



UNIVERSITY OF KERALA
Preliminary Minutes of the Special Meeting of the
Syndicate held on 16.09.2022

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
 Time : 02.00 PM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Sri.B.P.Murali
4. Dr.S.Nazeeb
5. Sri.Arunkumar R
6. Sri.Bijukumar.G
7. Dr.K.B.Manoj
8. Dr.K.G.Gopchandran
9. Sri.P.Rajendrakumar
10. Sri.Jairaj.J
11. Adv.A.Ajikumar
12. Adv. Muraleedharan Pillai G.
13. Adv.K.H.Babujan
14. Adv.B.Balachandran
15. Sri.Sandeep Lal. S
16. Prof.K.Lalitha

Item No.01 Minutes of the Meeting to discuss the proposal for the “Construction of New Boy’s, Girl’s and International Hostels through KIIFB Funding”-Consideration of-reg. (PLAI)

In the Budget Speech of the Kerala Government for the year 2022-23, the Hon’ble Finance Minister has announced a scheme for augmenting the hostel facilities in the various Universities of Kerala through KIIFB funding. An amount of Rs.100 Crore would be made available through KIIFB for this project.

In this context, the University proposes the construction of the following:

1. Girls Hostel building (156 occupant room) (G+6 Floor) – 8594.11 m² (Approx).
2. Boys Hostel Building (152 occupant room) (G+6 Floor) - 4861.60 m² (Approx).
3. Hostel for International Students (64 No Studio Apartments) (G+3 Floor) - 39110.96 m² (Approx).

(Approx).

The proposal were submitted in this regard to the Government. KIIFB, in the earlier meetings had suggested a Centralised procedure for all the Universities in Kerala for the construction of the Hostels. Later after the meeting held on 14/09/2022, the Government vide G.O.(Rt) No.1370/2022/HEDN dated 14/09/2022, has granted in principle approval for the Construction of New Domestic and International Hostel in University of Kerala, by utilising KIIFB fund. It has also been informed that the University of Kerala will be the Special Purpose Vehicle (SPV) for the Project and shall be responsible for the smooth implementation of the Project in the time bound manner.

In this context, as per the orders of the Vice Chancellor, a meeting was convened consisting the following members on 15/09/2022 at Vice Chancellor's Chamber:

1. The Pro-Vice-Chancellor
2. Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Finance
3. Dr. K.G. Gopchandran, Member, Syndicate
4. The Registrar
5. The Director (P&D)
6. The University Engineer
7. The Finance Officer

The members discussed the course of actions to be taken for the proposal for the "Construction of Boy's, Girl's and International Students Hostel at Kariavattom Campus, through KIIFB funding". The University will have to select the Project Management Consultant (PMC) for the work which involves:

Planning, Soil Testing, Preparation of the DPR, Designing, tendering, Supervising and Handing over of the Building within the time frame of 18 months as fixed by the State Government.

The Committee observed that the work may be entrusted with the Central Public Work Department (CPWD) by assigning CPWD as the Project Management Consultant (PMC). It has been recommended to send a letter to the Chief Executive Engineer, CPWD specifically mentioning the project details in full (ie..preparation of DPR, Structural Design, Architectural Designs of 3 constructions).

It has also been recommended to request CPWD for exemption from the centage charges as this project is fully funded by the Government of Kerala. The DPR along with the ready to tender documents are to be submitted to the State Government on or before 05/10/2022 as decided in the meeting held on 14/09/2022 chaired by the Hon. Minister for Higher Education.

Accordingly, a letter dated 15/09/2022 was sent to the Chief Engineer, CPWD. The Chief Engineer, vide letter No.23(1)97/CE-T/2022/839 dated 15/09/2022 has informed that CPWD will be able to do the Planning, soil Testing, handing over of the Completed building within a reasonable time period. It has also been informed that the CPWD will try to complete the work within the 18 months award of the work to the contractor. Regarding the Centage Charges it is 3.5% as per the CPWD manual. For getting any reduction percentage charges the matter has to be taken up to the higher level of CPWD. Regarding the Soil testing, since the work needs to be completed in a short time, the same is suggested to be done by University itself.

Hence, the matter is placed before the Syndicate for consideration in the light of the fact that the DPR along with the ready to tender documents are to be submitted to the State Government on or before 05/10/2022 :

(i) whether the work be entrusted to M/s. CPWD, Trivandrum as the Project Management Consultant (PMC) and soil test be done by the University itself as suggested by CPWD. If approved

(a) MoU be executed with CPWD in lines with those in case of construction of Indoor training hall, Renewable Energy Building and IMK.

(b) the University Engineer, may be directed to conduct the soil test in the three sites as suggested by the CPWD through the College of Engineering, Trivandrum, by meeting the expenditure from University funds.

OR

Fresh Expression of Interest (EOI) be invited for the selection of Project Management Consultant (PMC) for the work which involves: Planning, Soil Testing, Preparation of the DPR, Designing, tendering, Supervising and Handing over of the Building within the time frame of 18 months as fixed by the State Government.

(ii) Give direction to the University Engineer, to arrange clearing of the underground vegetation in the 3 sites.

(iii) Give direction to the Joint Registrar, Campus Administration, Kariavttom Campus, arranging the removal of the trees in the three sites.

Resolution of the Syndicate

RESOLVED to entrust to M/s. CPWD, Trivandrum as the Project Management Consultant (PMC) and soil test be done by the University itself as suggested by CPWD.

(a) to execute MoU with CPWD for the construction of the proposed Ladies Hostel, Boys Hostel and International Hostel buildings.

(b) the University Engineer be directed to conduct the soil test in the three sites as suggested by the CPWD through the College of Engineering, Trivandrum and to arrange the clearing of the undergrowth and vegetation in the three sites by meeting the expenditure from University funds.

(c) to send a letter to CPWD regarding the possibility to reduce the centage charge.

FURTHER RESOLVED to identify the following as the site for the proposed Hostel Buildings:

1. Ladies Hostel – behind the existing ladies' hostel and Research Block.
2. Boys Hostel – In between the PG Men's and Research Men's Hostel.
3. International Hostel – North Block adjacent to the ICCR Hostel.

ALSO RESOLVED to entrust DrS.Nazeeb, Adv.A.Ajikumar and Sri.B.P. Murali, Members Syndicate to look after and monitor the progress of clearing of vegetation and trees from the proposed sites as well as the proposed site for the TRIC-KU.

ALSO RESOLVED to entrust Joint Registrar, Campus Administration, Kariavattom to remove the trees from the proposed sites.

ALSO RESOLVED to change the site of the New Building for the Department of Computer Science adjacent to the proposed building for IMK and Renewable Energy.

Item No.02 Proposal for conduct of Knowledge Expo at the University of Kerala, Kariavattom campus-Consideration of-reg.

(IQAC)

The Hon'ble Pro-Vice-Chancellor, vide a note dated 15.09.2022 has pointed out that the University of Kerala, Kariavattom campus has several facilities like the CLIF, Archaeological Museum, Botanical Garden, Miyawaki Forest, Systematic Garden, ORI, Geology Museum etc. which would attract the attention of scholars and general public alike. The Pro- Vice- Chancellor noted that it would be good to conduct a '**Knowledge Expo**' at Kariavattom campus showcasing campus facilities of the University before the public for a period of one week during the second week of October, 2022.

The Hon'ble Vice-Chancellor has ordered to place the matter before the Syndicate. Accordingly, the proposal to conduct a Knowledge Expo at Kariavattom campus, put forward by the Hon'ble Pro-Vice-Chancellor is hereby placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the proposal in principle and to entrust the Pro-Vice-Chancellor to constitute a sub-committee to conduct the Knowledge Expo at University of Kerala, Kariavattom and to submit a detailed report before the Syndicate.

Item No.03 Measures for Higher Education Empowerment Programme- Communication from Dr. Rajan Gurukkal, Vice-Chairman, Kerala State Higher Education Council – Consideration of-reg.

(IQAC)

Dr. Rajan Gurukkal, Vice-Chairman, Kerala State Higher Education Council, vide an email dated 28.08.2022 has requested to work on implementation of various items, which the Hon'ble Chief Minister wants all the Universities in the State to implement at the earliest. Dr. Rajan Gurukkal has also forwarded the list of items in this regard. (Appendix 1).

മുഖ്യമന്ത്രി എപ്രിൽ 21 ന് വിളിച്ചുചേർത്ത യോഗത്തിൽ എടുത്ത തീരുമാനങ്ങൾ

1. അസിസ്റ്റന്റ് പ്രൊഫസർമാരുടെ നിയമനത്തിനുള്ള ഉയർന്ന പ്രായപരിധി യു.ടി.സി മാനദണ്ഡങ്ങൾക്കനുസൃതമായി നിശ്ചയിക്കണം.
2. പത്ത് പുതുതലമുറ കോഴ്സുകൾ/പ്രോഗ്രാമുകൾ പിന്നോക്കം നിൽക്കുന്ന പ്രദേശങ്ങളിലുള്ള തിരഞ്ഞെടുക്കപ്പെട്ട 50 കോളേജുകളിൽ/സർവ്വകലാശാലാ പഠനവകുപ്പുകളിൽ നടപ്പിലാക്കണം. 5 വർഷം പ്രോജക്ട് രീതിയിൽ നടപ്പിലാക്കാം. അധ്യാപകരെ 5 വർഷത്തേയ്ക്ക് നിയമിക്കാവുന്നതാണ് രണ്ട് ബാച്ച് വിദ്യാർത്ഥികൾ പുറത്തിറങ്ങിയ ശേഷം വിദഗ്ദ്ധസമിതിയുടെ സഹായത്തോടെ കോഴ്സ് തുടരേണ്ടതുണ്ടോ എന്ന് തീരുമാനിക്കാവുന്നതുമാണ്. അധ്യാപകരെ 5 വർഷത്തേയ്ക്ക് പേ സ്കെയിലിൽ നിയമിക്കുന്നതിന് പകരം അവരുടെ നിയമനം കരാർ വ്യവസ്ഥയിൽ ആക്കണം.
3. പരീക്ഷാ പരിഷ്കരണ കമ്മീഷൻ സമർപ്പിച്ച ഇടക്കാല റിപ്പോർട്ടിൽ പോസ്റ്റ് ഗ്രാജുവേറ്റ് കോഴ്സുകളിലേക്കുള്ള പ്രവേശന നടപടികൾ സർവ്വകലാശാലാ തലത്തിൽ പ്രവേശന പരീക്ഷ നടത്തുക. ഇതിന് ദേശീയ തലത്തിൽ വിജ്ഞാപനം ചെയ്യുക, അന്തർസർവ്വകലാശാല കൂടിയാലോചന സമിതിയിൽ പരീക്ഷയുടെ സമയക്രമം തീരുമാനിക്കുക എന്നീ നിർദ്ദേശങ്ങളുണ്ട്. ഇക്കാര്യത്തിൽ നടപടിക്രമങ്ങൾ സുതാര്യതയോടുകൂടി നടക്കുന്നു എന്ന് ഉറപ്പുവരുത്തേണ്ടതുണ്ട്. ഇതിനായി ശാസ്ത്രീയമായി ചോദ്യകാലാസൂകൾ തയ്യാറാക്കുക. മുഖ്യനിർണ്ണയത്തിൽ വ്യക്തതയുള്ള ഉത്തരസൂചികകൾ എന്നിവ വളരെ പ്രധാനമാണ്. പരീക്ഷ കഴിഞ്ഞാൽ ഒന്നോ രണ്ടോ ദിവസത്തിനുള്ളിൽ ഉത്തരസൂചിക സർവ്വകലാശാല പോർട്ടലിൽ ലഭ്യമാക്കണം. മുഖ്യനിർണ്ണയത്തിനുശേഷം ഉത്തരകാലാസൂകൾ പ്രവേശന പരീക്ഷയിൽ പങ്കെടുത്തവർക്ക് ആവശ്യപ്പെടുകയാണെങ്കിൽ ലഭ്യമാക്കേണ്ടതാണ്. പ്രവേശന പരീക്ഷയിൽ ബന്ധപ്പെട്ട വിഷയത്തിലുള്ള അറിവും അവഗാഹവും അളക്കുന്നതിന് പകരം വിഷയത്തിൽ ഉപരിപഠനത്തിന് അഭിരുചിയുണ്ടോ എന്ന കാര്യത്തിന് പ്രധാന്യം നൽകണം. യു.ടി. പരീക്ഷയുടെ മാർക്കും പ്രവേശന പരീക്ഷയുടെ മാർക്കും 50:50 എന്ന അനുപാതത്തിൽ പരിഗണിക്കാവുന്നതല്ലെ എന്ന് പരിശോധിക്കണം.
4. ഒന്നിലധികം വിഷയങ്ങൾ ഉൾപ്പെടുത്തി മൾട്ടി മേജർ കോഴ്സുകളിലെ വിദ്യാർത്ഥികൾക്ക് അതിലേക്ക് വിഷയവും പഠിക്കാൻ കഴിയുന്ന വിധത്തിൽ നിയമങ്ങൾ ലഘൂകരിക്കുന്ന കാര്യം യു.ടി.സി. യുടെ മാനദണ്ഡങ്ങൾക്കനുസരിച്ച് പരിശോധിക്കണം.

5. സംസ്ഥാനത്തെ ഏത് സർവ്വകലാശാലകളേയും ബന്ധിപ്പിക്കാവുന്ന പൊതുവായ ഒരു യൂണിക്ക് സ്റ്റുഡന്റ് ഐഡന്റിറ്റി നടപ്പിലാക്കണം. ഇത് ആധാറുമായി ബന്ധപ്പെടുത്തണം.
6. സർവ്വകലാശാലകൾ പ്രത്യേകമായി സ്റ്റുഡന്റ്സ് പോർട്ടൽ ഏർപ്പെടുത്തണം. എല്ലാ ആശയവിനിയമയങ്ങളും ഈ പോർട്ടൽ വഴിയാക്കണം.
7. ഇടയ്ക്ക് വച്ച് കോഴ്സ് മതിയാക്കി പോകേണ്ടി വരുന്ന വിദ്യാർത്ഥികൾക്ക് പുന:പ്രവേശനം നൽകി പ്രോഗ്രാം പൂർത്തിയാക്കുന്നതിന് സർവ്വകലാശാല റെഗുലേഷൻ പുറപ്പെടുവിക്കണം. പഠനം മുടങ്ങുന്നതിനു മുമ്പ് പൂർത്തിയാക്കിയ ക്രെഡിറ്റുകൾ നിലനിർത്തി പുന:പ്രവേശനം നേടുന്ന സമയത്ത് നിലവിലുള്ള പ്രോഗ്രാമുകളിൽ ആവശ്യമായ ക്രെഡിറ്റുകൾ നിശ്ചയിച്ച പുന:പ്രവേശനം നൽകാൻ പഠന ബോർഡുകൾക്ക് അധികാരം നൽകണം.
8. സർവ്വകലാശാലകൾക്കിടയിൽ ക്രെഡിറ്റ് ട്രാൻസ്ഫറുകൾ അനുവദിക്കണം. ആന്തരിക മുഖ്യനിർണ്ണയ രേഖകൾ 6 മാസം വരെ കോളേജുകളിൽ സൂക്ഷിക്കേണ്ടതുണ്ട്. ആയത് സർവ്വകലാശാല ആവശ്യപ്പെടുന്ന സമയം ഹാജരാക്കണം. ഇക്കാര്യത്തിൽ വിദ്യാർത്ഥികളുടെ പരാതികൾ പരിഹരിക്കുന്നതിന് ഒരു ത്രിതല പരാതി പരിഹാര സംവിധാനം ഒരുക്കേണ്ടതുണ്ട്. ഡിപ്പാർട്ട്മെന്റ് തലം, കോളേജ് തലം, യൂണിവേഴ്സിറ്റി തലം എന്നിങ്ങനെ 3 തലത്തിലും വിദ്യാർത്ഥി പ്രാതിനിധ്യം ഉണ്ടാകണം.
9. ഒന്ന്, രണ്ട് ബിരുദ പരീക്ഷകളും ഒന്ന്, മൂന്ന് ബിരുദാനന്തര ബിരുദ പരീക്ഷകളും സർവ്വകലാശാല നൽകുന്ന ചോദ്യപേപ്പറിന്റെ അടിസ്ഥാനത്തിൽ കോളേജുകൾ തന്നെ നടത്തി മുഖ്യനിർണ്ണയം നടത്തേണ്ടതാണ്. 10 മുതൽ 20 ശതമാനം വരെ ഉത്തരക്കടലാസുകൾ സർവ്വകലാശാല പുനർമുഖ്യനിർണ്ണയം നടത്തിയ ശേഷം ഫലം പ്രഖ്യാപിക്കുന്നതിന് നടപടി സ്വീകരിക്കണം.
10. ചോദ്യപേപ്പർ തയ്യാറാക്കുന്നതിന് ചോദ്യബാങ്ക് സംവിധാനം ഏർപ്പെടുത്തണം. ഇതിനായി ഒരു അധ്യാപക പോർട്ടൽ ഉണ്ടാകേണ്ടതും അധ്യാപകർക്കു നൽകുന്ന യൂണിക്ക് ടീച്ചർ ഐ.ഡി ഉപയോഗിച്ച് അധ്യാപകർ ഈ പോർട്ടലിൽ അവർ പഠിപ്പിക്കുന്ന വിഷയങ്ങളുമായി ബന്ധപ്പെട്ട ചോദ്യം അതാതു സമയം ചേർക്കേണ്ടതാണ്.
11. അധ്യാപകരെ കരിക്കുലം രൂപകല്പന, കോഴ്സ് രൂപ കൽപന, അധ്യാപനം, മുഖ്യനിർണ്ണയം എന്നീ കാര്യങ്ങളിൽ വിശ്വാസത്തിലൊടുക്കേണ്ട സാഹചര്യമായി പ്രവർത്തിക്കാനുള്ള സാഹചര്യം ഒരുക്കണം.

12. Gross Enrolment Ratio (GER) ഉയർത്തുമ്പോൾ പ്രാദേശിക സമത്വം പരിഗണിക്കണം. നിലവിൽ കോളേജുകൾ കുറവുള്ള ജില്ലകളിൽ കൂടുതൽ കോളേജുകൾ അനുവദിക്കേണ്ടിവരും. ഇക്കാര്യം പരിശോധിക്കണം.
13. ഉന്നത വിദ്യാഭ്യാസ സ്ഥാപനങ്ങൾ ദിനശേഷി സൗഹൃദമാക്കണം. ജീവനക്കൊലം, ഭരണസംവിധാനത്തിലുള്ളവരും അവർ ചുമതലയേൽക്കുന്ന സമയത്തുതന്നെ സ്ത്രീകൾ, ട്രാൻസ് വ്യക്തികൾ, ലൈംഗിക ന്യൂനപക്ഷങ്ങൾ എന്നിവരുടെ നിയമപരമായ അവകാശങ്ങളെപ്പറ്റി ബോധനം നടത്തേണ്ടതാണ്. ജീവനക്കൊലക്കും അധ്യാപകർക്കുമായി പ്രത്യേക കോഴ്സ് പരിശീലനവും വിഭാവനം ചെയ്യാവുന്നതാണ്.
14. സ്കോളർഷിപ്പുകൾ വർദ്ധിപ്പിക്കണം ആയത് കൃത്യസമയത്ത് നൽകുന്നുവെന്ന് ഉറപ്പാക്കണം.
15. ഹോസ്റ്റൽ സൗകര്യം വർദ്ധിപ്പിക്കാൻ നടപടി കൈകൊള്ളണം.
16. ഗവേഷണം അടക്കമുള്ള പ്രവർത്തനങ്ങളിൽ പ്രശ്നപരിഹാരത്തിന് എല്ലാ സ്ഥാപനങ്ങളിലും സമിതികൾ രൂപീകരിക്കണം. സർവകലാശാലകൾ കേന്ദ്രീകരിച്ച്, ഉന്നതതല സമിതികൾ ഉണ്ടാകണം.
17. വിദ്യാർത്ഥികളുടെ ശാരീരികവും മാനസികവുമായ ആരോഗ്യത്തിന് വെൽനെസ്സ് സെന്ററുകളും ഹെൽപ്പ് ലൈനുകളും ആരംഭിക്കണം.
18. എല്ലാ സ്ഥാപനങ്ങളിലും ദിനശേഷി വിദ്യാർത്ഥികൾക്കായി പ്രത്യേക സൗകര്യങ്ങൾ ഒരുക്കണം.
19. ഗസ്റ്റ് അദ്ധ്യാപക നിയമത്തിൽ സുതാര്യതയും ഗുണമേന്മയും ഉറപ്പാക്കണം.
20. പുതിയ കോഴ്സുകൾ പ്രോഗ്രാമുകൾ നടപ്പിലാക്കുമ്പോൾ 5 വർഷത്തേക്ക് പ്രോജക്ട് മോഡിൽ നടപ്പിലാക്കേണ്ടതാണ്. ഈ സമയത്ത് അദ്ധ്യാപകരെ 5 വർഷത്തേക്ക് കരാർ വ്യവസ്ഥയിൽ നിയമിക്കേണ്ടതാണ്.
21. കോഴ്സുകൾ ഇടയ്ക്കുവെച്ച് തടസ്സപ്പെട്ടാലും ഒരു നിശ്ചിത കാലത്തിനുള്ളിൽ മടങ്ങി വരുന്നതിന് വിദ്യാർത്ഥികളെ അനുവദിക്കുക.
22. ക്ലാസ്സ് സമയത്തിൽ സ്വാന്ത്ര്യം നിലനിർത്തി ഇലക്ടീവ് ഉൾപ്പെടെ കൂടുതൽ കോഴ്സുകൾ എടുക്കാൻ സാഹചര്യമൊരുക്കേണം.
23. കോഴ്സുകൾ പഠിപ്പിക്കുന്ന അധ്യാപകർ തന്നെ പരീക്ഷ നടത്തി മുല്യനിർണ്ണയം നടത്തുന്നതിനും ഇതിൽ ആവശ്യമായ നിയന്ത്രണ സംവിധാനങ്ങൾ ഒരുക്കുന്നതിനും നടപടികളെടുക്കണം.
24. യാന്ത്രികമായി അദ്ധ്യാപകരുടെ ജോലിഭാരം കുറയ്ക്കുന്ന രീതിയിൽ മാറ്റം കൊണ്ടുവരിക ഇലക്റ്റീവുകൾ കൂടി എടുക്കാൻ കഴിയുന്ന തരത്തിൽ 10

മുതൽ 20 ശതമാനം വരെ ടോലിഭാരം ഒഴിച്ചിടുന്ന “വർക്ക് ലോഡ് കഷ്യൻ” സമ്പ്രദായം സ്വീകരിക്കണം.

- 25. മറ്റ് സ്ഥാപനങ്ങളിൽ നിന്നും സർവകലാശാലകളിൽ നിന്നും ഓൺലൈനിൽ കോഴ്സുകൾ ചെയ്യാനും അവയുടെ ക്രെഡിറ്റ് ട്രാൻസ്ഫർ ചെയ്ത കിട്ടാനും സംവിധാനം ഒരുക്കണം.
- 26. കോളേജുകളോടും സർവകലാശാലകളോടും ചേർന്ന് സ്വതന്ത്ര റിസർച്ച് പാർക്കുകൾ സ്ഥാപിക്കണം. പുർവ്വ വിദ്യാർത്ഥികൾ ഉപയോക്താക്കൾ പൊതുസമൂഹം ഇവരിൽ നിന്നുകൂടി ഫണ്ട് ലഭ്യമാക്കാൻ സാധിക്കണം. സർവകലാശാലകൾക്ക് സെക്ഷൻ 3 കമ്പനികൾ സ്ഥാപിക്കാനുള്ള അനുവാദം നൽകണം. അതിലൂടെ സ്വരൂപിക്കുന്ന പണം ഗവേഷണത്തിന് ഉപയോഗിക്കാൻ സാധിക്കണം.
- 27. അന്തർസർവകലാശാല കേന്ദ്രങ്ങളുടെ ശൃംഖല സ്ഥാപിക്കുകയും അതിൽ വിശകരണാത്മക പഠനത്തിനുള്ള 2 അഡ്വാൻസ്ഡ് കേന്ദ്രങ്ങൾ, കേന്ദ്രീകൃത ലബോറട്ടറി സൗകര്യം. ഒരു കേന്ദ്രീകൃത ഇലക്ട്രോണിക്സ് ശൃംഖല എന്നിവയുണ്ട് എന്ന് ഉറപ്പു വരുത്തുകയും വേണം.
- 28. ഗവേഷകരും ഗവേഷണ മേൽനോട്ടം വഹിക്കുന്നവരുമായ അദ്ധ്യാപകരെ എമെരിറ്റസ് പ്രൊഫസറായി തുടരാൻ അനുവദിക്കാം. സ്ഥാപനവുമായി നിയമപരമായ ബന്ധം തുടരുന്നതിനും ലൈബ്രറി, ഗവേഷണ ലാബുകൾ ഇവ തുടർന്നും ഉപയോഗിക്കുന്നതിനും അനുവാദം നൽകി പ്രത്യേകം സാമ്പത്തിക ബാധ്യതയില്ലാതെ ഇത് നടപ്പിലാക്കാവുന്നതാണ്.
- 29. സർവകലാശാലകളും കോളേജുകളും തമ്മിലുള്ള ബന്ധത്തിൽ പുർണ്ണമായ വികേന്ദ്രീകരണം നടപ്പിക്കണം. കോളേജുകളിലെ പരീക്ഷ നടത്തുന്ന കേന്ദ്രങ്ങളായി സർവകലാശാലകൾ മാറാതിരിക്കണമെങ്കിൽ പരീക്ഷയുടെ ഭാരം കോളേജുകളിലേക്ക് വികേന്ദ്രീകരിച്ചു നൽകണം.
- 30. അടുത്ത പത്ത് വർഷം കൊണ്ട് പുർണ്ണ ആന്തരിക മൂല്യനിർണയത്തിലേക്ക് മാറണം. അഫിലിയേറ്റഡ് കോളേജുകളുടെ കോഴ്സ് രൂപീകരണം സിലബസ് വികസനം, പരീക്ഷ നടത്തിപ്പ് തുടങ്ങിയവയിൽ നിന്ന് സർവകലാശാലകൾ പിൻമാറണം. ഇങ്ങനെ പ്രവർത്തിക്കാൻ അഫിലിയേറ്റഡ് കോളേജുകളെ പ്രാപ്തമാക്കാൻ അവയെ ശാക്തീകരിക്കേണ്ടതുണ്ട്. അക്കാദമിക് സ്വയംഭരണവും ഗവേഷണ സൗകര്യവുമുള്ള കേന്ദ്രങ്ങളായി കോളേജുകളെ മാറ്റണം.
- 31. പുർവ്വ വിദ്യാർത്ഥികളുടെ കൂട്ടായ്മകൾ കൂടുതലായി ചേർന്നുകൊണ്ട് അവരുമായി സ്ഥാപനങ്ങൾക്കുള്ള ബന്ധം ശക്തമാക്കണം. പുർവ്വ

വിദ്യാർത്ഥികളുടെ പ്രതിനിധികളെ സ്ഥാപനങ്ങളിലെ സമിതികളിൽ ഉൾപ്പെടുത്തണം.

32. സ്ഥാപനം സ്ഥിതി ചെയ്യുന്ന പ്രദേശത്തെ പൗരപ്രമുഖരെ ഉൾപ്പെടുത്തി സമിതി രൂപീകരിച്ച് അവരെകൂടി സ്ഥാപനത്തിന്റെ വികസനത്തിൽ പങ്കാളികളാക്കണം.

Dr. Rajan Gurukkal further suggested the Hon'ble Vice-Chancellor to call a press meet, circulate the listed items and inform the decision of the University to implement them as part of the **Higher Education Empowerment Programme**, announced by the Hon'ble Chief Minister on April 21, 2022. He also recommended to publish the University's IDP and forward it to the KSHEC, the State Cabinet and to the Hon'ble Chief Minister.

The Hon'ble Vice-Chancellor has ordered to place the matter before the Syndicate. Accordingly, the communication from Dr. Rajan Gurukkal, Vice-Chairman, Kerala State Higher Education Council is hereby placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to refer the action points forwarded by Dr Rajan Gurukkal, Vice-Chairman, Kerala State Higher Education Council, contained in the minutes of the meeting with the Hon'ble Chief minister held on April 21st 2022, except points 5 and 7 since the same being adopted (to be implemented by all the Universities in the State) to the following Committees for detailed discussion and report:

1. Action points Sl. Nos. 1, 2, 4, 8, 11, 14, 16, 22, 25, 27 and 28 to Standing Committee of the Syndicate on Academics and Research.
2. Action points with Sl. Nos. 3, 9, 10, 21, 23, 24 and 29 to Standing Committee of the Syndicate on Examinations.
3. Action points Sl. Nos. 12, 20, 30 and 32 to the Standing Committee of the Syndicate on Affiliation of Colleges.
4. Action point Sl. No. 13 to the Standing Committee of the Syndicate on Department and Other Institutions of the University.
5. Action point Sl. No. 15 to the Standing Committee of the Syndicate on Planning and Development.
6. Action points Sl. Nos. 17 and 18 to the Standing Committee of the Syndicate on Student Services.
7. Action point Sl. No. 19 to Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges.
8. Action points Sl. Nos. 26 and 30 to the Standing Committee of the Syndicate on Finance.
9. Action point Sl. No. 6 to a Technical Committee consisting of the Controller of Examinations, the Director, Computer Centre, & ITI Palghat.
10. Action point Sl. No. 31 to IQAC, for detailed discussion.

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Item No.04. UIT, Pathanapuram-remuneration to Guest Lecturers-21.04.2022 to 20.05.2022-hearing of the Principal - Consideration of- reg.

(Ad A VII A)

The Syndicate at its meeting held on 29.07.2022 has resolved to constitute a Sub-Committee consisting of Sri. Jairaj J., Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Adv. G. Muralidharan Pillai, Adv. B. Balachandran and Prof.K. Lalitha, Members, Syndicate to hear the Principal on Contract at UIT Pathanapuram on the matter regarding the discrepancies in the work statement of the Guest Lecturers for the period from 21.04.2022 to 20.05.2022 submitted by the Principal towards remuneration. Further resolved to invite the Finance Officer in the above sub-committee.

The hearing of the Principal was held on 06.09.2022 at 12 noon in the Syndicate Room. The Sub-Committee examined the matter in detail and noted that if Guest Lecturers are engaged for the instructional hours which normally fall within the instructional hours assigned @ 16 hours per week to Contract Lecturers, it will cause additional financial burden to the University. Specific norms for engagement of Guest Faculty already exists and it is the primary responsibility of the Principal to strictly adhere to it, else, the Principal shall be held liable for the loss on such account.

Dr. Ajith Prasad K.C, Principal on contract at UIT, Pathanapuram was heard and in view of the written statement submitted by him, the Sub-Committee recommended the following:

1. to direct the Principal on contract at UIT, Pathanapuram to resubmit the work statement for the period from 21.04.2022 to 20.05.2022 limiting the instructional hours handled by the Guest Lecturers as per norms, that is, to 352 hours.
2. to verify the work statement of UITs for the period from 21.11.2021 to 20.12.2021 to find such discrepancy, if any.

Hence as per orders of the Vice-Chancellor, the Minutes of the hearing is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to strictly warn Dr Ajith Kumar K.C., Principal on contract at UIT, Pathanapuram and seek an explanation from the Principal within 15 days.

FURTHER RESOLVED to hear the Principals of all UITs having discrepancies in the work statement of the Guest Lectures.

Item No.05. University College of Engineering, Kariavattom- Revision of the ratio of Merit and Management Seat- Consideration of-reg.

(Ad.C)

The Syndicate at its meeting held on 25.08.2022, vide Item No.45.39.07 approved the recommendation of the Standing Committee of the Syndicate on Department and Other institutions of the University held on 10.08.2022, to refer the matter pertaining the Revision of the ratio of Merit and Management Seats to the Syndicate.

The revision of the ratio and Merit and Management proposed by the Principal, University College of Engineering, Kariavattom was as follows:

Seat	Percentage
Merit	75
Management	20
NRI	5

It may be noted that the Syndicate at its Meeting held on 28.05.2022 vide Item No.42.97 has already resolved to continue the existing ratio of seat allocation as Merit 50%, Management 45%, NRI 5%.

In obedience to the orders of the Vice-Chancellor, the above proposal is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to, for the admission during the academic year 2022-2023.

Item No.06. Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings—Approval of —reg.

(Ad. A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022 at 10.30 a.m is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 14th September 2022, 10.30 a.m
Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members Present

1. Adv. B. Balachandran (Convener)
2. Sri. Bijukumar G
3. Prof. K. Lalitha
4. Dr. S. Nazeeb
5. Smt. Renju Suresh
6. Dr. K. G. Gopchandran (Online)
7. Rajendrakumar P

Members Absent

1. Sri. B.P Murali
2. Adv. K. H. Babujan
3. Adv. Muralidharan Pillai G
4. Dr. K.B. Manoj
5. Adv.A. Ajikumar

Item No.06.01: University bus KL-01-D-3119 - Delay in conduct of CF Test - Explanation from Assistant Engineer (Mechanical) -reg

(Ad AIV)

A Memo dated 20.05.2022 has been issued to Assistant Engineer (Mechanical), seeking explanation for the delay in the renewal of Certificate of Fitness of KL 01 D 3119, University bus attached to the Transport Wing. Accordingly the Assistant Engineer (Mechanical) has submitted the explanation for the delay.

As per the orders of the Vice Chancellor the explanation submitted by the Assistant Engineer (Mechanical) is placed before Standing Committee of the Syndicate on Staff Equipment & Building for consideration and appropriate recommendation thereof. (Copy of the explanation is appended)

The Committee considered the matter and recommended to accept the explanation submitted by the Assistant Engineer (Mechanical) with warning.

The Committee further recommended to entrust the Registrar to post an Assistant exclusively in the transport wing for handling daily office procedures, following the policy formulated for the general transfer.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.02: Department of Optoelectronics, Kariavattom - Dr. Sam Solomon, Professor - Reckoning of prior service - correction in the Service Book - authentication of- reg.

(Ad BIII)

Dr. Sam Solomon was appointed as Professor in the Department of Optoelectronics w.e.f the FN of 16.03.2020 as per U.O.No.1099/2020/UOK dtd 22/04/2020. The period of prior service put in by Dr.Sam Solomon in Mar Ivanios College, Thiruvananthapuram & St.Johns College, Anchal (the colleges under MSC management), from the FN of 19.10.1993 to 13.03.2020, which was verified by Finance III Section, had been reckoned as qualifying service for pensionary benefits along with University service, vide U.O No.3400/2022/UOK dated:05.05.2022.

Dr. Sam Solomon, vide letter dated 10.06.2022 has claimed that he was relieved from Mar Ivanios College, Thiruvananthapuram on the F.N of 16.03.2020 and in the relieving order also, the relieving date was mentioned as the same. If his claim turns out to be valid, the prior service spanning from 19.10.1993 to the F.N of 16.03.2020 was actually to be reckoned for pensionary benefits, instead of till 13.03.2020.

However the veracity of the claim was to be substantiated by verifying the entries in the Service Book. Hence, the Service Book of Dr.Sam Solomon, which was forwarded to Mar Ivanios College, Thiruvananthapuram for claiming his salary arrears from that College, had been obtained for verification.

The Finance III, after verifying the Service Book, has informed that the date of relief of Dr.Sam Solomon, from Mar Ivanios College, Thiruvananthapuram, which was entered in the Service Book as 13.03.20, had been corrected as 16.03.20 (the relevant page of the Service Book is appended). Further, the Finance III has requested to authenticate the change with regard to the date of relief, made in the Service Book of Dr.Sam Solomon, for modifying the U.O reckoning the prior service for pensionary benefits.

Hence, as per the orders of the Vice Chancellor, the following matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation:

1. whether to authenticate the changes made in the Service Book regarding the date of relief of Dr.Sam Solomon from Mar Ivanios College, Thiruvananthapuram.
2. If agreed to, the U.O No.3400/2022/UOK dated:05.05.2022, reckoning the past service put in by Dr.Sam Solomon at Mar Ivanios College, Thiruvananthapuram & St.Johns College, Anchal (the colleges under MSC Management) may also be revised, by making correction in the period of his past service as '19.10.1993 FN to 16.03.2020 FN'.

The Committee considered the matter and recommended the following:

1. *to authenticate the changes made in the Service Book regarding the date of relief of Dr.Sam Solomon from Mar Ivanios College, Thiruvananthapuram*
2. *to revise U.O No.3400/2022/UOK dated:05.05.2022 ,by making correction in the period of his past service as '19.10.1993 FN to 16.03.2020 FN'.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.03: ***Declaration of satisfactory completion of probation in r/o Dr.Syam.S.K, Assistant Professor, Department of Linguistics, Kariavattom -reg.***

(Ad DI)

The Professor and Head, Department of Linguistics, has forwarded the request from Dr.Syam.S.K, Assistant Professor, Department of Linguistics, for declaration of satisfactory completion of probation.

Dr.Syam.S.K was appointed as Assistant Professor in the Department of Linguistics, Kariavattom w.e.f 30.12.2020 FN in the pay band of ₹15600- 39100+ AGP 6000 vide U.O No.322/2021/UOK dtd 23.01.2021. He has successfully completed 1 year in this post on 29.12.2021. Hence, Dr. Syam.S.K has requested to declare his probation.

The Finance has remarked that Dr.Syam.S.K has not availed himself of any eligible leave during the period of probation and he may be declared to have satisfactorily completed his period of probation in the post of Assistant Professor on 30.12.2021 FN.

It may be noted that, Dr.Syam.S.K, Assistant Professor, Department of Linguistics, was appointed as per 2017 notification, for which there is an ongoing legal proceedings. It may also be noted that, the High Court of Kerala, on 05.10.2021, has allowed WA No 760/2021 and connected cases by setting aside the impugned judgement of the learned single judge and has dismissed the writ petitions No. 39309/2017 (PIL), 1592/2018, 4592/2018 and 8334/2018. The Syndicate at its meeting held on 07.07.2022 considered the matter of declaration of probation of two teachers in department of English who were appointed as per 2017 notification and resolved to declare satisfactory completion of probation subject to the SLP(C) No. 19937-44 of 2021 and 20121-28 of 2021 filed by Dr. T Vijayalakshmi and Sri, Radhakrishna Pillai. In this context, Dr.Syam.S.K, Assistant Professor, Department of Linguistics, who was appointed as per 2017 notification is eligible for being declared his probation. Now, two Special Leave Petitions no. SLP(C) no. 019937-019944/2021 filed by Dr. T. Vijayalakshmi & SLP(C) No. 020121-020128/2021 filed by Dr. Radhakrishna Pillai are pending before the Hon'ble Supreme Court of India.

As per orders of the Vice-Chancellor, the matter regarding the declaration of probation of Dr.Syam.S.K in the post of Assistant Professor in the Department of Linguistics, Kariavattom w.e.f.30.12.2021 FN. subject to the final outcome of Special Leave Petitions no. SLP(C) no. 019937-019944/2021 & SLP(C) No. 020121-020128/2021 is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to declare the satisfactory completion of Probation in respect of Dr.Syam.S.K in the post of Assistant Professor in the Department of Linguistics, Kariavattom on 30.12.2021 FN , subject to the final outcome of Special Leave Petitions no. SLP(C) no. 019937-019944/2021 & SLP(C) No. 020121-020128/2021 filed before the Hon'ble Supreme Court of India.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.04: ***Engagement of additional Technicians on contract basis at University Computer Centre - Syndicate resolution - Reconsideration of - reg.***

(Ad DI)

The Director (i/c), University Computer Centre, had requested to appoint two additional Technicians on contract basis for providing technical support for the University, since the IT infrastructure of the University is growing exponentially. The usage of Computer, Printer, Scanner, network switches and high equipment are increasing at a double rate/ year and almost all sections and departments are automated, the usage of IT infrastructure has radically increased, and the service of hardware technicians is extremely essential to University for balancing the technical and client support tasks by resolving any errors that occur.

At present, Computer Centre has four technicians for providing technical support for University of Kerala. Services of these Technicians are being utilized at Palayam Campus on a full time basis. Based on orders & requests, their services are provided at Kariavattom Campus, KUSRC Alappuzha Centres, UIT, KUTEC, various affiliated colleges in distinct districts (for online examination, online question paper, spot admission, online meetings, administrative trainings) etc.

The University has a 24-hour working data center. The service and maintenance of the data center is done also on holidays, so that the normal activities of the University are not interfered during working days. All data centers have specialized technicians specially for the operation of the data center. Since there is no such special staff available at KUCC, the services of existing technicians are used even on holidays.

Moreover, the hardware technicians are directed to provide their services even during the holidays, based on the request of various departments for technical support for tabulation, video conferencing, etc. When spot admission is conducted at two different locations, the service of two Technicians are utilized for the entire period. During such situation, it is quite difficult to complete the technical works in the campus. Similar situations are often encountered by the Computer Centre.

Further, under the current pandemic situation, almost all meetings are conducted online. Therefore, meetings are often scheduled during holidays and after working hours. Technical support is essential for holding online meetings. In some cases, more than one meeting may take place at the same time. In the current scenario, technicians and system administrators are providing technical support for online meetings. Often the length and number of meetings affect the other work assignments of technicians and system administrators. So the services of two more technicians (in addition to the four technicians) to handle online meetings have become essential. If the newly recruited technicians are trained for DDFS software, technical support can be offered for the same too. The matter of appointing two more Technicians on contract basis at the Computer Centre before the standing Committee of the Syndicate on Staff, Equipment & Buildings on 07/01/2022 and the Syndicate, at its meeting held on 25.02.2022, vide item no. 37.75.11, resolved to agree to the proposal to engage two more technicians on contract basis at KUCC. Consequently, on the matter of constituting a Selection Committee in order to initiate the selection process, the Pro - Vice - Chancellor has remarked that, 'the recommendation for appointment of two technicians was made during the Pandemic situation, when numerous online meetings were conducted everyday. Since the

situation has changed and almost all sections are now conversant with the conduct of online meetings, the decision of the Syndicate may be reviewed and the matter may be placed before the Standing Committee on S, E & B, for consideration'.

Hence, as per the orders of the Vice - Chancellor, the matter of reviewing the Syndicate decision to appoint two *more Technicians on contract basis at the Computer Centre* is placed before the standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to seek remarks from the Director, University Computer Centre on the matter.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.05: ***University Computer Centre - Request from Smt. Sivi Velayudhan, Programmer, to relieve her from the duties of Nodal Officer, DDFS Implementation- reg.***

(Ad DI)

The Director, University Computer Centre has forwarded the request from Smt. Sivi Velayudhan, Programmer, to relieve her from the duties of Nodal Officer, DDFS Implementation and allow her to focus on her new responsibility as Data Base Administrator and on the other new projects.

Smt. Sivi Velayudhan has informed that she has completed the training for 120 master trainers of DDFS and provided support for all the staffs at their seats. She has also stated that DDFS is now fully functional in all Departments and since, all the technical support pertaining to the implementation of DDFS has been completed, further management does not require the expertise of a technical staff. Hence she has requested to relieve her from the responsibilities as Nodal Officer of DDFS Implementation and allow her to take charge in the post of Data Base Administrator and other new projects.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff Equipment and Buildings.

Accordingly the request from Smt. Sivi Velayudhan, Nodal Officer, DDFS Implementation, to relieve from her duties and allow her to take charge as Data Base Administrator in the University Computer Centre, is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to seek remarks from the Director, University Computer Centre on the matter.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.06: ***ഹരിതാലയം പദ്ധതിയുടെ പ്രവർത്തനങ്ങൾ കാര്യക്ഷമമാക്കൽ സംബന്ധിച്ച്***

(Ad Misc)

ഹരിതാലയം പദ്ധതിയുടെ ചീഫ് കോർഡിനേറ്റർ ശ്രീ. പ്രമോദ്കിരൺ.ആർ.ബി. 01.04.2022 തീയതിയിലെ Harithalayam/Comm./019 നമ്പർ കത്തിലൂടെ “ഹരിതാലയംപദ്ധതി” കേരളസർവകലാശാലയിലെ പ്രധാനപ്പെട്ട മുൻനിരപരിപാടികളിലൊന്നാണെന്നും അതോടൊപ്പം നൂറു കണക്കിനധികാർത്ഥികളുടെ പങ്കാളിത്തത്തോടെ അൻപത് ഏക്കറിൽ വിശാലമായി നടപ്പിലാക്കിക്കൊണ്ടിരിക്കുന്ന വലിയ കാർഷിക പദ്ധതിയുമാണെന്നും പരാമർശിച്ചിരിക്കുന്നു. മാത്രമല്ല, ഹരിതാലയം പ്രോജക്ടുമായി ബന്ധപ്പെട്ട പലപ്രോഗ്രാമുകളുടെയും ചുമതലസർവകലാശാലയിലെ അധ്യാപകർക്കുണ്ട്. നിലവിൽ പ്രസ്തുത പ്രോജക്ടിന് ഒരു സ്പെഷ്യൽ

ഓഫീസിലും 3 ദിവസവേതന ജീവനക്കാരുമാണ് ഉള്ളത്. പ്രസ്തുത പ്രോജക്ടിന്റെ വിവിധങ്ങളായ സാഹചര്യങ്ങൾ ഉൾക്കൊണ്ടുകൊണ്ടും ഇതിന്റെ സുഗമമായ പ്രവർത്തനവും കണക്കിലെടുത്തുകൊണ്ടും ഹരിതാലയം പദ്ധതിയുടെ സുഗമമായ നടത്തിപ്പിന് അഡ്മിനിസ്ട്രേറ്റീവ് ചട്ടക്കൂടി നുള്ളിൽ കൊണ്ടുവരുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കണമെന്ന് കത്തിൽ പ്പിയുന്നു.

ഈ സാഹചര്യത്തിൽ, ഹരിതാലയം പദ്ധതി ഒരു കാർഷിക പദ്ധതിയാണെന്നും ആദായം ഉപ്ലവരുത്തേണ്ട പദ്ധതി ക്ഷേമമായ ബജറ്റിഹിതമുള്ളതിനാൽ കാർഷിക പ്രവർത്തനങ്ങളിൽ യോഗ്യതയുള്ള ഒരു പ്രോജക്ട് ഓഫീസിലാണ് ഇത് പ്രവർത്തിപ്പിക്കേണ്ടതെന്നും ശ്രദ്ധിക്കേണ്ടതാണ്. പ്രസ്തുത പ്രോജക്ട് ഓഫീസിലൂടെ കീഴിൽ മാത്രമേ പദ്ധതി നടത്തിപ്പിനായി പ്രോജക്ട് ഓഫീസിലൂടെ നടത്താവൂ..

പദ്ധതിക്കായി ലീസ് ചെയ്യുന്ന എല്ലാ ഭവനങ്ങളുടെയും വിനിയോഗം, പ്രോജക്ട് നടപ്പിലാക്കുന്നതിനുള്ള ഏകയോഗ്യതയുള്ള വിവേചനാധികാരമുള്ള പ്രസ്തുത പ്രോജക്ട് ഓഫീസിലൂടെ നേരിട്ടുള്ള ഉത്തരവാദിത്തമായിരിക്കുകയും ചെയ്യും.

11.05.2022 ത്കൂടിയ സിൻഡിക്കേറ്റ് ഐറ്റനമ്പർ 41.77 പ്രകാരം പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയായ സ്റ്റാഫ്, എക്യൂപ്മെന്റ്, ബിൽഡിംഗ് സ്കമ്മിറ്റിയിലേക്ക് പരിഗണിക്കാൻ തീരുമാനമെടുക്കുകയുണ്ടായി.

ദിവിഷനം 27.06.2022 ത്കൂടിയ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയായ സ്റ്റാഫ്, എക്യൂപ്മെന്റ്, ബിൽഡിംഗ് സ്കമ്മിറ്റി പരിഗണിക്കുകയും അടുത്ത കമ്മിറ്റിയിലേക്ക് ശുപാർശ ചെയ്യുകയും 07.07.2022 ത്കൂടിയ സിൻഡിക്കേറ്റ് ശുപാർശ അംഗീകരിക്കുകയും ചെയ്തതിന്റെ അടിസ്ഥാനത്തിൽ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ഹരിതാലയം പദ്ധതി സർവകലാശാല അഡ്മിനിസ്ട്രേറ്റീവ് ചട്ടക്കൂടിനുള്ളിൽ കൊണ്ടുവരുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കണമെന്ന വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയായ സ്റ്റാഫ്, എക്യൂപ്മെന്റ്, ബിൽഡിംഗ് സ്കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചുകൊള്ളുന്നു.

The Committee considered the matter and recommended to entrust the Pro-Vice-Chancellor to study the matter and submit a detailed report before this Committee.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.07: S2 B.Ed.Degree Exam, April 2020- Paper missing of Smt.Charithra C.B.-reg.

(EG VI B)

The Second Semester B.Ed. (2019 Scheme) Degree Examinations, April 2020 started on 29.06.2020 and completed on 26.08.2020, in between the COVID-19 pandemic. During the tabulation of the said Examination results, the non-receipt of the counterfoil, false number and mark of Smt.Charithra C.B., a candidate from KTCT College of Teacher Education, Kaduvayil, Thiruvananthapuram during the academic year 2019 – 2021 with optional subject: English and Candidate code: 16519369006 for the paper “Edu10: Techno Pedagogic Content Knowledge Analysis: English” was noticed.

On enquiry, the Principal of the said college vide letter no.KTCT1/Principal/2021/2198 dated 22/03/2021 informed that, as the said candidate was under quarantine, she was allowed to appear for the examination in a separate isolated room and her answer script was separately packed along with the same bundle containing the answer scripts of other

candidates and was handed over to the University. Subsequently, the PCVC section reported that the answer script of the candidate has not been received in the numbering camp, even though the register number of the said candidate was written in the statement forwarded from the College.

The Syndicate at its meeting held on 11/06/2021 vide item no. 28.23.21 considered the matter and resolved that Smt. Charithra C.B., whose answer script is reportedly missing be permitted to appear for the Second Semester B.Ed Degree Special Examination (as resolved by the Syndicate in its meeting held on 17/02/2021 vide item no. 23.52.03 to the Students who could not attend for the Second Semester B.Ed Degree Examinations, April 2020 due to COVID-19 pandemic situation). Further it was resolved that the staff concerned of the PCVC section be heard in this regard.

The Standing Committee of the Syndicate on Examinations at its meeting held on 11/01/2022 heard Sri. Sajeew Dhas, the then Assistant Registrar, PCVC Section and Smt. Santhi B., the Office Superintendent, PCVC Section and written statements regarding the matter were obtained from them. The Syndicate, at its meeting held on 20/01/2022 resolved to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment & Buildings for fixing the disciplinary action.

The Standing Committee of the Syndicate on Staff, Equipment & Buildings recommended to resubmit the matter with the recommendation of the Controller of Examinations and the same was resolved by the Syndicate meeting held on 12/04/2022 vide item no. 40.70.13

The recommendation obtained from the Controller of Examinations is as follows:

"It may be noted that the missing of answer paper of S2 B.Ed. Degree Examination, April 2020 in respect of Smt. Charithra C.B. is a grave mistake. But taking into consideration of the hectic workload of the numbering camp with limited staff in short time space leads to this type of mistakes which should be avoided by proper bifurcation of sections for smooth functioning of the numbering camps. Proposals have already been forwarded to bifurcate the CVC sections to four by providing adequate number of staff and other infrastructure.

Hence, considering the above matter, the incident occurred from the part of the numbering camp may be pardoned."

The matter is resubmitted with the recommendations of the Controller of Examinations before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and recommendation.

The Committee considered the matter and recommended to refer the matter to the Syndicate for taking appropriate decision considering the recommendation of the Controller of Examinations.

Resolution of the Syndicate

RESOLVED to strictly warn the concerned staff of the PCVC section.

FURTHER RESOLVED to meet the expense incurred for the conduct of the special examination from the concerned staff of PCVC.

Item No.06.8: Leave Without Allowance for Joining Spouse in r/o Smt.Parvathy vijay.,Assistant, EB VI Section -reg.

(Ad G)

Smt.Parvathy vijay., Assistant , EB VI Section had submitted application for Leave Without Allowance for Joining Spouse for a period of three years from 01/08/2022 to 31/07/2025. Leave Without Allowance for Joining Spouse may be sanctioned to Officers as per the provisions in Appendix XII C part I KSR, subject to the following conditions.

- 1) The Officer will lose seniority during the currency of the period of leave, including seniority in the higher grade(s) with reference to her juniors who might get promoted to such grade(s) before she rejoins duty. She will also lose service benefits including Earned leave, Increment, Gratuity, Pension etc during the period.

- 2) The Officer will not accept any other employment abroad/within the country during the currency of the period of leave, without prior sanction from the University.
- 3) If the Officer does not report for duty on expiry of her leave, her service in the University will stand automatically terminated.
- 4) In case of non permanent Officers in regular service who have not completed probation shall have to start afresh and complete their probation period on rejoining duty. The service benefits that had accrued to her before proceeding on leave shall be forfeited and on rejoining duty she shall be deemed as new entrant in the service.

As per the orders of Hon'ble Vice Chancellor, Leave Without Allowance for Joining Spouse for a period of three years from 01/08/2022 to 31/07/2025 as per the provisions in Appendix XII C part I KSR in r/o Smt.Parvathy vijay., Assistant ,EB VI Section , is placed before the the Standing Committee of the Syndicate on Staff, Equipments and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to consider the application of Smt.Parvathy Vijay., Assistant ,EB VI Section for Leave Without Allowance for Joining Spouse for a period of three years from 01/08/2022 to 31/07/2025 as per the existing rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.9: Department of Political Science - Request from Dr. Arun Kumar K, Assistant Professor for Pay Protection - reg

(Ad AII)

Dr. Arun Kumar K., has been appointed as Assistant Professor in the Department of Political Science, University of Kerala w.e.f. 23.03.2020 F.N., vide U.O No.Ad.AII /1123/ 2020/UOK dated 25.04.2020. His Probation has not been declared till date.

Now, he has submitted a request for protection of his last pay in the former service rendered at the Collegiate Education Department. As per the Service Card No.GE 10/C/2S-23/ 3001515/ 1493 dated 06/04/2022 issued by the Office of the Accountant General (A&E), Kottayam, Dr.Arunkumar.K, Assistant Professor has prior Government Service in the Collegiate Education Department from 27/09/2007 to 20/03/2020. He was relieved of that service on 20.03.2020 A.N.

Dr .Arunkumar K., while on Probation **has availed LWA under Appendix XII A, Part I, KSR from 27.08.2020 A.N. to 21.07.2021 A.N.** As per Rule 5, Appendix XII A, Part I, KSR "Non-permanent Officers in the regular service who have not completed Probation in the entry cadre shall be granted Leave Without Allowances subject to the condition that such Officers will have to start their Probation afresh and complete their Probation on return from Leave Without Allowances. Such officers will forfeit the service benefits that have accrued to them prior to their proceeding on Leave Without Allowances and they will be deemed as new entrants to Government service on return from Leave Without Allowances. Their right to rejoin Government service in the same entry cadre is protected, as if they were new entrants."

As per the remarks of the Finance, clarification was sought from the **Kerala State Audit Department** on the matter and the Joint Director, Kerala State Audit Department vide letter dated 11.07.2022 has remarked that, as per Appendix XIIA, Rule 4 A of KSR, **the prior service rendered by Dr. Arun Kumar K., can be added to the University Service. Also that, he will be deemed as new entrant in the Service as he has availed LWA under Appendix XII A, Part I, KSR before completing his Probation in the University of Kerala.**

Here, it may be seen that, as per Appendix XIIA, Rule 4 A of KSR Part I "Permanent and non- permanent Officers in the regular service of Government who have completed Probation in their entry grade, but have not completed Probation in the grade in which they are working may be granted LWA subject to the condition that they will lose service benefits such as earning of Leave, Half Pay Leave, Increment, etc., and also Promotion chances that may arise with reference to their seniority in that grade for and during the currency of the Leave period and will have to rejoin as the junior most in that grade and start afresh. However their prior service including that in the grade will count for accrual of Half Pay Leave, Earned Leave, Time bound Higher Grade Promotion, Increment and Pension."

The Finance has noted the above clarification furnished by the Kerala State Audit Department and remarked that, the authority to fix starting pay of a teacher is the Syndicate of the University and if his request for protection of the last pay in the former service (Collegiate Education Department) is considered and protected in the University, his basic pay arrives at Rs.84,700/- (Academic Level - 10).

As per the orders of the Vice Chancellor, the request of Dr. Arun Kumar K, Assistant Professor, Department of Political Science for protecting his last pay in the former service rendered at the Collegiate Education Department is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to accept the remarks from the Joint Director, Kerala State Audit Department on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.10: ***Department of Political Science - Reckoning of Prior Service rendered by Dr. Arun Kumar K., Assistant Professor for Pensionary benefits - Request - reg.***

(Ad AII)

Dr. Arun Kumar K., has been appointed as Assistant Professor in the Department of Political Science, University of Kerala w.e.f. 23.03.2020 F.N., vide U.O No.Ad.AII /1123/ 2020/UOK dated 25.04.2020. His Probation has not been declared till date.

Dr. Arun Kumar K. has now submitted a request for reckoning his prior service rendered in the Govt. Arts & Science College, Calicut for Pensionary benefits in the University. As per the Service Card No.GE 10/C/2S-23/3001515/1493 dated 06/04/2022 issued by the Office of the Accountant General (A&E), Kottayam, Dr .Arunkumar K, Assistant Professor has prior Government Service in the Collegiate Education Department from 27/09/2007 to 20/03/2020. He was relieved of from that service on 20.03.2020 A.N.

On the request, the Finance has remarked that, "As per Government Orders [GO(P) No.228/2001/Fin dated 02/02/2001/ GO(P)No.517/09/Fin dated 19/11/2009] the prior service put in by employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Government Service including Aided School/College and vice versa can be reckoned as qualifying service for Pension. Normally the above said Government service rendered can be reckoned as qualifying service for Pension in the University but a clarification on the matter may be obtained from Kerala State Audit Department before reckoning the same due to following reasons:-

- Dr .Arunkumar K., while on Probation has availed **LWA under Appendix XII A, Part I, KSR from 27.08.2020 A.N. to 21.07.2021 A.N.**
- Under Rule 5, Appendix XII A, Part I, KSR Non-permanent Officers in the regular service who have not completed Probation in the entry cadre shall be granted Leave Without Allowances subject to the condition that such Officers will have to start their Probation afresh and complete their Probation on return from Leave Without Allowances. Such officers will forfeit the service benefits that have accrued to them prior to their proceeding on Leave Without Allowances and they will be deemed as new entrants to Government service on return from Leave Without Allowances. Their right to rejoin Government service in the same entry cadre is protected, as if they were new entrants.

Hence, clarification from Kerala State Audit Department may be obtained as to whether the aforesaid rule restricts reckoning of past service rendered in other services/cadres."

Accordingly, clarification was sought from the Kerala State Audit Department on the matter and the Joint Director, Kerala State Audit Department vide letter dated 11.07.2022 has remarked that, **as per Appendix XIIA, Rule 4 A of KSR, the prior service rendered by Dr. Arun Kumar K., can be added to the University Service. Also that, he will be deemed as new entrant in the Service as he has availed LWA under Appendix XII A, Part I, KSR before completing his Probation in the University of Kerala.**

Here, it may be seen that, as per Appendix XHIA, Rule 4 A of KSR Part I "Permanent and non-permanent Officers in the regular service of Government who have completed Probation in their entry grade, but have not completed Probation in the grade in which they are working may be granted LWA subject to the condition that they will lose service benefits such as earning of Leave, Half Pay Leave, Increment, etc., and also Promotion chances that may arise with reference to their seniority in that grade for and during the currency of the Leave period and will have to rejoin as the junior most in that grade and start afresh. However their prior service including that in the grade will count for accrual of Half Pay Leave, Earned Leave, Time bound Higher Grade Promotion, Increment and Pension."

In the light of clarification received from Kerala State Audit Department, the Finance has remarked that, the prior Government Service rendered by Dr.Arunkumar K., in the Collegiate Education Department from 27/09/2007 to 20/03/2020 may be reckoned as qualifying service for Pension in the University.

As per orders of the Vice Chancellor, the request of Dr. Arun Kumar K, Assistant Professor, Department of Political Science for reckoning his Prior Service rendered in the Collegiate Education Department from 27.09.2007 to 20.03.2020 is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to reckon the prior service put in by Dr. Arun Kumar K, Assistant Professor, Department of Political Science in the Collegiate Education Department from 27.09.2007 to 20.03.2020, as qualifying service, for granting pensionary benefit, as per the existing norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.11: ***Engaging retired Security Staff as Security Guards on casual basis in the University - Requests submitted - reg.***

(Ad AII)

Sri.Ebrahimkutty O.M., Sri.Sasikumar R. and Sri.Rajan H., Security Guards (Rtd.) and Sri.Nazarkunju H., Assistant Security Officer (Rtd.), have submitted requests for engaging them as casual Security Guards in the University.Sri.Ebrahimkutty O.M. has retired from the University service on 31.05.2021, while the remaining three persons have retired on 31.05.2022.

Casual Security Guards are now being engaged in the University for a period of 89 days on a remuneration @Rs.755/- per day, subject to a monthly maximum of Rs.20,385/-

At present, three Security Guards, who have retired from the University service have been engaged as casual Security Guards in the University. Security Guards are usually being engaged on casual basis from the list of Ex-servicemen furnished by the Zilla Sainik Welfare Board, after conducting Interview and following the reservation norms. It may be noted that, a proposal received from the Project Officer, KEXCON for deploying Ex-Servicemen Security Staff in the University through KEXCON and another proposal from AICPMF Ex-Servicemen Welfare Association for engaging Women Security Guards in the University through them are also under process.

With regard to the matter, it may also be noted that, at present, 97 posts of Security Guards are vacant out of the 100 sanctioned posts and 97 Security Guards have been engaged on casual basis against this vacancy. But, it may be seen that, the Security Officers have submitted requests for posting additional Security Guards in the University for traffic regulation and ensuring proper security of the University and the same has been placed before the Standing Committee of the Staff, Equipment and Buildings at its meeting held on 27.07.2022 for consideration and the Syndicate resolution in this regard is awaited.

As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the requests submitted by Sri.Ebrahimkutty O.M., Sri.Sasikumar R. and Sri.Rajan H., Security Guards (Rtd.) and Sri.Nazarkunju H., Assistant Security Officer (Rtd.), to the Sub- Committee constituted for examining the proposals for engaging additional Security Guards in the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.12: *Department of Political Science - Request from Dr. Anu Unny, Assistant Professor to grant her 'Study Leave' for availing Fulbright Nehru Academic and Professional Excellence Fellowship 2022-2023 from the University of Washington, Seattle, US - reg.*

(Ad AII)

Dr. Girish Kumar R, Professor & Head, Department of Political Science has informed that Dr.Anu Unny has been selected for the prestigious Fulbright Nehru Academic and Professional Excellence Fellowship for the year 2022-23 and has recommended and forwarded her request to grant her 'Study Leave', as per UGC Regulations with full pay for the duration of the fellowship for the period from 20th February 2023 to 3rd November 2023 (8 months & 15 days) (including days of travel). Dr. Anu Unny has mentioned that, there will not be any financial liability on the part of the University in terms of availing the fellowship. She has further mentioned that, Dr.Samuel J Kuruvilla, Assistant Professor of the Department will discharge her responsibilities, in her absence.

As per the UGC Regulations,

The Study Leave shall be granted to an entry level appointee as Assistant Professor, after a minimum of three years of continuous service to pursue a special line of study or research directly related to his / her work in the University or to make a special study of the various aspects of the University organization and methods of education, giving full plan of the work.

The awardee shall be paid salary for that period, provided that, he / she does not take up any remunerative jobs like teaching [part-time / regular appointment] and the amount of scholarship/ stipend shall not be linked to the salary in the parent institution. However, the teacher shall be allowed to accept a fellowship / research or an ad-hoc teaching & research assignment with an honorarium or other form of assistance other than the regular appointment in an Institution provided that the Syndicate of the parent institution may, if it so desires, sanction Study Leave on reduced pay and allowances to the extent of any receipt in this etc., which may be determined by the employer.

The Study Leave shall be granted by the Syndicate on the recommendation of the HOD concerned for not more than 3 years in a spell, save in exceptional cases. It shall not be granted to a teacher who is due to retire within five years of the date on which she is expected to return to duty, after the expiry of the Study Leave. Study Leave shall not be granted more than twice during the entire career. However, the maximum period of study leave admissible during the entire Service shall not exceed 5 years.

A teacher availing Study Leave, shall undertake that he/she shall serve the University for a period of at least three years to be calculated from the date of his / her resuming duty on expiry of the Study Leave. After the leave has been sanctioned, the teacher shall execute a Bond in favour of the University, binding herself for the due fulfilment of the conditions laid down in the paragraph (x) to (xiii) of the Clause 8.2 of the UGC Regulations 2018 and give security of immovable property to the satisfaction of the Finance Officer / Treasurer or a fidelity bond of an insurance company or a guarantee by a scheduled bank of furnish security of two permanent teachers for the amount which might become refundable to the University in accordance with the aforesaid paragraphs in the UGC Regulations.

The entries in the Gazetted Entitlement Register in r/o Dr.Anu Unny, pertaining to the matter, are as follows:-

Date of Birth	Date of Joining	Date of Retirement	Regarding study leave	Remarks
28/10/1985	28/05/2013	31/03/2046	No study leave has been granted till date.	She has availed LWA without MC from 34 days from 01/08/2014 to 03/09/2014 during the entire period of service. She has more than 3 years of continuous service.

Thus, as per the entries in the Gazetted Entitlement Register, Dr.Anu Unny, has more than three years of continuous service, she has not availed any Study Leave during her entire career and has more than five years remaining till her retirement and satisfies those conditions mentioned in the UGC Regulations.

On the matter, the Finance has remarked that, Study Leave may be granted to Dr.Anu Unny, Assistant Professor, Department of Political Science, with salary, for availing Fulbright - Nehru Professional and Academic Excellence Fellowship, 2022-23 under the provisions of UGC regulations/guidelines and the incumbent shall not take up any other remunerative jobs like teaching, in the host country.

As per the orders of the Vice-Chancellor, the request from Dr. Anu Unny, Assistant Professor to grant her Study Leave with full pay for the duration of the Fulbright Nehru Academic and Professional Excellence Fellowship from the University of Washington, Seattle, US, i.e. from 20th February 2023 to 3rd November 2023 (including days of travel) is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to concede the request of Dr. Anu Unny, Assistant Professor to grant her Study Leave with salary for the duration of the Fulbright Nehru Academic and Professional Excellence Fellowship from the University of Washington, Seattle, US, i.e. from 20th February 2023 to 3rd November 2023 (including days of travel), as per the UGC Regulations and existing norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.13: *Deployment of Ex-Servicemen Security Staff through KEXCON - Proposal submitted by the Project Officer, KEXCON - reg –*

(Ad AII)

Kerala State Ex-Servicemen Development & Rehabilitation Corporation (KEXCON) is a Public Sector Undertaking wholly owned by the Government of Kerala established for the development of Ex-Servicemen (ESM) and their dependents. It provides security staff and other skilled / unskilled manpower to various establishments as per their requirements.

The Project Officer, KEXCON has informed that, **the Government of Kerala, vide various G.O.'s & Circulars**(G.O.(Ms) No.179/05/GAD dated 04.06.2005, Circular No. 71301/12/GAD dated 01.10.2012, Circular No. 134/05/GAD dated 12.12.2005 & Circular No. SW1/126/2019/SWD dated 04.11.2019) **have instructed its Departments, PSUs, local bodies and other quasi-government organizations, to deploy contract security staff only through this Corporation.**It has been further mentioned that, they are already providing guarding services to the Government Secretariat, Chief Judicial Magistrate Court all over Kerala, all jails under Jail Department, all airports, all Government Departments, PSUs, etc.

The wages paid for a ESM Security Staff as laid down vide G.O.No.29/2021/Fin dated 11.02.2021 & G.O.No.119/2019/Fin dated 30.08.2019 and the other applicable statutory charges, stated in the request are as follows:

Details	Security Guard (Skilled / Unarmed)
Wages	Rs.755/- for 8 hours of duty per individual
Service Charge	@ 5%
GST	18% of above

Any future changes in wages will also be paid by the Principal Employer once Government Notification to this effect is published. The monthly wages and allowances, if any, are to be paid directly to this Corporation by NEFT/ e-transfer in lumpsum within 10 days from the receipt of the bill. The Corporation will require minimum 10 working days after signing the agreement for commencing services. The guards will be on security related task for 24 hours round the clock with 8 hours rotating shift system. It means, a post should not have less than three guards, if duty for 24 hours round the clock is required.

The Project Officer, KEXCON has requested to fulfil the manpower requirements of the University especially security services, as stated above through KEXCON without inviting tender / quotation, as per the Government Orders mentioned above.

At present, Security Guards are being engaged on casual basis for a period of 89 days from the list of Ex-servicemen furnished by the Zilla Sainik Welfare Board, after conducting interview and they are at present being paid a remuneration @ Rs.755/- each per day, subject to a monthly maximum of Rs.20,385/-. As per the proposal from KEXCON, Service Charge & GST will have to be remitted in addition to the wages, when the Security Staff are deployed in the University through KEXCON.

With regard to the matter, it may also be noted that, at present, 97 posts of Security Guards are vacant out of the 100 sanctioned posts and 97 Security Guards have been engaged on casual basis against this vacancy. Hence, as of now there is no vacancy for posting extra Security Guards in the University. Temporary appointments can be made considering the exigency as per Part II, 11 of KU First Statutes 1977 (page no 35 of the Statutes). It may be noted that, the Security Officers have submitted requests for posting additional Security Guards in the University for traffic regulation and ensuring proper security of the University and the same has been placed before the Standing Committee of the Staff, Equipment and Buildings at its meeting held on 27.07.2022 for consideration and the Syndicate resolution in this regard is awaited. It may also be noted that, another proposal for engaging Women Security Guards in the University through AICPMF Ex-Servicemen Welfare Association is also under processing and the Syndicate at its meeting held on 07.07.2022, has resolved to inform AICPMF Ex-Servicemen Welfare Association about the conditions for engaging Women Security Guards in the University.

The Syndicate at its meeting held on 07.07.2022 has considered the proposal submitted by the Project Officer, KEXCON, vide Item No.44.126 and resolved to refer the same to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor, the proposal from the Project Officer, KEXCON for deploying Ex-Servicemen Security Staff in the University through KEXCON is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to refer the proposal submitted by the Project Officer, KEXCON for the deployment of Ex-Servicemen Security Staff, to the Sub-Committee constituted for examining the proposals for engaging additional Security Guards in the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.14: ***Temporary Engagement of Security Guards- Enhancing the Period of employment contract to 179 days from 89 days – Legal Opinion- reg:-***

(Ad AII)

In the meeting for the strengthening of Security measures in Kariavattom Campus held on 25.11.2021, the Security Officer, Kariavattom Campus submitted a proposal for future needs and action to the Pro-Vice chancellor and it included a proposal to enhance the period of contract of Security Guards to six months. At present the Casual Security Guards are being engaged on daily wage basis for a period of 89 days.

Hence legal opinion on enhancing the period of employment contract of Security Guards to 179 days from 89 days was sought from the Legal Advisor. In response, the Legal Advisor opined that Statute 18 (1)(h) of Chapter 2 of the Kerala University First Statutes, 1977 confers power on the

Registrar to sign agreements or contracts on behalf of the University under the directions of the Syndicate. Hence there is no legal impediment in enhancing the period of contract executed by the Security Guards to 179 days on the strength of a resolution passed by the Syndicate to that effect.

The Syndicate at its meeting held on 10.06.2022 vide Item No.13 considered the above matter and resolved to refer the same to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to refer the proposal submitted by the Security Officer, Kariavattom Campus for enhancing the contract Period of Security Guards ,to the Sub- Committee constituted for examining the proposals for engaging additional Security Guards in the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.15: ***University Engineering Unit- Extension of service of Sri. Riyasudeen M, Divisional Accountant, on deputation- reg.***

(Ad DII)

The University Engineer had forwarded the submission received from Sri. Riyasudeen M, Divisional Accounts Officer PWD, now on deputation as Divisional Accountant, University of Kerala, for extending his deputation period for one more year.

Sri. Riyasudeen M, was appointed as Divisional Accountant on deputation basis, at the University Engineering Unit, for a period of one year, w.e.f. 19.10.2020 FN, and was granted extension for one more year w.e.f. 19.10.2021, as per U.O. No. 6477/2021/UOK dated 20.11.2021. His period of deputation will expire on 18.10.2022. Now, he has requested to extend the period of deputation again for a period of one year w.e.f. 19.10.2022 FN.

The University Engineer has also recommended the same, as the service of Divisional Accountant is absolutely essential in the Engineering Unit.

Hence, as per the orders of the Vice - Chancellor, the matter of extending the period of deputation in respect of Sri. Riyasudeen M, Divisional Accountant, University Engineering Unit, for a period of one year w.e.f. 19.10.2022 FN, after obtaining sanction from the Finance Department, Govt of Kerala, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation thereof.

The Committee considered the matter and recommended to extend the period of deputation in respect of Sri. Riyasudeen M, Divisional Accountant, University Engineering Unit, for a period of one year w.e.f. 19.10.2022 FN, after obtaining sanction from the Finance Department, Govt of Kerala.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.16: ***Central Laboratory for Instrumentation and Facilitation (CLIF) - Request for deputing a System Analyst from Computer Centre- reg.***

(Ad DIII)

Dr. G.M. Nair, Hon. Director, CLIF vide Letter No.CLIF/Staff/185/2020-21 dated 05.07.2022 has informed that CLIF has a post of Technical Officer (Systems) which has been lying vacant for more than a year, after the incumbent Sri. Deelip Kumar R. left for joining another job. The Hon. Director has stated that the University had advertised the post two times and no qualified candidate applied as the pay is very low for the requirement sought for the post prescribed and advertised.

It is also mentioned that the Selection committee held on 29/06/2022 chaired by the Pro-Vice Chancellor took note of the urgency in appointing a person after getting appropriate concurrence from the Syndicate on hiking the remuneration / re-designating the post reducing qualification as there is an urgent need of a Systems Manager to manage the Central Computing Facility as well as Server

housed in CLIF. Realizing the exigency of the situation, the Committee suggested deputing a Systems Analyst from the Computer Centre to CLIF for the time being until a System Analyst or a qualified person is appointed in CLIF.

The Hon. Director has also stated that the service of a System Analyst is also important as two new servers are installed in CLIF to manage the Theater Class Rooms in the Kariavattom Campus. Hence, in the light of the directions given by the Committee, the Hon. Director requested that a suitable System Analyst be deputed from the Computer Centre urgently on adhoc basis to CLIF, till a person is appointed for the purpose.

As per the orders of the Vice-Chancellor, the request from Dr. G.M. Nair, the Hon. Director of Central Laboratory for Instrumentation and Facilitation, for deputing a System Analyst from the Computer Centre to the Central Laboratory for Instrumentation and Facilitation till a person is appointed in the Central Laboratory for Instrumentation and Facilitation, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to depute a System Analyst from the Computer Centre to the Central Laboratory for Instrumentation and Facilitation till a person is appointed in the Central Laboratory for Instrumentation and Facilitation, by conceding the request of the Hon. Director, CLIF.

Resolution of the Syndicate

RESOLVED to appoint one System Analyst in CLIF on Contract basis.

Item No.06.17: Central Laboratory for Instrumentation and Facilitation (CLIF) - Appointment of a System Assistant on contract basis – Request – reg.

(Ad DIII)

The Hon. Director, CLIF, vide Letter No. CLIF/STAFF/204/22 dated 04.08.2022, has informed that the Central Computing facility with versatile use for many computing and bio-informatics analysis, is not being effectively used in its full application, as a trained and skilled computer person is not available in CLIF to manage this facility. The Hon. Director, CLIF also mentioned that, as this facility with 50 Desktop Computers, with a high performance computing cluster with 10 nodes of Teraflops of computing power, was used consistently and extensively by many of the Departments in the Campus, the facility cannot be used at present for want of a skilled System Assistant to manage the facility.

The Hon. Director, CLIF, has therefore requested that a System Assistant with the following qualification and experience may be appointed urgently in CLIF.

Name of the Post :	System Assistant
Qualifications :	Degree in Computer Science or any Degree with Diploma in Computer Applications
Experience :	Minimum 3 years as System Trainer or System Management
Age :	Not less than 45 Years
Salary :	Rs. 30,000/-pm

It may be noted that, there is no sanctioned post of System Assistant in CLIF. in the list of various posts stated in the Kerala University First Ordinances, 1978. Even though the post is not listed in the Schedule of the ordinance, there is no legal impediment in making temporary appointment in order to facilitate the effective functioning of the centre.

Hence, as per the orders of the Vice - Chancellor, the request from the Hon. Director, CLIF, to initiate steps for appointing a System Assistant on contract basis in the Central Laboratory for Instrumentation and Facilitation (CLIF) at the earliest, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to initiate steps for appointing a System Assistant on contract basis in the Central Laboratory for Instrumentation and Facilitation (CLIF) with immediate effect, by conceding the request of the Hon. Director, CLIF.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.18: Re-appointment of Dr.P.Raghavan, Joint Registrar, (Rtd). as Special Officer, Harithalayam Project on contract basis-reg:-

(Ad AI)

Dr.P.Raghavan, Joint Registrar (Rtd.) was engaged as Special Officer, Harithalayam Project on contract in the University w.e.f 18.06.2021 for a period of eleven months on a consolidated remuneration of Rs.22,000/- (Twenty Two Thousand only) per month vide U.O No. Ad.A1.2/1721/2021 dated 10.11.2021, as per the terms and conditions specified in the employment contract and indemnity bond executed by him. The present term of Dr.P.Raghavan expired on 17.05.2022. He had submitted request for extension of his tenure only on 20.06.2022. But he was engaged in the activities of Harithalayam project during the period between 17.05.2022 and 20.06.2022.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration of the following:-

- a) whether extension of contract need be given to Dr.P.Raghavan, Joint Registrar (Rtd.) as Special Officer, Harithalayam Project to implement and monitor the various activities of the Harithalayam Project, w.e.f 19.05.2022 (after one day break) for a period of 11 months, with a monthly remuneration of Rs. 22, 000/-with the present terms and conditions.
- b) If agreed to how to treat the period from 19.05.2022, in which Dr.P.Raghavan, Joint Registrar (Rtd.) was engaged in the activities of Harithalayam project after expiry of his term on 17.05.2022.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to entrust the Pro-Vice-Chancellor to submit a report before the next Syndicate after having a discussion with Dr S. Nazeeb, Adv.B. Balachandran and Dr P. Raghavan, Joint Registrar (Rtd).

Item No.06.19: 'Work from Home' - Requests from employees – reg

(Ad AV)

In the wake of COVID – 19 pandemic, 109 employees have requested to avail “Work from Home” option as they could not attend the office due to various reasons, the specific details of the same are included in the list attached. The list was submitted for the orders to the Vice Chancellor. The Vice Chancellor has pointed out the following:

- To initiate steps for the payment of salary of all the employees who have applied for “Work from Home”
- All staff should work either from office or from home since 100% attendance is made mandatory. Lack of public transport cannot be considered as a valid ground for absence
- Registrar be directed to verify and grant permission depending on the genuineness of requests
- To initiate steps to allot/transfer to sections from where “Work from Home” can be given, for the genuine requests.
- In the case of employees whose requests are not in tune with the GO's concerned, the period of absence may be regularised by collecting application for leave for the same.

As an initial step, a note to Assistant Registrar, Audit has been given for the payment of salary of all the employees included in the list, on condition that if any case is not found to be genuine, salary should be refunded, after regularising the period of absence by collecting leave from them.

Since “Work from Home” can be made applicable only in those sections where file flow is through DDFS, a detailed Wing/Department wise study has been done to reallocate employees in the list to sections with DDFS. The section has noted that, except for the requests with reason “Non availability of public transport” others may be considered as genuine as per GO(MS) No.112/2020/GAD dated 07.06.2020 and GO (Rt) No.814/2020/DMD dated 14.10.2020 and their period of absence from duty may be regularised. It is to be noted that reallocation of employees in the list may create administrative inconveniences as so many employees have to be shifted to non-exam

wing where “Work from Home” via FFMS is feasible. For this, more than 80 transfer and posting have to be effected.

This was brought to the notice of the Vice Chancellor and the following:

- The absence of employees affects the normal functioning of the University
- Lack of facilities to allow “Work from Home” status enhances the problems and affects the smooth functioning of various sections
- Genuine requests need to be addressed.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for perusal and recommendations.

The Committee considered the matter and recommended to entrust the Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings to verify the genuineness of the requests and to submit a report in consultation with Deputy Registrar (Admn I) and the section concerned. The Syndicate at its meeting held on 17.02.2021 resolved to approve the recommendation of the Committee. A meeting was held with the Convener, SC of the Syndicate on Staff Equipment and Buildings and DR (Admn I) on 16.04.2021. The proposal of issuing a Circular entrusting SO/AR/DR/JR to provide a certificate stating the quantum of work in a weekly/monthly/daily basis (with specific mention about the duration of absence from office (from and to date)) done by the employee for the period claimed to have worked from home. Cases such as 7 months and above pregnancy, undergoing treatment for severe diseases, organ transplantation/severe medical problems/surgery may be considered for regularisation of period of absence through work from home subject to furnishing of attestation for the same by the SO/AR/DR/JR concerned along with the quantum of work certification by the supervising official concerned.

As per orders of the Vice-Chancellor, the matter is placed before the Syndicate for appropriate consideration.

Apart from the matters detailed above, it may kindly be noted that another file has been put up for orders whether the requests received after 04.08.2021, in light of the GO's GO(Rt) No.564/2021/DMD dated 04.08.2021 and GO(Rt)No.619/2021/DMD dated 14.09.2021 regarding the functioning of all establishments in full strength. Vide GO(Rt)No.564/2021/DMD dated 04.08.2021 various relaxations have been brought in to the restrictions due to COVID 19, one of which being "**All establishments in the public sector, including government offices, PSUs, companies, autonomous organizations, commissions, etc. will function from Monday to Friday**". Vide GO (Rt)No.619/2021/DMD dated 14.09.2021, all employees are instructed to report for duty from Monday to Saturday.

Consolidating the matters detailed above, the following proposal was placed for appropriate consideration to attain a resolution to Work from Home as the matter is delayed since the first wave of COVID 19 pandemic.

1. In order to regularise the period of absence from duty of all those who claimed to have worked from home (147nos of employees), a Circular may be issued entrusting SO/AR/DR/JR to provide a certificate stating the quantum of work in a weekly/monthly/daily basis (with specific mention about the duration of absence from office including from and to date)) done by the employee for the period claimed to have worked from home.
2. Cases such as 7 months and above pregnancy, undergoing treatment for severe diseases, organ transplantation/severe medical problems/surgery may be considered for regularisation of period of absence through work from home subject to furnishing of attestation for the same by the SO/AR/DR/JR concerned along with the quantum of work certification by the supervising official concerned.
3. Those who have not produced the Certificate from the supervisory officer(s) concerned, their period of absence may be considered as eligible/other leave. Finance/Audit section may be directed to deduct the excess salary given to the employee for those period.
4. The provision of “Work from Home” may be cancelled in light of the GO's GO(Rt) No.564/2021/DMD dated 04.08.2021 and GO(Rt)No.619/2021/DMD dated 14.09.2021.
5. Post 04.08.2021, no exemption may be given on “Work from Home” ground. Employees shall avail eligible leave if absent from duty at office in person.

The matter was placed before the Syndicate for appropriate consideration.

The Syndicate at its meeting held on 28.10.2021 has resolved to implement the GO.Rt.No.683/2021/DMD dated 13.10.2021 in the University. The provision of work from home shall be cancelled in the light of Government Order dated 04.08.2021, 14.09.2021 and 13.10.2021. After 04.08.2021 no exemption shall be given on "Work from Home" ground, if availed the period will be treated as eligible leave. It is further resolved that the period of absence from duty of all those who claimed to have worked from home (employee should submit the supporting documents for claiming the provision of work from home) upto 04.08.2021 be regularized after getting a certificate from their supervising officer stating that the quantum of work in a weekly/ monthly/ daily basis was done by the employee for the above period, if not the period will be treated as eligible leave. It was also resolved that the period of absence from duty who claim to have work from home (employee should submit the supporting documents for claiming the provision of work from home) after 04.08.2021 to 13.10.2021 be regularized in principle (a certificate from their supervising officer stating that the quantum of work in a weekly/ monthly/ daily basis was done by the employee for the above period) subject to the concurrence of the Government.

Accordingly a Circular dated 07.12.2021 was issued to employees claimed to have worked from home, to submit documents required to regularize period of absence in lieu of availing work from home separately for the periods

- I. prior to 04.08.2021 from the period of awakening of COVID 19 pandemic
- II. from 04.08.2021 to 13.10.2021

45 employees have submitted request to regularize their period claimed to have worked from home on the basis of the circular dated 07.12.2021, their period being regularized based on the Certificate from the Supervising Officers and supporting documents concerned vide UO No.Ad.AI/2/WFH/2021 dated 29.04.2022.

Another Circular dated 28.04.2022 has also been issued to employees who have missed the Circular dated 07.12.2021 to regularize their period claimed to have worked from home. 47 employees had submitted requests to regularize the period prior 04.08.2021.

The period of absence of employees claimed to have worked from home after 04.08.2021 shall be regularized only after obtaining concurrence from the Government as per the minutes of the Syndicate dated 28.10.2021.

It may also be noted that from the 2 circulars dated 07.12.2021 and 28.04.2022, 16 employees have given requests to regularize their period claimed to have worked from home after 04.08.2022, for which separate certificates have been given. For the period (II), separate file has been put up to forward the details to obtain concurrence from the Government. Letter No.Ad.AI/2/WFH/2021 dated 28.06.2022 has been sent to the Additional Chief Secretary, Department of Higher Education, Govt. Of Kerala to obtain concurrence to regularize the period claimed to have worked from home of 16 employees.

The file has been put up to regularize the period of 47 employees who have submitted requests for regularizing the period claimed to have worked from home based on the Syndicate minutes dated 28.10.2021 and Circular dated 28.04.2022.

The following points are to be noted.

1. Smt.Asha A, Assistant, ESX who was excluded from the first regularization order due to the ambiguity of the period mentioned in the submission, is included in the list.
2. The dates, claimed by the employees beyond one year after date of birth of the child, are excluded
3. With regard to this circular, a few employees have given submission to regularize their period claimed to have worked from home during the days in 2022. Such submissions are excluded as the circular is meant to regularize period in the year 2020-21 and not for the year 2022.
4. In the case of Smt.Dona Maria Sebastian, Section Officer(SI.No.5), she has requested to regularize the period from 25.06.2020 to 08.09.2020, but the Section Officer concerned has certified that she has worked in the Section from 02.07.2020 to 08.09.2020. It may kindly be noted that the UO for rejoin duty had been issued on 02.07.2020, the delay thus occurred may be condoned and the period from 25.06.2020 to 08.09.2020 may be regularized for Smt.Dona Maria Sebastian, Section Officer.

5. A few employees have requested to regularize the date '04.08.2021' along with other previous dates, without giving separate certificate. Such cases may also be taken into consideration and may be regularized as the date stands in the brim.

The file was submitted for orders whether the request for regularisation of the period claimed to have worked from home from the employees (47nos) (for the period mentioned as (i) above) may be considered based on the Syndicate minutes dated 28.10.2021 and Circular dated 28.04.2022 and their period of performing duty from home, for the claimed period, may be regularized with the aid of recommendation from their respective Supervisory Officers.

When the file is submitted for orders, the Vice Chancellor has ordered that

- (i) the final decision is subject to the concurrence of the Government as per the Syndicate decision dated 28.10.2021 (Item No.33.74)
- (ii) to place the matter mentioned above before the Standing Committee of the Syndicate on Staff, Equipment and Buildings to discuss in detail so as to proceed for obtaining concurrence from the Government.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to regularize the period of performing duty from home claimed by 47 employees (in response to the circular dtd 28.04.2022), if eligible as per the G.O's issued in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.20: ***Dr.R.Jayakrishnan, Associate Professor, Department of Physics - reckoning of previous service***

(Ad AV)

The Head, Department of Physics, vide letter No. 2438/Physics/2021/UOK-KC dated 06.12.2021 forwarded the application received from Dr. R. Jayakrishnan, Associate Professor, Department of Physics regarding reckoning his previous service in Christian College Chengannur.

Dr. R. Jayakrishnan was relieved from Christian College Chengannur w.e.f. AN of 18.03.2020 and joined as Associate Professor in the Department of Physics w.e.f. 19.03.2020 FN. Provident Fund credit from Previous service of Dr. R. Jayakrishnan has been transferred to Kerala University. His period of probation in the post of Associate Professor in Department of Physics was declared on 19.03.2021 FN (U.O.No.6297/2021/UOK dtd 15.11.2021).

The remarks from Finance III Section states that '*Dr.R.Jayakrishnan was appointed as Lecturer in Christian College, Chengannur on 24.09.2009. As per the Relieving Order No.CC.13/1147/19-20 dated 18.03.2020 of the Principal, Christian College, Chengannur, Dr.R.Jayakrishnan was relieved of that institution on 18.03.2020 A.N. He joined University Service as Associate Professor, Department of Physics on 19.03.2020 F.N.*

As per Government Orders [GO(P)No.228/2001/Fin dated 02/02/2001/ GO(P) No.517/09/Fin dated 19/11/2009] the prior service put in by employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Govt. Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. Hence the prior aided college service rendered by Dr.R.Jayakrishnan from 24.09.2009 to 18.03.2020 may be reckoned as qualifying service for pension in the University.

The Vice Chancellor has ordered to place the matter before Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice Chancellor, the request by Dr.R.Jayakrishnan, Associate Professor, Department of Physics **to reckon the prior aided college service rendered by him from 24.09.2009 to 18.03.2020 in Christian College, Chengannur as qualifying service for pension** is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to reckon the prior service put in by Dr.R.Jayakrishnan, Associate Professor, Department of Physics in the Christian College, Chengannur from 24.09.2009 to 18.03.2020, as qualifying service, for granting pensionary benefit, as per the existing norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.21: Department of Library and Information Science - Approval of Panel of Visiting Faculty.

(Ad AV)

The Head, Department of Library and Information Science vide letter dtd 24.08.2021 has requested to sanction the amount provided in the Annual Budget 2021-22 (Rs.50000/-) for Visiting Faculty to be utilized as remuneration.

The Vice Chancellor has ordered to submit detailed Proposal.

The Head, Department of Library and Information Science, vide Letter No. DLIS/669/2022 dated 15.01.2022 has forwarded the Panel of Visiting faculty for engaging online classes for MLISc programme for the academic year 2021-22. She states that an amount of Rs. 50000/- is allotted under the Head of account Part I NP MH 6(i)- SH4E 4125 - Department of Library and Information Science- Visiting Faculty and submit that no expenditure is incurred for this purpose till date. It has also been added that as per UGC guidelines 9.3.4, Honorarium to outstation/local resource person may be paid @ Rs. 1500/- per person per session of 90 minutes with a ceiling of Rs. 3000/- per day.

The Finance Committee, in its meeting held on 18.04.2022 recommended to approve the proposal submitted by the Head, Department of Library and Information Science to meet the expenditure towards remuneration to visiting faculty from provision given under the h/a "Part I-NP-MH:6(i)-Department of Library and Information Science - 4/4125-Visiting Faculty" of the current year's BE of the University as per UGC norms and guidelines, if inevitable. The Syndicate at its meeting held on 10.05.2022 vide Item no 41.49. Additional Item No.02, approved by the Hon'ble Vice-Chancellor, resolved to approve the recommendation of the Finance Committee.

Regarding the matter of approving the panel of Visiting Faculty, the Vice Chancellor ordered to place the matter before Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The details of the panel of Visiting Faculty forwarded by the Head, Department of Library and Information Science is furnished below:

Sl No.	Name	Experience in teaching	Subject
1.	Dr.Chandrasekhara,M. Professor, Dept. of Library & Information Science University of Mysore, Manasagangotri MYSORE-570006, Karnataka State Mobile: 9448600970 Email: Chandra.uom@gmail.com	21 years	Library Classification
2.	Dr.Naushad Ali P.M. Professor, Dept. of Library & Information Science Aligarh Muslim University, ALIGARH-202002 Uttar Pradesh Mobile: 9897258855: 8272002786 Email: naushadali.amu@gmail.com	23 years	Library Management
3.	Dr.Shibu K.M. Assistant Librarian (Senior Scale) Pondicherry University Library Pondicherry University, PUDUCHERRY- Mobile: 9488080987 Email: shibukm123@gmail.com	12 years	Plagiarism

4.	Dr. Neeraj Kumar Singh Deputy Librarian, A.C. Joshi Library Panjab University, Chandigarh-160014 Mobile: 9876575984 Email: Neeraj.singh@pu.ac.in Biodata sent through Whatsapp	20 years	Library Cataloguing
5	Dr. Sadik Batcha University Librarian and Head, Annamalai University, Annamalai Nagar-608002 Tamil Nadu Mobile: 9443665624 Email: msbau@rediffmail.com	27 years	Reference Management softwares
6.	Dr. M. Madhusudhan Professor, DLIS, University of Delhi, IInd floor, Tutorial Building, University of Delhi, Delhi-110007 Email: madhumargam@gmail.com Mobile: 9911817540	23 years	Classification Techniques Management
7.	Shakil Ahmad Lecturer & Technical Services Librarian Liaison Librarian for College of Engineering Deanship of Library Affairs, A3, Central Library Post Box. No. 1982, Imam Abdulrahman Bin Faisal University, Kingdom of Saudi Arabia e-mail: shahmad@iau.edu.sa , http://library.iau.edu.sa Phone: 00966 03 3332816	20 years	Informetrics Softwares
8.	Dr. Gopakumar V University Librarian, Technocity Campus Mangalapuram, Thonnakkal P.O, Kerala 695317	23 years	Research Data Management
9.	Dr. A. R. D. Prasad Former Professor & Head, DRTC Indian Statistical Institute, 8 th Mile, Mysore Road RVCE Post, Bengaluru - 560059 Karnataka, India.	23 years	Research Data Management
10	Dr. Geeta Gadhhvi Associate Professor, Dept. of Library and Information Science Gujarat University, Navarangpura AHMEDABAD-380009, Gujarat Mobile: 9825785008 Email: geetagadhavi@gmail.com libhead@gujaratvidyapith.org	23 years	Technical Communication
11	Dr. Sudharma Haridasan Associate Professor Dept. of Library & Information Science Aligarh Muslim University, ALIGARH-202002 Mobile: 9412272298 Email: sudharma.haridasan@gmail.com	21 years	Digital Libraries
12	Dr. Susmita Chakraborty Professor, Dept. of Library & Information Science University of Calcutta, Asutosh Building (Third Floor),	21 years	Statistical Methods

	87/1, College Street, KOLKOTA-700073 West Bengal Mobile Email: sccudlis@gmail.com		
13	Abdunasar A Library Officer Indian Institute of Space Science and Technology Valiamala (P.O). Thiruvananthapuram- 695 547 Kerala	13 years	Intellectual Property Rights
14	M. Varghese (Former Head, DLIS, University of Kerala), Thannininna House, Mulluvila P.O., Neyyattinkara Land phone: 0471-2260429 Mob: 9446760429 em2vargis@gmail.com	21 years	Informetrics
15	Dr.K.P. Vijayakumar (Former Head, DLIS, University of Kerala) "Vivek", T.C.26/1819(1), Statue Road, Trivandrum- 695001, 9406749901 kpviyakumar2@gmail.com	24 years	Information Behaviour
16	Dr.Humayoon Kabir S. (Former Head, DLIS, University of Kerala) Rahmath, CKRA 216 - A Puthencode Lane, Chekkalamukku Srikariyam P.O., Thiruvananthapuram-695017 Mob: 9847541973 humayoonkabirs@gmail.com	12 years	Information Communication
17	Dr Sainul Abideen P Assistant Librarian, Indian Institute of Science Education and Research Thiruvananthapuram (IISER TVM), Maruthamala P O, Vithura, Thiruvananthapuram - 695551. Kerala, India	12 years	Information Technology Practical

As per the orders of the Vice Chancellor, the matter of approving panel of Visiting Faculty forwarded by the Head, Department of Library and Information Science is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to modify the proposal by the Head, Department of Library and Information Science after conducting a discussion in the Department Council and resubmit the same before this Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.22:: **General transfer of library staff - Recommendation of the Library Advisory Committee - reg.**

(Ad AV)

The Library Advisory Committee held on 14.02.2022 has recommended to entrust the Joint Registrar (Admn) to compile the list of library staff serving in the libraries for more than three years. The Vice-Chancellor has approved the minutes of the meeting of the Library Advisory Committee.

Accordingly, Circular dated 23.03.2022 has been issued to the Heads of the Departments, Centre Directors concerned, University Librarian (i/c) and the Deputy Library, Campus Library instructing them to forward the following details of library staff who have been currently working under them.

1. Name of library staff
2. Designation
3. Present department
4. Date of joining the present department

The details of Library staff (permanent and contract) thus received were consolidated (Copy appended). As per note from the Convener, Standing Committee of the Syndicate on Staff, Equipment & Building to the Joint Registrar (Admn) the list of library staff (Permanent and Contract), who have completed 3 years in the same seat has been prepared (Copy appended). The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

As per the orders of the Vice-Chancellor the above matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to entrust the Registrar to examine the list regarding the General transfer of Library staff and submit a report in this Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.23. 18.07.2022 തീയതിയിലെ സ.ഉ.(അച്ചടി)നം.86/2022/ധന - മറ്റു സർവീസുകൾ പെൻഷൻ ആനുകൂല്യങ്ങൾക്ക് പരിഗണിക്കുന്നത് - സംബന്ധിച്ച്

(Ad AV)

കേരളസർക്കാർധനകാര്യ (പെൻഷൻ-ബി) വകുപ്പുപുറപ്പെടുവിച്ച 18.07.2022 തീയതിയിലെ സ.ഉ.(അച്ചടി)നം.86/2022/ധന ഉത്തരവ് പ്രകാരം, കേന്ദ്ര സർക്കാരിന്/ ഇതരസംസ്ഥാനസർക്കാരിന് കീഴിൽ വരുന്ന സർവ്വകലാശാലകൾ/ പൊതുമേഖലാ സ്ഥാപനങ്ങൾ/ സ്വയം ഭരണസ്ഥാപനങ്ങൾ എന്നിവയിലെയും ഇതരസംസ്ഥാനത്തെയും എയ്ഡഡ് സ്കൂൾ/ കോളേജുകളിലെയും സേവനകാലം സംസ്ഥാനസർക്കാർ/ എയ്ഡഡ്/ സർവകലാശാല സർവീസിനൊപ്പം പെൻഷൻ പരിഗണിക്കുന്ന സംബന്ധിച്ചു കൃത്യത വരുത്തി ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടുണ്ട്. ടി ഉത്തരവിന്റെ അടിസ്ഥാനത്തിൽ, സർവകലാശാലാ സ്റ്റാറ്റ്യൂട്ടിൽ ഉചിതമായ ഭേദഗതികൾ വരുത്തേണ്ടതാണെന്നും ഉത്തരവായിരിക്കുന്നു.

പ്രസ്തുത ഉത്തരവ് കേരളസർവകലാശാലയിൽ നടപ്പാക്കാവുന്നതാണെന്നും അതിന്റെ അടിസ്ഥാനത്തിൽ ഉചിതമായ ഭേദഗതികൾ വരുത്താനുള്ള തുടർനടപടികൾ ഭരണവിഭാഗത്തിന് കൈക്കൊള്ളാവുന്നതാണ് എന്നും റിനാൻസ്മെന്റ് അഭിപ്രായപ്പെട്ടിട്ടുണ്ട്

വൈസ് ചാൻസലർ ടി ഉത്തരവ് പ്രകാരം, മേൽസൂചിപ്പിച്ച ഉത്തരവ് കേരളസർവകലാശാലയിൽ നടപ്പിലാക്കുന്നതിലേക്കായി വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാഫ്, എക്യൂപ്മെന്റ് & ബിൽഡിംഗ്സ് റ്റാൻഡിക്മ്മിറ്റിയിലേക്കു പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു. സർക്കാർ ഉത്തരവിന്റെ പകർപ്പ് ഇതോടൊപ്പം ചേർക്കുന്നു

The Committee considered the matter and recommended to implement the G.O(P) No. 86/2022/Fin dtd 18.07.2022.

The Committee further recommended to make further necessary steps as mentioned in the G.O dtd 18.07.2022 .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.24 **Granting of employment assistance under Compassionate Employment Scheme– Application from Smt. Aparna K.R., wife of the late Vinayan.G.S., Assistant who died-in- harness on 17.01.2022 - reg:-**

(Ad AIII)

Sri. Vinayan G.S., Assistant, University of Kerala, died-in-harness on **17.01.2022**. His date of entry into University service was on 02.03.2017 as Assistant in Kerala Agricultural University. He joined Kerala University under Inter University Transfer (IUT) Scheme on 01.11.2017.

Smt. Aparna K.R., wife of the late Vinayan G.S. has been declared as the legal heir entitled to receive employment assistance under Compassionate Employment Scheme, vide U.O dated 18.05.2022, on the strength of the Legal heirship certificate and Affidavit of consent submitted by other legal heirs (mother and minor son of the late Vinayan G.S.).

Smt. Aparna K.R. submitted application dated 18.04.2022 for employment assistance under Compassionate Employment scheme **within the prescribed time-limit**, i.e, within 2 years from the date of death of University servant as per U.O dated 28.10.1999.

Smt. Aparna K.R. has submitted all the **required documents (in original)** prescribed for Compassionate employment scheme as detailed below.

1. Death Certificate dated 21.01.2022 of Late Vinayan G.S. issued from Chirayinkeezhu Grama Panchayat.
2. Heirship Certificate dtd 05.04.2022 issued by the Tahsildar, Taluk Office, Chirayinkeezhu.
3. Income Certificate dated 12.04.2022 issued by the Village Officer, Sarkara, Chirayinkeezhu as per which the annual family income of Smt. Aparna K.R. is Rs. 4,24,571/- (Rupees Four lakh twenty four thousand five hundred and seventy one only), which comes within the prescribed limit (Rs, 8,00,000/-) as per U.O dated 04.08.2018.
4. Consent deed dated 12.04.2022 in the form of affidavit (attested by Notary) from the Mother of late Vinayan G.S. expressing her consent for granting employment assistance to Smt. Aparna K.R., wife of the deceased to receive employment assistance under Compassionate Employment Scheme.
5. Consent deed dated 12.04.2022, wherein Smt. Aparna K.R. has expressed her willingness to protect mother and son of the deceased upon receipt of employment assistance under Compassionate Employment Scheme.
6. Certificates of SSLC, Plus two and B. Tech Degree Certificate. The date of birth of Smt. Aparna K.R is 18.11.1991. She is now 30 years old and belongs to Hindu, Ezhava Caste.

Smt. Aparna K.R. has passed **SSLC** (Register Number: 132059) in March 2007, **Plus two** in March 2009 (Register Number: 5014468) and **B. Tech degree** in April 2014 (Register Number: 41208805/41208706/10401031). **As per her qualification she is eligible to be appointed as Assistant.**

Finance places no objection on granting of employment assistance as Assistant to Smt.Aparna K.R, wife of the late Vinayan G.S., under compassionate employment scheme subject to perusal of documents required for fulfilling eligibility conditions.

The Legal adviser has opined that all documents are legally in order and there is no legal impediment in providing employment assistance to Smt. Aparna K.R., wife of the deceased, under compassionate employment scheme.

Ad. A.I section has remarked that vacancy arose in the month of June 2022 can be kept aside for employment assistance under Compassionate Scheme to Smt. Aparna K.R. **Audit III section** has remarked that as per Audit records the mode of pension scheme in respect of the late Vinayan G.S is National Pension Scheme (NPS). The **NPS Cell** places no objection on granting employment assistance to the dependent of the deceased who comes under National Pension Scheme. **Ad.E** section

has reported that the late Vinayan G.S has total qualifying service of 04 years 10 months and 16 days. His date of Birth is 10.04.1987 and he belongs to Hindu, Ezhava Caste.

As per the orders of Hon'ble Vice-Chancellor, the proposal for grant of employment assistance under Compassionate Employment Scheme as **Assistant to Smt. Aparna K.R.**, wife of the late Vinayan G.S., Assistant, who died-in-harness on 17.01.2022 is placed before the Standing Committee of the Syndicate on Staff, Equipments and Building for consideration and recommendation.

The Committee considered the matter and recommended to grant employment assistance under Compassionate Employment Scheme as Assistant to Smt. Aparna K.R., wife of the late Vinayan G.S., Assistant, who died-in-harness on 17.01.2022, by conceding her request as per the existing norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.25: Release of withheld Portion of DCRG in respect of Smt.Nabeesa Beevi M, Pool Officer (Rtd) -reg:-

(Ad AIII)

Smt.Nabeesa Beevi M, Pool Officer retired from service on 31.12.2019. A liability Certificate dated 10.01.2020 amounting to Rs.24,50,193/- (Rupees Twenty four lakh fifty thousand one hundred and ninety three only) was issued to her incorporating the liabilities reported from two societies-KUECS and KUSHCS .

The Manager, KSFE, Manacaud Branch reported that Smt.Nabeesa Beevi.M stood as one of the two sureties to a Chitty held by the loanee, Smt.Zubaida Mohammed at KSFE, Manacaud Branch. Smt.Nabeesa Beevi filed a petition at the Principal Munsiff's Court, Tvpm upon which an order of temporary Injunction dated 13.11.2015 was passed directing the KSFE to restrain from taking any recovery proceedings including salary attachment proceedings against her under the said chitty loan till the disposal of the suit. Later the District Collector, Thiruvananthapuram issued Revenue Recovery Certificate dated 02.03.2020 under RR Act, 1968 for recovery proceedings against Smt. Nabeesa Beevi.M. Subsequently, the Special Deputy Tahsildar (RR), KSFE passed a Prohibitory order dated 28.04.2020 prohibiting and restraining Registrar from making payment to Smt.Nabeesa Beevi.M and to attach the loan amount of of Rs.4,26,903/(Rupees Four lakh twenty six thousand nine hundred and three only) from the DCRG payable to her. **Upon this, the Legal Adviser has opined (dated 12.06.2020) to retain the amount as required by the Deputy Tahsildar (RR) from the DCRG payable to her after giving due notice to her.**

On the basis of Prohibitory order (RR) dated 28.04.2022 and Legal opinion, a revised liability certificate dated 22.06.2020 amounting to Rs. 28,77,096/- (Rupees Twenty eight lakh seventy seven thousand and ninety six only) was issued to Smt.Nabeesa Beevi.M, which included liability towards two societies as well as the recovery amount in Chitty No.36/13/49A of KSFE, Manacadu branch.

As per the orders of Hon'ble Vice-Chancellor, Smt.Nabeesa Beevi M was sanctioned pensionary benefits vide UO.No.Ad AIII.1/SP/46234/2020 dated 10.08.2020 retaining an amount of Rs.4,26,903/- (Rupees Four lakh twenty six thousand nine hundred and three only) from her DCRG on account of prohibitory order from the Special Tahasildar (RR), KSFE Ltd .Meanwhile Smt.Nabeesa Beevi.M filed WPC No.26806/2020 at the Hon'ble High Court to stay all further proceedings in the Prohibitory order pending disposal of the writ petition.

While processing the file, it was found that Exhibit P2 produced by Smt.Nabeesa beevi M as Liability certificate dated 20.08.2020 for Rs.4,26,903/- as signed by the Registrar was a fabricated certificate which was not issued from University of Kerala. The matter was intimated to Legal section towards intimating the court. Later Smt.Nabeesa Beevi.M withdrew the Writ Petition filed by her.

Meanwhile the Special Tahsildar (RR) vide letter dated 28.02.2022 informed that the entire amount as requisitioned in the prohibitory order had been realized on 28.02.2022 and hence that the DCRG recovery order attaching a portion of DCRG in respect of Smt.Nabeesa Beevi.M was withdrawn.

The Legal Adviser remarked that the likelihood of committing forgery by Smt.Nabeesa Beevi.M could be ruled out in the absence of any legal injury sustained to the University in furtherance to the production of the certificate dated 20.08.2020. There is no legal impediment in releasing the withheld portion of DCRG payable to Smt.Nabeesa Beevi.M as the debt reported against her stands satisfied.

As per orders of the Hon'ble Vice Chancellor the matter regarding release of withheld portion of DCRG amounting to Rs.4,26,903/- (Four lakh twenty six thousand nine hundred and three only) in respect of Smt.Nabeesa Beevi M, Pool Officer ,retired on 31.12.2019 is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to release the withheld portion of DCRG amounting to Rs.4,26,903/- (Rupees Four lakh twenty six thousand nine hundred and three only) in respect of Smt.Nabeesa Beevi M,Pool Officer(Rtd), as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.26: Hearing:B.Com Computer Application - 2014 Admission students- Vigyaan College of Applied Sciences Kattakada- Non receipt of answer books of two candidates of Second Semester August 2018- conduct of hearing- reg :-
(ES II)

Ref:- 1) Minutes of the meeting of the Syndicate held on 28/04/2020.(Item No.10.209.05)
2) Minutes of the meeting of the Syndicate held on 28/12/2019. (Item No.06.62.16)
3) Minutes of the meeting of the Syndicate held on 22/11/2019.(Item No.6.62.16)
4) Minutes of the meeting of the Syndicate held on 28/10/2021(Item No.33.50.19)
5) Minutes of the meeting of the Syndicate held on 20/01/2022(Item No.36.77.17)
6) Minutes of the meeting of the Syndicate held on 16/03/2022(Item No.38.46.23)

The results of Career Related B.Com CA Second Semester August 2018 was published on 07/05/2019. After the publication of the results, a complaint dated 16/05/2019 was received from Sri.Nijil Rajan and Sri. Ajith Kumar C.S. stating that their result for the paper CC1242: Financial Accounting having QP Code E-4463 was not published.

On verification with the counterfoils received in the section it was noted that the counterfoils of the said paper bearing the register numbers 138-14826023 and 138-14826013 of the above candidates were not received.

The examination of the said paper was conducted on 24/10/2018. From the attendance statement forwarded from the college, it is seen that both the candidates were present for the particular examination. It is remarked by the CD Unit that the answer books of the particular subject with QP Code E-4463 was packed in eight bundles and were collected from the college on 31/10/2018 and were also handed over to the CVC II section for numbering on 08/11/2018. The copies of relevant collection slip and transit register proving the transfer of all the 8 (eight) bundles to the CVC –II section have also been submitted.

As per the details furnished by the Principal out of eight bundles forwarded, four bundles were each of B.Com Co-operation and Career Related B.Com CA and together a total of 150 answer scripts have been bundled and forwarded to University (QP Code E-4463 is common for the two Programmes) . Out of these 150, 76 answer scripts belongs to that of 2014 to 2017 Admission Career Related B.Com CA students. Out of 76 only 74 numbers of counterfoils have been received in the ES II section and 2 Nos pertaining to the 2014 Admission candidates were missing. A search was also made for the counterfoils at the dealing section of B.Com Co-operation and CVC II section, but could not be traced out.

The Standing Committee of the Syndicate on Examinations at its meeting held on 15-11-2019 considered the matter and recommended to refer the matter to the Syndicate.

The Syndicate at its meeting held on 22-11-2019 resolved to hear the Principal, Chief Superintendent of Vigyaan College of Applied Science Kattakada, Officials concerned of the CD unit and CVC II Section by the Standing Committee of the Syndicate on Examinations.

At the time of confirmation of the Minutes of the above meeting of the Syndicate held on 28/12/2019 further resolved to conduct a Special Examination waiving examination fee and the examination has been conducted and the result has also been published.

The Standing Committee on Examinations held on 19/03/2020 heard the Principal and also the present Officials and recommended to hear the Officer in charge of CVC II section during the actual period of missing of the answer books.

The Syndicate held on 28/04/2020 vide item no 10.209.05 resolved to approve the above recommendation of the Committee.

The Assistant Registrar (PCVC) has reported that the officer in charge during that time who received the concerned answer books of S2 B.Com CA August 2018 was Sri. Noble B.S. (Section officer) who had retired from the service and the numbering was done by Smt. Anila Antony (Clerical Assistant).

The Standing Committee of the Syndicate on Examinations held on 28/09/2021, heard Smt. Anila Antony, Clerical Assistant, PCVC Section and the Syndicate at its meeting held on 28/10/2021 has resolved to approve the recommendations to entrust Assistant Registrar, PCVC Section to submit a report on work distribution during the period in question. The Committee expressed displeasure in the failure on the part of Sri. Noble B S, the then Section Officer, CVC II Section, to appear before the Committee. Also recommended that Sri. Noble B S be summoned once again before the Committee.

As per the above Syndicate Resolution, Assistant Registrar, PCVC Section has submitted a report on the work distribution during the period in question. As per his report the permanent Centralised Valuation Camp (PCVC) deals primarily with marking false numbers on the answer scripts, for almost all University examinations. The range of false numbers varies from a few thousands to almost two lakhs for a single examination.

The whole elaborate process begins once the bundled answer scripts are received from the CD unit. Those bundles are sorted according to the respective Examination, Semester and Question paper code. The sorted bundles are then unwrapped and distributed among Assistants/Computer Assistants/ Clerical Assistants, QP code wise for false numbering. The allotted false number is provided to each answer script by an Assistant/Computer Assistant/ Clerical Assistant with the help of a Casual Labourer. Later the counter foil is detached from each answer script by another Assistant/Computer Assistant/ Clerical Assistant with the help of a Casual Labourer. After verifying the continuity, the counter foils are bundled. The counter foil detached answer scripts are bundled in 150 numbers each according to the QP Code for the distribution among various valuation camps/ sections for its valuation.

As the University Schedules various examinations in a short period of time, answer scripts from all the University examination centers, which will be significant in number are expected. Since the results are to be published in a time frame, the whole process (receiving bundles from CD unit, sorting those bundles, unwrapping, internal distribution, false numbering, detaching the counter foils, packing and later distribution to valuation camps) must be done carefully and confidentially on a steady basis.

The second semester answer scripts with QP Code "E 4463" – Financial Accounting, along with other answer scripts were collected from CD Unit by the then office Superintendent Sri. Noble B S. The false numbering for "Financial Accounting" for the stream B.Com with Computer Application [E 4463] was performed by Sri. Aji R, Assistant and for B.Com was done by Smt. Anila Antony, Clerical Assistant. Presently Sri. Aji R is not in University service and has been relieved from Kerala University Service for another job.

Sri. Noble B S has not attended for the hearing before the Standing Committee of the Syndicate on Examinations held on 11/01/2022. The Standing Committee considered the matter and recommended to refer the matter to the Syndicate

The Syndicate at its meeting held on 20-01-2022, vide item no.36.77.17, resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipments and Buildings.

The Syndicate at its meeting held on 16-03-2022, vide item no.38.46.23, has approved the recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipments and Buildings held on 11.03.2022 and resolved to hear Sri. Noble B.S, the then Section Officer, CVC II

Section and Sri.Aji .R, Assistant (relieved from University Service) by the Standing Committee of the Syndicate on Staff, Equipments and Buildings. The Hon'ble Vice Chancellor also ordered to implement the resolution.

The Committee heard Sri.Noble B.S (Rtd.), the then Section Officer, CVC II Section and Sri.Aji .R , Assistant (relieved from University Service) and recommended to refer the matter to the Syndicate for taking appropriate decision by considering the statements submitted by them and also the fact that Sri.Noble B.S had retired from the University Service.

Resolution of the Syndicate

RESOLVED to issue notice to Sri. Aji R. Assistant (relieved from University Service) and the then Section Officer, CVC II Section Sri. Noble B.S (Rtd.).

FURTHER RESOLVED to entrust the Controller of Examinations to ensure to take appropriate measures to ensure that such issues are not repeated in future.

ALSO RESOLVED to entrust the Controller of Examinations to recommend immediate punitive measures against colleges that are seriously failing in exam-related duties.

Item No.06.Additional Item No. 01: University College of Engineering- Awarding the cleaning contract work -reg:-

(Ad.C)

The Joint Registrar, Campus administration Kariavattom has forwarded the comparative statement and Original Quotations received from six candidates who were submitted quotations for Sweeping and cleaning in University College of Engineering Kariavattom as the previous contract of Sweeping and cleaning expired on 04.09.2022. Among the 6 numbers of quotations, Smt. Sudaida Beevi S.S, Suhara Manzil, Panavila, Puthenveed, thundathil P.O, has quoted the lowest amount of ₹.22,900/- per month.

It may be noted that the Joint Registrar Campus Administration has sought legal opinion on the matter whether the cancellation of the instant tender notification for awarding the cleaning contract for University College of Engineering and re-tendering the said work with revised terms and conditions adding the clause regarding Minimum wage and excluding the stipulation regarding minimum number of workers is required.

In response, the Legal Advisor opined that "the participants of a bid cannot challenge the tender proceedings on a later stage, as he participated in the tender proceedings fully knowing the conditions of the tender. In effect he is estopped from challenging the proceedings. Also, in the case in hand no formal complaint is seen received by the University from any one of the participants challenging the terms of contract and once the lowest tender is accepted and the contract is executed, the contractor shall be liable to pay all benefits to his workers as per the provisions of Labour Laws in force". The Legal Advisor also opined that the University is at Liberty to finalize all the proceedings culminating in execution of contract.

In obedience to the orders of the Vice-Chancellor the matter pertaining the acceptance of quotation of Smt.Subaida Beevi S.S, Suhara Manzil, Panavila Puthenveed, Thundathil P.O, who quoted the lowest amount of Rs.22,900/- per month, among 6 nos. of tenders received for the aforementioned work, subject to acceptance of the legal opinion is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to accept the lowest quotation submitted by Smt.Subaida Beevi S.S for an amount of Rs.22,900/- per month for the sweeping and cleaning contract work of University College of Engineering.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.06.Additional Item No. 2: Department of Biochemistry-Appointing Casual Labourer at the Animal house -reg.

(Ad. A. V)

The Professor & Head, Department of Biochemistry, vide letter dated 29.07.2022, informed that one of the Animal House Attenders of the Department of Biochemistry, Sri. Rajesh M., was absent due to illness from 18.06.2022 to 30.06.2022 and from 03.07.2022 till date and also informed that at present, there are only three Casual Labourers and there is enough work assigned to each one of them. So the work done by Sri. Rajesh M is pending. Under these circumstances, the Head, Department of Biochemistry has requested to grant permission for appointing a temporary Casual Labourer in the Animal House in the absence of Sri. Rajesh M.

The Head, Department of Biochemistry, vide letter dated 23.08.2022, stated that the type of work in Animal House facility is different as compared to the routine cleaning work in Department, they have to handle different strains of rat, mice and rabbit on daily basis for cage changing and have to clean faecal and urine matters of the animals and have to do various works including restrain of animals for procedures, feed and bedding material transportation and carcass disposal. She has further stated that the laboratory animals have to be handled and cared with utmost care since they are used for research activities and requested to consider a person who has previous experience or willing to do all work in Animal House facility. She intimated that a request had been received from an applicant who is willing to work in the Animal House. She requested to take necessary actions to appoint the willing person for proper functioning of the Animal House facility.

In this regard, following matters may be noted;

1. As per U.O.No.Ad.A.V.31526(a)/18 dated 11.06.2018, four Animal House Attenders are engaged at a time on casual basis for a period of 89 days each in the Animal House, Department of Biochemistry.
2. Usually, a person trained in animal handling is nominated by the Head and forwarded for administrative sanction.

As per the orders of the Vice Chancellor the matter regarding the granting permission to appoint a person as Casual Labourer in Animal House to the Head, Department of Biochemistry instead of appointing a person from Casual Labourer's list considering the nature of work in the Animal House and the request from the Head, Department of Biochemistry is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to initiate steps to appoint Casual Labourer in Animal House in the Department of Biochemistry on daily wage basis through walk-in-interview.

The meeting came to an end at 11.45 a.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.09.2022, be approved.

Item No.07 Minutes of the meeting of the Online Admission Monitoring Committee held on 29.08.2022 - reporting of – reg.

(Ac.H)

The minutes of the meeting of the **Online Admission Monitoring Committee** held on 29.08.2022 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 29.08.2022, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 29.08.2022 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for UG/ PG/ B.Ed admissions 2022-23

Committee No: 9

Date:29.08.2022

Time: 5.00 PM

Venue:PVC's Office

Members

1. Pro-ViceChancellor	Sd/-
2. Adv.Muralidharan Pillai.G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges	Sd/-
3. Dr.VijayanPillai.M (Member, Syndicate)	Sd/
4. ProfKLalitha (Member, Syndicate)	Sd/-
5. Dr.K. B.Manoj (Member, Syndicate)	Sd/-
6. Sri.ArunKumar.R (Member, Syndicate)	Absent
7. Sri.Jairaj.J (Member, Syndicate)	Sd/-
8. Registrar	Sd/-
9. Director, Computer Centre	Absent
10. Jayamol Mathew (Scientific officer, In charge of online admission)	Sd/-
11. Deputy Registrar (Online Admissions)	Sd/-

ItemNo.07.01 B.Ed Admission 2022 - Clarification on admitting PG candidates (2020-22 admission) to the affiliated colleges reg:

The committee considered the matter and decided the following

1. T.C submission date to be extended upto 05/09/2022 for the candidates who secured admission in 1st and 2nd allotment.
2. Those candidates who secured admission through 1st allotment should join the respective colleges before 2 p.m on 31/08/2022 without fail.
3. The candidates who failed to submit the T.C during 1st and 2nd allotment are to be strictly enlisted in the category of provisionally admitted.
4. All affiliated B.Ed colleges should report the status of vacancy in r/o 1st allotment via admission portal before 3 p.m on 31/08/2022.It should be adhered strictly.
5. The candidates who secured 2nd allotment should join their respective colleges before 5 p.m on 02/09/22 without fail.
6. Commencement of classes is rescheduled to 12/09/2022.

In view of the exigency, the committee recommended that all the recommendations in the minutes may be approved by the Vice Chancellor invoking section 10(13) of the Kerala University Act 1974, subject to report to the Syndicate.

The meeting came to an end at 05.30 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 29.08.2022, be noted.

Item No.08. Iqbal College, Peringammala – Extension of term of appointment of Sri.Suresh Babu K., Head & Associate Professor of Mathematics as the Drawing and Disbursing Officer (Second Term) - approved – Orders issued -reporting - reg.

(Ac.FIII)

The Administrator, Iqbal College, Peringammala forwarded a proposal for the approval of extension of term of appointment of **Sri. Suresh Babu K**, Head & Associate Professor of **Mathematics** in Iqbal College, Peringammala as the Drawing and Disbursing Officer of the college, w.e.f **01-09-2022**, as the first term of his appointment as the D.D.O. got expired on 31-08-2022.

The Vice Chancellor, taking into consideration the urgency of the matter, approved the appointment of **Sri. Suresh Babu K**, Head & Associate Professor of **Mathematics** in Iqbal College, Peringammala as the Drawing and Disbursing Officer of the college, for the second term, for a period of three months, with effect from 01-09-2022 F.N., subject to reporting to the Syndicate. U.O.No.6846/2022/UOK dated 29-08-2022 in this regard has been issued accordingly.

The matter is here by reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09. INSPIRE Fellowship- Payment of 1st instalment of grant to Ms. Parvathi R, Junior Research Fellow, Dept. of Biotechnology, University of Kerala, Kariavattom-Reporting of -reg.

(Ac.E.III)

The Department of Science & Technology (DST) had sanctioned and released an amount of Rs.4,58,960/- (Rupees Four Lakh Fifty Eight Thousand Nine Hundred and Sixty Only) towards the 1st installment of INSPIRE fellowship to Ms. Parvathi. R, Research Scholar, Dept. of Biotechnology for 12 months as the Basic Fellowship, HRA and Annual Contingency.

Accordingly, Sanction has been accorded by the Vice Chancellor for the payment and release of 1st installment of INSPIRE fellowship amounting to Rs.4,58,960/- (Rupees Four Lakh Fifty Eight Thousand Nine Hundred and Sixty Only), being the basic fellowship amounting to Rs.3,72,000/- (Rupees Three Lakh Seventy Two Thousand Only), H.R.A amounting to Rs.66,960/- (Rupees Sixty Six Thousand Nine Hundred and Sixty Only) and Annual Contingency amounting to Rs.20,000/- (Rupees Twenty Thousand Only) by utilizing the funds from DST to Ms. Parvathi R, Junior Research Fellow, Dept. of Biotechnology for the period from 26/10/2021 to 25/10/2022.

U.O.No.6888/2022/UOK dated 31.08.2022 was issued in this regard.

As per the orders of Vice- Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.10 Promotion of Officers w.e.f 01.09.2022 – reporting of- reg.

(Ad.AI)

Sanction was accorded by the Vice-Chancellor to the following Promotion (provisional), to the post of Deputy Registrar w.e.f. 01.09.2022 FN:

- Sri.William George Daniel(4217)**, Assistant Registrar(Hr.Gr), SDE, Acad being promoted to act as Deputy Registrar in the scale of pay of Rs. 107800-160000 vice **Smt.Nirmala Jayakumar**, Deputy Registrar, EB & M&C retired on 31.08.2022. He is posted as Deputy Registrar, Campus Administration, Kariavattom with additional charge of SDE, Kariavattom. The UO No.Ad.AI.4/7404/2022 dated 31.08.2022 has been issued accordingly.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.11 Award of Ph.D Degrees

(Ac.E.II/Ac.E.V/Ac.E.V(A))

Item No.11.01 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Maya P K in Economics - reg:-

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**IMPACT OF DECENTRALISATION ON PRODUCTIVE SECTORS IN KERALA: A CASE STUDY**” submitted by Smt. Maya P.K.

Resolution of the Syndicate

RESOLVED that Smt. Maya P.K, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the faculty of Social Sciences.

Item No.11.02 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Vimal Raj. in Optoelectronics -reg:-

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**INSTRUMENTATION, APPLICATION AND TIME SERIES ANALYSIS OF LASER-INDUCED THERMAL LENS SYSTEM**” submitted by Sri. Vimal Raj.

Resolution of the Syndicate

RESOLVED that Sri. Vimal Raj., be declared eligible for the award of the Degree of Doctor of Philosophy in Optoelectronics under the faculty of Applied Sciences and Technology .

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Item No.11.03 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Ragitha.V.M in Biotechnology – reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**FUNCTIONAL ANALYSIS OF CINNAMON BARK OIL TO IMPROVE HYDRATION DURING DIARRHEAL CONDITIONS**” submitted by Smt.Ragitha.V.M.

Resolution of the Syndicate

RESOLVED that Smt.Ragitha.V.M, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the faculty of Applied Sciences and Technology.

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Item No.11.04 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Shyna Sadasivan in Education -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**EFFECT OF COGNITIVE RESTRUCTURING STRATEGY BASED LEARNING ON CRITICAL THINKING, ACADEMIC ACHIEVEMENT AND ACADEMIC STRESS OF SECONDARY SCHOOL STUDENTS**” submitted by Smt.Shyna Sadasivan.

Resolution of the Syndicate

RESOLVED that Smt.Shyna Sadasivan., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the faculty of Education.

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Item No.12 **Department of Archaeology – Collaboration agreement between University of Kerala and University of Cambridge, United Kingdom approval from the Ministry of Culture/ Archaeological Survey of India – Consideration of-reg.**

(Ac.D)

The Head, Department of Archaeology, University of Kerala has forwarded a proposal for Collaboration Agreement between University of Cambridge and University of Kerala for approval.

The Collaboration Agreement titled ‘Mapping Archaeological Heritage in South Asia’ (MAHSA) intends for research work in benefit to the economy, society, culture, public policy or services, Health Organisation or individuals in any geographic location whether locally, regionally, nationally or internationally.

The legal adviser has vetted the draft of Memorandum of Understanding with University of Cambridge, United Kingdom and remarked that the same is legally in order.

The Syndicate at its meeting held on 02.09.2021 vide item No.30.04 considered the proposal titled ‘Mapping Archaeological Heritage in South Asia’(MAHSA) for research work and resolved to sign the MoU after getting the approval of Ministry of Culture/Archaeological Survey of India as recommended by the meeting of the Executive Committee of the Centre for Global Academics held on 31.08.2021 and this was intimated to Head, Dept of Archaeology, University of Kerala vide letter No.Ac D/2/177/2021 dated 13.09.2021.

Based on the Syndicate resolution and as per the orders of the Hon’ble Vice-Chancellor, repeated letters were sent to the Ministry of External Affairs, Ministry of Culture (Archaeological Survey of India), and Ministry of Home Affairs for approval of the proposal. But no reply has been received till date.

The Head, Department of Archaeology has again now requested to consider the signing of MoU considering the Academic Interest of the University.

As per orders of the Vice Chancellor, the request for signing MoU with University of Cambridge, United Kingdom for the project ‘Mapping Archaeological Heritage in South Asia’ (MAHSA) pending approval before the Ministry of Culture/Archaeological Survey of India and Ministry of External Affairs is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED to send one more reminder to the Ministry of External Affairs, Ministry of Culture (Archaeological Survey of India) and Ministry of Home Affairs.

Item No.13 *Misconduct of the Staff at University General Help Desk – Complaint received from Adv.Sandrae Nelson – Minutes of the Hearing Committee held on 11.08.2022 – Consideration of – Reg.*

(Ad.AI)

The matter regarding the complaint by Adv.Sandrae Nelson against Smt.Anju S K, Computer Assistant (Gr.II), University General Help Desk regarding misconduct, when placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings, it was recommended to hear Adv.Sandrae Nelson and Smt.Anju S K, Computer Assistant (Gr.II), University General Help Desk by the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Sri.Biju Kumar G, Dr.S Nazeeb, Adv.Muralidharan Pillai G, Prof.K Lalitha (Members Syndicate). The Syndicate at its meeting held on 07.07.2022 resolved to approve the recommendation of the Standing Committee. Consequently, the hearing was held on 11.08.2022 at 03:00 p.m.

As per the orders of the Vice Chancellor, the minutes of the meeting of the Hearing by the Sub Committee of the Standing Committee of the Syndicate on Staff, Equipment and Buildings(enclosed herewith), is placed before the Syndicate for consideration.

MINUTES OF THE MEETING OF THE HEARING BY THE SUB COMMITTEE OF THE STANDING COMMITTEE OF THE SYNDICATE ON STAFF, EQUIPMENT AND BUILDINGS

Venue : Syndicate Room
Date & time : 11.08.2022 at 3:00 p.m.

Members at the meeting:

1. Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings
2. Dr. S. Nazeeb, Member Syndicate
3. Adv. Muralidharan Pillai G., Member Syndicate
4. Prof.K Lalitha, Member Syndicate
5. Sri. Biju Kumar G., Member Syndicate

The Sub-committee considered the complaint received from Adv. Sandrae Nelson against the conduct of Smt. Anju S.K., Computer Assistant (Gr. II), University General Help Desk, during an enquiry at the Help Desk and heard Adv. Sandrae Nelson first.

She reiterated the complaint already submitted and requested to warn the staff concerned so as to avoid any such behaviour/misconduct from her in the future.

Smt. Anju S K, Computer Assistant (Gr.II), University General Help Desk was heard next. She admitted that a mistake has occurred on her part and assured to be more responsible and careful while performing her duties in future.

The Committee directed Smt. Anju S.K., Computer Assistant (Gr.II), being a staff at University General Help Desk, to respond to calls/enquiries peacefully and with utmost respect, as serving the candidates is her primary responsibility and opined that a dereliction of duty has been noticed in this case.

However, as this being the first complaint received against her and she has admitted her fault/mistake and assured to be more responsible and careful in future, the Committee recommended to accept the written submission by Smt. Anju S. K., Computer Assistant(Gr.II), University General Help Desk and strictly warned her not to repeat such instances in future. Also recommended to condone her action of misconduct and drop further proceedings in this regard.

Resolution of the Syndicate

RESOLVEDto approve the minutes of the meeting of the Hearing by the Sub Committee of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.14 Minutes of the Meeting convened to discuss the matters related to the security of the S.H.Campus - Approval of – reg.

(Ad.AII)

As per the orders of the Vice-Chancellor, the Minutes of the Meeting to discuss matters related to the security of the S.H.Campus (copy appended) is placed before the Syndicate for consideration.

Minutes of the Meeting for discussing the matters related to security of the S.H.Campus

Date and Time : 17.08.2022, 03:30 p.m.

Venue : Senate Chamber

Present:

- | | |
|---|------|
| 1. Adv.B.Balachandran (Convener, SC of the Syndicate on Staff, Equipment & Buildings) | Sd/- |
| 2. Dr.K.S.Anil Kumar, Registrar | Sd/- |
| 3. Smt.Shobana Kumari K., Joint Registrar(Administration) | Sd/- |
| 4.Sri.C.Justin, Security Officer | Sd/- |
| 5.Sri.Paul P., Assistant Security Officer | Sd/- |
| 6.Smt.Mayadevi V.K., Assistant Security Officer | Sd/- |
| 7.Sri.Ravi S., Security Guard(Hr.Gr.) | Sd/- |
| 8.Sri.Prabhakaran K, Casual Security Guard | Sd/- |
| 9.Sri.Anil G L, Casual Security Guard | Sd/- |
| 10. Sri.Vinod Raj R, Casual Security Guard | Sd/- |
| 11.Sri. Rex S, Casual Security Guard | Sd/- |
| 12.Sri.Vimal Kumar S, Casual Security Guard | Sd/- |
| 13.Sri.Naseem N, Casual Security Guard | Sd/- |
| 14.Sri.Suresh Kumar V, Casual Security Guard | Sd/- |
| 15.Sri.S.Anil Kumar, Casual Security Guard | Sd/- |
| 16.Sri.Binu S., Casual Security Guard | Sd/- |
| 17.Sri.Manoj T C, Casual Security Guard | Sd/- |
| 18.Sri.Sreedharan Nair, Casual Security Guard | Sd/- |
| 19.Sri.Vijayamohanan, Casual Security Guard | Sd/- |

The meeting commenced at 4 p.m.

The Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings and the Registrar addressed the Security Guards about the seriousness of the complaints received from students, media persons, Assistant Security Officer of SH Campus, etc. against the Security Guards of the University during the past few weeks and also the necessity of implementing the day Shift Pattern for Security Guards in the University.

In the meeting,

1. The Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings and the Registrar strictly directed the Security Guards to be obedient to the superior officers, to monitor all the vehicles entering the Campuses, to maintain proper discipline and good behaviour, to be more vigilant and to wear Uniform while performing the duty. The Security Guards were warned that strict action will be taken if any complaint regarding insubordination is reported in future.
1. Recommended to implement the new Duty Pattern for Security Guards at SH Campus w.e.f. 22.08.2022 and directed the Security Officer, SH Campus to submit a weekly Duty Roster in this regard to the Registrar. As per the new duty pattern, 18 Security Guards will be allotted 24 hour duty (followed by 2 days duty off) and 17 Security Guards will be allotted day shift, so that 23 Security Guards shall be deployed in the SH Campus from 9.30.a.m. to 5.30 p.m. The Security officer, SH Campus assured that, all the Security Guards will be assigned 24 hour duty on a rotation basis.
- The Security Officers were directed to submit a Proposal stating the number of Women Security Guards required in the University along with their duty posts.

- The Security Officers informed that, the 100 posts of Security Guards was sanctioned years back and thereafter the number of buildings and offices in the University have increased significantly and the requirement of Security Guards has also increased in accordance with the same. Hence, they have requested to take steps for posting additional Security Guards for ensuring proper security of the University. The Assistant Security Officer, Kariavattom Campus submitted the total number of Security Guards required in the Kariavattom Campus for consideration. The Registrar and the Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings have informed that, the request for posting additional Security Guards will be considered appropriately.
- The Security Guards have expressed their concern that, they are getting a meagre amount as remuneration and implementing the day shift pattern may adversely affect them, financially.
 - a) The Security Guards were informed that, they can submit their grievances / request for pay enhancement, if any, to the concerned and assured that appropriate steps will be taken to redress the grievances if any.

The meeting came to an end at 4.50 p.m

Resolution of the Syndicate

RESOLVED to defer the item.

Item No.15 *G.O(Ms) No. 438/2022/HEDN dated 03.09.2022 - 5% seats in Higher Educational institutions in the state be reserved for differently abled students - consideration-reg.*

(Ad A V)

The Government of Kerala ordered that 5% seats in Higher Educational institutions in the state be reserved for differently abled students vide G.O(Ms) No. 438/2022/HEDN dated 03.09.2022.

The Vice Chancellor has ordered to place the matter before Syndicate.

As per the orders of the Vice Chancellor, the matter of implementation of G.O(Ms) No. 438/2022/HEDN dated 03.09.2022(copy attached) regarding reservation of 5% seats in Higher Educational institutions in the state for differently abled students is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to implement the G.O. (Ms) No. 438/2022/HEDN dated 03.09.2022.

FURTHER RESOLVED to allot additional seats over and above of the sanctioned strength up to 5% if more differently-abled students seek admission.

Item No.16 *Minutes of the meeting of the Principals of University Institutes of Technology-discussion in connection with the Judgement in WP (C) No.13584/2022-consideration of-reg:-*

(Adm AVII)

As per the resolution of the Syndicate held on 25.08.2022, vide item no.45.71, a meeting of the Principals, University Institutes of Technology was convened at 11.30 am on 02.09.2022 in the Senate Chamber, for a detailed discussion in connection with the Judgement of the Hon'ble High Court of Kerala in WP (C) No.13584/2022.

As ordered by the Vice-Chancellor, the Minutes of the above meeting (Appended) is placed before the Syndicate for consideration.

Minutes of the meeting of the Principals on contract basis at University Institutes of Technology

Date : 02.09.2022

Time : 11.30 a.m.

Venue : Senate Chamber

Members Present:

1. Dr. V.P.Mahadevan Pillai, Vice-Chancellor (in the chair) : Sd/-
2. Adv. K. H. Babujan, Member, Syndicate : Sd/-
3. Sri. B. P. Murali, Member, Syndicate : Sd/-
4. Adv. G. Muralidharan Pillai, Member, Syndicate : Sd/-

5. Dr. S. Nazeeb, Member, Syndicate	Sd/-
6. Adv. B. Balachandran, Member, Syndicate	Sd/-
7. Dr. K. G. Gopchandran, Member, Syndicate	Sd/-
8. Dr. M. Vijayan Pillai, Member, Syndicate	Sd/-
9. Sri.Jairaj J, Member, Syndicate	Sd/-
10. Adv. A Ajikumar, Member, Syndicate	: Sd/-
11. Sri. Arun Kumar R, Member, Syndicate	: Sd/-
12. Sri.Rajendrakumar P, Member, Syndicate	: Sd/-
13. Dr.K.B.Manoj, Member, Syndicate	Sd/-
14. Prof.K. Lalitha, Member, Syndicate	: Sd/-
15.Smt. Renju Suresh, Member, Syndicate	: Sd/-
16. Sri.Sandeepal S , Member, Syndicate	: Sd/-
17. Smt.Sobhana Kumari.K , Registrar(i/c)	: Sd/-

The meeting started at 11.30 a.m.

Out of the 34 UITs, the Principals/representatives of 33 UITs, except the Principal, UIT, Sasthamcotta attended the meeting.

The Vice-Chancellor, at the outset, welcomed the members and participants present and drawn attention to the Judgment of the Hon'ble High Court of Kerala in WP (C)No.13584/2022 which was already served to them. He also drawn attention to resolution of the Syndicate held on 25.08.2022, item no. 45.71 on the matter.

Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments & Other Institutions briefed the purpose behind convening the meeting, in the light of the Judgment of the Hon'ble High Court of Kerala in WP (c)No.13584/2022.

He elaborately narrated the history of the instant case and content of the verdict of the Hon'ble High Court of Kerala. Giving emphasis to para 13 & 14, in the judgment, he pointed to the need for further development of the centres.

Dr. S. Nazeeb, Sri. Arun Kumar R, Adv. G. Muralidharan Pillai, Members, Syndicate insisted on development of the UITs and significance of the said Judgment in the current scenario.

The Vice-Chancellor, addressing the meeting opined that the University runs these institutions as part of fulfilling social responsibilities for imparting knowledge in outskirts. Though in the midst of heavy loss, he assured all possible support for the upliftment of the centres and directed the Principals to take up the matter with the MP/MLA/ Local Authorities concerned within 15 days to improve the facilities. He also urged the Principals to update the progress to the University. Also, directed to look into the possibility of the execution of the MoU with the Local bodies for sharing the nearest available play grounds for the centres. Improvement of libraries/laboratories, purchase of computer systems with the help of elected representatives and alumni was also called for.

Then the Principals were invited to present remedial measures to solve the crisis. One by one explained the current facilities and the measures taken by them so far to improve the infrastructure, library, lab facilities, academic quality etc. They assured that all possible steps will be initiated immediately for seeking the help of the elected representatives as directed.

Sri. Adv A Ajikumar, Member, Syndicate pointed out the necessity of improving the overall quality of the UITs at the earliest and assured that the University would take necessary steps to resolve the staff shortage.

Adv. K.H. Babujan, Member, Syndicate called for urgent steps for improving basic requirements of the centres related to infrastructure, computers, furniture and basic amenities on a war footing.

The members proposed purchase of library books, computers, furniture etc through sponsorship.

Adv. G. Muralidharan Pillai, Member, Syndicate projected the poor admission status in the UITs even after third allotment and pointed out that the number of students admitted in some UITs are meagre and 70% of the total seats are remaining vacant.

The Vice-Chancellor directed the Principals,

- 1) to comply with the Judgment of the Hon'ble High Court of Kerala in developing adequate infrastructural facilities as envisaged in the Regulations- the UGC (Minimum Standards of Instruction for the Grant of First Degree Through Formal Education Regulations) 2003 and UGC (Minimum Standards of Instruction for the grant of the Masters Degree Through Formal Education Regulations) 2003.
- 2) For that, the Principals of UITs were entrusted to convene a meeting with the MLA/ Authorities of Local Self Government concerned and make necessary steps at the earliest.

The Convener, Standing Committee of the Syndicate on Departments & Other Institutions thanked one and all for their attendance, active participation/ valid suggestions.

The meeting concluded at 01.15 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting with the Principals on contract basis at the University Institute of Technologies held on 02.09.2022, be approved.

Item No.17. Ph.D Research –Request for consideration of application to Ph.D in the July 2022 session - Request submitted by Smt.Deepa Sunny –Consideration of-reg:

(Ac.E1)

Requests received from Smt.Deepa Sunny, research aspirant in Education, in January 2022 session, on 16.07.2022, 23.07.2022 and 05.08.2022. In her requests, she states that she has applied for Ph.D registration in Education, for the July 2022 session and unfortunately she couldn't complete her registration for payment of fees. So she requested to extend one more working day to effect the payment of fees.

As per the Notification for Ph.D Registration, in July 2022 session, the **last date for the receipt of applications is 15.07.2022 at 5.00 p.m** (Indian Standard Time).

It may also be noted that **as per Kerala University First Statutes, 1977, the application for registration as a research student and as a candidate for the Ph.D Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form.**

As per the UO.No.Ac.E1/A2/2022/UOK dated 27/07/2022, technical wing of Research Portal has been entrusted to consider the similar complaints with regard to incompleteness of online submission of application due to technical issues, in the July 2022 session, if any received, after ascertaining the genuinity of the complaints.

On verifying the genuinity, the research portal has remarked **that the candidate had submitted her profile on 15.07.2022 (last date of receiving application) at 04:58:29 P.M. It is also remarked that the candidate has not uploaded the Synopsis and has not initiated any payments.**

Accordingly a Memo dated 22.07.2022 has been issued to the candidate.

Now the similar request of the candidate has been forwarded from the Office of the Principal Secretary to Governor directing for appropriate consideration on the matter. In the request, the candidate has also stated that she is a mother of two children, living in the coastal belt in Valiathura, with huge and heavy struggles. She has pursued her education till date and time; despite of her physical ailments and financial burdens to her health and life.

As per the orders of Hon'ble Vice-Chancellor , the matter of considering the request for granting permission to complete the process of submitting the application for Ph.D admission in the July 2022 session in respect of Smt.Deepa Sunny, Ph.D aspirant in Education was placed before the Standing Committee of the Syndicate on Academics and Research.

The committee at its meeting held on 16.08.2012, vide item No. A30, observed that the candidate has initiated necessary steps to submit the online application before the last date of receiving application and recommended to refer the matter to the Syndicate.

The Syndicate at its meeting held on 25.08.2022, vide item No. 45.90.A30, resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research made in this regard.

As per the orders of the Hon'ble Vice-Chancellor, matter of considering the request of smt. Deepa Sunny, research aspirant in Education, may be permitted to complete the process of submitting the online application by directing to remit the requisite fee for Ph.D admission in the July 2022 session is placed before the Syndicate for consideration and recommendations.

Resolution of the Syndicate

RESOLVED to permit Smt. Deepa Sunny to complete the process of submitting the online application by directing to remit the requisite fee for PhD admission in the July 2022 session.

Item No.18 *Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, University of Kerala for Advocate's Fee including the fees for Advocate on Record for the final hearing of the cases held on 21.07.2022 in SLP(C) Nos.12591-12596 of 2020 filed by University of Kerala & others Vs Merlin J.N & Another before the Hon'ble Supreme Court of India – Reporting of – reg.*

(Legal Section)

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, amounting to Rs.1,10,000/- [Rupees one lakh ten thousand only] + GST @ 18% towards Advocate's Fee including the fees for Advocate on Record for the final hearing of the cases held on 21.07.2022 in SLP(C) Nos.12591-12596 of 2020 filed by University of Kerala & others Vs Merlin J.N & Another before the Hon'ble Supreme Court of India, from the Head of Account "Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses" provided in the Budget Estimates for the financial year 2022-2023. U.O.No.LS/14454/18 dated 26.08.2022 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	Rs.1,10,000/- (Rupees one lakh ten thousand only)+ 18 % GST
Tax deducted at source @ 10%	Rs.11,000/- (Rupees eleven thousand only)
GST to be paid by the University @ 18%	Rs.19,800/- (Rupees nineteen thousand and eight hundred only)
Net amount payable	Rs. 99,000/- (Rupees ninety nine thousand only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.19 *Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms- Purchase of laptops - Payment to M/s SIDCO- reporting of –reg.*

(Ad B II)

The Syndicate at its meeting held on 25.05.2022 vide item no : 42.89 resolved to get offer from the firms, M/s Keltron, M/s KSIE and M/s SIDCO (Total Solution Providers-Government Undertakings) for the supply of 33 number of laptops, as per the specifications approved by the technical committee in connection with the setting up of Multimedia Theatre Class rooms & Multimedia Classrooms in the University Teaching Departments.

The firm M/s SIDCO being designated as TSP, had submitted a proposal for the supply of 33 laptops for an amount of Rs.20,59,200/- (Rupees Twenty Lakhs Fifty Nine Thousand and Two Hundred only/-). The meeting of the Syndicate held on 28.05.2022 vide item no : 42.111 resolved to conduct a negotiation with the firm M/s SIDCO for finalising the rate. Accordingly, after negotiation the firm M/s SIDCO had submitted a revised proposal of **Rs.20,55,900/- (Rupees Twenty Lakh Fifty Five Thousand Nine Hundred only)**-for the supply of 33 laptops and supply order was placed accordingly.

Further, M/s.SIDCO had submitted invoice towards the same for effecting payment.The Instrumentation Engineer had remarked that the Thirty Three laptops received are working satisfactorily and had forwarded the bills with passed for payment certification on the same. The Storekeeper (General Store) had furnished the stock entry certification for the same.

The Finance has endorsed to release an amount of Rs.20,55,900/-(Rupees Twenty Lakh Fifty Five Thousand and Nine Hundred only)- to M/s.SIDCO.

Sanction was accorded by the Vice Chancellor subject to reporting to the Syndicate, to the payment of an amount of **Rs.20,55,900/- (Rupees Twenty Lakh Fifty Five Thousand and Nine Hundred only)**- to M/s.SIDCO towards the supply of Thirty Three laptops in connection with Setting up of Multimedia Theatre Class rooms & Multimedia Classrooms in the University Teaching Departments. U.O No: AdBII/1/5271/09/2022 dated 02.09.2022 was issued accordingly.

The above matter is reported to the Syndicate, herewith.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.20 ***Hostel accommodation - Request from Mx. Nainika Murali, Transgender student – Consideration of- reg.***

(Ad.DII)

Mx. Nainika Murali, transgender student of II BA Malayalam at University College, Thiruvananthapuram, has requested to provide her hostel accommodation. Nainika Murali had undergone sex reassignment surgery from male to female and has submitted the medical certificate and related documents in this regard.

The remarks of the Warden, Women's hostel, Thycaud, on accommodating Mx. Nainika Murali was sought in this regard. The Warden, after convening the general body meeting of the inmates, has reported that the inmates have agreed to the proposal of admitting the transgender student to the hostel. The Warden has also informed that only common bathrooms and toilets are available in the hostel.

Further, the Sub - Committee constituted for hostel admission, at its meeting held on 23.08.2022, has recommended to place the matter regarding hostel accommodation in r/o Mx. Nainika Murali, before the Syndicate.

Hence, as ordered by the Vice-Chancellor, the matter regarding hostel accommodation (ie. at Women's hostel, Thycaud) in r/o Mx. Nainika Murali, transgender student, is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED to entrust Prof.K.Lalitha, Member, Syndicate and the Warden, University Hostel Thycaud, to study the feasibility and to report.

Item No.21 ***Budget Speech 2022-23 - Financial aid to Researchers for publishing Articles in International Journals - Item No. 61 –Consideration of- reg:***

(Ac.EI)

A proposal for providing financial aid to researchers for publishing articles in International Journals was envisaged in the Budget Speech of University for the financial year 2022-23. An amount of Rs.10,00,000/- (Rupees Ten Lakh only) has been allocated for the purpose. The Budget Implementation Cell at its meeting held on 19.04.2022, vide item no. 61, recommended to entrust the Director Research to submit a proposal, in consultation with Director, IQAC, in this regard. Also recommended to place the proposal before the Standing Committee of the Syndicate on Academics and Research (Proposal appended herewith).

The Syndicate at its meeting held on 25.05.2022, vide item no 42.75.A5 considered the proposal for Financial Aid to Researchers for publishing Articles in International Journals submitted by the Director Research along with the recommendation of the Standing Committee of the Syndicate on Academics and research and resolved to recommend and forward the matter to the Standing Committee of the Syndicate on Finance.

The Syndicate at its meeting held on 25.08.2022, vide item no. 45.46.5, considered the matter along with the recommendation of the Standing Committee of the Syndicate on Finance at its meeting held on 12.08.2022 and resolved to refer the matter to the Syndicate. The Hon'ble Vice Chancellor has ordered to implement the above resolution of the Syndicate.

As per the orders of Hon'ble Vice-Chancellor, the proposal submitted by the Research Director for providing aid to Researchers for publishing Articles in International Journals is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.22 Minutes of the meeting held on 02.08.2022 at Kerala University Study and Research Centre, Alappuzha – approval of - reg.

(Ad. A.VI)

A meeting was held on 02.08.2022 at Kerala University Study and Research Centre, Alappuzha with the Syndicate members, the Registrar, the Director, KUSRC and the Assistant Registrar, KUSRC, Alappuzha to discuss about the developmental activities/facilities to be provided to the students/staffs of M.Com Rural Management program at the centre.

On the basis of the discussion, the Assistant Registrar, KUSRC, Alappuzha has forwarded the minutes of the meeting held on 02.08.2022 for approval.

As per the orders of the Vice Chancellor the aforesaid minutes (appended) of the meeting held on 02.08.2022 at Kerala University Study and Research Centre, Alappuzha is placed before the Syndicate for consideration.

MINUTES OF THE MEETING HELD ON 02.08.2022 AT KERALA UNIVERSITY STUDY AND RESEARCH CENTRE, ALAPPUZHA.

Members Present

1. Adv. K.H. Babujan, Member Syndicate
2. Dr. S . Nazeeb, Member Syndicate
3. Dr. V.T. Madhu , Director, University of Kerala, Computer Centre
4. Dr. Vinod Chandra, S.S. Professor, Department of Computer Science
5. Dr. Biju T, Associate Professor, Department of Commerce
6. Prof.(Dr.) K.S. Anil Kumar, Registrar, University of Kerala
7. Dr. Mushthaq Ahammed K, Director, KUSRC
8. Shri. Ramesh T.S, Asst. Exe. Engineer
9. Shri. Joseph Korula, Assistant Registrar, KUSRC
10. Smt. Rony I, Section Officer, KUSRC
11. Smt. Elizabeth Teny Thomas, Assistant Professor on contract
12. Shri. Ananduraj ,Assistant Professor on contract
13. Smt. Revathy P.R, Assistant Professor on contract
14. Students of M.Com- Final & Previous.

The meeting commenced at 12 noon to address the grievances of M.Com Rural Management students at the Centre. Dr. Mushthaq Ahammed K, the Director, KUSRC, Alappuzha welcomed the gathering.

Students of M.Com Rural Management have expressed their grievances as follows.

1. Text books for TECHNOLOGY MANAGEMENT are urgently required.
2. Service of experienced senior teachers should be arranged.
3. Repetition of certain module is in the syllabus M.Com Rural Management.
4. Awareness class on scope of M.Com Rural Management is greatly needed.
5. Equivalence and Recognition of M.Com Rural Management at the PSC level is very much required. M.Com Rural Management course has to be equalised with MBA-Rural Management so as to ensure job in NABARD, KUDUMBASREE, etc
6. Much emphasis should be given for Co-operation in the syllabus.
7. Electives of their choice are to be available for students.
8. Exclusive page in the University website for M.Com Rural Management should be urgently included.
9. 'Ubuntu' software is difficult to operate.
10. LED Projector Facility is needed in the classroom.
11. Hostel facility with affordable rate for boys and girls.
12. Travelling Allowance and accommodation are required for attending seminars and other activities at the main campus, Thiruvananthapuram.

13. Rest room facility and adequate wash room facilities.
14. Napkin vending machine and incinerator.
15. Windows, switches and sockets of classrooms are inoperative.
16. E-grantz is delayed.
17. Chairs for teachers.

Following **recommendations** were made after detailed discussion on grievances of students of M.Com Rural Management.

1. To permit the following to the students of M.Com Rural Management :
 - to participate in all activities at main campus, Kariyavattom.
 - to organize certain activities of campus union at KUSRC, Alappuzha.
 - to involve in election process thereby nominating a representative of M.Com Rural Management.
 - to commence an NSS Unit.
2. To revise the curriculum with practical orientation and special emphasis on “Cooperative Sector” and “Co-operation.”
3. To obtain recognition and approval of Government of Kerala and the PSC for M.Com Rural Management course.
4. To avail more job opportunities with Kudumbasree, KILA, NIRD, IRMA, UNICEF, etc through placement drive and campus interview for Rural Management students.
5. To provide hostel facilities with reasonable and competitive manner by ensuring security to students with reliable agencies.
6. (i) To impart training to students for updated version of ‘ubuntu’ and open office by providing ‘wifi’ to entire building.
(ii) To provide classes by senior teachers on various topics related to M.Com Rural Management
7. (i) To repair electric fans, and to install new electric fans with proper air ventilation by repairing all windows and panels.
(ii) To provide additional toilets at ground level and to arrange a rest room for girls at the side room of KUSRC library.
(iii) To install an incinerator.
8. (i) To instal LCD Projector in class rooms for facilitating online elective classes and to arrange more electives with recorded classes.
(ii) To allow students to library (and to have access to e- journals) and to computer room by adhering existing norms of the University.
(iii) To associate with the Department of Commerce, SD College, Alappuzha as part of expansion.
9. In an exclusive session with AR and SO of KUSRC, the AR has been directed to be fully responsible for Administration of KUSRC and the Director is given charges of academic matters of M.Com Rural Management – KUSRC.
10. It was suggested to have separate Head of Account for M.Com Rural Management Extension Department in the forthcoming annual budget for the smooth functioning of M.Com Rural Management course and to allocate “Receipts” M.Com Rural Management in Budget.
The meeting came to an end at 1.30 pm

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting to discuss about the developmental activities/facilities to be provided to the students/staffs of M.Com Rural Management program at the Kerala University Study and Research Centre Alappuzha held on 02.08.2022, be approved.

Item No.23 Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Academics & Research - Minutes - approval - reg.

(Pl. G)

A Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Academics & Research was held at 1.30 p.m on 16.09.2022 in the Syndicate room.

As per the orders of the Vice Chancellor, the minutes of the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Academics & Research-held at 1.30 p.m on 16.09.2022 in the Syndicate room. (COPY APPENDED) is placed before the Syndicate for approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON PLANNING & DEVELOPMENT AND ACADEMICS & RESEARCH

Date and Time : 16.09.2022; 1.30 P.M.

Venue : Senate Chamber, Senate House Campus, Palayam

Members

Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D]	-Sd/-
Dr.S.Nazeeb, Member, Syndicate [Convener, SC on A&R]	-Sd/-
Adv.K.H.Babujan, Member, Syndicate	-Sd/-
Dr.K.B.Manoj, Member, Syndicate	-Sd/-
Sri.B.P.Murali, Member, Syndicate	-Sd/-
Adv.Muralidharan Pillai.G, Member, Syndicate	-Sd/-
Sri.Bijukumar. G, Member, Syndicate	-Sd/-
Sri.Jairaj. J, Member, Syndicate	-Sd/-
Dr.K.G. Gopchandran, Member, Syndicate	-Sd/-
Dr. Vijayan Pillai. M, Member, Syndicate	-Absent
Sri.Arun Kumar. R, Member, Syndicate	-Sd/-
Sri.Rajendrakumar P.	-Sd/-
Prof. K Lalitha	-Sd/-

The meeting began at 1.30 p.m.

ITEM NO.23.01: Construction of Indoor Training Hall and Buildings for Renewable Energy and IMK at Karivattom Campus - Execution of MoU-Clarification-reg.

[Ad BI]

The Syndicate at its meeting held on 25.08.2022, vide item no. 45.100.28 has resolved to place the draft MoU before the Combined S/c of the Syndicate on P&D and A&R and to invite the CPWD in the combined meeting for discussion. Accordingly, the Vice Chancellor has approved the draft note to Combined S/c of the Syndicate on P&D and A&R. The note has been submitted to the section concerned for placing before the Combined S/c of the Syndicate on P&D.

In the meantime, CPWD has submitted clarifications on various modification suggested by the University on the draft MoU, based on the meeting held on 15.09.2022 at the Vice Chancellor's Chamber.

The University Engineer, vide letter dated. 16.09.2022 has informed that the defect liability period may be incorporated in the MoU and a request may be send to the Executive Engineer, CPWD to reduce the departmental charges as suggested by CPWD in the letter dated. 15.09.2022.

The Finance Officer, vide note dated. 15.09.2022 has informed that based on the meeting held on 15.09.2022, the Executive Engineer, CPWD informed that MoU has to be signed between the University and CPWD before taking up any work. It is stated that CPWD being a Central Government institution, draft MoU forwarded by them is a common format and accepted all over India. It was also clarified that MoU is only a preliminary document and once MoU is signed, CPWD will prepare the estimate and inform University for Administrative Sanction. Departmental Charges is applicable only on the actual cost of work done/billed etc. and it will be deducted from the deposit amount and balance amount (if any) will be refunded to the University.

Based on the above clarification provided by the CPWD, the finance Officer remarked that the MoU may be signed.

It may be noted that, vide letter dated 15.09.2022, the CPWD has suggested certain modifications in the draft MoU submitted earlier.

As ordered by the Vice Chancellor, the matter of signing the MoU after making modification as suggested by CPWD, vide letter dated 15.09.2022, is placed before the Combined Standing Committee of the Syndicate on Planning and Development and Academic & Research Syndicate for recommendation.

Recommendation

1. *To accept the remarks of the Finance Officer rendered, vide note dated 15.09.2022.*
2. *To approve the MoU incorporating the clarifications furnished by CPWD, vide letter dated 15.09.2022.*

The meeting came to end at 2.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 16.09.2022, be approved.

FURTHER RESOLVED to entrust the Registrar to sign the MoUs, legally vetted by the Legal Advisor, University of Kerala for the **construction of Indoor Training Hall and Buildings for Renewable Energy & IMK at Kariavattom Campus**, in tune with the clarifications furnished by CPWD vide letter dated 15.09.2022s.

ALSO RESOLVED to entrust the Registrar to include the construction works of the following Hostel Buildings projects in the same MoU with CPWD authorities.

1. Ladies Hostel – Near and behind the Warden’s Quarters.
2. Boys Hostel – In between the PG Men’s and Research Men’s Hostel.
3. International Hostel – North Block adjacent to the ICCR Hostel.

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

University Buildings,
Thiruvananthapuram,
16.09.2022



UNIVERSITY OF KERALA
Preliminary Minutes of the 47th Meeting of the
Syndicate held on 14.10.2022

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram

Time : 10.00 AM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.G.Muraleedharan Pillai
4. Dr.M.Vijayan Pillai
5. Dr.K.G.Gopchandran
6. Sri.P.Rajendrakumar
7. Sri.Arunkumar R
8. Adv.B.Balachandran
9. Sri.Jairaj.J
10. Dr.S.Nazeeb
11. Dr.K.B.Manoj
12. Sri.Bijukumar.G
13. Adv.K.H.Babujan
14. Sri.B.P.Murali
15. Prof.K.Lalitha

Item No. 47.04 ***Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 16.09.2022 -reg.***

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the Special Meeting of the Syndicate held on 16.09.2022.

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