesaid matter and the rough cost estimate amounting to Rs.4,71,460/- submitted by the University Engineer (Copy appended), is placed before

the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- *To approve the rough cost estimate amounting to amount of Rs. 4,71,460/- (Rupees Four Lakh Seventy One Thousand Four Hundred and Sixty only) for the areas to be cleared for providing parking space for different department inside Kariavattom campus.*
- *to provide provisional advance in favour of Bindu. A, Assistant Executive Engineer, Sub Division II, Engineering Unit, Kariavattom, for meeting the expenditure for the same, considering the urgency of the work in connection with the up-coming NAAC visit.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 11.03.2022, be approved.

Item No.38.52. 16: ***Construction of Dormitory in the fourth floor of SC funded Womens Hostel at Kariavattom Campus-Extension of time-Reg.***

[Ad.BI]

As per the U.O No. 2133/2020/UOK dated. 15.07.2020, an estimate amounting to Rs. 1,20,00,000/- (Rupees One Crore Twenty Lakh only), has been approved for the construction of dormitory in the fourth floor of the SC funded Women's Hostel at Kariavattom Campus.

The University Engineer, vide letter no. D2/Dormitory/20-21 dated. 10.08.2022 has informed that the above work was tendered and awarded to the contractor, Sri. Praveen. T.T on 03.11.2020. the duration for this work was 150 days and hence agreed time of completion expired on 25.04.2021. It is reported that the work is almost completed now.

The University Engineer has also informed that 'the contractor has requested for extension of time of completion up to 31.12.2021. Considering the request of the contractor and the recommendation the Assistant Executive Engineer concerned, extension of time of completion was sanctioned up to 31.12.2021 with fine and liquidated damages. The total fine amount worked out to Rs. 3,41,943/-. Mean while the first part bill was received from the Assistant Executive engineer. During the processing of first bill the contractor was requested to execute supplementary agreement for the extension of time with the above said fine. But the contractor has not turned up to execute the supplementary agreement and hence first and part bill could not be processed in full.

It is stated that the concerned Assistant Executive Engineer reported that the contractor has stopped the work without any notice. But considering the urgency of the work for accommodating girls students in the dormitory, a discussion has been convened in the presence of the Vice Chancellor, Pro-Vice-Chancellor, Registrar, University Engineer, Assistant Executive Engineer and the contractor to sort out the issues for resuming the work. In this meeting the contractor has informed that the civil work was delayed mainly due to the non execution of electrical work. The contractor restarted the work and again submitted a fresh request stating the following reasons for the delay and agreed to complete the work on 10.03.2022.

1. Civil and electrical work to be executed simultaneously, but the electrical work was commenced only on 16.10.21.
2. Bathroom waterproofing and tile work delayed due to sunken slab.
3. Construction activities at site has been limited from 8.00 am to 5.00pm as the project location is on the 4th floor of fully occupied hostel.
4. Construction activities at site were not permitted on Sundays and public holidays.
5. Shortage of labourers due to Covid-19 pandemic
6. Lockdown imposed by the Government due to Covid-19 pandemic.
7. The building has been taken over the Govt. for the purpose of Covid-19 treatment centre.
8. Adverse weather condition during the month of September and October 2021.

It is reported that the civil and electrical work has to be executed simultaneously but the electrical work was commenced only on 16.10.21. Also the construction activities at site has been limited from 8.00 am to 5.00 pm as the project location is on the 4th floor of fully occupied girls hostel, construction activities at site were not permitted on Sundays and public holidays considering the girl inmates in the lower floor, shortage of labourers due to covid 19 pandemic, lockdown

imposed by the Government due to Covid 19 pandemic, the building has been taken over the Govt. for the purpose of Covid 19 treatment centre and the adverse weather condition affected the progress of the work.

The University Engineer has also reported that the civil work like false ceiling and painting works can be executed only after the completion of electrical work. Even though the electrical work was tendered on 22.02.2021, the work was commenced only on 16.10.2021, after getting approval of the single tender from the Syndicate. The delay occurred for arranging the electrical work was due to the non availability of bids in the first call, election MCC & Triple Lock down from 08.05.2021 to 16.06.2021 follows MCC. The electrical work was completed on 08.12.2021. Hence, the AEE has recommended to extend one month after 08.12.2021 upto 07.01.2022 to the civil work without fine, since false ceiling and painting work can be completed only after the completion of electrical work. Even though the contractor has requested to extension of time of completion upto 10.03.2022, considering the present status of the progress in the work, the AEE specifically recommended to extend the time of completion up to 20.03.2022. The recommendation of the AEE regarding extension of time with fine is as follow,

1. Extension from 08.01.2022 to 13.02.2022-37days-with fine 1%- Rs. 50,000/- due to the delay on the part of the contractor.
2. Extension from 14.02.2022 to 20.03.2022-35 days- With fine 2%- Rs. 1,00,000/- due to the delay on the part of the contractor.

The University Engineer has further informed that the above work is of very urgent in nature, in order to complete the work within agreed TOC, additional special condition is also included in the contract for milestone achievement. But the contractor has not achieve the miles stone in the stipulated time. In this regard they have stated the following reasons for the same.

The site was handed over to them on the midst of Covid 19 and many of the labourers were tested Covid positive and forced to stop the work. Hence could not achieve first mile stone of completion of masonry, plastering and joineries and this delay subsequently affected the 2nd miles stone.

Hence, the contractor requested that even though they had achieved the 1st and 2nd miles stone, the project couldn't be completed in the stipulated time, as the electrical work was commenced on October 2021. Civil and electrical work for the project has to be executed simultaneously. The civil work such as false ceiling and painting works and other finishing works could be completed only after the completion of electrical work and hence contractor requested to treat their delay on the basis of the force majeure and requested to waive all the fines.

The reason stated by the contractor regarding Covid 19 restrictions and time restrictions in the fully occupied hostel, are genuine and hence the AEE has recommended to waive the mile stone penalty.

In this circumstance, the University Engineer has requested the following for consideration and orders.

1. *Extension of time may be granted from 26.04.2021 to 20.03.2022 in the following manner.*
 - a. *From 26.04.2021 to 07.01.2022- without find and*
 - b. *Form 08.01.2022 to 20.03.2022- with fine of Rs. 1,50,000/-*
2. *The liquidated damages for non achieving the mile stone may be waived.*

As ordered by the Vice-Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- *to refer the matter to the Syndicate.*

The meeting came to end at 12.30 PM.

Resolution of the Syndicate
RESOLVED that the above proposals (1) and (2) be agreed to.

Resolution of the Syndicate

Item No.38.53 referred to the next Syndicate.

Item No.38.54. Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges – Approval of - Reg. (Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 11.03.2022 at 04.30 PM at the Chamber of Pro-Vice Chancellor.

The Minutes of the Meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval (Minutes appended).

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Friday, 11th March, 2022
Time : 04.30 PM
Venue : PVC Chamber, University Buildings.

Members Present

1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate
2. Sri.R.Arun Kumar, Member Syndicate
3. Prof K Lalitha, Member Syndicate
4. Sri.Jairaj.J, Member Syndicate

Members Absent

1. Smt.Renju Suresh, Member Syndicate
 2. Sri.B.P.Murali, Member Syndicate
 3. Dr. Mathew. V, Member Syndicate
 4. Dr.K.B Manoj, Member Syndicate
- The meeting started at 04.30 PM

Item No.38.54.:A1: SD College, Alappuzha- Placement/ Promotion of Dr.Sindu Antherjanam.D, Assistant Professor (Stage III) to Associate Professor (Stage IV) in the Department of Malayalam, S D College, Alappuzha, w.e.f 01.06.2018 FN Approval- Reg.

6066/Ac F I/2022/UOK

The Principal, S D College, Alappuzha, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Sindu Antherjanam.D, Assistant Professor (stage III) to Associate Professor (Stage IV) in the Department of Malayalam, S D College, Alappuzha, w.e.f 01.06.2018 FN
The Service details of Dr.Sindu Antherjanam.D are as follows.

Qualifications	a. M.A from Sree Sankaracharya University of Sanskrit in the year 1998. b. Qualified UGC-NET in December 1999. c. Awarded Ph.D from University of Calicut in 26/10/2006.
Date of first entry in to Service	08.02.2006
Date of entry into continuous service	01.06.2006
Date of promotion to Assistant Professor Stage II	01.06.2010
Date of promotion to Assistant Professor Stage III	01.06.2015
L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from stage I-Stage II(Two years on account of Ph.D)
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. UGC- ASC University of Kerala-Special Summer School from 30-07-2014 to 19.08.2014. 2.UGC-HRDC- University of Kerala-refresher Course from 02.12.2016 to 22.12.2016 . 3.UGC-HRDC-Short Term Course from

	22.02.2018 to 28.02.2018. 4.UGC-HRDC-Short Term Course from 22.12.2018 to 29.12.2018.
Refresher / Orientation Course due	Nil
Proposed date of promotion from Stage III to IV	01.06.2018
U G C Regulation applicable	U G C Regulation 2018, Option A
Remarks	UGC Public Notice applicable F.No.2-16/2002(PS)Pt .FI.II dated 16.10.2018.

It may be noted that for eligible to be placed as Associate Professor the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week

Or

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here the Assistant Professor has undergone two Short Term Course of 7 days duration from UGC-HRDC-University of Kerala. But completed the Short term Course after the due date of promotion ie on 29.12.2018. As Per UGC Public Notice F.No.2-16/2002(PS)Pt .FI.II dated 16.10.2018 extended the date of completion of refresher or orientation course upto 31.12.2018 to ensure uniformity. Hence eligible to be promoted as Associate Professor on the due date itself. On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.06.2006 F.N in S D College, Alappuzha and it was approved by University of Kerala vide U.O No.Ac.FIII/1/021767/06 dated 22.02.2007. She has completed twelve years of service on 31.05.2018, for being promoted as Associate Professor (from AGP 8000 to AGP 9000).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 25.11.2021 at 10.30 AM in SD College Alappuzha. Based on the assessment of the documents submitted the committee found that Dr.Sindu Antherjanam.D is eligible for placement as Associate Professor with AGP 9000/-(Level 13A). The committee evaluated the submitted PBAS proforma of Dr.Sindu Antherjanam.D, Assistant Professor with AGP 8000 in the Department of Malayalam, and verified the score and original documents and recommended for promotion from Assistant Professor with AGP 8000 to Associate Professor with AGP 9000 (stage III to IV), w.e.f 01.06.2018 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of placement/promotion of Dr.Sindu Antherjanam.D, Assistant Professor (stage III) to Associate Professor (Stage IV) in the Department of Malayalam, SD College, Alappuzha, w.e.f 01.06.2018 FN based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Committee considered the matter regarding the approval of placement/promotion of Dr.Sindu Antherjanam.D, Assistant Professor (Stage III) to Associate Professor (Stage IV) in the Department of Malayalam, S D College, Alappuzha, w.e.f 01.06.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54..A2:- Bishop Moore College, Mavelikara-Placement/Promotion in respect of Sri.Amith David, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage I to Stage II Approval-reg:-

34555/Ac F I/2020/UOK

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of the Placement/Promotion in respect of Sri. Amith David, Assistant Professor in English with AGP 6000 to Assistant Professor with AGP 7000 (Stage I to Stage II), w.e.f 04.06.2013.

The following are the details of the incumbent on verification of the service book.

Qualifications :	1. M.A from M.G University in 2004 2. Qualified UGC-NET held on 26.06.2005.
Date of first entry into service	04.06.2007
Date of continuous service	04.06.2007
Details of other qualifying service	Nil
Relaxation of period availed, if any, on account	Nil
Details of L W A availed other than on medical Ground	Nil
Details of Orientation/Refresher Courses Attended	1) UGC-ASC Himachal Pradesh University, Shimla - Orientation Programme from 02.05.2011 to 28.05.2011. (26 days) 2) UGC-HRDC University of Rajasthan, Jaipur-Refresher Course from 30.11.2015.to.19.12.2015
Whether any OC/RC due	Completed One Refresher Course after the due date of promotion but before 31.12.2018
Date of completion of 6 years of service as Assistant Professor with AGP 6000	03.06.2013
Proposed date of Promotion to Assistant Professor with AGP 7000 (Stage II)	04.06.2013
Regulation Applicable	UGC Regulation 1998.
Remarks	Public Notice of UGC applicable

As per UO.No.Ac FII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due up to 23-02-2016. Hence the promotion of Sri. Amith David is covered under 1998 Regulation of UGC since the promotion date falls on 04.06.2013.

As per UGC Regulation 1998, the requirement of one Orientation Programme and one Refresher Course shall be the mandatory requirement for Promotion from Lecturer to Lecturer (Senior Grade). The teacher has completed Orientation Programme from 02.05.2011 to 28.05.2011 (26 days) during the Assessment Period but has completed Refresher Course only on 19.12.2015 which is after the date of promotion.

The UGC vide its public notice F.No. 2-16/2002(PS)PtFI.II dated 16.10.2018 had approved to extend the date for completing Orientation course/Refresher Course for promotion under CAS upto 31.12.2018 for all candidates to ensure uniformity. Accordingly, the teacher is eligible for promotion with in the due date itself.

The Principal, Bishop Moore College, Mavelikara has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Sri. Amith David as Assistant Professor with A.G.P 7000 (Stage II).

In the light of the above facts, the proposal for the approval of Placement/ Promotion in respect of Sri. Amith David, Assistant Professor in English with AGP 6000 to Assistant Professor

with AGP 7000 (stage I to Stage II), Bishop Moore College, Mavelikara w.e.f 04.06.2013, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Committee considered the matter regarding the approval of Placement/ Promotion in respect of Sri. Amith David, Assistant Professor in English with AGP 6000 to Assistant Professor with AGP 7000 (stage I to Stage II), Bishop Moore College, Mavelikara w.e.f 04.06.2013 and recommended to approve the same.

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.	

Item No.38.54..A3: All Saints'College,Thiruvananthapuram-Placement/Promotion of Dr.Liji Varghese, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, in the Department of English w.e.f. 12.02.2019.

23078/Ac F I/2021/UOK

The DDO, All Saints' College, Thiruvananthapuram, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Liji Varghese, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, in the Department of English w.e.f. 12.02.2019.

The Service details of Dr. Liji Varghese, are as follows.

Qualifications	1.M.A from University of Kerala in 2005. 2.Qualified UGC-NET with JRF held on December 2004. 3.Awarded Ph.D from University of Kerala on 12/02/2014.
Date of first entry in to Service	14.10.2009.
L.W.A availed	Nil
Details of relaxation availed of	Availed for Promotion from Stage I-II.
Date of Placement to Assistant Professor Stage II	12.02.2014
Date of completion of 5 years of service as Assistant Professor(Stage II)	11.02.2019.
Proposed date of Placement to Assistant Professor Academic Level 12.(StageIII)	12.02.2019.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-ASC-University of Kerala-Refresher Course from 8-09-2012 to 19-10-2012. 2)UGC-ASC-University of Kerala-Special Winter School from 28-11-2014 to 18-12-2014. 3) Middlebury Institute of International Studies at Monterey -Eight Weeks online Teacher Development Course -"Lesson Planning and Materials Development" from 19-10-2015 to 13-12-2015
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)

As per the minutes of the Screening Committee held on 17-03-2021, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion as Assistant Professor Stage III .

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I – Good

Category II – 105

Category III – 135

Category II + III – 240 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The Assistant Professor has to complete One Refresher Course/Methodology Workshop/ Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skill Development Programmes & Faculty Development Programmes (2 weeks duration-14 days) after placement to Stage 2 and within the Assessment period for the Promotion of Assistant Professor from Stage II-Stage III.

It may be noted that the Assistant Professor has completed -Eight Weeks online Teacher Development Course -"Lesson Planning and Materials Development" from 19-10-2015 to 13-12-2015 from Middlebury Institute of International Studies at Monterey.

The Screening Committee verified the online Teacher Development Course taken from Middlebury Institute and recommended the Promotion of Assistant Professor from Stage II-Stage III by considering the online course equivalent to the mandatory Refresher Course.

The Syndicate at its meeting held on 28.10.2021 vide item No.33.91.A16 considered the proposal regarding the Placement/Promotion of Dr. Liji Varghese, Assistant Professor in English from Academic Level 11 to Academic Level 12, w.e.f.12.02.2019, All Saints' College, Thiruvananthapuram as per the UGC Regulations 2018 and resolved to entrust the Dean, Faculty of Arts and the Chairman, Board of Studies to verify whether the online Teacher Development Course taken from Middlebury Institute is equivalent to refresher course.

The Chairman, Board of Studies remarked that the Eight Weeks online Teacher Development Course -"Lesson Planning and Materials Development" taken from Middlebury Institute of International Studies at Monterey is equivalent to refresher course conducted by UGC-HRDC's and other UGC accredited institutions. However the Dean, Faculty of Arts opined that the said course cannot be granted equivalency and suggested to refer the matter to the Director, HRDC for further clarifications if required.

The Syndicate at its meeting held on 25.02.2022 vide item No.37.102 considered the proposal regarding the Placement/Promotion of Dr. Liji Varghese, Assistant Professor in English from Academic Level 11 to Academic Level 12, w.e.f.12.02.2019, All Saints' College, Thiruvananthapuram as per the UGC Regulations 2018 along with the remarks obtained from the Dean, Faculty of Arts and the Chairman, Board of Studies and resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non -Teaching Staff of private Colleges.

Hence the proposal regarding the Placement/Promotion of Dr. Liji Varghese, Assistant Professor in English from Academic Level 11 to Academic Level 12, w.e.f.12.02.2019, All Saints' College, Thiruvananthapuram as per the UGC Regulations 2018 along with the remarks obtained from the Dean, Faculty of Arts and the Chairman, Board of Studies is placed before the Standing Committee of the Syndicate on Teaching and Non -Teaching Staff of private Colleges for consideration and appropriate recommendation.

The Committee considered the matter regarding the Placement/Promotion of Dr. Liji Varghese, Assistant Professor in English from Academic Level 11 to Academic Level 12, w.e.f.12.02.2019 and recommended to refer to the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.38.54.A4: Mar Ivanios College - Thiruvananthapuram - Appointment of Dr.Jijimon.K.Thomas, Department of Physics as Principal -Approval - Reg.

40813/Ac F I/2021/UOK

The Manager, Malankara Syrian Catholic Colleges, Thiruvananthapuram has forwarded a proposal for the approval of appointment of Dr.Jijimon.K.Thomas, Professor, Department of Physics (present D.D.O of the college) to Principal and Professor of the college, w.e.f 01.04.2021 against the relieving vacancy of Dr.George K.I (retired on 31.03.2021).

The service details of Dr.Jijimon.K.Thomas are as follows:

Qualifications	M Sc with First class from Agra University in 1989. M.Phil from Agra University in August 1990. PhD in Physics from MG University on 16.12.1997
Date of first appointment	12.07.1993 (regularized leave vacancy)
Date of entry into continuous service	12.07.1993
Date of Placement to Senior Scale	27.07.1998
Date of Promotion to Selection Grade	27.07.2003
Date of promotion to Associate Professor	27.07.2006
Date of Promotion to Professor	18.07.2018 F N
L.W.A availed without medical ground	Nil
Date of appointment as Principal	01-04-2021.

The Manager, Malankara Syrian Catholic Colleges, Thiruvananthapuram has forwarded the proposal for the approval of appointment of Dr.Jijimon.K.Thomas as the Principal and Professor of the college as per UGC Regulations 2018 along with the relevant documents and appointment order.

The appointment of Dr.Jijimon.K.Thomas is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018. It may be noted that Mar Ivanios College is a Minority Educational Institution as declared by the National Commission for Minority Educational Institutions, vide F.No.2158 OF 2010.

Clause V of U.G.C Regulations 2018 deals with the qualification for appointment of Principal which reads as :

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr.Jijimon.K.Thomas qualified Ph.D in 1997. He was designated as Associate Professor w.e.f. 27.07.2006. The University, vide U.O No.6809/2021/UOK dated 30.11.2021 has approved the placement/promotion of Dr.Jijimon.K.Thomas as Professor w.e.f. 18.07.2018. As per the service certificate from the Manager, MSC Colleges, Dr.Jijimon.K.Thomas has total teaching experience of 28 years.

It may be noted that as per U.O. No.Ad DII/ General/ UGC - R - 2018/2021 dated 07/05/2021, the University has approved eligibility and CAS promotion criteria for college teachers from Associate Professor and Professor to Principal and Professor in accordance with the UGC Regulations 2018. As per UGC Regulations 2018, eligibility criteria to the post of College Principal and Professor is equivalent to that of Professor. However, constitution of Selection Committee for recommending CAS Placement from Associate Professor to Professor is different from that of placement from Associate Professor/Professor to Principal and Professor in the regulations. As per the duly constituted Selection Committee report for Placement/Promotion from Associate Professor to Professor in respect of Dr.Jijimon.K.Thomas, he has attained an academic/research score of 1446.2, for which the minimum required is 110 and has the required number of publications to his credit and hence the committee recommended him for promotion to the post of Professor.

It is noticed that the proposal for the appointment of Dr.Jijimon.K.Thomas as the Principal of Mar Ivanios College-Thiruvananthapuram was received in the University on 16.08.2021 after the date of issuance of the University Order dated 07.05.2021 by which eligibility and promotion criteria for CAS placement of teachers in accordance with the UGC Regulations 2018 were adopted by the University as such. Hence the appointment of Dr.Jijimon.K.Thomas as Principal can be considered only after constituting a valid Selection Committee for recommending the same in line with the U.O. dated 07.05.2021. University vide letter No.13118 /Ac.F1/2021 dated 16/08/2021 had directed the Educational Agency to submit the proposal in respect of Dr.Jijimon.K.Thomas as Principal after constituting a Selection Committee. But the Educational Agency have submitted the proposal without constituting a selection committee.

As per Kerala University Act, 1974 subsection 57 (2) Appointment of Principals shall be made by the educational agency by promotion from among the teachers of the college or of all the colleges as the case may be or by direct recruitment.

As per Kerala University Act, 1974 subsection 57 (3) appointment of principal is made by promotion ,the educational agency shall make the appointment on the basis of seniority -cum fitness. But it may be noted that no internal circular has been issued by the Educational agency ,among the teachers in this regard.

The Management has issued a seniority-cum-fitness certificate in respect of Dr.Jijimon.K. Thomas As per the certificate, the Manager of the institution has certified that Dr.Jijimon.K.Thomas is the senior most among the applicants to the post of Principal and that he is fully fit to discharge the duties of the Principal.Mar Ivanios College, Thiruvananthapuram is a Minority Institution and hence they can chose the Principal by virtue of the privileges conferred under section 30(1) of the Constitution of India and also considering the 'Seniority Cum Fitness' principle as envisaged in the KU Act 1974. However the Educational agency is bound to comply with the UGC Regulations 2018 with regard to the Selection process of the Principal and Professor for evaluating and ascertaining the eligibility of the incumbent for the same as prescribed by and in the Regulations. Moreover the structure of the Selection Committee for the Selection of Principal and Professor and the Professor as envisaged in the Regulations is different

It may be noted that University had earlier approved the CAS promotion of Dr.Jijimon.K Thomas as Professor in the Dept. Of Physics, Mar Ivanios College with effect from 18.07.2018 as per the provisions in the UGC Regulations 2018. The presumption of several Educational Agencies especially Minority institutions is that since the qualifications prescribed for the post of Professor and Principal & Professor are the same, there is no need to undergo a separate selection committee for the selection as Principal as the incumbent had once undergone the selection process of Professor.

The University has approved the appointment of Dr.Jijimon.K.Thomas as the Drawing and Disbursing Officer of w.e.f 09-04-2021. He has been given approval as D.D.O. for three consecutive spells comprising three months each.

As per the Kerala University First Statutes the appointment as Principal is based on seniority cum fitness, and as promulgated by the Apex Court, on suitability.

The prescription for selection committee for appointment of Principal in the UGC Regulations 2018 shall apply only for direct appointment on tenure basis.

Naturally, the other teachers should also have been given the opportunity to apply for the position, which does not appear to have been case obviously, and the Educational Agency cannot sight Minority rights as a reason for not ensuring this. But it has to be noted that almost one year has elapsed since the appointment and no complaints have been received or no injunction from any Court of Law.

In the light of above mentioned facts the proposal regarding the appointment of **Dr.Jijimon K. Thomas**, Professor, Department of Physics as the Principal, **Mar Ivanios College-Thiruvananthapuram** w.e.f. **01-04-2021** against the relieving vacancy of **Dr.K.I.Georgee** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Committee considered the matter regarding the appointment of Dr.Jijimon. K.Thomas, Professor, Department of Physics as the Principal, Mar Ivanios College-Thiruvananthapuram w.e.f. 01-04-2021 against the relieving vacancy of Dr.K.I.Georgee and recommended to approve the same

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.A5 : *Mar Ivanios College- Proposal for the approval of the Placement/ Promotion of Dr.Suma Bai K.C, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 26.09.2020 in the Department of Physics, Mar Ivanios College, Thiruvananthapuram.*

40628/Ac F I/2021/UOK

The Principal (i/c) **Mar Ivanios College, Thiruvananthapuram** has forwarded a proposal for the Placement/Promotion in respect of **Dr.Suma Bai K.C, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 26.09.2020** in the Department of **Physics, Mar Ivanios College, Thiruvananthapuram.**

The Service details of **Dr.Suma Bai K.C** are as follows.

Qualifications	M.Sc from University of Calicut in the year 1991. Awarded Ph D from University of Kerala on 10.08.1999
Date of first entry in to Service	26.09.2011
L.W.A availed	Nil
Details of relaxation availed of	Already availed for promotion from Stage I to Stage II (Two Years on account of Ph.D)
Date of Placement/promotion as Assistant Professor Stage II	26.09.2015
Date of completion of 5 years of service as Assistant Professor Academic Level 11 (Stage II)	25.09.2020
Proposed date of Placement/ promotion as Assistant Professor Stage III	26.09.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.UGC-HRDC-University of Kerala - Refresher Course from 29-11-2016 to 19-12-2016. 2.Kerala state Higher Education Council Faculty Development Programme in Science from 23-11-2019 to 27-11-2019. 3) Kerala State Higher Education Council One Week Faculty Development Programme from 13.07.2020 to 17.07.2020.
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018(Option A)

For being promoted to Assistant Professor Academic Level 12 as per UGC Regulation 2018 Option A, the incumbent has to complete any two of the following Refresher Course/ Research Methodology/ Workshop/Syllabus Up- gradation Workshop/Training in Teaching-Learning and Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period

Here the Assistant Professor has completed one Refresher Course from 29.11.2016 to 19.12.2016 and attended Faculty Development Programme in Science coordinated by Kerala State Higher Education Council from 23.11.2019 to 27.11.2019 and Online One Week Faculty Development Programme conducted by KSHEC from 13.07.2020 to 17.07.2020.

As per Ac FIII/24522/2020 dated 19.01.2022 Refresher /Orientation /Short Term Courses coordinated by Colleges in association with Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments can be considered for the **CAS Placement/Promotion of Teachers in Private Aided Colleges**

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 26.09.2011 F N in St.john's College,Anchal and it was approved by University of Kerala vide U.O No. Ac FI/48790/2011dtd. 13.03.2012 . She has completed nine years of service on 25.06.2020. It may be noted that Dr.Suma Bai K.C has been transferred to Mar

Ivanios College from St.John's Anchal w.e.f 19.03.2020 in the vacancy of Dr.Hubert Joe relieved w.e.f 13.03.2020

The Principal (i/c) **Mar Ivanios College** has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 04/03/2021 verified the API grades for the period and found eligible for placement to Assistant Professor Stage III.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion of Dr.Suma Bai K.C, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 26.09.2020 in the Department of Physics, Mar Ivanios College, Thiruvananthapuram, as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Committee considered the matter regarding the approval of the Placement/ Promotion of Dr. Suma Bai K C, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 26.09.2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.A6: Mar Ivanios College, Thiruvananthapuram Placement/Promotion of Dr.John Jacob, Assistant Professor Academic Level 11 to Academic Level 12 (Stage II to Stage III), in the Department of Physics ,w.e.f 01/06/2020.

40638/Ac F I/2021/UOK

The Principal(i/c) Mar Ivanios College ,Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. John Jacob, Assistant Professor Academic Level 11 to Academic Level 12 (StageII to Stage III)**, in the Department of **Physics** ,w.e.f 01/06/2020.

The Service details of **Dr. John Jacob** are as follows..

Qualifications	M.Sc from University of Kerala in 1996. Awarded Ph.D in Physics from University of Kerala on 15-07-2010.
Date of first entry in to Service	01.06.2011.
L.W.A availed	Nil
Details of relaxation availed of	Availed for Promotion from Assistant Professor Stage I-II.
Date of Placement to Assistant Professor Stage II	01.06.2015.
Date of completion of 5 years of service as Assistant Professor (Stage II)	31.05.2020.
Proposed date of Placement to Assistant Professor AcademicLevel12 (Stage III)	01.06.2020.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-HRDC-University of Kerala-Refresher Course from 18.02.2020 to 02-03-2020.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)

For being promoted as Assistant Professor Academic Level 12, the incumbent has to complete any one of the following courses within the assessment period

One Refresher Course/ MethodologyWorkshop/ Training, Teaching-Learning-Evaluation Technology Programmes/ Soft Skill Development Programmes & Faculty Development Programmes (2 weeks duration-14 days) after placement to Stage 2 and within the Assessment period.

Here the Assistant Professor has completed one Refresher Course from UGC-HRDC-University of Kerala from 18.02.2020 to 02.03.2020.Hence eligible to be promoted on 01.06.2020 itself.

As per the minutes of the Screening Committee held on, 04.03.2021 the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Stage III .

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I – Good

Category II –197

Category III –97.75

Category II + III – 294.75 for which the minimum required is 50.

All the calculations being fully based on academic parameters , the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of, Dr. John Jacob, Assistant Professor Academic Level 11 to Academic Level 12 (Stage II to Stage III), in the Department of Physics Mar Ivanios College, Thiruvananthapuram w.e.f 01/06/2020 as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching staff of private Colleges for consideration and appropriate recommendation.

The Committee considered the matter regarding the Placement/ Promotion of , Dr. John Jacob, Assistant Professor Academic Level 11 to Academic Level 12 (Stage II to Stage III), in the Department of Physics Mar Ivanios College Thiruvananthapuram w.e.f 01/06/2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.A7 : S D College, Alappuzha- Placement/Promotion of Dr.Lekshmi S, Assistant Professor with AGP 8000 to Associate Professor with AGP 9000 (Stage III to Stage IV) in the Department of Physics S D College, Alappuzha, w.e.f 14.02.2020 Approval- reg.

6370/Ac.F1/2022/UOK

The Principal, SD College, Alappuzha, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Lekshmi S, from Assistant Professor with AGP 8000 to Associate Professor with AGP 9000 (Stage III to Stage IV) in the Department of Physics w.e.f 14.02.2020F.N.

The Service details of Dr.Lekshmi S are as follows.

Qualifications	1. MSc- University of Kerala 2003 2. PhD - MG University- 09.08.2018
Date of first entry in to Service	14.02.2006
Date of entry into continuous service	14.02.2006
Date of promotion to Assistant Professor Stage II	14.02.2012
Date of promotion to Assistant Professor Stage III	14.02.2017
L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/ Ph.D	Nil
No. of Refresher Courses/ Orientation Courses attended,	1. RC from UGC-ASC University of Kerala from 17.01.2008-07.02.2008

duration and Name of University.	2. OC from UGC-ASC University of Kerala from 17.01.2008-07.02.2008. 3. RC from UGC- ASC University of Kerala from 26.06.2018-16.07.2018. 4.UGC Sponsored short term course from HRDC University of kerala from 04.07.2019-10.07.2019 5.UGC Sponsored short term course from HRDC University of kerala from 29.10.2019-04.11.2019.
Refresher / Orientation Course due	Nil
Proposed date of promotion from Stage III to IV	14.02.2020
U G C Regulation applicable	U G C Regulation 2018, Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 14.02.2006 F.N in S D College, Alappuzha and it was approved by University of Kerala. He has completed fourteen years of service on 14.02.2020, for being promoted as Associate Professor with AGP 9000.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2017 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Selection Committee that the Committee was conducted on 21.01.2022 at S D College Alappuzha.

The committee evaluated the submitted PBAS proforma of Dr.Lekshmi S, Assistant Professor with AGP 8000 in the Department of Physics, and verified the score and original documents and recommended for promotion to Associate Professor Academic Level 13A (stage IV), w.e.f 14.02.2020 F.N.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradationWorkshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) two short term term courses of minimum 5 days duration is required for promotion to the post of Associate Professor.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of placement/promotion of Dr.Lekshmi S, from Assistant Professor with AGP 8000 to Associate Professor with AGP 9000 (Stage III to Stage IV) w.e.f 14.02.2020 F.N in the Department of Physics, S D College, Alappuzha, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Committee considered the matter regarding the approval of placement/promotion of Dr.Lekshmi S, from Assistant Professor with AGP 8000 to Associate Professor with AGP 9000 (Stage III to Stage IV) w.e.f 14.02.2020 F.N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B1: Mahatma Gandhi College, Thiruvananthapuram – Placement/Promotion of Dr. S. Gopalakrishna Pillai, Associate Professor (Stage IV, AGP 9000/-), Department of Malayalam as Professor (Stage V, AGP 10,000/-) w.e.f 18.07.2018 FN - Approval – Reg:-

Ac F II/5071/2022/UOK

The DDO, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal for the approval of Placement/Promotion of Dr. S. Gopalakrishna Pillai, Associate Professor (Stage IV, AGP 9000/-), Department of Malayalam as Professor (Stage V, AGP 10,000/-) w.e.f 18.07.2018 FN.

The Service details of Dr. S. Gopalakrishna Pillai are as follows:

Qualifications	1. MA Malayalam – May, 1992 – University of Kerala 2. M.Phil – 1994 – University of Kerala 3. UGC NET - June 1994 4. Ph.D – Malayalam – 01.02.2006 – MG University
Date of first appointment	Appointed as Lecturer in Malayalam in VTMNSS College, Dhanuvachapuram w.e.f 01.01.1997.
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	01.01.2002
Date of Promotion to Selection Grade	01.01.2007
Date of Promotion to Associate Professor	01.01.2010
Proposed date of placement/promotion to Professor	18.07.2018
U G C Regulation applicable	U G C Regulation 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2015 to 2018 with the recommendations of the Selection Committee duly constituted per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to Professor (Academic Level 14) is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

On verification of the Service Book of Dr. S. Gopalakrishna Pillai, it is found that the teacher had entered into service as Lecturer in Malayalam in VTMNSS College, Dhanuvechapuram w.e.f 01.01.1997 vide UO No: AcFV/1853/91 dtd 07.01.1999. He was promoted to Senior Scale Lecturer w.e.f 01.01.2002 vide UO No: AcFV/19774/2002 dtd 24.10.2002 and promoted to Selection grade Lecturer w.e.f 01.01.2007 vide UO No: AcFV736963/07 dtd 27.03.2008. He was promoted as Associate Professor with AGP 9000/- w.e.f 01.01.2010. He had completed his three years of service in Associate Professor. He was awarded Ph.D degree on 01.02.2006 from Mahatma Gandhi University and having 10 Research Publications in peer reviewed/UGC approved journals. The University permits placement as Professor w.e.f 18.07.2018 only vide Order No: Ad.DII/General/UGC-R-2018/2021 dtd 07.05.2021.

It may be noted that Dr. S. Gopalakrishna Pillai is promoted as Principal and posted in P.R.N.S.S. College, Mattannur as per the order no: E/674/2021 dtd 02.02.2021 of Secretary, NSS Colleges' Central Committee and joined duty on 08.02.2021 FN.

It is stated in the Minutes of the Selection Committee that the Committee was constituted on 12.01.2022 at 10.30 AM at Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram. The committee examined all the documents pertaining to the qualifications and service details of Dr. S. Gopalakrishna Pillai and also the PBAS reports for the academic years 2015-16, 2016-17 and 2017-18 prepared as per the latest UGC Regulations formulated by the University vide order No. Ad DII/General/UGC-R-2018/2019 dated 07.05.2021.

The Committee verified grades of Category (Table 1) and Category (Table 2) for the assessment period as per UGC Regulations, 2018 and found that the applicant has required number of Good Grades and Research Score for the promotion and also found that teacher has more than 10

published works within the stipulated period. The duly constituted selection committee has also submitted the verification report. As per the Selection committee report the teacher attained a verified score of 420 in Appendix II Table I, for which minimum required is 110. Therefore the committee recommended the teacher for promotion to the post of Professor (Stage V, AGP 10,000/-) w.e.f 18.07.2018 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above, the proposal regarding the approval of Placement/Promotion of Dr.S.Gopalakrishna Pillai, Associate Professor (Stage IV, AGP 9000/-), Department of Malayalam as Professor (Stage V, AGP 10,000/-) w.e.f 18.07.2018 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Committee Considered the matter regarding the approval of Placement/Promotion of Dr. S. Gopalakrishna Pillai, Associate Professor (Stage IV, AGP 9000/-), Department of Malayalam as Professor (Stage V, AGP 10,000/-) w.e.f 18.07.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B2: V.T.M.N.S.S College, Dhanuvachapuram - Placement/Promotion proposal of Dr. Ajitha Kumari O., Assistant Professor - Academic Level 10, Department of Tamil to Assistant Professor - Academic Level 11 w.e.f 27.02.2018 FN - Approval – Reg.

Ac F II/35061/2021

The Principal, V.T.M.N.S.S College, Dhanuvachapuram had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Ajitha Kumari O., Assistant Professor - Academic Level 10, Department of Tamil, V.T.M.N.S.S College, Dhanuvachapuram to Assistant Professor - Academic Level 11 w.e.f 27.02.2018 FN.

The service details of Dr. Ajitha Kumari O. are as follows.

Qualifications	1. MA Tamil - 1998- University of Kerala 2. Ph.D Tamil 26.09.2006 – University of Kerala
Date of first entry in to Service	26.02.2014 AN
Date of entry into continuous service	26.02.2014 AN
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. R.C – UGC-HRDC – RUSA - University of Kerala from 01.12.2018 to 21.12.2018. 2. O.C – UGC-HRDC-University of Kerala from 04.01.2018 to 31.01.2018.
Refresher / Orientation Course due	Nil
Proposed date of Promotion	27.02.2018 FN

On verification of the Service Book of Dr. Ajitha Kumari O., it is found that the teacher had entered into service as Assistant Professor in V.T.M.N.S.S College, Dhanuvachapuram w.e.f 26.02.2014 AN vide Order No: AcFV/21892/2014 dtd 13.02.2015. She has completed 4 years of service in Assistant Professor – Academic Level 10 on 26.02.2018 for being promoted as Assistant Professor -Academic Level 11 w.e.f 27.02.2018 FN (exemption as she was awarded Ph.D).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018-Option A.**

In the Minutes of the Screening Committee held on 06.02.2021 at V.T.M.N.S.S College, Dhanuvachapuram it is stated that, the Committee has carefully scrutinized the PBAS records of the

work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic Level 11 w.e.f 27.02.2018 FN.

It may be noted that Dr. Ajitha Kumari O., Assistant Professor has completed Refresher Course on 21.12.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/ Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/ College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 27.02.2018 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Ajitha Kumari O., Assistant Professor - Academic Level 10, Department of Tamil, V.T.M.N.S.S College, Dhanuvachapuram to Assistant Professor - Academic Level 11 w.e.f 27.02.2018 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Committee Considered the matter regarding the placement/ promotion in respect of Dr. Ajitha Kumari O., Assistant Professor - Academic Level 10, Department of Tamil, V.T.M.N.S.S College, Dhanuvachapuram to Assistant Professor - Academic Level 11 w.e.f 27.02.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B3: *H.H.M.S.P.B N.S.S College for Women, Neeramankara - Proposal regarding Placement/Promotion in respect of Dr.Aswathy S, Assistant Professor Dept of music - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 – w.e.f 25/07/2018 - Approval – Reg. AcFII/3937/2022*

The Principal, H.H.M.S.P.B N.S.S College for Women, Neeramankara has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Aswathy S, Assistant Professor Dept of Music from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 25/07/2018.

The Service details of **Dr.Aswathy S** are as follows.

Qualifications	M A - University of Kerala - 2000. M.Phil - University of Kerala - Dec 2007. P.hD - University of Kerala - Dec 2012.
Date of first entry in to Service	25.07.2014 F.N
Date of entry into Continuous Service	25.07.2014 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. R.C from UGC - HRDC, UOK, Kariavattom (from 23/07/2018 to 13/08/2018) 2. O.C from UGC - HRDC, UOK Kariavattom(from 04/01/2018 to 31/01/2018)
Refresher/Orientation Course due	Nil
Date of Placement to Assistant Professor	25.07.2018 F.N

Academic Level 11

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor on 25.07.2014 F.N vide U.O.No. Ac.FII/45832/2014 dated 03.07.2015 at H.H.M.S.P.B N.S.S College for Women, Neeramankara. She had completed her four years of service (two year exemption granted as she has been awarded P.hD) on 25.07.2018 for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 09.08.2021 in the Principal's Chamber at H.H.M.S.P.B N.S.S College for Women, Neeramankara. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation, Dr.Aswathy S was found qualified for promotion to Assistant Professor Academic Level 11 w.e.f 25.07.2018 F.N.

It may be noted that Dr. Aswathy S completed Refresher Course on 13.08.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 25.07.2018.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Aswathy S, Assistant Professor, Department of Music, H.H.M.S.P.B N.S.S College for Women, Neeramankara from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 25.07.2018 F.N based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Dr.Aswathy S, Assistant Professor, Department of Music, H.H.M.S.P.B N.S.S College for Women, Neeramankara from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 25.07.2018 F.N and recommended to approve the same

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B4: Placement/Promotion proposal of Smt. Beena G.P., Department of Mathematics, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 14.02.2021 FN, St. Gregorios College, Kottarakara- Approval – reg.

Ac F II/36359/2021

The DDO, St. Gregorios College, Kottarakara had forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Beena G. P., Assistant professor (Academic Level 11), Department of Mathematics as Assistant Professor (Academic Level 12) w.e.f 14.02.2021 FN.

The service details of Smt. Beena G. P. are as follows.

Qualifications	1.MSc in Mathematics- University of Kerala- April 2002 2.MPhil in Mathematics- University of Kerala- March 2006 3.Qualified UGC NET- 20.06.2010
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Date of first entry into service	14.02.2011 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	14.02.2016 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC- UGC HRDC- University of Kerala, Kariavattom from 18.02.2020 to 02.03.2020 2. Two weeks Faculty Development programme -University of Delhi from 12.08.2020 to 25.08.2020
Refresher / Orientation Course due	nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	14.02.2021 FN

On verification of the Service Book of Smt. Beena G. P. , it is found that the teacher had entered into service as Lecturer on 14.02.2011 FN vide U.O No. Ac.FV/16172/2011 dated 29.08.2011. She had completed her five years of service (exemption granted as she has been awarded MPhil) on 13.02.2016 for being promoted as Assistant Professor (Stage II) and University of Kerala issued placement/promotion order from Stage 1-2 vide U.O No.Ac.FII/6797/2019 dated 24.06.2019 .She has completed another five years of service on 13.02.2021, for being promoted as Assistant Professor Academic level 12.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to academic level 12) from the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option A**.

In the Minutes of the Screening Committee held on 27.07.2021 at St. Gregorios College, Kottarakara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 12 w.e.f 14.02.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Smt. Beena G.P., Assistant professor, Academic Level 11, Department of Mathematics, St. Gregorios College, Kottarakara as Assistant Professor, Academic Level 12, w.e.f 14.02.2021 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Committee Considered the matter regarding the placement/ promotion in respect of Smt. Beena G. P., Assistant professor, Academic Level 11, Department of Mathematics, St. Gregorios College, Kottarakara as Assistant Professor, Academic Level 12, w.e.f 14.02.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B5 : ***N.S.S.College, Cherthala -Placement/Promotion proposal of Smt.Sindhuja M., Assistant Professor, Department of Economics from Academic level 10 to Academic level 11 w.e.f 11.09.2018 FN -Approval-Reg.***

Ac FII/41742/2021

The Principal, N.S.S. College, Cherthala has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Sindhuja M., Assistant Professor, Department of Economics from Academic level 10 to Academic level 11 w.e.f 11.09.2018 F.N.

The Service details of Smt. Sindhuja M. are as follows.

Qualifications	MA Economics- University of Kerala – 2010 MPhil in Economics- University of Kerala – Feb 2013 UGC NET qualified- 24.12.2011
Date of first entry in to Service	11.09.2013
Date of entry into Continuous Service	11.09.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 02.12.2016 to 22.12.2016. 2. OC-UGC HRDC, University of Kerala, Kariavattom from 04.09.2018 to 01.10.2018.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	11.09.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 11.09.2013 F.N and it was approved by University of Kerala vide U.O No.Ac FV/46041/2013 dated 29.04.2014. She has completed her five years of service on 10.09.2018 F.N (Since one year exemption as she has been awarded MPhil), for being promoted as Assistant Professor Academic level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 11.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 11.09.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Smt. Sindhuja M. completed Orientation Course on 01.10.2018, which is after the due date of promotion. According to **UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018**, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 11.09.2018 .

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Sindhuja M., Assistant Professor, Department of Economics, N.S.S. College, Cherthala from Academic level 10 to Academic level 11 w.e.f 11.09.2018 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Smt. Sindhuja M., Assistant Professor, Department of Economics, N.S.S. College, Cherthala from Academic level 10 to Academic level 11 w.e.f 11.09.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B6: *V.T.M N.S.S College,Dhanuvachapuram - Proposal regarding Placement/Promotion in respect of Sri.Rakesh S, Assistant Professor Dept of Commerce - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 – w.e.f 13/08/2020 - Approval – Reg.*

Ac FII/9364/2022

The Principal,V.T.M N.S.S College,Dhanuvachapuram has forwarded a proposal regarding the Placement/Promotion in respect of Sri.Rakesh S, Assistant Professor Dept of Commerce from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 13/08/2020.

The Service details of Sri.Rakesh S are as follows.

Qualifications	M.Com - University of Kerala - July 2012 NET - U.G.C - 2012
Date of first entry in to Service	13.08.2014 F.N
Date of entry into Continuous Service	13.08.2014 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. F.D.P - TLC under PMMMMNTT (from 02/07/2020 to 17/07/2020). 2. O.C from HRDC - Himachal Pradesh University (from 25.02.2019 to 23.03.2019).
Refresher/Orientation Course due	Nil
Date of Placement to Assistant Professor Academic Level 11	13.08.2020 F.N

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor on 13.08.2014 F.N vide U.O.No.Ac FII/49624/2014 dated 07.07.2015 at V.T.M N.S.S College,Dhanuvachapuram.He had completed six years of service on 13.08.2020 for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 11.06.20221 at 10.00 A.M in the Principal's Chamber at V.T.M N.S.S College, Dhanuvachapuram. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Sri.Rakesh S was found qualified for promotion to Assistant Professor Academic Level 11 w.e.f 13.08.2020 F.N.

All the calculations being fully based on academic parameters,the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Sri.Rakesh S, Assistant Professor, Department of Commerce,V.T.M N.S.S College,Dhanuvachapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 13.08.2020 F.N based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Sri.Rakesh S, Assistant Professor, Department of Commerce,V.T.M N.S.S College, Dhanuvachapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 13.08.2020 F.N and recommended to approve the same

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B7: *V.T.M.N.S.S College, Dhanuvachapuram - Placement/Promotion proposal of Dr. R. Sreeja Sankar, Assistant Professor - Academic Level 10, Department of Malayalam to Assistant Professor - Academic Level 11 w.e.f 21.12.2019 FN - Approval – reg.*

Ac F II/35074/2021

The Principal, V.T.M.N.S.S College, Dhanuvachapuram had forwarded a proposal regarding the Placement/Promotion in respect of Dr. R. Sreeja Sankar, Assistant Professor - Academic Level 10, Department of Malayalam, V.T.M.N.S.S College, Dhanuvachapuram to Assistant Professor - Academic level 11 w.e.f 21.12.2019 FN.

The service details of Dr. R. Sreeja Sankar are as follows.

Qualifications	1. MA Malayalam – May, 2005 – University of Kerala 2. Ph.D – 16.11.2013 – University of Kerala
Date of first entry in to Service	30.10.2015
Date of entry into continuous service	30.10.2015
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. R.C – UGC-HRDC—University of Kerala-07.12.2019 to 20.12.2019. 2. O.C – UGC-HRDC—University of Kerala – 20.06.2018 to 17.07.2018.
Refresher / Orientation Course due	Nil
Proposed date of Promotion	21.12.2019

On verification of the Service Book of Dr. R. Sreeja Sankar, it is found that the teacher had entered into service as Assistant Professor in N.S.S. College, Nilamel w.e.f 30.10.2015 FN vide Order No: AcFII/51368/2015 dtd 09.11.2017. She has completed four years of service in Assistant Professor – Academic Level 10. It may be noted that the teacher has completed Refresher Course on 20.12.2019 for being promoted as Assistant Professor -Academic level 11 w.e.f 21.12.2019 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the assessment periods 2015 to 2019 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018-Option A**.

In the Minutes of the Screening Committee held on 28.12.2020 at V.T.M.N.S.S College, Dhanuvachapuram it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic level 11 w.e.f 21.12.2019 FN.

All the calculations being fully based on academic parameters,the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. R. Sreeja Sankar, Assistant Professor - Academic Level 10, Department of Malayalam, V.T.M.N.S.S College, Dhanuvachapuram to Assistant Professor - Academic level 11 w.e.f 21.12.2019

FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Committee Considered the matter regarding the placement/ promotion in respect of Dr. R. Sreeja Sankar, Assistant Professor - Academic Level 10, Department of Malayalam, V.T.M.N.S.S College, Dhanuvachapuram to Assistant Professor - Academic level 11 w.e.f 21.12.2019 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B8: Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr. Harikrishnan S., Assistant Professor – Academic Level 10, Department of History, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 11 – Approval-Reg.

Ac FII/43420/2021

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Harikrishnan S., Assistant Professor – Academic Level 10, Department of History, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 11 w.e.f 01.08.2016.

The Service details of Dr. Harikrishnan S., are as follows.

Qualifications	1. MA History – 2004– University of Kerala 2. M.Phil – 2007 - University of Kerala 3. Ph.D – 18.05.2011 - University of Kerala
Date of first entry in to Service	01.08.2012
Date of entry into Continuous Service	01.08.2012
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - UGC – ASC – University of Kerala from 11.03.2015 to 31.03.2015. 2. OC - UGC – ASC – University of Kerala from 30.01.2014 to 26.02.2014.
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Level 11)	01.08.2016

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.08.2012 FN and it was approved by University vide U.O No: AcFV/47974/2012 dtd 02.04.2013. He has completed four years of service in Assistant Professor - Academic Level 10 on 31.07.2016 (Since 2 years exemption as he has been awarded Ph.D) for being promoted as Assistant Professor – Academic Level 11 w.e.f 01.08.2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 08.09.2021 at 10.00 AM in Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level w.e.f 01.08.2016 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Harikrishnan S., Assistant Professor – Academic Level 10, Department of History, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 11 w.e.f 01.08.2016 is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Dr. Harikrishnan S., Assistant Professor – Academic Level 10, Department of History, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 11 w.e.f 01.08.2016 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B9 : *Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Smt. Aparna R. Menon, Assistant Professor – Academic Level 10, Department of English, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 11 – Approval-Reg.*

Ac FII/43419/2021

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Aparna R. Menon, Assistant Professor – Academic Level 10, Department of English, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 11 w.e.f 09.06.2020.

The Service details of Smt. Aparna R. Menon are as follows.

Qualifications	1. MA English – May, 2010 – MG University 2. UGC NET – September, 2012.
Date of first entry in to Service	09.06.2014
Date of entry into Continuous Service	09.06.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - UGC – HRDC – University of Kerala from 06.08.2019 to 20.08.2019. 2. OC - UGC – HRDC – University of Kerala from 03.01.2020 to 23.01.2020.
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Level 11)	09.06.2020

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 09.06.2014 FN and it was approved by University vide U.O No: AcFII/33789/2014 dtd 07.07.2015. She has completed six years of service in Assistant Professor - Academic Level 10 on 08.06.2020 for being promoted as Assistant Professor – Academic Level 11 w.e.f 09.06.2020 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 02.08.2021 at 10.00 AM in Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level w.e.f 09.06.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Aparna R. Menon, Assistant Professor – Academic Level 10, Department of English, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 11 w.e.f 09.06.2020 is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

The Committee considered the matter regarding the placement/promotion of Smt.Aparna R. Menon, Assistant Professor – Academic Level 10, Department of English, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 11 w.e.f 09.06.2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B10 : *M.M.N.S.S. College, Kottiyam - Placement/Promotion proposal in respect of Dr. Beena K.S., Assistant Professor-Academic Level 12, Department of Hindi to Associate Professor-Academic Level 13A w.e.f 22.07.2016-Reg .*

Ac. FII/3743/2022

The Principal, M.M.N.S.S. College, Kottiyam had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Beena K.S., Assistant Professor-Academic Level 12, Department of Hindi, M.M.N.S.S. College, Kottiyam to Associate Professor-Academic Level 13A w.e.f 22.07.2016.

The service details of Dr. Beena K.S. are as follows.

Qualifications	1. MA Hindi – 1988 – University of Kerala 2. Ph.D Hindi– 1995 - University of Kerala
Date of first entry in to Collegiate Service	22.07.2004
Date of Placement to Lecturer Senior Scale	22.07.2008
Date of Placement to Assistant Professor with AGP 8000/-	22.07.2013
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	21.07.2016
Proposed Date of placement to Associate Professor – Academic Level 13A	22.07.2016
LWA availed	Nil
Short Term Course attended, duration and name of the University.	RC- UGC-ASC-University of Kerala from 10.06.2014 to 30.06.2014
Short Term Course attended, duration and name of the University.	1.One Week Short Term course from UGC,HRDC University of Kerala, Kariavattom from 06.11.2017 to 11.11.2017 2.Short term Course from UGC,HRDC University of Kerala, Kariavattom from 18.07.2018 to 25.07.2018.

On verification of the Service Book of Dr. Beena K.S. , it is found that the teacher had entered into service as Lecturer in Hindi w.e.f 22.07.2004 FN vide UO No.AcFV/25235/2004 dtd 27.10.2006. She was promoted to Lecturer Senior Scale w.e.f 22.07.2008 vide U.O No: AcFV/38695/2009 dtd 18.01.2010 (since two year exemption was given as she was awarded Ph.D). She was redesignated as Assistant Professor with AGP 7000/- w.e.f 22.07.2008 by the Deputy DCE, Kollam. She was promoted to Assistant Professor Stage III with AGP 8000/- w.e.f 22.07.2013 vide U.O No: AcFII/23467/2018 dtd 01.04.2019. She had completed her three years of service as Assistant

Professor Stage III on 21.07.2016 for being promoted as Associate Professor – Academic Level 13A w.e.f 22.07.2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2013 to 2016 and the minimum required score for category II+III is 45. It is stated in the minutes of Screening Committee, that the Committee was constituted on 19.11.2021 at 10.00 AM in M.M.N.S.S. College, Kottiyam. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category:

Category II- 103

Category II+III (consolidated) -132

Category III- 29

The committee evaluated the submitted PBAS proforma of **the incumbent**, verified the original documents. Also the incumbent is having 1 publication and found eligible for promotion form Associate Professor – Academic Level 13A w.e.f 22.07.2016.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Beena K.S., Assistant Professor-Academic Level 12, Department of Hindi, M.M.N.S.S. College, Kottiyam to Associate Professor-Academic Level 13A w.e.f 22.07.2016 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Committee considered the matter regarding the placement/ promotion in respect of Dr. Beena K.S., Assistant Professor-Academic Level 12, Department of Hindi, M.M.N.S.S. College, Kottiyam to Associate Professor-Academic Level 13A w.e.f 22.07.2016 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B11: St. Cyril's College, Adoor -Placement/Promotion proposal of Dr. Mini Samuel, Assistant Professor, Department of Hindi from Academic level 10 to Academic level 11 w.e.f 17.02.2020 FN -Approval-Reg.

Ac FII/40877/2022

The Principal, St. Cyril's College, Adoor has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Mini Samuel, Assistant Professor, Department of Hindi from Academic level 10 to Academic level 11 w.e.f 17.02.2020 F.N.

The Service details of Dr. Mini Samuel are as follows.

Qualifications	MA in Hindi- University of Kerala– 1997 PhD in Hindi- M.G. University – 24.06.2003
Date of first entry in to Service	03.06.2013
Date of entry into Continuous Service	03.06.2013
L.W.A availed	676 days (from 01.08.2014 to 06.06.2016)
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC-UGC HRDC, University of Kerala, Kariavattom from 16.01.2019 to 12.02.2019. 2.Swayam Arpit online course from Jamia Millia Islamia University, Delhi- exam held on 16.02.2020
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	17.02.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 03.06.2013 F.N and it was approved by University of Kerala vide U.O No. Ac F III/1/31812/2013 dated 07.10.2013. **She had availed LWA for 676 days (ie; from 01.08.2014 to 06.06.2016).** Thus, she has completed her four years of service (Since two years exemption as she has been awarded PhD) on 09.04.2019 F.N, for being promoted as Assistant Professor Academic level 11. **But on verification, the teacher completed the mandatory Refresher Course only on 16.02.2020 which is after the due date of promotion. Hence as per UGC Regulations 2018, the teacher is eligible for promotion from Academic Level 11 to Academic Level 12 w.e.f 17.02.2020.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 12.11.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 17.02.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Mini Samuel, Assistant Professor, Department of Hindi, St. Cyril's College, Adoor from Academic level 10 to Academic level 11 w.e.f 17.02.2020 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Dr. Mini Samuel, Assistant Professor, Department of Hindi, St. Cyril's College, Adoor from Academic level 10 to Academic level 11 w.e.f 17.02.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B12 : N.S.S.College, Pandalam -Placement/Promotion proposal of Sri. Rajesh R., Assistant Professor, Department of Economics from Academic level 10 to Academic level 11 w.e.f 27.11.2019 FN -Approval-Reg.

Ac FII/1603/2022

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Sri. Rajesh R., Assistant Professor, Department of Economics from Academic level 10 to Academic level 11 w.e.f 27.11.2019 F.N.

The Service details of Sri. Rajesh R are as follows.

Qualifications	MA Economics - University of Kerala– 2010 Qualified UGC NET in Economics –held on 26.12.2010
Date of first entry in to Service	27.11.2013
Date of entry into Continuous Service	27.11.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 09.07.2019 to 22.07.2019. 2. OC -UGC HRDC, University of Kerala, Kariavattom from 22.04.2015 to 19.05.2015.

Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	27.11.2019 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer on 27.11.2013 F.N and it was approved by University of Kerala vide U.O No.Ac FII/16965/2014 dated 08.07.2015. He has completed his six years of service on 26.11.2019 F.N, for being promoted as Assistant Professor Academic level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.07.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 27.11.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Sri. Rajesh R., Assistant Professor, Department of Economics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 27.11.2019 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee considered the matter regarding the placement/promotion of Sri.Rajesh.R., Assistant Professor, Department of Economics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 27.11.2019 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B13: N.S.S.College, Pandalam -Placement/ Promotion proposal of Dr.MaheshS.K., Assistant Professor, Department of Physics from Academic level 10 to Academic level 11 w.e.f 11.03.2019 FN -Approval-Reg.

Ac FII/5082/2022

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Mahesh S. K., Assistant Professor, Department of Physics from Academic level 10 to Academic level 11 w.e.f 11.03.2019 F.N.

The Service details of Dr. Mahesh S. K. are as follows.

Qualifications	Msc in Physics- University of Kerala-2007 PhD- University of Kerala- 11.03.2019 qualified UGC NET JRF- held on 22.06.2018
Date of first entry in to Service	04.12.2014
Date of entry into Continuous Service	04.12.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Hyderabad- from 17.01.2019 to 06.02.2019.

	2. OC - UGC HRDC, Jawaharlal Nehru Technological University -from 12.02.2018 to 13.03.2018.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	11.03.2019 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.12.2014 F.N and it was approved by University of Kerala vide U.O No.Ac FII/13112/2015 dated 08.08.2015. **He acquired PhD on 11.03.2019 and also completed four years of service. Thus he is eligible for Placement/promotion w.e.f. 11.03.2019 F.N (exemption granted as he has been awarded PhD), for being promoted as Assistant Professor Academic level 11.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 26.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 11.03.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Mahesh S.K., Assistant Professor, Department of Physics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 11.03.2019 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Dr.Mahesh.S.K., Assistant Professor, Department of Physics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 11.03.2019 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B14: Placement/Promotion proposal of Dr. Lalu S. Kurup, Department of Malayalam from Academic level 11 to Academic level 12 w.e.f 21.01.2020 FN - N.S.S College, Cherthala - Approval – reg.

Ac F II/1632/2022

The Principal, N.S.S College, Cherthala had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Lalu S. Kurup, Assistant professor, Department of Malayalam from Academic level 11 to Academic level 12 w.e.f 21.01.2020 FN.

The service details of Dr. Lalu S. Kurup are as follows.

Qualifications	MA in Malayalam- Madrai Kamaraj University - April 2001 MPhil in Malayalam- University of Kerala- Feb 2005 PhD in Malayalam- University of Kerala 03.07.2010
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Date of first entry into service	21.01.2011
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	21.01.2015
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of Universit	RC-UGC HRDC- University of Kerala, Kariavattom from 09.09.2015 to 29.09.2015 RC-UGC HRDC- University of Kerala, Kariavattom from 01.11.2018 to 23.11.2018 One week Short term Course- UGC HRDC- University of Kerala, Kariavattom from 23.07.2019 to 29.07.2019
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12	21.01.2020 FN

On verification of the Service Book of Dr. Lalu S. Kurup, it is found that the teacher had entered into service as Lecturer on 21.01.2011 FN vide U.O No. Ac F V/11049/2011 dated 17.06.2011. He had completed his four years of service on 20.01.2015 for being promoted as Assistant Professor (Stage II) and University issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/43737/2018 dated 02.02.2019. He has completed another five years of service on 20.01.2020 FN, for being promoted as Assistant Professor Academic level 12.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to Academic level 12) from the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option A**.

In the Minutes of the Screening Committee held on 20.07.2021 at N.S.S. College, Cherthala , it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12) w.e.f 21.01.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Lalu S. Kurup, Assistant professor Academic level 11 Department of Malayalam, N.S.S College, Cherthala as Assistant Professor Academic level 12, w.e.f 21.01.2020 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Committee Considered the matter regarding the placement/ promotion in respect of Dr. Lalu S. Kurup, Assistant professor Academic level 11 Department of Malayalam, N.S.S College, Cherthala as Assistant Professor Academic level 12, w.e.f 21.01.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B15 : N.S.S. College, Pandalam -Placement/Promotion proposal of Dr. Asha R. Nair, Assistant Professor, Department of Commerce from Academic level 10 to Academic level 11 w.e.f 13.08.2018 FN -Approval-Reg.

Ac FII/1621/2022

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Asha R. Nair, Assistant Professor, Department of Commerce from Academic level 10 to Academic level 11 w.e.f 13.08.2018 F.N.

The Service details of Dr. Asha R. Nair are as follows.

Qualifications	MCom- M.G. University – May 2006 -EC submitted MPhil- M.G. University – June 2008-EC submitted PhD- M.G.University– 06.04.2013- EC submitted Qualified UGC NET – 30.11.2011
Date of first entry in to Service	13.08.2014
Date of entry into Continuous Service	13.08.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Calicut from 18.07.2018 to 07.08.2018. 2. OC -UGC HRDC , Kannur University from 28.06.2017 to 25.07.2017.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	13.08.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 13.08.2014 F.N and it was approved by University of Kerala vide U.O No.Ac FII/49624/2014 dated 07.07.2015. She has completed her four years of service on 12.08.2018 F.N (Since two years exemption as she has been awarded PhD), for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 10.03.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 13.08.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Asha R. Nair, Assistant Professor, Department of Commerce, N.S.S. College, Pandalam from Academic level 10 to Academic level 11 w.e.f 13.08.2018 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Dr.Asha R. Nair, Assistant Professor, Department of Commerce, N.S.S. College, Pandalam from Academic level 10 to Academic level 11 w.e.f 13.08.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B16 : *N.S.S. College, Pandalam -Placement/Promotion proposal of Smt. Keerthi Krishna M., Assistant Professor, Department of Commerce from Academic level 10 to Academic level 11 w.e.f 11.08.2020 FN -Approval-Reg.*

Ac FII/1617/2022

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Keerthi Krishna M., Assistant Professor, Department of Commerce from Academic level 10 to Academic level 11 w.e.f 11.08.2020 F.N.

The Service details of Smt. Keerthi Krishna M. are as follows.

Qualifications	MCom- M. G.University– April 2011 EC submitted Qualified UGC NET – 30.11.2011
Date of first entry in to Service	11.08.2014
Date of entry into Continuous Service	11.08.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, Kannur University from 17.01.2018 to 06.02.2018. 2. OC -UGC HRDC, University of Kerala from 26.04.2019 to 23.05.2019.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	11.08.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 11.08.2014 F.N and it was approved by University of Kerala vide U.O No.Ac FII/49624/2014 dated 07.07.2015. She has completed her six years of service on 10.08.2020 F.N, for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 10.03.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 11.08.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Keerthi Krishna M., Assistant Professor, Department of Commerce, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 11.08.2020 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Smt.Keerthi Krishna M., Assistant Professor, Department of Commerce, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 11.08.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B17 : N.S.S.College, Pandalam -Placement/Promotion proposal of Smt.Lakshmi.N., Assistant Professor, Department of Economics from Academic level 10 to Academic level 11 w.e.f 18.11.2016 FN -Approval-Reg.

Ac FII/1606/2022

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Lakshmi N., Assistant Professor, Department of Economics from Academic level 10 to Academic level 11 w.e.f 18.11.2016 F.N.

The Service details of Smt. Lakshmi N. are as follows.

Qualifications	MA Economics - M. G. University– June 2003 Qualified UGC NET in Economics –25.06.2006
Date of first entry in to Service	18.11.2010
Date of entry into Continuous Service	18.11.2010
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC ASC, University of Kerala, Kariavattom from 01.03.2012 to 22.03.2012. 2. OC -UGC HRDC , University of Kerala, Kariavattom from 22.04.2015 to 19.05.2015.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	18.11.2016 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer on 18.11.2010 F.N and it was approved by University of Kerala vide U.O No.Ac FV/54291/2010 dated 27.05.2011. She has completed her six years of service on 17.11.2016 F.N, for being promoted as Assistant Professor Academic level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.07.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 18.11.2016 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Lakshmi N., Assistant Professor, Department of Economics , N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 18.11.2016 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Smt. Lakshmi N., Assistant Professor, Department of Economics , N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 18.11.2016 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B18: *N.S.S.College, Pandalam -Placement/Promotion proposal of Smt. Liji Jolly, Assistant Professor, Department of Commerce from Academic level 10 to Academic level 11 w.e.f 27.08.2020 FN -Approval-Reg.*

Ac FII/1622/2022

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Liji Jolly, Assistant Professor, Department of Commerce from Academic level 10 to Academic level 11 w.e.f 27.08.2020 F.N.

The Service details of Smt. Liji Jolly are as follows.

Qualifications	MCom- M. G.University– May 2010 Qualified UGC NET –held on 25.03.2013
Date of first entry in to Service	27.08.2014
Date of entry into Continuous Service	27.08.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, Kannur University from 17.01.2018 to 06.02.2018. 2. OC -UGC HRDC, Kannur University from 16.10.2019 to 05.11.2019.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	27.08.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 27.08.2014 F.N and it was approved by University of Kerala vide U.O No.Ac FII/49624/2014 dated 07.07.2015. She has completed her six years of service on 26.08.2020 F.N, for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 10.03.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 27.08.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Liji Jolly, Assistant Professor, Department of Commerce, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 27.08.2020 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Smt. Liji Jolly, Assistant Professor, Department of Commerce, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 27.08.2020 FN and recommended to approve the same

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B19: N.S.S.College, Pandalam - Placement/ Promotion proposal of Smt.Gayathri.S, Assistant Professor, Department of Economics from Academic level 10 to Academic level 11 w.e.f 06.09.2018 FN -Approval-Reg.

Ac FII/1615/2022

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Gayathri S., Assistant Professor, Department of Economics from Academic level 10 to Academic level 11 w.e.f 06.09.2018 F.N.

The Service details of Smt. Gayathri S. are as follows.

Qualifications	MA Economics - University of Kerala- June 2007 MPhil Economics - University of Kerala- Dec 2011 Qualified UGC NET –24.06.2012
Date of first entry in to Service	06.09.2013
Date of entry into Continuous Service	06.09.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 27.10.2015 to 16.11.2015. 2. OC -UGC HRDC , Andhra University from 25.05.2018 to 21.06.2018.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	06.09.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 06.09.2013 F.N and it was approved by University of Kerala vide U.O No.Ac FV/46041/2013 dated 29.04.2014. She has completed her five years of service (Since one year exemption as she has been awarded MPhil) on 05.09.2018 F.N, for being promoted as Assistant Professor Academic level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.07.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 06.09.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Gayathri S., Assistant Professor, Department of Economics , N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 06.09.2018 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Smt. Gayathri S., Assistant Professor, Department of Economics , N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 06.09.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B20 : N.S.S.College, Pandalam -Placement/Promotion proposal of Smt. Radhika Krishnan, Assistant Professor, Department of Economics from Academic level 10 to Academic level 11 w.e.f 09.08.2018 FN -Approval-Reg.

Ac FII/1609/2022

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Radhika Krishnan, Assistant Professor, Department of Economics from Academic level 10 to Academic level 11 w.e.f 09.08.2018 F.N.

The Service details of Smt. Radhika Krishnan are as follows.

Qualifications	MA Economics - University of Kerala- 2004 Qualified UGC NET –26.06.2005
Date of first entry in to Service	09.08.2012
Date of entry into Continuous Service	09.08.2012
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC,Bangalore University from 26.02.2018 to 17.03.2018. 2. OC -UGC ASC ,University of Kerala, Kariavattom from 30.01.2014 to 26.02.2014.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	09.08.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 09.08.2012 F.N and it was approved by University of Calicut vide U.O No.GA II/F2/5953/2012 dated 16.03.2013. She has completed her six years of service on 08.08.2018 F.N, for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.07.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 09.08.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Radhika Krishnan, Assistant Professor, Department of Economics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 09.08.2018 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Smt. Radhika Krishnan, Assistant Professor, Department of Economics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 09.08.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B21: Placement/Promotion proposal of Dr. Jayasudha S., Department of Physics, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 19.11.2019 FN, N.S.S. College, Cherthala-Approval – reg.

Ac F II/40718/2021

The Principal, N.S.S. College, Cherthala had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Jayasudha S., Assistant professor (Academic Level 11) , Department of Physics as Assistant Professor (Academic Level 12) w.e.f 19.11.2019 FN.

The service details of Dr. Jayasudha S. are as follows.

Qualifications	1.MSc in Physics- University of Kerala -June 2004 2.Ph D in Physics- University of Kerala – 24.03.2018
Date of first entry into service	19.11.2008 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	19.11.2014 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 01.12.2018 to 21.12.2018 2. One week short term course – UGC HRDC, University of Kerala, Kariavattom from 25.09.2019 to 01.10.2019 3. One week short term course – UGC HRDC, University of Kerala, Kariavattom from 29.10.2019 to 04.11.2019
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	19.11.2019 FN.

On verification of the Service Book of Dr. Jayasudha S., it is found that the teacher had entered into service as Lecturer on 19.11.2008 FN vide U.O No. Ac F V/1/43291/2008 dated 08.01.2010. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 19.11.2008 by Deputy DCE, Kollam. She had completed her six years of service on 18.11.2014 for being promoted as Assistant Professor (Stage II) and university issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/025596/2018 dated 25.10.2018. She has completed another five years of service on 18.11.2019, for being promoted as Assistant Professor Academic Level 12.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to academic level 12) from the assessment periods 2014 to 2019 with

recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018 - option A.**

In the Minutes of the Screening Committee held on 31.01.2020 at N.S.S College, Cherthala, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 12 w.e.f 19.11.2019 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Jayasudha S., Assistant professor (Academic Level 11), Department of Physics, N.S.S. College, Cherthala as Assistant Professor (Academic Level 12), w.e.f 19.11.2019 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Committee Considered the matter regarding the placement/ promotion in respect of Dr. Jayasudha S., Assistant professor (Academic Level 11), Department of Physics, N.S.S. College, Cherthala as Assistant Professor (Academic Level 12), w.e.f 19.11.2019 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B22 : *N.S.S.College, Pandalam - Placement/Promotion proposal of Smt.Jayalekshmi K.K., Assistant Professor, Department of Mathematics from Academic level 10 to Academic level 11 w.e.f 01.08.2020 FN - Approval-Reg.*

Ac FII/39813/2021

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Jayalekshmi K. K. , Assistant Professor, Department of Mathematics from Academic level 10 to Academic level 11 w.e.f 01.08.2020 F.N.

The Service details of Smt. Jayalekshmi K. K. are as follows.

Qualifications	Msc in Mathematics- Cochin University of Science & Technology – Nov 2000 UGC NET - June 2012
Date of first entry in to Service	01.08.2014
Date of entry into Continuous Service	01.08.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 17.09.2019 to 30.09.2019. 2. OC -UGC HRDC , University of Kerala, Kariavattom from 13.06.2019 to 03.07.2019
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	01.08.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.08.2014 F.N and it was approved by University of Kerala vide U.O No.Ac F II/39817/2014 dated 08.07.2015. She has completed her six years of service on 31.07.2020 F.N, for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 01.07.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 01.08.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Jayalekshmi K.K., Assistant Professor, Department of Mathematics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 01.08.2020 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Smt. Jayalekshmi K. K., Assistant Professor, Department of Mathematics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 01.08.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B23: H.H.M.S.P.B N.S.S College for Women, Neeramankara – Placement/Promotion of Dr. S Devika, Associate Professor (Academic Level 13A) in English to Professor (Academic Level 14) w.e.f 18.07.2018 F N - Approval – reg:-

Ac F II/6359/2022/UOK

The Principal H.H.M.S.P.B N.S.S College for Women, Neeramankara has forwarded a proposal for the approval of Placement/Promotion of Dr. S Devika, Associate Professor (Academic Level 13A) in English to Professor (Academic Level 14) w.e.f 18.07.2018 F N .

The Service details of **Dr. S Devika** are as follows:

Qualifications	M A - Madurai Kamaraj University – 1992 U G C - N E T – 1991 P.hD In English - University of Kerala - 2015
Date of first appointment	26.08.1994 F.N
Date of entry into continuous service	26.08.1994 F.N
L.W.A availed without Medical ground	Nil
Date of Placement to Senior Scale	26.08.2000
Date of Promotion to Selection Grade	26.08.2005
Date of Re-designation as Assistant Professor with AGP 8000/-	01.01.2006
Date of Promotion to Associate Professor	26.08.2008
Proposed date of placement/promotion to Professor	18.07.2018
U G C Regulation applicable	U G C Regulation 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. S Devika as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

It is stated in the Minutes of the Selection Committee that the Committee was constituted on 12.01.2022 at 02.00 P.M at Principal's Chamber, H.H.M.S.P.B N.S.S College for Women, Neeramankara. The committee examined all the documents pertaining to the qualifications and service details of Dr. S Devika and also the PBAS reports for the academic years 2015-16, 2016-17, 2017-18 prepared as per the latest UGC Regulations formulated by the University vide order No. Ad DII/General/UGC-R-2018/2019 dated 07.05.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The committee after verification and interview found that the applicant has required number of Good Grades and Research Score for the promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) w.e.f 18.07.2018 FN. Therefore the committee recommended the teacher for promotion to the post of Professor, Academic Level 14 w.e.f 18.07.2018 FN.

The duly constituted selection committee has also submitted the verification report. As per the Selection committee report the Associate Professor attained a verified score of 295, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals.

The proposal regarding the approval of Placement/Promotion of Dr. S Devika, Associate Professor (Academic Level 13A) in English to Professor (Academic Level 14) w.e.f 18.07.2018 FN. at H.H.M.S.P.B N.S.S College for Women, Neeramankara is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Committee Considered the matter regarding the approval of Placement/Promotion of Dr. S Devika, Associate Professor (Academic Level 13A) in English to Professor (Academic Level 14) w.e.f 18.07.2018 FN. and recommended to approve the same

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B24: St.Stephens College, Pathanapuram - Proposal regarding Placement/ Promotion in respect of Smt. Anju Mathew, Assistant Professor Dept of Chemistry - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 – w.e.f 10/02/2021 - Approval – Reg.

Ac FII/1303/2022

The Principal, St.Stephens College, Pathanapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Anju Mathew, Assistant Professor Dept of Chemistry from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 10/02/2021.

The Service details of Smt. Anju Mathew are as follows.

Qualifications	M.Sc Chemistry - University of Kerala – June 2004. C S I R – NET - Dec 2014. M.Phil – Manonmaniam Sundaranar University – Sep 2015 (EC submitted)
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Date of first entry in to Service	10.02.2016 F.N
Date of entry into Continuous Service	10.02.2016 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. R.C from UGC - HRDC, UOK, Kariavattom (from 15/10/2020 to 28/10/2020) 2. O.C from UGC - HRDC, UOK Kariavattom(from 26/04/2019 to 23/05/2019)
Refresher/Orientation Course due	Nil
Date of Placement to Assistant Professor Academic Level 11	10.02.2021 F.N

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor on 10.02.2016 F.N vide U.O.No. Ac.F II/18099/2016 dated 07.11.2017 at St.Stephens College, Pathanapuram. She had completed her five years of service (one year exemption granted as she has been awarded M.Phil) on 10.02.2021 for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on **PBAS as per UGC Regulations 2018 option A** for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 09.12.2021 in the Principal's Chamber at St.Stephens College, Pathanapuram. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation, Smt. Anju Mathew was found qualified for promotion to Assistant Professor Academic Level 11 w.e.f 10.02.2021 F.N.

All the calculations are being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Anju Mathew, Assistant Professor, Department of Chemistry, St.Stephens College, Pathanapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 10.02.2021 F.N** based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Smt. Anju Mathew, Assistant Professor, Department of Chemistry, St.Stephens College, Pathanapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 10.02.2021 F.N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B25: V.T.M N.S.S College Dhanuvachapuram - Placement/ Promotion under CAS - in respect of Dr.Sumitha R, Assistant Professor, Dept.of Commerce - from Assistant Professor Academic Level 10 to Assistant Professor academic Level 11 - Approved - Reg.

AcFII/43421/2021

The Principal, V.T.M N.S.S College Dhanuvachapuram has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Sumitha R, Assistant Professor, Dept.of Commerce from Assistant Professor Academic Level 10 to Assistant Professor academic Level 11 w.e.f 01.12.2020 FN.**

The Service details of Dr.Sumitha R are as follows.

Qualifications	1.M.Com - University of Kerala - 2002 2.U.G.C NET - Nov 2009
Date of first entry in to Service	11.08.2014
Date of entry into Continuous Service	11.08.2014
L.W.A availed	1. 16.02.2015 to 27.03.2015 (40 days-on medical ground) 2. 02.06.2016 to 28.11.2016 (180 days-Maternity leave)
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.RC - UGC HRDC, University of Kerala, from 17.11.2020 to 30.11.2020. 2.OC - UGC HRDC, University of Kerala, from 03.01.2020 to 23.01.2020.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, Academic Level 11	01.12.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 11.08.2014 F.N and it was approved by University of Kerala vide U.O No.Ac.FII/49624/2014 dated 07.07.2015.She has completed six years of service on 11.08.2020 F.N.But she has completed Refresher Course only on 30.11.2020.Hence, the eligible date of promotion as Assistant Professor Academic Level 11 is w.e.f 01.12.2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 11th June 2021,at 10.00 A.M in the principal's chamber at V.T.M N.S.S College Dhanuvachapuram it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified and the Committee found the faculty has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends **Dr.Sumitha R, Assistant Professor, Dept.of Commerce from Assistant Professor Academic Level 10 to Assistant Professor academic Level 11 w.e.f 01.12.2020 FN.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Sumitha R, Assistant Professor, Dept.of Commerce,V.T.M N.S.S College Dhanuvachapuram, from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 01.12.2020 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Dr.Sumitha.R, Assistant Professor, Dept.of Commerce, V.T.M N.S.S College Dhanuvachapuram, from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 01.12.2020 F.N and recommended to approve the same

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B26: H.H.M.S.P.B N.S.S College for Women, Neeramankara - Proposal regarding Placement/Promotion in respect of Dr. Rekha M Menon, Assistant Professor Dept of Music - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 – w.e.f 06/08/2018 - Approval – Reg.

Ac FII/3935/2022

The Principal, H.H.M.S.P.B N.S.S College for Women, Neeramankara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Rekha M Menon, Assistant Professor in the Department of Music from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 06.08.2018.

The Service details of Dr. Rekha M Menon are as follows.

Qualifications	M A - University of Kerala – 2000 NET - U.G.C – 2002 Ph.D - University of Calicut - 2009
Date of first entry in to Service	06.08.2014 F.N
Date of entry into Continuous Service	06.08.2014 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.R.C from UGC - HRDC, UOK, Kariavattom (from 01/12/2018 to 21/12/2018) 2.O.C from UGC - HRDC, University of Calicut (from 08/02/2018 to 07/03/2018)
Refresher/Orientation Course due	Nil
Date of Placement to Assistant Professor Academic Level 11	06.08.2018 F.N

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor on 06.08.2014 F.N vide U.O.No.Ac.F II/45834/2014 dated 26.06.2015 at H.H.M.S.P.B N.S.S College for Women, Neeramankara. She had completed her four years of service (two year exemption granted as she has been awarded P.hD) on 06.08.2018 for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 09.08.2021 in the Principal's Chamber at H.H.M.S.P.B N.S.S College for Women, Neeramankara. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation, Dr. Rekha M Menon was found qualified for promotion to Assistant Professor Academic Level 11 w.e.f 06.08.2018 F.N.

It may be noted that Dr. Rekha M Menon completed Refresher Course on 21.12.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 06.08.2018.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Rekha M Menon, Assistant Professor, Department of Music, H.H.M.S.P.B N.S.S College for Women, Neeramankara from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 06.08.2018 F.N based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Committee considered the matter regarding the placement/promotion of Dr. Rekha M Menon, Assistant Professor, Department of Music, H.H.M.S.P.B N.S.S College for Women, Neeramankara from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 06.08.2018 F.N and recommended to approve the same

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B27: Amendment to Kerala University Act, 1974 - Act 13 of 2021, The Kerala Self Financing College Teaching and Non Teaching Employees (Appointment and Conditions of Service) Act, 2021- reg

AcFII/839/2022

The Government of Kerala enacted "THE KERALA SELF FINANCING COLLEGE TEACHING AND NON-TEACHING EMPLOYEES (APPOINTMENT AND CONDITIONS OF SERVICE) ACT, 2021" as Act 13 of 2021 amending the Kerala University Act 1974 which came into force with effect from 20.02.2021. The said Act envisages to entrust the University with certain duties and responsibilities to be carried out for the effective implementation of the various provisions of the Act. For the above purpose the provisions of the Act is to be studied in detail and necessary decisions are to be taken at the University level for the implementation of the same, by incorporation in the Kerala University First Statutes.

At present there are 120 self-financing colleges affiliated to University of Kerala and the details are as per the table given below.

TABLE – Colleges Under Different Category

Colleges	Private	Unaided	Total
Arts&Science		56	56
Law	1	5	6
Training		40	40
Special Education		1	1
Hotel Management&Catering		3	3
MBA		9	9
MCA		4	4
Fashion Technology		1	1
Total	1	119	120

The following points may be considered with regard to Act 13 of 2021 :

1. The Act 13 of 2021 introduces the registration of staff details both Teaching and Non Teaching staff of the Self- financing colleges with the University concerned. The qualification of the staff is to be ascertained by the University concerned.

This means that there shall be a selection process through a selection committee constituted as provided for already in the Kerala University First Statutes for private unaided colleges as was wont before the introduction of UGC Scheme.

As such there is no need for amendment to Statutes other than making the minimum educational qualifications prescribed by the UGC appointment of teachers as mandatory.

Obviously, the appointments to such colleges shall be on the basis of contract between the Educational Agency and the incumbent teacher. Specific guidelines in this regard shall be framed by the Government as part of the bond entered into by Managements of self financing institutions with the Government with necessary provisions for ensuring accountability.

Regarding pay to such teachers in self financing colleges the Government Regulations from time to time valid all over the state shall apply.

2. The procedure for registration as well as the duties of the staff both Teaching as well as Non Teaching staff are to be framed.
3. The qualification of the teaching and non-teaching staff in the Self Financing Colleges is to be finalised.

4. Working days and working hours of teaching and non-teaching employees of self financing college are to be finalised.
5. Specific guidelines and procedures are to be prepared for the selection and approval of the staff in the Self Financing Colleges.

All the above mentioned shall also adhere to the provisions already in the Kerala University First Statutes for private unaided colleges

6. The Educational agency shall take measures for making any person appointed as a member to the Employees' Provident Fund and insurance.

The continuance of affiliation shall be given only on ensuring the kinds of mandatory social security measures as is prescribed by the Government.

7. University is the appeal body when aggrieved by the disciplinary action of the Educational Agency and hence guidelines for the same is to be prepared.

The provisions already contained in the Kerala University First Statutes for Private Colleges shall apply.

8. Three sections viz Ac FI, Ac FII, and Ac FIII are currently entrusted with the approval of the appointments/ promotions of teaching staff in 48 Aided Colleges affiliated to University of Kerala. **For dealing with the additional work relating to Self-financing colleges new sections are to be created.**

As per orders of the Vice Chancellor, the matter regarding the implementation of The Kerala Self Financing College Teaching and Non Teaching Employees (Appointment and Conditions of Service) Act, 2021 (copy of the Act appended) is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration .

The Committee considered the matter regarding the implementation of the Kerala Self Financing College Teaching and Non Teaching Employees (Appointment and Conditions of Service) Act, 2021 and recommended to constitute a sub committee with Dr. Vijayan Pillai M, Prof K. Lalitha, Dr. K.B. Manoj, Sri. R. Arun Kumar, Sri. Jairaj J., Dr. Gopchandran K.G. and Dr. S. Nazeeb to study the matter and submit a report.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B28 : *N.S.S.College, Pandalam -Placement/Promotion proposal of Smt. Divya Raj G., Assistant Professor, Department of Commerce from Academic level 10 to Academic level 11 w.e.f 13.08.2020 FN -Approval-Reg.*

Ac FII/1620/2022

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Divya Raj G., Assistant Professor, Department of Commerce from Academic level 10 to Academic level 11 w.e.f 13.08.2020 F.N.

The Service details of Smt. Divya Raj G. are as follows.

Qualifications	MCom- M.G.University- July 2007- EC submitted Qualified UGC NET -held on 15.06.2012
Date of first entry in to Service	13.08.2014
Date of entry into Continuous Service	13.08.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala from 01.08.2019 to 14.08.2019. 2. OC -UGC HRDC , Kannur University from 28.06.2017 to 25.07.2017.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	13.08.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 13.08.2014 F.N and it was approved by University of Kerala vide U.O No.Ac FII/41451(1)/2014 dated 25.06.2015. She has completed her six years of service on 12.08.2020 F.N, for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 10.03.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 13.08.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Divya Raj G., Assistant Professor, Department of Commerce, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 13.08.2020 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Smt. Divya Raj G., Assistant Professor, Department of Commerce, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 13.08.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B29: St.Stephens College, Pathanapuram – Initial appointment of Assistant Professors in English – Approval – reg.

Ac F II/40657/2021

The Principal, St.Stephens College, Pathanapuram has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors appointed in the Department of English in the college as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Smt. Hannah Mathew(open merit)	St.Stephens College, Pathanapuram	17.11.2021 F.N	Newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.
2.	Sri. Stephen Marydas (community merit)	St.Stephens College, Pathanapuram	17.11.2021 F.N	Newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.
3.	Sri. Vinu Varghese Kurian (community merit)	St.Stephens College, Pathanapuram	17.11.2021 F.N	Newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.

The Principal, St.Stephens College, Pathanapuram has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

2. Appointment order in Form No.I
3. Minutes of the Selection Committee meeting and Interview score sheet.

4. News paper cuttings bearing the notification regarding the appointment.
5. Certificate stating that there are no supernumerary hands and no thrown out teachers.
6. Declaration to the effect that one month's time was given to the prospective candidates for applying.
7. Nomination letter from the Government.
8. Apportionment Statement

The Principal, St. Stephens College, Pathanapuram has also forwarded the following supporting documents in respect of the above Assistant Professors as stipulated in the norms of the University for the approval of the initial appointment.

9. Originals of the Qualifying Degrees, and mark lists.
10. Certificates to prove age and date of birth.
11. Service book of the concerned teacher with entries.
12. Joining report of the Assistant Professor concerned.
13. Workload statement in the concerned department.
14. List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

1. Malayala Manorama dtd. 19.03.2021
2. Mathrubhumi dtd. 18.03.2021
3. The New Indian Express dtd. 18.03.2021
4. The Hindu dtd. 18.03.2021

Since the advertisement has been made on March 2021, the age of the Assistant Professors are calculated as on 01.01.2021.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/427/2021/H.Edn dated 09.09.2021 has nominated Smt. Shiny Geoge, Additional Secretary to Government, Planning & Economic Affairs Department, as Government Representative to the staff selection committee for filling up of three vacancies in St. Stephens College, Pathanapuram in the subject English.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

1. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per tripartite Adalat, there are 110 teaching hours permitting 3 teachers in the Department of English at St.Stephens College, Pathanapuram. As per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020 new 3 vacancies in English have been created. The newly appointed teachers occupies 2nd to 4th positions in the department.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 11.11.2021, 10.00 A.M at Managers office, Mount Tabor Pathanapuram, it is specified that 98 applications received within the last date fixed. Call letters were sent to all the applicants for attending the Certificate verification on 21.10.2021 and short list was made from 64 applicants. First 20 candidates from open category list and 15 candidates from community category list were called for interview. 28 candidates attended the interview. The rank list has been published purely based on the interview. Smt.Hanna Mathew was placed as the first rank holder (open quota) in the interview (40 score out of 50). Sri. Stephen Marydas (38 score out of 50) was placed as the 2nd Rank holder (community quota). And Sri. Vinu Varghese Kurian (36 score out of 50) was placed as the 3rd Rank holder.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, the proposal for the approval of appointment of following Assistant Professors in St.Stephens College Pathanapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. Smt. Hannah Mathew, appointed as Assistant Professor in English at St.Stephens College Pathanapuram w.e.f 17.11.2021 F.N in the newly created post as per GO(Ms) No.471/2020/H.Edn Dated 30.12.2020.
2. Sri. Stephen Marydas, appointed as Assistant Professor in Politics at St.Stephens College Pathanapuram w.e.f 17.11.2021 F.N in the newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.
3. Sri. Vinu Varghese Kurian, appointed as Assistant Professor in Politics at St.Stephens College Pathanapuram w.e.f 17.11.2021 F.N in the newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.

The Committee considered the matter regarding the approval of appointment of Assistant Professors in English in St.Stephens College Pathanapuram and recommended to approve the same.

PROFORMA**Proposal For the Approval of Initial Appointment of Assistant Professor in English in St.Stephens College, Pathanapuram (Notification dated 18.03.2021)**

Sl . No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2021	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks						
							Open	Community							
1	1. Smt. Hannah Mathew 17.11.2021 F.N	21.10.1986 34 Years 2 Months	Open - Community - Rank 1	1. B A English - Calicut University - April 2009		2	78	50	Newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.						
										Community- Rank2	2. M A English - University of Kerala - 63.38%- Aug 2011	3	78	51	- do -
3	2. Sri. Stephen Marydas 17.11.2021 F.N	22.03.1994 26 Years 9 Months	Community-Rank3	1. B A English - M G University - June 2015 2. M A English - The English&Foreign Language University - April 2017- A grade-(60-65%) EC submitted 3. U G C - N E T - 30.07.2020	As per tripartite Adalat, 110 teaching hours permitting 6 teachers	4	78	52	- do -						
										Community-Rank3	1. B A English - The English&Foreign Language University - April 2017- A grade-(60-65%) EC submitted 3. U G C - N E T - 30.07.2020	4	78	52	- do -
3	3. Sri. Vinu Varghese Kurian	10.01.1996 24 Years 11 Months	Community-Rank3	1. B A English - University of Kerala - April 2018 2. M A English - The English&Foreign Language Uty - A+grade (75-84.9%)- EC submitted	As per tripartite Adalat, 110 teaching hours permitting 6 teachers	4	78	52	- do -						
										Community-Rank3	1. B A English - University of Kerala - April 2018 2. M A English - The English&Foreign Language Uty - A+grade (75-84.9%)- EC submitted	4	78	52	- do -

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.B30: H.H.M.S.P.B N.S.S College for Women, Neeramankara - Proposal regarding Placement/Promotion in respect of Smt. Amrutha S Nair, Assistant Professor Dept of English - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 – w.e.f 04/04/2019 - Approval – Reg.

Ac FII/33623/2021

The Principal, H.H.M.S.P.B N.S.S College for Women, Neeramankara has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Amrutha S Nair, Assistant Professor Dept of English - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 04/04/2019

The Service details of Smt. Amrutha S Nair are as follows.

Qualifications	M A English - University of Kerala – 1999. NET – UGC – 1999.
Date of first entry in to Service	05.01.2011 F.N
Date of entry into Continuous Service	05.01.2011 F.N
L.W.A availed	01.03.2013 – 23.03.2015 (Without Medical Certificate)
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. R.C from UGC - HRDC, UOK, Kariavattom (from 24/0/2019 to 14/02/2019) 2. O.C from UGC - HRDC, UOK Kariavattom (from 04/01/2018 to 31/01/2018)
Refresher/Orientation Course due	Nil
Date of Placement to Assistant Professor Academic Level 11	04.04.2019 F.N

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor on 05.01.2011 F.N vide U.O.No. Ac F V/4759/2011 dated 31.05.2011 at V.T.M.N.S.S College, Dhanuvachapuram. She had completed her Six years of service on 04.11.2019 for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2011 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 26.11.2020 in the Principal's Chamber at H.H.M.S.P.B N.S.S College for Women, Neeramankara. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation, Smt. Amrutha S Nair was found qualified for promotion to Assistant Professor Academic Level 11 w.e.f 04.04.2019 F.N.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt. Amrutha S Nair Assistant Professor, Department of English, H.H.M.S.P.B N.S.S College for Women, Neeramankara from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 04.04.2019 F.N based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Committee Considered the matter regarding the placement/promotion of Smt. Amrutha S Nair Assistant Professor, Department of English, H.H.M.S.P.B N.S.S College for Women, Neeramankara from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 04.04.2019 F.N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.C1: *Proposal for the approval of the Placement/Promotion of Dr. Shaji N., Department of Hindi, Assistant Professor (Academic Level 11) to Assistant professor (Academic Level 12) w.e.f 12-03-2017, S.N College, Kollam- Reg;*

29074/Ac FIII/2021/UOK

The Principal, **S.N College , Kollam**, had forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Shaji N.**, Department of **Hindi** from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) , **w.e.f 12.03.2017.**

The service details of **Dr. Shaji N** are as follows.

Qualifications	M.A. In Hindi from University of Kerala in 1994. Ph.D in Hindi from Sree Sankaracharya University of Sanskrit, Kalady awarded on 06-08 2003.
Date of first entry in to Service	12-03-2008
Date of entry into continuous service	12-03-2008
Date of promotion to Assistant Professor Stage II	12-03-2012
L.W.A availed	Nil
Date of Placement as Assistant Professor (Academic Level 12)	12-03-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from UGC,Academic Staff College, University of Kerala, for the period from 20-06-2009 to 17-07-2009. 2. RC from UGC, Academic Staff College, University of Kerala, Kariavattom for the period from 28-12-2011 to 18-01-2012. 3. RC from UGC, HRDC , Goa University for the period from 01-09-2017 to 21-09-2017.
Details of relaxation availed of	Already availed two years of relaxation on the ground of Ph.D in the promotion of Assistant professor Stage I to stage II
UGC Regulations applied	Option B UGC Regulations 2018
Remrks	UGC Pubic Notice No. F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 from the UGC

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 12-03-2008. He was promoted to Assistant Professor Stage II on 12-03-2012 and has completed 5 years of service as Assistant Professor Stage II on 11-03-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) FOR the assessment periods from 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per the API Score sheet duly endorsed by the committee, the incumbent is awarded the following points

Category II	96
Category III	60
Category II +III	156 (Minimum 50 in Assessment Period)

The teacher has attended the required R/C after the assessment period. However, as per UGC letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018, extend to the date for completing OC/RC for promotion under CAS up to 31-12-2018 has been granted for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee it is stated that, **Dr. Shaji N.**, is found qualified for promotion to the post of Assistant Professor Stage-III(with AGP 8000) w.e.f 12-03-2017 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (with AGP 8000), , w.e.f **12-03-2017**.

All the calculations being fully based on academic parameters,the responsibility of ensuring the accuracy of all calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement / promotion of **Dr. Shaji N.**, Assistant Professor (Academic Level 11), Department of **Hindi** to Assistant Professor (Academic Level 12) w.e.f **12-03-2017** in Sree Narayana College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Committee considered the matter regarding the placement/promotion of Dr.Shaji.N., Assistant Professor (Academic Level 11), Department of Hindi to Assistant Professor (Academic Level 12) w.e.f 12-03-2017 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.C2: Proposal for the approval of the Placement/Promotion of Dr.A.Rajasekaran, Department of Commerce from Assistant Professor (Academic Level 11) to Assistant professor (Academic Level 12) w.e.f 10-01-2020 in S.N College, Kollam.

41283/Ac FIII/2021/UOK

The Principal, S.N. College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. A. Rajasekaran**, Department of **Commerce** from Assistant Professor (Academic Level 11) to Assistant Professor(Academic Level 12) **w.e.f. 10-01-2020**.

The Service details of **Dr. A. Rajasekaran** , are as follows.

Qualifications	MCom from Madurai Kamaraj University in April 1999. Mphil from Madurai Kamaraj University in April 2000. Ph.D in Commerce from Madurai Kamaraj University in December 2009.
Date of first entry in to Service	10-01-2011
Date of entry into continuous service	10-01-2011
Date of promotion to Assistant Professor Stage II	10-01-2015
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 8000/-	10-01-2020
Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from UGC, Academic Staff College, Madurai for the period from 30-05-2013 to 02-06-2013. Participated UGC-Sponsored Special Winter School (Refresher Course) Conducted by HRDC University of Kerala,Kariavattom from 30-11-2017 to 20-12-2017 RC from HRDC, University of Kerala, Kariavattom from 04-03-2020 to 17-03-2020 (The course was completed on 03-08-2020 due to Covid 19 interruptions) FDP from Faculty Development Centre (PMMMNTT), UGC-HRDC Sabitribai Phule Pune University from 29-06-2020 to 08-07-2020.

Details of relaxation availed of	Already availed two years of relaxation on the ground of Ph.D in the promotion of Assistant professor Stage I to Stage II.
UGC Regulations applied	Option B ,UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 10-01-2011. He was promoted to Assistant Professor Stage II on 10-01-2015 and has completed 5 years of service as Assistant Professor Stage II on 09-01-2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) for the assessment periods from 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per API Score sheet duly endorsed by the committee, the incumbent is awarded the following points

Category II	166
Category III	66
Category II +III	232 (Minimum requirement is 50 per Assessment Period)

In the Minutes of the Screening Committee it is stated that, **Dr. A. Rajasekaran**, is found qualified for promotion to the post of Assistant Professor Stage-III (with AGP 8000) or Academic Level 11 to 12 w.e.f **10-01-2020** and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III, w.e.f **10-01-2020**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of all calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Dr. A. Rajasekaran**, Assistant Professor (Academic Level 11) **Department of Commerce** to Assistant Professor (Academic Level 12) w.e.f **10-01-2020** in Sree Narayana College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Committee considered the matter regarding the placement/promotion of Dr.A.Rajasekaran, Assistant Professor (Academic Level 11) Department of Commerce to Assistant Professor (Academic Level 12) w.e.f 10-01-2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.C3: S.N. College, Punalur - Extension of term of appointment of Dr.T.P.Vijumon as the D.D.O. of the college for the 4th consecutive term - Approval - reg.

17362/Ac F III/2021/UOK

The University has granted approval to Dr. T.P.Vijumon, Associate Professor in Commerce as the Drawing and Disbursing Officer of S.N College, Punalur, for three consecutive terms comprising of three months each w.e.f. 01-06-2021, 01-09-2021 and 01-12-2021 respectively. The third term of appointment expired on 28-02-2022.

The Manager, S.N. Colleges, Kollam has forwarded a proposal for the extension of term of appointment of Dr. T.P.Vijumon, Associate Professor in Commerce as the Drawing and Disbursing Officer of S.N. College, Punalur, for the fourth term, for a further period of three months w.e.f 01-03-2022.

As per the norms and Procedures for selection of teachers for appointment in Private Affiliated Colleges, "In exceptional cases, the Vice-Chancellor may approve the appointment of any member of the teaching staff of a college as D.D.O. on request from the Educational Agency subject to a maximum period of three months for reason to be recorded. It shall not be granted for more than

three consecutive terms". In the case of Dr. T.P.Vijumon, the permissible term of appointment as the D.D.O. Has been completed on 28-02-2022.

Moreover, the University as per Circular No.Ac FII/General/Circular dated 30.12.2021 has directed the Educational Agencies of all Private Aided Colleges under the University to follow the above provision of the norms strictly and to appoint regular Principals in colleges before the expiry of the term of appointment of Drawing and Disbursing Officer and extension of the terms of Drawing and Disbursing Officer beyond three consecutive terms shall not be considered for approval without sufficient valid reasons.

Hence as per the orders of the Vice-Chancellor, the proposal regarding the extension of term of appointment of Dr. T.P.Vijumon, Associate Professor in Commerce as the Drawing and Disbursing Officer of S.N College, Punalur, for the fourth consecutive term, for a further period of three months, w.e.f. 01-03-2022 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of Private Colleges for consideration.

The Committee considered the matter regarding the extension of term of appointment of Dr. T.P.Vijumon, Associate Professor in Commerce as the Drawing and Disbursing Officer of S.N College, Punalur, for the fourth consecutive term, for a further period of three months, w.e.f. 01-03-2022 and recommended to approve the same and also forward a letter to Manager to appoint the permanent Principal in the college at the earliest.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.C4: FMN College, Kollam - Placement/Promotion of Sri.Christy Clement, Department of English from Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/- (Stage 1-2)) - Approval – Reg.

38890/Ac F III/2021/UOK

The Principal, F.M.N College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Sri.Christy Clement, Department of English from Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/-(Stage 1-2)), w.e.f 03.06.2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise either UGC Regulations 1998 or UGC Regulations 2010 for the purpose of Placement/Promotion due up to 23-02-2016.

The Principal, F.M.N College, Kollam has forwarded all the necessary supporting documents along with the proposal for placement of Sri.Christy Clement to Assistant Professor(AGP 7000/-) as per UGC Regulations 1998.

The service details of **Sri.Christy Clement** are as follows

Qualifications	MA English Language & Literature from University of Kerala in 1998. Qualified SLET held in May 2000 from Bharathidasan University, Tamil Nadu
Date of first entry into service as Lecturer	03.06.2008
Date of entry into continuous service	03.06.2008
L.W.A. availed	Nil
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 07.06.2011 to 04.07.2011. 2. RC from HRDC, University of Kerala, Kariavattom from 06.08.2019 to 20.08.2019.
Proposed date of Placement / Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000/- (Stage 1-2))	03.06.2014.

UGC Regulations applied	UGC Regulations 1998
Remarks	Clause 6.3 VIII of UGC Regulations 2018

As per UGC Regulations 1998, a teacher has to undergo one Orientation Course and one Refresher Course for placement from Assistant Professor (Stage I) to Assistant Professor(Stage II). It may be noted that the teacher has not attended the required Refresher Course within the Assessment period.

However, as per clause 6.3.VIII of UGC Regulations 2018, the requirement for O.C. and R.C. for promotion due under CAS shall not be mandatory up to 31.12.2018.

The Syndicate held on 17.02.2021, in particular items of placement of teachers, has resolved that Clause 6.3 VIII of UGC Regulations 2018 be made applicable to the placement/promotion of teachers whose RC/OC is due and are eligible to be promoted under UGC Regulations 1998.

As per the orders of the Vice Chancellor, the proposal for the approval of placement/ promotion in respect of Sri.Christy Clement, Department of English from Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/- (Stage 1-2)), w.e.f 03.06.2014 in F.M.N. College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Committee considered the matter regarding the proposal for the approval of placement/ promotion in respect of Sri.Christy Clement, Department of English from Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/- (Stage 1-2)), w.e.f 03.06.2014 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.C5: S.N College, Chempazhanthy - Placement / Promotion of Sri.Abhilash T., Department of Political Science from Assistant Professor (Academic Level 10) to Assistant Professor(Academic Level 11) - Approval of – reg.

38847/Ac F III/2021/UOK

The Drawing and Disbursing Officer, S.N College, Chempazhanthy has forwarded a proposal regarding the Placement / Promotion in respect of Sri.Abhilash T., Department of Political Science from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 11.10.2018.

The service details of **Sri.Abhilash T** are as follows.

Qualifications	MA Politics and International Relations from M.G University in April 2006. Qualified NET exam held on 27.06.2010.
Date of first entry into service	11-10-2012 F.N
Date of entry into continuous service	11-10-2012
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor (Academic Level 11)	11-10-2018
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC ASC, Kannur University from 16.06.2014 to 05.07.2014. 2. OC from UGC HRDC, Jamia Milia Islamia University, New Delhi from 26.11.2018 to 22.12.2018
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 11)	11-10-2018
UGC Regulations applied	Option A, UGC Regulations 2018.
Remarks	Public notice No.F.No 2-16/2002 (ps) pt.FI.II dated 16.10.2018 from the UGC.

The D.D.O., S.N College, Chempazhanthy has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option A**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher has completed the required Refresher Course within the assessment period, but he has completed the required Orientation Course only on 22.12.2018.

However, as per letter No.F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018, the UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. Hence the Committee recommended the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 11.10.2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal for the approval of placement/promotion of Sri.Abhilash T., Department of Political Science from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 11-10-2018 in S.N College, Chempazhanthy is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Committee considered the matter regarding the approval of placement/promotion of Sri.Abhilash T., Department of Political Science from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 11-10-2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.C6: S.N College, Chathannur - Placement/Promotion of Dr.M.S Latha, Department of Chemistry to Professor (Academic Level 14) – Approval - reg.

42708/Ac F III/2021/UOK

The Principal (i/c), S.N College, Chathannur has forwarded a proposal for the approval of Placement/ Promotion in respect of Dr.M.S Latha, Department of Chemistry from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 18.07.2018.

The service details of **Dr.M.S Latha** are as follows:

Qualifications	M.Sc Polymer Chemistry with Distinction from M.G University in September 1989. PhD in Chemical Science from Sree Chithra Thirunal Institute for Medical Sciences and Technology in August 1998.
Date of first entry into service	01.12.1995 F.N
Date of entry into continuous service	01.12.1995 F.N
Date of Placement to Senior Scale	01.12.1999
Date of Promotion to Selection Grade	29.04.2009
Date of promotion to Associate Professor	29.04.2012
Date of appointment as Principal	05.02.2020
L.W.A availed without medical ground	20-06-2001 to 17-11-2005

Proposed date of placement to Professor	18-07-2018
UGC Regulations applied	UGC Regulations 2018

The Principal (i/c), S.N College, Chathannur has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to Professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.

iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr.M.S Latha was promoted as Associate Professor on 29.04.2012 and was appointed as Principal on 05.02.2020. She has acquired Ph.D in Chemical Science in 1998. As per the duly constituted Selection Committee report, the teacher has attained a score of **440.3**, for which the minimum required is 110 and she has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it has been stated that after detailed evaluation and interviewing, the selection committee found that Dr.M.S Latha satisfied all the requirements for promotion to the the post of Professor w.e.f 18-07-2018 F.N as per UGC norms, Government Orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Professor (Academic Level 14), w.e.f **18-07-2018 F.N**.

All the calculations being fully based on academic parameters, the sole responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of Placement/Promotion in respect of **Dr.M.S Latha, Department of Chemistry from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 18.07.2018 in S.N College, Chathannur** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Committee considered the matter regarding the approval of Placement/Promotion in respect of Dr.M.S Latha, Department of Chemistry from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 18.07.2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.54.C7 : S.N College, Kollam - Initial appointment of Assistant Professor in Hindi approval of – Reg.

4828/Ac F III /2021/UOK

The Principal, S.N College, Kollam has forwarded proposals for approval of appointment of the following Assistant Professors in Hindi.

Sl No	Name of the Assistant Professor	Date of Joining	Remarks
1	Dr. Manju K.N.	28-09-2020F.N	Retirement vacancy of Smt. Leelakumari Amma
2	Dr. Pavana C.G.	28-09-2020F.N	Retirement vacancy of Smt.K Meera
3	Dr. Soorya E.V.	28-09-2020 F.N	Transfer vacancy of Dr. Sajith J. Sasi
4	Dr. Athira J.S.	28-09-2020F.N	Transfer vacancy of Smt.R.S.Sheela

The details of Assistant Professor namely Dr. Manju K.N. and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Times of India, The New Indian Express, The Malayala Manorama, The Kerala Kaumudi and The Mangalam dated 01-01-2020.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meeting of the Selection Committee held on 24th August 2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No. D2/214/2019/H.Edn dated 25-11-2019 and G.O(Rt) No.581/2020/H.Edn dated 04-05-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 01-01-2020. The age of the teacher is calculated as on 01-01-2020. **Four** vacancies were notified for the subject **Hindi** as per notification dated 01-01-2020. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. in respect of Dr. Manju K.N. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government have deputed its nominee to the Selection Committee authorizing appointment against **four** posts in Hindi vide Government nominee letter No.D2/214/2019/H.Edn dated 25-11-2019. Owing to the Lock down restrictions in force to contain the spread of COVID 19 epidemic, many managements were unable to complete the Selection process. Hence the Government vide G.O(Rt) No.581/2020/H.Edn dated 04-05-2020 extended the validity of the nomination up to 31-08-2020 as a special case. The minutes of the duly constituted Selection Committee has been attached with the proposals forwarded.

Dr. Manju K.N. has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

It may be noted that as per GO(Ms)No.155/2020/H.Edn. dated 01.04.2020, 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

However as per G.O(Ms) No.313/2020/HEdN dated 11.9.2020, the Government have clarified that the above mentioned order shall be w.e.f 1.6.2020 only. Moreover as per the order dated 11.9.2020, the Government have further clarified that all selections and appointments made from 01-06-2020 onwards in Government and Aided Arts and Science Colleges shall follow the conditions stipulated in Government order No.155/2020/H.Edn dated 01-04-2020.

As per Post Adalath Review 2002, there are 158 hours of workload permitting 10 teachers in the Department of Hindi in S.N. College, Kollam. **On excluding P.G weightage work load will be reduced to 133 hours permitting 8 teachers. Dr. Manju K.N. is appointed as the 5th teacher in the Department of Hindi in S.N College, Kollam.**

As per the rank list forwarded, Dr. Manju K.N., Dr. Soorya E.V. Dr. Athira J.S. and Dr.Pavana C.G.occupy the first to fourth rank positions respectively in the open merit and Dr. Manju K.N and Dr. Pavana C.G. occupy the first and second rank positions respectively in the community merit .

As per UGC Regulations 2018, a candidate with Ph.D and NET is eligible for a score of 33 and a candidate with Ph.D+NET+JRF is eligible for a score of 35. But on verification of the score sheet, it is found that only 25 marks is awarded to a candidate with Ph.D+NET+JRF. . Hence a few subjects in which appointments have been done in colleges under the S.N Trusts, the rank list will change accordingly. This common matter regarding initial appointments in S.N Colleges was placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.04.2021 and it was recommended to form a Sub Committee to study this matter. The Syndicate held on 07.05.2021, vide item No.27.80.02, resolved to approve the recommendation of the Standing Committee.

Accordingly, a meeting of the Sub Committee was held on 01.07.2021. The Committee examined the matter and recommended to process the proposals in which there are no change in rank positions of the candidates. The proposals of the other subjects are to be examined in accordance with the templates to be made for the selection of Assistant Professors as per UGC Regulations 2018. The Syndicate held on 02.07.2021, vide item No.29.69 resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges. Accordingly, the Standing Committee held on 19.07.2021 considered the proposal and recommended to approve the recommendation of the Sub Committee. The Syndicate held on 23.07.2021, vide item No.30.65.C4, has resolved to approve the recommendation of the Standing Committee.

Later the sub committee held on 15-12-2021 examined the matter in detail and recommended to process the proposal in respect of the first rank holder appointed in Hindi as the rank position of the first rank holder is not affected with the change in total score awarded in the score sheet. Accordingly the Standing Committee held on 21-12-2021 considered the proposal and recommended to approve the recommendation of the Sub Committee. The Syndicate held on 23-12-2021, vide item.No.35.56.C1 resolved to approve the recommendation of the Standing Committee.

It may be noted that the first and second rank holders (Dr. Manju K.N. and Dr. Soorya E.V.) appointed in the open merit have both Ph.D & NET and hence their rank positions will not be changed even after adding the mark for NET to the total score awarded in the score sheet. But the fourth rank holder appointed the first in community merit namely Dr. Pavana C.G. has only Ph.D and no NET qualification. Hence her rank position is changed to the 6th rank in the community merit rank list. The rank position of Dr Athira J.S., the third rank holder appointed in open merit, is also affected with the change in total score as she too does not possess NET qualification. Hence her rank is changed to the 7th one in open merit.

As per the orders of the Vice-Chancellor , the proposal for the approval of appointment of **Dr. Manju K.N.** as Assistant Professor in **Hindi, w.e.f 28-09-2020 F.N** against the retirement vacancy of Smt. Leelakumari Amma in S.N College,Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Committee considered the matter regarding the approval of appointment of Dr. Manju K.N. as Assistant Professor in Hindi, w.e.f 28-09-2020 F.N against the retirement vacancy of Smt. Leelakumari Amma in S.N College,Kollam and recommended to approve the same.

PROFORMA

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2020	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
Dr. Manju K. N.	06-05-1978 41 years	Open 1 st rank	B.A Hindi University of Kerala in April 1999	As per Post Adalath review 2002	5 th	242	240	Retirement

28-09-2020 F.N. Hindi S.N College, Kollam			Second class (58.37%) M.A Hindi University of Kerala in September 2005, First class (64.11%) Qualified UGC-NET in Hindi on 18 th September 2012 (Undertaking produced) Ph.D in Hindi from Kerala University on 25.05.2019.	a work load of 158 hours permitting 10 teachers. On excluding P.G weightage work load will be reduced to 133 hours permitting 8 teachers				vacancy of Smt. Leelakumari Amma
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The meeting came to close at 05.15 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 11.03.2022, be approved.

Item No.38.55- Item No.38.60 Referred to next Syndicate.

Item No: 38.61. Department of Physical Education- Permission for allotting University stadium for conducting Kerala Olympic Games 2022:-reg.

(Ad DI)

Permission was granted by the Vice Chancellor to Sri.V.Sunil Kumar, President, Kerala Olympic Association (*on his request*), to use University Stadium for conducting the Inaugural Function of Kerala Olympic Games 2022, on 30th April 2022 and Athletics Competitions from May 8th to May 10th 2022, on usual rent, as resolved by the Syndicate at its meeting held on 25.02.2022 (Item No.37.80) and the matter was intimated to Sri.V.Sunil Kumar, *vide letter NO. Ad.DI.3/DPE/43027/2021/UOK dtd 28.02.2022*, .

Now, vide letter dtd 09.03.2022 Sri V.Sunil Kumar, President, Kerala Olympic Association (KOA) has sought permission to avail the University stadium for conducting the Inaugural Function on 30th April 2022 and Athletics Competitions from May 7th to May 9th 2022 (**there is a change in dates in the new request**), free of cost.

Also, vide letter dtd 14.03.2022 V.Sunil Kumar, President, Kerala Olympic Association (KOA) has informed that it was the first time they are organizing the State Olympic Games and they are expecting around 7000 participants to compete in 24 Olympic disciplines representing 14 districts. **The event, being a prestigious State level competition organized by KOA, they had requested to consider waiving the rent as directed by University of Kerala. They had also informed that they will remit the electricity and cleaning charges if any against the reservation of Stadium.**

The University Stadium has been allotted for other Organizations/ Associations, Govt. Departments and Public & Private Enterprises to conduct their events at fixed rent, levying Utility (Electricity & Water) and other charges, vide U.O No.Ad.DI/DPE/21445/2019 dtd.19.07.2019.

The Director (i/c), Department of Physical Education has remarked that as per University Order No.Ad.DI/DPE/21445/2019 dtd.19.07.2019 the rates of rent of University Stadium for events upto State level is Rs.16544/- (Rent 13230/-, Electricity charges 790/-, Gst@18% 2524). The Caution Deposit is Rs.7000/- which is refundable.

The Vice Chancellor has ordered to place the matter before the Syndicate for consideration.

Accordingly the matter of **allotting University Stadium to Kerala Olympic Association to conduct the Inaugural Function of Kerala Olympic Games 2022, on 30th April 2022 and Athletics Competitions from May 7th to May 9th 2022, free of cost**, is placed before the Syndicate for appropriate decision.

Resolution of the Syndicate

RESOLVED to entrust the Pro-Vice-Chancellor to have a detailed discussion with the authorities of Kerala Olympic Association regarding the waiving of rent of University Stadium for Kerala Olympic Games 2022.

Item No.38.62- Item No.38.64 Referred to next Syndicate.

Item no:38.65 *Minutes of the meeting of the Monitoring Committee regarding setting up of Multimedia Classrooms in University Teaching Departments held on 09.03.2022- Approval of-reg.*

(AdBII)

A meeting of the Monitoring Committee regarding setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the teaching departments was held on 09.03.2022.

The Hon'ble Vice-Chancellor has approved the minutes, and ordered the same to be placed before the Syndicate for consideration.

Minutes of the meeting is enclosed herewith.

Minutes of the meeting of the Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments

Date & Time : 09.03.2022 at 10:30 a.m.

Venue: VC's Chamber

Present:

- | | |
|--|--------|
| 1. Vice Chancellor | :Sd/- |
| 2. Pro-Vice-Chancellor | : Sd/- |
| 3. Dr.S.Nazeeb, Member, Syndicate | :Sd/- |
| 4. The Finance Officer | : Sd/- |
| 5. Dr.Vinod Chandra S S, Director (i/c), KUCC | : Sd/- |
| 6. The University Engineer | : Sd/- |
| 7. Sri.Sanal Kumar S P, Instrumentation Engineer (i/c) | : Sd/- |
| 8. Smt.Maria C Varghese, Assistant Engineer (Civil) | :Sd/- |
| 9. Sri Padmakumar R S, Assistant Executive Engineer (Electrical) | :Sd/- |
| 10. Sri.Riyas, Assistant Engineer (Electrical) | :Sd/- |
| 11. Sri.Nainar Muhamed, M/s Macro Enterprises. | :Sd/- |
| 12. Sri. Wesley John, M/s Macro Enterprises. | : Sd/- |
| 13. Sri. Ramesh, M/s Macro Enterprises | :Sd/- |
| 14. Sri.Sarath P S, M/s Neuf Solutions. | :Sd/- |

The meeting commenced at 10:30 a.m.

The Vice-Chancellor opened the discussion and directed the representative of M/s Macro Enterprises to display the approved models of chairs, table and mats for finalisation of the products. Accordingly, representative of M/s Macro Enterprises displayed the model of chair and mat that are going to be used in the proposed theatre class rooms.

Out of the various displayed models of carpets, the committee expressed satisfaction on the model and colour "Iron AC.CT001152 (Plank-25*100)" of 'Welspun Flooring' make.

The Committee expressed dissatisfaction on the displayed model of chair which is of Godrej make (Diva model, Maroon colour).Hence the Committee directed the firm Macro Enterprises to present all the possible models from the approved brands.

The firm M/s Macro Enterprises requested for an adhoc payment against the work executed by them. They also informed that the bills are already submitted to the University Engineer for consideration.

The Committee also discussed the problem raised by the firm Neuf Solutions for laying the conduits and installing the cables as the acoustics works are already completed.

Recommendations

1. To entrust the University Engineer to issue 75% of adhoc payment against the bill submitted by the firm M/s Macro Enterprises after obtaining the certification from the concerned Assistant Executive Engineers.
2. To entrust the University Engineer to issue 85% of adhoc payment against the bill submitted for newly installed air conditioners at various proposed multimedia classrooms and 70% of payment in the case of received but uninstalled airconditioners.
3. To entrust Assistant Executive Engineer (Electrical) to keep the Uninstalled Air Conditioners in safe custody at the Institute of English.
4. To approve the 'Feather lite' model table for the multimedia classrooms.
5. To approve the model and colour 'Iron AC.CT0001152 (Plank-25*100)' of 'Welspun Flooring' carpet in the multimedia classrooms.
6. To direct the firm M/s Macro Enterprises to forward an estimated cost for altering the already completed acoustics works, so as to support the firm Neuf Solutions for laying conduits and installing cables.

The meeting came to an end at 01:15 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Monitoring Committee regarding setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the teaching departments held on 09.03.2022, be approved.

Item No.38.66- Item No.38.68 Referred to next Syndicate.

Item No.38.69 *Annual Report of the University for the year 2021 – Approval of the Draft report – reg.*

(Ac.D)

As per Statute 10(5) in Chapter 6 of the Kerala University First Statutes 1977, the Annual Report of the University shall be prepared by the Syndicate for review on or before the 31st of the January each year and the Senate shall review the same at its annual meeting. Statute 10 (6) stipulates that the Annual Report shall deal with the Calendar year ending the 31st day of December.

An Editorial/ Core Committee was constituted, with the Vice Chancellor as the Chairman, for the preparation of the Annual Report of the University for the calendar year 2021 covering the period from 01.01.2021 to 31.12.2021.

The Draft Annual Report of the University pertaining to the calendar year 2021 is placed before the Syndicate for approval. (Draft copy appended.)

Resolution of the Syndicate

RESOLVED to approve the Draft Annual Report of the University for the year 2021 and place the same before the Senate for consideration.

Item No.38.70- Item No.38.74 Referred to next Syndicate.

Item No.38.75 *Minutes of the 11th meeting of the Local Purchase Committee for the year 2021-22 – Note to the Syndicate-reg-*

(Ad.BIV)

The 11th meeting of the Local Purchase Committee (Plan and Non Plan Fund) was held on 07.03.2022. The Minutes of the Meeting of the Local Purchase Committee was forwarded to Vice-Chancellor for approval. The Vice-Chancellor has ordered to place the matter before the Syndicate.

As per the orders of the Vice Chancellor, the Minutes of the 11th meeting of the Local Purchase Committee held on 07.03.2022 is placed before the Syndicate for approval.

MINUTES OF THE XI MEETING OF THE LOCAL PURCHASE COMMITTEE

Date	:	07.03.2022,Monday
Time	:	10.30 A.M
Venue	:	Senate Chamber

Members present

Finance Officer, Convenor : Sd/-
 Joint Registrar (Admn) : Sd/-
 Joint Registrar (Exam II) : Sd/-
 Instrumentation Engineer : Sd/-

The meeting came to an end at 1.00 P.M

Item No.38.75 11.01 University Office- Estate Office - Purchase of a Multi Function Printer- (Ad.BIV)

The Deputy Registrar (Admn I) vide Note dated 03.12.2021 has requested for the purchase of a new Multi function Printer/Copier (A3/A4size with Ubuntu Support) for the Estate Office Section. The Service Report in r/o the CANON Laser Printer (Model: LBP 6780X, Sl. no: MVFA004301) installed in the Section from M/s Cann Links, Thiruvananthapuram, stating that CANON has discontinued the said model & its spares are not available in the market and hence, the said model is beyond economic repair, is also forwarded. Thereafter, specification for the purchase of a new Printer, was sought from the Instrumentation Engineer. As per the specification forwarded by the Instrumentation Engineer, vide letter No.CLIF/Report/613/2021-22 dated 24.12.2021, Proforma Invoice was generated for Item A3 Network MFP-Entry-Level-Ubuntu through CPRCS Portal of M/s KELTRON maintained by KSITM.

Sl No	Proforma invoice & date	Item	Amount
1	TVM/ITBG/PI/RC/33136/20-21 dated 29.12.2021	A3 Network MFP- Entry-Level-Ubuntu	45060/-
(Rupees Forty-Five Thousand and Sixty only)			

The Planning A1 Section has remarked that, in accordance with the resolution of the Syndicate held on 23/07/2021(w.r.t the item No.30.50.18),the expenditure to the tune of ₹45060/- (Rupees Forty-Five Thousand and Sixty only) towards the above said purchase may be met from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development" for the year 2021-22.

The Finance has remarked that Proposal for the purchase of one number of A3 Network MFP-Entry-Level-Ubuntu through CPRCS Portal of M/s KELTRON for use in the Estate Office may be placed before the Purchase Committee for approval. If approved, Supply Order may be placed accordingly.

As per the orders of the Registrar, the proposal for the purchase of one number of A3Network MFP-Entry-Level-Ubuntu for an amount of ₹45,060/- including GST through CPRCS Portal of M/s KELTRON, for use in the Estate Office, meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development "; for the year 2021-22, is placed before the Local Purchase Committee, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase one number of A3Network MFP-Entry-Level-Ubuntu through CPRCS Portal of M/s KELTRON maintained by KSITM for an amount of ₹45,060/- (Rupees FortyFive Thousand and Sixty only) including GST for use in the Estate Office, meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development" for the year 2021-22.

Sl No	Item	Amount
1	A3 Network MFP-Entry-Level-Ubuntu	45060/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75.11.02 Ad.BIII and Cash II Sections - Purchase of Desktop Computers-**(Ad.BIV section)**

Proforma Invoice (TVM/ITBG/PI/RC/33441/20-21) has been generated for three numbers of Desktop Intel Processor Medium End Ubuntu through CPRCS Portal of M/s KELTRON IT Business Group as detailed below, as per the specification received from the Instrumentation Engineer based on the request from the Ad. B III and Cash II Sections for the purchase of one and two Computers respectively.

Sl No	Section	Specification	Rate	QTY	Amount in ₹ (including GST)
	Ad.BIII	Desktop-Intel Processor-medium End-Ubuntu	30,004	1	30004/-
1	Cash II	Desktop-Intel Processor-medium End-Ubuntu	30,004	2	60008/-
			Total	3	90,012/-

The Finance has remarked that the proposal for the purchase of three numbers of Desktop Computers through CPRCS Portal of M/s KELTRON maintained by KSITM for use in Ad.BIII(1 no) and Cash II(2 nos) Sections may be placed before the Purchase Committee for approval and if approved, Supply Order may be placed.

As per the orders of the Registrar, the proposal for the purchase of three numbers of Desktop-Intel Processor-medium End-Ubuntu for an amount of ₹90,012/- (Rupees Ninety Thousand and twelve only) including GST through the CPRCS Portal of M/s KELTRON maintained by KSITM for use in the Ad.BIII Section (1 no) and Cash II Section (2 no) is placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase three numbers of Desktop-Intel Processor-medium End-Ubuntu through the CPRCS Portal of M/s KELTRON maintained by KSITM for an amount of ₹90,012/- (Rupees Ninety Thousand and twelve only) including GST for use in the Ad.BIII Section (1 no) and Cash II Section(2 no) of the University office as detailed below; meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development" for the year 2021-22.

Sl No	Section	Specification	Rate	QTY	Amount in ₹ (including GST)
1.	Ad.BIII	Desktop-Intel Processor-medium End-Ubuntu	30,004	1	30004/-
2.	Cash II	Desktop-Intel Processor-medium End-Ubuntu	30,004	2	60008/-
			Total	3	90,012/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75.11.03: SH and Kariavattom Campus - Purchase of two numbers of Water Cooler cum Purifier (one each for SH and Kariavattom Campus) from the "L2" firm at a lower price than the "L1" firm, in the wake of the "L1" firm declining to supply the item at the quoted rate - Consideration of -

(Ad.BIV section)

Sanction was accorded by the Vice-Chancellor to place supply order with the lowest quoted firm M/s. Smek - Scientific Medical Equipments (Kerala) Pvt Ltd., Cochin @ Rs.36,950/- amounting to a total cost of Rs.73,900/-(Rupees Seventy Three Thousand and Nine Hundred only) including 5% GST against production of Essentiality Certificate (otherwise GST @ 18% is applicable) for the purchase of 2 numbers of Water Cooler cum Purifier for use in the SH Campus and Kariavattom Campus; meeting the expenditure from the Head of Account "Part I NP – MH-63-Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University as per the U.O.No. Ad.B1 (1) WP-SH&KVTM/2020 dated 30.06.2020., as per the resolution of the Syndicate held on 23.12.2021 vide item no.35.66.17.

M/s. Smek - Scientific Medical Equipments (Kerala) Pvt Ltd., Cochin vide letter no.1101/21-22 dated 19.01.2022 has requested to cancel the supply order issued to the firm as the principal supplier M/s. Eureka Forbes has already increased the price and they are not in a position to supply the same.

Further on enquiry, the L1 firm (Smek - Scientific Medical Equipments (Kerala) Pvt Ltd., Cochin), has informed via email dated 28.01.2022 that the revised price of 2 numbers of water purifier (@41,750 - inclusive of 5% GST) is Rs. 83,500/- (inclusive of 5% GST), against production of Essentiality Certificate.

The L2 firm (M/s. ITPCOS, Trivandrum) vide letter no. ITPCOS/921/21-22 dated 01.02.2022 has informed that they are ready to supply the two numbers of water purifiers at the discounted price of Rs. 83,000/- (@41,500 - inclusive of 18% GST).

On enquiry with Ad F1 Section, it is informed that Essentiality Certificate (i.e. 5% GST) will be given only for research purpose. Hence 18% GST is applicable for this purchase.

The comparison of revised/discounted rate between the L1 and L2 firms for the supply of two numbers of Water Coolers cum Purifiers with 18% GST are as follows:

Sl. No	Firm	Make	Quoted Rate (18% GST)	Total Amount (including GST) (Unit Rate x 2)	Revised/ Discounted Rate (18% GST)	Total Revised/ Discounted Amount (including GST) (Unit Rate x 2)
1.	M/s. Smek - Scientific Medical Equipments (Kerala) Pvt Ltd., Cochin	Eureka Forbes Absolute Water Purifier-One Year Warranty	41,525	83,050 (L1)	46,919	93,838 (L2)
2.	M/s. ITPCOS, Trivandrum	Aquaguard AG Hot & Cold RO UV water purifier (One Year Warranty)	41,926.5	83,853 (L2)	41,500	83,000 (L1)
3.	M/s. Brainnet Solutions, Kozhikode	Eureka Forbes, Aqua Guard (One Year warranty) (Electrical and Plumbing works will be charged extra)	47,000	94,000 (L3)		

The Finance Section has remarked that the proposal for the purchase of 2 nos of Water Cooler cum Purifier for use in the SH Campus and Kariavattom Campus from the L2 firm (M/s. ITPCOS, Trivandrum) at the discounted rate (**Rs. 83,000/-**), may be placed before the Local Purchase Committee for approval and if approved, supply order may be placed accordingly. Accordingly, as per the orders of the Registrar, and as remarked by the Finance, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase 2 numbers of Water Cooler cum Purifier Aquaguard AG Hot & Cold RO UV water purifier(One Year Warranty) from the firm M/s. ITPCOS, Trivandrum at the discounted rate of Rs.83,000/-(Rupees Eighty Three Thousand only) including 18% GST for use in the SH Campus and Kariavattom Campus; meeting the expenditure from the Head of Account "Part I NP – MH-63-Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

ITEM NO: 38.75.11.04.

CSS Office, Kariavattom- Purchase of two numbers each of Heavy Duty Printer and Normal Printer-

(Ad.BIVsection)

The Deputy Registrar, CSS has requested for the purchase of two numbers each of Heavy Duty Printer and Normal Printer. Accordingly quotations were invited by open tender and Instrumentation Engineer has verified quotations vide letter no. CLIF/Report/75/2021-22 dated 31.01.2022. All quotations satisfy technical specification. The details of the quotation are as follows;

Sl. No	Firm	Model	Unit rate in Rs.	Qty	Total Price (Rs.) (Incl.18% GST)
1.	M/s. Ideal Systems Trivandrum	1.Brother HL-L2361DN Duplex Laser Printer Warranty-1 year 2.Brother HL-L2361DN Duplex Laser Printer Warranty - 1year	13,000 13000	2 2	26,000 26,000 Total -52000 L1
2.	M/s. Quadstar Solutions, Kochi	Xerox Phaser 3260DN A4 Monochrome Laser Printer Warranty -1 year against manufacturing defects	17110	2	34,220 Total for 4 printers-68,440 L2
3.	M/s. Unicom Infotel Pvt Ltd., Trivandrum	1. Canon Image Class LBP226dw Heavy Duty Monochrome Printer. Warranty-1 year 2. Canon Image CLASS LBP6230dn Normal Monochrome Laser Printer LBP6230dn Warranty-1 year	32,437 13295	2 2	64,874 26,590 Total -91,464/- L3
4.	M/s. Enterprise Computing Solutions Pvt Ltd., Trivandrum	1. HP Heavy Duty Monochrome Laser Printer Model :329Dn Warranty-1 year 2.HP Normal Monochrome Laser Printer Model: 202Dw Warranty - 1year	32,450 16,225	2 2	64,900 32,450 Total-97,350
5.	M/s. IT Professionals Co-operative Society Ltd, Trivandrum	1.Heavy Duty Printer Make : Canon Warranty - 1year 2.Normal Printer Make :HP Warranty-1 year	32,437 15836	2 2	64,874 31,672 Total - 96,546

The expenditure may be met from the Budget Speech of 2020-21 vide item no.77.

The Finance remarked that the above proposal for purchase of Printers for use in the Office of the CSS may be placed before the Local Purchase Committee.

As per the orders of the Registrar, the matter is placed before the Local Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase four numbers of Printer (Brother HL-L2361DN Duplex Laser Printer,Warranty-1 year) @ Rs.13,000 from the lowest quoted firm M/s. Ideal Systems,Trivandrum amounting to a total cost of Rs.52,000/-(Rupees Fifty Two Thousand only) including 18% GSTfor use in the Office of the CSS; expenditure shall be met from the Budget Speech of 2020-21 vide item no.77.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 11.05. University of Kerala – Institute of English - Procurement of Multimedia Equipment – LCD Projector –

(Ad.DIII section)

Permission was granted to the Head of the Institute of English to initiate purchase procedures for the purchase of LCD Projector by inviting quotations as per the specification forwarded by Instrumentation Engineer and rules stipulated in the Store Purchase Manual. Accordingly, The Head, Institute of English has forwarded 10 quotations received in response to the quotation notice dated 16.09.2021(re-notification) towards the purchase of LCD Projector along with the verification report submitted by the Instrumentation Engineer.

No	Firm	Model	Remark	Total
1	KM Technologies, TC 12/2903, Thrithalamangalam, Pattom, Thiruvananthapuram.	EPSON EBE01	Satisfies Technical Specifications	44,270/-
2	Genuine Scientific Instruments , CG:48, TC.17/1059(2), Poojappura P.o, Tvpm	EPSON EBE01	Satisfies Technical Specifications	45,879 OR 44,279
3	IT Professionals Co-operative Society Ltd T-1959, Co-operative Organization Approved by Govt. of Kerala, 2 nd Floor, KNMS Building, AIR Road Vazhuthacaud, Thiruvananthapuram.	EPSON EB-E01 EPSON EB-X49	Satisfies Technical Specifications	36,401 OR 37,031 OR 48,311 OR 48,941
4	Quarks Engineering Pvt. Ltd. #13/853, Pepsi Road, Aalamaram, Near BEML, Kanjikode, Palakkad.	EPSON EB-E01	Satisfies Technical Specifications	49,560/-
5	Medical and Vishal Technologies Private Ltd., TC.14/1479, Behind Salvation Army Church, Paris Road, Bakery Junction, Thiruvananthapuram.	EPSON EB-E01	Satisfies Technical Specifications	35,920.74/-
6	Ideal Systems Pazhoor Plaza, T.C. 3/121, OPP. M.G. College, Kesavadasapuram, Tvpm.	EPSON EBE01	Satisfies Technical Specifications	45,071/-
7	Power CMS Technology TC 26/2570, KSTA-190, Brigade Lane, Kunnukuzhi, Vanchiyoor, Tvpm.	EPSON EB-E01	Satisfies Technical Specifications	44,050/-
8	SRS Associates 'Sivam', JERA-67, Jagathy, Thycaud P.o., Thiruvananthapuram	EPSON	Model not mentioned	51,900/-
9	Travanco TC.14/1122/ Lenin Nagar Nandavanam, Thiruvananthapuram	EPSON EB-E01 Sony VPL EX450	Satisfies Technical Specifications Satisfies Technical Specifications	44,823/- OR 61,000/-
10	Future Eyes Infotech TC.6/1192(2) Saraswathy Bhavan, Opp. L.P. School, Kanjirampara Thiruvananthapuram.	EPSON EB-E01	Accessories not mentioned	42,240/-

The detailed verification report submitted by the Instrumentation Engineer is attached herewith.

As per the orders of the Vice-Chancellor, the quotations along with the verification report forwarded by the Head of the Institute of English for the purchase of LCD Projector may be placed before the Local Purchase Committee for consideration and appropriate recommendation.

The matter is placed before the Local Purchase Committee for Consideration.

The Committee considered the matter and recommended to purchase one number of LCD Projector from the lowest quoted firm M/s.Medical and Visual Technologies Private Ltd., Thiruvananthapuram for an amount of Rs.35,921/-(Rupees Thirty Five Thousand Nine Hundred and Twenty One only) inclusive of GST for use in the Institute of English.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No. 38.75.11.06 UCE,Kvtm- Purchase of three seated airport chair

(Ad.C section)

The Principal, UCE has forwarded a proposal for the purchase of two numbers of three seated airport chair for use in University College of Engineering along with Proforma invoice received from SIDCO. The details are as follows:

Ref PDC/Proforma-89/21-2 dated 07.10.2021

Sl.No	Item	Tax	Unit Price(₹)	Quantity	Total (₹)
1	Three seater Airport chair -powder coated	18%	12880	2	25760
					Transportation charge
					1000
					Total
					26760
					GST @ 18%
					4817
					Grand Total
					31577
	Rupees Thirty One Thousand Five Hundred and Seventy Seven only				

The total expenditure incurred for the proposal is ₹31,577(Rupees Thirtyone thousand five hundred and seventy seven only) and the same may be met from the head of account under 'part I - Non -plan MH -68-UC-4-2105 purchase and repair of furniture'

The Finance has remarked that the above proposal for the purchase of airport chair from SIDCO for use in University College of Engineering, Kariavattom may be placed before the Purchase Committee for approval.

In obedience to the orders of the Vice-Chancellor, the proposal is placed before the Local Purchase Committee for consideration.

The Committee considered the matter and recommended to purchasetwo numbers of Three Seated Airport Chair from M/s.SIDCO, Thiruvananthapuram for an amount of Rs.31,577/-(Rupees Thirty One Thousand Five Hundred and Seventy Seven only) including GST @ 18% and Transportation charge for use in the University College of Engineering, Kariavattom; meeting the expenditure from the Department Development Fund.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 11.07.

Centre for Biodiversity Conservation- Purchase, supply and fixing of 6 units of wall cupboard-

(Ad.AVI section)

An amount of Rs.25,00,000/- (Rupees Twenty Five Lakh only) was sanctioned to Dr. A Gangaprasad, Hon.Director, Centre for Biodiversity Conservation as Provisional Advance for the establishment of a Gene Bank for wild ornamental plants of Western Ghats of Kerala and establishment of Germplasm Conservatory for economically important plants species of the Andaman & Nicobar Islands and their sustainable utilization and the same was transferred to the PD account of the Hon.Director, Centre for Bio Diversity Conservation . Out of the 25 Lakh sanctioned, Rs.14,00,000/- (Rupees Fourteen Lakh Only) is earmarked for Lab infrastructure development of the Centre.

Now the Hon. Director, Centre for Bio Diversity Conservation has requested to purchase, supply and fixing of Wall Cupboard 1100Lx300Wx600H (mm) (6 Units) as part of the Lab furnishing. The Director has also forwarded the quotation notice, quotations received, comparative statement of the quotations, Minutes of the Technical Committee held on 12.10.2021 and Minutes of the Staff Council meeting held on 13.10.2021. The Technical Evaluation Committee has evaluated “the technical bids submitted by the following three vendors for Supply and fixing of Wall Cupboard 1100Lx300Wx600H (mm) (6 Units). The Technical Committee compared the specifications in the technical bids for supplying and fixing Wall Cupboards with the specification in the quotation notice and found that technical bid by vendor M/s Sri Sakthi Lab Solutions, No.8, Ground Floor, Ist Cross Street, Ramachandra Nagar, Gerugambakkam, Chennai-600128 is qualified and hence recommended.

The Comparative Statement of the quotations are as follows:

Sl No	Firm	Specification	Price	Remarks
1	SRI SAKTHI LAB SOLUTIONS, No.8, Ground Floor, Ist Cross Street, Ramachandra Nagar, Gerugambakkam. Chennai -600128	Supply & fixing Wall Cupboard Size:1100Lx300Wx600H (mm) Material of construction :- Made out of 20 SWG GI (Galvanized Iron Sheet with epoxy Powder coated Thickness 60-70 micron all sides) Cubboard: It consists of wall storage cupboard inner 1 no. Horizontal partition, 2 openable glass frame door with lock and key arrangements. Colour: Ivory and Blue, Epoxy Powder coated finish Transportation Charge – Free of cost Installation charge – Free of cost Warranty 3 years	Rate/Unit 10,500/- GST (18%) 11,340/- Total Amount (6 Units) 74,340/-	Technical requirements are fully satisfied with lowest rate Recommended by Technical committee
2	SVT Lab Instruments Equipments, No.405, 29th Cross Street, PVK Maha Nagar, Phase II, Kundrathur, Chennai – 600069	Supply & fixing Wall Cupboard Size:1100Lx 300Wx 600H (mm) Made out of 20 SWG GI (Galvanized Iron Sheet with epoxy Powder coated Thickness 60-70 micron all sides) Cubboard: It consists of wall storage cupboard inner 1 no. Horizontal partition, 2 openable glass frame door with lock and key arrangements. Colour: Ivory and Blue, or your choice Epoxy Powder coated finish Transportation Extra at Actual Installation charge – Free of cost Warranty 3 years	Rate/Unit 13,500/- GST (18%) 14,580/- Total Amount (6 Unit) 95,580/-	

3	Lab Tech H6, H Block, Vias Vaibhav, Agraharam Street, Ramachandra Nagar, Gerugambakkam, Chennai - 600128	Supply & fixing Wall Cupboard Size:1100Lx300Wx600H (mm) Material of construction :- Made out of 20 SWG GI (Galvanized Iron Sheet with epoxy Powder coated Thickness 60-70 micron all sides) Cupboard: It consists of wall storage cupboard inner 1 no. Horizontal partition, 2 openable glass frame door with lock and key arrangements. Colour: Ivory and Blue, or your choice Epoxy Powder coated finish Transportation Charge – Free of cost Installation charge – Free of cost Warranty 3 years	Rate/Unit 12,900/- GST (18%) 13,932/- Total Amount (6 Unit) 91,332/-	
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The Finance has remarked that the proposal for the Purchase and fixing of 6 Units of Wall Cupboard 1100Lx300Wx600H (mm) for the use of CBC may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

The expenditure may be met from the provisional advance sanctioned vide U.O No. 632/2019/UOK dated 19.10.2019.

Hence, the proposal for the Purchase, Supply & fixing of 6 units of Wall Cupboard is placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase and fixing of 6 Units of Wall Cupboard 1100Lx300Wx600H (mm) from the lowest quoted firm M/s. SRI SAKTHI LAB SOLUTIONS, Chennai for an amount of Rs.74,340/- (Rupees Seventy Four Thousand Three Hundred and Forty only) including GST @ 18% for use in the Centre for Biodiversity Conservation; meeting the expenditure from the provisional advance sanctioned to Dr. A Gangaprasad, Hon. Director, Centre for Biodiversity Conservation vide U.O No. 632/2019/UOK

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75.11.08 Department of Botany, Kariavattom-- Purchase of Lab Consumables

(Ad.AVI section)

The Head, Department of Botany, vide letter no. 10/BOT/1196/22 dated 04.01.2022, has forwarded the quotation notice, quotations and comparative statement for the purchase of 39 nos. of Lab Consumables in the Department. In response to the quotation notice no. 10/BOT/1181/2021 dated 18.12.2021, the following seven firms submitted quotations:

1. Samara medical Supplies LLP, Kodakkadan tower, 2nd Floor- Office no.3, Kuzhissery, Kuzhimanna P.O, Malappuram 673641
2. United Scientific and Educational Suppliers Pvt. Ltd, Santhinagar Shopping Complex, Press Road, Thiruvananthapuram- 695 001
3. Star Scientific Supplies, Aneesh Building, MP/X1V/113 Lower Karickom, Karickom P.O, Kottarakkara, Kollam 691 531
4. Symbios, Kunninmugal, Kairali Nagar, Peyad P.O, Thiruvananthapuram 695 573
5. Jupiter Scientific company, Old No.9, New no. 23-25-Ammamet Main Road, Salem-636 001

6. Quality Traders, 1st floor, MES Centre, Near Town Hall, Mathew Paily Road, Cochin 682 018

7. D.R. Laboratory Suppliers, VP XVI/309A, A-7, PIRA, Near Ganam Auditorium, Pallimukku, Peyad P.O, Thiruvananthapuram 695 573

The Technical Committee of the Department of Botany, held on 03.01.2022, recommended to purchase the Lab Consumables from the respective lowest quoted firms. Hence the Head, Department of Botany, Kariavattom has requested to accord sanction for the purchase of Lab Consumables, meeting the expense from the h/a 'Part I- NP-MH-17-Department of Botany-4/1225-Laboratory Contingencies' provided in the current year's Budget Estimates of the University.

On this, the Finance has remarked that, 'the proposal for the purchase of Lab Consumables except the items, 'Gloves Purple Small Size & Gloves Purple Medium Size' (for which only two quotations are received), may be placed before the Purchase Committee for consideration and if approved, supply order may be placed accordingly.'

The lowest quoted firm and the quoted amount for the purchase of each Lab Consumable is as detailed below:

Sl. No.	Item	Pack Size Quantity	Lowest Quoted Firm	Amount
1	TLCplate Merck1.05713.0001	25 units/ pkt 2 pkt	QUALITYTRADERS	Rs. 12421.5
2	AbsorbentCotton300gm	50Nos	SAMARAMEDICALSUPPLIES	Rs. 4381.5
3	Aluminumfoil	100Nos	UNITEDSCIENTIFIC	Rs. 6825
4	Blotting paper (Staining Paper) formicroscopicstudy	200sheet	STARSCIENTIFIC SUPPLIES	Rs. 1512
5	WhatmanChromatography paper	5sheet	STARSCIENTIFIC SUPPLIES	Rs. 893.03
6	Disposable SurgicalFace Mask3layer	10pkt (100Nos/ pkt)	UNITEDSCIENTIFIC	Rs. 2362.5
7	Durhamtube	1pkt (100 Nos/pkt)	UNITEDSCIENTIFIC	Rs. 46.2
8	HandmadeFilter paper (Ordinary Filterpaper)	100sheet	SYMBIOS	Rs. 110
9	Glassdropperwithrubberteat10ml capacity	50Nos	UNITEDSCIENTIFIC	Rs. 367.5
10	Glassrod 15cm	50Nos	UNITEDSCIENTIFIC	Rs. 367.5
11	Glassrod25cm	50Nos	UNITEDSCIENTIFIC	Rs. 472.5
12	Nichrome Inoculationloop with holder	5Nos	STARSCIENTIFICSUPPLIES	Rs. 142.8
13	Inoculationneedle	15Nos	STARSCIENTIFIC SUPPLIES	Rs. 53.87
14	Microscopiccoverglass22mmrou nd	3pkt(20box/ pkt)	SAMARAMEDICAL SUPPLIES	Rs. 914.4
15	Microscopiccoverglass22mmsqu are	10pkt(20bo x/pkt)	QUALITYTRADERS	Rs. 2940
16	Micro Slides–size 75mm x 25mm,thickness1.35mm orabove	10pkt(50No s/pkt)	SAMARAMEDICAL SUPPLIES	Rs. 381
17	Mortar& Pestle Ceramic capacity 275ml	50Nos	STARSCIENTIFIC SUPPLIES	Rs. 4368
18	Needle forMicroscopicstudy	75Nos	QUALITYTRADERS	Rs. 157.5
19	Nonabsorbent cotton 300 gm	100Nos	D.R.LABORATORYSUPPLIERS	Rs. 15680
20	Parafilm4 inch x250feet	2 Nos	QUALITYTRADERS	Rs. 4305
21	Pasteurpipette 25ml	50Nos	STARSCIENTIFIC SUPPLIES	Rs. 546
22	PenBrushforMicroscopicstudy	75Nos	QUALITYTRADERS	Rs. 472.5
23	Plastic Trayforstorage 41x30x8cm	100Nos	UNITEDSCIENTIFIC	Rs. 11760
24	Scalpel forMicroscopy study	75Nos	JUPITERSCIENTIFIC	Rs. 1425
25	SeedGerminationpaper	100sheet	NOT QUOTED	
26	Slide box 50places	50Nos	QUALITYTRADERS	Rs. 3675
27	Spatulamedium	75Nos	UNITEDSCIENTIFIC	Rs. 531.56

28	Spatulasmall	75Nos	UNITEDSCIENTIFIC	Rs. 433.13
29	StainlesssteelForceps 6" with pointed end for Microscopystudy	75Nos	STARSCIENTIFIC SUPPLIES	Rs. 1449
30	Testtube holder	75Nos	UNITEDSCIENTIFIC	Rs. 1063.13
31	Tissueroll	250Nos	QUALITYTRADERS	Rs. 5512.5
32	WhatmanfilterpaperGrade1(110 mm)	5pkt(100Nos/pkt)	D.R.LABORATORY SUPPLIERS	Rs. 3920
33	WashBottle250ml	100Nos	JUPITERSCIENTIFIC	Rs. 2700
34	GlassSpecimenjarscrew neckplastic capcapacity 1L	20Nos	SAMARAMEDICAL SUPPLIES	Rs. 2921
35	GlassSpecimenjarscrew neckplastic capcapacity 250ml	20Nos	STARSCIENTIFIC SUPPLIES	Rs. 1612.8
36	GlassSpecimenjarscrew neckplastic capcapacity 500ml	20Nos	QUALITYTRADERS	Rs. 840
37	Surgicalblade holdersize 22	25Nos	QUALITYTRADERS	Rs. 136.5
<p>Samara Medical Supplies : 8597.9/- Star Scientific Supplies : 10, 577.5/- United Scientific : 24229.02 Symbios : 110/- Jupiter Scientific : 4125/- Quality Traders : 30460.5/- D.R. Laboratory Supplies : 19,600/- GRAND TOTAL= Rs. 97,699.92 (Rupees Ninety seven thousand six hundred ninety nine and ninety two paise only)</p>				

Comparative Statement for the above is also appended.

As per orders of the Vice - Chancellor, the matter of purchasing Lab Consumables in the Department of Botany for an amount of Rs. 97,699.92/- (Rupees Ninety seven thousand six hundred ninety nine and ninety two paise only) from the respective lowest quoted firms as detailed above, meeting the expenditure from the h/a 'Part I- NP-MH-17-Department of Botany-4/1225-Laboratory Contingencies' provided in the current year's Budget Estimates of the University, is placed before the Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase Lab Consumables in the Department of Botany for an amount of Rs. 97,699.92/- (Rupees Ninety seven thousand six hundred ninety nine and ninety two paise only) from the respective lowest quoted firms as detailed below, meeting the expenditure from the h/a 'Part I- NP-MH-17-Department of Botany-4/1225-Laboratory Contingencies' provided in the current year's Budget Estimates of the University.

Sl. No	Item	Pack Size Quantity	Lowest Quoted Firm	Amount
1	TLCplate Merck1.05713.0001	25 units/ pkt 2 pkt	QUALITYTRADERS	Rs. 12421.5
2	AbsorbentCotton300gm	50Nos	SAMARA MEDICAL SUPPLIES	Rs. 4381.5
3	Aluminumfoil	100Nos	UNITEDSCIENTIFIC	Rs. 6825
4	Blotting paper (Staining Paper) for microscopicstudy	200sheet	STARSCIENTIFIC SUPPLIES	Rs. 1512
5	WhatmanChromatography paper	5sheet	STARSCIENTIFIC SUPPLIES	Rs. 893.03
6	Disposable SurgicalFace Mask3layer	10pkt (100Nos/pkt)	UNITEDSCIENTIFIC	Rs. 2362.5
7	Durhamtube	1pkt (100 Nos/pkt)	UNITEDSCIENTIFIC	Rs. 46.2
8	HandmadeFilter paper (OrdinaryFilterpaper)	100sheet	SYMBIOS	Rs. 110
9	Glassdropperwithrubberteat10mlcapacity	50Nos	UNITEDSCIENTIFIC	Rs. 367.5
10	Glassrod 15cm	50Nos	UNITEDSCIENTIFIC	Rs. 367.5

11	Glassrod25cm	50Nos	UNITEDSCIENTIFIC	Rs. 472.5
12	Nichrome Inoculationloopwithholder	5Nos	STARSCIENTIFIC SUPPLIES	Rs. 142.8
13	Inoculationneedle	15Nos	STARSCIENTIFIC SUPPLIES	Rs. 53.87
14	Microscopiccoverglass22mmround	3pkt(20box/ pkt)	SAMARAMEDICAL SUPPLIES	Rs. 914.4
15	Microscopiccoverglass22mmsquare	10pkt(20box/ x/pkt)	QUALITYTRADERS	Rs. 2940
16	Micro Slides–size 75mm x25mm,thickness1.35mm orabove	10pkt(50Nos/ s/pkt)	SAMARAMEDICAL SUPPLIES	Rs. 381
17	Mortar& Pestle Ceramic capacity 275ml	50Nos	STARSCIENTIFIC SUPPLIES	Rs. 4368
18	Needle forMicroscopicstudy	75Nos	QUALITYTRADERS	Rs. 157.5
19	Nonabsorbent cotton 300 gm	100Nos	D.R.LABORATORYSUPPLIERS	Rs. 15680
20	Parafilm4 inch x250feet	2 Nos	QUALITYTRADERS	Rs. 4305
21	Pasteurpipette 25ml	50Nos	STARSCIENTIFIC SUPPLIES	Rs. 546
22	PenBrushforMicroscopic study	75Nos	QUALITYTRADERS	Rs. 472.5
23	Plastic Trayforstorage 41x30x8cm	100Nos	UNITEDSCIENTIFIC	Rs. 11760
24	Scalpel forMicroscopy study	75Nos	JUPITERSCIENTIFIC	Rs. 1425
25	Slide box 50places	50Nos	QUALITYTRADERS	Rs. 3675
26	Spatulamedium	75Nos	UNITEDSCIENTIFIC	Rs. 531.56
27	Spatulasmall	75Nos	UNITEDSCIENTIFIC	Rs. 433.13
28	StainlesssteelForceps 6” with pointed end for Microscopystudy	75Nos	STARSCIENTIFIC SUPPLIES	Rs. 1449
29	Testtube holder	75Nos	UNITEDSCIENTIFIC	Rs. 1063.13
30	Tissueroll	250Nos	QUALITYTRADERS	Rs. 5512.5
31	WhatmanfilterpaperGrade1(110 mm)	5pkt(100Nos/ s/pkt)	D.R.LABORATORY SUPPLIERS	Rs. 3920
32	WashBottle250ml	100Nos	JUPITERSCIENTIFIC	Rs. 2700
33	GlassSpecimenjarscrew neckplastic capcapacity 1L	20Nos	SAMARAMEDICAL SUPPLIES	Rs. 2921
34	GlassSpecimenjarscrew neckplastic capcapacity 250ml	20Nos	STARSCIENTIFIC SUPPLIES	Rs. 1612.8
35	GlassSpecimenjarscrew neck plastic capcapacity 500ml	20Nos	QUALITYTRADERS	Rs. 840
36	Surgicalblade holdersize 22	25Nos	QUALITYTRADERS	Rs. 136.5
<p>Samara Medical Supplies : 8597.9/- Star Scientific Supplies : 10, 577.5/- United Scientific : 24229.02 Symbios : 110/- Jupiter Scientific : 4125/- Quality Traders : 30460.5/- D.R. Laboratory Supplies : 19,600/- GRAND TOTAL= Rs. 97,699.92 (Rupees Ninety seven thousand six hundred ninety nine and ninety two paise only)</p>				

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No. 38.75.11.09. Department of Biochemistry-AMC for Ice Flaking Machine-

(Ad.AV section)

The Head, Department of Biochemistry, vide letter No.BCH/UOK/AMC-32/01/2021 dated 05.10.2021, had stated that M/S Dishanth Technologies the suppliers of ice Flaking Machine in the Department have submitted their proposal for Annual Maintenance Contract amounting

to Rs.27,140/- (Rupees Twenty Seven Thousand One Hundred and Forty Only). Hence the HoD, has requested to approve the AMC proposal and sanction may be given to meet the expenses towards the AMC for Rs.27,140/- by debiting the amount from the head of account Part I-NP-4/3020-Maintenance of Equipment provided in the current years budget estimate(2021-22). The Head, Department of Biochemistry, vide letter dated 03.11.2021, has also informed that the Department does not maintain any Annual Maintenance Contract with any firm till date for the Ice Flaking Machine purchased in the Department vide U.O.No.Pl.AI/BCH/1368/16 dated 24.12.2016 and also stated that the equipment is essential for research purpose. Finance remarked that clarification may be needed as there is a disparity in the name of suppliers of Ice Flaking Machine installed in the Department. In the clarification letter forwarded by the Head it is remarked that quotations were invited regarding the AMC of Ice Flaking Machine. Among the three quotations received including the suppliers of Ice Flaking Machine (Adilab Technologies) the lowest quote was of M/s Dishanth Technologies (Amount Quoted-27140/-) and hence their proposal were forwarded for the Annual maintenance Contract of Ice Flaking Machine. The Head had forwarded the copies of the Quotations received, Comparative Statement and Quotation notice.

Finance remarked that 'the proposal for entrusting the AMC of Ice-Flaking Machine at Dept. of Biochemistry may be placed before the purchase committee for consideration. If approved, AMC may be executed.'

COMPARATIVE STATEMENT FOR AMC PROPOSAL FOR ICEFLAKING MACHINE

Sl.No	Name of the Firm	Details of the Items	Amount Quoted (In Rs) including GST @ 18%
1	M/s Adilab Technologies	AMC for Ice Flaker Model F80c Make:M/s Castel Mac Spa. Italy	Rs.35400/- L3
2	M/s Dishanth Technologies	AMC for Ice Flaker Model F80c Make:M/s Castel Mac Spa. Italy	Rs.27140/- L1
3	M/s KV Communications	AMC for Ice Flaker Model F80c Make:M/s Castel Mac Spa. Italy	Rs.33040/- L2

As per the orders of the Registrar, the proposal for the AMC of Ice Flaking Machine submitted by the Head, Department of Biochemistry is placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Head, Department of Biochemistry to submit report regarding expenses incurred for the Maintenance and repair of Ice Flaking Machine for the last 2 years and place the above proposal in the Local Purchase Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75.11.10. Campus Library - Purchase of 12V 100AH tubular batteries –
(Ad.AV section)

The Deputy Librarian, Campus Library has been granted permission to invite quotation to purchase 4 Nos. of 12V 100AH tubular battery for 2KVA UPS installed in the Campus Library, vide office letter dated 18.10.2021.

Sl. No.	Name of the firm	Item	Quoted price	Buy back price for 4Nos.	Total amount after deducting Buy back price	Remark of the Instrumentation Engineer	Warranty
1.	M/s ReLeX POWER TECHNOLOGIES	Exide Make: 12V 6LMS 100 Tubular Batteries	Rs.57,275/- for 6 Nos. Rs. 38,184/- for 4 Nos.	Rs. 9,600/-	Rs. 28,584/-	Satisfies technical specification L1	36 months
2.	M/s Access Power Care Systems	Exide Make: 12V EL100 Tubular Batteries	Rs.65,280/- for 6 Nos. Rs. 43,520/- for 4 Nos.	Rs. 9,200/-	Rs. 34,320/-	Satisfies technical specification	48 months
3.	M/s Hykon Powering the Nation	100AH Exide Tubular batteries	Rs. 48,576/- for 4 Nos	Rs. 8000/-	Rs. 40,576/-	Satisfies technical specification	4 years
4.	M/s Ananthu Agencies	100AH tubular batteries	Rs. 51,400/- for 4 Nos.	Rs. 7200/-	Rs. 44,200/-	Not satisfying technical specification (Make not mentioned)	36 months
5.	M/s Solgen Solar Generation	100AH Exide make batteries	Rs. 50,000/- for 4 Nos	Rs. 6000/-	Rs. 44,000/-	Satisfies technical specification	4 years
6.	M/s Radha Electronics (P) Ltd.	Tubular battery EL-100	Rs. 10,944/- For 1No. Rs. 43,776/- for 4 Nos.	Not mentioned	-	Not satisfying technical specification (Make not mentioned)	4 years
7.	M/s Inmax Infosolution	Exide/ U Plus 12V 100AH C10	Rs.25,200/- For 2 Nos. Rs 50,400/- for 4 Nos.	Not mentioned	-	Satisfies technical specification	3 years OEM

The Deputy Librarian, vide letter dated 18.12.2021, has forwarded the quotations invited for the purchase of 4 Nos. of 12V 100AH tubular battery for 2KVA UPS installed in the Campus Library and has stated that they had invited quotations through University site and received seven quotations. The details of quotationers are as follows.

The Deputy Librarian, Campus Library has stated that among the seven quotations M/s.ReLeX Power Technologies has quoted the lowest rate of Rs. 28,584/- (Rupees Twenty Eight thousand Five hundred and Eighty Four only) for their proposal for Exide Make: 12V 6LMS 100 Tubular Batteries. It was also stated that as per the verification report of the Instrumentation Engineer, the said firm satisfy the technical specification as in the tender notice. Therefore, he has requested to accord sanction for the purchase of 4 Nos. of 12V 100AH tubular battery for 2KVA UPS installed in the Campus Library from M/s ReLeX Power Technologies for a total amount of Rs.28,584/- (Rupees Twenty Eight thousand Five hundred and Eighty Four only), meeting the expenditure from the Head of Account "Part I-NP-MH-50(b)-Campus Library-4/3020-Maintenance of Equipment" provided in the current year's Budget Estimates of the University.

As per the orders of the Registrar the matter of purchase of 4 Nos. of 12V 100AH tubular battery for 2KVA UPS installed in the Campus Library is placed before the Local Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase 4 numbers of 12V 100AH tubular battery for 2KVA UPS installed in the Campus Library from M/s ReLeX Power Technologies for a total amount of Rs.28,584/- (Rupees Twenty Eight thousand Five hundred and Eighty Four only), meeting the expenditure from the Head of Account "Part I-NP-MH-50(b)-Campus Library-4/3020-Maintenance of Equipment" provided in the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75.11.11 Study Centre Pandalam - Proposal for the Purchase of furniture from Sidco Ltd -

(Ad.AV section)

The University Librarian(i/c), KUL, vide letter dated 08.02.2022, has requested to provide furniture items for the use of Study Centre Pandalam to accommodate more books and thereby extending the service to the patrons, by meeting the expenditure of Rs. 98,502/- from the Head of Account "Part I-NP-MH:63-Miscellaneous-8/5948- Miscellaneous" provided in the current year's Budget Estimates, as budgetary provision for purchase/repair/maintenance of equipment is not provided for Study Centre Pandalam. She has also submitted the copies of request submitted by Asst Librarian Gr.II, Study Centre Pandalam in this regard and the invoice from Kerala Sidco Ltd. The estimate detailed in the invoice dated 17.12.2021 from M/s Kerala Sidco Ltd is as follows.

Sl. No.	Description	Qty	Unit price	Amount
1.	Steel Cabinet with Glass Door 198*90*48cm (20g)	3	Rs. 10,374/-	Rs. 31,122/-
2.	Double side Library rack :- Steel frame should be made on milled CR sheet 1mm thickness. 4 fixed shelves and central partition. Frame fully rust remove chemical treat and Epoxy Coated Finish. 198*90*60cm	2	Rs. 18,800/-	Rs. 37,600/-
3.	Anjili Wood Plain Table 120*60*75cm	1	Rs. 4,334/-	Rs. 4,334/-
4.	Anjili Wood armless chair plank seat and reaper back	4	Rs. 2,605/-	Rs. 10,420/-
	Total		Rs. 83,476/-	
	CGST 9%		Rs. 7,512.84/-	
	SGST 9%		Rs. 7,512.84/-	
	Grand Total		Rs. 98,502/-	
	One year guarantee for any manufacturing defect from the date of supply			

The Finance has remarked that 'the expenditure related to the proposed purchase may be met from the general funds (purchase of furniture) of the University in the next year's budget estimates. The proposal may be placed before the purchase committee for consideration.'

As per the orders of the Registrar the matter of purchasing furniture for the use of Study Centre Pandalam from M/s Kerala Sidco Ltd for a total amount of Rs. 98,502/- as detailed above is placed before the Local Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase Furniture as detailed below from the M/s.Kerala SIDCO Ltd, Thiruvananthapuram for an amount of Rs.98,502/- (Rupees Ninety Eight Thousand Five Hundred and Two only) for use in the Study Centre, Pandalam; meeting the expenditure from the general funds (purchase of furniture) of the University in the next year's Budget Estimates.

Sl.No.	Description	Qty	Unit price	Amount
1.	Steel Cabinet with Glass Door 198*90*48cm (20g)	3	Rs. 10,374/-	Rs. 31,122/-
2.	Double side Library rack :- Steel frame should be made on milled CR sheet 1mm thickness. 4 fixed shelves and central partition. Frame fully rust remove chemical treat and Epoxy Coated Finish. 198*90*60cm	2	Rs. 18,800/-	Rs. 37,600/-
3.	Anjili Wood Plain Table - 120*60*75cm	1	Rs. 4,334/-	Rs. 4,334/-
4.	Anjili Wood armless chair plank seat and reaper back	4	Rs. 2,605/-	Rs. 10,420/-
	Total		Rs. 83,476/-	
	CGST 9%		Rs. 7,512.84/-	
	SGST 9%		Rs. 7,512.84/-	
	Grand Total		Rs. 98,502/-	
One year guarantee for any manufacturing defect from the date of supply				

Resolution of the Syndicate	
RESOLVED that the above recommendation of the 11 th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.	

Item No.38.75 .11.12 Department of Arabic-Purchase of Steel Almirahs –

(Ad.AII section)

The Head, Department of Arabic, vide email dated 21/12/2021 submitted a proposal for the purchase of **five numbers (5 Nos.)** of Steel Almirahs with glass frontage for the Department Library. He has forwarded the Proforma Invoice obtained from SIDCO Wood Working Unit as detailed below.

No.	Description of the item	Unit	Qty	Rate	Amount
1	Steel Cabinet with Glass Door 198x90x48 cm	Nos.	5	10374	51870
	Sub Total			51870	
	Delivery Charges			1556.10	
	Total			53426.10	
	GST@18%			9616.70	
	Grand Total			63042.80	
	Round off			63043.00	
	Rupees Sixty Three Thousand and Forty Three only				

But Finance has modified and remarked that the Proposal for the purchase of **three numbers (3 Nos.)** Steel Almirahs from SIDCO for use in Department of Arabic may be placed before the Purchase Committee for consideration.

As per the orders of the Registrar the matter is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase three numbers (3 numbers) Steel Almirahs with Glass Door 198x90x48 cm from the M/s.SIDCO, Thiruvananthapuram for an amount of Rs.31,122/- (Rupees Thirty one Thousand one hundred and twenty two only) plus GST @ 18% and Delivery charges for use in Department of Arabic.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the 11 th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.	

Item No. 38.75.11.13 University Health Centre, Kariavattom- Purchase of a Single Door Frost Free Refrigerator –

(Ad.DII section)

The Resident Medical Officer on contract basis, University Health Centre, Kariavattom, had requested permission to purchase a single door refrigerator for the storage of test kits and reagents to be used in the semi Auto Analyzer.

Administrative sanction was granted to purchase a refrigerator of approximate cost of Rs.20,000/- as per the specification obtained from the Instrumentation Officer is as follows:

- ◆ Single door, frost free, inverter type
- ◆ capacity 185-205 Litre
- ◆ Energy star rating 5 star
- ◆ Warranty 1 year on site 5 Years on compressor

The Finance has opined that the expenditure may be met from the h/a "Part-I-NP-MH-57(b)-Health Centre, Kariavattom 4/1930-Equipment" of the current years Budget Estimates of the University.

Accordingly quotations were invited and the Resident Medical Officer have forwarded the quotation notice, quotations in original, comparative statement and verification report from Instrumentation Engineer, CLIF. The details can be consolidated as follows:

Sl. No.	Name of Firm	Specifications	Amount including GST	Remarks of the Instrumentation Engineer
1	Medical and Visual Technologies Pvt. Ltd, Bakery Junction, Thiruvananthapuram (L2)	<ul style="list-style-type: none"> ➤ Samsung ➤ Single door ➤ inverter type ➤ 198 Ltrs ➤ 5 star ➤ 1 year on site warranty ➤ 5 years on Compressor ➤ Civil/ electrical requirements for installation to be met by the University 	20,100/-	Satisfies technical specification
2	Rams Technologies and Marketing, Thycaud, Thiruvananthapuram (L3)	<ul style="list-style-type: none"> 19. Samsung 20. Single door 21. inverter type 22. 198 Ltrs 23. 5 star 24. 1 year on site warranty 25. 5 years on Compressor 	21,990/-	Satisfies technical specification
3	Positronixs Solutions, Pattom, Thiruvananthapuram	<ul style="list-style-type: none"> 12. Single door 13. inverter type 14. 198 Ltrs 15. 5 star 16. 1 year on site warranty 17. 5 years on Compressor 	22,000/-	Does not satisfy technical specification, make and model not mentioned.
4	Udaya Agencies, Kazhakuttom, Thiruvananthapuram (L1)	<ul style="list-style-type: none"> • Godrej • inverter type • 190 Ltrs • 5 star 	16,990/-	Satisfies technical specification

		<ul style="list-style-type: none"> • 1 year on site warranty • 10 years on Compressor • Loading and unloading to be borne by the University 		
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Hence as per the orders of the Vice-Chancellor the proposal for the purchase of single door refrigerator for the University Health Centre, Kariavattom is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase one number of single door refrigerator Godrej with 1 year onsite warranty and 10 years on Compressor from the lowest quoted firm M/s.Udaya Agenceis, Thiruvananthapuram for an amount of Rs.16,990/-(Rupees Sixteen Thousand Nine Hundred and Ninety only)including GST(No additional expenses like Loading and unloading charges) for the University Health Centre, Kariavattom; meeting the expenditure from the h/a "Part-I-NP-MH-57(b)-Health Centre, Kariavattom 4/1930-Equipment" of the current years Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11.14 Department of Biochemistry – Purchase of one '3 KVA UPS' in connection with the implementation of the Specific Project “Setting Up of a Neurobiology Lab” in the Department-

(Planning AI section)

Sanction has been accorded by the Vice Chancellor, vide U.O No. PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021, to release an amount Rs. 30 Lakh as provisional advance to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry (Principal Investigator), towards the implementation of the Specific Project “Setting Up of a Neurobiology Lab” in the Department, against the State Plan Grant sanctioned for the year 2021-22.

Accordingly, Dr. Viji Vijayan , Assistant Professor, Department of Biochemistry, vide Letter No. Nil dated 01/12/21 from the Head, Department of Biochemistry, has submitted a proposal for the purchase of one 'UPS' in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Principal Investigator has forwarded the quotations obtained from five firms for the above purchase, along with a copy of the Quotation Notice, comparative statement of quotations, & the evaluation report on the quotes by the technical committee meeting held on 26/10/2021. As per the 'Evaluation Report', the quote submitted by the firms ‘M/s Ideal Systems Trivandrum’, ‘M/s PEE PEE Batteries Kochi’ and ‘M/s SUPRA Kochi’ comply with all the 'Technical Specifications'. But, the quote submitted by the firms 'M/s Hykon India Ltd., Trivandrum’ and ‘M/s ITPCOS, Trivandrum’ are not in compliance with the technical specifications.

The comparative statement of the qualified quotes in this regard, is enumerated below:

Item : Purchase of '3 KVA UPS': One number:

Sl No	Firm	Product Description	Base rate (in Rs.)	GST (in %)	Quantity	Amount (in Rs.)	Total Amount	Remarks
1	Supra Hi-Tech Electro Equipments Pvt. Ltd.	Make: SUPRA Model: HFD Series	68,480.00 /-	inclusive	1	68,480.00 /-	68,480.00 /-	L2 WARRANTY: 3 Years for UPS and Batteries

2	PEE PEE Batteries, Kochi	Make: PEE PEE Model: APC SRC 3KUX1 (UPS)	45,990.00/-	Inclusive (5%)	1	45,990.00/-	73,710.00/-	L3 WARRANT Y: 3 Years comprehensive on UPS, 3 years standard on batteries
		12V 42 AH SMF Battery EXIDE EP42	4620.00/-	Inclusive (5%)	6	27,720.00/-		
3	Ideal Systems, Trivandrum	Make: Ideal Model: MICROTE K 72 VDC	34,000.00/-	Inclusive(18%)	1	34,000.00/-	61,600.00/-	L1 WARRANT Y: 3 Years
		Model:12V -42 AH (EP 42-12) Batteries	4,600.00/-	Inclusive(28%)	6	27,600.00/-		

The Principal Investigator has recommended the lowest quoted firm "**M/s. Ideal Systems, Trivandrum**", for the purchase of one '**3 KVA UPS**' in the department, at a total cost of **Rs.61,600.00/- (Rupees Sixty one thousand and six hundred only)**, inclusive of GST .

The Expenditure in this connection may be debited from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U. O. No. PL.A1/SPG 21-22/Imp. Plan/21 (3147/2021/UOK) dated 30/06/2021, towards the implementation of the Specific Project- "**Setting Up of a Neurobiology Lab**", under the State Plan Grant for the year 2021-22.

The Finance Officer has remarked to place the proposal for the Purchase of one 'UPS' in the Department of Biochemistry, before the Local Purchase Committee for consideration and if approved, to place supply order accordingly. It is also remarked that necessary instructions shall be given to the Department for procuring the product at 5 % GST, subject to the furnishing of DSIR certificate from the University.

In this context, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase one number of 3 KVA UPS' from the lowest quoted firm 'M/s. Ideal Systems, Trivandrum at a total cost of Rs.61,600/- (Rupees Sixty one thousand and six hundred only) including GST for use in the Department of Biochemistry; meeting the expenditure from the provisional advance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U. O. No. PL.A1/SPG 21-22/Imp. Plan/21 (3147/2021/UOK) dated 30/06/2021

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11.15.

Department of Chemistry – "Supply and Installation of Micro Controller Based Visible Spectrophotometer" in the Department- (Planning AI section)

The Head, Department of Chemistry, vide Letter No. DC/4/02/2022 dated 07/01/2022, has submitted a proposal for the Supply and Installation of '**Micro Controller Based Visible Spectrophotometer**' in the Department.

The Head, has invited quotations by publishing the Quotation Notice in the University Website and forwarded the quotations obtained from three firms for the 'Supply and Installation' of the above equipment in the department, along with a copy of the Quotation Notice, comparative statement of quotations and the minutes of the Department Council Meeting held on 22/12/2021, recommending the purchase.

As per the 'Evaluation Report' on the quotations furnished by the Head, the quotes submitted by the firms 'M/s. Systronics (India) Ltd., Tvm', 'M/s. Imaging Technology, Calicut' and 'M/s. Innate Analytics, Calicut' are in compliance with the specifications stipulated in quotation notice.

The comparative statement of the qualified quotes in this regard, is enumerated below:

Purchase of Micro Controller Based Visible Spectrophotometer: One Number

Sl No.	Firm	Make/ Model	Base rate (in Rs.)	GST (5%)	Quantity	Total amount (in Rs.)	Remarks
1	'M/s. Systronics (India) Ltd., Tvm'	Make: Systronics Model: Type 104	32,300/-	1,615 /-	1	33,915 /-	L1 WARRANTY: 1 Year
2	'M/s. Imaging Technology, Calicut'	Make: Systronics Model: Type 104	39,900/-	inclusive	1	39,900 /-	WARRANTY: 1 Year
3	'M/s. Innate Analytics, Calicut'	Make: Systronics Model: Type 106	50,600 /-	2,530 /-	1	53,130 /-	WARRANTY: 1 Year

The Head, Department of Chemistry has recommended the firm 'M/s. Systronics (India) Ltd., Tvm.' for the "Supply and Installation of Micro Controller Based Visible Spectrophotometer" in the department, at a total cost of **Rs. 33,915/- (Rupees Thirty three thousand nine hundred and fifteen only), inclusive of GST @5%.**

The Expenditure in this connection may be debited from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

The Finance Officer has remarked to place the proposal for the "Supply and Installation of Micro Controller Based Visible Spectrophotometer" in the Department of Chemistry, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase and install one number of Micro Controller Based Visible Spectrophotometer (Make: Systronics Model: Type 104) from the lowest quoted firm 'M/s. Systronics (India) Ltd., Tvm at a total cost of Rs.33,915/- (Rupees Thirty three thousand nine hundred and fifteen only), inclusive of GST @5% for use in the Department of Chemistry; meeting the expenditure from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11.16

Department of Biochemistry – Purchase of 'Electronic Balance' in connection with the implementation of the Specific Project "Setting Up of a Neurobiology Lab" in the Department-

(Planning A1 section)

Sanction has been accorded by the Vice Chancellor, vide U.O. No. PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021, to release an amount Rs. 30 Lakh as Provisional advance to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry (Principal Investigator), towards the implementation of the Specific Project "Setting Up of a Neurobiology Lab" in the Department, against the State Plan Grant sanctioned for the year 2021-22.

Accordingly, Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide Letter No. Nil dated 01/12/21, duly forwarded by the Head, has submitted a proposal for the Purchase of 'Electronic Balance' in the Department. The Principal Investigator has invited quotations by publishing the Quotation Notice in the University Website.

The Principal Investigator has submitted the quotations obtained from eleven firms for the purchase of one "Electronic Balance" in the department, along with a copy of the Quotation Notice,

comparative statement of quotations and the 'Evaluation Report' on the quotations by the technical committee constituted as per the recommendations of the Department Council held on .

As per the Evaluation Report, the quotes submitted by the firms 'M/s Scientific Enterprises, Cochin', 'M/s Smek, Cochin', 'M/s. Industrial Laboratory Equipment and Co., Trivandrum', 'M/s. Genuine Scientific Instruments, Trivandrum' and 'M/s. Hallmark Electronics, Kochi' comply with all the Technical Specifications. The quotes submitted by the remaining six firms namely- 'M/s. Calgon Scientific, Kochi', 'M/s. Capital Lab Tech, Chennai', 'M/s. Star Scientific Supplies, Kollam, 'M/s. Crescent Lab Equipments, Aluva', 'M/s. Universal Agencies, Thrissur' and 'M/s. BR Biochem, New Delhi' are not in compliance with the technical specifications.

The comparative statement of the technically qualified quotes in this regard, is enumerated below:

Item : Purchase of Electronic Balance - 1 No.

Sl No	Firm	Product Description	Base rate (in Rs.)	GST (in 5 %)	Quantity	Amount (in Rs.)	Remarks
1	Scientific Enterprises, Cochin	MAKE:SHIMADZU MODEL:ATX 224R	67,700.00/-	3,385.00/-	1	71,085.00/- L1	WARRANTY: 3 Yeras
2	Smek, Cochin	MAKE:SHIMADZU MODEL:ATX 224R	67,752.381/-	3,387.62/-	1	71,140.00/- L2	WARRANTY: 3 Yeras
3	Industrial Laboratory Equipment and Co., Trivandrum	MAKE:SHIMADZU MODEL:ATX 224R	79,850.00/-	3,992.5/-	1	83,842.50/- L3	WARRANTY: 3 Yeras
4	Genuine Scientific Instruments Trivandrum	MAKE:SHIMADZU MODEL:ATX 224R	82,500.00/-	4,125.00/-	1	86,625.00/- L4	WARRANTY: 3 Yeras
5	Hallmark Mechatronics, Kochi	MAKE:Sartorius MODEL: BSA224S-CW	1,35,000.00 /-	6,750.00/-	1	1,41,750.00 /- L5	WARRANTY: 3 Yeras

The Principal Investigator has recommended the firm "**M/s. Scientific Enterprises, Cochin**" for the purchase of one 'Electronic Balance (MAKE:SHIMADZU-MODEL:ATX 224R)' in the department, at a total cost of **Rs.71,085.00/-(Rupees Seventy onethousand eighty fiveonly), inclusive of GST @5%**, as it is the lowest quoted firm who have submitted their quote in compliance with all the technical specifications.

The Expenditure in this connection may be debited from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U. O. No. PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021, towards the implementation of the Specific Project- "**Setting Up of a Neurobiology Lab**", under the State Plan Grant for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of '**Electronic Balance**' in the Department of Biochemistry, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase one 'Electronic Balance (MAKE:SHIMADZU-MODEL:ATX 224R)' from the lowest quoted firm 'M/s. Scientific Enterprises, Cochin' at a total cost of Rs. 71,085.00/-(Rupees Seventy onethousand eighty fiveonly), inclusive of GST @5% for use in the Department of Biochemistry; meeting the expenditure from the provisional advance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U. O. No. PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11.17.

Department of German– Purchase of various 'Furniture' & a 'Printer' in the Department-

(Planning AI section)

The Head, Department of German, vide Letter No: GER77/2021 dated 15/12/21, has submitted a proposal for the purchase of various 'Furniture' & a 'Multifunction Printer' in the Department, utilizing the State Plan Grant sanctioned for the financial year 2021-2022.

The Head, has forwarded the Quotations obtained from the following firms namely, "M/s Kerala SIDCO", "M/s ARTCO LTD." and "M/s KELTRON" for the purchase of 'High back Revolving Chair', 'Executive Table' and 'A4 -Multi Function Printer' respectively, along with the Minutes of the Departmental Council meeting held on 06/12/21, recommending the purchase.

The detailed quotes in this regard are enumerated below:

Item 1: High back Revolving Chair(SIDCO): 4 Nos.

Sl. No.	Description	GST %	HSN/SAC	Quantity	Rate	Amount
1	Executive High back Revolving Chair (SIDCO)	18	9403	4 nos	8,024 /-	32,096.00 /-
2	Delivery Charges	18	9963			963.00
	Gross Total					33,059.00/-
	CGST @ 9%					2,975.31/-
	SGST @ 9%					2,975.31/-
	ROUND OFF					0.38
	GRANT TOTAL					39,010.00/-

The Head, Department of German has recommended the firm "M/s Kerala SIDCO, Marketing Division, SIDCO Building, 2nd Floor, Market Road, Kadavanthra, Kochi-682020" for the purchase of four 'Executive -High back- Revolving Chairs' in the Department, for a total amount of Rs. 39,010.00/- (Rupees Thirty nine thousand and ten only), in accordance with the approved rates detailed in the G.O.(Rt) No.10/2021/ITD dated 03/03/21.

Item 2 : Executive Table (ARTCO LTD.): 1 No.

Sl No.	Description	GST %	HSN/SAC	Quantity	Rate	Amount
1	Executive Table with 3 drawer on right side and one drawer on left side made of Prelaminated MDF Size: 180*90*75 (ARTCO LTD.)	18		1	28,816 /-	28,816 /-
2	Delivery Charges	18				288.00 /-
	Gross Total					29,104.00 /-
	CGST @ 9%					2619.36 /-
	SGST @ 9%					2619.36 /-
	ROUND OFF					0.28
	GRANT TOTAL					34,343.00 /-

The Head, Department of German has recommended the firm "M/s ARTCO Ltd." for the purchase of one 'Executive Table' in the Department, for a total amount of **Rs. 34,343.00 /- (Rupees Thirty four thousand three hundred and forty three only)**, in accordance with the approved rates detailed in the G.O.(Rt) No.27/2020/SPD dated: 31/12/2020 .

Item 3 : Multifunction Printer (M/s KELTRON): 1 No.

Sl. No.	Description	Rate	Qty.	Total
1	A4 MFP -Entry Level- Ubuntu—Monochrome Laser Features: Support for ADF and Auto Duplex	20,018.00/-	1	20,018.00 /-
	Grand Total			20,018.00 /-

The Head has requested sanction for effecting the purchase of one "A3 Network MFP - Entry Level- Ubuntu" in the Department, from 'M/s Keltron, Thiruvananthapuram', through the 'CPRCS Portal', in accordance with the guidelines stipulated in the G.O. (Rt.) No. 25/2018/ITD dated 01.02.2018.

The Head, Department of German has recommended the purchase of the following items in the Department, from the corresponding firms, at a total cost of **Rs. 93,371.00/- (Rupees Ninety three thousand three hundred and seventy one only)**, as detailed below:

Sl. No.	Description	Name of the firm	Quantity	Grant Total (including GST)
1	Executive High back Revolving Chair	M/s SIDCO	4 nos	39,010.00 /-
2	Executive Table with 3 drawer on right side and one drawer on left side made of Prelaminated MDF Size: 180*90*75	M/s ARTCO LTD.	1 Nos.	34,343.00 /-
3	A4 MFP - Entry Level -Ubuntu	M/s.KELTRON	1 Nos.	20,018.00/-
GRANT TOTAL				93,371.00 /-

The Expenditure in this connection may be debited from the State Plan Grant 2021- 22 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

The Finance Officer has remarked to place the proposal for the purchase of various 'Furniture' & one 'Printer' in the Department of **German**, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase following items in the Department, from the corresponding firms as detailed below; meeting the expenditure from the State Plan Grant 2021- 22 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

Sl. No.	Description	Name of the firm	Qty	Grant Total
1	Executive High back Revolving Chair	M/s SIDCO	2 nos	16048 /- plus GST and Transportation charges
2	Executive Table with 3 drawer on right side and one drawer on left side made of Prelaminated MDF Size: 180*90*75	M/s ARTCO LTD.	1 Nos.	34,343.00 /- (including GST)
3	A4 MFP - Entry Level -Ubuntu	M/s KELTRON	1 Nos.	20,018.00/- (including GST)

The balance quantity of 2 numbers of Executive High back revolving chair may be procured in the next Financial year.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the 11 th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.	

Item No.38.75 .11.18. Department of Russian– Purchase of 'Furniture Items' and one 'Desktop Computer' in the Department- (Planning A1 section)

The Head, Department of Russian, vide Letter No: RUS.105/21 dated 28/12/21 has submitted a proposal for the purchase of various 'Furniture Items' and one 'Desktop Computer' in the Department, by utilizing the State Plan Grant sanctioned for the financial year 2021-2022.

The Head, has forwarded the Quotations obtained from 'M/s Kerala SIDCO' for the purchase of 'Executive High back Revolving Chair' and 'Computer Table' and 'M/s KELTRON' for the purchase of 'Desktop Computer' in the Department.

The detailed quotes in this regard are enumerated below:

Item 1: High back Revolving Chair (SIDCO): 4 Nos.

Sl. No.	Description	GST %	HSN/SAC	Quantity	Rate	Amount
1	Executive High back Revolving Chair (SIDCO)	18	9403	4 nos	8,024 /-	32,096.00 /-
2	Delivery Charges	18	9963			963.00

	Gross Total	33,059.00/-
	CGST @ 9%	2,975.31/-
	SGST @ 9%	2,975.31/-
	ROUND OFF	0.38
	GRANT TOTAL	39,010.00/-

Item 2: Computer Table 120*75*75 cm (SIDCO): 3 Nos.

Sl. No.	Description	GST %	HSN/SAC	Quantity	Rate	Amount
1	Computer Table 120*75*75 cm 1 drawer, key board, CPU provision	18	9403	3 nos	7,364 /-	22,092.00 /-
2	Delivery Charges	18	9963			663.00
	Gross Total				22,755.00/-	
	CGST @ 9%				2,047.95/-	
	SGST @ 9%				2,047.95/-	
	ROUND OFF				0.10	
	GRANT TOTAL				26,851.00/-	

The Head, Department of Russian has recommended the firm "M/s Kerala SIDCO, Marketing Division, SIDCO Building, 2nd Floor, Market Road, Kadavanthra, Kochi-682020" for the purchase of four 'Executive High back Revolving Chair' and three 'Computer Tables' in the Department, for an amount of Rs. **39,010.00/- (Rupees Thirty nine thousand and ten only)** and **26,851.00/- (Rupees twenty six thousand eight hundred and fifty one)** respectively in accordance with the approved rates detailed in the G.O.(Rt) No.10/2021/ITD dated 03/03/21.

Item 3 : Desktop-Intel Processor- Medium end - Ubuntu (M/s KELTRON): 1 No.

Sl. No.	Description	Rate	Qty.	Total
1	Desktop-Intel Processor- Medium end - Ubuntu	30,004.00/-	1	30,004.00/-
	Grand Total			30,004.00/-

The Head has requested sanction for effecting the purchase of one "Desktop Computer - Intel Processor - Medium end - Ubuntu" in the Department, from 'M/s Keltron, Thiruvananthapuram', through the 'CPRCS Portal', in accordance with the guidelines stipulated in the G.O. (Rt.) No. 25/2018/ITD dated 01.02.2018.

The Head, Department of Russian has recommended the purchase of the following items in the Department, from the corresponding firms, at a total cost of **Rs. 95,865.00 /- (Rupees Ninety five thousand eight hundred and sixty five only)**, as detailed below:

Sl. No.	Description	Name of the firm	Quantity	Grant Total (including GST)
1	Executive High back Revolving Chair	M/s SIDCO	4 Nos.	39,010.00 /-
2	Computer Table 120*75*75 cm 1 drawer, key board, CPU provision	M/s SIDCO	3 Nos.	26,851.00/-
3	Desktop-Intel Processor- Medium end - Ubuntu	M/s KELTRON	1 Nos.	30,004.00/-
	GRANT TOTAL			95,865.00 /-

The Expenditure in this connection may be debited from the State Plan Grant 2021- 22 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

The Finance Officer has remarked to place the proposal for the purchase of various 'Furniture Items' and one 'Desktop Computer' in the Department, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase following items in the Department, from the corresponding firms as detailed below; meeting the expenditure from the State Plan Grant 2021- 22 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

Sl. No.	Description	Name of the firm	Qty	Grant Total
1	Executive High back Revolving Chair	M/s SIDCO	2Nos.	16048/- plus GST and Transportation charges
2	Computer Table 120*75*75 cm 1 drawer, key board, CPU provision	M/s SIDCO	3 Nos.	26,851.00/-(including GST)
3	Desktop-Intel Processor-Medium end - Ubuntu	M/s KELTRON	1 Nos.	30,004.00/- (including GST)

The balance quantity of 2 numbers of Executive High back revolving chair may be procured in the next Financial year.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11.19.

Department of Biochemistry – Purchase of "Vacuum Aspiration System for Cell Culture Laboratory Purpose" in connection with the implementation of the Specific Project "Setting Up of a Neurobiology Lab" in the Department (After re-tendering)-

(Planning A1 section)

Sanction has been accorded by the Vice Chancellor, vide U.O No. PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021, to release an amount Rs. 30 Lakh as provisional advance to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry (Principal Investigator), towards the implementation of the Specific Project "Setting Up of a Neurobiology Lab" in the Department, against the State Plan Grant sanctioned for the year 2021-22.

Accordingly, Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide Letter No. Nil dated 01/12/21, duly forwarded by the Head, Department of Biochemistry, had submitted a proposal for the Purchase of "**Vacuum Aspiration System for Cell Culture Laboratory Purpose**" in the Department, in connection with the implementation of the aforementioned project. The Principal Investigator has invited quotations by publishing the Quotation Notice in the University Website.

Due to insufficient number of technically qualified quotations in the first tender, retenders were floated for the above purchase, based on the remarks of the Finance and after re-tendering, the Principal Investigator vide letter No. Nil dated 02/02/22, duly forwarded by the Head, Department of Biochemistry, has submitted the quotations obtained from four firms for the purchase of one "Vacuum Aspiration System for Cell Culture Laboratory Purpose" in the department, along with a copy of the re-notification, comparative statement of quotations and the 'Evaluation Report' on the quotations by the technical committee meeting held on 02/02/2022.

As per the Evaluation Report, the quote submitted by all the four firms are in compliance with the required technical specifications.

The comparative statement of the quotations in this regard, is enumerated below:

Item : Purchase of Vacuum Aspiration System for Cell Culture Laboratory Purpose - 1 No.

Sl No.	Firm	Product Description	Base rate (in Rs.)	GST (5 %)	Quantity	Amount (in Rs.)	Remarks
1	Helixpro, Trivandrum	Make: DLAB MODEL: ECOVAC	46,800 /-	2,340 /-	1	49,140 /-	WARRANTY: 1 YEAR L1
2	CELLIN BIO, CHENNAI	Make: DLAB MODEL: ECOVAC	48,000 /-	2,400 /-	1	50,400 /-	WARRANTY: 1 YEAR
3	Empire Enterprises, Varkala	Make: DLAB MODEL: ECOVAC	49,000 /-	2,450 /-	1	51,450 /-	WARRANTY: 1 YEAR
4	Samara Medical Supplies, Manjeri	Make: Whitley AsPROvac MODEL: A07950	2,36,313.00/-	11,815.65	1	2,48,128.65.00-	WARRANTY: 1 YEAR

The Principal Investigator has recommended the firm "M/s. Helixpro, Trivandrum" for the purchase of one "Vacuum Aspiration System for Cell Culture Laboratory Purpose" in the department at a total cost of **Rs. 49,140/- (Rupees Forty nine thousand one hundred and forty only), inclusive of GST @5%.**

The Expenditure in this connection may be debited from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry (Principal Investigator), vide U.O. No.PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021, towards the implementation of the Specific Project- "**Setting Up of a Neurobiology Lab**", under the State Plan Grant for the year 2021-22.

The Finance Officer has remarked to place the proposal for the Purchase of "Vacuum Aspiration System for Cell Culture Laboratory Purpose" in the Department, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase one number of "Vacuum Aspiration System for Cell Culture Laboratory Purpose" from the lowest quoted firm M/s. Helixpro, Trivandrum" at a total cost of Rs. 49,140/- (Rupees Forty nine thousand one hundred and forty only), inclusive of GST @ 5% for use in the Department of Biochemistry; meeting the expenditure from the provisional advance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U.O No. PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11.20 Department of Biochemistry – Purchase of 'Minus 20° C Freezer' in connection with the implementation of the Specific Project "Setting up of a Neurobiology Lab" in the Department-

(Planning A1 section)

Sanction has been accorded by the Vice Chancellor, vide PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021 cited above, to release an amount Rs. 30 Lakh as provisional advance to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry (Principal Investigator), towards the implementation of the Specific Project "Setting Up of a Neurobiology Lab" in the Department, against the State Plan Grant sanctioned for the year 2021-22.

Now, Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry & Principal Investigator of the **Specific Project "Setting up of Neurobiology Lab"**, vide Letter No. Nil dated 01/12/21 from the Head, Department of Biochemistry.cited, has submitted a proposal for the purchase of one '**Minus 20° C Freezer' in the department,in connection with the implementation of the aforementioned Specific Project.** The Principal Investigator has invited quotations by publishing the Quotation Notice in the University Website.

The Principal Investigator, has forwarded the quotation obtained from eight firms for the purchase of one '**Minus 20° C Freezer' in the department, along with a copy of the Quotation Notice, comparative statement of quotations, the minutes of the Department Council meeting held on 28/09/2021 and the evaluation report on the quotations by the technical committee meeting held on 25/10/2021 and 01/12/2021. As per the 'Evaluation Report', all the eight firms have submitted their quotes in compliance with the technical specifications.**

The comparative statement of the quotations in this regard, is enumerated below:

Item : Minus 20 Freezer:1 No. (Quotation No. BCH/UOK/Plan/NBL/VV8/2021 dated 28/10/21):

Sl No.	Firm	Make and Model	Base rate (in Rs.)	GST (in 5 %)	Qty	Total Amount (in Rs.)	Remarks
1	Smek, Tripunitura	Make: Elanpro MODEL: EFSV340	57,750/-	Inclusive	1	57,750/-	L1 Recommended by the Head WARRANTY: 12

							Months
2	Star Scientific Supplies, Kollam	Make: Elanpro MODEL: EFSV340	58,477/-	2923.85	1	61,400.85/-	L2 WARRANTY: 12 Months
3	Calgon Scientific, Kochi	Make: Elanpro MODEL: EFSV340	61,925/-	3096.25	1	65,021/-	L3 WARRANTY: 12 Months
4	Universal agencies, Thrissur	Make: Rotek MODEL: RDFV-340	93,300/-	4,665/-	1	97,965/-	L4 WARRANTY: 12 Months
		Make: Elanpro MODEL: EFSV340	97,500/-	4875	1	1,02,375/-	WARRANTY: 12 Months
5	Sub Zero Lab Instruments Chennai	Make: Sub Zero MODEL: Vertical Model	1,15,000/-	5750/-	1	1,20,750/-	WARRANTY: 12 Months
6	The Industrial and Laboratory Equipment, Trivandrum	Make: Gram Denmark MODEL: F420LGC 2	2,04,980/-	10,249/-	1	2,15,229/-	WARRANTY: 2Years
7	Cryoscientific Systems, Chennai	Make: Cryo Scientific MODEL: URC-V-500-1	2,82,000/-	14,100/-	1	2,96,100/-	WARRANTY:12 Months
8	Emmar Appliances, Trivandrum	Make: Bluestar MODEL: DW-YL450	3,40,000/-	Inclusive	1	3,40,000/-	WARRANTY:12 Months

The Principal Investigator, has recommended the lowest quoted firm "M/s. Smek, Tripunitura" for the purchase of "Minus 20° C Freezer(Make: Elanpro, MODEL: EFSV340)" in the Department, at a total cost of **Rs. 57,750/- (Rupees Fifty seven thousand seven hundred and fifty only).**

The Expenditure in this connection may be debited from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U.O. No. PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021, towards the implementation of the Specific Project- "Setting Up a Neurobiology Lab" in the department, under the State Plan Grant for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of "Minus 20° C Freezer (Make: Elanpro, MODEL: EFSV340)" in the Department of Biochemistry, before the Purchase Committee for approval and if approved to place supply order accordingly.

In this context, as per the orders of the Registrar, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase one number of Minus 20° C Freezer (Make: Elanpro, MODEL: EFSV340) from the lowest quoted firm "M/s. Smek, Tripunitura" at a total cost of Rs. 57,750/- (Rupees Fifty seven thousand seven hundred and fifty only) including GST for use in the Department of Biochemistry; meeting the expenditure from the provisional advance to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11.21 Purchase of Chemicals- proposals submitted by Dr. R. Jayakrishnan, Associate Professor, Department of Physics- Implementation of Startup Project-

(Planning A section)

An amount of Rs.3,80,000/- (Rupees Three Lakh Eighty Thousand only) had been sanctioned to Dr.R.Jayakrishnan, Associate Professor, Department of Physics as Provisional Advance for implementing the Startup Project 'Development of Photovoltaic Research Laboratory', vide U.O. No. 1599/2021/UOK dated 22.03.2021.

Dr.Jayakrishnan, vide **Letter No. Phy/JK-SG/8/21-22 dated 19.01.2022** requested permission to raise purchase orders for certain 'Chemicals' required for implementation of the project. He has also submitted the Quotation Notice, Quotations received and a Comparative Statement he prepared.

Proposals have been received for the following 7 Chemicals: Extran

1. Ammonium Persulphate
2. Isopropanol
3. Oleic Acid
4. Tin (II) Chloride dihydrate
5. Beta Carotene
6. ZnCl Comparative statements prepared from the quotations submitted by the Principal Investigator for each of the Chemicals, have been furnished below:

1) EXTRAN

Sl. No.	Name of the Firm	Quantity	Base Price and Tax	Amount	Principal Remarks	Investigator's
1	Globe Scientific	5 L	1488 + 74.40 (GST@5%)	1562.40	---	
2	<i>The Industrial Laboratory Equipment Co.</i>	5 L	---	1378.00 (including GST)	LI	
3	HR Lab Mate	5 L	1313 + 65.65 (GST@5%)	1378.65	---	

Firm recommended by the Principal Investigator: The Industrial Laboratory Equipment Co.

2) AMMONIUM PERSULPHATE

Sl. No.	Name of the Firm	Quantity	Base Price and Tax	Amount	Principal Remarks	Investigator's
1	Calgon Scientific Co	500 g	251.85 + 12.59 (GST@5%)	264.44	---	(Not as per specifications)
2	Globe Scientific	500 g	502 + 25.10 (GST@5%)	527.10	---	
3	<i>The Industrial Laboratory Equipment Co.</i>	500 g	---	278.00 (including GST)	LI	
4	HR Lab Mate	500 g	266 + 13.30 (GST@5%)	279.30	---	

Firm recommended by the Principal Investigator: The Industrial Laboratory Equipment Co.

3) ISOPROPANOL

Sl. No.	Name of the Firm	Quantity	Base Price and Tax	Amount	Principal Investigator's Remarks
1	Calgon Scientific Co.	500 ml	427.8 + 21.39	449.19	---
2	Globe Scientific	500 ml (Firm quoted price for 2 units)	604 + 30.2	634.20	---
3	The Industrial Laboratory Equipment Co.	500 ml	---	354.00 (including GST)	L1
4	HR Lab Mate	500 ml	450 + 22.50 (GST@5%)	472.50	---

Firm recommended by the Principal Investigator: The Industrial Laboratory Equipment Co.

4) OLEIC ACID

Sl. No.	Name of the Firm	Quantity	Base Price and Tax	Amount	Principal Investigator's Remarks
1	Calgon Scientific Co.	500 ml	467.13 + 23.36 (GST@5%)	490.49	---
2	Globe Scientific	500 g	587 + 29.35 (GST@5%)	616.35	---
3	The Industrial Laboratory Equipment Co.	500 ml	---	190.00 (including GST)	L1

Firm recommended by the Principal Investigator: The Industrial Laboratory Equipment Co.

5) TIN (II) CHLORIDE DIHYDRATE

Sl. No.	Name of the Firm	Quantity	Base Price and Tax	Amount	Principal Investigator's Remarks
1	Calgon Scientific Co.	500 g	2190 + 109.5 (GST@5%)	2299.50	---
2	Globe Scientific	100 g	893 + 44.65 (GST@5%)	937.65 (for 100 g)	---
3	The Industrial Laboratory Equipment Co.	500 g	---	4299.00 (including GST)	L1 Quantity required- 500 x 3 units= 1500 g

Firm recommended by the Principal Investigator: M/s. The Industrial Laboratory Equipment Co.

6) BETA CAROTENE

Sl. No.	Name of the Firm	Quantity	Base Price and Tax	Amount	Principal Investigator's Remarks
1	Calgon Scientific Co.	5 g	7900.7 + 395.035 (GST@5%)	8295.74	---
2	Globe Scientific	5 g	4465 + 223.25 (GST@5%)	4688.25	#
3	The Industrial Laboratory Equipment Co.	5 g	---	7150.00 (including GST)	---
4	HR Lab Mate	5 g	4620 + 231 (GST@5%)	4851	L1

Firm recommended by the Principal Investigator: M/s. HR Lab Mate

#The Principal Investigator clarified that Beta Carotene is a Synthetic Organic Dye which is produced with a Pharmaceutical Secondary Standard and is a Certified Reference Material. M/s. Globe Scientific has quoted the lowest amount for Beta Carotene dye from the brand "TCI", but without specifying its Pharmaceutical Secondary Standard or the Certified Reference Material. However, M/s HR Labmate has quoted the lowest amount for the Beta Carotene Dye from the brand "Sigma". Pharmaceutical Secondary Standard and Certified Reference Material has been provided along with the quote. Hence he recommended the firm 'Ms. HR Labmate'

7) ZINC CHLORIDE (ZnCl)

Sl. No.	Name of the Firm	Quantity	Base Price and Tax	Amount	Principal Investigator's Remarks
1	Calgon Scientific Co.	500 g	292.73 + 14.64	307.37 (GST@5%)	#
2	Globe Scientific	500 g	493 + 24.65 (GST@5%)	517.65	---
3	The Industrial Laboratory Equipment Co.	500 g	---	475 (including GST)	---
4	HR Lab Mate	500 g	435 + 21.75 (GST@5%)	456.75	L1

Firm recommended by the Principal Investigator: M/s. HR Lab Mate

#The Principal Investigator informed that although the firm M/s Calgon Scientific Co. quotes the lowest amount, it's quote pertains to 97% purity chemical- which does not meet the specifications of the invited quotation. Hence, M/s HR Labmate, which quoted the lowest amount for the Chemicals as per the specification is recommended

Thus, firms recommended by the Principal Investigator for various items may be summarised as below:

Sl. No.	Name of Chemical	Firm recommended by the Principal Investigator	Quantity	Amount (in Rupees)
1	Extran	M/s. The Industrial Laboratory Equipment. Co.	5 L	1,378.00
2	Ammonium Persulphate		500 g	278.00
3	Isopropanol		500 g	354.00
4	Oleic Acid		500 ml	190.00
5	Tin (II) Chloride dihydrate		1500 g	12,897.00
6	Beta Carotene	M/s. H R Labmate	5 g	4,851.00
7	ZnCl		500 g	456.75
	TOTAL	20,404.75/- (Rupees Twenty Thousand Four Hundred and Four Seventy Five paise only)		

The Finance remarked that the proposal submitted by Dr. R. Jayakrishnan, Associate Professor, Department of Physics, for the purchase of chemicals in connection with implementation of the Startup Project 'Development of Photovoltaic Research Laboratory' may be placed before the purchase committee for consideration. If approved, supply order may be placed accordingly. **The expenditure may be met from the provisional advance sanctioned to the Principal Investigator for implementation of the project.**

The proposal submitted by Dr. R. Jayakrishnan, Associate Professor, Department of Physics, for the purchase of chemicals in connection with implementation of the Startup Project 'Development of Photovoltaic Research Laboratory' is placed before the Local Purchase Committee for consideration and remarks.

The Committee considered the matter and recommended to submit the proposal with revised note in the next Local Purchase Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11.22.

**Department of Biochemistry – Purchase of Weighing balance
(Make- Shimadzu) in the Department-**

(Planning AI section)

A proposal for the purchase of three nos. of "Weighing balance (Make- Shimadzu)" in the Department of Biochemistry, from the lowest quoted firm "M/s. Scientific Enterprises, Cochin", at a total cost of Rs. 75,600/- (Rupees Seventy five thousand and Six hundred only), as detailed below, was placed before the Local Purchase Committee held on 11/01/2022 for consideration:

Item : Weighing Balance (Shimadzu) - 3 Nos.:

Sl. No.	Firm	Make/ Model	Base rate	GST (in 5%)	Quantity	Total amount (3*(Base rate+ GST)), (in Rs.)	Remarks
1	Genuine Scientific Instruments	MAKE: SHIMADZU, JAPAN MODEL: BL220H	27,740/-	inclusive	3	83,220/-	L2 WARRANTY: ONE YEAR AGAINST MANUFACTURING DEFECTS
2	Sree Sasthaa Scientific Company	MAKE: SHIMADZU, JAPAN MODEL: BL220H	35,007/-	inclusive	3	1,05,021/-	WARRANTY: 12 MONTHS L6
3	J.S. Scientific Supplier's	MAKE: SHIMADZU, JAPAN MODEL: BL220H	28,500/-	1425/-	3	89,775/-	WARRANTY:ONE YEAR L3
4	Biovision	MAKE: SHIMADZU, JAPAN MODEL: BL220H	35,012.33/-	inclusive	3	1,05,037/-	WARRANTY:ONE YEAR L7
5	Professional Scientific	MAKE: SHIMADZU, JAPAN MODEL: BL220H	32,500/-	inclusive	3	97,500/-	WARRANTY: ONE YEAR L5
6	Industrial and Laboratory Equipments Co.,	MAKE: SHIMADZU, JAPAN MODEL: BL220H	31421.25/-	inclusive	3	94,263.75/-	WARRANTY: TWO YEARS L4

7	Nu Tech Equipments and Services	MAKE: SHIMADZU, JAPAN MODEL: BL220H	35,910/-	1795.5	3	1,13,116.5/-	WARRANTY: ONE YEAR L8
8	Scientific Enterprises	MAKE: SHIMADZU, JAPAN MODEL: BL220H	25,200/-	inclusive	3	75,600/-	L1 WARRANTY: ONE YEAR AGAINST MANUFACTURING DEFECTS

Subsequently, the Syndicate held on 20/01/2022 (Item No: 36.119) resolved to entrust the Registrar to examine the requirements of all the proposals which were placed before the Local Purchase Committee held on 11/01/2022, and to take appropriate action accordingly.

Thereafter, the meeting convened on 02/02/2022 in the Registrar's Chamber, as part of the implementation of the aforementioned resolutions of the Syndicate, observed that there is huge variation in the rates quoted by different firms for the same make (i.e., SHIMADZU) of the equipment and in this context, recommended to seek clarification from the Head of the Department on the matter.

Accordingly, the Head, Department of Biochemistry has furnished the following clarifications in this connection:

- 1) The firms L6 and L3 did not submit any Authorisation Letters, so the department council could not confirm the genuinity of the instrument.
- 2) The firms from L4 to L7 are the authorised Sub -dealers of the instrument so they cannot quote the same amount as the authorised dealers quoted. The increased amount maybe due to their additional commission.
- 3) Finally the L1 and L2 are the authorised dealers of the instrument in Kerala. So they are capable of giving the genuine instrument and L1 quoted for the lowest. So the Head recommended L1 for the purchase of the same.

In this context, the proposal for the purchase of three nos. of "Weighing balance (Make-Shimadzu)" in the Department of Biochemistry, from the lowest quoted firm "M/s. Scientific Enterprises, Cochin", at a total cost of Rs. 75,600/- (Rupees Seventy five thousand and Six hundred only), inclusive of GST @ 5%, debiting the expenses from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development' for the year 2021-22, along with the clarifications furnished by the Head, Department of Biochemistry, is placed before the Local Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase three numbers. of "Weighing balance (Make- Shimadzu)" with 2 year warranty from the lowest quoted firm "M/s. Scientific Enterprises, Cochin", at a total cost of Rs.75,600/- (Rupees Seventy five thousand and Six hundred only)inclusive of GST @ 5% in the Department of Biochemistry, meeting the expenditure from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development' for the year 2021-22.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11.23

Department of Physical Education - Purchase of Two Desktop Computers and a Laptop-

(Ad.DIsection)

Department of Physical Education had been permitted to obtain specification for the purchase of Two Desktop Computers and a Laptop from the Instrumentation Engineer, CLIF in order to upload in the CPRCS portal for generating the Proforma Invoice. As per the specification obtained from the Instrumentation Engineer, CLIF, the Director(i/c), Department of Physical Education has forwarded the Proforma Invoices for both Two Desktop Computers(Rs.62,560) and a Laptop(Rs.28,165/-) from

M/s KELTRON generated through the CPRCS portal, amounting to Rs.90,725/- and requested permission to purchase the same by utilising the fund in the Non Plan allocation(MH.54-DPE-4/1930-Equipments) of the Budget Estimate.

The Finance section opined that the non plan fund of the University is barely sufficient to meet the recurring expenses of the University in the current financial year and suggested to explore the possibility of meeting the expenditure from the Plan Grant due to shortage of Non Plan funds. Accordingly the file was forwarded to Planning A1 section.

The Planning A1 section remarked that the Syndicate held on 23.07.2021, vide Item No.30.50.18, resolved to approve the proposal for utilising the balance amount available to the tune of Rs. 187.50 Lakh, after curtailing the total Budget Allocation in the current year's BE under State Plan Grant to 1/4th and setting apart the same for meeting such miscellaneous expenses(i.e. committed expenditure as of now, listed as 1 to 21 therein) and any other future expenses towards creation of "Capital Assets (i.e. purchase of all Equipments, Computers, Computer Networking, Laptops, Printers, Photocopy Machines, Furniture etc.)", limiting expenditure to the above provision. Sanction was accorded by the Vice-Chancellor to implement the aforementioned resolution of the Syndicate.

Planning A1 also remarked that in accordance with the aforementioned resolution of the Syndicate held on 23/07/2021(w.r.t. the Item No. 30.50.18), the expenditure to the tune of Rs. 90,725/-, towards the purchase of "Desktops and Laptop" for the Department of Physical Education from M/s KELTRON through the 'CPRCS portal' as requested by the Director(i/c), Department of Physical Education, shall be met from the **State Plan Grant** sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

Finance and Planning A1 remarked that the proposal for the purchase of two numbers of Desktop Computer and a Laptop through CPRCS portal of M/s Keltron for use in the Department of Physical Education, may be placed before the purchase committee for approval.

The Registrar has ordered to place the proposal before the Local Purchase Committee. Accordingly the matter of purchasing the two numbers of Desktop Computers and a Laptop from M/s.KELTRON for use in the Department of Physical Education by utilizing an amount of Rs.90,725/- from State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", is placed before the Local Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase two numbers of Desktop Computers @ Rs.62,560/- and a Laptop @ Rs.28,165/- from M/s KELTRON through the CPRCS portal amounting to a total cost of Rs.90,725/- (Rupees Ninety Thousand Seven Hundred and Twenty Five only) for use in the Department of Physical Education; meeting the expenditure from State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development".

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11.24 Centre for Biodiversity Conservation- Purchase, supply and fixing of 4 units of wall cupboard-

(Ad.AVI section)

An amount of Rs.25,00,000/- (Rupees Twenty Five Lakh only) was sanctioned to Dr. A Gangaprasad, Hon.Director, Centre for Biodiversity Conservation as Provisional Advance for the establishment of a Gene Bank for wild ornamental plants of Western Ghats of Kerala and establishment of Germplasm Conservatory for economically important plants species of the Andaman & Nicobar Islands and their sustainable utilization and the same was transferred to the PD account of the Hon.Director, Centre for Bio Diversity Conservation. Out of the 25 Lakh sanctioned, Rs.14,00,000/- (Rupees Fourteen Lakh Only) is earmarked for Lab infrastructure development of the Centre.

Now the Hon.Director, Centre for Bio Diversity Conservation has requested to purchase, supply and fixing of Wall Cupboard 900Lx300Wx600H (mm) (4 Units) as part of the Lab furnishing. The Director has also forwarded the quotation notice, quotations received , comparative statement of the quotations, Minutes of the Technical Committee held on 12.10.2021 and Minutes of the Staff

Council meeting held on 13.10.2021. The Technical Evaluation Committee has evaluated “the technical bids submitted by the following three vendors for Supply and fixing of Wall Cupboard 900Lx300Wx600H (mm) (4 Units). The Technical Committee compared the specifications in the technical bids for supplying and fixing Wall Cupboards with the specification in the quotation notice and found that technical bid by vendor M/s Sri Sakthi Lab Solutions, No.8, Ground Floor, Ist Cross Street, Ramachandra Nagar, Gerugambakkam, Chennai-600128 is qualified and hence recommended.

The Comparative Statement of the quotations are as follows:

Sl No	Firm	Specification	Price	Remarks
1	SRI SAKTHI LAB SOLUTIONS, No.8, Ground Floor, Ist Cross Street, Ramachandra Nagar, Gerugambakkam. Chennai -600128	Supply & fixing Wall Cupboard Size:900Lx 300Wx 600H (mm) Material of construction :- Made out of 20 SWG GI (Galvanized Iron Sheet with epoxy Powder coated Thickness 60-70 micron all sides) Cupboard: It consists of wall storage cupboard inner 1 no. Horizontal partition, 2 openable glass frame door with lock and key arrangements. Colour: Ivory and Blue, Epoxy Powder coated finish Transportation Charge – Free of cost Installation charge – Free of cost Warranty 3 years	Rate/Unit 9500/- GST (18%) 6840/- Total Amount (4 Units) 44840/-	Technical requirements are fully satisfied with lowest rate Recommended by Technical committee
2	SVT Lab Instruments Equipments, No.405, 29th Cross Street, PVK Maha Nagar, Phase II, Kundrathur, Chennai – 600069	Supply & fixing Wall Cupboard Size:900Lx 300Wx 600H (mm) Made out of 20 SWG GI (Galvanized Iron Sheet with epoxy Powder coated Thickness 60-70 micron all sides) Cupboard: It consists of wall storage cupboard inner 1 no. Horizontal partition, 2 openable glass frame door with lock and key arrangements. Colour: Ivory and Blue, or your choice Epoxy Powder coated finish Transportation Extra at Actual	Rate/Unit 12800/- GST (18%) 9216/- Total Amount (4 Unit) 60,416/-	

		Installation charge – Free of cost Warranty 3 years		
3	Lab Tech H6, H Block, Vias Vaibhav, Agraharam Street, Ramachandra Nagar, Gerugambakkam, Chennai - 600128	Supply & fixing Wall Cupboard Size:900Lx 300Wx 600H (mm) Material of construction :- Made out of 20 SWG GI (Galvanized Iron Sheet with epoxy Powder coated Thickness 60-70 micron all sides) Cupboard: It consists of wall storage cupboard inner 1 no. Horizontal partition, 2 openable glass frame door with lock and key arrangements. Colour: Ivory and Blue, or your choice Epoxy Powder coated finish Transportation Charge – Free of cost Installation charge – Free of cost Warranty 3 years	Rate/Unit 12,600/- GST (18%) 9,072/- Total Amount (4 Unit) 59,472/-	

The Finance has remarked that the proposal for the purchase and fixing of 4 units of Wall Cupboard 900Lx300Wx600H (mm) for the use of Centre for Biodiversity Conservation may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

The expenditure may be met from the provisional advance sanctioned vide U.O No. 632/2019/UOK dated 19.10.2019.

Hence, the proposal for the Purchase, supply and fixing of 4 Units of Wall Cupboard 900Lx300Wx600H (mm) is placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase and fixing of 4 Units of Wall Cupboard 900Lx300Wx600H (mm) from the lowest quoted firm M/s.SRI SAKTHI LAB SOLUTIONS, Chennai for an amount of Rs.44,840/- (Rupees Forty Four Thousand Eight Hundred and Forty only) including GST @ 18% for use in the Centre for Biodiversity Conservation; meeting the expenditure from the provisional advance sanctioned to Dr. A Gangaprasad, Hon. Director, Centre for Biodiversity Conservation vide U.O No. 632/2019/UOK dated 19.10.2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11.25. Purchase proposal for a Laptop- submitted by Dr. Krishna Kumar G, Assistant Professor, Department of Mathematics- implementation of Startup Project-

(Planning A section)

An amount of Rs. 1,00,000/- (Rupees One Lakh only) had been sanctioned as provisional advance to Dr. Krishna Kumar G, Assistant Professor, Department of Mathematics for implementation of the Startup project 'A Study on generalized spectrum of operators', vide U.O. No. 1595/2021/UOK dated 22.03.2021. Out of this grant, an amount of Rs. 60,000/- (Rupees Sixty Thousand only) had been earmarked under the head 'Equipment'.

Dr. Krishna Kumar G, who is the Principal Investigator of the project, vide a letter dated 07.02.2022 has forwarded the quotations received for the purchase of a laptop required for implementation of the project, as well as a verification report from CLIF regarding the quotations received. Dr. Krishna Kumar G has also requested sanction for purchase. A comparative statement prepared from the original quotations and other papers submitted by Principal Investigator as well as report from CLIF has been summarised below:

Sl. No.	Name of the firm	Model	Quantity	Base Price and Tax	Final Price (including GST)	Technical Remarks	Principal Investigator's Remarks
1	G R Technologies	DELL Inspirion 3501	1	---	44,500.00	Satisfies Technical Specifications	L1
2	Power CMS Technology	Lenovo i3 Laptop V14	1	---	46,386.00	Satisfies Technical Specifications	L2
3	Enterprise Computing Solutions Pvt Ltd	Interl Core i3 11th Gen	1	---	47,070.00	Satisfies Technical Specifications	L3
4	VRS Infosystems	HP 15S-du3563TU 11th Gen	1	---	49,500.00	Satisfies Technical Specifications	---
5	Quinze Technologies Pvt Ltd	Dell Inspiron 15-5510	1	45,500 + 8,190 (GST@18%)	53,690.00	Satisfies Technical Specifications	---
6	AJ MEP Services	Intel Core i3 10th generation or higher	1	47,500 + 8,550 (GST @18%)	56,050.00	Satisfies Technical Specifications	---

Firm recommended by the Principal Investigator: M/s. G R Technologies (Sl. No. 1)

The Finance wing of the University has remarked that the proposal for the purchase of a laptop for use in the Department of Mathematics in connection with the implementation of the Startup Project 'A Study on generalized spectrum of operators' may be placed before the purchase committee for consideration. If approved, supply order may be placed accordingly. The expenditure may be met from the provisional advance sanctioned to the Principal investigator for the implementation of the project.

The proposal for the purchase of a laptop submitted by Dr. Krishna Kumar G, Assistant Professor, Department of Mathematics in connection with the implementation of the Startup Project 'A Study on generalized spectrum of operators' is placed before Local Purchase Committee for consideration and recommendations.

The Committee considered the matter and recommended to purchase one number of Laptop (Dell Inspirion 3501) from the lowest quoted firm M/s.G R Technologies, Kollam for an amount of Rs.44,500/-(Rupees Forty Four Thousand and Five Hundred only) including GST for use in the Department of Mathematics; meeting the expenditure from the provisional advance sanctioned to Dr. Krishna Kumar G, Assistant Professor, Department of Mathematics,vide U.O. No. 1595/2021/UOK dated 22.03.2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11. Additional 01

Audit Sections-Purchase of Printing Paper-

(Ad.BIV section)

The Assistant Registrar, Audit has requested to purchase 20 boxes of Printing Paper containing a total of 40000 sheets (Dimension 15x12x3 80gsm) and 5 boxes of Printing Paper containing a total of 5000 sheets (Dimension 10x12x3 80gsm) for use in the Audit 1,1(a),II,III and III(a) Sections, vide Note dated 02.02.2022.

Competitive Quotations were invited from vendors and three firms have quoted for each type of Printing paper, as detailed below.

1) Printing Paper having dimension 15x12x3 80gsm (20 boxes containing 2000 sheets in each)

Sl No	Firms	Qty in one box	Unit price in (including 18% GST)	Total Price for 40000 sheets
1	M/s Suryaa Business Forms, Trivandrum	2000 sheets	2120/- per 2000 sheets	42400/-(L1)
2	M/s Quilon Paper Mart, Trivandrum	1000 sheets	3469/- (6938/- per 2000 sheets)	138760/-(L2)
3	M/s Sakthi Computer Forms, Trivandrum	750 sheets	3605/-(7210/- per 2000 sheets)	144200/-(L3)

2) Printing paper having dimension 10x12x3 80gsm (5 boxes containing 1000 sheets in each)

Sl No	Firms	Qty in one box	Unit price in (including 18% GST)	Total Price for 5000 sheets
1	M/s Suryaa Business Forms, Trivandrum	1000 sheets	740/- per 1000 sheets	3700/-(L1)
2	M/s Sakthi Computer Forms, Trivandrum	750 sheets	2317.52/-per 1000 sheets	11588/-(L2)
3	M/s Quilon Paper Mart, Trivandrum	1000 sheets	2325/-per 1000 sheets	11625/-(L3)

The expenditure may be met from the Head of Account 'Part1-NP-MH-1(a)-General Directions-4-2925-Printing & Stationery' provided in the current year's Budget Estimates of the University.

The Finance has remarked to place the Proposal before the Purchase Committee and also remarked that, as there is a huge difference in the price quoted by the L2 and L3 firms as compared to the L1 firm, the quality of the paper has to be verified by the Superintendent (i/c), University Press.

The Samples have been verified by the Superintendent (i/c), Kerala University Press. It is remarked that, all the specimen satisfy the specification as per the Quotation Notice vide Letter No. KUP/Estt./050322/1 dated 05.03.2022 and that, Quality, Brightness, and Tear Strength are seen much better in TNPL paper specimen.

It may be noted that, the aforementioned TNPL papers were submitted by M/s Suryaa Business firms, Thiruvananthapuram.

Accordingly, as per the orders of the Registrar, the matter is placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase 20 boxes of printing paper containing 2000 sheets in each(Dimension 15x12x3 80gsm)and 5 boxes of printing paper containing 1000 sheets in each(Dimension 10x12x3 80gsm) from the lowest quoted firm as detailed below for use in the Audit 1,1(a),II,III and III(a) Sections; meeting the expenditure from the Head of Account 'Part1-NP-MH-1(a)-General Directions-4-2925-Printing & Stationery' provided in the current year's Budget Estimates of the University.

Sl No	Lowest quoted Firms	Item & Quantity	Unit price in (including 18% GST)	Total Price
1	M/s Suryaa Business Forms, Trivandrum	Printing paper having dimension 15x12x3 80gsm (20 boxes)	2120/- per 2000 sheets	42400/-
2	M/s Suryaa Business Forms, Trivandrum	Printing paper having dimension 10x12x3 80gsm (5 boxes)	740/- per 1000 sheets	3700/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11. Additional 02 Department of Mathematics – Purchase of ‘Steel Cabinet with Glass Door’ from M/s SIDCO- (Planning A1 section)

The Head, Department of Mathematics, vide Letter No. Maths/Admn/2022 dated 02/02/2022, informed that they had purchased a large quantity of books in the previous two months for the Department Library and in order to accommodate these books properly, in view of the upcoming NAAC visit, the department is urgently in need of new 'Steel shelves/cabinets'.

In this context, the Head, has forwarded the quotation obtained from 'M/s Kerala SIDCO' for the purchase of four numbers of 'Steel Cabinet with Glass Door' in the department, along with a copy of the minutes of the Department Council meeting held on 01/02/2022, recommending the purchase.

The detailed quote in this regard is enumerated below:

Item : Steel Cabinet with Glass Door (SIDCO): 4 Nos

Sl No.	Description	GST %	Quantity	Rate	Total
1	Steel Cabinet with Glass Door (200*91*48 cm)	18	4 nos	11,450 /-	45,800 /-
Total					45,800 /-
Transportations					1,600 /-
Total					47,400 /-
GST @ 18%					8,532 /-
GRANT TOTAL ROUNDED OFF					55,932 /-

The Head, Department of Mathematics has recommended the firm "M/s Kerala SIDCO, Pressure Die Casting Unit, P.O. Industrial Estate, Pappanamcode, Trivandrum" for the purchase of four 'Steel Cabinets with Glass Door' in the department, at a total cost of Rs. 55,932/- (Rupees Fifty five thousand nine hundred and thirty two only), inclusive of GST@18%, in accordance with the approved rates detailed in the G.O.(Rt.) No.10/2021/SPD dated 03/03/21 .

The Expenditure in this connection may be debited from the State Plan Grant 2021-22 sanctioned to the department, under the Scheme component 'Infrastructure and Laboratory Development'.

The Finance Officer has remarked to place the proposal for the purchase of four '**Steel Cabinets with Glass Door**' from M/s SIDCO, in the Department of Mathematics, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, the proposal is placed before the Local Purchase Committee, for consideration. **The Committee considered the matter and recommended to purchase 4 numbers of Steel Cabinet with Glass Door(200*91*48 cm) from M/s.Kerala SIDCO, Thiruvananthapuram at a total cost of Rs.55,932/-(Rupees Fifty Five Thousand Nine Hundred and Thirty Two only) including GST and Transportations charges for use in the Department of Mathematics; meeting the expenditure from the State Plan Grant 2021-22 sanctioned to the department, under the Scheme component 'Infrastructure and Laboratory Development'.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11.Additional 03

Institute of English– Purchase of six ‘Tables’ in the Department-

(Planning AI section)

A proposal for the purchase of six nos. of "Pre- Laminated Board Table" in the Institute of English, from the the firm "M/s Kerala SIDCO, Kochi", at a total cost of **Rs. 99,498.00/- (Rupees Ninety nine thousand four hundred and ninety eighty only)**, in accordance with the approved rates detailed in the G. O. (Rt.) No. 10/2021/ITD dated 03/03/21, as detailed below, was placed before the Local Purchase Committee held on 11/01/2022 for consideration:

Item: Pre- Laminated Board Tables: Six Nos.

Sl No.	Description	GST %	HSN/SAC	Quantity	Rate	Amount
1	Pre- Laminated Board Table with 1 cupboard and three drawer Imported Type 150*75*75 cm	18	9403	6 nos	13,644/-	81,864.00/-
2	Delivery Charges	18	9963			2,456.00/-
	Gross Total					84,320.00/-
	CGST @ 9%					7,588.80/-
	SGST @ 9%					7,588.80/-
	ROUND OFF					0.40
	GRANT TOTAL					99,498.00/-

Subsequently, the Syndicate held on 20/01/2022 (Item No: 36.119) resolved to entrust the Registrar to examine the requirements of all the proposals which were placed before the Local Purchase Committee held on 11/01/2022, and to take appropriate action accordingly.

Thereafter, the meeting convened on 02/02/2022 in the Registrar's Chamber, as part of the implementation of the aforementioned resolutions of the Syndicate, observed that the rate quoted by "M/s Kerala SIDCO" is on the higher side and in this context, recommended to reconsider the proposal from the above firm along with the quotations from "M/s RUBCO" & "M/s ARTCO" or to invite open quotations for the purchase.

Accordingly, the Head, Institute of English vide Letter No. Nil dated 03/03/2022, resubmitted the proposal for the purchase of six 'Pre-laminated board tables' for the faculty room of the Institute of English, by including the quotes from 'M/s. RUBCO' and 'M/s. ARTCO' also.

The comparative statement of the quotes received from "M/s Kerala SIDCO", 'M/s. RUBCO' and 'M/s. ARTCO', is detailed below:

Sl No.	Firm	Product Description	Rate for 6 Nos. of Tables (in Rs.)	GST (in 18 %)	Total Amount (in Rs.)	Remarks
1	"M/s Kerala SIDCO, Kochi"	Pre- Laminated Board Table with 1 cupboard and three drawer Imported Type 150*75*75 cm	84,320.00	15,177.60	99,498.00	In accordance with the approved rates detailed in the G. O. (Rt.) No. 10/2021/ITD dated 03/03/21
2	"M/s RUBCO"	Managers Table	1,42,266.00	25,607.88	1,67,874.00	In accordance with the approved rates detailed in the G.O. (Rt.) No. 28/2021/SPD dated 26/10/21.
3	"M/s ARTCO"	Hard Wood Officers table of size 150L* 60W* 75 cm H with 2	1,06,800.00	19,224.00	1,26,024.00	In accordance with the approved rates detailed in the G.O.(Rt) No.27/2020/SPD

	drawer and two cupboards					dated: 31/12/2020
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In this context, the proposal for the purchase of six nos. of "Pre- Laminated Board Table" in the Institute of English, from "M/s Kerala SIDCO, Kochi", at a total cost of Rs. 99,498.00/- (Rupees Ninety nine thousand four hundred and ninety eighty only), inclusive of GST @ 18%, in accordance with the approved rates detailed in the G. O. (Rt.) No. 10/2021/ITD dated 03/03/21, debiting the expenses from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development (to the tune of Rs. 1 Lakh)' for the year 2021-22, along with the quotes received from 'M/s. RUBCO' and 'M/s. ARTCO', is placed before the Local Purchase Committee for consideration.

*The Committee considered the matter and recommended to purchase six numbers of "Pre-Laminated Board Table with 1 cupboard and three drawer Imported Type 150*75*75 cm" from "M/s Kerala SIDCO, Kochi", at a total cost of Rs.99,498/- (Rupees Ninety-nine thousand four hundred and ninety eighty only), inclusive of GST @ 18% and transportation charges for use in the Institute of English; meeting the expenditure from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development (to the tune of Rs. 1 Lakh)' for the year 2021-22.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11. Additional 04

**University Startup Research Grant for New Teachers-
Purchase of Maple 2021 Student Edition Software and
Home License -for Dr. Dilip Kumar, Assistant Professor,
Department of Mathematics**

(Planning AI section)

An amount of Rs.1,60,000/- (Rupees One lakh Sixty thousand only) was sanctioned to Dr. Dilip Kumar, Assistant Professor, Department of Mathematics as provisional advance for the implementation of the project titled "Mathematical Modelling and their applications with special emphasis to study the spread of COVID-19" envisaged in the Budget Speech 2020-21 vide U.O No: 1622/2021/UOK dated 22.03.2021.

Accordingly, Dr. Dilip Kumar, Assistant Professor, Department of Mathematics submitted a proposal for the purchase of **Maple 2021 Student Edition Software + Home License Single user** marketed by **Binary Semantics** along with the certification of Maple soft company, Canada, ie, Binary Semantics is the sole authorized distributor of Maple Soft products in India to sell their products and provide support to their customers on all Maple products, therefore unavailable through any other entry.

Sl. No	Items	Quantity	Unit Price (INR)	GST @ 18%	Total Amount
1.	Maple 2021 Standalone Non-Floating Single user Graduate Student Edition License	1	67,700/-	12,186/-	79,886/-
2.	Maple 2021 Home License	1			

The Finance has remarked that the proposal for the purchase of '**Maple 2021 Graduate Software License + Home License Single User**' from 'Binary Semantics, sole distributor of Maple Software in India in connection with the project titled 'Mathematical Modelling and their Application with Special Emphasis to Study the spread of COVID 19' may be placed before the purchase committee for consideration. If approved, supply order may be placed accordingly. The expenditure may be met from the provisional advance sanctioned to the Principal investigator for the implementation of the project.

In this context, as per the recommendation of the Finance, the proposal is placed before the Local Purchase Committee for consideration and recommendations.

The Committee considered the matter and recommended to purchase one number each of Maple 2021 Graduate Software License and Home License Single User marketed by M/s. Binary Semantics along with the certification of Maple soft company, Canada, ie, Binary Semantics is the

sole authorized distributor of Maple Soft products in India to sell their products and provide support to their customers on all Maple products, subject to production of Proprietary certificate from the Head by stating that Maple soft product is the only software for implementing the "Mathematical Modelling and their applications with special emphasis to study the spread of COVID-19"; meeting the expenditure from the provisional advance sanctioned to the Dr. Dilip Kumar, Assistant Professor, Department of Mathematics for the implementation of the project, vide U.O No: 1622/2021/UOK dated 22.03.2021 as detailed below.

Sl. No	Items	Qty	Unit Price (INR)	GST @ 5%	Total Amount
1.	Maple 2021 Standalone Non-Floating Single user Graduate Student Edition License	1	67,700/-	3385/-	71085/-
2.	Maple 2021 Home License	1			

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11. Additional 05

Proposal for purchase of a 'Platinum Plate'- submitted by Dr. Sam Solomon, Professor, Department of Optoelectronics- implementation of Startup project- (Planning A1 section)

An amount of Rs. 2,60,000/- (Rupees Two Lakh Sixty Thousand only) had been sanctioned to Dr. Sam Solomon, Professor, Department of Optoelectronics as provisional advance for implementation of the Startup project 'Synthesis, Characterization and Computational Study of functional nanomaterials', for which he is the Principal Investigator, vide U.O. No. 1592/2021/UOK dated 22.03.2021.

Dr. Sam Solomon, vide letter No. KU/OPTO/734/2021-22 dated 16.02.2022 had forwarded a proposal for purchase of a 'Platinum Plate' along with the quotations received for the same (four quotations). He recommended the firm 'M/s. J S Scientific Supplier's Kottarakkara', which quoted the lowest amount for the item, and requested for permission for purchase.

A comparative statement, prepared from quotations submitted by the Principal Investigator, has been furnished below:

	Kelvin Labs, Kayamkulam	Genuine Scientific Instruments, Thiruvananthapuram	Manilal Maganlal Company, Mumbai	& J. S Scientific Supplier's, Kottarakkara
Item & Specification	Platinum Plate 2mm thick	Platinum Plate 2mm thick	Platinum plate of purity 99.95% (2 cm x 2 cm x 2 mm)- weight 17.2 gm	Platinum Plate 2 mm thick
Quantity	1	1	1	1
Amount (in Rupees)	51,940 (GST Extra)	51,850 (GST Extra)	60,200 (GST@ 3% Extra) Postage charge Rs. 177/- extra	50,900 (including GST)
Remarks	---	---	(Price calculated based on price/ gram and approx. weight)	L1

Firm recommended by the Principal Investigator- J.S. Scientific Supplier's, Kottarakkara

While perusing the purchase proposal, Finance Wing of the University remarked that Technical Verification of Quotations by Technical Committee/ Instrumentation Engineer may be obtained.

Following this, Dr. Sam Solomon, Principal Investigator, sought permission to constitute a Technical Committee for the evaluating the quotations. He also forwarded a panel of experts for consideration towards constitution of Technical Committee. The Hon'ble Vice-Chancellor accorded sanction to constitute a Technical Committee for the purpose with (1) Dr. Subodh G, Assistant Professor, Department of Physics (2) Dr. S. Sankararaman, Professor and Head, Department of Optoelectronics (3) Dr. K G Gopchandran, Professor, Department of Optoelectronics (4) Dr. Sam Solomon, Professor, Department of Optoelectronics (Principal Investigator) and (5) Dr. Yamuna A, Assistant Professor, Department of Optoelectronics as its members.

The Finance wing of the University has also remarked that subject to obtaining Technical Verification of quotations by Technical Committee/ Instrumentation Engineer, the proposal for purchase of a Platinum Plate in connection with the implementation of the Startup Project 'Synthesis, Characterisation and Computational Study of functional nanomaterials' may be placed before the purchase committee for consideration. If approved, supply orders may be placed accordingly. The expenditure may be met from the provisional advance sanctioned to the Principal Investigator for implementation of the project.

Dr. Sam Solomon, vide a letter No. KU/OPTO/795/2021-22 dated 04.03.2021 submitted the Technical Committee minutes. **Dr. Sam Solomon has stated that on telephonic conversation with firms, they informed that due to the increase in price of gold/platinum it is not possible to supply the quoted item as per the quoted rate. The meeting noticed the in-completion of specification in the quotation and recommended new specifications. Further, the Principal Investigator stated that he came to know that there is a provision for immediate purchase of items with highly fluctuating rate, without inviting quotations. Hence, he requested to issue necessary order to purchase the same.**(Kindly find the minutes of the Technical Committee appended herewith as Appendix I)

The proposal for purchase of a 'Platinum Plate' in connection with the implementation of the Startup Project 'Synthesis, Characterisation and Computational Study of functional nanomaterials', submitted by Dr. Sam Solomon, Professor, Department of Optoelectronics is placed before Local Purchase Committee for consideration and recommendations.

The Committee considered the matter and recommended to explore the possibility to purchase the items with highly fluctuating rate, without inviting quotations and place before the Purchase Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.75 .11. Additional 06

Purchase of Laptop Windows 10 Home for the Pro-Vice- Chancellor –

(Ad.BIV section)

The DR & PS to Pro-Vice-Chancellor, vide Note dated 01.11.2021, has informed to purchase and supply one number of Laptop High End Windows 10 Home, for the Pro-Vice-Chancellor as per the specification forwarded by the Instrumentation Engineer, vide letter No. CLIF/Report/517/2020-21 dated 25.10.2021.

As the Laptop was not listed in the CPRCS Portal and quotations received through GeM Portal were not meeting specifications remarked by the Instrumentation Engineer, open quotations were invited for the purchase. Even after inviting open quotations, as sufficient quotations were not received, quotations were again invited both by open quotations as well as from the GeM portal.

The details of Quotations received through open Quotations (re-tender) and verification remarks from the Instrumentation Engineer are as follows:below.

Sl No	Firm	Item	Rate (including GST)	Remarks from IE	Remarks
1	M/s QUINZE Technologies PVT LTD,Kochi	DELL VOSTRO 14 3400, 11th Gen Processor Intel Core i5 -1135G7 Processor Three year Onsite Warranty	68990/- (L1)	Satisfies technical specifications.	The Clarification from the firm has obtained (as per the suggestion from Instrumentation Engineer) and remarked that the laptop is coming with optical scroll mouse.
2	M/s Metro Systems, Kunnukuzhy.P.O trivandrum	Inspiron 14 2 in 1 Touch,Inspiron 5410 i5-1155G7 1 year Onsite hardware service.	83545/- (L2)	Not satisfying technical specification (Warranty only one year,details regarding ports and optical scroll mouse not mentioned)	

The Quotations received from bidders through GeM portal and the verification remarks of the Instrumentation Engineer are as follows:.

SL No	Firm	Item Description	Amount	Remarks from IE	Remarks
1	M/s Kevin Technologies, Delhi	DEll Inspiron 14" 3 year comprehensive onsite warranty	-	Graphics card is absent, Not satisfied the complete specification	rejected in the GeM portal
2	M/s MADMAN TECHNOLOGIES, Noida	DEll Inspiron 14",3 year warranty on Laptop,1 year warranty on battery and charger as per OEM	69890 (L1)	Satisfies all the specification except warranty for battery and charger. Generally OEMs provide 1 yr warranty only and as such quotation can be accepted	The mail from firm has been attached. 'The OEM provide the default warranty as 1 yr only.However the life for the battery and charger is almost 3-4 years as per normal usage.' accepted in the GeM portal
3.	M/sAdCOM SYSTEMS, Thiruvananthapuram	DELL vostro 3400,Intel Core i5 Processor 11th generation 8GB RAM DDR4Ram 512GBSSD 3 years warranty	75900 (L2)	Quotation satisfies all specifications, except for graphics card. They have quoted for MX 330 instead for MX 350, and the quoted is slightly slower in graphics processing, Considering the requirements the Quotation can be accepted.	accepted in the GeM portal

The Finance has remarked to place the Proposal for the purchase of Laptop for the Pro- Vice-Chancellor, before the Purchase Committee.

As per the orders of the Registrar, the above purchase proposal is placed before the Local Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase one number of Laptop (DELL VOSTRO 14 3400, 11th Gen Processor Intel Core i5 -1135G7 Processor Three year Onsite Warranty) from the lowest quoted firm M/s QUINZE Technologies PVT LTD, Kochi for an amount of Rs.68990/- (Rupees Sixty Eight Thousand Nine Hundred and Ninety only) including GST for use in the Pro Vice Chancellor's Office.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

General Recommendation

During the course of discussion, Committee noted the following areas which needs special attention:

1. The requirements of a specific project are tendered separately and placed before the Local Purchase Committee and Purchase Committee. It is suggested that if multiple machines/equipment are to be purchased, all the requirements may be included in a single tender enabling the University to get more competitive quotes and leverage for negotiation with the vendor. Purchasing equipment at different times within a reasonably short period (say 3 months) from same vendor may deny the possible financial gain to the University.
2. Request to tag a zip pouch with details as shown below for all equipment (major and minor) will the help of technical staff while inspecting the machines for offering remarks on replacement etc.,:
 - a. Date of purchase and cost involved including Head of Account.
 - b. Copy of installation report with serial number.
 - c. Date up to which warranty is valid.
 - d. Whether covered under AMC and if so details thereof.
 - e. Maintenance Card

Inspection done on	Signature of University official	Signature of Service Engineer of Vendor

3. Equipment should be purchased on the basis of the requirement raised by the concerned official and followed by technical verification and vetting of specification by the Competent Authority (IE, CLIF/Director, Computer Centre/ME/UE) before placing the same to the Committee.
4. It is suggested that procurement of new Capital items like Furniture, equipment, Computer, Printer etc., may be placed before the Purchase Committee (irrespective of the value) so that items rejected by the Purchase Committee will not be placed again before the Local Purchase Committee. Equipment which requires urgent replacement may be placed before the Local Purchase Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 11th meeting of the Local Purchase Committee for the year 2021-22 held on 07.03.2022, be approved.

Item No.38.76

Minutes of the 12th meeting of the Purchase Committee for the year 2021-22 held on 14.03.2022- reg-

(Ad.BIV)

As per the orders of the Vice Chancellor, the Minutes of the 12th (Non -Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2022, is placed before the Syndicate for approval.

Minutes of the 12th Meeting of the Purchase Committee

Date : 14.03.2022
Time : 04.00 P.M
Venue : Pro-Vice- Chancellor's Chamber

Chairman

The Pro-Vice-Chancellor : Sd/-

Members

- | | | |
|--|---|------|
| 1. Adv.K.H.Babujan, Member, Syndicate | : | Sd/ |
| 2. Adv.A.Ajikumar, Member, Syndicate | : | - |
| 3. Dr. K.G.Gopchandran, Member, Syndicate | : | - |
| 4. Dr.S.Nazeeb, Member, Syndicate | : | - |
| 5. Adv.B.Balachandran, Member, Syndicate | : | Sd/- |
| 6. Adv.G.Muralidharan Pillai, Member, Syndicate | : | - |
| 7. Dr. K.B. Manoj, Member, Syndicate | : | - |
| 8. Sri.Arunkumar.R, Member, Syndicate | : | - |
| 9. The Registrar | : | - |
| 10. The Finance Officer | : | Sd/- |
| 11. The Director, Planning & Development | : | Sd/- |
| 12. The Technical Officer, Computer Centre(for Director i/c) | : | Sd/- |
| 13. The Instrumentation Engineer | : | Sd/- |

Item No.38.76 .12.01. Malayalam Lexicon- Purchase of Computer and Photocopier-**(Ad.BIV section)**

The Editor in charge, Malayalam Lexicon had requested for the purchase of Computer, Laptop and Photocopier in connection with the digitisation of the Malayalam Lexicon Volumes. The purchase proposal for the same from the CPRCS Portal of M/s. KELTRON was placed in the Purchase Committee held on 10.06.2021. Syndicate held on 11.06.2021(Item no.28.48.02.10) resolved to purchase one number each of Computer (Medium end Windows 10 Home) and A4 Printer/Photocopier from the Gem Portal.

Bids were invited in Gem Portal vide Bid No: Gem /2021/B/1470328 dated 31.08.2021. But no firms participated in the Bid. As per the orders of the Registrar, Bids were again invited in the Gem Portal with the same specification. Bids received accordingly for photocopier and Computer were verified by the Instrumentation Engineer and remarked as satisfying technical specification. The details of the proposal are as follows;

Photocopier

Sl. No.	Firm	Item	Amount including GST @18%	Remarks
1.	M/s. Future Eyes Info Tech	Toshiba 2329	45,125	L1 Satisfying technical qualification
2.	Unicom Infotel Private Limited	Canon	90,925	L2 Satisfying technical qualification

Computer

Sl No.	Firm	Item	Amount including GST @18%	Remarks
1.	M/s. Ethereal Carbon Limited	Desktop Computer Windows 10 Home HP 280 Pro G6	93,000	Satisfying technical qualification

The details of the rate of Computer and Photocopier in the CPRCS portal are as follows;

Sl.No.	Item	Qty	Amount
1.	Computer-Medium end Windows 10 Home	1	31,280/-
2.	A3 Photocopier	1	45,060/-
	TOTAL		

The Expenditure may be met from the Provisional Advance sanctioned vide U.O No.Ad.DIII.I.1.27864/2018 dated 19.03.2019.

The Finance has remarked that the above proposal for Desktop Computer and Photocopier for use in the Department of Malayalam Lexicon may be placed before the Purchase Committee. It is also remarked that the price quoted by the firm in the Gem Portal for the Desktop Computer seems to be very high, compared to the price in the CPRCS Portal.

As per the orders of the Vice Chancellor, the above proposal for the purchase of 1 Desktop and 1 Printer for use in the Malayalam Lexicon is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase one number each of Desktop Computer @ Rs. 31,280/- and A3 Photocopier @ Rs.45,060/- or at the prevailing rates as per the revision of the rate contract, from the CPRCS Portal of M/s. KELTRON (as the proforma invoice validity expires on 31.03.2022 and 21.03.2022 respectively) as detailed below, for use in the Department of Malayalam Lexicon; meeting the expenditure from the Provisional Advance sanctioned vide U. O. No.Ad.DIII.I.1.27864/2018 dated 19.03.2019.

Sl.No.	Item	Qty	Amount
1.	Computer-Medium end Windows 10 Home	1	31,280/-
2.	A3 Photocopier	1	45,060/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 12th (Non -Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2022, be approved.

Item No.38.76 .12.02

Students Amenity Centre, Conference Hall – Purchase of 55inch TV and LCD Projector

(Ad.BIV section)

As per the Minutes of the meeting held to discuss the matter of furnishing the Student's Amenity Centre dated 28.06.2021 and the Note dated 05.11.2021 from the Ad. BII Section, quotations were invited for the purchase of 55inch Smart TV and LCD Projector for use in the Mini Conference Hall of the Amenity Centre. The quotations were verified by the Instrumentation Engineer. The details of the quotations are as follows:

1. 55 inch Smart TV

Sl. No.	Firm	Model	Qty	Total Price (including GST)	Remarks
1.	M/s. Inmax info Solution, Trivandrum	VU 55 Smart TV model- VU 55PM VU 55UT Warranty -3 years	1	Rs. 52,560/- L1	Satisfies technical specification
2.	M/s. Power CMS Technologies, Trivandrum	55 inch smart TV model- VU 55UT (Warranty : 3 years)	1	Rs.72,000/- L2	Satisfies technical specification
3.	M/s. Sree Renjini Associates, Trivandrum	Panasonic 55inch TV Model-LH-55HX1DX HDMI Cable Warranty -3years	1 1	Rs.61,900.80 L3 Rs.1,829/- Total- Rs.63,729.80/-	Satisfies technical specification
4.	M/s. Electronic Trade Links Trivandrum	a.Mi make 55 4k Ultra HD Android (Warranty 1 year) b.Samsung make 55 "4k UHD Smart TV (Warranty 1 year) Accessories a. Wall mount TV Stand	1 1 1 1	Rs. 46,980/- Rs. 55,980/- Rs.1800/- Rs.1500/-	a.) Total including Accessories – Rs. 50,280/- Not Satisfying technical specification(Warranty 1 year instead of 3 year)

		b. 5 mtr HDMI cable			b. Total including Accessories Rs. 59280/- Not Satisfying technical specification (Warranty 1 year instead of 3 year)
5.	M/s. Ideal Systems, Trivandrum	a.VU 55PM Smart TV b. Samsung BE55AH Smart TV Warranty -3 years	1 1	Rs.54,000/- Rs.80,500/-	Not Satisfying technical specification (Warranty , Wall mount kit, 5 mtr HDMI cable not mentioned) Not Satisfying technical specification(Only one USB port instead of 3 Wall mount, 5 mtr HDMI cable not mentioned)
6..	M/s. ITPCOS, Trivandrum	4K UHD Android TV make-VU 55 model- VU 55PM /VU 55UT Warranty 3 years	1	Rs.47,615/-	Not Satisfying technical specification (Wall mount , 5 mtr HDMI cable not mentioned)
7.	M/s. Medical and Visual Technologies,Trivandrum	a. LG 55 TV model-5UT64OS (Warranty-3years) OR b. 55 inch smart TV model- VU 55PM /VU 55UT (Warranty : 3 years)	1 1	Rs.59,520/- Rs.47,000/-	Not Satisfying technical specification (Commercial TV with essential smart functions, 5 mtr HDMI Cable not mentioned)
8.	M/s SS Furniture and Home Appliance, Pathanamthitta	a.Impex brand TV Warranty -2years b.Samsung brand TV Warranty -1 year c.LG brand TV Warranty – 1 year	1 1 1	Rs.59,900/- Rs.73,500/- Rs.69,900/-	Not Satisfying technical specification
9	M/s. Vinayaka Trade Links, Trivandrum	Panasonic 55inch TV Model-TH-55HX635DX Warranty -3years	1	Rs.69,575/-	Not Satisfying technical specification

Eight numbers of Quotations were received for the supply of Projector for use in the Mini Conference Hall of the Amenity Centre. As per the remarks of the Instrumentation Engineer, clarification was obtained from the Firm M/s.Electronic Trade Links, Trivandrum and M/s. ITPCOS, Trivandrum for confirming warranty of three years for Projector. Both firms confirmed that Projector has only two years warranty. M/s.Electronic Trade Links, Trivandrum has informed that for three years warranty additional 15% of quoted amount has to be paid.

The details of the proposal are as follows:

2.LCD Projector

Sl No	Firm	Model	Qty	Unit price (in Rs)	Total Price (Including 28% GST for Projector and 18% GST for accessories)
1.	M/s. Medical and Visual Technologies, Trivandrum	Epson EB - E01 Motorised screen 7ftx5ft Installation charges including HDMI Cable 15 Mtr, Power Cable 15 Mtr, Ceiling mount kit with labour charges (Warranty 3 years for projector and one year or 1000 hours for lamp)	1 1 1	30,592 6,700 4,602	Rs.41,894 L1
2.	M/s Anon System, Kottayam	Epson EB 01 Ceiling Mount 15 mtr HDMI Cable 15 mtr Power Cable 7x5 motorised screen brand Logic or Equivalent. (Warranty 3 year)	1 1 1 1	34,950 2,000 2,000 1,500 9,500	Rs.49,950/- L2
3.	M/s. ITPCOS Trivandrum	Projector Make: BenQ Model:MX560P 15 mtr HDMI cable 15 mtr Power cable Ceiling mount kit 3 feet Normal Projector Screen (Warranty 2years or 2000 hours)	1 1 1 1 1	38,720 2,140 975 1,103 7,360	Rs.50,298 Warranty only two years
4	M/s.Electronic Trade Links, Trivandrum	(a) EPSON EB E01 (a) EPSON EB X49 HDMI cable(10 meter) Power cable (10 meter) 2 ft Ceiling Mount Kit 3 ft Ceiling Mount Kit 3 ft Ceiling Mount Kit Round type Wall Mount Screen with Instalock 7x5 Wiring& Installation charge Warranty: Two year Manufacturer's Warranty for Projector. Respective product warranty applies for each product.	1 1 1 1 1 1 1 1 1 1 1 set	32,880 43,980 2,400 1,100 1,200 1,300 1,680 3,832 2,000	(a) Rs. 53,351 (for 3 years) (a) Rs. 66,115.8 (for 3 years)
5	M/s.Power CMS, Trivandrum	BenQ Projector Model : MX560 with accessories 15 Mtrs HDMI Cable 15 Mtrs Power Cable Ceiling Mount Kit Projector Screen Motorised Warranty :3 years for projector and 1000 hrs. For	1	58,968	Rs.58,968

		Lamp.			
6	M/s. Scientific Medical Equipments (Kerala) Pvt. Ltd. Thiruvananthapuram	BenQ LCD Projector Model : MX560P 7/5 Motorised Screen 3 feet mount round kit 15 mtr Power cable 15 mtr HDMI Cable (Warranty 3 years for Projector and 1 year or 1000 hrs for Lamp whichever is earlier)	1 1 1 1 1	47,100 18,455 3,399 779 2,549	Rs.72,282
7	M/s. Sree Renjini Associates, Trivandrum	MX560P XGA Projector Screen 15 mtr HDMI cable 15 Mtr Power Cable Ceiling mount kit (Warranty 3 years for projector and 6 months or 1000 hours for Lamp)	1 1 1 1 1	44,448 16,000 4,543 2,360 4,513.50	Rs.71,864
8	M/s. Volks Electronics Pvt Ltd.	Optoma DLP Projector CX36H 15 mtr HDMI cable 15 Mtr Power Cable & Ceiling mount kit Electrically operated non reflective Projector Screen 7 Ft X 5 Ft	1 1	37250 5500 10,850	Rs.53,600

The Finance has remarked to place the above proposal for purchase of 55 inch Smart TV and LCD Projector for use in the Conference Hall of Students Amenity Centre before the Local Purchase Committee.

As per the orders of the Vice Chancellor, the matter is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase one number of VU 55 inch Smart TV model- VU 55PM VU 55UT with three years Warranty from the lowest quoted firm M/s. Inmax info Solution, Trivandrum for an amount of Rs.52,560/- (Rupees Fifty Two Thousand Five Hundred and Sixty only) including GST for use in the Conference Hall of Students Amenity Centre.

The Committee further recommended to cancel the purchase proposal of LCD Projector for the Mini Conference Hall as the Hall is proposed to be converted as Office of the Research Director.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 12th (Non -Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2022, be approved.

Item No.38.76 .12.03 Department of Political Science-Purchase of Desktop Computer & Furniture items in the Department

(Ad.AII section)

The Head, Department of Political Science vide letter No. Pol.Scie/2021-22 dated 02.12.2021 has submitted a proposal for the Purchase of one Desktop Computer & Furniture items in the department. The Head remarked that a Provisional payment of Rs.5,00,000/- (Rupees Five Lakh only) has been released for the purchase of Infrastrucure for the new course of Public Administration in the Department of Political Science, University of Kerala, Kariavattom. Vide U.O No.Ac.D II/14251/2019 dated 04.01.2020.

The Proforma invoice for the purchase of Desktop and Furniture items has been generated from KELTRON & SIDCO respectively as detailed below.

SI No	DESCRIPTION	RATE Rs.	QTY	VALUE Rs.
1.	Desktop-Intel Processor-Medium end-Windows 10 Home	31,280/-	1	31,280/-
Rs.31,280/-Rupees Thirty one Thousand Two Hundred and eighty only				

Furniture Items

SI No	Commodity Items	Tax	Unit Price	Qty	Total
1	Industrial locker with 12 pigeon hole size 200x100x50 cm	18%	20,500/-	1	20,500/-
2	Almirah 200x95x50 cm	18%	11,300/-	1	11,300/-
3	Hardwood armless Chair plank seat and reaper back	18%	2,814/-	27	75,978/-
4	hardwood plain Table 90x60x75 cm	18%	3,969/-	18	71,442/-
5	Steel visitors chair with cushioned seat and back	18%	3,132/-	7	21,924/-
Total					200,694/-
Transportation @3%					6,029/-
Total					206,993/-
GST @ 18%					37,259/-
Grand Total rounded off					244,252/-
Rupees Two Lakh forty Four Thousand Two hundred and Fifty Two only.					244,252/-

The Finance section has remarked that the Proposal for the purchase of one desktop computer and furniture from M/s Keltron through CPRCS portal and from M/s Kerala SIDCO, Trivandrum respectively for use in the Department of Political Science, may be placed before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor the file may be placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase one desktop computer @ Rs.31,280/- from M/s KELTRON through CPRCS portal and Furniture @ Rs.244,252/- from M/s Kerala SIDCO, Trivandrum respectively as detailed below for use in the Department of Political Science; meeting the expenditure from the provisional advance to the Head, Department of Political Science, Vide U.O No.Ac.D II/14251/2019 dated 04.01.2020.

Desktop Computer				
SI No	DESCRIPTION	RATE Rs.	QTY	VALUE Rs.
1.	Desktop-Intel Processor-Medium end-Windows 10 Home	31,280/-	1	31,280/-
Rs.31,280/-Rupees Thirty one Thousand Two Hundred and eighty only				

Furniture items

SI No	Commodity Items	Tax	Unit Price	Qty	Total
1	Industrial locker with 12 pigeon hole size 200x100x50 cm	18%	20,500/-	1	20,500/-
2	Almirah 200x95x50 cm	18%	11,300/-	1	11,300/-
3	Hardwood armless Chair plank seat and reaper back	18%	2,814/-	27	75,978/-
4	hardwood plain Table 90x60x75 cm	18%	3,969/-	18	71,442/-
5	Steel visitors chair with cushioned seat and back	18%	3,132/-	7	21,924/-
Total					200,694/-
Transportation @ 3%					6,029/-
Total					206,993/-

	GST @ 18%	37,259/-
	Grand Total rounded off	244,252/-
	Rupees Two Lakh forty Four Thousand Two hundred and Fifty Two only.	244,252/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 12th (Non -Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2022, be approved.

Item No.38.76 .12.04

University of Kerala – CLIF - Renewal of AMC of CHN Analyzer and TG/DTA/DSC system-

(Ad.DIII section)

Dr. G.M. Nair, Hon. Director, CLIF has stated that the AMC period of CHN Analyzer (Elemental Analyzer) and TG/DTA/DSC system (SYS-STA8000 Analyzer) installed in CLIF will expire on 03/12/2021 and has forwarded the quotation for Annual Maintenance contract received from M/s Perkin Elmer (India) Pvt. Ltd. for a period of three years from 04/12/2021 to 03/12/2024 for an amount of Rs.4,17,438/- (Rupees Four Lakhs Seventeen thousand Four Hundred and Thirty Eight only) inclusive of GST.

He has requested that sanction may be accorded for entering into AMC for CHN Analyzer (Elemental Analyzer) and TG/DTA/DSC system (SYS-STA8000 Analyzer) with M/s Perkin Elmer (India) Pvt. Ltd. for a period of three years at a total amount of Rs.4,17,438/- (Rupees Four Lakhs Seventeen thousand Four Hundred and Thirty Eight only) inclusive of GST, expenditure to be met from MH-59(e)- CLIF – 4-3020 – Maintenance of Equipment provided in the current year budget of the University as detailed below:

Instrument	AMC Period	Amount (Inclusive of GST)
CHN Analyzer (Elemental Analyzer)	04/12/2021 to 03/12/2022	46,728
CHN Analyzer (Elemental Analyzer)	04/12/2022 to 03/12/2023	49,531.68
CHN Analyzer (Elemental Analyzer)	04/12/2023 to 03/12/2024	52,503.58
Total AMC amount for 3 years		Rs. 1,48,763/-
TG/DTA/DSC system (SYS STA8000 Analyzer)	04/12/2021 to 03/12/2022	84,393.60
TG/DTA/DSC system (SYS STA8000 Analyzer)	04/12/2022 to 03/12/2023	89,457.22
TG/DTA/DSC system (SYS STA8000 Analyzer)	04/12/2023 to 03/12/2024	94,824.65
Total AMC amount for 3 years		Rs. 2,68,675/-
	Grand Total	Rs. 4,17,438/-

The Hon. Director, CLIF has also clarified that AMC period is usually for 1 year, however since they were facing difficulties in getting timely attention by Service Engineers as after expiry of AMC, it takes about 6-7 months for getting approval of AMC proposal and usually there may be only 5-6 months left after the sanction. Since the equipment remains unattended during this no AMC period, they have been urging the Service personals in good faith to attend to these equipment assuring that the AMC Purchase order will be issued soon. In the absence of AMC they are supposed to pay huge amounts for each visit by the Service Engineer, and even after getting sanction of AMC and payment of huge amount for AMC, they are not getting effective service from the firms. The Hon. Director has also mentioned that since these undue delays does not ensure smooth running of the instruments, Hon. Member of the Syndicate, Adv. K.H. Babujan suggested a three year AMC at one of the CPC meetings to resolve the problem. He has requested to approve 3 year AMC period for CLIF as a special case to ensure continuous attention by the service personals for the smooth functioning of the equipment, many of them purchased during the initial period of PURSE programme and are very old.

The Finance Officer has provided concurrence for execution of AMC for three years, pending approval of the Purchase Committee, and also suggested to invite the firm in the committee for negotiation as there is a hike in the quoted amount than in the previous years.

As per the orders of the Vice-Chancellor, the proposal for the Annual Maintenance Contract of above mentioned equipment CHN Analyzer (Elemental Analyzer) and TG/DTA/DSC system (SYS-STA8000 Analyzer) with M/s Perkin Elmer (India) Pvt. Ltd. for a period of three years at a total amount of Rs.4,17,438/- (Rupees Four Lakhs Seventeen thousand Four Hundred and Thirty Eight only) inclusive of GST is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Annual Maintenance Contract of below mentioned equipment CHN Analyzer (Elemental Analyzer) and TG/DTA/DSC system (SYS-STA8000 Analyzer) with M/s Perkin Elmer (India) Pvt. Ltd. for a period of three years at a total amount of Rs.4,17,438/- (Rupees Four Lakhs Seventeen thousand Four Hundred and Thirty Eight only) inclusive of GST, meeting the expenditure from MH-59(e)-CLIF – 4-3020 – Maintenance of Equipment provided in the current year's Budget Estimates of the University.

<i>Instrument</i>	<i>AMC Period</i>	<i>Amount (Including GST) (Rs.)</i>
<i>CHN Analyzer(Elemental Analyzer)</i>	<i>04/12/2021 to 03/12/2022</i>	<i>46,728</i>
<i>CHN Analyzer(Elemental Analyzer)</i>	<i>04/12/2022 to 03/12/2023</i>	<i>49,531.68</i>
<i>CHN Analyzer(Elemental Analyzer)</i>	<i>04/12/2023 to 03/12/2024</i>	<i>52,503.58</i>
<i>Total AMC amount for 3 years</i>		<i>1,48,763/-</i>
<i>TG/DTA/DSC system (SYS STA8000 Analyzer)</i>	<i>04/12/2021 to 03/12/2022</i>	<i>84,393.60</i>
<i>TG/DTA/DSC system (SYS STA8000 Analyzer)</i>	<i>04/12/2022 to 03/12/2023</i>	<i>89,457.22</i>
<i>TG/DTA/DSC system (SYS STA8000 Analyzer)</i>	<i>04/12/2023 to 03/12/2024</i>	<i>94,824.65</i>
<i>Total AMC amount for 3 years</i>		<i>Rs. 2,68,675/-</i>
<i>Grand Total</i>	<i>Rs. 4,17,438/-</i>	

Resolution of the Syndicate

RESOLVED that the above recommendation of the 12th (Non -Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2022, be approved.

Item No.38.76 .12.05 Department of Biochemistry-Purchase of semi automatic rotary microtome' in connection with the setting up of Neurobiology Lab.

(Ad.AV section)

In the Budget Speech 2021-22, an amount Rs.20,00,000/- (Rupees Twenty Lakh only) has been earmarked as financial assistance for the 'setup of 'Neuro Biology Lab' at the Department of Biochemistry. Syndicate held on 23.09.2021 vide item no.32.44.06 resolved to sanction Rs.20,00,000/- (Rupees Twenty Lakh only) as provisional advance to Dr. A. Helen, Professor and Head, Department of Biochemistry towards the setting up of a 'Neuro Biology Lab' in the Department as envisaged in the Budget Speech 2021-'22. Vide UO.No.7386/2021/UOK dtd 20.12.2021 an amount of Rs.20,00,000/- (Rupees Twenty Lakh only) has been released as provisional advance to Dr.Viji Vijayan, Assistant Professor, Department of Biochemistry for this purpose.

In a letter dated 08.02.2022 forwarded by the Professor and Head, Department of Biochemistry, Dr. Viji Vijayan, Principal Investigator for setting up of Neurobiology lab sent a comparative statement for the purchase of a semi automatic rotary microtome from the non plan fund 2021-22 (setting up of a neurobiology lab).

Finance I remarked that:

“The Proposal for the purchase of 'semi automatic rotary microtome' in connection with the setting up of Neurobiology Lab in the Department of Biochemistry, may be placed before the purchase committee for consideration.

If approved, supply order may be placed accordingly.

The expenditure may be met from the provisional advance sanctioned to Dr. Viji Vijayan, Project Investigator vide UO No. 7386/2021/UOK dated 20.12.2021.”

The comparative statement for the purchase of a semi automatic rotary microtome is furnished below:

COMPARATIVE STATEMENT FOR THE PURCHASE OF SEMI AUTOMATIC ROTARY MICROTOME							
Opening date: Feb 7, 2022							
	FIRMS	ILE Co. TVPM	Biocraft scientific Systems (P.) Ltd Agra	Unique Scientific Thissur	Universal Agencies Thrissur	Yorco Sales Pvt Ltd Delhi	Universal Agencies Thrissur
	Model and Make <i>Technical specifications</i>	WESWO X SMT 1090A	Biocraft	LABTEC H LT-MRM-ST	YIDI YD-335A	YORK YSI-060	SLEE Medical GMBH, Germany CUT5062
1.	Purpose: Histopathology	YES	YES	YES	YES	YES	YES
2.	Operation: semi automatic	YES	YES	YES	YES	YES	YES
3.	Should deliver over extensive protection and sliding clutch anti-locking system in the coarse advance	YES	X	YES	YES	YES	YES
4.	Should possess Cutting/Trimming Mode	YES	YES	YES	YES	YES	YES
5.	Should have Fast Forward/Backward Function	YES	YES	YES	YES	YES	YES
6.	Section Counter/Section thickness display	YES	YES	YES	YES	YES	YES
7.	Disposable knife holder with lateral knife adjustment feature for using the entire width of the blade	YES	YES	YES	YES	YES	YES
8.	A large storage capacity on the top of the instrument for easy access of tools	YES	YES	YES	YES	YES	YES
9.	Finger protection guard	YES	X	YES	YES	YES	YES
10.	Lockable handwheel at any position for user safety	YES	YES	YES	YES	YES	YES
11.	Robust and stable base plate for maximum stability	YES	X	YES	YES	YES	YES
12.	Adjustable Specimen retraction value from 5 to 100um in steps of 5um	YES	YES	YES	YES	YES	YES
13.	Safety alarm system indicating the end positions.	YES	YES	YES	YES	YES	YES
14.	Ergonomic and user friendly design universal cassette clamp	YES	X	YES	YES	YES	YES
15.	Section Waste tray to collect section waste	YES	YES	YES	YES	YES	YES
16.	Precision stepper motor and a micro step drive for accurate specimen advance and uniform thickness during sectioning	YES	YES	YES	YES	YES	YES
17.	The microtome should deliver Section Thickness Range : 0.5um-100um. Should have Setting Values :	YES	YES	YES	YES	YES	YES

	0.5um-2um in 0.5um increments, 2um-20um in 1 um increments, 20um-100um in 5um increments						
18	Trimming Thickness Range : 1um-600um Should have Setting Values : 1um-20um in 1um increments, 20um-60um in 5um increments, 60um-600um in 10 um increments	YES	YES	YES	YES	YES	YES
19	Minimum Setting Value : 0.5um	YES	YES	YES	YES	YES	YES
20	Object feed : 28mm	YES	YES	YES	YES	YES	YES
21	Vertical stroke : 60mm	YES	YES	YES	YES	YES	YES
22	Specimen Orientation x- and y-axes : universal 8o	YES	YES	YES	YES	YES	YES
23	Z-axis: upto 360o Max.	YES	YES	YES	YES	YES	YES
24	Voltage : 220V	YES	X	YES	YES	YES	YES
25	Certification : ISO, CE approved	YES	X	YES	YES	YES	YES
26	Spare blades of set sets to be provided with instrument	YES	X	YES	YES	YES	YES
27	Country of origin certificate	YES	YES	YES	YES	YES	YES
28	Warranty 2 years	YES	X	YES	YES	YES	YES
	EMD	EMD exemption certificate	EMD exemption certificate	EMD exemption certificate	EMD exemption certificate	EMD exemption certificate	EMD exemption certificate
	Total (INR)	3,36,000	3,45,000+ 18% GST	3,93,750	4,34,700	5,88,000	8,59,950
	Negotiated price (INR)	3,15,000	--	--	--	--	--
		L1	L2	L3	L4	L5	L6

As per the orders of Vice Chancellor, the proposal submitted by the Head, Department of Biochemistry for the purchase of Purchase of semi automatic rotary microtome in connection with the setting up of Neurobiology Lab is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to entrust the Pro Vice Chancellor and Dr. K. G. Gopchandran, Member, Syndicate for negotiation with the lowest quoted firm M/s. ILE Co. TVPM and to present the report before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the report of the negotiation with the firm M/s. The Industrial And Laboratory Equipment Co. (ILE) and **RESOLVED** to place supply order with the firm M/s. The Industrial And Laboratory Equipment Co. (ILE), Trivandrum for the purchase of Semi Automatic Rotary Microtome for an amount of Rs. 3,11,850/- (Rupees Three lakh eleven thousand eight hundred and fifty only) including GST of 5% for the device, meeting the expenditure from the provisional advance sanctioned to Dr. Viji Vijayan, Project Investigator vide U.O No. 7386/2021/UOK dated 20.12.2021."

Item No.38.76 .12.06

UCE, Kvtm- Proposal for the purchase of LCD Projector.

(Ad.C section)

The Principal, University College of Engineering, Kariavattom, vide letter No. UCE/Tender/259/2021 dated 05.08.2021 has forwarded a proposal in connection with the purchase of LCD Projector for use in the college. In response to the request, permission was given to the Principal to invite tender for the purchase of the same. Accordingly Quotations received in original,

Comparative statement and verification report of University Engineer, CLIF has been forwarded. From this, it is found that M/s RJ Enterprises is the lowest quoted firm, satisfying Technical specification.

The details as follows:

Sl. No	Firm	Model and Make	Unit price in ₹	Warranty period	quantity	Total in ₹	Remarks
1	M/s Sree Renjini Associates TC 2/3154, Raji Nivas, Panachammoodu, Tvpm	Epson EB-E01	60,908.90	Not mentioned	3	1,82,727	Satisfies technical Specifications
2	M/S INMAX Info solutions, TC 81/684(1) Inmax Building Dharmalayam Road, Tvpm	Epson EB-E01	48,050	3	3	1,44,150 L3	Satisfies technical Specifications
3	M/S Electronics Trade Links Krishna Thekkummoodu Vanchiyoor	Epson EBE01 Epson EBX49	45,792 56892	2	3	1,37,376 L2 1,70,676	Satisfies technical Specifications
4	M/S RJ Enterprises Kadamapuzha Building Kalathipady Kottayam	Epson EB-E01	45,000	2	3	1,35,000 L1	Satisfies technical Specifications
5.	M/s Power CMS Technology TC 26/2570 KSRA 190, Brigade Lane, Kunnukuzhi, Tvpm	Benq MX-560	53,684	2	3	1,61,052	Does not satisfy technical Specifications
6	M/S Genuine Scientific Instruments CG:48,tc.17/105992), Rotary Junction, Near SBI Local Head Office, Poojappura	Epson EB-E01	49,720	2	3	1,49,160	Can be accepted if the firm supply 7x5 ft auto lpck pull down screen (in quotation it is 6 x 4 ft)
7	Smek scietific Medical Equipments Pvt.Ltd P.B No. 39, Tvpm	Benq MX560 P	44090	2	3	1,32,270	Does not satisfy technical Specifications
8	Ital Solutions Private Limited Carmel towers, Second Floor Vazhuthacaud, Tvpm	Epson EB-E01	73204.24	2	3	2,19,612.72	Satisfies technical Specifications
9	KM Technologies TC 12/2903, Thrithalamangalam Nera ISRO Guest House, Pattom, Tvpm	Epson EB-E01	53,190 67,190	3	3	1,59,570 2,01,570	Satisfies technical Specifications

The Principal has further informed that the expenditure for the same may be met from the h/a under Part-1- NP-MH-68-UCE-4-1930 Equipment of the current year's BE of the University.

The Finance has remarked that the proposal for the purchase of LCD Projector for use in the Final year class room of UCE may be placed before the purchase committee for consideration.

In obedience to the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase three number of LCD Projectors with 2 years warranty from the lowest quoted firm M/s. RJ Enterprises, Kottayam for an amount of Rs.1,35,000(Rupees One lakh and Thirty Five Thousand only) including 18% GST for use in the Final year class room of UCE; meeting the expenditure from the h/a under Part-1- NP-MH-68-UCE-4-1930-Equipment of the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 12th (Non -Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2022, be approved.

Item No.38.76 .12.07

School of Distance Education, Kariavattom - Networking of Computer Lab.

(Ad.B III section)

The School of Distance Education was shifted to Kariavattom Campus from Senate House Campus during December 2019. The SDE Computer Lab was not shifted at that time, considering the effort and cost required as compared to moving other sections of SDE.

The meeting of the SDE Department Council recommended to relocate the lab to SDE, Kariavattom, meeting the expenses for the same from the DDF. The Syndicate at its meeting held on 24.08.2020 resolved to authorize the Director, SDE to proceed further on the matter following the existing norms for shifting. Subsequently, the Instrumentation Engineer, CLIF, on request from the Director, SDE has submitted an estimate of ₹1,40,000/- towards the cost of networking of the Computer Lab of the SDE at Kariavattom Campus.

The meeting of the Syndicate held on 23.07.2021 (Item No. 30.54.14), resolved to grant approval for estimate of ₹1,40,000/- towards the networking of the computer lab of SDE at Kariavattom Campus, submitted by the Instrumentation Engineer, by permitting to meet the expenditure from the DDF and to grant administrative sanction accordingly. Subsequently, U.O No.Ad BII.3/3054/11/2021 dated 05.11.2021 was issued to this effect.

The Director, SDE, in his letter dated 14.02.2022, has informed that quotations were invited for the supply and installation of LAN equipment and cables for networking the SDE Computer lab and three firms had submitted quotations.

The details are as follows:

Sl No.	Name of Tenderer	Quotation details
1.	RDR Business Solutions, 7/840, Puthukulangara, Paremmal, Karuvissery P.O, Karaparamba, Kozhikode -673010	Materials + Labour Cost, Total Amount = ₹1,28,134.28/- L1
2.	VSOFT Technologies, Pune, India	Materials + Labour Cost, Total Amount = ₹1,47,049/- L3
3.	Newage System Integrators, 9/4265, Opp.Aswathy Theatre, Peringamala, Kalliyoor Post, TVPM-695042	Materials + Labour Cost, Total Amount = ₹1,39,032/- L2

The Instrumentation Engineer, CLIF has verified all the three quotations received and found that all the three firms satisfy the technical specifications. It was further recommended to select the lowest quoted firm RDR Business Solutions for an amount of ₹1,28,134.28/-. It was also remarked that, the Wall mount rack and Network switches, dismantled from the old Computer lab may be provided to the lowest quoted firm, for the completion of the work.

The Finance I Section has recommended to place the above proposal along with the recommendation of Instrumentation Engineer, CLIF, before the Purchase Committee for consideration. If approved, Supply order may be placed accordingly and that the expenditure in this regard may be met from the Department Development Fund of the School of Distance Education.

As per the orders of the Vice Chancellor, the proposal for the supply and installation of LAN equipment and cables towards networking in the SDE Computer lab at Karivattom, along with the recommendation of Instrumentation Engineer, CLIF is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase and install LAN equipment and cables towards networking in the SDE Computer lab at Karivattom from the lowest quoted firm M/s. RDR Business Solutions, Kozhikode for an amount of ₹1,28,134/- (Rupees One Lakh Twenty Eight Thousand One Hundred and Thirty Four only) (All inclusive); meeting the expenditure from the Department Development Fund of the School of Distance Education, vide U.O No.Ad BII.3/3054/11/2021 dated 05.11.2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 12th (Non -Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2022, be approved.

Item No.38.76 .12.08. Campus Library - Purchase of AC Units (Ad.AV section)

The Deputy Librarian, Campus Library has been granted permission to invite quotation to purchase four numbers of AC Units for the use of the Reference section of Campus Library, following the norms of Store Purchase Manual, considering his request, vide office letter dated 25.12.2021.

The Deputy Librarian, vide letter dated 18.02.2022, has forwarded the quotations invited for the purchase of AC Units and has stated that they had invited quotations through University site and received four quotations. The details of quotationers are as follows.

Sl. No.	Name of the firm	Item	Specification	ISEER	TR	Unit price	Total (GST inclusive)	Warranty
1.	M/s Dexterous Powertech Solutions	HITACHI KIYORA 5100X	2.0 Ton Split AC, 5 Star R410A with 3 Mtr Copper pipe, installation kit included, Remote, manual and installation charges	4.7	2 TR or 24000BTU/Hr	Rs. 49,250/-	Rs. 2,52,160/- (Rs. 1,97,000/- + 28% GST) L2	Any manufacturing defects for period of 24 months for all parts and additional 10 years warranty for compressor, 5 years warranty for Compressor PCB and no warranty for remote and plastic item
2.	M/s Maxsel Agencies	BLUE STAR / CARRIER	2.0 Ton Inverter Split AC, 5 star including 3 mtr copper pipe (full copper)	4.65	1.85 TR or 22283BTU/Hr	Rs. 59,990/-	Rs. 2,39,960/- L1	One year warranty for the entire AC unit (IDU 7 ODU), 2year replacement guarantee for PCB, 10year exclusive warranty for the compressor
3.	M/s Intimate Refrigeration & Air conditions	DAIKIN	2.0 Ton dual inverter split AC, 5 Star AC, ITR 3616W/1200 CBTU BEE, ICEER minimum 5 or more wall mounting, high energy efficient, 100% copper tubes of suitable size and standard length of 3 mtr	4.7	1.8 TR or 20500 BTU/Hr	Rs. 65,000/-	Rs. 2,60,000/- L3	One year warranty for the entire AC unit (IDU 7 ODU), 2year replacement guarantee for PCB, 10 year exclusive warranty for the compressor
4.	M/s Cool Palace Home Appliances	BLUE STAR	2.0 Ton dual inverter split AC, 5 Star AC, ITR 3616W/1200	4.65	1.85 TR or 22283 BTU/Hr	Rs. 70,000/-	Rs. 2,80,000/-	One year warranty for the entire AC unit (IDU 7 ODU), 2 year replacement guarantee

			CBTU BEE, ICEER minimum 5 or more wall mounting, high energy efficient, 100% copper tubes of suitable size and standard length of 3 mtr, Eco friendly					for PCB, 10 year exclusive warranty for the compressor
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The Deputy Librarian has stated that among the four, M/s DEXTROUS POWER TECH SOLUTIONS has quoted the second lowest rate of Rs. 2,52,160/- for their proposal for HITACHI KIYORA 1500XRMRG524HEEA 2 ton AC. As per the verification report of the Assistant Executive Engineer Electrical, the said firm satisfy the technical specification (meets specified cooling tonnage rating of 2 TR) and the rest of the models offered by the quotations do not meet essential criteria. Assistant Executive Engineer Electrical has therefore suggested to accept the quotation of M/s DEXTROUS POWER TECH SOLUTIONS (Copy of the report appended). The Deputy Librarian, Campus Library has conducted negotiation with the firm and the firm reduced the price to Rs. 2,49,000/-. Therefore, it is requested to accord sanction for the purchase of 4nos of AC Units for the use of the Reference section in the Campus Library from M/s DEXTROUS POWER TECH SOLUTIONS for a total amount of Rs. 2,49,000/- (negotiated rate) meeting the expenditure from the Head of Account "Part I-NP-MH-50(b)-Campus Library-4/3020-Maintenance of Equipment" provided in the current year's Budget Estimates of the University.

The Finance has remarked that the proposal for the purchase of 4 nos of AC Units for the use of the Reference section in the Campus Library may be placed before the Purchase Committee for approval as the Assistant Executive Engineer, Electrical Section has stated that re-tendering may not fetch for the air conditioners with high ISEER and will also result in increase in prices.

As per the orders of the Vice-Chancellor, the proposal for the purchase of 4nos of AC Units for the use of the Reference section in the Campus Library from M/s DEXTROUS POWER TECH SOLUTIONS for a total amount of Rs.2,49,000/- (negotiated rate) meeting the expenditure from the Head of Account "Part I-NP-MH-50(b)-Campus Library-4/3020-Maintenance of Equipment" provided in the current year's Budget Estimates of the University is placed before the Purchase Committee for consideration.

The Committee considered the matter and observed the remarks of the Deputy Librarian that all models except one offered by the quotations do not meet essential criteria and hence only one quotation is technically satisfiable, the Committee therefore recommended to invite quotations again (re-tender) and to place before the Purchase Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 12th (Non -Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2022, be approved.

Item No.38.76.12.09

University of Kerala – CLIF - Renewal of AMC of CARY 5000 UV VIS NIR Spectrophotometer-

(Ad.DIII section)

Dr. G.M. Nair, Hon. Director, CLIF has stated that the AMC period of CARY 5000 UV VIS NIR Spectrophotometer installed in CLIF has expired and has forwarded the quotation for Annual Maintenance contract received from M/s Agilent Technologies India Pvt. Ltd. for a period of three years from 01/11/2021 to 31/10/2024 for Rs.12,20,594/- (Rupees Twelve Lakhs Twenty thousand Five Hundred and Ninety Four only) inclusive of GST.

He has requested that since the service of the firm during the AMC period was satisfactory, sanction may be accorded for entering into AMC of CARY 5000 UV VIS NIR Spectrophotometer with M/s Agilent Technologies Pvt. Ltd. for a period of three years from the date of issuance of UO for an amount of Rs.12,20,594/- (Rupees Twelve Lakhs Twenty thousand Five Hundred and Ninety Four only) inclusive of GST, expenditure to be met from MH-59(e)- CLIF – 4-3020 – Maintenance of Equipment as detailed below:

Sl No	Serial No	Model Description	Service Description	Total Price
1		UV-VIS Cary 4000/5000/6000 Enh Feature	Crosslab Silver HSN/ SAC CODE:998717	11,49,336.00
	MY15021264	Cellholder, Dual Peltier Thermostatted		
	MY15140001	Diffuse Reflectance Accy Internal , 110 mm		
	MY 15140004	CARY 5000 UV-Vis		
	Total Amount before discount			11,49,336.00
	Discount – Region/Country-H			-1,14,933.60
	Total before tax			10,34,402.40
	IGST 18%			1,86,192.42
	Total (INR)			12,20,594.82

The Hon. Director, CLIF has also clarified that AMC period is usually for 1 year, however since they were facing difficulties in getting timely attention by Service Engineers as after expiry of AMC, it takes about 6-7 months for getting approval of AMC proposal and usually there may be only 5-6 months left after the sanction. Since the equipment remains unattended during this no AMC period, they have been urging the Service personals in good faith to attend to these equipment assuring that the AMC Purchase order will be issued soon. In the absence of AMC they are supposed to pay huge amounts for each visit by the Service Engineer, and even after getting sanction of AMC and payment of huge amount for AMC, they are not getting effective service from the firms. The Director has also mentioned that since these undue delays does not ensure smooth running of the instruments, Hon. Member of the Syndicate, Adv. K.H. Babujan suggested a three year AMC at one of the CPC meetings to resolve this problem. The Director has requested to approve 3 year AMC period for CLIF as a special case to ensure continuous attention by the service personals for the smooth functioning of the equipment, many of them purchased during the initial period of PURSE programme and are very old.

The Finance Officer has provided concurrence for execution of AMC for three years, pending approval of the Purchase Committee, and also suggested to invite the firm for negotiation in the committee as there is a hike in the quoted amount than in the previous years.

As per the orders of the Vice-Chancellor, the proposal for entering into Annual Maintenance Contract of above mentioned equipment CARY 5000 UV VIS NIR Spectrophotometer with M/s Agilent Technologies Pvt. Ltd. for a period of three years from the date of issuance of UO for an amount of Rs.12,20,594/- (Rupees Twelve Lakhs Twenty thousand Five Hundred and Ninety Four only) inclusive of GST is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Pro Vice Chancellor and Dr. K. G. Gopchandran, Member, Syndicate for negotiation with M/s Agilent Technologies Pvt. Ltd the lowest quoted firm and to present the report before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the report of the negotiation with the firm M/s. Agilent Technologies India Pvt.Ltd and **RESOLVED** to approve the proposal for entering into Annual Maintenance Contract of the equipment CARY 5000 UV VIS NIR Spectrophotometer with M/s Agilent Technologies Pvt. Ltd. for a period of three years from the date of issuance of U.O for an amount of Rs.3,83,611.38/- (Rupees Three lakhs eightythree thousand six hundred eleven and thirty eight paise only) inclusive of GST.

Item No.38.76 .12Additional.01

***Rate Contract for the supply of Computer components-
Various section of the University***

(Ad.BIV section)

Quotations were invited for entering into Rate Contract for the supply of Computer components for servicing the Computer Systems installed in the various sections of University based on the letter from KUCC/2021/340 dated 15/12/2021 from the Computer Centre. Five Firms have quoted for the same except for motherboard and SMPS for Dell Optiplex 3020 machines. Warranty

period confirmation mailed by the firms are enclosed. The Instrumentation Engineer has verified the Quotations, remarked that all the Quotations technically satisfy the specifications. Since only one firm has quoted for motherboard and SMPS for Dell Optiplex 3020 machines, quotations were again invited and after re-tendering also, only one Quotation was received from M/s iHub Digital Technologies. The details are as follows:

5. SMPS 450 Watts Normal

Sl No	Firm	Brand/Warranty	Amount (incl. GST)	Remarks
1	M/s Power CMS, Vanchiyoer, Trivandrum	ZEBRONICS (1 year warranty)	610	(L1) 1 year warranty
2	M/s Metro Systems, Kunnukuzhy, Trivandrum	(1 year warranty)	677	(L2)
3	M/s Exodus Systems, Maruthoor Road, Trivandrum	ZEBRONICS (1 yr warranty)	743	(L3)
4	M/s. Amaze Tech, Thiruvananthapuram	FINGERS (2yr warranty)	1090	2 year warranty. Amount difference from L1 is 480
5	M/s. Amaze Tech, Thiruvananthapuram	FOXIN (1 yr warranty)	795	
6	M/s i hub Digital Technologies Pvt Ltd Kochi	As per OEM Warranty	974	

2. Motherboard LGA775 Socket DDR3 support

Sl No	Firm	Brand/Warranty	Amount(including GST)
1	M/s Metro Systems, Kunnukuzhy, Trivandrum	(1 year warranty)	2547 (L1)
2	M/s Power CMS, Vanchiyoer, Trivandrum	ZEBRONICS G41 DDR3 (1 year warranty)	2710 (L2)
3	M/s Amaze Tech, Thiruvananthapuram	(1 yr warranty)	2790(L3)
4	M/s Exodus Systems, Maruthoor Road, Trivandrum	ZEBRONICS (1 yr warranty)	3138
5		POWERX (1 yr warranty)	3363
6	M/s i hub Digital Technologies Pvt Ltd, Kochi	As per OEM Warranty	2891

3. Motherboard LGA1155 Socket DDR3 support

Sl No	Firm	Brand/Warranty	Amount (incl. GST)	Remarks
1	M/s Metro Systems, Kunnukuzhy, Trivandrum	(1 year warranty)	3547	(L1)
2	M/s Power CMS, Vanchiyoer, Trivandrum	ZEBRONICS H61 DDR3 (2 years warranty)	3825	(L2) 2 year warranty. Amount difference from L1 is 278
3	M/s i hub Digital Technologies Pvt Ltd., Kochi	As per OEM Warranty	3835	(L3)
4	M/s Amaze Tech, Thiruvananthapuram	(1 yr warranty)	4690	
5	M/s Exodus Systems, Maruthoor Road, Trivandrum	POWERX (1 yr warranty)	4071	

4.Motherboard LGA1150 Socket DDR4 & DDR3 support

Sl No	Firm	Brand/Warranty	Amount (incl. GST)	
1	M/s Metro Systems, Kunnukuzhy, Trivandrum	Only DDR3 SUPPORT (1 year warranty)	4047	(L1)
2	M/s Power CMS, Vanchiyoor, Trivandrum	ZEBRONICS H81 DDR3 & DDR4 (2 years warranty)	4355	(L2) 2 year warranty. Amount difference from L1 is 308
3	M/s Exodus Systems, Maruthoor Road, Trivandrum	ZEBRONICS (1 yr warranty)	4513	(L3)
4	M/s Amaze Tech, Thiruvananthapuram	Only DDR4 SUPPORT (1 yr warranty)	4990	
5	M/s i hub Digital Technologies Pvt Ltd., Kochi	As per OEM Warranty	4602	

5.LED Monitor 18.5" or above(VGA and HDMI support)

Sl No	Firm	Brand/Warranty	Amount (incl.GST)	Remarks
1	M/s i hub Digital Technologies Pvt Ltd., Kochi	As per OEM Warranty	5546	(L1)
2	M/s Power CMS, Vanchiyoor, Trivandrum	ZEBRONICS ZEBSTER (1 year warranty)	5670	(L2)
3	M/s Exodus Systems, Maruthoor Road, Trivandrum	ZEBRONICS (1 yr warranty)	5800	(L3)
4	M/s Metro Systems, Kunnukuzhy, Trivandrum	(1 year warranty)	6727	
5	M/s Amaze Tech, Thiruvananthapuram	(3 years warranty)	9800	3 yr warranty.

6.USB MOUSE (Wired)

Sl No	Firm	Brand/Warranty	Amount (incl.GST)	Remarks
1	M/s Power CMS, Vanchiyoor, Trivandrum	ZEBRONICS COMFORT (1 year warranty)	125	(L1)
2	M/s Exodus Systems, Maruthoor Road, Trivandrum	ZEBRONICS USB (1 yr warranty)	180	(L2)
3	M/s i hub Digital Technologies Pvt Ltd., Kochi	As per OEM Warranty	236	(L3)
4	M/s Amaze Tech, Thiruvananthapuram	LOGITECH/DELL (2 yr warranty)	340	2 year warranty. Amount difference from L1 is 215
5	M/s Metro Systems, Kunnukuzhy, Trivandrum	(1 year warranty)	357	
6	M/s Exodus Systems, Maruthoor Road, Trivandrum	HP USB (1 yr warranty)	350	

7.USB Keyboard(wired)

Sl No	Firm	Brand/Warranty	Amount (incl.GST)	Remarks
1	M/s Power CMS, Vanchiyoor, Trivandrum	ZEBRONICS (1 year warranty)	250	(L1)
2	M/s Exodus Systems, Maruthoor Road, Trivandrum	INTEX(1 yr warranty)	340	(L2)

3	M/s i hub Digital Technologies Pvt Ltd., Kochi	As per OEM Warranty	448	(L3)
4	M/s Metro Systems, Kunnukuzhy, Trivandrum	(1 year warranty)	587	
5	M/s Amaze Tech, Thiruvananthapuram	LOGITECH/DELL (2 yr warranty)	690	2 year warranty. Amount difference from L1 is 440
6	M/s Exodus Systems, Maruthoor Road, Trivandrum	FINGERS (1 yr warranty)	530	

8.SATA HDD -1TB

Sl No	Firm	Brand/Warranty	Amount (incl.GST)	Remarks
1	M/s Metro Systems, Kunnukuzhy, Trivandrum	(1 year warranty)	3067	(L1)
2	M/s Power CMS, Vanchiyoor, Trivandrum	TOSHIBA (2 year warranty)	3330	(L2) 2 year warranty. Amount difference from L1 is 263
3	M/s Amaze Tech, Thiruvananthapuram	Seagate or WD (1.5 yr warranty)	3490	(L3)1.5 year warranty
4	M/s Exodus Systems, Maruthoor Road, Trivandrum	TOSHIBA (2 yr warranty)	3776	2 year warranty
5	M/s i hub Digital Technologies Pvt Ltd., Kochi	As per OEM Warranty	3511	

9.CMOS BATTERY

Sl No	Firm	Amount
1	M/s Power CMS, Vanchiyoor, Trivandrum	10 (L1)
2	M/s Exodus Systems, Maruthoor Road, Trivandrum	10(L1)
3	M/s i hub Digital Technologies Pvt Ltd., Kochi	12(L2)
4	M/s Amaze Tech, Thiruvananthapuram	30 (L3)
5	M/s Metro Systems, Kunnukuzhy, Trivandrum	50

10.RE-TENDER (For Dell Optiplex 3020 machines)

Sl No	Firm	Brand & warranty	Amount
1	M/s i hub Digital Technologies Pvt Ltd., Kochi	Motherboard DIH81R/Tigris SFF MB 12125 2 V2KX3\$BA	8378
		SMPS-P/N: NTIXP PS 3261 2DFSFF SMPS 255W Model: L255AS- 00	6372

The Instrumentation Engineer has forwarded the technical verification report of Quotation received for motherboard and SMPS for Dell Optiplex 3020 machines (re-tendered) vide mail dated 03.02.2022.The details of technical verification as follows.

The motherboard supplied as replacement are often refurbished one and the warranty is only for three months. In open market the price of various compatible components are as follows.

Sl No	Item	Qty	Price (incl. tax)
1	Motherboard	1	6000
2	Cabinet with SMPS	1	2300
3	CPU fan	1	900
4	RAM	1	2300

To make a machine ready for use, need to buy motherboard as well as cabinet with SMPS .The total cost works around Rs.8300/- which is almost Rs.6450/-lesser than the Quotation M/s iHub Digital Technologies Pvt Ltd. Therefore suggested for this combination as the parts are having minimum one year warranty. The other components such as RAM and CPU fan are also available. The only catch is the availability of numbers in bulk quantity. Therefore, recommending to go for the replacement on a batch by batch basis, say 10 numbers at a time, and watch the performance and function.

The KUCC has remarked that the remarks of the Instrumentation Engineer may be considered. But in cases of variable components combination for Dell Optiplex machine repairing, CPU fan has to be purchased. The CPU fan of Dell Optiplex is not suitable for normal motherboard and heat sink paste/solvent is required

The Finance has remarked that the proposal for entering into rate contract towards the supply of computer components for servicing the Computer Systems installed in the various sections of the University, may be placed before the Purchase committee along with the remarks of Instrumentation Engineer and KUCC for the item no.10 in the quotation notice, for approval. If approved, rate contract may be executed with the firm selected by the Purchase Committee.

As per the orders of the Vice-Chancellor, the proposal for entering into rate contract for the supply of Computer Components required for servicing the Computer Systems installed in the various sections of the University may be placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to enter into Rate Contract for the supply of Computer Components required for Computer Systems installed in the various Sections of the University office as detailed below;

Sl.No.	Computer Components	Firm	Model/Warranty	Amount (including GST) (Rs)
1	SMPS 450 Watts Normal	M/s Power CMS, Trivandrum	Zebronics 1 year warranty	610
2	Motherboard LGA775 Socket DDR3 support	M/s Metro systems, Trivandrum	1 year warranty	2547
3.	Motherboard LGA1155 Socket DDR3 support	M/s Power CMS, Trivandrum	ZEBRONICS H61 DDR3 (2 years warranty)	3825
4	Motherboard LGA1150 Socket DDR4 & DDR3 support	M/s Power CMS, Trivandrum	ZEBRONICS H81 DDR3 & DDR4 (2 years warranty)	4355
5.	LED Monitor 18.5" or above(VGA and HDMI support)	M/s. i hub Digital Technologies Pvt Ltd., Kochi	As per OEM Warranty	5546
6	USB Mouse (Wired)	M/s Power CMS, Trivandrum	ZEBRONICS COMFORT (1 year warranty)	125
7	USB Keyboard (Wired)	M/s Power CMS, Trivandrum	ZEBRONICS (1 year warranty)	250
8	SATA HDD -1TB	M/s Metro Systems, Trivandrum	(1 year warranty)	3067
9.	CMOS Battery	M/s Power CMS, Trivandrum	-	9.50

The Committee considered the remarks of the Instrumentation Engineer that Motherboards are vulnerable to electrical fluctuation and may go faulty at times. Deciding for an additional warranty of 1 year at a marginal cost of Rs.278/- and Rs.308/- for Motherboard LGA1155 Socket DDR3 support and Motherboard LGA1150 Socket DDR4 & DDR3 support respectively is reasonable compared to the cost and probability of failure. Hence the Committee recommended to enter into rate contract for the Motherboard LGA1155 Socket DDR3 support and Motherboard LGA1150 Socket DDR4 & DDR3 support with the second Lowest quoted firm M/s Power CMS, Trivandrum, instead of the Lowest quoted firm.

For CMOS Battery, two firms quoted the same price being 11, after negotiation M/s Power CMS, Vanchiyoor, Trivandrum has revised the rate to Rs.9.50/- and hence the Committee recommended to purchase CMOS Battery from M/s Power CMS, Vanchiyoor, Trivandrum.

The Committee further recommended to invite quotations again for the purchase of various components (compatible) of Dell Optiplex 3020 machines, as per the specification given by the Instrumentation Engineer.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 12th (Non -Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2022, be approved.

Item No.38.76 .12.Additional 02- Department of Biochemistry-Approval of quotations for the Purchase of Chemicals, Biochemicals and consumables (Qn-06)

(Ad.AV section)

The Head, Department of Biochemistry, vide letter BCH/Tech.D 78/NP/2021-22 dated 10.12.2021, has forwarded the quotations received and the detailed comparative statement for the purchase of Chemicals, Biochemicals and consumables at the Department of Biochemistry and requested to verify the details and take necessary steps for approval for the same at the earliest for purchasing the research purpose. The Finance I sn has remarked that:

'On perusal of the comparative statement the following points are noted.

1. Three technically qualified quotations are not received for Item No.4& 5, which has to be retendered.
2. M/s Biosys quoted rate inclusive of 18% GST but all other firms quoted the same items with 5% GST. Necessary steps may be taken to avail the items for which they are LI at 5% GST by producing DSIR Certification and comparative statement may be corrected accordingly.

Subject to above, the proposal for the purchase of chemicals, bio chemicals and consumables at the Department of Biochemistry, may be placed before the Purchase Committee for consideration.' It was intimated to the Head of Department vide letter No. 41573/Admn A V/2022/UOK dated 17.01.2021.

The HOD, vide letter BCH/Tech.D 78/NP/Q-04/2021-22 dated 07.02.2022, has forwarded the clarification as detailed below:

1. The Item mentioned in Serial Numbers 4,5 and so on listed in Quotation number 6 (QN-06) was given to Firm No-4 because they (M/s Biosys) are the only Authorized dealers capable of supplying the product.The other firm quoted are not an authorized dealer. Since sigma being a reputed firm will allow only one Authorized dealer in a district it is difficult to find more technically qualified quotations.
2. The revised quote of M/s Biosys with 5% GST along with the corrected comparative statement for the same are attached.

Pursuant to the letter from the HoD, Finance I remarked that:

'Based on the letter from the Head of the Department, the proposal for the Purchase of Chemicals, Biochemicals and consumables at the Department of Biochemistry may be placed before the Purchase Committee for consideration.'

**DEPARTMENT OF BIOCHEMISTRY
COMPARATIVE STATEMENT FOR QUOTATION No -6**

Sl. No	Name & Description of Item	Item Code	Make	Qty	Unit	Quoted Firms (Amount Quoted in Rupees)									
						M/s Biovision(with GST)	M/s Bio gene (with GST)	M/s ILE (with GST)	M/s Biosys (with GST)	M/s May ora scientifi c (With GST)	M/s Sam ara Me dica l sup plie s (with GST)	M/s Scie ntifi c Solu tions (with GST)	M/ s Ge nex (with GS T)	M/s PSV age ncie s (with GS T)	
CHEMICALS & BIOCHEMICALS															
1.	Branche d chain amino	ab-83374	abcam	1 pc kt	1	NA	732 66	NA	NA	NA	NA	NA	6003 7	51, 975 (L1)	NA

	acid assay kit)	
2.	FMO3 polyclonal antibody	BS-13186R	Bioss	100µl	1	30171 (L1)	31870	NA	NA	NA	46610	NA	NA	NA
3.	Rat trimethylamine N oxide reductase ELISA kit	MBS7254609	mybiosource	1pc kit	1	NA	56183	NA	NA	NA	NA	70891	NA	56000 (L1)
4.	Trimethylamine-N-oxide	1184-78-7	Sigma	5g	1	NA	NA	NA	15608 (Authorised Dealer)	NA	23144	NA	NA	NA
5.	Glipizide	PHR-1818	Sigma	1g	1	NA	NA	NA	16750 (Authorised Dealer)	NA	24837	NA	NA	NA
6.	Neutral Red	N-4638	Sigma	1g	1	NA	NA	NA	6563 ((Authorised Dealer)	NA	8757	NA	NA	NA
7.	Trypan Blue	T10282	Sigma	5g	1	NA	NA	NA	1839 (Authorised Dealer)	NA	2727	NA	NA	NA
8.	Oil red O	O0625	sigma	25g	1	NA	NA	NA	3318 ((Authorised Dealer)	NA	4926	NA	NA	NA
9.	DMEM	D7777	Sigma	1L * 10 Nos	2	NA	NA	NA	10639 (Authorised Dealer)	NA	31498	NA	NA	NA
10.	INVTROGEN beta Catenin Polyclonal Antibody (CAT-15)	71-2700	Thermo fischer	50ul	1	29359 (L1)	31013	NA	NA	NA	38547	NA	30,371	NA
11.	INVITROGEN MMP7 Polyclonal Antibody	PA5-79686	Thermo fischer	100ul	1	28167	24729	NA	NA	NA	NA	NA	24,218 (L1)	NA
12.	INVITROGEN NOTCH1 Polyclonal Antibody	100-401-407S	Thermo fischer	100ul	1	10025 (L1)	10589	NA	NA	NA	15488	NA	10370	NA
13.	INVTROGEN	PA5-	Thermo	10	1	27873 (L1)	29443	NA	NA	NA	36560	NA	28834	NA

	N Jagged1 Polyclonal Antibody	72843	fischer	0ul										
14.	INVITROGEN FGF2 Polyclonal Antibody	BS-0217R	Thermo fischer	100ul	1	31339 (L1)	33104	NA	NA	NA	48412	NA	32419	NA
15.	FBS	10270106	Gibco	500ml	1	12815 (L1)	13086	NA	NA	NA	19137	NA	NA	NA
CONSUMABLES														
16.	Syringe filters PES 33mm, 0.4 micron filter	SFPS33X	Axiva	50 nos	1	NA	NA	NA	NA	3741 (L1)	4234	NA	NA	NA
17.	Nitrocellulose Membrane, 0.4 micron	S045A330	Axiva	1 Roll	1	NA	NA	NA	NA	9426 L1	13336	NA	NA	NA
18.	Butter paper A3 Size	----	200 nos	200	NA	NA	9400 (No other quotations received)	NA	NA	NA	NA	NA	NA

As per the orders of the Hon'ble Vice Chancellor, the proposal submitted by the Head, Department of Biochemistry for the purchase of Chemical, Biochemicals and Consumables (Qn-06) is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase the following items from the lowest quoted firms/authorized dealers subject to the production of Proprietary certificate from the firm and an undertaking from the Head of the Department stating that the firm is the only authorized dealer of the items and no other firms can supply the genuine products.

Sl.No.	Item	Qty	Lowest Quoted Firm	Amount
1	Branched chain amino acid assay kit	1 pkt	M/s Genex (with GST)	51975
2	FMO3 polyclonal antibody	100µl	M/s Biovision(with GST)	30171
3.	Rat trimethylamine N oxide reductase ELISA kit	1 pkt	M/s PSV agencies (with GST)	56000
4.	INVITROGEN beta Catenin Polyclonal Antibody (CAT-15)	50 µl	M/s Biovision(with GST)	29359
5.	INVITROGEN MMP7 Polyclonal Antibody	100µl	M/s Genex (with GST)	24218
6.	INVITROGEN NOTCH 1 Polyclonal Antibody	100µl	M/s Biovision (with GST)	10025
7.	INVITROGEN Jagged1 Polyclonal Antibody	100µl	M/s Biovision (with GST)	27873
8.	INVITROGEN FGF2 Polyclonal Antibody	100µl	M/s Biovision (with GST)	31339
9.	FBS	500ml	M/s Biovision (with GST)	12815
10.	Trimethyl amine-N-oxide	5g	M/s Biosys (with GST) (Authorised Dealer)	15608
11.	Glipizide	1g	M/s Biosys(with GST)	16750

			(Authorised Dealer)	
12.	Neutral Red	1g	M/s Biosys(with GST) (Authorised Dealer)	6563
13.	Trypan Blue	5g	M/s Biosys(with GST) (Authorised Dealer)	1839
14.	Oil red O	25g	M/s Biosys(with GST) (Authorised Dealer)	3318
15.	DMEM	1L* 10 Nos	M/s Biosys(with GST) (Authorised Dealer)	10639

Further recommended to invite quotations again for the purchase of consumables as there is no sufficient quotations.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the 12th (Non -Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2022, be approved.	

Item No.38.76 .12Additional.03 : University of Kerala - CLIF - Renewal of AMC of Shimadzu LCMS-8045 System

(Ad.DIII section)

The Hon. Director, CLIF has stated that the 3 year warranty period of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) installed in CLIF on 19.04.2018 has expired and has forwarded the quotation for Annual Maintenance contract received from M/s Spincotech Pvt. Ltd. for a period of three years w.e.f 01/01/2022 to 31/12/2024 for an amount of Rs.12,08,984/- (Rupees Twelve Laks Eight thousand Nine Hundred and Eighty Four only) inclusive of GST.

He has requested that sanction may be accorded for entering into AMC of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) with M/s Spincotech Pvt. Ltd. for a period of three years for an amount of Rs.12,08,984/- (Rupees Twelve Lakhs Eight thousand Nine Hundred and Eighty Four only) inclusive of GST, by meeting the expenditure from the H/A MH-59(e)- CLIF – 4-3020 – Maintenance of Equipment provided in the current year Budget of the University as detailed below.

Period of AMC	Amount (Inclusive of GST @ 18%)
01.01.2022 to 31.12.2022	3,83,500
01.01.2023 to 31.12.2023	4,02,675
01.01.2024 to 31.12.2024	4,22,809
Total Amount	12,08,984/-

Sl No	Description	SID	HSN Code	From	To	Amount	Tax 18%	Net Amount
1	AMC for LCMS-8045	S0001 /18978	998719	01.01.2022	31.12.2022	325000	58500	383500
2	AMC for LCMS-8045	S0001 /18978	998719	01.01.2023	31.12.2023	341250	61425	402675
3	AMC for LCMS-8045	S0001 /18978	998719	01.01.2024	31.12.2024	358313	64496	422809
	Total					10,24,563	1,84,421	12,08,984

Finance has endorsed the proposal vide Endt.FOS.4951/Finance I/2021-22 dated 15/01/2022 subject to administrative sanction.

The matter was placed before the Syndicate for consideration and appropriate decision. The Syndicate at its Meeting held on 20.01.2022, vide item No.36.129, resolved to refer the matter of AMC of Shimadzu LCMS-8045 System to the Standing Committee of the Syndicate on Finance. The Syndicate at its Meeting held on 25.02.2022, vide item No.37.117.15, resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance held on 18.02.2022 to place the matter of AMC of Shimadzu LCMS-8045 System before the Purchase committee for negotiation, and place the same before the Syndicate thereafter.

As per the orders of the Vice-Chancellor, the request from Hon. Director, CLIF for entering into AMC of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) with M/s Spincotech Pvt. Ltd. for a period of three years for an amount of Rs.12,08,984/- (Rupees Twelve Lakhs Eight thousand Nine Hundred and Eighty Four only) inclusive of GST, is placed before the Purchase committee for Negotiation and recommendation.

The Committee considered the matter and recommended to entrust the Pro Vice Chancellor and Dr. K.G. Gopchandran, Member, Syndicate for negotiation with M/s Spincotech Pvt. Ltd and to present the report before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the report of the negotiation with the firm M/s. Spincotech Pvt. Ltd., Chennai and **RESOLVED** to approve the proposal for entering into Annual Maintenance Contract of the equipment Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) with M/s. Spincotech Pvt. Ltd., Chennai for a period of three years from the date of issuance of U.O for an amount of Rs.10,08,900/- (Rupees Ten lakh eight thousand and nine hundred only) inclusive of GST.

Item No.38.77- Item No.38.79 Referred to next Syndicate.

Item No.38.80

Age relaxation for staff of PRC for applying to the post of Research Officer published vide notification No.Ad.F1/3180/2022 dated 19/02/2022- Consideration of-reg.

(AdF1)

The post of Research Officer(one, open),Population Research Centre is to be filled by Direct Recruitment.The Ministry of Health & Family welfare allotted a time limit of March 31st 2022 for the posting of the Research officer. The Post of Research officer was previously occupied by Dr.Shylaja.L. Her claim to rejoin the post after retirement and associated Court cases lead to the non occupancy of the post.As per the rules prevailing,the Ministry will abolish the post which is vacant for 2 years and hence the post will be abolished on 01/04/2022, if the recruitment of the aforesaid post is pending.

Now,the Director (i/c) PRC requested to post a Research Officer in PRC and have initiated the necessary step for the posting .The post of Research officer is equivalent to Assistant Professor as per the guidelines from the Ministry .Since designation change is under the consideration of the subcommittee and legal opinion is awaited in this matter ,the notification was issued for the post of Research Officer after getting approval for filling up the post of one Research Officer from the Ministry of Health & Family Welfare,Govt of India vide letter No.A-12013/12/2019-Stats(PRC)/Kerala/8034177 dated 10/12/2021. The Notification No.Ad.F1/3180/2022 dated 19/02/2022 was published and invited applications from the eligible candidate. The qualifications and scale of pay were same as that of Assistant Professor. The age limit as per the notification is not more than 40 years as on 01/01/2022. The Notification was issued by incorporating the UGC regulations 2018,Revised guidelines of the Ministry and University first Statute 1977.

Now,the staff of PRC raised a request for age relaxation for staff already in service for applying to the post of Research Officer in PRC.

As per the University first statutes,the age limits for Direct Appointments:-The Maximum age limits for appointments by direct recruitment of University Teachers shall be as follows:

- (i) Professors and teaching posts of similar status-Not more than 50 years
- (ii) Readers and teaching posts of similar status -Not more than 45 years
- (iii) Teaching posts below the rank of Reader-Not more than 40 years

The relaxation in upper age limit contemplated above is also applicable to the qualified teachers of affiliated colleges and U.G.C qualified technical staff (non teaching) of the **University Service** who are above the age of 40.

As per the Legal opinion,it is stated that whether PRC Kerala falls within the category I or category II.This is important because the staff pattern of the 2 categories are different.But whether they are 'technical' or not is not clarified. Therefore unless the members of the staff in PRC satisfy the essential requirements that they are UGC qualified and they are technical staff (non teaching)they

cannot validly claim relaxation. Therefore the crucial test is whether they are technical staff or not which in turn depends on whether they satisfy the requirements for being considered so.

It may be seen from the Revised Guidelines -2012 from the Ministry of Health & Family Welfare that PRC Kerala falls under **Type I** (The fully developed PRC shall be referred as Type I PRC's). As per Revised Guidelines from the Ministry of Health & Family Welfare -2021, PRC Kerala falls under **Category I** (sanctioned strength 25, comes under Category I). It is not mentioned in the guidelines that the non teaching staff of PRC are technical or not.

The Hon'ble Vice chancellor has ordered to place the matter before the Syndicate along with the legal opinion on 16/03/2022.

Accordingly, the matter is placed before Syndicate.

Resolution of the Syndicate

The Deputy Director General, Ministry of Health and Family Welfare vide e-mail dated 16.03.2022 has informed that in the past, Department Candidates (including PRC) have been given age relaxation (vide Advertisement dated 17.09.2021 & 05.04.2013) and to consider the same for PRC candidates as in earlier instances.

Based on the above, the Syndicate **RESOLVED** to grant age relaxation for PRC Candidates for applying to the post of Research Officer, vide Notification dated 19.02.2022.

FURTHER RESOLVED to issue Erratum Notification of the same with immediate effect.

Item No.38.81 to Item No.38.83 Referred to next Syndicate.

Item No.38.84 **Conduct of All India Inter University Taekwondo Men Championship 2021-2022 by the University of Kerala – reg.**

(Ad D1)

The University of Kerala is hosting All India Inter University Taekwondo Men's Championship 2021-2022, which will be held from 21st March to 24th March, 2022 at Jimmy George Indoor Stadium, Thiruvananthapuram.

When the matter regarding the conduct of the event was placed before the Standing Committee of Syndicate on Student services held on 15.02.2022, the committee recommended to utilize an amount of Rs.10 lakhs (Rupees Ten Lakhs only) earmarked in the Budget Speech 2021-22 (Item No.35) for conducting Eminent Sports Person Summit along with the Funds earmarked in the Budget Speech 2021-22 (Item No.141) for conducting Inter University Tournaments, Rs.15 Lakhs (Rupees fifteen Lakhs only) and to place the matter also before the next Standing Committee of Syndicate on Finance.

But when the matter was placed before the Standing Committee of Syndicate on Finance held on 18.02.2022, the committee recommended to limit the expenditure with in 40 Lakhs and to utilize Rs.15 Lakhs earmarked in the budget Speech 2021-22 for conducting the event and denied the proposal for using an amount of Rs.10 lakhs (Rupees Ten Lakhs only) earmarked in the Budget Speech 2021-22 (Item No.35) for conducting Eminent Sports Person Summit.

Accordingly an amount of Rs.5 lakhs was sanctioned to the DPE as Provisional Advance for conducting the event, vide U.O.No.1730/2022/Ad.D1/UOK dated.05.03.2022.

Now the General Convener of the Organizing Committee constituted for conducting the event, vide letter dt.16.03.2022, has informed that the amount of Rs.15 Lakhs (Rupees fifteen Lakhs only) earmarked in the Budget Speech 2021-22 (Item No.141) for conducting Inter University Tournaments is not sufficient for meeting the expenses raised as the Budget estimated for the event is Rs.50 Lakhs and the organizing committee is trying to find the excess amount. Hence it is requested to give permission to use the amount of Rs.10 lakhs (Rupees Ten Lakhs only) earmarked in the Budget Speech 2021-22 (Item No.35) for conducting Eminent Sports Person Summit also, if the additional amount could not be found by the Organizing Committee.

The Vice Chancellor has ordered to place the matter before the Syndicate.

Accordingly the request submitted by the General Convener of the Organizing Committee for **permission to use the amount of Rs.10 lakhs (Rupees Ten Lakhs only) earmarked in the Budget Speech 2021-22 (Item No.35) for conducting Eminent Sports Person Summit (if the additional amount could not be found)**, along with the Rs.15 Lakhs (Rupees fifteen Lakhs only) already sanctioned for the conduct of the Championship, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to grant permission to utilise an amount of Rs.10,00,000/- (Rs. Ten Lakhs only) earmarked in the Budget Speech 2021-22 (Item No.35) for conducting Eminent Sports Person Summit (if the additional amount could not be found), along with the Rs.15 Lakhs (Rupees fifteen Lakhs only) already sanctioned for the conducting Inter University Tournaments.

Item No.38.85 to Item No.38.86 Referred to next Syndicate.

University Buildings,
Thiruvananthapuram,
16.03.2022



UNIVERSITY OF KERALA

Preliminary Minutes of the 40th Meeting of the Syndicate held on 12.04.2022

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Dr.M.Vijayan Pillai
4. Sri.Bijukumar.G
5. Adv.B.Balachandran
6. Dr.S.Nazeeb
7. Sri.Arunkumar R
8. Sri.P.Rajendrakumar
9. Sri.M.S.Arunkumar
10. Dr.K.G.Gopchandran
11. Adv.G.Muralidharan Pillai
12. Adv.K.H.Babujan
13. Sri.Jairaj.J
14. Adv.A.Ajikumar
15. Sri.B.P.Murali
16. Prof.K.Lalitha
17. Smt.Renju Suresh

Item No. 40.02. *Confirmation of the Preliminary Minutes of the 38th Meeting of the Syndicate held on 16.03.2022 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 38th Meeting of the Syndicate held on 16.03.2022 with the following modifications:

Item No.38.10.16 **FURTHER RESOLVED** to include Dr.G.Raju, Professor, Department of Commerce as Subject Expert instead of Head, Department of Commerce, Kariavattom.

(Ac.BII/ Ac.AV)

Item No.38.46.13 Recommendation at Sl.No.2 be corrected as '*Must possess valid Light Motor Vehicle Licence with badge*

(Ad.AVI/ Ad.AV)

Item No.38.52.05 Bid amount in Recommendation be corrected as 'Rs.3,69,000/-' instead of 'Rs.3,96,000/-'

(Ad.B1)

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