



UNIVERSITY OF KERALA

**Preliminary Minutes of the 54th Meeting of the
Syndicate held on 30.03.2023 and 31.03.2023**

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
Time : 02.00 PM (30.03.2023) and 11.30 AM (31.03.2023)

Members Present:

1. Dr. Mohanan Kunnimal (*In the Chair*)
Vice-Chancellor

Syndicate held on 30.03.2023

1. Sri.B.P.Murali
2. Dr.S.Nazeeb
3. Dr.M.Vijayan Pillai
4. Adv.B.Balachandran
5. Sri.Arunkumar R
6. Dr.K.B.Manoj
7. Sri.Jairaj.J
8. Sri.M.S.Arunkumar
9. Sri.Bijukumar.G
10. Dr.K.G.Gopchandran
11. Adv.K.H.Babujan
12. Sri.P.Rajendrakumar
13. Adv.G.Muralidharan Pillai
14. Sri.Sandeepal. S
15. Prof.K.Lalitha
16. Smt.Renju Suresh

Online presence:

17. Adv.A.Ajikumar

Syndicate held on 31.03.2023

1. Sri.B.P.Murali
2. Dr.S.Nazeeb
3. Dr.M.Vijayan Pillai
4. Sri.Jairaj.J
5. Adv.B.Balachandran
6. Sri.Arunkumar R
7. Dr.K.B.Manoj
8. Sri.P.Rajendrakumar
9. Sri.Bijukumar.G
10. Dr.K.G.Gopchandran
11. Adv.K.H.Babujan
12. Adv.G.Muralidharan Pillai
13. Sri.Sandeepal. S
14. Prof.K.Lalitha

Online presence:

15. Adv.A.Ajikumar

Item No. 54.01 **Confirmation of the Preliminary Minutes of the 53rd Meeting of the Syndicate held on 17.03.2023 -reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 53rd Meeting of the Syndicate held on 17.03.2023.

Resolution of the Syndicate
RESOLVED that the item be referred to the next Syndicate.

Item No. 54.02 **Appointments / Career Advancement Promotion, if any – reg.**
(Ad.H/Ad.D.II Section)

Resolution of the Syndicate
NIL

Item No.54.03 **Fatima Mata National College (Autonomous) Kollam - Extension of term of appointment of Prof. Cynthia Catherine Michael as D.D.O. of the college for the 4th consecutive term - Approval - reg.**

(Ac. FIII)

The Manager, **Fatima Mata National College (Autonomous), Kollam** has forwarded a proposal for the extension of term of appointment of **Prof. Cynthia Catherine Michael**, Professor in English as the Drawing and Disbursing Officer of the College w.e.f 01-03-2023 FN, for a further period of three months.

The University had granted approval to **Prof. Cynthia Catherine Michael**, Professor in English as the Drawing and Disbursing Officer of **Fatima Mata National College (Autonomous), Kollam** w.e.f. 01.12.2022, for the third term, for a period of three months and the approval will expire on 28-02-2023.

As per the norms and Procedures for selection of teachers for appointment in Private Affiliated Colleges, "In exceptional cases, the Vice-Chancellor may approve the appointment of any member of the teaching staff of a college as D.D.O on request from the Educational Agency subject to a maximum period of three months for reason to be recorded. It shall not be granted for more than three consecutive terms".

In the case of Prof.Cynthia Catherine Michael, the permissible term of appointment in three spells has already been completed on 28.02.2023. Moreover, the University as per the Circular No.Ac FII/General/Circular dated 30.12.2021, the Educational Agencies of all Private Aided Colleges under the University are directed to follow the above rule strictly and to appoint regular Principals in colleges before the expiry of the term of appointment of Drawing and Disbursing Officer and extension of the terms of Drawing and Disbursing Officer beyond three consecutive terms shall not be considered for approval without sufficient valid reasons.

It may be noted that the University had received request from the Manager, FMN College, Kollam for making available list of University nominees and subject experts to the Selection Committee to be constituted for placement to the post of Principal in FMN College, Kollam.

Hence as per the orders of the Vice-Chancellor, *the proposal regarding the extension of term of appointment of Prof.Cynthia Catherine Michael, Professor in English as the Drawing and Disbursing Officer of Fatima Mata National College (Autonomous) Kollam for the 4th consecutive term, for a further period of three months,w.e.f 01-03-2023 or till a permanent Principal is appointed in the College, whichever is earlier, is placed before the syndicate for consideration.*

Resolution of the Syndicate
RESOLVED that the above proposal be agreed to.

Item No.54.04 *Minutes of the meeting with the contractor of the construction of horizontal extension of Demography building at Kariavattom Campus - Consideration of - Reg.*

(Planning C)

A meeting was held on 03.03.2023 at Registrar's Room, with the contractor of the civil work of the construction of horizontal extension of Demography building at Kariavattom Campus, in connection with the delaying of said work.

As per the orders of the Vice-Chancellor, the minutes of the said meeting (copy appended) is placed before the Syndicate for consideration and decision.

Minutes of the meeting with the contractor of the civil work of the construction of horizontal extension of Demography building at Kariavattom Campus

Venue: Registrar's Room

Date & Time : 03.03.2023, 11 am

Members Present:

1. Prof. (Dr.) K. S. Anil Kumar, The Registrar (in chair) : Sd/-
2. Sri. Ramesh. T. S, The University Engineer (i/c) : Sd/-
3. Smt. Bindu. A, The Assistant Executive Engineer : Sd/-
4. Sri. L. Thomas, Contractor : Sd/-

After due discussion, the contractor has stated that, in the current situation, the civil work of horizontal extension in the demography building cannot be continued, if the fine imposed to him for delaying the said work, is not waived.

The University Engineer has reported that the work was delayed due to the fault of the contractor and hence the fine imposed cannot be waived. Also, the University Engineer, has reported that 30% of the balance work shall be recovered from any payment due to the contractor towards the cost of re-arranging the work at the risk and cost of the contractor, if he failed to do the balance work.

Since the contractor declined to continue the work, the meeting has recommended **to entrust the University Engineer to rearrange the above work as per PWD rule.**

The meeting came to an end at 11.45 am.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

Item No.54.05 *Minutes of the Meeting of the Sub-Committee convened for discussing the matter related to enhancing the eligible Pay Limit of the "Kerala University Provisional Employees Provident Fund Scheme" with the representatives of contract/ casual staff - Approval of - reg -*

(Ad.AII)

As per the orders of the Vice-Chancellor, the Minutes of the Meeting of the Sub-Committee held on **20.03.2023** for discussing the matter related to enhancing the eligible Pay Limit of the "Kerala University Provisional Employees Provident Fund Scheme" with the representatives of contract/ casual staff is placed before the Syndicate for approval.

Minutes of the Meeting of the Sub-Committee convened for discussing the matter related to enhancing the eligible Pay Limit of the "Kerala University Provisional Employees Provident Fund Scheme" with the representatives of contract / casual staff

Date and Time : 20.03.2023, 11.30 a.m.
Venue : Syndicate Room

Members:

- 1) Adv.K.H.Babujan, Member, Syndicate : Sd/-
- 2) Dr.K.B.Manoj, Member, Syndicate : Not present
- 3) Dr.S.Nazeeb, Member, Syndicate : Not present
- 4) Sri.Jairaj J, Member, Syndicate : Sd/-
- 5) Adv.A.Ajikummar, Member, Syndicate : Not present
- 6) Sri.R.Mahadevan, Finance Officer : Sd/-

Representing the contract / casual staff of the University, Self Financing Institutions:

- 1) Smt. Hemalatha T, Asst. Professor in Natural Science, KUCTE, Kumarapuram : Sd/-
- 2) Dr. Leshya M.S, Asst. Professor in Natural Science, KUCTE, Anchal : Sd/-
- 3) Smt. Leena C, Asst. Professor of Perspectives in Education, KUCTE, Kariavattom : Sd/-
- 4) Dr. Sindhu I.P, Asst. Professor in Natural Science, KUCTE, Nedumangad : Sd/-
- 5) Smt. Vanaja M, Assistant Professor of Perspectives in Education,
KUCTE, Kumarapuram : Sd/-
- 6) Sri.Saji S, Driver, N.S.S. Section. : Sd/-
- 7) Sri.Manoj T.C, Casual Security Guard : Sd/-
- 8) Sri.Ajith K.A, Computer Lab Instructor, UIT, Alappuzha : Sd/-
- 9) Sri.G.L.Shibukumar, University College of Engineering, Kariavattom : Sd/-
- 10) Sri.S.Shyam Kumar, UIT Computer Instructor, UIT, Kuravankonam : Sd/-
- 11) Sri.Febin U, Lecturer in Electronics, UIT, Kollam : Sd/-
- 12) Sri.Aravind A, University College of Engineering, Kariavattom : Sd/-

The Sub Committee members addressed the meeting and informed that the meeting was called for discussing the matter regarding the implementation of “**Kerala University Provisional Employees Provident Fund Scheme**” and asked for their opinion on the matter.

Sri.G.L.Shibukumar, University College of Engineering stated the contract teachers do not come under the purview of the proposed Scheme and hence requested that the ceiling of remuneration for the Scheme may be enhanced. He has also stated that, the contract Lab Staff of the University College of Engineering have been enrolled under the EPF Scheme and there are currently 12 persons under this Scheme.

The contract staff from UITs stated that, 89 employees working on contract basis at the University Institutes of Technology were brought under the purview of EPF, vide U.O.No.Ad.AVII.2. 8816/2015 dated 19.09.2018. They have also stated that, there are anomalies in the remuneration of Lab Instructors on contract basis and requested to rectify the same.

Sri.Aravind A, University College of Engineering and Sri.Manoj T.C., casual Security Guard requested to implement the proposed PF Scheme with retrospective effect. The Sub-Committee members informed that, the Scheme cannot be implemented retrospectively, as it is not feasible and hence suggested that the proposed Scheme may be implemented w.e.f. a date which is acceptable to everyone and may be with effect from the date on which the Senate discussed the implementation of this Scheme.

Smt. Hemalatha T., KUCTE requested to implement the proposed Scheme in such a way that all the contract employees of the University can become the beneficiary of the Scheme. She requested to provide infrastructure at KUCTE, Kumaparapuram for starting one more unit, to allow the teachers at KUCTE to continue in service till 65 years of age like the non teaching staff of KUCTE, to reinstate the no: of Casual Leave for the teachers of KUCTE to 15 days / year, to fill the vacant post of teachers in core subjects by contract appointment and to take steps for timely publication of results. She stated that, the teachers of KUCTE have been granted the Scale of Pay of Junior HSST, but most of them are highly qualified, i.e. having double PG, Ph.D& NET and requested to revise their scale of pay. The Sub-Committee observed that, Management Quota has been implemented in the KUCTEs and the enhancement of remuneration to contract teachers at KUCTE may be considered. The Sub Committee members further added that, the UITs running at loss may be wound up and the Fee and remuneration of teachers at the other UITs may be enhanced.

The contract staff from the University College of Engineering requested to grant them 20 days of Causal Leave per year and to reinstate vacation to the teaching staff of UCE. The Sub-Committee members informed that, the contract staff are being appointed for a period of 11 months and it is not feasible to reinstate the vacation, as salary cannot be granted during the vacation period.

They requested to grant ESI/Mediseep to all contract/casual staff. The Sub-Committee replied that, the matter may be examined later and at present a decision shall be taken with regard to the implementation of the PF Scheme.

The contract teachers requested to grant them remuneration on the basis of the number of years of service they have put in. The Sub-Committee stated that, the remuneration of contract staff is fixed on the basis of the Government orders.

Recommendation:

The Sub-Committee recommended to implement the “Kerala University Provisional Employees Provident Fund Scheme” and to fix a feasible ceiling of remuneration for the Scheme. The Sub-Committee further recommended that the Scheme may be implemented w.e.f. from the date on which the Senate had discussed the implementation of the “Kerala University Provisional Employees Provident Fund Scheme”.

The meeting ended at 12 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Sub-Committee for discussing the matter related to enhancing the eligible Pay Limit of the “Kerala University Provisional Employees Provident Fund Scheme” with the representatives of contract/ casual staff held on 20.03.2023, be approved.

FURTHER RESOLVED to entrust the above sub-committee for fixing the sealing of remuneration of the ‘Kerala University Provisional Employees Provident Fund Scheme’.

ALSO RESOLVED to constitute a sub-committee consisting of Adv.K.H.Babujan, Adv.B.Balachandran and Sri.J.Jairaj, Members Syndicate to examine the matter regarding the enhancement of remuneration of contract/ casual staff and submit a detailed report before the Syndicate.

Item No.54.06

Remuneration to Question Paper setters – Provisional payment to Dr.N.Gopakumar, Controller of Examinations – Regularization of first installment of Rs.1,50,00,000/- (Rupees One Crore Fifty Lakhs only) for the year 2022-23-Reporting of - reg.

(M&CI)

Sanction has been accorded by the Vice-Chancellor for an amount of Rs.1,50,00,000/- (Rupees One Crore Fifty Lakhs only) being paid to Dr.N.Gopakumar, Controller of Examinations, as first installment of provisional advance towards payment of remuneration to the Question paper setters for the year 2022-23, subject to reporting to Syndicate. Accordingly UO No. M&C.I.3/2051/2022 dtd. 02.07.2022 was issued for sanctioning the amount of Rs.1,50,00,000/- (Rupees One Crore Fifty Lakhs only) to the Controller of Examinations.

After effecting the payments, the Controller of Examinations had submitted the relevant bills/vouchers (Sl. No. 1 – 2845) which have been duly audited. As per the report of Audit IV (a) section a total sum of Rs.1,49,99,074/- (Rupees One Crore Forty Nine Lakhs Ninety Nine Thousand and Seventy Four only) was expended towards payment to the question paper setters and the unspent balance amount of Rs.926/- (Rupees Nine Hundred and Twenty Six only) was remitted to KUF vide chalan No. 22452049 dated 21.01.2023 which has been verified by the cash(R) Section.

Sanction has therefore been accorded by the Vice-Chancellor to the first installment of Provisional advance of Rs.1,50,00,000/- (Rupees One Crore Fifty Lakhs only) towards remuneration to the Question Paper setters for the year 2022-23 sanctioned to Dr.N.Gopakumar, Controller of Examinations being regularized and UO no. M&C.I.3/2079/2023 dated 24.02.2023 was issued accordingly.

As per the orders of the Hon’ble Vice Chancellor the whole matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.54.07

Promotion (provisional) to the post of Assistant (Senior Grade) and Assistant (Selection Grade) granted to Smt. Jisha J, Assistant- reporting of- reg.

(Ad AI)

Smt. Jisha J, Assistant (Sl. No. 176 in the Seniority List published vide Circular No.Ad AI.3/Final Seniority list of Assistants/19 dated 07.11.2019), was relieved of the University servicew.e.f 28.05.2019 AN to take up the appointment as Assistant in the Kerala PSC. She was

reappointed in the University w.e.f. 21.05.2022 FN vide U.O. No. 3956/2022/UOK dated 23.05.2022. Under the provisions of Statute 17, Chapter 4, Kerala University First Statutes, 1977 and Rule 8, Part II, KS & SSR, 1958, Smt. Jisha J is entitled to all the privileges in respect of appointment, seniority, probation and confirmation to which she would have enjoyed but for her absence,

Sanction has therefore been accorded by the Vice-Chancellor to upgrade the respective posts in the cadre of Assistant to Assistant (Sen.Gr.) and Assistant (Sen.Gr.) to Assistant (Sel.Gr.) and to the following promotion (provisional) of Smt.Jisha J, Assistant to Assistant (Sen.Gr.) and as Assistant (Sel.Gr.) with effect from the dates as detailed in the following table, subject to the disposal of WP (C) No. 3448/2019, WP(C) No. 17081/2020 (I), WP(C) No. 31699/2019(J), WP(C) No 10678 of 2019 and WA No.1266 of 2020 & Connected cases.

Promoted post	Date of effect	Scale of Pay (₹)
Assistant (Sen.Gr.)	27.02.2019	30700-65400 (PR 2014)
Assistant (Sel.Gr.)	27.02.2020	45600- 95600

The monetary effect of the promotions shall be with effect from 21.05.2022 only. The incumbent was permitted to continue as at present and positioned as junior to Smt. Nimisha Ibrahim and senior to Smt. Rubiya S in the UOs read as (2) & (3) above. The U.O. No. Ad.AI/2/7765/2019.2 dated 28.11.2019 and U.O. No. Ad.AI/2/7765/2020 dated 02.07.2020 were modified to the above extent.

The U.O. No. Ad.AI/2/7765/2021 dated 27.02.2023 granting promotion (provisional) to the post of Assistant (Senior Grade) and Assistant (Selection Grade) to Smt. Jisha J, Assistant was issued accordingly.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.54.08 **Department of Music - Conduct of Lecture & Documentation Concerts - Provisional Payment -Sanctioned - Reporting of - reg.**

(AdMisc)

Dr. Bindu K, Associate Professor & Head (i/c), Department of Music, vide letter No. 174/22-23/mus dated 19.12.2022 has forwarded a proposal to conduct Lecture and Documentation Concerts between 01.02.2023 & 20.03.2023 considering the availability and convenience of the resource persons and has also requested an amount of Rs.2,00,000/- (Rupees Two lakh only) as provisional advance towards the expenditure of the same.

The Finance, vide endorsement FOS. 5026/Finance 1/2022-23 dated 06.02.2023 has agreed to a provisional payment of Rs.2,00,000/- (Rupees Two lakh only) to Dr. Bindu K, Associate Professor & Head(in- charge), Department of Music towards the conduct of the said programme, meeting the expenditure from 'Part 1 -NP-MH:47 Department of Music - 4/5830-Lecture and Documentation' provided in the current year's budget estimates of the University.

Considering the urgency of the aforesaid matter, sanction was accorded by the Vice-Chancellor to pay a provisional advance of Rs.2,00,000/- (Rupees Two lakh only) to Dr. Bindu K, Associate Professor & Head(i/c), Department of Music to conduct Lecture and Documentation Concerts between 01.02.2023 & 20.03.2023 considering the availability and convenience of the resource persons, subject to reporting to the Syndicate. U.O.no. 1490/2023/UOK Ad Misc dated 09.02.2023 was issued in this regard.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.54.09 **Scholar in Residence Programme under Erudite Scheme – Visit of Professor Max M. Haggblom – Release of financial assistance in advance to Dr. Salom Gnana Thanga V, Professor & Head, Department of**

Environmental Sciences, University of Kerala, Kariavattom – Reporting of-Reg.

(Pl.D)

The Kerala State Higher Education Council (KSHEC) has sanctioned a financial assistance of ₹.3,86,740/- (Rupees Three lakh eighty six thousand seven hundred and forty only) for conducting the Erudite programme involving the visit of Prof.Max M Haggblom, Distinguished Professor and Chair, School of Environmental and Biological Sciences, Rutgers, the State University of New Jersey, at the Department of Environmental Sciences for 10 days from 2nd to 11th March, 2023 and released an amount of ₹.2,70,718/- (Rupees Two lakh seventy thousand seven hundred and eighteen only) being 70% of the sanctioned amount released as advance .

Sanction has therefore been accorded by the Vice Chancellor, invoking the provision under section 10(13) of Kerala University Act 1974 to the following :

1. To release an amount of ₹.2,70,718/- (Rupees Two lakh seventy thousand seven hundred and eighteen only) received from KSHEC to Dr. V Salom Gnana Thanga, Professor and Head, Department of Environmental Sciences towards the 70% of financial assistance sanctioned for conducting Erudite Scholar in Residence Programme involving Prof. Max M Haggblom at the Department of Environmental Sciences, University of Kerala for 10 days from 2nd to 11th March, 2023 (as rescheduled), adhering to the norms of the sponsoring body.
2. The expenditure in this regard shall be booked under the head of account “Part III- MH 80 D – Grants from Other Agencies - 9/7880 – Scholar in Residence Programme under Erudite Scheme” provided in the current year's Budget Estimates of the University.

Accordingly UO. No. 1528/2023/UOK dated 10.02.2023 was issued.

The matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.54.10 KUCTE, Kunnam and KUCTE, Kulakkada -Vacancy for the post of Assistant Professor on contract basis in Perspectives in Education - reporting of –reg.

(Ad A VII A)

The Principals of Kerala University Colleges of Teacher Education (KUCTE), Kunnam and Kulakkada have reported that the post of Assistant Professor on contract basis in Perspectives in Education are vacant and requested to take necessary action to fill the vacancy.

It may be noted that, as per the National Council for Teacher Education (NCTE) Regulations 2014, for each college of teacher education having a total strength of 100 students, there shall be two teaching faculty for Perspectives in Education. In KUCTE, Kunnam and Kulakkada, only one faculty each is present now.

Hence as per orders of the Vice-Chancellor, the following are placed before the Syndicate for consideration and recommendation.

1. **whether notification be published, inviting online applications for engagement of Assistant Professor on contract basis in Perspectives in Education in KUCTEs.**
2. **whether the Principals of KUCTE, Kunnam and Kulakkada may be permitted to take necessary steps to engage Guest Lecturers in Perspectives in Education to overcome the exigency and until contract engagements are finalised.**

Resolution of the Syndicate

RESOLVED that the above proposals be agreed to.

Item No.54.11 Engaging Dr.JeenaBadhar as Resident Medical Officer on contract basis – Reporting of- reg.

(Ad DII)

Sanction was accorded by the Vice Chancellor to Dr.JeenaBadhar, ThusharaSadanam, Poredom PO, Chadayamangalam, Kollam being engaged as Resident Medical Officer on contract basis at the University Health Centre for a period of eleven months or till permanent appointment is

made to the post, whichever is earlier w.e.f 06.12.2022 FN on a consolidated monthly remuneration of Rs. 74,000/- (Rupees Seventy Four Thousand only).U.O. No. Ad.DII 173/2023/UOK dtd. 05.01.2023 was issued in this regard.

The action taken by the Vice Chancellor in Engaging Dr.JeenaBadhar as Resident Medical Officer on contract basis as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.54.12 ***National Food Security Act, 2013 - Conducting Social Audit of Public Distribution System in Kerala for the Financial Year 2022-23 by Dr.ManjuS.Nair – Memorandum of Understanding executed - Reporting of – Reg:-***

(Ad.F1)

Ensuant to the enactment of the National Food Security Act (NFSA)–2013, the Civil Supplies and Consumer Affairs Department, Government of Kerala invited Expression of Interest for conducting the Social Auditing of Public Distribution System in Kerala for the financial Year 2022-23. Accordingly, an Expression of Interest to conduct the Social Audit submitted by Dr.ManjuS.Nair, Hon.Director, Centre for Agroecology and Public Health, Department of Economics was forwarded to the Government. Subsequently, the University was selected as the implementing agency.

Sanction has, therefore, been accorded by the Hon'ble Vice-Chancellor by invoking the provision under section 10(13) of Kerala University Act, 1974 for conducting the Social Audit by Dr.Manju S. Nair, Department of Economics as the nodal officer and for signing a Memorandum of Understanding (MoU) between the Commissioner, Civil Supplies and Consumer Affairs Department, Government of Kerala as the first party and the Registrar, University of Kerala as the second party. After legal vetting, the MoU has been signed on 14/02/2023.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.54.13 ***Kerala University Library - Purchase of Tubular Batteries - Payment - Sanctioned - Reporting of - reg.***

(Ad.A V)

Sanction has been accorded by the Vice-Chancellor to an amount of Rs. 1,74,184/- (Rupees One Lakh Seventy Four Thousand One Hundred and Eighty Four only) being paid to M/s Adiro Energy Pvt Ltd, Tvpm towards purchase of 15 numbers of 150AH C10 High -power Tubular Batteries for 7.5 KV online UPS & 4 numbers of 40AH C10 High -power Tubular Batteries for the use of the Kerala University Library, Palayam, meeting the expenditure from the h/a "Part I-NP-MH-50(a)-University Library - 4/3020 - Maintenance of Equipment" of the current year's Budget Estimate of the University. U O No. AdAV/2570/2023/UOK dated 17.03.2023 has been issued accordingly.

The action taken by the Vice Chancellor in having sanctioned the payment of an amount of Rs.1,74,184/- (Rupees One Lakh Seventy Four Thousand One Hundred and Eighty Four only) as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.54.14 ***Christ College, Vizhinjam – Discontinuance of BA English and Communicative English Programme from the academic year 2023–24 – Request – for consideration and decision–Consideration of-reg.***

(Ac B II)

The Manager, Christ College, Vizhinjam, vide letter dated 20.02.2023 has informed that the Management of the college has unanimously decided to discontinue the BA English and

Communicative English course from 2023-24 academic year onwards as,

1. The takers of the programme are less with only 8 students having taken admission this year
2. The demand for the programme in the region is not much
3. The college is also conducting BA Literature programme, the majority of the students opting for this than BA English and Communicative English
4. There is too much financial burden on the management to run the programme without enough students.

Due to all of the above reasons, the management claims that it is not in a position to continue BA English and Communicative English and therefore the request for permission to discontinue the programme from 2023-'24 onwards.

In connection with the above request submitted by Manager of Christ College, Vizhinjam, it may be noted that the college was granted **Provisional Affiliation in 2014 for the conduct of BA English and Communicative English programme with a total of 30 seats.**

The other programmes being conducted in the college are:

- B.A. English Language and Literature 50 (2020-21)
- B.Sc. Psychology 32 (2022-23)
- B.Com-Commerce & Tax Procedure & Practice under 2(a) 40 (2014-15)
- B.Com- Commerce & Tourism and Travel Management under 2(a) 40 (2014-15)
- B.Com Finance 50 (2020-21)
- BBA 40 (2018-19)
- BCA 40 (2022-23)
- M. A. English Language and Literature 15 (2018-19)

On verification of the enrollment details to the said programme with the concerned tabulation section, it has been informed that the college had 21 students enrolled to the said programme in 2020 and 29 students in 2021 out of the total sanctioned strength of 30 candidates.

Statute 15(b) of the Kerala University First Statutes, 1977, provides that, “(b) No course of study shall be abolished in any College without the prior approval of the Syndicate”.

In the light of the above, the Vice Chancellor has ordered that the request from the Manager, Christ College, for discontinuance of BA English and Communicative English Programme from the academic year 2023 - 24, be placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

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Item No.54.15 ***Conducting courses through online mode -detailed report submitted by the Director, SDE-consideration of-reg.***

(Ac.A.II)

The Syndicate at its meeting held on 29.12.2022 vide item 50.69 considered the request of Dr.S.Nazeeb, Member, Syndicate regarding conducting UG/PG courses through online mode as per UGC Regulations 2020 and resolved to entrust the Director, School of Distance Education to submit a detailed report in this regard. Copy of the report is appended.

As per the orders of the Vice Chancellor, the Report submitted by the Director, SDE is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Report on the Requirements for Starting Online UG/PG Diploma Programmes based on UGC Regulations 2020 for ODL and Online Programmes

One page summary of the report:

University should submit application online to UGC DEB after fulfilling the following requirements.

1. **LMS.** A Learning Management System which will manage the student life-cycle from enrollment to publication of final results. All the programmes will be run online through this. This should be accessible both on computers and mobile devices.

2. **E-Learning Material:** Online learning will have four components. i. Video content for 20 hours per course per semester ii. SLM for 20 hours per course per semester iii. Online discussions for clearing doubts iv. Online tests for CE. Should strictly follow SWAYAM guidelines in the production of e-learning material.
 3. **Examinations** to be conducted online or through proctored pen and ink mode.
 4. **Staff:** The Centre for Online Education should have:
 - Director** - Professor level, permanent, full time
 - Deputy Director** (e-Learning and Technical) - Associate Professor full-time or contract basis
 - Assistant Director** (academic matters) - Assistant Professor full-time or contract basis
 - Programme Coordinators** (one per programme) - Assistant Professor upwards, full-time or contract basis
 - Course Coordinators** (one per course within a programme) - Assistant Professor upwards, full-time or contract basis
 - Course Mentors** (One per batch of 250 students): Assistant Professor level
- (a) **Technical Team for Development of e-Content as Self-Learning e- Modules**
 - Technical Manager** (Production)–minimum one
 - Technical Associate** (Audio-Video recording and editing)– minimum one
 - Technical Assistant** (Audio-Video recording)– minimum one
 - Technical Assistant** (Audio-Video editing)–minimum one
 - (b) **For Delivery of Online Programmes:**
 - Technical Manager** (LMS and Data Management)-minimum one (per Centre)
 - Technical Assistant** (LMS and Data Management) – minimum two
 - (c) **For Admission and Examination for Online mode:**
 - Technical Manager** (Admission, Examination and Result)-minimum one (per Centre)
 - Technical Assistant** (Admission, Examination and Result) - minimum two
- A round the clock call-centre to attend calls for general enquiries will be most essential too.

Detailed Report

Requirements for Submission of Proposals for Online Programmes (P 63)

University should submit application online to UGC DEB after fulfilling the following requirements.

1. Can offer only those programmes which are already been offered in conventional mode or in Distance Learning mode in the University
2. The application to be accompanied with demonstrated capability of Higher Educational Institution for development and production of Online Programmes for the proposed programmes of study, duly approved by the statutory bodies of the Higher Educational Institution empowered to decide on academic matters.
3. The application is accompanied with evidence of Higher Educational Institution having access to a learning platform for the proposed programmes of study, duly approved by the statutory bodies of the Higher Educational Institution empowered to decide on academic matters, for-
 - (a) learner authentication - integrated with Aadhaar or other government recognised identity for Indian learners and Passport for foreign learners;
 - (b) learner registration - through a web application with supporting documents;
 - (c) payment gateway – using Digital Payment system;
 - (d) learning management System - which tracks the delivery of Programme, learner's engagement, assessment, results, and reporting supported by analytical tools that can help the teachers to extract and use the relevant reports.
4. The application is accompanied with the evidence of ability to conduct proctored examinations with all the security arrangements ensuring transparency and credibility of the examinations.

5. The application is accompanied with evidence of availability/preparedness, the administrative arrangements for supportive services for effective delivery of all the proposed programme(s) of study considering the expected enrolment of learners.

Programme Launching Process for Higher Educational Institution

1. Before offering any programme, the Higher Educational Institution shall prepare a Programme Project Report as per for each programme which shall be approved by the appropriate authorities of the Higher Educational Institution
2. A Higher Educational Institution offering programme in Online mode shall prepare the E-Learning Materials as per Annexure-VI and Annexure-VII, taking into the consideration the following, namely:-
 - (i) The Online Learning shall have the four quadrant approach; as per UGC (Credit Framework for online learning courses through SWAYAM) Regulations, 2016;
 - (ii) At least 60 per cent. of e-Learning Material shall be developed by the in-house faculty of the Higher Educational Institution and remaining per cent. of the material can be sourced from available e-resources such as Open Educational Resources (OER), SWAYAM or other source, duly approved by the statutory authorities of the Higher Educational Institution;
 - (iii) A Higher Educational Institution shall have demonstrated capability, for developing and production of Online programmes with the technology for production including in-house or duly out-sourced production facilities for converting the courses of a Programme into Online Programmes.
 - (iv) The Online programmes' delivery shall be through the SWAYAM portal or any other learning platform duly approved by the Commission on the recommendation of the Technical Expert Committee broadly complying to the features mentioning at Annexure-IX.
 - (v) The Programme offered under Online mode shall conform to the condition that apart from the Programme delivery, other components such as Counselling Process, Online Application Processing and fee payment shall also be provided through Online mode.

E-Learning Material

- (i) The courses should follow the following four quadrant approach, as per the SWAYAM Guidelines:-
 - (a) **Quadrant-I is e-Tutorial**; which shall contain: Video and Audio Content in an organized form, Animation, Simulations, video demonstrations, Virtual Labs, etc, along with the transcription of the video.
 - (b) **Quadrant-II is e-Content**; which shall contain; self-instructional material (digital Self Learning Material), e-Books, illustrations, case studies, presentations etc, and also contain Web Resources such as further references, Related Links, Open source Content on Internet, Video, Case Studies, books including e-books, research papers and journals, Anecdotal information, Historical development of the subject, Articles, etc.
 - (c) **Quadrant-III is the Discussion forum** for raising of doubts and clarifying the same on real time basis by the Course Coordinator or his team.
 - (d) **Quadrant-IV is Assessment**, which shall contain; Problems and Solutions, which could be in the form of Multiple Choice Questions, Fill in the blanks, Matching Questions, Short Answer Questions, Long Answer Questions, Quizzes, Assignments and solutions, Discussion forum topics and setting up the FAQs, Clarifications on general misconceptions.
- (ii) The courses shall be rich in innovative presentation techniques to ensure that learner attention is retained.
- (iii) It shall be the responsibility of the Course Coordinator to ensure that none of the graphics, animations, images, sound clips, video clips used are plagiarized or cited without formal permissions from owners.

- (iv) A four-credit course shall typically have 20 hours of video content and 20 hours of reading material.
- (v) For Quadrant III for every 250 learners registered for a programme one Mentor can be appointed per course to facilitate the Course Coordinator. The Mentor shall be the subject matter expert adept in handling technology. The Course Coordinators and Mentors shall need to participate actively in the Discussion Forum. Apart from discussion forum other interactive platforms like web conferencing may also be considered.

The availability of E-Learning Material at the time of submission of the proposal shall be as per the following:

- (i) For Post Graduate Level Programmes- First year e-learning material in four quadrants for each course in the first year of study and its approval by the statutory authorities of the Higher Educational Institution;
- (ii) For Under Graduate Level Programmes- First three semesters e-learning material in four quadrants for each course and its approval by the statutory authorities of the Higher Educational Institution;
- (iii) For Post Graduate Diploma Programmes- First year e-learning material in four quadrants for each course in the first year of study and its approval by the statutory authorities of the Higher Educational Institution: Provided that for remaining year/semester, the learning material for programmes shall be ready prior to beginning of next year/semester and same shall be intimated to the Commission.

Learning Management System

I Provisions

Learning Platform used for delivery of online programmes shall be assessed by a Technical Expert Committee duly constituted by the Commission and the learning platform shall broadly have the following provisions:

1. **User and Course management**
 - (i) **User Management:** Role Based authentication, User Registration, User Profiling along with personalised dashboard. User's activities analytics. Learning Management System should have Application Programming Interface Integration facility to integrate with external Application/tools.
 - (ii) **Course Content Management:** Learning Management System must support all types of files (PDFs, docs, MP3s, MP4s etc.) and e-Learning formats, and data collection capabilities.
 - (iii) **Capability for Personalized Learning Experience:** The platform should allow to create personalised learning paths along with criteria that are necessary to be met before they move on to the next content.
2. **Collaboration and Communication:** The platform shall be able to foster communication and peer-to-peer interaction among learners with features such as online chats, discussion forums, user groups, built-in messenger etc.
3. **Assignment and Quiz management:** Self-assessment creation (assignment, quiz), announcement. It shall support all types of Questions (Multiple Choice Questions, True and False, Matching, subjective short and long questions etc.).
4. **Accessibility across Devices and Mobile Learning:** Learning Management System shall allow its learners to access courses on different devices, i.e. Personal Computers, Laptop, tab or smart phones.
5. **Security and Privacy:** As Learning Management System holds personal records of learners' it is important to ensure that the Learning Management System has privacy controls, protected logins, and utilizes secure server locations to keep users' data safe.

II. Parameters for Assessment of Online Platform:

The assessment of a learning platform by the technical Expert Committee shall be broadly based on the following parameters, alongwith any other criteria as notified by the Commission from time to time:

1. *User friendliness*
Indicative terms of reference:
 - (i) Ease of use/proper navigation/attractive presentations in User Interface.
 - (ii) Availability of Interfaces/delivery mechanisms–web, mobile desktop, instant messaging, video conferencing, audio graphic systems etc.
 - (iii) Availability of proper internet connection in case of web-based interfaces.
 - (iv) Representation of content-text/graphical, exercises, tutorials, Examples, case studies etc.
2. *Content Storage and Management provisions*
Indicative terms of reference:
 - (i) Production of contents;
 - (ii) Video-Audio Storage mechanism (name of cloud service provider; streaming services used);
 - (iii) Ease of access to content;
 - (iv) Reliability and availability of content at all times.
3. Synchronous Interaction provisions (video/audio conferencing, live chat etc.)
4. Asynchronous Interaction provisions (Discussion Forum, Blogs, Wikis etc).
5. Learner engagement provisions (interactive content, activity management, group projects).
6. Peer group interaction provisions (social media integration, group activity, breakout rooms etc.).
7. Learning Communities/Research forums.
Indicative terms of reference:
 - (i) Collaboration of internal/external communities;
 - (ii) Collaboration methodology.
8. Adaptive learning provisions (skill gap analysis, personalised content).
9. Provision for grouping the learners with different mentors
 - (i) One mentor to be assigned for 250 learners as per the regulations
10. Dashboard options for all the stakeholders.
11. Proctored examination methodology.
Examination support- formative and summative Indicative terms of reference:
 - (i) Online question bank management, paper setting, valuations
 - (ii) Online student registrations and exam scheduling
 - (iii) Online generation of grades based on continuous evaluation
 - (iv) Learner authentication
12. Examination support- Multiple choice and Long/ Short answers
13. Provisions for Online assignment creation, submission and grading
14. Availability of tool to keep students informed about activities, performance etc.
15. Plagiarism check provisions.
16. Methodology for online payment gateway
17. Flexibility.
Indicative terms of reference:
 - (i) Browsers supported,
 - (ii) Main site having responsive design.
18. Support for the standard four quadrant approach, which is followed by SWAYAM.
19. Provision of online award of certificates/degrees.
20. Proposed methodology to train the faculty to effectively Design Develop and Deliver Massive Open Online Courses (MOOCs).
21. Security features from transparency and credibility perspective.
Indicative terms of reference: (i) at all levels including IP tracking of the learner.
22. Scalability

Indicative terms of reference:

- (i) Maximum users;
 - (ii) Number of users able to log in simultaneously.
23. Proposed methodology to ensure that the faculty engages with the student, motivates them and assesses them.
24. Provision for an appropriate organizational setup in the HEI for maintaining and running the platform.
25. Proposed methodology to ensure the quality of courses.

Conduct of Examinations

A Higher Educational Institution offering programme through Online mode shall conduct examinations either using technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination and in conformity with any other norms for such examination as may be laid down by the Commission;

As restriction of territorial jurisdiction is not applicable for Online learning, such Higher Educational Institutions which are recognised to enroll international learners shall endeavour to conduct proctored examinations for such learners;

The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners and Passports for International learners.

Online Examination shall have the following facilities, namely:-

- (i) *Requirements at Test Centres:*
 - (a) Provide adequate test room(s)/space for given number of examinees;
 - (b) Examinees must be seated with separation distance that restricts view of others work;
 - (c) Examination Centres must have backup plans in case of power or application failure;
 - (d) The online examination application must be tested before commencement of the examination;
 - (e) The check-in area should be located near the entrance to the testing room, in an area separate from other activities;
 - (f) The building, testing rooms and rest rooms must be accessible to people with disabilities, including wheel chair access;
 - (g) Each test room shall have proctoring facility either through human proctors or through technology mediated proctoring.
- (ii) **Requirement of proctors:** Each test centre requires one or more proctors in each room, whose responsibilities include the following, namely:-
 - (a) Monitor the testing room to maintain security;
 - (b) Interact with the testing workstations to start or pause tests;
 - (c) Report any irregularities;
 - (d) Other activities to ensure credibility and transparency of the examination.
- (iii) **Security arrangements in the testing centre:**
 - (a) Only authorised staff and if any external examiner(s) shall have access before exam time;
 - (b) Only authorised staff and examinee shall have access during exams;
 - (c) Authorised staff and external examiners to have only the level of access as required and mandated;
 - (d) OS, Browser and the Software must be kept up-to-date and patched in a timely fashion;
 - (e) The testing application shall be able to track and report all access attempts;
 - (f) Each examination room shall have CCTV facility;
 - (g) Centralised audio/video monitoring of all exam centers shall be ensured;
 - (h) A separate examination application server or machine in each exam centre must be ensured which will be connected to a central server through virtual private network connectivity for secure delivery of question papers in encrypted form at a designated time prior to the exam;
 - (i) Examination applications server must reside on a local area network in the same subnet to allow communication between test delivery applications without blocking any ports;
 - (j) **Audit Logging:** the online examination system must provide a detailed audit logging facility recording activities like Login, Logout, Exam Access, Question Navigation, Answer

Responses, etc. Using techniques like geo-tagging which will make it possible to track the exact location of the user during online exam activity.

- (k) IP based Authentication and Authorization: the access and operation of the examination program must be restricted or limited to a certain specified number of IP addresses specially in the case of admin login to ensure complete safety for the examination.
- (l) Examination Centre has to be connected to the internet via a good internet connection with a minimum download speed of 4 Megabits per second (Mbps) and upload speed of 1 Megabits per second (Mbps) for online question paper delivery and uploading of scanned answer scripts.
- (m) There should be a separate device for Local Area Network (switch) and internet connectivity (router) instead of using an integrated device.
- (n) Staffs have to verify the student's original ID proof issued by Govt. of India with the ID proof for authentication.
- (o) External devices (i.e. mobile, pen drive, tab, laptop, smart watch etc.) or reading materials should not be permitted in exam centres.
- (p) The online exam Platform will be accessible via user id and password which is unique for each student for each session and exam.
- (q) After examination data shall be transferred in encrypted format through an encrypted virtual private network connection from examination application server to central server.

(iv) Remote Proctoring:

Following security measures to be ensured for conducting online examination through remote proctoring:

- (a) Secure browser: there must be custom application pre-installed on the machine for the examination preventing opening of any other windows or application. This application must prevent Screen Capturing, Recording and Remote Login or taking output to a remote screen through Video Graphic Array (VGA), Universal Serial Bus (USB) or High Definition Multimedia Interface (HDMI) ports features.
- (b) Remote Proctoring: remote proctoring shall involve image capturing in intervals or video streaming of the candidate through webcam or screen capturing of the current access screen of the candidate.
- (c) Data Encryption: Online examination system's data needs to be encrypted to prevent any kind of misuse. Question Bank and exam data must be stored in a highly secure and encrypted manner. The entire communication between server and client/student machine during the examination needs to be encrypted with a secure mode of communication.

Certification.— (1) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for both Open and Distance Learning and Online mode shall be assigned a unique identification number and shall have photograph and Aadhaar number or other government recognised identifier or Passport number, as applicable, along with other relevant details of the learner along with the Programme name. Each award shall also be uploaded on the National Academic Depository. (2) It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme):

- (i) Mode of delivery;
- (ii) Date of admission;
- (iii) Date of completion;
- (iv) Name and address of all Examination Centres.

HUMAN RESOURCE AND INFRASTRUCTURAL REQUIREMENTS

The University intending to offer the recognised programmes under Online mode shall have a Centre for Online Education for effective coordination among its Departments or Schools of Studies for offering the Online Programme, comprising Admission or Registration Unit, Examination Unit and Technology Support Unit. The Centre for Online Learning shall maintain and administer the Centralised Data Base of all the recognised programmes.

- (i) The Centre for Online Education shall have:
 - (a) Director: Permanent, full-time Professor (preferably having professional experience in Open and Distance Learning and/or Online Learning);

- (b) Deputy Director (e-Learning and Technical): An employee having the Qualifications and Experience as specified for Associate Professor under the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 shall be an e-learning expert with experience in technical coordination for modules development and Learning Management System (LMS). The Deputy Director can be appointed on full-time or contractual basis;
 - (c) Assistant Director: Having qualifications and experience as specified for Assistant Professor under University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018, initially one, who shall coordinate with Departments or Schools of Studies offering Online Programmes. The Assistant Director can be appointed on full-time or contractual basis.
- (ii) The Departments or Schools of Studies shall be the academic home of the recognised Online programmes on offer.
- (iii) The involvement of permanent and/or full time dedicated faculty of Schools of Studies/Departments in the Online programme(s) shall be in the following capacities, excluding the designated positions in the Open Universities as per their respective Act(s):
- (a) Programme Coordinator (One per Programme): A full-time Faculty at the level of Professor or Associate Professor or Assistant Professor in the subject area of the concerned Programme shall be the Programme Coordinator for an Online Programme. The Programme Coordinator shall be responsible for overall coordination of the development, delivery and assessments of the learners in an Online Programme;
 - (b) Course Coordinator (One per Course): An Online Programme may have more than one Course. In such a case, one full-time dedicated Faculty at the level of Professor or Associate Professor or Assistant Professor in the subject area of the concerned Course shall be Course Coordinator for each of the Courses of an Online Programme. The Course Coordinator shall coordinate the development, delivery and assessments of the learners in the Course;
 - (c) Course Mentor (One per batch of 250 learners): Course Mentor shall assist the Programme/ Course Coordinator in providing academic support to learners and also in managing virtual teacher-learner interaction groups. Course Mentor shall have the relevant qualifications and experience as specified for Assistant Professor under the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018
 - (d) Examiners: The Higher Educational Institution shall appoint examiners for the assessment of the online learners in a Course from among the qualified faculty from within the Institution or from other Institutions and they shall be paid appropriate honorarium as per norms of the Higher Educational Institution.
- (iv) Requirement of Technical Support for Online Programmes:
- (a) Technical Team for Development of e-Content as Self-Learning e- Modules:
 - (A) Technical Manager (Production)–minimum one
 - (B) Technical Associate (Audio-Video recording and editing)– minimum one
 - (C) Technical Assistant (Audio-Video recording)– minimum one
 - (D) Technical Assistant (Audio-Video editing)–minimum one
 - (E) The technical support required for development of e-content may be outsourced to the centres across the nation having requisite facilities.
 - (F) These numbers are for the initial stage of e-content, for self learning e-modules development and delivery.
 - (b) For Delivery of Online Programmes:
 - (A) Technical Manager (LMS and Data Management)-minimum one (per Centre)

- (B) Technical Assistant (LMS and Data Management) – minimum two
- (c) For Admission and Examination for Online mode:
- (A) Technical Manager (Admission, Examination and Result) -minimum one (per Centre)
- (B) Technical Assistant (Admission, Examination and Result) - minimum two
- (C) These activities may be carried out by the Admission/Registration and Examination Units of the Open Universities having requisite resources for their ODL Programmes under the overall supervision of Centre for Online Education for Online Programmes.

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Item No.54.16 *Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023 - consideration of – reg.*

(Ac.BII)

The Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023 may be seen appended.

On the orders of the Vice Chancellor, the recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges on all items numbered from 1 to 29 are placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES

Date and Time : 28.03.2023,10:30 AM

Venue : Srinivasa Ramanujan Conference Hall, CLIF Seminar Complex, Kariyavattom Campus, University of Kerala

Members Present

- | | |
|--|--------|
| • Adv.Muralidharan Pillai. G, Member, Syndicate (Convener) | Sd/- |
| • Adv. K.H.Babujan, Member, Syndicate | Sd/- |
| • Adv.Balachandran B, Member, Syndicate | Sd/- |
| • Dr.Vijayan Pillai M, Member, Syndicate | Sd/- |
| • Dr.Nazeeb S, Member, Syndicate | Sd/- |
| • Sri.B.P Murali, Member, Syndicate | Sd/- |
| • Sri.P.Rajendrakumar, Member, Syndicate | Sd/- |
| • Smt. Renju Suresh, Member, Syndicate | Sd/- |
| • Sri.Sandeep Lal, Member, Syndicate | Sd/- |
| • Adv.AAjikumar, Member, Syndicate | Online |

Members Absent

- Sri.Arun Kumar R, Member, Syndicate
- Sri.M.S Arun Kumar MLA, Member, Syndicate

Item No.54.16.01 *Application for the Proposed Providence College of Advanced Studies – Chengannur, Alappuzha, Unaided Arts and Science College – Academic year 2023-24 – Consideration of – Reg.*

The application submitted by Sri.Santhosh Simon, on behalf of the Educational Agency, MGM Charitable Educational Welfare Society, Mundankavu, Chengannur on 31/08/2022 for affiliation to a new Unaided Arts and Science College for the academic year 2023-24, namely 'Providence College of Advanced Studies' at Chengannur, Alappuzha was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for Verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

The Estate Officer on verification of the documents has submitted the report as follows:

The Educational Agency has absolute possession and enjoyment of 2.0252 Hectares (5.0022 Acres) of dry Land comprise in re-survey no.92/3,92/4,92/5,92/6,92/8 in block No.13., Ala Village, Chengannur Taluk, Alappuzha District.

As per UGC [Affiliation of Colleges by universities] Regulations,2009, Clause 3.1.1 of 'Eligibility Criteria for Temporary Affiliation', the minimum land requirement is 'undisputed

ownership and possession of land measuring not less than 2 acres if it is located in metropolitan cities and 5 acres if it is located in other areas'.

It is therefore implied that the land has to be continuous and shall be a single plot and dry land.

In the Guidelines for Affiliation of Colleges/Courses/Increase in Intake/ Additional Batch for the Academic Year 2023-24, issued by the University along with the notification dtd 01/08/2022, inviting application for new colleges, in clause III(a), it is mentioned that the Educational Agency shall have undisputed ownership and possession of land (dry land) as a single plot and in clause III(b), the extent of land for Arts and Science Colleges shall be 5(five) acres as prescribed by the UGC.

The land requirement criteria as per the Guidelines issued by the University is seen to be satisfied in the case of proposed Providence College of Advanced Studies at Chengannur, Alappuzha.

The documents along with the Land Verification Report was then forwarded to the Legal Adviser for scrutiny and remarks. The Legal Adviser has remarked to have no legal impediment in considering the application for the newly proposed Providence College of Advanced Studies.

In accordance to the Orders of the Vice-Chancellor, the application submitted by the Educational Agency, MGM Charitable Educational Welfare Society, Mundankavu, Chengannur, for affiliation to a new unaided Arts and Science College for the academic year 2023-24, namely 'Providence College of Advanced Studies,' at Chengannur, Alappuzha on the basis of the land verification report furnished by the Estate Officer and the remarks of legal adviser, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Adv.Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team for local enquiry as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977, at the proposed site earmarked for the new Arts and Science college viz., Providence College of Advanced Studies, Chengannur, Alappuzha.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.02 *Application for the Proposed ACE College of Arts and Science, Nedumangad, Thiruvananthapuram - Academic year 2023-24 – Unaided Arts and Science College – Consideration of – Reg.*

The application submitted by Sri.Zakir Hussain, Chairman on behalf of the Educational Agency, Manarul Huda Trust, EMKE Manzil, Manacaud,Trivandrum on 19/09/2022 for affiliation to a new unaided Arts and Science College for the academic year 2023-24, namely 'ACE College of Arts And Science' at Kollamkavu, Nedumangad, Thiruvananthapuram was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for Verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

The Estate Officer on verification of the documents, has submitted the report as follows:

'The EA has absolute possession and enjoyment over 5.348 Acres (2.0384 Hectares) of dry land in Karippur village, Nedumangad Taluk, Thiruvananthapuram district comprised in Block No. 36 resurvey 653/1, 671/1, 671/12. The land is jointly situated but there is a government path-ways carry in between resurvey 653/1 and 671/1.'

The application along with the Land Verification Report was then forwarded to the Legal Adviser for scrutiny and remarks. The Legal Adviser has remarked to have no legal impediment in considering the application for the newly proposed ACE College of Arts and Science at Kollamkavu, Nedumangad, Thiruvananthapuram.

The Governing body meeting of Manarul Huda Trust held on 08/08/2022 resolved to re-appropriate the land used for 'National Training College for Women, Nedumangad' for the newly proposed Arts and Science College. The National Training College for Women had been affiliated to the University since 1995 and was closed down with effect from 2014-15 academic year vide U.O.

No.Ac.BII/03/35038/2018 dated 07/11/2018 in accordance to the sanction issued by the State Government.

Considering the facts mentioned above, the Vice-Chancellor has ordered that the application submitted by the Educational Agency, Manarul Huda Trust for affiliation to a new unaided Arts and Science College for the academic year 2023-24, namely 'ACE College of Arts And Science' at Kollamkavu, Nedumangad, Thiruvananthapuram on the basis of the land verification reports furnished by the Estate Officer and the remarks of legal adviser be placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team for local enquiry as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977, at the proposed site earmarked for the new Arts and Science college viz., ACE College of Arts & Science, Nedumangad, Thiruvananthapuram.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.03 Application for the Proposed SivagiriSree Narayana Guru College– Aided Arts and Science College, S.V Puram, Varkala - Academic year 2023-24 – Consideration of - Reg.

The application submitted by Swami Rhithambharananda, General Secretary on behalf of the Educational Agency, Sree Narayana Dharma SanghomTrust, SivagiriMudom, Varkalaon 31/08/2022 for affiliation to a new aided Arts and Science College for the academic year 2023-24, namely 'SivagiriSree Narayana Guru College' at S.V Puram, Varkala was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for Verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

The Estate Officer on verification of the documents has reported as follows:

The Educational Agency has absolute possession over 02.0250 Hectares(5.0038 Acres) of Dry land. The EA has not produced the original title deeds and hence to be directed to submit the original title deeds at the time of executing agreement with University.

As per UGC [Affiliation of Colleges by universities] Regulations,2009, Clause 3.1.1 of 'Eligibility Criteria for Temporary Affiliation', the minimum land requirement is 'undisputed ownership and possession of land measuring not less than 2 acres if it is located in metropolitan cities and 5 acres if it is located in other areas'.

In the Guidelines for Affiliation of Colleges/Courses/Increase in Intake/Additional Batch for the Academic Year 2023-24, issued by the University along with the notification dtd 01/08/2022, inviting application for new colleges, in clause III(a), it is mentioned that the Educational Agency shall have undisputed ownership and possession of land (dry land) as a single plot and in clause III(b), the extent of land for Arts and Science Colleges shall be 5(five) acres as prescribed by the UGC.

The documents along with the Land Verification Report was then forwarded to the Legal Adviser for scrutiny and remarks. The Legal Adviser has remarked to have no legal impediment in considering the application for the newly proposed SivagiriSree Narayana Guru College. It is also stated that the Educational Agency shall produce the original documents of title at the time of execution of agreement.

In accordance to the Orders of the Vice-Chancellor, the application submitted by the Educational Agency, Sree Narayana Dharma Sanghom Trust, SivagiriMudom, Varkala for affiliation to a new Aided Arts and Science College for the academic year 2023-24, namely 'Sree Narayana Guru College' at S.V Puram, Varkala on the basis of the land verification report furnished by the Estate Officer and the remarks of legal adviser, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team for local enquiry as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977, at the proposed site earmarked for the new Arts and Science college viz., SivagiriSree Narayana Guru College, S.V Puram, Varkala.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.04 ***Application for the Proposed Institute of Land and Disaster Management, MBA College, PTP Nagar, Thiruvananthapuram – Unaided - Academic year 2023-24 – Consideration of – Reg.***

The application submitted by Dr.D.Sajith Babu I.A.S, Director, on behalf of the Educational Agency, Institute of Land and Disaster Management, PTP Nagar, Thiruvananthapuram on 31/08/2022 for affiliation to a new unaided MBA College for the academic year 2023-24, namely 'Institute of Land and Disaster Management' at PTP Nagar, Thiruvananthapuram was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for Verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

The Estate Officer on verification of the documents has submitted the report as follows:

The Educational Agency has absolute possession and enjoyment of 2.7136 Hectares of (Dry Land) Govt. Land on the basis of Lease deed comprised in re-survey No.9 in block No 2, at Thirumala village, Thiruvananthapuram Taluk, Thiruvananthapuram District. The land is jointly situated.

In the Guidelines for Affiliation of Colleges/Courses/Increase in Intake/ Additional Batch for the Academic Year 2023-24, issued by the University along with the notification dtd 01/08/2022, inviting application for new colleges, in clause III(a), it is mentioned that the Educational Agency shall have undisputed ownership and possession of land (dry land) as a single plot and in clause III(b), the extent of land for MBA Colleges shall be 1(one) acre in rural area and 0.5 (half) acre in urban area.

The land requirement criteria as per the Guidelines issued by the University is seen to be satisfied in the case of proposed Institute of Land and Disaster Management at PTP Nagar, Thiruvananthapuram.

The documents along with the Land Verification Report was then forwarded to the Legal Adviser for scrutiny and remarks. The Legal Adviser has remarked to have no legal impediment in considering the application for the newly proposed Institute of Land and Disaster Management.

Considering the facts mentioned above, the Vice-Chancellor has ordered that the application submitted by the Educational Agency, Institute of Land and Disaster Management, for affiliation to a new unaided MBA College for the academic year 2023-24, namely 'Institute of Land and Disaster Management,' at PTP Nagar, Thiruvananthapuram on the basis of the land verification report furnished by the Estate Officer and the remarks of legal adviser, be placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Adv.Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team for local enquiry as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977, at the proposed site earmarked for the new MBA college viz., Institute of Land and Disaster Management,' PTP Nagar, Thiruvananthapuram.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.05 ***Application for the Proposed Mount Zion Institute of Management, Kozhuvallur, Chengannur – Unaided – MBA College – Academic year 2023-24 – Consideration of - Reg.***

The application submitted by Dr. Abraham Kalamannil Joseph, Chairman on behalf of the Educational Agency, The Charitable Educational and Welfare Society, Kadammanitta, Pathanamthitta,

on 29/08/2022 for affiliation to a new unaided MBA College for the academic year 2023-24, namely 'Mount Zion Institute of Management,' at Kozhuvallur, Chengannur, Alappuzha was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

The Estate Officer on verification of the documents has reported as follows:

The Educational Agency has absolute Possession and enjoyment of 76.67 Ares (1.89 Acres) of dry land comprised in re-survey No.491/2-1, BL-16 in Mulakkuzha village, Chengannur Taluk, Alappuzha District.

In the Guidelines for Affiliation of Colleges/Courses/Increase in Intake/ Additional Batch for the Academic Year 2023-24, issued by the University along with the notification dtd 01/08/2022, inviting application for new colleges, in clause III(a), it is mentioned that the Educational Agency shall have undisputed ownership and possession of land (dry land) as a single plot and in clause III(b), the extent of land for MBA Colleges shall be 1(one) acre in rural area and 0.5 (half) acre in urban area.

The land requirement criteria as per the Guidelines issued by the University is seen to be satisfied in the case of Mount Zion Institute of Management, Kozhuvallur, Chengannur.

The documents along with the Land Verification Report was then forwarded to the Legal Adviser for scrutiny and remarks. The Legal Adviser has remarked to have no legal impediment in considering the application for the newly proposed college, Mount Zion Institute of Management, at Kozhuvallur, Chengannur.

Considering the facts mentioned above, the Vice-Chancellor has ordered that the application submitted by the Educational Agency, The Charitable Educational and Welfare Society, Kadammanitta, Pathanamthitta for affiliation to a new unaided MBA College for the academic year 2023-24, namely 'Mount Zion Institute of Management,' at Kozhuvallur, Chengannur, Alappuzha on the basis of the land verification report furnished by the Estate Officer and the remarks of legal adviser, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team for local enquiry as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977, at the proposed site earmarked for the new MBA college viz., Mount Zion Institute of Management, Kozhuvallur, Chengannur, Alappuzha.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.06 Application for the Proposed SivagiriSree Narayana Guru College for Advanced Studies, S.V Puram, Varkala – Aided MCA College - Academic year 2023-24 – Consideration of – Reg.

The application submitted by Swami Rhithambharananda, General Secretary on behalf of the Educational Agency, Sree Narayana Dharma Sanghom Trust, SivagiriMudom, Varkalaon 31/08/2022 for affiliation to a new Aided MCA College for the academic year 2023-24, namely 'SivagiriSree Narayana Guru College for Advanced Studies' at S.V Puram, Varkala was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for Verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

The Estate Officer on verification of the documents has reported as follows:

The Educational Agency (EA) has absolute possession over 02.0250 Hectares of Dry land in Resurvey Block no 201, survey number 201/3pt at Varkala village, Varkala Taluk, Thiruvananthapuram District. Out of this, the EA has submitted document of 20.37 Ares of dry land jointly situated as per the sketch. The EA has not produced the original title deeds and hence to be directed to submit the original title deeds at the time of executing agreement with University.

In the Guidelines for Affiliation of Colleges/Courses/Increase in Intake/Additional Batch for the Academic Year 2023-24, issued by the University along with the notification dtd 01/08/2022,

inviting application for new colleges, in clause III(a), it is mentioned that the Educational Agency shall have undisputed ownership and possession of land (dry land) as a single plot and in clause III(b), the extent of land for MCA Colleges shall be 1(one) acre in rural area and 0.5 (half) acre in urban area.

The documents along with the Land Verification Report was then forwarded to the Legal Adviser for scrutiny and remarks. The Legal Adviser has remarked to have no legal impediment in considering the application for the newly proposed college, SivagiriSree Narayana Guru College for Advanced Studies, at S.V Puram, Varkala. It is also stated that as the Educational Agency has not produced the original documents of title, it may be directed to produce the same at the time of execution of agreement.

In accordance to the Orders of the Vice-Chancellor, the application submitted by the Educational Agency, Sree Narayana Dharma Sanghom Trust, SivagiriMudom, Varkala for affiliation to a new Aided MCA College for the academic year 2023-24, namely 'SivagiriSree Narayana Guru College for Advanced Studies' at S.V Puram, Varkala on the basis of the land verification report furnished by the Estate Officer and the remarks of legal adviser, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Adv.Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team for local enquiry as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977, at the proposed site earmarked for the new MCA college viz., SivagiriSree Narayana Guru College for Advanced Studies at S.V Puram, Varkala.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.07 *Application for the Proposed SivagiriSree Narayana Guru College of Law - Aided Law College, S.V Puram, Varkala - Academic year 2023-24 - Consideration of - Reg.*

The application submitted by Swami Rhithambharananda, General Secretary on behalf of the Educational Agency, Sree Narayana Dharma Sanghom Trust, SivagiriMudom, Varkala on 31/08/2022 for affiliation to a new Aided Law College for the academic year 2023-24, namely 'SivagiriSree Narayana Guru College of Law' at S.V Puram, Varkala was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for Verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

The Estate Officer on verification of the documents has reported as follows:

The Educational Agency has absolute possession over 02.0250 Hectares of Dry land in Resurvey Block number 201 resurvey no,3pt-1 at Varkala village, Varkala Taluk, Thiruvananthapuram district. Out of this, the EA has submitted the documents of 1.21.50 Hectares of dry land jointly situated as per the group sketch. The EA has not produced the original title deeds and hence be directed to submit the original title deeds at the time of executing agreement with University.

In the Guidelines for Affiliation of Colleges/Courses/Increase in Intake/ Additional Batch for the Academic Year 2023-24, issued by the University along with the notification dtd 01/08/2022, inviting application for new colleges, in clause III(a), it is mentioned that the Educational Agency shall have undisputed ownership and possession of land (dry land) as a single plot and in clause III(b), the extent of land for Law Colleges shall be 3(three) acres in urban area and 5(five) acres in rural area.

It is seen that the land requirement criteria as per the Guidelines issued by the University is satisfied in the case of Proposed SivagiriSree Narayana Guru College of Law at S.V Puram, Varkala.

The documents along with the Land Verification Report was then forwarded to the Legal Adviser for scrutiny and remarks. The Legal Adviser has remarked to have no legal impediment in considering the application for the newly proposed college, SivagiriSree Narayana Guru College of Law. It is also stated that as the Educational Agency has not produced the original documents of title, it may be demanded to produce the same at the time of execution of agreement.

In accordance to the Orders of the Vice-Chancellor, the application submitted by the Educational Agency, Sree Narayana Dharma Sanghom Trust, SivagiriMudom, Varkala for affiliation to a new Aided Law College for the academic year 2023-24, namely 'SivagiriSree Narayana Guru College of Law' at S.V Puram, Varkala on the basis of the land verification report furnished by the Estate Officer and the remarks of legal adviser, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team for local enquiry as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977, at the proposed site earmarked for the new Law college viz., SivagiriSree Narayana Guru College of Law, S.V Puram, Varkala.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.08 *Application for the Proposed Silver Jubilee Memorial Law College, Poovachal, Kattakkada – Unaided – Law College – Academic year 2023-24 – Consideration of – Reg*

The application submitted by Rt.Rev. Dr Vincent Samuel, Bishop of Diocese of Neyyattinkara on behalf of the Educational Agency, Diocese of Neyyattinkara Bishop's House, Neyyattinkara, Thiruvananthapuram on 31/08/2022 for affiliation to a new unaided Law College for the academic year 2023-24, namely 'Silver Jubilee Memorial Law College,' at Poovachal, Kattakkada was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

The Estate Officer on verification of the documents has reported as follows:

The Educational Agency has absolute possession and enjoyment of 2.0400 Hectares of dry land (jointly situated) comprised in Re-survey No.22/8, 24/1 and 24/2, in Veeranakavu Village, Kattakkada Taluk, Thiruvananthapuram District.

In the Guidelines for Affiliation of Colleges/Courses/Increase in Intake/ Additional Batch for the Academic Year 2023-24, issued by the University along with the notification dtd 01/08/2022, inviting application for new colleges, in clause III(a), it is mentioned that the Educational Agency shall have undisputed ownership and possession of land (dry land) as a single plot and in clause III(b), the extent of land for Law Colleges shall be 3(three) acres in urban area and 5(five) acres in rural area.

It is seen that the land requirement criteria as per the Guidelines issued by the University is satisfied in the case of Proposed Silver Jubilee Memorial Law College, Poovachal, Kattakkada.

The documents along with the Land Verification Report was then forwarded to the Legal Adviser for scrutiny and remarks. The Legal Adviser has remarked to have no legal impediment in considering the application for the newly proposed college, Silver Jubilee Memorial Law College, Poovachal, Kattakkada.

In accordance to the Orders of the Vice-Chancellor, the application submitted by the Educational Agency, Diocese of Neyyattinkara Bishop's House, Neyyattinkara, Thiruvananthapuram for affiliation to a new Unaided Law College for the academic year 2023-24, namely 'Silver Jubilee Memorial Law College' at Poovachal, Kattakkada on the basis of the land verification report furnished by the Estate Officer and the remarks of legal adviser, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team for local enquiry as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977, at the proposed site earmarked for the new Law college viz., Silver Jubilee Memorial Law College, Poovachal, Kattakkada.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.09 Application for the Proposed Muslim Association Law College, Panavoor, Nedumangad – Unaided Law College - Academic year 2023-24 – Consideration of – Reg.

The application submitted by Sri.NazarKadayara on behalf of the Educational Agency, Muslim Association, Nandavanam on 31/08/2022 for affiliation of a new unaided Law College namely 'Muslim Association Law College' at Panavoor, Nedumangad, Thiruvananthapuram for the academic year 2023-24, was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for Verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

The Estate Officer on verification of the documents has reported as follows:

The EA has absolute possession and enjoyment of 2.1137 Hectares of dry land comprised in Re-Survey No.193 and 182 in Re-Survey block 19 in Panavoor Village, Nedumangad Taluk, Thiruvananthapuram District, which is jointly situated.

In the Guidelines for Affiliation of Colleges/Courses/Increase in Intake/ Additional Batch for the Academic Year 2023-24, issued by the University along with the notification dtd 01/08/2022, inviting application for new colleges, in clause III(a), it is mentioned that the Educational Agency shall have undisputed ownership and possession of land (dry land) as a single plot and in clause III(b), the extent of land for Law Colleges shall be 3(three) acres in urban area and 5(five) acres in rural area.

The land requirement criteria as per the Guidelines issued by the University is seen to have satisfied in the case of Proposed Muslim Association Law College, Panavoor, Nedumangad, Thiruvananthapuram.

The documents along with the Land Verification Report was then forwarded to the Legal Adviser for scrutiny and remarks. The Legal Adviser has remarked to have no legal impediment in considering the application for the newly proposed college, Muslim Association Law College, Panavoor, Nedumangad, Thiruvananthapuram.

In accordance to the Orders of the Vice-Chancellor, the application submitted by the Educational Agency, Muslim Association, Nandavanam for affiliation to a new Unaided Law College for the academic year 2023-24, namely 'Muslim Association Law College,' at Panavoor, Nedumangad, Thiruvananthapuram on the basis of the land verification report furnished by the Estate Officer and the remarks of the legal adviser, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team for local enquiry as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977, at the proposed site earmarked for the new Law college viz., Muslim Association Law College, Panavoor, Nedumangad, Thiruvananthapuram.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.10 Application for the Proposed MES College of Education, Punnapra, Alappuzha– Unaided – Training College – Academic year 2023-24 – Consideration of - Reg.

The application submitted by Prof. Kadavanad Mohamed, General Secretary, on behalf of the Educational Agency, Muslim Educational Society [Regd.], Calicut on 30/08/2022 for affiliation to a new unaided training College for the academic year 2023-24, namely 'MES College of Education' at Punnapra, Alappuzha was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

The Estate Officer on verification of the documents submitted has reported as follows:

It is found that the Educational Agency has absolute possession and enjoyment over an extent of 1 Hectar 85 Ares 13.5 square meter (4.57 Acres) of dry land comprised in Re-survey No.526/15 in Block No. 11 of Punnapra village, Ambalappuzha Taluk, Alappuzha district. The land is jointly situated.

In the Guidelines for Affiliation of Colleges/Courses/Increase in Intake/ Additional Batch for the Academic Year 2023-24, issued by the University along with the notification dtd 01/08/2022, inviting application for new colleges, in clause III(a), it is mentioned that the Educational Agency shall have undisputed ownership and possession of land (dry land) as a single plot and in clause III(b), the extent of land for Training Colleges shall be 4(four) acres.

The land requirement criteria as per the Guidelines issued by the University is seen to be satisfied in the case of MES College of Education, Punnapra.

The application along with the Land Verification Report was then forwarded to the Legal Adviser for scrutiny and remarks. The Legal Adviser has remarked to have no legal impediment in considering the application for the newly proposed MES College of Education, Punnapra.

Considering the facts mentioned above, the Vice-Chancellor has ordered that the application submitted by the Educational Agency, Muslim Educational Society, [Regd.], Calicut for affiliation to a newly proposed Unaided Training College for the academic year 2023-24, namely 'Proposed MES College of Education' at Punnapra, Alappuzha on the basis of the land verification reports furnished by the Estate Officer and the remarks of legal adviser, be placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team for local enquiry as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977, at the proposed site earmarked for the new Training college viz., MES College of Education, Punnapra, Alappuzha.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.11 Application for the Proposed Badarudeen Educational Trust Training College at Chadayamangalam, Kollam – Unaided Training College - Academic year 2023-24 – Consideration of - Reg.

The application submitted by the Educational Agency, Badarudeen Educational Trust on 30/08/2022 for affiliation of a new unaided Training College namely 'Badarudeen Educational Trust Training College at Chadayamangalam, Kollam for the academic year 2023-24, was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for Verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

On verification of the documents submitted by the Educational Agency as and when sought, the Estate Officer in the report mentioned that the Educational Agency had submitted an affidavit of using Vivekananda VHSS & HSS for the B.Ed Training College. The matter was intimated to the Educational Agency vide email dated 07/01/2023. The prior title deed submitted was then forwarded to the Estate Officer which was verified and furnished the final report on 01/02/2023 which is as follows:

The EA has possession of 50.63 Ares of dry land, in Chadayamangalam Village, Block 41 of Kottarakara Taluk, Kollam District as per lease deed 2452/22. The EA has also produced an affidavit, stating that they have a Higher Secondary School namely Vivekananda HSS & Vivekananda VHSS and is very near to this proposed Teacher Education College.

In the affidavit submitted by Sri.MBadarudeen, it is stated that the proposed site for the B.Ed Training College is very near to the school owned and managed by him, i.e., Vivekananda Higher

Secondary and Vocational Higher Secondary School. The school lies in the property owned by Sri.M.Badurudeen has an extent of 121.8104 Ares or 3.01 Acres and that the new B.Ed College is to be started in a property having an extent of 51.26 Ares or 1.25 Acres which is taken on lease by Badarudeen Educational Trust and that these two properties may together be considered as the area of land required for starting new Training College. Being the owner and manager of the above mentioned school, he has given full authority to use all the facilities of the school for the functioning of the proposed Teachers Training College.

In the Guidelines for Affiliation of Colleges/Courses/Increase in Intake/ Additional Batch for the Academic Year 2023-24, issued by the University along with the notification dtd 01/08/2022, inviting application for new colleges, in clause III(a), it is mentioned that the Educational Agency shall have undisputed ownership and possession of land (dry land) as a single plot and in clause III(b), the extent of land for Training Colleges shall be 4(four) acres.

(In cases where a High School is owned by the College Management, there shall be 4 acres of land for both the proposed College and High School together. However the College should have a minimum of 1.25 acres of land and the School should be within a radius of 3 kms. from the College. In cases where a High School is not owned by the College Management, there should be 4 acres of land as a single plot and the consent of a High School within a distance of 3 kms. from the College.)

The land requirement criteria as per the Guidelines issued by the University is seen to be satisfied in the case of Proposed Badarudeen Education Trust Training College at Chadayamangalam, Kollam. But in the total 4.25 acres to be utilized for the newly proposed training college, the school, Vivekananda VHSS & HSS owned and managed by Sri.MBadurudeen as per the affidavit lies in an area of 121.8104 Ares or 3.01 Acres and an extent of 51.26 Ares or 1.25 Acres which is taken on lease by Badarudeen Educational Trust is being earmarked for the proposed training college.

The documents along with the Land Verification Report was then forwarded to the Legal Adviser for scrutiny and remarks. The Legal Adviser has remarked to have no legal impediment in considering the application for the newly proposed Badarudeen Educational Trust Training College.

Considering the facts mentioned above, the Vice-Chancellor has ordered that the application submitted by the Educational Agency, Badarudeen Educational Trust for affiliation to a new unaided Training College for the academic year 2023-24, namely 'Proposed Badarudeen Educational Trust Training College,' at Chadayamangalam, Kollam on the basis of the land verification report furnished by the Estate Officer and the remarks of legal adviser, be placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team for local enquiry as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977, at the proposed site earmarked for the new Training college viz., Badarudeen Educational Trust Training College, Chadayamangalam, Kollam.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.12 Application for the Proposed Pope Benedict College of Education, Anchal, Kollam – Unaided – Training College - Academic year 2023-24 – Consideration of – Reg.

The application submitted by Sri. Baselios Cardinal Cleemis, President, on behalf of the Educational Agency, Malankara Catholic Educational Society of the Archdiocese of Trivandrum, on 30/08/2022 for affiliation to a new unaided training College for the academic year 2023-24, namely 'Pope Benedict College of Education,' at Anchal, Kollam was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for Verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

The Estate Officer on verification of the documents submitted has reported as follows:

The Educational Agency has absolute possession of 3 Acres of dry land(Lease Deed) and 2.5 Acres of dry land (settlement Deed) in resurvey block no.33 resurvey no 545/2 in Anchal village,

Punaloor Taluk, Kollam District. The land is separately situated. As per the group sketch submitted by the Educational Agency, the school is situated in 3 Acres (Lease land) of land and the proposed college is situated in 2.5 Acres (settlement Deed) of land.

In the Guidelines for Affiliation of Colleges/Courses/Increase in Intake/ Additional Batch for the Academic Year 2023-24, issued by the University along with the notification dtd 01/08/2022, inviting application for new colleges, in clause III (a), it is mentioned that the Educational Agency shall have undisputed ownership and possession of land (dry land) as a single plot and in clause III(b), the extent of land for Training Colleges shall be 4(four) acres.

(In cases where a High School is owned by the College Management, there shall be 4 acres of land for both the proposed College and High School together. However the College should have a minimum of 1.25 acres of land and the School should be within a radius of 3 kms. from the College. In cases where a High School is not owned by the College Management, there should be 4 acres of land as a single plot and the consent of a High School within a distance of 3 kms. from the College.)

The land requirement criteria as per the Guidelines issued by the University is seen to be satisfied in the case of Pope Benedict College of Education, Anchal, Kollam.

The Governing Body of the Malankara Catholic Educational Society of the Archdiocese of Trivandrum held on 17/08/2022 resolved to re-appropriate the landed property of 3 Acres (Lease Deed) and 2.5 Acres (settlement Deed) in resurvey no. 545/1 and 545/2 in Anchal Village and the buildings used for Mar Baselious Institute of Technology, Anchal which was issued with NOC for closure of MCA course earlier, for the newly proposed training college. The Mar Baselious Institute of Technology, Anchal had been affiliated to the University since 2003 and was issued NOC for the closure of MCA Programme from the academic year 2020 onwards vide Letter No. Ac.BII/NOC/10902/2021 dated 27/03/2021. Formal orders in this regard may be issued only after obtaining NOC from All India Council for Technical Education (AICTE) and on fulfillment of the procedural formalities fixed by the University.

The documents along with the Land Verification Report was then forwarded to the Legal Adviser for scrutiny and remarks. The Legal Adviser has remarked to have no legal impediment in considering the application for the newly proposed Pope Benedict College of Education, Anchal, Kollam.

Considering the facts mentioned above, the Vice-Chancellor has ordered that the application submitted by the Educational Agency, Malankara Catholic Educational Society of the Archdiocese of Trivandrum for affiliation to a newly proposed unaided Training College for the academic year 2023-24, namely Pope Benedict College of Education, Anchal, Kollam on the basis of the land verification report furnished by the Estate Officer and the remarks of legal adviser, be placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to entrust Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team for local enquiry as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977, at the proposed site earmarked for the new Training college viz., Pope Benedict College of Education, Anchal, Kollam.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.13 Application for the Proposed College Tagore Institute of Science & Technology, Kundara, Kollam - Academic year 2023-24 – Non-fulfillment of Eligibility Criteria for Temporary Affiliation - Consideration of – Reg.

The application submitted by Rabindranath Tagore Education Trust on 31/08/2022 for affiliation to a new Unaided Arts and Science College for the academic year 2023-24, namely 'Tagore Institute of Science & Technology' at Kundara, Kollam was considered by the Syndicate at its meeting held on 14/10/2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

On verification of the documents submitted by the Educational Agency namely Rabindranath Tagore Education Trust, the Estate Officer had submitted the report on 2/11/2022 seeking certain documents required to confirm whether the proposed site has sufficient extent of dry land as a single plot for establishing the new college, which was intimated to the Educational Agency via. email dtd 11/11/2022. In reply, the Educational Agency had submitted the documents sought by the Estate Officer on 28/11/2022 which were then forwarded to the Estate Officer for verification.

The Estate Officer had submitted its report on 09/12/2022 directing the Educational Agency to submit all documents as per the notification. The matter was intimated to the Educational Agency via. email dtd 12/12/2022. The documents then furnished by the Educational Agency on 21/12/2022 were again forwarded to Estate Officer on 27/12/2022 for verification.

The Estate Officer in the final report dated 28/01/2023, has remarked that the Educational Agency has absolute possession and enjoyment over 2.5003 Hectares or 6.178 acres of land in block-II in Pavithreswaram Village, Kottarakara Taluk, Kollam district which is not jointly situated. It is also mentioned that the land is situated separately at two places of the same road.

As per UGC[Affiliation of Colleges by Universities] Regulations,2009, Clause 3.1.1 of 'Eligibility Criteria for Temporary Affiliation', *the minimum land requirement is 'undisputed ownership and possession of land measuring not less than 2 acres if it is located in metropolitan cities and 5 acres if it is located in other areas'.*

It is therefore implied that the land has to be continuous and shall be a single plot and dry land.

In the Guidelines for Affiliation of Colleges/Courses/Increase in Intake/Additional Batch for the Academic Year 2023-24 dtd 01/08/2022, issued by the University along with the notification inviting application of new colleges, in clause III(a), it is mentioned that the Educational Agency shall have undisputed ownership and possession of land (dry land) as a single plot.

It is seen that the land requirement criteria as per UGC Regulations, 2009 and the Guidelines issued by the University, is not satisfied in the case of Tagore Institute of Science & Technology, Kundara, Kollam.

The Syndicate held on 17/03/2023 vide item No.53.48 has considered and resolved to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Accordingly, the matter of considering the application submitted by Rabindranath Tagore Education Trust for affiliation to a new Unaided Arts and Science College for the academic year 2023-24, namely 'Tagore Institute of Science & Technology' at Kundara, Kollam on the basis of the land verification reports furnished by the Estate Officer, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to reject the application submitted by Rabindranath Tagore Education Trust, for affiliation to a new unaided Arts and Science College for the academic year 2023-24, namely 'Tagore Institute of Science & Technology' at Kundara, Kollam as the land is situated separately at two places of the same road and hence the minimum requirement of land for affiliation of new colleges as per UGC[Affiliation of Colleges by Universities] Regulations,2009, and the Guidelines issued by the University along with the notification inviting application of new colleges for the academic year 2023-2024, is not complied with.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.14 Request by the Vanika Vaisya Educational and Employment Trust, Thiruvananthapuram, Educational Agency– KVVS Institute of Technology, Adoor–Cancellation of Affiliation – Consideration of- Reg.

The Secretary, Vanika Vaisya Educational and Employment Trust, Thiruvananthapuram has requested,

- i) to cancel affiliation order of KVVS Institute of Technology, Adoor after discontinuing the MCA course offered.

- ii) to issue fresh application to start a new Self-Financing College during the academic year 2023- 2024 in the existing premises where KVVV Institute of Technology is functioning under the Management of Vanika Vaisya Educational and Employment Trust, Thiruvananthapuram.
- iii) to issue Letter of Consent and Affiliation Order so as to start functioning of the College with effect from the academic year 2023-2024.

The Educational Agency has informed vide Lr No.VVE&ET/KVVVSIT/ 024/2023 dated 25/01/2023, that the turnout of students to MCA course for the last 7 to 8 years seems to be very poor and hence the Management is forced to wind up MCA course and close down KVVV Institute of Technology, Adoor. It is also stated that the matter has been informed to the Director, LBS Institute of Technology, TVPM and the Chairman, Admission Supervisory Committee as not to include KVVV Institute of Technology, Adoor in the admission portal for students to register for the academic year 2022-2023 itself and all formalities in this regard have been completed by the respective institutions.

The Trust claims to have informed the matter to the University during the academic year 2022-23 itself, documents of which are not found to have received in this office. It is mentioned that the matter is informed to AICTE to which application has to be submitted for cancellation of Extension of Approval for the academic year 2022-23.

The Governing Body and the Annual General body of the Board of Directors of Vanika Vaisya Educational and Employment Trust, Thiruvananthapuram, in their meetings held on 21/07/2022 and 17/12/2022 respectively, have decided to wind up MCA course and close down KVVV Institute of Technology, Adoor. Minutes and Resolutions approved in both meetings are provided.

The KVVV Institute of Technology, Adoor, has been provisionally affiliated to the University of Kerala since the year 2002, offering MCA Course on self-financing basis, with an intake of 60 students. The provisional affiliation status continues for the academic year 2022-23 vide U.O No.31876/Ac B II/2022/UOK dated 23/07/2022.

The number of students who have appeared for the First semester MCA Examination in KVVV Institute of Technology, Adoor since academic year 2018-2019 is as follows:

Sl.No.	Year	No.of Students appeared for S1 MCA examination
1.	2018	11 (No regular candidates and only lateral entry candidates appeared)
2.	2019	NIL (No regular candidates and only supplementary candidates appeared)
3.	2020	13 (Regular Candidates) 11 (Lateral Entry Candidates)
4.	2021	20 (Regular candidates)
5	2022	Not taken part in enrolment process

It is seen that not more than 20(twenty) students on an average have enrolled each year to this institute since 2018, which has a maximum intake of 60 students. In this scenario, the educational agency has decided to wind up the MCA course and close down the college and to start a new self-financing college in the premises owned by KVVV Institute of Technology, Adoor.

According to Statute 15 (b), Chapter 24 of Kerala University First Statute, 1977,

No course of study shall be abolished in any College without the prior approval of the Syndicate.

The institution, has not taken part in the enrollment process for 2022-2024 batch of admission. No such intimation was given to the University prior to such a move.

According to U.O No.Ac.B/03/2014-15 dated 29/11/2014 &U.O.No. Ad.A5.03/ 9871/2019 dated 01/04/2019, the concerned Educational Agency has to remit Rs 2,00,000 (Rupees Two Lakhs only) including 5% mobilisation fee, towards closure of college amounting to Rs 2,10,000/-(Rupees Two lakhs Ten Thousand only).

The Trust has requested to start a new self-financing college in the existing premises where KVVV Institute of Technology, Adoor was functioning. As informed by the Educational Agency, currently, the college functions in the building having an area of 85,000 sq.ft in a land area of 3(three) acres. Out of the 15(fifteen) acres of land in absolute possession at Kaithapambu, Adoor, 5(five) acres is being utilized by the KVVV College of Science and Technology, an Arts and Science College. The

Educational agency has assured to utilize the balance land for the infrastructure and institutional development of the new college. But it has not been specified anything regarding the nature of the proposed college and of the courses to be conducted.

The application for affiliation for a new college during the academic year 2023-24 had been called for vide No.Ac.B II/Notification/2023-'24 dated 01/08/2022 for which the last date of submission of application was on 31 st August 2022. The Educational Agency has not submitted any application for the same.

According to the powers of the Syndicate mentioned in Chapter 6 of KUFS, 1977, the Syndicate of the University is empowered to grant exemption from compliance of the University laws with reference to time and date for submitting applications for starting new colleges in accordance with the provisions of Statute 3 (xxx) in Chapter 6 of Kerala University First Statutes, 1977.

Powers and Duties of the Syndicate- Statute 3 in Chapter 6 of KUFS, 1977:

xxx) subject to the provisions in the laws of the University, to dispense with a compliance with the laws of the University with reference to time, place and manner of examinations, hours of transactions of business in the office of the Registrar, the dates for submission of applications for attendance certificate, the recognition of examinations, grant of exemption from the production of attendance certificates, submission of thesis for research degrees, applications for affiliation of colleges in subjects or course in which no college is already affiliated, or application for starting new colleges provided that any resolution of the Syndicate passed in reference to such departure from prescribed procedure shall be reported to the Senate at its next meeting.

The Syndicate held on 17/03/2023 vide item No.53.45 has considered and resolved to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Accordingly, the matter of winding up of MCA course in the academic Year 2022-23 at KVVVS Institute of Technology, Adoor without prior approval of the Syndicate, to close down the said college and to start a new self-financing college from the academic year 2023-2024 in the existing premises where KVVVS Institute of Technology, Adoor is functioning, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to issue No Objection Certificate to close KVVVS Institute of Technology, Adoor on remittance of the prescribed fee for closure of college.

The committee further recommended to direct the Educational Agency to submit No Objection Certificate from the Government and AICTE, only after receipt of the same, the formal University Order regarding closure of College be issued.

The committee also recommended to reject the request for application for affiliation of the new college for the academic year 2023-24.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.15 Application for Affiliation of the new college, 2022-23 – UNAIDED – Proposed Divine College Of Legal Studies, Divine Nagar, Mynamon, Kurumpakada, Enadimangalam, Adoor – Views of the Government - Consideration of - reg.

The Chairman, Zion Educational and Charitable Trust, Room No.105, Palazhi Tower, Adoor, Pathanamthitta had submitted an application for affiliation of the new Unaided Law college viz. Divine College Of Legal Studies, Divine Nagar, Mynamon, Kurumpakada, Enadimangalam, Adoor (UNAIDED) for the academic year 2022-23.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 11.10.2021 vide item No. 03 considered the application for affiliation of the proposed Divine College Of Legal Studies, Divine Nagar, Mynamon, Kurumpakada, Enadimangalam, Adoor(UNAIDED) and recommended to forward the application to the Estate officer for verification of land documents and then to Legal Adviser for scrutiny. The reports furnished by the Estate Officer and legal Adviser shall be placed before the Committee of the Syndicate on Affiliation of Colleges. The Vice Chancellor approved the above said recommendations invoking the provisions of section 10 (13) of Kerala

University Act 1974, subject to reporting to the Syndicate and the same was reported to the Syndicate held on 28.10.2021.

Accordingly, the application along with the supporting documents was forwarded to the Estate Officer and the Legal Adviser for legal scrutiny.

The Syndicate at its meeting held on 10.05.2022 vide item no.41.54.07 considered the Land verification report dated 25.03.2022 and the report of the Legal Adviser dated 12.04.2022 in respect of the application for affiliation of newly Proposed Divine College of Legal Studies, Divine Nagar, Mynamon, Kurumpakada, Enadimangalam, Adoor (UNAIDED) and resolved *to conduct local enquiry at the site for the proposed new college viz., Divine College Of Legal Studies (UNAIDED), Divine Nagar, Mynamon, Kurumpakada, Enadimangalam, Adoor by a team consisting of Adv. Muraleedharan Pillai G., the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.B.Balachandran and Dr.Vijayan Pillai M., Members, Syndicate.*

Accordingly, the inspection was conducted on 17.06.2022 and the report has been received. The observations and recommendations of the Local Enquiry team are as follows.

General Observations

Required land is available and suitable for commencing a new college. The Educational Agency assured that they will commence the work of the pucca building if the government will permit to start the college. They also assured that they will start the college in a rented building for the time being.

Recommendation

As per the assurance given by the Educational Agency it is recommended to start a new college with the following programmes.

- B.Com LLB
- BBA LLB (Five year Integrated Programme)

As per Statute 9 in Chapter 24 of KUFS, 1977, After considering the report of the local enquiry, if any, and after making any further enquiry as it may deem necessary, the Syndicate shall decide after considering the report of the local enquiry and also after ascertaining the views of the Government whether the affiliation be granted or refused, either in whole or in part. In case the affiliation is granted, the fact shall be reported to the Senate at its next meeting.

Accordingly, the views of the Government was sought vide letter dated 06.08.2022 as resolved by the Syndicate held on 29.07.2022 vide item no.06.02 and the reply is awaiting.

Meanwhile, the Principal Secretary to Government vide letter No.C1/50/2022-HEDN dated 16.01.2023, had informed that the matter of sanctioning new Law Colleges is not under the consideration of the Government now.

It may be noted that as per the proviso of Statute 1 in Chapter 24 of KUFS,1977, the applications seeking affiliation for starting new colleges/courses received in a particular academic year on which the University has made favourable recommendations and sought the views of the Government as envisaged in Statute 9 shall be deemed to be valid for the next succeeding year also.

The Syndicate at its meeting held on 17.03.2023 vide item no.53.47 considered the views of the Government in starting new Law College and resolved to place the same before the Standing Committee of the Syndicate on Affiliation of colleges.

As per the orders of the Vice Chancellor, the matter regarding the views of the Government in starting new Law College is placed before the Standing Committee of the Syndicate on Affiliation of colleges for consideration and recommendation.

The Committee considered the matter and recommended to seek the views of the Government in starting the proposed Law College viz., Divine College Of Legal Studies, Divine Nagar, Mynamon, Kurumpakada, Enadimangalam, Adoor(UNAIDED) during the academic year 2023-2024 in the light of Statute 1, Chapter 24 of Kerala University First Statutes, 1977.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.16 Application for Affiliation of the new college, 2022-23 – UNAIDED - Proposed Mar Ivanios Law College, Puliyoer, Chengannur, Alappuzha - Views of the Govt. - consideration of - reg.

Most.Rev.Joshua Mar Ignathios, the President, Malankara Catholic Educational Society of the Catholic Diocese of Mavelikkara, Amalagiri Catholic Bishop's House, Punnamoodu, Mavelikkara had submitted an application for affiliation of the new Unaided Law college viz. Mar Ivanios Law College, Puliyoer, Chengannur, Alappuzha (UNAIDED) for the academic year 2022-23.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 11.10.2021 vide item No. 03 considered the application for affiliation of the proposed Mar Ivanios Law College, Puliyoer, Chengannur, Alappuzha (UNAIDED) and recommended to forward the application to the Estate officer for verification of land documents and then to Legal Adviser for scrutiny. The reports furnished by the Estate Officer and legal Adviser shall be placed before the Committee of the Syndicate on Affiliation of Colleges. The Vice Chancellor approved the above said recommendations invoking the provisions of section 10 (13) of Kerala University Act 1974, subject to reporting to the Syndicate and the same was reported to the Syndicate held on 28.10.2021.

Accordingly, the application alongwith the supporting documents was forwarded to the Estate Officer and the Legal Adviser for legal scrutiny.

The Syndicate at its meeting held on 10.05.2022 vide item no.41.54.09 considered the Land verification report dated 02.04.2022 and the report of the Legal Adviser dated 12.04.2022 in respect of the application for affiliation of newly Proposed Mar Ivanios Law College, Puliyoer, Chengannur, Alappuzha (UNAIDED) and resolved to conduct local enquiry at the site for the proposed new college viz., Mar Ivanios Law College (UNAIDED), Puliyoer, Chengannur, Alappuzha by a team consisting of Adv.Muraleedharan Pillai G., the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.K.H.Babujan, Dr.K.B.Manoj and Adv.Ajikumar A., Members, Syndicate.

Accordingly, the inspection was conducted on 06.06.2022 and the report has been received. The observations and recommendations of the Local Enquiry team are as follows.

General Observations

Required land is available and is suitable for starting a new college. Class rooms are just enough to commence only two programmes.

Recommendation

Recommended to start a new self financing Law college with the following programmes.

- B.Com LLB
- B.A LLB (Integrated Five year programme)

As per Statute 9 in Chapter 24 of KUFSS, 1977, After considering the report of the local enquiry, if any, and after making any further enquiry as it may deem necessary, the Syndicate shall decide after considering the report of the local enquiry and also after ascertaining the views of the Government whether the affiliation be granted or refused, either in whole or in part. In case the affiliation is granted, the fact shall be reported to the Senate at its next meeting.

Accordingly, the views of the Government was sought vide letter dated 06.08.2022 as resolved by the Syndicate held on 29.07.2022 vide item no.06.04 and the reply is awaiting.

Meanwhile, the Principal Secretary to Government vide letter No.C1/50/2022-HEDN dated 16.01.2023, had informed that the matter of sanctioning new Law Colleges is not under the consideration of the Government now.

It may be noted that as per the proviso of Statute 1 in Chapter 24 of KUFSS, 1977, the applications seeking affiliation for starting new colleges/courses received in a particular academic year on which the University has made favourable recommendations and sought the views of the Government as envisaged in Statute 9 shall be deemed to be valid for the next succeeding year also.

The Syndicate at its meeting held on 17.03.2023 vide item no.53.46 considered the views of the Government in starting new Law College and resolved to place the same before the Standing Committee of the Syndicate on Affiliation of colleges.

As per the orders of the Vice Chancellor, the matter regarding the views of the Government in starting new Law College is placed before the Standing Committee of the Syndicate on Affiliation of colleges for consideration and recommendation.

The Committee considered the matter and recommended to seek the views of the Government in starting the proposed Law College viz., Mar Ivanios Law College, Puliyoor, Chengannur, Alappuzha (UNAIDED) during the academic year 2023-2024 in the light of Statute 1, Chapter 24 of Kerala University First Statutes, 1977.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.17 *Application for Affiliation of the new college, 2022-23 – AIDED – Proposed Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) – Letter from Government - reg.*

The Chairman, Veerasaiva Educational & Empowerment Trust (VEET), Vettinadu, Vattappara, Vembayam, Thiruvananthapuram had submitted an application for affiliation of the new Aided Arts and Science college viz. Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) for the academic year 2022-23.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 11.10.2021 vide item No. 01 considered the application for affiliation of the proposed Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) and recommended to forward the application to the Estate officer for verification of land documents and then to Legal Adviser for scrutiny. The reports furnished by the Estate Officer and legal Adviser shall be placed before the Committee of the Syndicate on Affiliation of Colleges. The Vice Chancellor has approved the above said recommendations invoking the provisions of section 10 (13) of Kerala University Act 1974, subject to reporting to the Syndicate and the same was reported to the Syndicate held on 28.10.2021.

Accordingly, the application alongwith the supporting documents was forwarded to the Estate Officer and the Legal Adviser for legal scrutiny.

The Syndicate at its meeting held on 25.05.2022 vide item no.42.59.16 considered the Land verification report dated 25.04.2022 and the report of the Legal Adviser dated 20.05.2022 in respect of the application for affiliation of new Proposed Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) and resolved to conduct local enquiry at the site for the proposed new college viz., Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) by a team consisting of Adv.Muraleedharan Pillai G., the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.K.B.Manoj and Sri. Arunkumar R., Members, Syndicate.

Accordingly, the inspection was conducted on 29.06.2022 and the report has been received. The Observations and recommendations of the Local Enquiry team are as follows.

General Observations

Required land is available and is suitable for commencing a new college. The construction of the building is at the final stage.

Recommendation

Recommended to start a new aided Arts and Science with the following programmes.

- *B.A. English Language and Literature*
- *B.Com Co-operation*
- *B.Com Commerce with Computer application*

As per Statute 9 in Chapter 24 of KUFS, 1977, After considering the report of the local enquiry, if any, and after making any further enquiry as it may deem necessary, the Syndicate shall decide after considering the report of the local enquiry and also after ascertaining the views of the Government whether the affiliation be granted or refused, either in whole or in part. In case the affiliation is granted, the fact shall be reported to the Senate at its next meeting.

The Syndicate at its special meeting held on 29.07.2022 vide item no.49 considered the report of Local Enquiry conducted in respect of the application for affiliation of new proposed Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) and resolved to approve the Inspection Report submitted by the local enquiry team and to seek views of the Government in starting the proposed new college Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) during the academic year 2022-'23 subject to fulfilment of the requirement as per UGC Regulations

and the University Statute. Accordingly, a letter has been forwarded to the Principal Secretary to Government dated 25.08.2022.

In reply vide letter No.B3/313/2022-HEDN dated 20.09.2022, the Principal Secretary to Government has informed that the proposal for starting new aided arts and science college viz., Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu cannot be considered now.

The Syndicate at its meeting held on 14.10.2022 vide item no.47.47.05 considered the views of the Government rendered vide letter No.B3/313/2022-HEDN dated 20.09.2022 regarding the application for starting new aided arts and science college viz., Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu under University of Kerala in the academic year 2022-'23 and resolved to defer the matter to the next meeting of the Standing Committee of the Syndicate on affiliation of colleges.

It may be noted that as per the proviso of Statute 1 in Chapter 24 of KUFS, 1977, the applications seeking affiliation for starting new colleges/courses received in a particular academic year on which the University has made favourable recommendations and sought the views of the Government as envisaged in Statute 9 shall be deemed to be valid for the next succeeding year also.

As per the orders of the Vice Chancellor, the views of the Government rendered vide letter No.B3/313/2022-HEDN dated 20.09.2022 regarding the application for starting new aided arts and science college viz., Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu under University of Kerala in the academic year 2022-'23 is placed before the Standing Committee of the Syndicate on affiliation of colleges for consideration and recommendation.

The Committee considered the matter and recommended to seek the views of the Government in starting the proposed Arts and Science College viz., Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) during the academic year 2023-2024 in the light of Statute 1, Chapter 24 of Kerala University First Statutes, 1977.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.1618 Application for affiliation of Proposed MVM College of Arts and Science for the academic year 2022-23 – UNAIDED – not rectified the defects noted by the Estate Officer -consideration of -reg.

The Chairman, Manjappara Educational and Charitable Trust, Manjappara, Ayoor, Kollam had submitted an application for affiliation of the new Un-Aided Arts and Science college viz., *MVM College of Arts and Science* (UNAIDED) for the academic year 2022-23.

As resolved by the Syndicate held on 28.10.2021, the application was forwarded to the Estate Officer. The defects noted by the Estate Officer vide land verification report on 22.02.2022 were intimated to the Educational Agency vide this office e-mail dated 23.02.2022 and vide letter dated 24.02.2022. Accordingly, the Chairman, Manjappara Educational and Charitable Trust, Manjappara, Kollam vide letter dated 26.03.2022 has submitted the land documents and the same was verified by the Estate Officer. The defects noted by the Estate Officer vide land verification report on 23.05.2022 were intimated to the Educational Agency vide this office e-mail dated 25.05.2022. Accordingly, the Educational Agency has submitted the land documents dated 28.07.2022 and the same was verified by the Estate Officer. The defects noted by the Estate Officer vide land verification report on 03.08.2022 were intimated to the Educational Agency vide this office e-mail dated 12.08.2022. The land documents submitted by the Educational Agency dated 31.08.2022 were forwarded to the Estate Officer. The Estate Officer submitted the land verification report on 24.09.2022 as follows.

“It may be noted that, only 01.4473 Hectares (3.5764 acre) of land is in the name of EA. Also, as per the combined sketch, 39.15 Ares (0.9674 acre) of land is owned by Smt.KhadeejaBeevi (late) and 28.72 Ares (0.7097 acre) of land is in the name of Smt.Boby. The EA has produced the lease agreement with the EA. But the lease agreement produced by the EA has not registered.

Hence, the EA may be required to submit the following documents at the earliest.

- a) *The prior documents no. 4641/57, 2657/82, 2892/82, 2893/82, 4297/82, 780/83, 837/97 and 1240/83.*

b) *The registered lease agreement by the legal heirs of Smt.KhadeejaBeevi (late) and Smt.Boby with the EA.”*

The matter was intimated to the Educational Agency vide this office letter dated 07.10.2022 and vide e-mail dated 07.10.2022 and 27.10.2022. But the Educational Agency has not rectified the same till date.

As per the orders of the Vice Chancellor, the matter regarding the non submission of required land documents and non rectification of defects noted by the Estate Officer within the prescribed time limit is placed before the Standing Committee of the Syndicate on Affiliation of colleges for consideration and appropriate recommendation.

The Committee considered the matter and recommended to reject the application submitted by Manjappara Educational and Charitable Trust, Manjappara, Ayoor, Kollam for affiliation of the new Arts and Science college viz., MVM College of Arts and Science (UNAIDED) for the academic year 2022-23 as the Educational Agency had failed to submit the required land documents on time and to rectify the defects pointed out by the Estate Officer.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.19 Sri Vidyadhiraja Model College of Teacher Education, Vendar, Kottarakara – Complaint on the admissions made under Management quota – reg.

A complaint dated 23.06.2022 had received from Smt.K.B. Rani Krishna, the lastly elected President, Smt.A.R.Meenakshy Amma and Smt.PadmaGireesh, the former elected Board Members of SreeVidyadhiraja Charitable Society, the Educational Agency of Sri Vidyadhiraja Model College of Teacher Education, Vendar, Kottarakara.

The following are the allegations raised in the complaint.

- The Society has not conducted any due election afterwards and not filed any list of new office bearers or minutes before the Registrar of Societies viz.District Registrar (General), Kollam.
- There is no Board of Directors and Office bearers elected by the Society to conduct the affairs of the college now and there is vacuum in the administration of the affairs of the Society.
- The above situation is exploited by incompetent persons by misguiding members of public in the matter of admission to the management quota of the B.Ed College.
- They have also stated that they are taking legal action to set right the affairs of the Society and until the same are made in order and due elections are conducted the Management quota due to the Society cannot be filled up by the duly elected authorities of the Society.
- The B,Ed College is having 50 seats out of which 25 seats comes under the Management Quota have to be filled up by the Society represented by its President and Manager and remaining seats to be filled up by the University.
- In the light of the above, the complainants has requested to consider the situation and unless the University intervenes in the matter urgently there is every likelihood of illegal and criminal acts by incompetent persons by deceiving the members of public in the matter of admission of students in the management quota of the above college.
- They also requested that the University may be pleased to fill up the entire seats in the Sri Vidyadhiraja Model College of Teacher Education, Vendar, Kottarakara in this academic year as a special case and in public interest and also in the interest of the Society.

The Syndicate at its meeting held on 15.07.2022 vide item no.02.03 considered the complaint and resolved to entrust the Pro - Vice Chancellor to hear the Manager, Principal of Sri Vidyadhiraja Model College of Teacher Education, Vendar, Kottarakara and the Petitioners regarding the matter and place the report before the Syndicate. Further resolved to direct the Manager to produce all the relevant documents proving the authority at the time of hearing.

Eventhough the resolution of the Syndicate was intimated to the office of the Pro - Vice Chancellor, the hearing of the Manager and the Principal of Sri Vidyadhiraja Model College of Teacher Education, Vendar, Kottarakara and the Petitioners was not conducted before the expiry of the term of the Pro - Vice Chancellor on 24.10.2022.

Following facts may also be noted.

Sri Vidyadhiraja Model College of Teacher Education, Vendar, Kottarakara has been Provisionally Affiliated to the University of Kerala since the year 2005, offering the B.Ed Degree Course with the following optional subjects, on self-financing basis with a total intake of 50 seats.

Sl.No.	Optionals	Seats
1.	English	50
2.	Mathematics	
3.	Commerce	
4.	Physical Science	
5.	Natural Science	
6.	Social Science	

Vide U.O.No.AcB/23527/2008 dated 08.09.2008, Provisional affiliation was granted to M.Ed course in Sri Vidyadhiraja Model College of Teacher Education, Kollam during 2008-09 with an intake of 25 seats.

The Manager, Sri Vidyadhiraja Model College of Teacher Education, Kollam vide letters dated 26.09.2016 and 19.04.2017 requested for the suspension and resumption of M.Ed Course offered in Sri Vidyadhiraja Model College of Teacher Education, Kollam during 2016-17, for the want of Students.

But, the Educational Agency has not been granted approval for either Suspension during 2016-17, as the Educational Agency has not remitted the prescribed fees for Suspension as directed by the University and hence the University Orders on the same have not been issued till date. But the College had discontinued the M.Ed programme from 2016-'17 academic year. The college has no dues in respect of Annual Administration Fee.

It may also be noted that the above said complainants have also filed WP(C) no.22137/2022 before the Hon'ble High Court praying to issue an interim direction to desist from recognizing admission of students in the management quota of Sri Vidyadhiraja Model College of Teacher Education, Vendar, Kottarakara made by any person except the first petitioner viz. Smt. K.B. Rani Krishna.

The Hon'ble High Court vide Judgment dated 20.07.2022 in WPC 22137/2022 has closed the Writ Petition as the counsel for the petitioners submitted that an out of court settlement is attempted between petitioners and the respondents. The case was closed leaving full liberty to the petitioner to approach the Hon'ble High Court, if required. Meanwhile admissions for the B.Ed programme in Vidyadhiraja Model College of Teacher Education, Vendar, Kottarakara during the academic year 2022-'23 were conducted by the University.

But the complaint lodged by Smt.K.B. Rani Krishna, the lastly elected President, Smt.A.R.Meenakshy Amma and Smt.PadmaGireesh, the former elected Board Members of SreeVidyadhiraja Charitable Society was not withdrawn.

The Syndicate at its meeting held on 28.02.2023 vide item no.52.05 considered the matter regarding the action to be taken on the complaint lodged by Smt.K.B. Rani Krishna, the lastly elected President, Smt.A.R.Meenakshy Amma and Smt.PadmaGireesh, the former elected Board Members of SreeVidyadhiraja Charitable Society, the Educational Agency of Sri Vidyadhiraja Model College of Teacher Education, Vendar, Kottarakara and resolved that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

As per the orders of the Vice Chancellor, the matter regarding the action to be taken on the complaint lodged by Smt.K.B. Rani Krishna, the lastly elected President, Smt.A.R.Meenakshy Amma and Smt.PadmaGireesh, the former elected Board Members of SreeVidyadhiraja Charitable Society, the Educational Agency of Sri Vidyadhiraja Model College of Teacher Education, Vendar, Kottarakara is placed before the Standing Committee of the Syndicate on affiliation of colleges for consideration and recommendation.

The Committee considered the matter and recommended to hear the Manager of Sri Vidyadhiraja Model College of Teacher Education, Vendar, Kottarakara by Adv.Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.20 *'Sree Narayana Guru Memorial Arts & Science College', Valamangalam – Request from the President, SNGM Educational & Cultural Trust – Name Change of the college – for consideration – reg.*

The President, SNGM Educational & Cultural Trust has submitted a request dated 19.12.2022, for name change of 'Sree Narayana Guru Memorial Arts & Science College', Valamangalam, to "SreeGokulam SNGM Arts & Science College".

The following are enclosed in the letter request.

- Certificate copy of resolution passed by the General body meeting of the Board of Trustees of Sree Narayana Guru Memorial Educational & Cultural Trust on 12.10.2022.
- Copy of Government order G.O.(Ms)No.60/2006/H.Edn dated 10.05.2006 according sanction to start an unaided Arts & Science college.
- University Order-UO.No. AcBI/034276/2007 dated 28.07.2008-according provisional affiliation to the college.
- The copy of the Trust Registration Certificate.
- Copy of Notary attested list of Director Board Members of 'Sree Narayana Guru Memorial Educational & Cultural Trust.

As per the resolution passed by the general Body meeting of the Board of Trustees of Sree Narayana Guru Memorial Educational & Cultural Trust, held on 12.10.2022, the names of all educational institutions functioning under the trust has been decided to be renamed. In the case of 'Sree Narayana Guru Memorial Arts & Science College', Valamangalam, it is decided to change the name to 'SreeGokulam SNGM Arts & Science College'.

It is further informed in the letter that an application for NOC for change of name of the college has already been submitted to the Principal Secretary, Higher Education, Govt. of Kerala.

The following may be noted in connection with the affiliation of the college:

Provisional Affiliation was granted to Sree Narayana Guru Memorial Arts & Science College, Valamangalam, South P.O., Thuravoor for the academic year 2006 -07, for the conduct of Arts & Science programmes on self financing basis. The college is currently conducting the following programmes:

BSc Botany & Biotechnology	30
BA English Language & Literature	30
BBA	40
BCA	30
BCom –Commerce with Computer Application under 2(b)	24
B.Com - Commerce And Tax Procedure & Practice under 2(a)	30
B.Com (Elective – Co-operation)	40
M.Com. Finance	15

Certificate extending the Provisional Affiliation status of the college was issued to the College till the academic year 2022-'23. The college has no dues in the remittance of Annual Administration Fee until 2022 – '23.

Vide letter dated 19.09.2022, the Director, Administration of the Educational Agency had informed of change of signatory of the President Trust w.e.f. 11.02.2022 as per resolution passed by the Board of Directors, and forwarded the declaration of the resolutions with regard to the above, attested by the Notary. The matter of election of the new President, Shri. A. M. Gopalan and Director Administration, Shri. Prabhakaran K. was reported to the Syndicate held on 14.10.2022 which resolved that the same be noted vide item no.47.29.

In addition to the above, it may also be noted that Vide U.O. No. Ac.B/03/2014-'15 dated 31.12.2015, the fees at the rate of Rs.1,00,000/-(Rupees One Lakh only) had been fixed for Change of name/location/status of a college. The Educational Agency has not remitted the same at the moment.

In the light of the above, the matter of name change of 'Sree Narayana Guru Memorial Catering College', Valamangalam, to 'SreeGokulam SNGM Arts & Science College' is placed in the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to direct the college to remit the fee prescribed for change of ownership/management and change of name of the college.

The Committee further recommended to sanction the requested name change on receipt of the prescribed fees and No Objection Certificate from the Government in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.21 Self Financing B.Ed College - College of Teacher Education, Arkannoor- Request made by the Manager, for the closure & Letter from the Principal Secretary, Higher Education Department for disaffiliation of the college - consideration - reg.

The Manager, College of Teacher Education, Arkannoor, vide letter dated 19.09.2022 forwarded the University chalan receipt (Remittance No. 22144350, dated 19.07.2022) for an amount of Rs.8,00,000/- (Rupees Eight Lakhs only) towards the balance amount of Annual Administration fee. He has requested that steps may be taken to issue the closure certificate along with the FD receipt which was submitted to the University as financial guarantee.

The Principal Secretary, Higher Education Department, vide letter dated 11.09.2022 has directed the University to disaffiliate the college in view of the illegal means by which the college obtained affiliation.

The Syndicate held on 07.11.2022, vide item no.48.85 considered the matter in the light of the following points and resolved that the matter be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

1. The College of Teacher Education, Arkannoor is provisionally affiliated to the University of Kerala (U.O.No. Ac.B 4/1340/2004 dated 14.10.2005)since the year 2005-06 and has been offering the following B.Ed degree Courses

Physical Science
Mathematics
Social Science
Malayalam
English

with an annual intake of 100 students on self financing basis. Further, the annual intake was reduced to 50 in Government/Aided as well as Self Financing B.Ed Colleges on the basis of the decision taken to limit the intake to one unit of 50 seats, in connection with the Revised Norms and Regulations of NCTE, 2014.

2. Consequent to the allegations of gross illegalities and irregularities in the affiliation of College of Teacher Education, Arkannoor, the Syndicate held on on 26.08.2016, item no 20.09, resolved to withdraw the affiliation granted to the college and also report the matter to the Hon'ble Chancellor and the Government for a comprehensive enquiry by a competent authority. Further it was resolved to permit the students admitted to the college to continue their studies in any affiliated teacher education college of their choice. However, further proceedings in the matter was stayed by the Hon'ble High Court vide interim order dated 26.10.2015 on WP (C) No. 15304 of 2015, stating that ***any final order passed shall not be given effect except after obtaining orders from the Hon'ble High Court.*** However, the Hon'ble High Court in its judgment 29.03.2021, in the case, dismissed the writ petition for non prosecution.

3. The Minutes of the meeting of the Syndicate held on 24.03.2018, item no 33.110.21 resolved to issue urgent notice to the management regarding the non-enrollment of candidates in College of Teacher Education, Arkkannoor. Accordingly notice no. Ac.B II/02/2017 dated. 18.05.2018 was issued directing the Educational Agency to submit an explanation within 7 days of receipt of the notice, as to why the matter regarding non enrollment of candidates in College of Teacher Education, Arkkannoor, was not reported to the University. No reply has been received in this regard till date.
4. The Manager vide letter dated 17.09.2018 requested to issue NOC and letter stating completion of Programme by students of the current batch (2015-17 batch) in order to submit the application for closure of college, to NCTE.
5. The Syndicate held on 16.11.2018, item no 07.30.04, considered the request from the Manager, College of Teacher Education, Arkkannoor, for closure of the college in the light of the fact that the college had not enrolled any students during the academic periods of 2016 -18, 2017-'19 and 2018 – '20, for want of students and resolved to issue NOC to the college for closure of the college from the academic year 2018 –'19, subject to remittance of closure fee and on condition that the University will issue formal orders on the above matter only after producing NOC from NCTE and the State Government.
6. On the basis of the remarks from Tabulation Section the college was issued a letter on request (for the purpose of obtaining NOC from NCTE), stating that the last batch of students admitted to B.Ed in the College was during the academic year 2015-17 and that they completed their course in April 2017.
7. The State Government vide G.O (Rt.) No.1267/2019/HEDN dated 22.07.2019, issued NOC for closure of the college and its courses from the academic year 2018-19 onwards.
8. The Manager, College of Teacher Education, Arkkannoor, vide letter dated 17.09.2019, forwarded the chalan receipt (Remittance No. 19595802, dated 17.09.2019) for an amount of Rs.2,10,000/- (Rupees Two Lakh ten thousand only) towards closure fee. The college was issued NOC dated 30.09.2019, by the University, for closure of the college.
9. Vide *F. SRO/NCTE/APSO0571/B.Ed. {KL}/383/2020 114388 dated 22.01.2020*, NCTE issued orders for withdrawal of recognition granted to the college for conducting B.Ed programme of two years duration from the following academic session, i.e. 2020 – '21 academic year onwards.
10. However, the college had dues in the remittance of Annual Administration Fee from the academic year 2010 – '11 onwards and the college was therefore intimated that the University will be enabled towards proceeding in the direction of closure of the college only after the remittance of the pending Annual Administration Fee and that the college shall have to intimate the University about the authority who shall be authorized to maintain the academic records of the students who had taken admission in the college and pursued their B.Ed. course in the college.
11. The Manager, College of Teacher Education, Arkkannoor, in reply to the letter demanding the remittance of pending Annual Administration Fee of Rs.8,00,000/- (Rupees Eight Lakhs only), vide letter dated 19.09.2022 has forwarded the receipt of remittance of the fee. The Revenue Audit Section and the Camp Audit Section (EE II) has furnished that there are no dues in the respective fees with regard to College of Teacher Education, Arkkannoor.

Accordingly, (1) the request of the Manager, College of Teacher Education, Arkkannoor, for closure certificate along with the return of FD receipt furnished as Financial Guarantee thereby completing the procedural formalities of closure, and,

(2) the letter from the Principal Secretary, Higher Education Department directing disaffiliation of the college in view of the gross irregularities in obtaining affiliation by the Management are placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to seek the learned opinion of the Legal Adviser on further action to be taken in the direction given by the Government to cancel the affiliation granted to College of Teacher Education, Arkkannoor in the light of the report submitted by the Director, Vigilance and Anti-Corruption Bureau, on the irregularities in obtaining affiliation of the College and to place the same before the Standing Committee of the Syndicate on Affiliation of Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.22 Non conduct of M.Ed. programme sanctioned - SreeVidyadhiraja Model College of Teacher Education, Kottarakkara, BNV College of Teacher Education, TVPM and Karmela Rani Training College, Kollam - for consideration and recommendation – reg.

In connection with the admissions to M.Ed programme, SreeVidyadhiraja Model College of Teacher Education, Vendar, Kottarakkara(2005), BNV College of Teacher Education, Thiruvallam, TVPM(2005) and Karmela Rani Training College, Kollam(1960) have informed that they are not partaking in the M.Ed admission process 2022-23 academic year, in violation of the provisions of Statute 15, Chapter 24 of KUFS 1977.

As per the letter dated 18.01.2023, received from the Manager of B.N.V. College of Teacher Education, Thiruvallam, the college has not been conducting M.Ed. programme since 2017 due to shortage of students and have sought University's permission to **suspend** the course in 2022-23 academic year also'.

Karmela Rani College of Teacher Education vide letter dated 03.01.2023, has also informed that consequent to the Govt. withdrawal of aided status of M.Ed. programme sanctioned in the college, the Management of the college is not in favour of running the course as unaided and therefore the programme be kept suspended till the Govt. reconsider the management's request to conduct the course as aided programme. It is also informed that the college had run the programme in aided mode until 2019-20 academic year with an interim stay obtained from the Hon'ble High Court of Kerala, dated 18.02.2019 in W.P. (C) No.6455/2018(F) against the Government order of 29.12.2018 by which the Government had withdrawn the aided status of the programme.

Similarly, SreeVidyadhiraja College of Teacher Education has also informed vide email dated 02.12.2022 their non participation in the admission process 2022-'23. However, the request is not substantiated with a reason.

With regard to the above, it may be noted that the admission section has informed that the Admission to MEd programme was conducted in offline mode at the respective colleges. All the colleges except the 3 colleges, conducted the admission process for M.Ed programmes. Further, the M.Ed. tabulation section has informed that the last batch of M.Ed. students were admitted in BNV College of Teacher Education and SreeVidyadhiraja Model College of Teacher Education during 2015-'16 and the last batch of M.Ed. students were admitted in Karmela Rani Training College, Kollam, during the academic year 2019-'20.

The following may also be noted with regard to the three colleges.

- Sanction was accorded to provisional affiliation being granted to M.Ed. programme in self financing mode in **Karmela Rani Training College** from the academic year 2005-06, vide UO No. Ac B3/25456/05-06 dated 24.01.2006. Consequent to the Government order GO (Ms) No.42/16/H Edn dated 24.02.2016, vide U.O.No.Ac.B II/03/25729/2016, dated: 31.05.2016, sanction was accorded for conversion of the unaided M Ed course offered in the Karmela Rani Training College to aided mode. However, vide GO (Ms) No.314/2018/H Edn dated 29.12.2018, the Govt. withdrew the aided status of the programme. The Educational Agency obtained an interim stay from the Hon'ble High Court of Kerala dated 18.02.2019 in I.A. No.1/2019 in W. P.(C) No. 6455/2018(F) thereby continuing the course in Aided mode until 2019-'20, with an intake of 12 students.
- Sanction was accorded to provisional affiliation being granted to M.Ed. programme in self financing mode in **SreeVidyadhiraja Model College of Teacher Education** from the academic year 2008-09, with an intake of 25 candidates vide UO No.Ac.B/23527/2008 dated 08.09.2008.
- Sanction was accorded to provisional affiliation being granted to M.Ed. programme in self financing mode in **BNV College of Teacher Education** from the academic year 2008-09, with an intake of 25 candidates vide UO No.Ac.B3/23243/2008 dated 18.09.2008.
- As per Statute 15, Chapter 24 of the Kerala University First Statutes, 1977,

15. Suspension of instruction in course of subjects:-

- (a) It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.
- (b) No course of study shall be abolished in any College without the prior approval of the Syndicate.

SreeVidyadhiraja Model College of Teacher Education, Vendar, Kottarakkara (2005), BNV College of Teacher Education, Thiruvallam, TVPM(2005) and Karmela Rani Training College, Kollam(1960) have not been conducting M.Ed. programmes in violation of the above Statute.

In the light of the above, the matter of non conduct of M.Ed programme in SreeVidyadhiraja Model College of Teacher Education, Vendar, Kottarakkara (2005), BNV College of Teacher Education, Thiruvallam, TVPM(2005) and Karmela Rani Training College, Kollam(1960), as ordered by the Vice Chancellor was placed in the Syndicate for consideration and decision. However, the Syndicate held on 17.03.2023, has resolved to refer the item to the Standing Committee of the Syndicate on Affiliation of Colleges.

Hence, the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation

The Committee considered the matter and recommended to issue notice to SreeVidyadhiraja Model College of Teacher Education, Vendar, Kottarakkara , BNV College of Teacher Education, Thiruvallam, TVPM and Karmela Rani Training College, Kollam seeking explanation on non fulfillment of procedural formalities to be followed in connection with non conduct of a programme as stipulated in Statute 15, Chapter 24 of Kerala University First Statutes,1977.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.23 Complaint filed by Aneesh S V against Mar Ivanios College- reg.

The complainant Sri. Aneesh S V in his submission has informed that Dr.Sherly Stewart, Vice Principal and Tojy Varghese, HOD, Malayalam Department of Mar Ivanios College had harassed him both mentally and physically while taking admission to PG course at that college. The petitioner alleged it as a part of their conspiracy and that it might be in the wake of any erstwhile instance of personal vengeance against him during his UG period at the same college.

Based on the above petition, the Principal, Mar Ivanios College was asked to offer remarks on 20.09.2022 and 28.09.2022. The Principal has remarked that, he had sought report from the accused faculties, then conducted an enquiry. As a result, the Principal has submitted a report that the allegation was baseless and no such event had taken place at the college at the time of admission.

It may be noted that Mar Ivanios College is an autonomous college, admissions are conducted by the college itself.

As per the Orders of the Vice chancellor, petition filed by Aneesh S V against Mar Ivanios College is placed before the Standing Committee of the Syndicate on Affiliation of College for consideration and recommendation.

The Committee considered the matter and recommended to conduct hearing of Dr.Sherly Stewart, Vice Principal, Tojy Varghese, HOD, Malayalam Department of Mar Ivanios College and the complainant, Sri.Aneesh S V by a team constituting of Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Vijayan Pillai M,Smt. Renju Suresh, Sri.P.Rajendrakumar and Sri.Sandeep Lal, Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.24 *Petition filed by students of Fathima B.Ed training College – reg.*

The petitioners claimed to be final semester M.Ed students of Fathima Training college, Vadakkevila, have filed a petition alleging some instances of illegal nepotism and favouritism done by the college in favour of some students of their class. The petitioners in their complaint accused that CE mark distribution and attendance marking are not carried out in an appropriate manner. They stated that some students are working abroad/ private schools, even then, the college is granting attendance and CE marks to them. They alleged that, even if, some of the students have not performed their teaching practice and not completed their assigned work in time, the college is awarding high marks to them.

Based on the above petition, the Principal was asked to offer the remarks.

The remarks submitted by the Principal, Fathima Memorial Training College is detailed below:

1. The complaint addressed to VC is anonymous and it is in continuation of attempts of casting aspersion against their college in the form of phoney complaints to the University.
2. The allegation of severe mental torturing and nepotism undergone by the complainants is not true.
3. No complaint about any kind of irregularity in award of internal marks for third semester students has been received by the HoD or Principal. The students have acknowledged the score they were granted without any grievance and the marks were submitted to the University.
4. No Faculty has been expelled from the college and Mr. P. Sujith, who was a permanent faculty in another B.Ed college stopped teaching as per NCTE guidelines.
5. Mrs. Ambily M was officially permitted to go on leave in connection with her Part Time Ph D.
6. The accusation against the HoD is false and such allegation is to demoralize her.
7. The allegation of giving sanction to some students to go abroad is also untrue.
8. The accusation that some students joined school service while attending the college is also found to be untrue and they were permitted by the HoD, a months time to visit schools for data collection as part of project work.
9. The college is a NAAC accredited A grade college and accreditation is testimonial to the systematic way it is being administered and managed.

The Principal has remarked that on the grounds of above facts,the allegation of the complainants is baseless and untrue.

The Standing Committee of the Syndicate on examination at its meeting held on 30.09.2022 considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Affiliation of College. The Syndicate at its meeting held on 14.10.2022 considered the matter as item no.47.46.12 and resolved to approve the above recommendation.

Accordingly the Petition filed by students of Fathima B.Ed training College is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to conduct an enquiry at Fathima B.Ed training College, Vadakkevila by a team constituting of Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Vijayan Pillai M and Sri Jairaj J, Members, Syndicate.

<p><i>Resolution of the Syndicate</i></p>
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<p>RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.</p>
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Item No.54.16.25 *Petition filed by group of students of KTCT B.Ed college students routed through the Office of the Minister of Higher Education – reg.*

The third semester B.Ed students of KTCT B.Ed college in their submission have alleged that the Principal had enforced them to finish the fourth semester work in third semester itself without giving adequate preparation time for their University exams. It was reported that these students were passing through a stage of serious mental depression due to the imposition of extra work over them and was also confronted with serious threat from the Principal.

Based on the complaint, the remarks were sought from the Principal on 20.06.2022 and 29.08.2022 respectively. The Principal has remarked that all the academic activities were done as per the B.Ed curriculum issued by the University, and no complaint was received before the Internal Complaints Committee of the College from any student representative. The Principal had denied the complaint and stated that it is false and baseless in nature.

As per the orders of the Vice Chancellor, Petition filed by group of students of KTCT B.Ed college students and the remarks of the Principal is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to conduct an enquiry at KTCT B.Ed College, Kallambalam by a team constituting of Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Vijayan Pillai M and Sri Jairaj J, Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.26 Mar Ivanios College (Autonomous), Thiruvananthapuram – Marginal increase of seats for UG and PG Programmes for the academic year 2021-22 - request- reg.

The Principal, Mar Ivanios College (Autonomous), Thiruvananthapuram has forwarded a request for increasing seats of 15 UG and 8 PG programmes for 2021-2022 academic year.

Sanction has been accorded for marginal increase of seats for UG/PG programmes in various Arts & Science Colleges and UIT centres for the Academic year 2021-22 vide UO No. Ac.H/UG-PG Online Admission/2021 dated 27.08.2021.

As per the UO, the criteria for increasing marginal seats are following,

- 1) The marginal increase of seats for UG programmes shall be up to maximum of 70 seats
- 2) The marginal increase of seats for all Science PG programmes and all Arts/ Commerce PG programmes shall be up to a maximum of 25 and 30 respectively.
- 3) The marginal increase allowed for the year 2020-21 shall be maintained during the year 2021-22 also in the case of Govt./Aided Colleges and UIT'S except where lesser number are requested for during 2021-22.
- 4) The marginal seats shall be set at the maximum limit, as per the Government order, for those colleges who have not requested for marginal increase for the last academic year but have requested this academic year.

The details of the proposal submitted by the Principal, Mar Ivanios College as detailed below:

Sl.No.	Name of the Course offered	No. of seats sanctioned	Marginal increase requested for 2021-22
UG Courses			
1.	B.A.Economics	60	10
2.	B.A.English Language & Literature	40	30
3.	B.A. Journalism and MassCommunication	30	30
4.	B.Com	60	10
5.	B. Sc. Mathematics	60	5
6.	B.Sc. Physics	48	17
7.	B.Sc. Chemistry	48	17
8.	B.Sc. Botany	44	11
9.	B.Sc. Zoology	44	16
10.	B.Sc. Botany and Biotechnology	24	16
11.	B .A. English Language and Literature (Self Financing)	60	10
12.	B. Com. (Self Financing)	60	10
13.	B. Com. (Accounts & Audit) (Self Financing)	50	10

14.	B.A.English & Communicative English (Self Financing)	40	20
15.	B. Sc. Computer Science (Self Financing)	32	18
PG Courses			
1.	M.A. English Language & Literature	20	10
2.	M.A.Malayalam& Media Studies	15	5
3.	M Sc. Mathematics	15	10
4.	M.Sc. Physics	10	8
5.	M.Sc. Chemistry	12	6
6.	M.Sc. Zoology	10	6
7.	Commerce	15	15
8.	MTTM (Master of Tourism & Travel Management)	10	10

The marginal increase of seats for 5 UG Programmes in Self Financing Mode for the academic year 2021-22 is also enclosed in the proposal. Among them BA English & Communicative English and BSc Computer Science are the courses started by the college without prior sanction of the University. The Syndicate held on 15.07.2022 vide item no. 02.02, considered starting of new programmes viz. BA English & Communicative English and Bsc Computer Science from 2019 admission onwards without the prior sanction of the University and resolved to hear the Principal in this regard. The hearing of the principal has been completed and file is pending before the consideration of the Syndicate.

As per orders of the Vice Chancellor, the proposal for marginal increase of seats for UG and PG Programmes for the academic year 2021-22 at Mar Ivanios College (Autonomous), Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to condone the act of the Educational Agency in making excess admission for UG and PG Programmes in Mar Ivanios College (Autonomous), Thiruvananthapuram, during the academic year 2021 - 22 without the prior permission of the Syndicate as the marginal increase has not exceeded the ceiling mentioned in UO No. Ac.H/UG-PG Online Admission/2021 dated 27.08.2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.27 *Fatima Mata National College (Autonomous), Kollam-Marginal increase of seats for UG Programmes in self Financing for the academic year 2022-23 - request – reg*

The Principal, Fatima Mata National College(Autonomous),Kollam has forwarded a request for increasing seats in UG Self Financing programmes for 2022-2023 academic year with respect to seat increase for UG and PG programmes in Arts & Science Colleges for the Academic year 20202-23 vide G.O(Rt).No.1147/2022/HEDN dated 26.07.2022. As per the Government Order, maximum of 70 seats shall be increased for Under Graduate Programmes. The details of the proposal submitted by the Principal is given below:

SI No	Name of the UG Course (Self Financing)	Number of seats sanctioned	Marginal Increase requested for 2022-23
1	BA-English Language& Literature	60	5
2	B.Com with Computer Application	50	5
3	B.Com-Cooperation	60	5
4	BCA	35	5

The proposal for the marginal increase of seats for 4 UG courses in Fatima Mata National College (Autonomous) conducted in the Self Financing mode being applicable only for the academic year 2022-23 with no additional financial commitment by way of staff, equipment and building or any other kind on the part of the Government and University.

As per orders of the Vice Chancellor the proposal for marginal increase of seats in UG programmes offered in Fatima Mata National College(Autonomous), Kollam conducted in the Self Financing mode is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to conduct hearing of the Principal and the Manager of Fatima Mata National College(Autonomous), Kollam by a team constituting of Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Vijayan Pillai M,Smt. Renju Suresh, Sri.P.Rajendrakumar and Sri.Sandeep Lal, Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.28 UG Admission 2022-23 -Irregular admission in Mar Ivanios College, Kallumala, Mavelikkara –reg

The complaint received from Sri. Ajithkumar P may please be seen.

In the complaint it has been stated that three Students of Mar Ivanios College, Kallumala, Sri.Sujithlal (Application No.903972 - 2021 admission), Muhammed Rafeeq (Application No. 903973 - 2021 admission) and Anandu (Application No. 903975 - 2021 admission), participated in the Inter Collegiate Handball championship in the SC/ ST category. It is also stated that they got admission in the SC/ST category by submitting the forged documents and their representation in SC/ST category in the sports events prevented other eligible SC/ST students from getting the rightful grace marks. It is also stated that the College selected another candidate with name Aravind (Application No. 700664 - 2022 admission) in this manner in this academic year also.

In these circumstances, the Registrar has ordered to produce the original documents for proving the community of the above said candidates.

After verification of the documents by the section, it has been seen that the candidates are under General/SEBC categories but they registered their online application as SC/ST candidates and paid the Registration and admission fee of SC /ST students by deceiving the University. Also the necessary supporting documents should be verified by the Principal of the Colleges concerned at the time of admission. Hence it is to be assumed that the students were admitted without proper verification of the certificates at the college level.

The Registrar has ordered to seek explanation from the college in this regard. In this context, an explanation letter dated 07.03.2023 was given by the Principal, Mar Ivanios College, Kallumala.

As per the explanation letter given by the Principal, it has been stated that they gave admission to the candidates under Management Quota and instructed them to produce community certificate at the earliest, but they failed to produce it. Also, these candidates have enrolled but not registered for any of the examinations. Now the college authorities have requested to pardon their mistake and they are willing to remit the balance University Registration and Admission Fee.

The Syndicate at its meeting held on 17.03.2023 considered the matter and recommended to place the same before the Standing Committee of the Syndicate on Affiliation of colleges.

On the orders of the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Affiliation of colleges for consideration and recommendation.

The Committee considered the matter and recommended to conduct hearing of the Principal and the Manager of Mar Ivanios College, Kallumalaby a team constituting of Adv.Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Vijayan Pillai M,Smt. Renju Suresh, Sri.P.Rajendrakumar and Sri.Sandeep Lal, Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.16.29 UG/PG Admission 2023- Marginal Increase reg.

Sanctioned strength is the number of seats granted to a course to which the affiliation is granted. Every year, additional seats are granted as marginal increase and admissions are carried out including these seats also.

In the academic year 2022-23 Marginal Increase was given as per the Government Order G.O(Rt) No.1147/2022/H.Edn Dated, Thiruvananthapuram, 26/07/2022 in all affiliated Arts & Science Colleges and UITs, as mentioned below.

Sanctioned strength including Marginal Increase was granted up to a maximum of 70 seats for UG programs.

Sanctioned strength including Marginal Increase was granted up to a maximum of 25 seats for PG Arts & Commerce programs and up to a maximum of 30 seats for PG Science programs.

For those programs which had more seats than the maximum seats mentioned above, the same were retained.

Every year, the Colleges are given time to submit requests for marginal increase for various subjects.

It may be noted that the sanctioned strength for M.Sc. Physics course at Govt. College for Women, TVPM is 6 (Six). For the last three academic years, extra 10 seats were sanctioned as marginal increase and hence the total strength became 16. A decision in this matter, whether the total strength sanctioned for the last academic year for M. Sc. Physics at Govt. College for Women, TVPM (total 16 seats) may be retained for the 2023-24 academic year also, is needed for the preparation of the seat matrix for the current academic year.

The Syndicate at its meeting held on 17.03.2023 considered the matter and recommended to place the same before the Standing Committee of the Syndicate on Affiliation of colleges.

On the orders of the Vice Chancellor the matter regarding inviting Marginal Increase is placed before the Standing Committee of the Syndicate on Affiliation of colleges for consideration and recommendation.

1. Whether requests for marginal increase from all affiliated colleges and UIT'S for UG & PG courses, may be invited for the academic year 2023-24.
2. Whether the G.O(Rt) No.1147/2022/H.Edn Dated, Thiruvananthapuram, 26/07/2022, cited above may be complied for inviting the marginal increase.
3. Whether the requests may be invited through College login and the Colleges may be directed to submit the same on or before 31.03.2023 via College login.
4. Whether the total strength for M. Sc. Physics course at Govt. College for Women, TVPM be retained as 16 seats for the academic year 2023-24 also, likewise in previous years.
5. The Principals of the Colleges may be requested to forward the requests for marginal increase after proper discussions with the respective Heads of Departments and Department Councils.
6. It may also be informed to the colleges that no financial commitment shall be met by the Government or University by the sanctioning of marginal increase.
7. Requests for marginal increase may not be permitted after 31.03.2023.
8. It is also suggested that a fee of Rs.5000/- (Rupees five thousand only) may be collected from Aided/ Self Financing Colleges for the marginal increase above 5 seats per course

The Syndicate at its meeting held on 17.03.2023 considered the matter and recommended to place the same before the Standing Committee of the Syndicate on Affiliation of colleges.

On the orders of the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Affiliation of colleges for consideration and recommendation.

The Committee considered the matter and recommended to approve items listed from Sl.No.1 to 7.

The Committee further recommended to issue orders to invite requests for marginal increase from colleges and to extend the date of receipt of requests till 10.04.2023 and to intimate the colleges of the same via email.

The meeting came to an end at 11.30 am.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.03.2023, be approved.

Item No.54.17 **School of Distance Education - Dr.Lal.C.A, Professor & Director, SDE - Request for relieving from the Directorship of SDE - Consideration of - reg. (Ad.D1)**

Dr. Lal C.A., Professor of English was nominated as Director, School of Distance Education w.e.f 08.05.2022, vide U.O.No. Ad.B.III.2/1723/2013 dated 22.04.2022.

Now, vide letter dated 13.03.2023, Dr. Lal. C.A. has requested to relieve him from the charge of Director, SDE due to familial and health issues. It is requested that he may be relieved from the Directorship of SDE on completion of one year in the post (07.05.2023), and be permitted to join the Institute of English, as his post as Professor of English has been shifted, vide U.O.No. Ad.BIII/17.4/07/UOK, dated 30.07.2022.

As ordered by the Vice Chancellor, the matter regarding the request (copy appended) from Dr.Lal.C.A, Professor & Director, SDE for relieving him from the Directorship of SDE, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.54.18 **Award of Ph.D Degrees**

(Ac.E.II/Ac.E.V/Ac.E.V(A))

Item No.54.18.01 **Consideration of the examiners reports on the Ph.D Thesis submitted by Ronald Rose S.L., in Education -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF VISUAL ART BASED PEDAGOGY FOR PHYSICAL SCIENCES IN ENHANCING CREATIVITY AND SCIENTIFIC ATTITUDE AMONG B.Ed STUDENTS”** submitted by Ronald Rose S.L.

Resolution of the Syndicate

RESOLVED that Ronald Rose S.L., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.54.18.02 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Kavitha Gopan B., in Commerce -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTMENT MANAGEMENT PRACTICES OF INDIVIDUAL INVESTORS”** submitted by Kavitha Gopan B.

Resolution of the Syndicate

RESOLVED that Kavitha Gopan B., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.54.18.03 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Somayye Keighobadi Lemjiri in Archaeology – (2016 Regulation) reg:-**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INFLUENCES OF MUGHAL CARPET DESIGNS IN SOUTHERN INDIAN CRAFTS WITH SPECIAL REFERENCE TO CARPETS”** submitted by Somayye Keighobadi Lemjiri.

Resolution of the Syndicate

RESOLVED that Somayye Keighobadi Lemjiri., be declared eligible for the award of the Degree of Doctor of Philosophy in Archaeology under the Faculty of Social Sciences.

Item No.54.18.04 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Unnikrishnan U. in Geography-reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**COMMON PROPERTY RESOURCE (CPR) MANAGEMENT IN THE LOWLANDS OF THIRUVANANTHAPURAM DISTRICT WITH SPECIAL REFERENCE TO SURFACE WATER RESOURCE**" submitted by Unnikrishnan U.

Resolution of the Syndicate

RESOLVED that Unnikrishnan U., be declared eligible for the award of the Degree of Doctor of Philosophy in Geography under the Faculty of Science.

Item No.54.18.05 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Veena S. Kumar in Physics-reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**SERS SPECTRA OF CERTAIN BIOLOGICALLY ACTIVE AROMATIC COMPOUNDS**" submitted by Veena S. Kumar.

Resolution of the Syndicate

RESOLVED that Veena S. Kumar., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.54.18.06 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Saleena Y. in Computational Biology and Bioinformatics -reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**COMPUTATIONAL PREDICTION AND ANALYSIS OF SYNERGISTIC EFFECT OF NATURAL COMPOUNDS ON PROTEIN TARGETS**" submitted by Saleena Y.

Resolution of the Syndicate

RESOLVED that Saleena Y., be declared eligible for the award of the Degree of Doctor of Philosophy in Computational Biology and Bioinformatics under the Faculty of Applied Sciences and Technology.

Item No.54.18.07 **Consideration of the examiners reports on the PhD Thesis submitted by Smt.Dhanisha.S.S. in Biotechnology -reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**EVALUATION OF IN VITRO AND IN VIVO ANTICANCER POTENTIAL OF PITHECELLOBIUM DULCE**" submitted by Dhanisha.S.S.

Resolution of the Syndicate

RESOLVED that Dhanisha.S.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.54.18.08 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri.Sreekanth.S. in Biochemistry-reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**NANOHYDROXYAPATITE INCORPORATED GELATIN METHACRYLOYL-POLY (ETHYLENE GLYCOL) DIACRYLATE HYDROGEL FOR BONE TISSUE ENGINEERING**" submitted by Sreekanth.S.

Resolution of the Syndicate

RESOLVED that Sreekanth.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of Science.

Item No.54.18.09 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Vijayalekshmi P J in Economics - reg:-**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IMPACT OF RUBBER PRODUCERS’ SOCIETIES ON RUBBER GROWERS IN KERALA**” submitted by Vijayalekshmi P J.

Resolution of the Syndicate
RESOLVED that Vijayalekshmi P J., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.54.18.10 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Biji M.S. in Malayalam- reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**നെല്ലും കാർഷിക സംസ്കാരവും മലയാള കവിതയിൽ**” submitted by Biji M.S.

Resolution of the Syndicate
RESOLVED that Biji M.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.54.18.11 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Prabakaran K. in Tamil- reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**NOVELS OF NEITHAL THINAI IN TAMIL AND MALAYALAM – A COMPARATIVE STUDY**” submitted by Prabakaran K.

Resolution of the Syndicate
RESOLVED that Prabakaran K., be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

Item No.54.18.12 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Ben Roy A.S. in Malayalam- reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ആർ. നാരായണപ്പണിക്കരുടെ കേരളഭാഷാ സാഹിത്യചരിത്രം - സാഹിത്യചരിത്ര വിജ്ഞാനീയത്തിന്റെ അടിസ്ഥാനത്തിൽ ഒരു വിമർശനാത്മക വിശകലനം**” submitted by Ben Roy A.S.

Resolution of the Syndicate
RESOLVED that Ben Roy A.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.54.18.13 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Nisha Thomas Panikkaveetil in Zoology – reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**OSMOTIC, HAEMATOLOGIC AND HISTOCHEMICAL ALTERATIONS OF A FISH ETROPLUS SURATENSIS OF ASHTAMUDI LAKE EXPOSED TO HEAVY METALS AND PESTICIDES UNDER LABORATORY ACCLIMATIZED SALINE CONDITIONS**” submitted by Nisha Thomas Panikkaveetil.

Resolution of the Syndicate
RESOLVED that Nisha Thomas Panikkaveetil., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.54.19 **Promotion (provisional) to the post of Office Superintendent – reporting of - reg.**

(Ad.AI)

Sanction was accorded by the Vice Chancellor to the following Promotions (provisional) to the post of Office Superintendent:

Promotions w.e.f 15.03.2023:

1. **Smt. Praveena G(6236)**, Computer Assistant(Sel. Gr.), posted under AR, B.Com Annual being promoted to act as Office Superintendent in the scale of pay of Rs.51400- 110300/- and is posted as Office Superintendent, Department of Russian.
2. **Smt. Sheena P S (6233)**, Computer Assistant(Sel. Gr.), PRO Section being promoted to act as Office Superintendent in the scale of pay of Rs.51400-110300/- and is posted as Office Superintendent, University General Help Desk vice Smt. Saritha S S(5941), Office Superintendent, University General Help Desk, with additional charge of Form Sales Section transferred.
3. **Smt. Snym Chandran (6237)**, Computer Assistant (Sel. Gr.), IT Cell being promoted to act as Office Superintendent in the scale of pay of Rs.51400-110300/- and is posted as Office Superintendent, Department of Music.
4. **Smt. Manjusha Mohan K (6232)**, Computer Assistant(Sel. Gr.), Migration being promoted to act as Office Superintendent in the scale of pay of Rs.51400-110300/- and is posted as Office Superintendent, Department of German.
5. **Smt. Manjusha O S (6297)**, Computer Assistant (Sel. Gr.), PRC being promoted to act as Office Superintendent in the scale of pay of Rs.51400-110300/- and is posted as Office Superintendent, Department of Demography.
6. **Sri. Shabeer B L (6294)**, Computer Assistant (Sel. Gr.), Ac.AI Section being promoted to act as Office Superintendent in the scale of pay of Rs.51400-110300/- and is posted as Office Superintendent, Department of Economics.
7. **Smt. Sumam K George (6238)**, Computer Assistant (Sel. Gr.), DSS being promoted to act as Office Superintendent in the scale of pay of Rs.51400-110300/- and is posted as Office Superintendent, Department of Linguistics.

Promotions w.e.f 16.03.2023:

1. **Sri. Akhil Y C (6241)**, Computer Assistant (Sel. Gr.), Ac.AI Section being promoted to act as Office Superintendent in the scale of pay of Rs.51400-110300/- and is posted as Office Superintendent, Ac.AI Section.
2. **Smt. Kavitha K.V (6231)**, Computer Assistant (Sel. Gr.), DD I being promoted to act as Office Superintendent in the scale of pay of Rs.51400-110300/- and is posted as Office Superintendent, Department of Nanoscience and Nanotechnology.

The U.O. Nos. 2477/2023/UOK dated 15.03.2023 and 2517/2023/UOK dated 16.03.2023 were issued accordingly.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.54.20 **Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services - Approval of - reg.**

(Ad.DII)

A meeting of the Standing Committee of the Syndicate on Student Services was held on 22.03.2023 at 10.30 a.m. in the Syndicate Room.

As per the orders of the Vice Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Student Services held on 22.03.2023 is placed before the Syndicate for consideration and approval (Minutes Appended).

Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services

Date and Time : 22.03.2023, 10.30 am

Venue : Syndicate Room

Members Present

1. Sri. Sandeep Lal S (Convener)
2. Adv. K.H. Babujan
3. Prof. K. Lalitha
4. Sri. Bijukumar G
5. Sri. Rajendrakumar. P
6. Smt. Renju Suresh

The meeting started at 10.30 a.m. and discussed the items in the Agenda and recommended as follows:

Item No.54.20.01 ***Budget Speech 2022-23 - Item No.103 - University Placement Cell – Extending the activities of the Cell to the Colleges affiliated with the University - Proposal -reg.***

(Ad.Misc.)

In the Budget Speech 2022-23, it was envisaged to extend the activities of the University Placement Cell to all Colleges affiliated to the University, for giving information directly to the students of the University and Colleges, about the workplaces and job opportunities. An amount of Rs. 10,00,000/- (Rupees Ten Lakh only) has been allotted towards implementation of the same, in various Colleges and Educational Institutions, with the help of University Employees Information & Guidance Bureau.

The Budget Implementation Cell, at its meeting held on 19.04.2022, considered the matter and recommended to entrust Dr. M. Vijayan Pillai, Member Syndicate (Convener), the Convener, University Placement Cell, Chief, University Employment Information and Guidance Bureau, HOD, IMK, and Director, DSS to submit a proposal for "Extending the activities of the University Placement Cell to the Colleges" and to place the same before the Standing Committee of the Syndicate on Academics and Research.

Dr.Christabell P.J., Convener, University Placement Cell, has submitted a proposal for "Extending the activities of the University Placement Cell to the Colleges." The estimated budget is based on the number of colleges and the number of students expected to participate in each programme. The duration of each programme is one day.

Sl. No	Particulars	No. of Students Involved	Estimated Budget of each programme (in Rs.)	Total
1	Placement Drive in 20 colleges (or groups of colleges) affiliated with the University of Kerala	Approximately 5000 students in each programme	50,000/-	10,00,000/-
Total (Rupees Ten lakh only)				10,00,000/-

The Syndicate at its meeting held on 14.10.2022, vide item no 47.91.D33 considered the proposal and resolved to forward the matter to the Standing Committee of the Syndicate on Students Services to select the colleges and programmes for the University Placement Cell. Also resolved to forward the matter, after the completion of selection, to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the proposal (copy appended) for "Extending the activities of the University Placement Cell to the Colleges" submitted by the Convenor, University Placement Cell, is placed before the Standing Committee of the Syndicate on Student Services, for consideration and appropriate recommendation.

Recommendations:

The Committee discussed the matter and made the following recommendations

1. *The Committee recommended to conduct Job Fairs in 6 Centres for the affiliated Colleges, Self-Financing Colleges and Self Financing institutions maintained by University after the reopening of the institutions in June 2023.*
2. *Each job fair should be conducted in a college (taking it as centre of cluster) and the colleges/University centres around that college should be included to take part in the job fair. The List of the proposed colleges and the colleges to be included is given in Table 1.*
3. *recommended to constitute a committee for college level organisation including syndicate members, the Principal of the College, IQAC Coordinator, Coordinator of Placement Cell/Career Guidance in the college, NSS Programme Officer of the College, and the College Union Chairman. The Convenor, University Placement Cell will be the ex-officio member.*
4. *recommended to allot Rs. 1.5 Lakh for each Job Fair. The expenses including light refreshments, arrangement of the venue, transportation, etc should be met using the amount. The rest of the amount (Rs. 1000000 – 900000 = Rs. 100000) is to be used for the other expenses to conduct the programme from the part of the University.*

Table 1: List of the Colleges and the Syndicate Members to be included in each centre

<i>Sl. No.</i>	<i>Name of the Centre</i>	<i>Name of the affiliated Colleges/Centres to be included</i>	<i>Syndicate Members</i>
1.	<i>Government College for Women, Thiruvananthapuram (Thiruvananthapuram I)</i>	<i>All Saints' College, St. Xavier's College, Thumba, SN College, Varkala, Govt. College, Kariavattom, University College, Thiruvananthapuram, Govt. College, Attingal A. J. College of Science and Technology, Thonnakkal Govt. Arts College, Thycaud, Thiruvananthapuram H.H. Maharani Sethu Parvathi Bai N.S.S. College for Women, Neeramankara, Thiruvananthapuram Mahatma Gandhi College, Thiruvananthapuram All Self Financing institutions maintained by University in the Taluks of Thiruvananthapuram, Attingal, Chirayinkeezhu</i>	<i>Prof. K. Lalitha Sri. P. Rajendrakumar</i>
2.	<i>Govt. KNM Arts & Science College, Kanjiramkulam (Thiruvananthapuram II)</i>	<i>1. VTMNSS College Dhanuvachapuram, 2. Christian College, Kattakada, 3. Govt. Arts & Science College, Kulathur, 4. Santhom Malankara Arts & Science College, Edanji, 5. Govt. College, Nedumangad, 6. Iqbal College, Perigammala 7. Allama Iqbal Institute of Management, Peringamala, Thiruvananthapuram 8. MalayinkeezhuMadhavakaviSmaraka Govt. Arts and Science College, Malayinkeezhu</i>	<i>Prof. K. Lalitha Sri. P. Rajendrakumar</i>

		<p>9. Mannaniya College of Arts and Science, Pangode, Kallara</p> <p>10. Sree Narayana College, Chempazhanthi</p> <p>All Self Financing institutions maintained by University in the Taluks of Nedumangad, Neyyattinkara, Kattakada</p>	
3.	<p>Sree Narayana College for Women, Kollam</p> <p>(Kollam)</p>	<p>1. NSS College, Nilamel,</p> <p>2. St. John's College, Anchal,</p> <p>3. Govt. Arts & Science College, Karunagappally,</p> <p>4. MMNSS College, Kottiyam,</p> <p>5. Ayyankali Memorial Arts & Science College,</p> <p>6. Pathanapuram, KSMDDB College, Sasthamcotta</p> <p>7. Baby John Memorial Govt. College, Chavara</p> <p>8. Bishop Moore College for the Hearing Impaired, Manakala, Adoor</p> <p>9. Marthoma College of Science and Technology, Ayur, Kollam</p> <p>10. Sree Narayana College, Chathannur</p> <p>11. All Self Financing institutions maintained by University coming under Kollam District</p>	<p>Smt. Renju Suresh</p> <p>Sri. Bijukumar G.</p> <p>Sri. Jairaj J</p> <p>Dr. Vijayan Pillai M</p> <p>Sri. Arun Kumar R</p>
4.	<p>NSS College, Pandalam</p> <p>(Pathanamthitta)</p>	<p>1. St. Cyril's College, Adoor</p> <p>2. Christian College, Chengannur</p> <p>3. College of Applied Science, Adoor</p> <p>4. Mater Dei CMI College, Enathu, Pathanamthitta</p> <p>5. All Self Financing institutions maintained by University coming under Pathanamthitta District</p>	<p>Sri. Sandeep Lal S</p> <p>Dr. K. B. Manoj</p>
5.	<p>Sanatana Dharma (SD) College, Alappuzha</p> <p>(Alappuzha I)</p>	<p>1. Govt. College, Ambalapuzha,</p> <p>2. St. Michael's College, Cherthala</p> <p>3. KUCTE, Kayamkulam, Alappuzha</p> <p>4. KVM College of Arts and Science, Kokkothamangalam, Cherthala</p> <p>5. Michaels Institute of Management Technology, Mayithara, Cherthala</p> <p>6. N.S.S. College, Cherthala</p> <p>7. All Self Financing institutions maintained by University coming under the Taluks nearby</p>	<p>Adv. K. H. Babujan</p> <p>Adv. A. Ajikumar</p>
6	<p>Bishop Moore College, Mavelikkara</p> <p>(Alappuzha II)</p>	<p>1. Carmel College, Muhamma, Alappuzha</p> <p>2. Mar Gregorios Arts and Science College, Punnappra, Alappuzha</p> <p>3. Milad-E-Sherief Memorial College (MSM College), Kayamkulam</p> <p>4. All Self Financing institutions maintained by University coming under the Taluks nearby</p>	<p>Adv. K. H. Babujan</p> <p>Adv. A. Ajikumar</p>

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student Services was held on 22.03.2023, be approved.

Item No.54.20.02 ***University Youth Festival 2023- Amendments to be effected in the Rules- Recommendations submitted by the Director (i/c), DSS- reg.***

(Ad.DII)

The Director, Department of Student Services forwarded the following recommendations for effecting amendments in Kerala University Youth Festival Rules 2023:

1. The University had issued U.O. to disburse individual award with the title 'KALARATHNAM' to the transgender student who scores the highest points from that category in the Kerala University Youth Festival. The same may be included in the Kerala University Youth Festival Rules 2023.
2. The event Group Dance is a Genderneutral item in KUYF and there is no provision of restriction on gender in this event. It is recommended that necessary clarification may be included in the Kerala University Youth Festival rule book regarding the participation of all students irrespective of their gender in the event of Group Dance.
3. The proposal regarding the event of 'Fancy Dress' is factual and the same was raised by many participants and related persons in the past festivals. Therefore, the proposal may be accepted for the exclusion of the item 'Fancy dress' from our University Youth Festival.
4. The event 'Poorakkali' may be included in the Dance section of the University Youth Festival.
5. The event 'Essay Writing Sanskrit' may be included in the Literary section of our University Youth Festival.
6. The event 'Mehandi' may be included in Fine Arts section of the Kerala University Youth Festival. It is to be noted that the event 'Mehandi' is a competition item in the South Zone and National Inter University Youth Festivals and the same may be included in the KUYF too.
7. 3 no. of accompanists (students/professional) are permitted for the event of 'Kathaprasangam'. Necessary clarification may be given in the KUYF rule book in this regard.
8. The specification as "Live Orchestra/Recorded Music/both together can be used" may be included in the KUYF rule book for the events MIME & SKIT.
9. The specification as "Clay provided by the organisers can only be used", may be included in the KUYF rule book.
10. The clarification as "the participant shall bring his/her own digital camera", for the event 'Spot Photography', may be included in the KUYF rule book.

The Syndicate held on 17.03.2023, considered the proposal regarding the amendments to be effected in the KUYF Rules 2023 and resolved to place the recommendations at Sl. No. 2 to 10 before the SC of the Syndicate on Student Services.

As per the orders of the Vice Chancellor the following recommendations of the Director (i/c), Student Services is placed before the Standing Committee of the Syndicate on Student Services for consideration and appropriate recommendation thereon.

1. The event Group Dance is a Genderneutral item in KUYF and there is no provision of restriction on gender in this event. It is recommended that necessary clarification may be included in the Kerala University Youth Festival rule book regarding the participation of all students irrespective of their gender in the event of Group Dance.
2. The proposal regarding the event of 'Fancy Dress' is factual and the same was raised by many participants and related persons in the past festivals. Therefore, the proposal may be accepted for the exclusion of the item 'Fancy dress' from our University Youth Festival.
3. The event 'Poorakkali' may be included in the Dance section of the University Youth Festival.
4. The event 'Essay Writing Sanskrit' may be included in the Literary section of our University Youth Festival.
5. The event 'Mehandi' may be included in Fine Arts section of the Kerala University Youth Festival. It is to be noted that the event 'Mehandi' is a competition item in the South Zone and National Inter University Youth Festivals and the same may be included in the KUYF too.

6. 3 no. of accompanists (students/professional) are permitted for the event of 'Kathaprasangam'. Necessary clarification may be given in the KUYF rule book in this regard.
7. The specification as "Live Orchestra/Recorded Music/both together can be used" may be included in the KUYF rule book for the events MIME & SKIT.
8. The specification as "Clay provided by the organisers can only be used", may be included in the KUYF rule book.
9. The clarification as "the participant shall bring his/her own digital camera", for the event 'Spot Photography', may be included in the KUYF rule book.

Recommendations:

1. *the committee recommended to sought opinion of Dr.Neena Prasad regarding the participation of all students irrespective of their gender in the event Group dance.*
 2. *the committee recommended to reject the proposal for the exclusion of the item Fancy Dress from the University Youth Festival.*
 3. *recommended to defer the proposals for including new items such as Poorakkali, Essay Writing Sanskrit and Mehendi, for the time being.*
 4. *recommended to permit students/professionals as accompanists (3 no.) for the event of 'Kathaprasangam' and include the same in the KUYF rule book.*
 5. *recommended to include the specification "Live Orchestra/Recorded Music/both together can be used" in the KUYF rule book for the events MIME & SKIT.*
 6. *recommended to include the specification "Clay provided by the organisers can only be used" in the KUYF rule book for the event Clay Modelling.*
 7. *recommended to include the condition "the participants shall bring his/ her own digital camera" for the event Spot Photography in the KUYF rule book.*
- The Meeting concluded at 12.00 noon.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student Services was held on 22.03.2023, be approved.

Item No.54.21 *Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.03.2023 – for approval – reg.*
(M&C I)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.03.2023 is placed before the Syndicate for approval (Minutes appended).

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS

Date & Time : 24.03.2023, 11.00 A.M
Venue : Syndicate Room

Members Present

1.	Dr.K.B Manoj	Convener	Sd/-
2.	Adv.K.H.Babujan	Member Syndicate	Sd/-
3.	Sri.Bijukumar.G.	Member Syndicate	Sd/-
4.	Dr.Vijayan Pillai M	Member Syndicate	Sd/-(via Online)
5.	Prof.K.Lalitha	Member Syndicate	Sd/-
6.	Sri.Jairaj.J	Member Syndicate	Sd/-(via Online)
7.	Sri.SandeepLal.S	Member Syndicate	Sd/-

Members Absent

1.	Dr.K.G.Gopchandran	Member Syndicate
2.	Sri.Arunkumar R	Member Syndicate
3.	Dr.S.Nazeeb	Member Syndicate

Item No.54.21.01 *Requests for mercy chance to B.Com (annual scheme) Degree examination - 2016 admissions- consideration of- reg.*

(Ac.AIV)

Numerous requests have been received from failed candidates of B Com (Annual scheme) Degree Course -2016 admission, for granting mercy chance examination for clearing the failed papers.

As per U.O. No. Ac.A IV/1/Uniform Span Period/2016 dated 15.07.2016, the maximum duration for completing a programme of study be restricted to Y+2 years for annual programmes and S+ 4 semesters for semester programmes. This will come into effect from 2016-17 admissions onwards and shall accordingly supersede the relevant provisions contained in the existing regulations of various courses". As per the UO, the admissible chances for completion of the course of B.Com 2016 admission candidates were over by 2021.

Further one mercy chance has also been granted to the candidates of B A/B Sc/B.Com courses under annual scheme(2016 admission) as per U.O. No.6468/2022/UOK dated 19/08/2022. The tabulation section remarked that the mercy chance had been conducted as per Notification No. CE/187/08/2022 dated 23/08/2022 and the last examination ended on 13thDecember 2022 only.

Meanwhile a huge number of requests for Mercy Chance has been receiving in the section till date from B. Com annual scheme candidates which includes those candidates who could not register for the exam conducted earlier.

The Vice Chancellor has ordered to place the matter regarding granting Mercy Chance to B.Com annual scheme (2016 admission)candidates before the Standing Committee of the Syndicate on Examination for consideration and appropriate recommendation.

Recommendations : *The Committee considered the above matter and recommended not to agree to the request for the time being.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.03.2023, be approved.

Item No.54.21.02 *Integrated Five year BA LL.B Course (2012 Admission, 2011 scheme) – Request for Mercy Chance Examination– reg.*

(Ac.AIII)

Several requests have been received from the candidates of 2012-17 batch (2011 scheme), Integrated Five year BA LL.B Course, who could not complete their course successfully within the time limit stipulated in the Regulations, for having a mercy chance to appear for the failed papers in the ensuing examinations.

In this context, it may be noted that:

1. As per the Regulations of Integrated Five year BA LL.B Course (2011 scheme) "A candidate admitted in this course shall complete the course and shall pass all papers within a period of ten years from the date of admission".
2. As the Regular chance of 2012-17 batch of Integrated Five year BA LL.B Course (2011 scheme) expired only in 2022, mercy chance has not been granted to them to appear for the failed papers.

As per the orders of the Vice-Chancellor, the request of the candidates of Integrated Five year BA LL.B course (2012-17 batch, 2011 scheme) for a mercy chance examination to appear for the failed papers, is placed before the Standing Committee of the Syndicate on Examinations, for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to grant one mercy chance subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.03.2023, be approved.

Item No.54.21.03:- Issue of Internal Marks of MSW Course-guidelines-review-reg.**(Ac.AII)**

The Chairmen, Board of Examiners of the MSW Degree Programme, Semester I and Semester II, have raised a complaint regarding the award of internal marks for the Concurrent Field Work in MSW. The online additional meeting of the Board of Studies in Social Work held on 10/10/2022 discussed the matter in detail and recommended that the guidelines concerning the Range of Marks, maximum percentage of students who may be deemed to be fit for the respective range of marks, and the conditions under which such range of marks to be awarded to the students for the Continuous Assessment for Concurrent and Block Field Work in MSW as follows.

Range of Marks	Maximum percentage of students who may be deemed fit for the range.	Remarks
81-90	Outstanding, to a maximum of 10% of students	For those students who have consistently demonstrated Outstanding* performance(preferably advanced learners), shall be awarded 81-90 band marks, exercising due diligence. Proper justification and proof shall be prepared to consider students in this category.
71-80	Excellent to a Maximum of 15% of students	Those students who have demonstrated consistent and exemplary performance shall deserve this category of marks.
61-70	Very Good:to a maximum of 20 % of students	Those students who have demonstrated above average performance shall deserve this category of marks.
51-60	Good to a maximum of 25% of students	Those students who have demonstrated average performance consistently shall deserve this range of marks.
40-50	Pass	Minimum marks that can be awarded to a student, (a)for field work, if he/she meets the minimum required field work hours(270 hours of concurrent field work per semester and 225 hours for each of the two block placements), and (b) for internals, if he/she has made timely submissions of seminars and assignments, and has attempted the internal test.

The Dean, Faculty of Social Sciences has endorsed the minutes of the online additional meeting of the Board of Studies in Social Work held on 10th October 2022.

The Vice-Chancellor subject to reporting to the Academic Council has approved to implement the above recommendations of the Board of Studies in Social Work as endorsed by the Dean, Faculty of Social Sciences. U.O No.8899/2022/UOK dated 26/11/2022 has been issued in this regard.

The Special Meeting of the Academic Council at its meeting held on 07/01/2023 noted the report on action taken by the Vice-Chancellor in having approved the U.O No.8899/2022/UOK dated 26/11/2022.

The Academic Council further resolved that the matter regarding the Class Average of the internal assessment mark of MSW course shall be examined by the Standing Committee of the Syndicate on Examinations, in order to ensure uniformity in the award of internal marks.

Recommendations: *The Committee considered the above matter and recommended to constitute a Sub Committee comprising of Dr. K.B.Manoj, Convener, Standing Committee of the Syndicate on Examinations, Dr.S.Nazeeb, Convener, Standing Committee of the Syndicate on Academics & Research, Controller of Examinations, Dean, Faculty of Social Science & Chairman, BoS concerned to examine the matter in detail and submit a report before the Standing Committee of the Syndicate on Examinations*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.03.2023, be approved.

Item No.54.21.04 ***Request for exempting from the status as examination centres for the conduct of B.Tech Supplementary examination of University of Kerala – reg.***

(EA I)

The exam centres of B.Tech Supplementary exams were curtailed to sixteen centres consequent on delinking of B.Tech degree courses from the University of Kerala. Out of the sixteen colleges, two colleges viz Muslim Association College of Engineering and Polytechnic Venjaramoodu, Thiruvananthapuram and SNIT Adoor have forwarded letters expressing their difficulty in conducting B.Tech (Supplementary) examination of University of Kerala. The college of Muslim Association College of Engineering and Polytechnic, Venjaramoodu, Thiruvananthapuram has informed that due to heavy student strength on account of B.Tech and Polytechnic classes, they are not in a situation to arrange staff as invigilators for the examination. It has also been informed by the Principal SNIT, Adoor that as all their regular academic programs (Diploma, B.Tech, M.Tech and MBA) courses and examinations are in full swing, staff members are fully engaged and class room facilities are not enough for sparing for the supplementary exams of University of Kerala.

Letters have been sent requesting to permit to conduct B.Tech (Supplementary) examinations in the above centres until alternative arrangements are made. It may please be noted that the college authorities are repeatedly declining the request to conduct the exam as the courses have been delinked from the University.

However considering that the two colleges are persistent in their request for exemption, alternative arrangements need to be made for smooth conduct of examinations.

In view of the upcoming examination of S7, scheduled for March 2023 the feasibility of arranging nearby colleges as exam centres or conducting the B.Tech (Supplementary) Examinations in University College of Engineering, Kariavattom needs to be explored.

Recommendations : ***The Committee considered the above matter and recommended not to agree to the request.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.03.2023, be approved.

Item No.54.21.05 ***Migration Certificate generated by Digilocker -Considering of- reg.***

(EF II)

As per the Examination Manual, the following documents shall be forwarded along with the application for Recognition of qualifying examinations.

1. Receipt for the prescribed fee
2. Original Qualifying Certificate and marklists
3. Migration Certificate in Original
4. Eligibility Certificate (Original)
5. Photocopy of Ph.D registration order (if applicable)

The University has exempted the candidates who have passed their qualifying examination conducted by the Higher Secondary Examination Board of Kerala State from producing Migration Certificate. Migration Certificate (Original), is mandatory for those candidates whose qualifying examination is conducted by SSCE, ISCE, other Universities etc. Nowadays, many candidates have produced Migration Certificate generated by Digilocker. A policy decision on the matter is necessary for accepting the Migration Certificate generated through Digilocker for processing the application for Recognition of qualifying examinations.

Recommendations : ***The Committee considered the above matter and recommended to accept the proposal in principle and also take steps to incorporate the said recommendation wherever necessary.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.03.2023, be approved.

Item No.54.21.06 Mercy Chance Examination-BA/B Sc/B Com (Annual Scheme)-reg. (Ac.AII)

The BA Annual scheme sections have forwarded a categorised list of 28 requests seeking mercy chance examination from candidates who had failed or missed their chances to write examination due to various reasons.

These students follows the same scheme and syllabus that came into existence from 2006 admission onwards and they have been categorised as follows.

1. Candidates prior to 2016 admission as not eligible for mercy chance and
2. those from 2016 admission as eligible for mercy chance examination based on the Uniform Span period prescribed vide UO No.Ac AIV/1/Uniform Span Period/2016 dated 15.07.2016 (flagged). As per the UO the maximum duration for completing a programme of study be restricted to Y + 2 years for annual programme.

In this context it is pointed out that even though the candidates prior to 2016 admissions are categorised as not eligible for mercy chance examinations, the Annual scheme candidates prior to 2016 admissions of BA and B Com Degree Courses have no restrictions towards appearing for Examinations of their Part I, Part II and Part III as and when Examinations are notified for Regular/ Supplementary for Annual scheme Private Registration candidates who follows Annual scheme that Prevails from 2006 admission onwards. Similarly the candidates of B Sc Degree Courses under annual scheme who are permitted to write Part III examinations as mercy chance only appear for their Part I and Part II without any restrictions as and when notified for annual scheme BA Degree Courses, since they follow same scheme and syllabus.

In the above context it may be noted that there is no equal opportunity available for the candidates from 2016 admission onwards for BA and B Com as they are restricted by way of Uniform Span Period stated above, wherein they can appear only as mercy chance candidates.

Also the fees levied for the mercy Chance candidates are higher as compared to the candidates prior to 2016 admissions who have to remit only normal examination fee, since they register for examination as normal candidates.

Further the candidates who are registering for mercy Chance Examination shall have to remit normal Examination fee in addition to the mercy Chance fee levied as follows:-

If the number of papers is three or less	:	Rs.4,000/-
If the number of papers is more than three	:	Rs.2,500/- per paper

Considering the facts stated above, it may be noted that there is marked disparity between the two categories and therefore parity among two categories requires consideration.

In the light of the above, the matter was submitted for consideration and orders of the Vice-Chancellor, whether

1. to restrict candidates prior to 2016 admission of BA/B Sc/B Com from appearing for examinations that are notified from time to time for annual scheme candidates and
2. Whether mercy chance examination may be granted to all the failed candidates of BA/B Sc/B Com Annual scheme prior to 2016 admissions and from 2016 admission onwards in the existing scheme and syllabus whose permissible chances stands expired in the context that request of mercy chances have been received and listed.

Recommendations : *The Committee considered the above matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.03.2023, be approved.

Item No.54.21.07 Non-remittance of penalty related to the discrepancy in entry of marks/ valuation of answer books- reg.

(M&C I)

As per the U.O No. M&C I.2/1696/2014 dated 16.08.2014, a penalty of Rs.2500/- (Rupees Two Thousand Five Hundred only) is to be imposed on teachers at the first instance, Rs.5000/- (Rupees Five thousand only) at the second instance and Rs.10,000/- (Rupees Ten thousand only) at the third instance for the mistakes they have committed during the valuation of answerbooks of

University examinations & per the U.O No. M&C I.2/2080/2023 dated 01.03.2023 considered the discrepancy in entry of marks/valuation of answerbooks and resolved to impose a fine of Rs.20000/- (Twenty Thousand only) & Rs.25000/- (Twenty Five Thousand only) on the examiners for the discrepancies in valuation reported for the fourth and fifth time respectively and after fifth time the matter shall be reported to the Manager in the case of examiners of Self Financing Colleges, to the Manager and the Director, Collegiate Education/Director, Technical Education in the case of examiners of Aided Colleges and to the Director, Collegiate Education in the case of examiners of Government Colleges. Letter No:M&C I/2/2021 dated 19.04.2021 was sent to Sri. Chandrasekharan Nair. T, HOD, CHMM, Varkala for remittance of the penalty of Rs.2500/- (Two Thousand Five Hundred only) towards discrepancy in entry of marks/valuation of answer books bearing candidate code: 18943085 of the paper 'Environmental Management' of Third Semester MBA Degree Examination December 2019 & Letter No:M&C I/2/2022 dated 23.04.2022 was sent to Smt.Diana V. Prakash Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram for remittance of the penalty of Rs.5000/- (Five Thousand only) towards discrepancy in entry of marks/valuation of answer books bearing false no: 534375 of the paper '20th Century Malayalam Literature in English Translation of Third Semester B.A English & Communicative English Degree Examination, January 2021. Details are mentioned as follows. As the remittance of penalty was pending four reminder letters were sent to the following examiners, but they have not remitted the fine till date.

Name of the Examiner	Penalty Amount	Related Examination	Remarks
Sri. Chandrasekharan Nair. T, HOD, CHMM, Varkala.	Rs.2500/-	Third Semester MBA Degree Examination December 2019	Omission in valuation of answers in the answerbook The Candidate passed the examination by awarding 3 more marks by the examiners for the omitted question, which caused result modification and the candidate passed the semester.
Smt.Diana.V.Prakash Assistant Professor, Dept of English, All Saints College Thiruvananthapuram.	Rs.5000/-	Third Semester B.A English & Communicative English Degree Examination, January 2021	Mark differs in the markbook and answerbook As per the mark book '28' mark is given to the candidate. But the actual mark on the answerscript is 56 which caused result modification and the candidate passed the semester.

As per the orders of the Vice-Chancellor, the matter regarding the Non-remittance of penalty related to the discrepancy in entry of marks/valuation of answer books is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended to entrust the Controller of examinations to hear Sri. Chandrasekharan Nair. T, HOD, CHMM, Varkala & Smt.Diana.V.Prakash, Assistant Professor, Dept of English, All Saints College Thiruvananthapuram and submit a report before the Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.03.2023, be approved.

Item No.54.21.08 **Mercy chance examination for 2017 admission candidates-SDE-reg**

(Ac.AII)

The Director, SDE has submitted the request of students of 2017 admissions, in various degree programmes through SDE, to appear for the 5th and 6th semester degree examinations of SDE with the regular batch of students.

As per UO No.Ac.AIV/1/Uniform Span Period/2-16 dated 15.07.2016, the maximum duration for completing a program of study be restricted to S+4 semesters for semester programmes, unless otherwise specified by the apex bodies, where S stands for the normal or minimum duration prescribed for completion of programmes. Hence a 2017 admission candidate of UG programmes in SDE shall complete the course by 2022, availing the maximum chances.

It is requested that these candidates may be permitted to appear the ensuing degree examinations of S5 and S6 of SDE by including them in the mercy chance limit. It is also stated that, since the scheme and syllabi of UG programmes in SDE have not changed since 2017 admissions, many students can complete the course by writing the said examinations and save a year.

Since the maximum time limit for a 2017 admission UG candidates to complete the course was up to 2022, the said candidates are eligible for mercy chance.

As per the orders of the Vice Chancellor, the request of candidates of 2017 admissions to permit them to write the examination as mercy chance with the regular 5th and 6th semester students, is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations : *The Committee considered the above matter and recommended to grant one mercy chance subject to reporting to the Academic Council.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.03.2023, be approved.

Item No.54.21.09 *Proceedings of the Hearings Conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations held on 16.02.2023 – for approval – reg.*

(M&C I)

The proceedings of the hearings conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations held on 16.02.2023 is placed before the Standing Committee of the Syndicate on Examinations for approval (Minutes appended).

Recommendations : *The Committee considered the above matter and recommended to approve the recommendations of the proceedings of the hearings conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations held on 16.02.2023.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.03.2023, be approved.

Proceedings of the Hearings Conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations

Date & Time : 16.02.2023 , 02.00 p.m.
 Venue : Syndicate Room

Members Present

Dr.K.B. Manoj	Convener(SC on Exams)	Sd/-
Prof.K.Lalitha	Member Syndicate	Sd/-
Sri.Arunkumar R.	Member Syndicate	Sd/-
Sri.Jairaj.J	Member Syndicate	Sd/-

Members Absent

- Dr.Vijayan Pillai M. Member Syndicate
- Dr.S.Nazeeb Member Syndicate

Item No.1:- 2022 ഏപ്രിൽ മാസം നടന്ന ആറാം സെമസ്റ്റർ ബി.എ മ്യൂസിക് പ്രാക്ടിക്കൽ പരീക്ഷ Musical Forms and Manodharma Sangeetha II (MU 1644) - നടത്തിപ്പിലെ അപാകത - പരാതിയിന്മേൽ Internal Examiner നെ ഹിയറിങ് നടത്തുന്നത് - സംബന്ധിച്ച്-

(M&C I)

ഗവൺമെന്റ് വിമെൻസ് കോളേജിലെ മൂന്നാം വർഷ ബിഎ മ്യൂസിക് ബിരുദ വിദ്യാർത്ഥിനിയായ ശ്രീമതി. ജ്യോത്സ്ന.എസ്.അറക്കൽ അയച്ച പരാതി പ്രകാരം 2022 ഏപ്രിൽമാസം നടന്ന ആറാം സെമസ്റ്റർ പരീക്ഷകളിൽ മെയ് 11 നു ഗവൺമെന്റ് വിമെൻസ് കോളേജിൽ നടന്ന Musical Forms and Manodharma Sangeetha II (MU 1644) എന്ന പ്രാക്ടിക്കൽ പരീക്ഷയുടെ നടത്തിപ്പിനായി External Examiner ആയി വന്നത് നീറമൺകര ഹെർ ഹൈനസ്സ് മഹാറാണി സേതു പാർവതി വനിത എൻ എസ്സ് എസ്സ് കോളേജിലെ അദ്ധ്യാപികയായ അസിസ്റ്റന്റ് പ്രൊഫസർ ഡോ.രേഖ.എം. മേനോൻ(HOD in Music Department) ആണെന്നും സാധാരണയായി രാവിലെ 10 മണിക്ക് തുടങ്ങുന്ന പരീക്ഷ അന്ന് തുടങ്ങിയത് 11:15 ന് ശേഷമായിരുന്നു എന്നും പറയുന്നു. പരാതിക്കാരി പരീക്ഷാഹാളിലേക്ക് പ്രവേശിച്ച സമയം മുതൽ മേല്പറഞ്ഞ അദ്ധ്യാപിക വിദ്യാർത്ഥിനിയോട് ദേഷ്യത്തോടെ സംസാരിച്ചെന്നും അദ്ധ്യാപികക്ക് വീട്ടിൽ പോകണമെന്ന് പറഞ്ഞുകൊണ്ടിരുന്നെന്നും പറയുന്നു. ഉച്ചക്ക് മുമ്പുള്ള വിദ്യാർത്ഥികൾക്ക് പരീക്ഷ സമയം 45 മിനിറ്റും 1 മണിക്കൂറും എടുത്തപ്പോൾ ഉച്ചക്ക് ശേഷമുള്ള വിദ്യാർത്ഥികൾക്ക് അര മണിക്കൂറിൽ താഴെ മാത്രമേ പരീക്ഷക്ക് വേണ്ടി എടുത്തത് എന്നും പറയുന്നു. പരീക്ഷയുടെ തുടക്കം മുതൽ ടീച്ചർ കുട്ടിയെ മാനസികമായി തളർത്തിയെന്നും മാർക്ക് തരാൻ പറ്റില്ലെന്നും തോൽപ്പിക്കുമെന്ന് പറഞ്ഞെന്നും ഒരു പാട്ടും പൂർത്തിയായി പാടാൻ അനുവദിക്കാതെ അടുത്ത ചോദ്യത്തിലേക്ക് കടന്നെന്നും ആരോപിക്കുന്നു. വിദ്യാർത്ഥിയോട് എല്ലാ സെമസ്റ്റർ പരീക്ഷകളും ജയിച്ചോ എന്ന് ചോദിച്ചെന്നും ജയിച്ചു എന്ന് പറഞ്ഞപ്പോൾ എങ്ങനെ ജയിച്ച് ഇതുവരെ എത്തിയെന്നുപറഞ്ഞു പരിഹസിച്ചെന്നും പറയുന്നു. മൂന്ന് കൃതികൾ പാടാനുള്ളതിൽ മൂന്നും വ്യക്തമായിപാടാനറിയാമായിരുന്നെന്നും എന്നാൽ ഒന്ന് പൂർത്തിയാക്കുന്നതിനു മുമ്പേ അടുത്ത കൃതിയിലേക്ക് കടക്കാൻ പറഞ്ഞെന്നും പറയുന്നു. 5 മാർക്കിന്റെ വൈവയിൽ 4 നും കൃത്യമായി ഉത്തരം നൽകിയെന്നും 20 മാർക്കുള്ള പല്ലവി എന്ന ഭാഗത്തിനും ഉത്തരം നൽകിയെന്നും എന്നാൽ പരീക്ഷയുടെ പ്രധാന ഭാഗമായ മനോധർമ്മം പാടുക എന്നതിൽ വിദ്യാർത്ഥിക്ക് ചിന്തിക്കാൻ പോലും ഉള്ള മാനസികാവസ്ഥ നൽകിയില്ല എന്നും ആ ഭാഗം നന്നായി അറ്റൻഡ് ചെയ്യാൻ കഴിഞ്ഞില്ല എന്നും പറയുന്നു. മെയ് 5നു മറ്റൊരു ടീച്ചർ മനോധർമ്മത്തിൽ നടത്തിയ പരീക്ഷയിൽ വിദ്യാർത്ഥിക്ക് 46 മാർക്ക് ലഭിച്ചെന്നും പറയുന്നു. പരീക്ഷനടത്തിപ്പിനെക്കുറിച്ച് പരാതി ഉണ്ടായിരുന്നെങ്കിലും ജയിക്കും എന്ന് ഉറപ്പുള്ളതിനാൽ വിദ്യാർത്ഥി പരാതിയുമായി മുന്നോട്ടു പോയില്ല എന്നും പറയുന്നു. എന്നാൽ ആറാം സെമസ്റ്റർ പരീക്ഷ ഫലം വന്നപ്പോൾ വിദ്യാർത്ഥിനി 2 മാർക്കിന്റെ വ്യത്യാസത്തിൽ പ്രസ്തുത വിഷയത്തിന് മാത്രം തോല്പുകയും ചെയ്തു. കുട്ടിക്ക് 26 മാർക്ക് നൽകി വെറും 2 മാർക്കിന്റെ വ്യത്യാസത്തിൽ ടീച്ചർ തോൽപ്പിച്ചെന്ന് ആരോപിക്കുന്നു. ശരിയായ രീതിയിൽ പരീക്ഷ നടത്താതെ വിദ്യാർത്ഥിനിയെ തോൽപ്പിച്ചത് കാരണം ഒരു വർഷം നഷ്ടപ്പെട്ടിരിക്കുന്നു എന്നും ആരോപിക്കുന്നു. അദ്ധ്യാപികയുടെ ഇത്തരത്തിലുള്ള പ്രവർത്തനത്തിനെതിരെ ഉചിതമായ നടപടി സ്വീകരിക്കണമെന്നും വിദ്യാർത്ഥിനിക്ക് പ്രസ്തുത വിഷയത്തിന് പുനഃപരീക്ഷ അനുവദിക്കണമെന്നും അപേക്ഷിക്കുന്നു.

വിദ്യാർത്ഥിനിയുടെ മാർക്ക് ലിസ്റ്റ് പരിശോധിച്ചതിൽ നിന്നും ടിയാൻ ഒന്ന് മുതൽ നാല് വരെ സെമസ്റ്ററുകൾ A ഗ്രേഡിലും അഞ്ചാം സെമസ്റ്റർ B ഗ്രേഡിലും പാസായതായി കാണുന്നുണ്ട്.

ഗവൺമെന്റ് വിമെൻസ് കോളേജിലെ മറ്റൊരു വിദ്യാർത്ഥിനിയായ ശ്രീമതി. കരീഷ്മ കെ യും മേല്പറഞ്ഞ ടീച്ചറിനെതിരെ ഇതേ പരാതി ഉന്നയിച്ചിട്ടുണ്ട്.

വൈസ്-ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം നീറമൺകര ഹെർ ഹൈനസ്സ് മഹാറാണി സേതു പാർവതി വനിത എൻ എസ്സ് എസ്സ് കോളേജിലെ അദ്ധ്യാപികയായ അസിസ്റ്റന്റ് പ്രൊഫസർ ഡോ. രേഖ. എം.മേനോനെതിരായ പരാതിയിന്മേൽ അസിസ്റ്റന്റ് പ്രൊഫസർ ഡോ. രേഖ എം. മേനോൻ, പരാതിക്കാരായ ശ്രീമതി.ജ്യോത്സ്ന.എസ്.അറക്കൽ, ശ്രീമതി. കരീഷ്മ കെ എന്നിവരെ ഡോ.കെ.ബി.മനോജ്, പ്രൊഫ.കെ.ലളിത, ശ്രീ.അരുൺകുമാർ.ആർ, ഡോ.എം.വിജയൻ പിള്ള, അഡ്വ. മുരളീധരൻ പിള്ള,ജി.ശ്രീ.ജയരാജ്.ജെ എന്നിവ രടങ്ങിയ ഉപസമിതി ഹിയറിങ് നടത്തുകയും ചെയ്തു. 14.10.2022 നു നടന്ന സിൻഡിക്കേറ്റ് യോഗം പ്രസ്തുത ഉപസമിതി നടത്തിയ ഹിയറിങ്ങിന്റെ proceedings അംഗീകരിക്കുകയും അതിൻ പ്രകാരം 2022 മാസം നടന്ന ആറാം സെമസ്റ്റർ പരീക്ഷകളിൽ മെയ് 11 നു ഗവൺമെന്റ് വിമെൻസ് കോളേജിൽ നടന്ന Musical Forms and Manodharma Sangeetha II (MU 1644) എന്ന പ്രാക്ടിക്കൽ പരീക്ഷയുടെ Internal Examiner ആയിരുന്ന അസിസ്റ്റന്റ് പ്രൊഫ. ജാസ്മിൻ എം - നെയും അതേ ഉപസമിതി ഹിയറിങ് നടത്താൻ തീരുമാനിക്കുകയും ചെയ്തിട്ടുണ്ട്.

Recommendations of the Committee : *The subcommittee considered above matter and the email from Smt.Jasmin M., Internal Examiner of Musical Forms and Manodharma Sangeetha II ,Govt College for Women regarding the inconvenience in attending hearing as she is on leave and recommended to defer the matter to the next subcommittee.*

Item no.2 Request of Smt. Mary Stiphna for considering the corrected internal marks for Paper II of S2 B.Com LL.B Examination, February 2022-reg.

(EG I(b))

Smt. Mary Stiphna, a B.Com LL.B candidate of 2020-25 batch, had been granted Inter College Transfer from CSI Institute of Legal Studies, Cheruvarakkonam to Sree Narayana Guru College of Legal Studies, Kollam vide U.O No. AC AIII/3667/2021/UOK dated 26.07.2021. As per the conditions of Inter College Transfer, the transfer had been granted with the permission to the candidate to register and appear for the Ist & IInd semester exams (regular) at CSI Institute of Legal Studies, Cheruvarakkonam, which is her parent college.

The candidate had registered and appeared for Second semester Integrated Five Year B.Com LL.B Examinations February 2022, at the CSI Institute of Legal Studies, Cheruvarkkonam, with the candidate code 471 20555038. As per the CA Marks uploaded by the college, the hardcopy of which had been forwarded to the University on 12.04.2022, after the examination, the candidate had scored 2.5 marks for the paper "Management Concepts & Thoughts" (Paper II). The results for the said examination were published on 22.08.2022 and the candidate failed for the concerned paper with a score of 38.5 marks in total, whereas the candidate secured better marks for other subjects and passed these papers (Kindly peruse Student History).

As per the letter from the Principal, CSI Institute of Legal Studies, Cheruvarakkonam dated 24.08.2022, the CA Marks of the candidate for Paper II – Management Concepts & Thoughts (2.5 marks), uploaded to the University Portal in connection with S2 February 2022, were not the actual marks of the candidate. The letter says that an omission had crept into her CA Marks for Paper II. Along with the letter, the Principal had forwarded the corrected CA Marks (18 Marks), which the candidate has countersigned.

Upon receipt of the letter from the Principal, CSI Institute of Legal Studies, Cheruvarakkonam dated 24.08.2022, a file was put up with respect to the case for consideration of the Hon'ble Vice Chancellor and the Hon'ble Vice Chancellor ordered that the case need not be considered. Thereafter, the Principal, CSI Institute of Legal studies, Cheruvarakkonam had been intimated on the matter vide letter from the University dated 13.10.2022.

Further the candidate submitted a complaint via letter dated 13.10.2022 to the Hon'ble Vice Chancellor stating that the teacher of the subject (Management Concepts & Thoughts) thinking that the candidate had obtained TC from the College (CSI Institute of Legal studies, Cheruvarakkonam) had not awarded any internals for the said paper and the clerk in the college had entered 2.5 marks for the said paper for the attendance part only. The candidate further alleges that these entries were not seen and any intimation in this regard was not received by her.

The present complaint of the candidate was added to the earlier case and the previous file was continued and put up for perusal. Upon receipt of the remarks of the Controller of Examinations on the matter, the Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations for consideration & recommendations.

The Committee considered the above matter and recommended that the then Principal, the then HOD and the then tutor be heard by the Sub Committee comprising of Dr. K.B. Manoj, Convener, Standing Committee of the Syndicate on Examinations, Dr. S Nazeeb, Prof. K. Lalitha and Dr. Vijayan Pillai, Members of Syndicate, before arriving at a decision in this regard.

The above recommendations of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2022 were approved by the Syndicate in the 49th meeting held on 08.12.2022 vide item no. 49.19.06.

Recommendations of the Committee : The Committee heard the Principal, HOD and the Tutor concerned, CSI Institute of Legal Studies, Cheruvarakkonam and written statements regarding the matter were obtained from them. The subcommittee analysed the relevant documents pertaining to the Internal marks of the candidate and observed that there was a clerical mistake occurred from the part of the Principal, HOD and the Tutor concerned while forwarding the actual internal marks of the candidate to the University and recommended to grant the revised Internal marks to the candidate by considering the precedents .However, by considering the apology from the Tutor and the HOD concerned, the subcommittee further recommended to issue a strict warning letter

instructing that they should be more vigilant in preparing and forwarding the internal marks of the candidate to the University in future.

Item no.3 *3rd Semester BA(SDE) Examinations November 2021- Receipt of answer scripts after the declaration of results- SD College, Alappuzha-reg*

(EE V)

The third and fourth semester BA(SDE) examinations, November 2021 were conducted from 20/12/2021 to 28/1/2022. When the result of the examination was published on 05/05/2022, one of the candidates from SD College, Alappuzha informed that even though he had attended the examination on 12/01/2022, the result for the same is shown as absent in the student profile. On verification it was found that the answer scripts of six candidates who had attended the Examinations with SD College, Alappuzha as exam centre for the subjects EN 1331(History of English Literature), EC 1331(Public Finance and Trade) and SK 1331.2(Drama and Grammar) bearing Question Paper codes M 3230, M 3239 and M 3246 respectively had not been received in the section for proceeding with valuation. As per the attendance statement forwarded from the college, these candidates were present for the exam. Hence the CD Unit was requested to trace out the answer scripts. After thorough search they reported that the answer scripts were not received from the college along with the bulk bundles of answer scripts.

Vide email dated 05/11/2022, the college authorities were informed about the non receipt of answer scripts. Then the Principal vide letter dated 05/11/2022 has reported that the answer scripts were traced out as the bundles were misplaced in the exam room.

The file pertaining to the missing of answer scripts and the letter received from the Principal was forwarded for perusal and further orders. The Honourable Vice Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

As per the orders of the Hon'ble Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Examinations held on 29/11/2022 for consideration and recommendations and the Syndicate held at its meeting held on 08/12/2022 has approved the recommendations of the standing committee of the Syndicate on Examinations to conduct re-examination for the affected candidates without levying fees and to publish the results within 15 days and also recommended that the then Chief Superintendent, SD College, Alappuzha be heard by the Sub Committee consisting of Dr K B Manoj, Convenor, Standing Committee of the Syndicate on Examinations, Dr S Nazeeb, Prof K Lalitha and Dr Vijayan Pillai, members Syndicate.

Recommendations of the Committee : *The subcommittee heard Dr. D. Sindhu Andherjanam, the then Chief Superintendent, SD College, Alappuzha and written statement was obtained from her. The subcommittee observed that there was a serious lapse on the part of the Chief Superintendent in not forwarding the written answerscripts to the University. However, by considering the apology from the Chief Superintendent, the subcommittee recommended that an amount of Rs. 6600/- (Rupees Six Thousand Six Hundred only) be recovered from the College as expenses incurred in connection with the conduct of special examination for the affected candidates.*

Item no.4 *Late Submission of the CE marks of Sri. Ajith S (15918125054) from SD College Alappuzha.- reg.*

(CBCS BCom II)

The Principal SD College Alappuzha, vide letter no G2/01/2021-22 dated 08/02/2022, forwarded the First Semester improved marks in respect of Sri. Ajith S (15918125054) for the course ML 1111.2 Novel, Nadakam, Sanchara Sahithyam (Malayalam) belatedly on 18/02/2022, ie, after the publication of the final result of 2018 Admission on 10/08/2021.

As per the letter above, the Principal stated that the candidate had reappeared for CE of the course along with 2019 Admission (next subsequent admission), ie in S1 Nov 2019. In response to the explanation sought for the delay of the submission of the documents, copy of the same letter referred above with same documents was submitted by the Principal, with request to condone the delay in the circumstances of COVID -19 pandemic.

As per Clause 9.2.6 of the CBCs Regulation, “The statement of marks of the CE of all the students shall be approved by the Department Committee, countersigned by the Principal and forwarded to the Controller of Examinations within 15 working days from the last examination day of that semester.”

In the event of repeated instances of delay in forwarding of CE Marks from SD College Alappuzha, separate instruction from CBCS BSC. VI was also issued on 24/12/2021 to the Principal requesting to ensure strict adherence to CBCSS Regulations.

The explanation for delay occurred submitted by the Principal was not accepted taking into consideration the fact that the CE Marks were submitted very late after the publication of the Final result of the student.

As ordered by the Hon’ble Vice Chancellor, this matter was placed before the Standing Committee of the Syndicate on Examinations for consideration. The Committee at its meeting held on 24.06.2022 considered the above matter and recommended to accept the Internal Marks of the candidate considering the best interest of the candidate. The committee further recommended that the then tutor, HoD and the Principal concerned of SD College, Alappuzha be heard by a Sub Committee comprising of Dr. K.B.Manoj, Convener, Standing Committee of the Syndicate on Examinations, Prof. K Lalitha, Sri. Arun Kumar R, Dr. M. Vijayan Pillai, Adv. Muralidharan Pillai G and Sri.Jairaj.J, Members Syndicate.

The Syndicate at its meeting held on 07.07.2022 resolved that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.06.2022, be approved. The Hon’ble Vice Chancellor has ordered (dated 22.07.2022) to implement the resolution of the Syndicate. Accordingly result of the candidate Sri. Ajith S (159 18125054) has already been uploaded after entering the CE Marks.

Recommendations of the Committee : *The subcommittee heard Prof.(Dr.) Prema K.H., Principal, Dr.S. Ajayakumar, HOD, Department of Malayalam, Dr. D. Sindhu Andherjanam, Tutor, SD College, Alappuzha and written statements were obtained from them. The Subcommittee observed that there was a serious lapse on the part of the Tutor in not forwarding the CE marks to the University on time, However by considering the apology from the Tutor and the assurance given by the Principal and the HOD, the committee recommended to issue a strict warning letter to the Tutor, instructing that she should be more vigilant in future while forwarding the CE marks to the University.*

Item no.5 *Non receipt of Answer books in respect of two candidates for First Semester B.Sc Botany and Biotechnology Degree Examination, November 2019 from Bishop Moore College, Mavelikkara – reg:-*

(ES VIII)

Smt. Kavaya M, candidate of B.Sc Botany and Biotechnology during the academic year 2017 – 2020 from Bishop Moore College, Mavelikkara has forwarded an email dated 17/01/2022 informing that her marks for the subject ‘BB 1141: Phycology, Mycology, Lichenology & Plant Pathology’ of First Semester B.Sc Botany and Biotechnology Degree Examination, November 2019 was not updated in the results.

The matter was enquired with the Principal, Bishop Moore College, Mavelikkara and the Principal stated that on the date of Examination (25.11.2019), hall tickets for the candidates, Smt. Kavaya M (candidate code: 24717101021) and Sri. Rilin Raj (24717101026) has not been received and on written request from the candidates, Principal allowed the candidates to appear provisionally for the paper ‘BB 1141: Phycology, Mycology, Lichenology & Plant Pathology’ of First Semester B.Sc Botany and Biotechnology Degree Examination, November 2019. Also the Principal informed the candidates that the answer scripts will be sent to the University only after the receipt of the hall tickets. Further it has been stated that the candidates have not submitted the hall ticket till date and as such the answer papers were not handed over to the University.

On verification by the section, it is found that the First Semester B.Sc Botany and Biotechnology Degree Examination, November 2019 Exam registration for the candidates were done through offline mode after the commencement of the examination. The hall tickets were uploaded and were made available to the Principal from 03.12.2019 (after the exam) which has been confirmed by the KUCC. The Principal has failed to check the receipt of hall tickets on subsequent days.

Normally the University after the inception of offline exam registration applications from the candidates, will register and upload/ email the hall tickets to the Principal and never issue the hall tickets directly to any regular study candidates even when they appear for improvement/ supplementary examinations. The examination was conducted on 25.11.2019 and the answer books still kept at the college cannot normally be accepted now for evaluation.

The Syndicate at its meeting held on 07.07.2022 considered the above matter and resolved to conduct re-examination for the candidates Smt. Kavya M and Sri. Rilin Raj and further resolved to hear the then Chief Superintendent, Bishop Moore College, Mavelikkara by a Sub Committee comprising of Dr. K B Manoj, Convener, Standing Committee of the Syndicate on Examinations, Prof. K.Lalitha, Sri. Arun Kumar R and Dr. M. Vijayan Pillai, Adv. Muralidharan Pillai G, Sri.Jairaj.J, Members Syndicate.

Accordingly, re- examination of First Semester B.Sc Botany and Biotechnology Degree Examination, November 2019 for the paper 'BB 1141: Phycology, Mycology, Lichenology & Plant Pathology' has been conducted on 27.07.2022. The result of the said re-examination has been published on 19.09.2022.

In compliance to the resolution of the Syndicate held on 07.07.2022 to hear the then Chief Superintendent, Bishop Moore College, Mavelikkara by a Sub Committee, this hearing note is prepared and submitted.

Recommendations of the Committee : The subcommittee heard Dr. Dinesh Vellakattu, Chief Superintendent, Bishop Moore College, Mavelikkara and written statement was obtained from him. The subcommittee observed that there was a serious lapse on the part of the Chief Superintendent in not forwarding the written answerscripts to the University. However, by considering the apology from the Chief Superintendent, the subcommittee recommended that an amount of Rs. 6600/- (Rupees Six Thousand Six Hundred only) be recovered from the College as expenses incurred in connection with the conduct of special examination for the affected candidates.

The hearings came to an end at 03.00 pm.

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Item No.54.22

Department of Opto-electronics – Rotation of Headship – reg

(Ad.FII)

Dr. S. Sankararaman, Professor, Department of Optoelectronics, vide letter dated 26.03.2022 has requested to relieve him of the charge of the Head of Department, as his tenure will be completed on 16/04/2023. It may be noted that, Dr.S.Sankararaman is put to charge as Head, Department of Optoelectronics w.e.f 17/04/2020 FN vide U.O No. Ad.BIII/1115/2020/UOK dated 24/04/2020.

As per Statute 18 Chapter 3 of the Kerala University First Statutes, 1977, "the professor, Reader or Lecturer in charge of a department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the senior most teacher of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Readers as per seniority. To become eligible for considering for Headship, a teacher has to put in at least two years of service in the concerned Department, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/ she has a minimum of 6 months service remaining till retirement."

The list of faculty members currently serving in the Dept. of Optoelectronics, is as below;

Sl. No.	Name	Designation	Joining date	Date of retirement
1.	Dr.S.Sankararaman	Professor & Head	01.06.2016	31.05.2031
2.	Dr.K.G.Gopchandran	Professor	15.01.1988	31.05.2024
3.	Dr.Sam Solomon	Professor	13.03.2020	31.05.2029
4.	Dr.Yamuna A	Assistant professor	02.12.2011	31.05.2030

Dr.S.Sankararaman has nominated Dr.Sam Solomon, Professor, Department of Optoelectronics as the next Head of the Department. It may also be noted that the next eligible incumbent for the post as per the statute is Dr.Sam Solomon. He was appointed as Professor at the Department of Optoelectronics on 16.03.2020 FN. He has completed 3 years of service in the Department on 15/03/2023 and has 6 years of service left.

As per orders of the Vice Chancellor, the request of Dr. S. Sankararaman, Head, Department of Optoelectronics to relieve him from his duties and to appoint Dr. Sam Solomon, Professor, as the HoD, is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED to nominate Dr.Sam Solomon, Professor, Department of Optoelectronics as Head of the Department w.e.f. 17.04.2023.

FURTHER RESOLVED to inform Dr. S. Sankararaman, Professor and Head, Department of Optoelectronics not to suggest or nominate the name of the faculty for the next Head in future.

Item No.54.23 ***Department of Optoelectronics - Engagement of Technician on contract basis –reg.***

(Ad.FII)

Dr.S.Sankararaman, Head, Department of Optoelectronics has informed that, Sri.Abheesh.A.S, who joined as Technician on contract basis in the Department, has relieved from service on 21/10/2022 FN, as he got an appointment as Assistant Loco pilot under Railway Recruitment Board and has hence requested to engage a technician on contract basis in the Department.

The Department of Optoelectronics is equipped with highly sophisticated and costly equipments. In addition there are about 40 computers in different laboratories, including systems loaded with highly sophisticated computing software. All the laboratories of the Department are air conditioned and requires assistance of technician for its maintenance. Beside these there are 21 online UPS Systems with high capacity and an air conditioned auditorium equipped with audio video facilities.

At present the Department is having one full time technician for FESEM instrument and one full time technician for Micro RAMAN, FTIR, PL and UV Spectrophotometers. They are receiving a lot of samples from outside and from other departments for characterization. There is one Technician for the two MSc. Courses and one for M.Tech Laboratories. The third and fourth semester M.Tech programmes are fully lab oriented project work which needs the support of a technical staff. The Department is finding difficult to run these programmes with only one Technician. Hence the HoD has requested to engage a technician at the earliest.

It may be noted that there is only one sanctioned post of Technician in the Department. But considering the workload, three technicians (on contract basis) were engaged. The existing Rank list of Technicians was prepared on the basis of interview held on 07/03/2019.

Hence as per the orders of the Vice Chancellor the following matters are placed before the Syndicate for consideration.

1. Whether the next eligible candidate in the existing rank list (prepared on 07/03/2019 and completed three years on 06/02/2022) be engaged as Technician on contract basis in the Department of Optoelectronics, considering the urgency informed by the HOD.

OR

2. to initiate procedures for preparing new rank list, for the purpose.

Resolution of the Syndicate

RESOLVED to initiate procedures for preparing new rank list, for the engagement of Technician on contract basis in the Department of Optoelectronics.

Item No.54.24 *Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023- approval -reg.*

(Ac.EI)

As per orders of the Hon'ble Vice-Chancellor, the Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023 is placed before the Syndicate for consideration and approval (Minutes appended herewith).

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE

ON ACADEMICS AND RESEARCH

Date	:	28 th March, 2023
Time	:	03.00 p.m.
Venue	:	Syndicate Room

Members Present

1. Dr. S. Nazeeb (Convenor)
2. Prof. K. Lalitha
3. Adv. Muralidharan Pillai G.
4. Sri. Sandeep LalS.

Members Absent

1. Sri. Jairaj J.
2. Sri. Arunkumar R.
3. Dr. Vijayan Pillai M.
4. Adv. A. Ajikumar
5. Dr. K.B. Manoj
6. Dr.Gopchandran. K.G.

Item No:54.24.A1 *Application for granting Part time Ph.D Registration in Economics July 2022 session- Sri. Baiju A - -reg.*

The Head, Dept. of Economics, University of Kerala has forwarded the minutes of the meeting of the Doctoral Committee held on 26.09.2022 in respect of Sri. Baiju A along with the application and relevant documents, through the revamped research portal. The Doctoral Committee recommended to grant Ph.D registration in July 2022 Session, after verifying the documents submitted by the candidate and the vacancy of the supervisor allotted, as detailed below:

Details of Candidate

1. Name of candidate : Sri. Baiju A
2. Subject (Full-time / Part-time) : Economics/Part Time
3. Faculty : Social Sciences
4. Basic Qualification : MA Economics
5. Eligibility Criteria : UGC-NET
6. Additional Qualifications : Nil
7. Category : General
8. Date of Joining (If JRF candidate) :N.A

Details of Research supervisor and centre:

1. Name and designation of Supervisor :Dr. Binu Kumar B J, Assistant Professor, MG College, Tvpm
2. Name and designation of Co-Supervisor :N.A
3. Name of Research Centre :Govt. College, Attingal, Thiruvananthapuram

The candidate has submitted the following documents for registration:-

- Doctoral Committee Minutes
- PG Certificate
- UGC-NET
- Synopsis and Course Work Syllabus
- Consent of Facility Centre
- NOC from employer

The Doctoral Committee considered the UGC-NET qualified by the candidate in the subject Economics as the eligibility criteria and recommended to grant part-time Ph.D registration to Sri. Baiju.A. He is working as Inspector of Police, Mannanthala PS, Thiruvananthapuram. The candidate has also submitted the NOC from the Police Department, certified that there is no objection to join the Part-time Ph.D Degree for the July 2022 session without affecting his routine official duties in the department and he will not have any right to claim leave/being absent on account of the said course.

Sri. Baiju.A has submitted request for approving part-time registration in Economics. In his request, he stated that he is working as Inspector of Police, at Mannanthala Police station since 04.07.2021 and entered into the service as Sub Inspector of Police on 01.03.2007. The Non objection certificate from the Department of Police was also obtained. Hence he is requested to take necessary steps for approving his application for part-time Ph.D registration in July 2022 session. It may be noted that Par-time registration may be granted, in tune with the eligibility conditions stipulated in the U.O dated 06.05.2019.

In similar case, on the basis of the Judgement by the Hon'ble High Court of Kerala, sanction has been accorded by the Hon'ble Vice-Chancellor to Akhil S.S., (Civil Police Officer, District Civil police Headquarters, Pathanamthitta) for registration to research leading to Ph.D in Psychology in part time mode as a special case subject to reporting to the Academic Council on condition that this shall not be considered as a precedent.

The Syndicate at its meeting held on 28.02.2023 vide item No: 52.107.A17, considered the application for granting part-time Ph.D registration in Economics in July 2022 session in respect of Sri. Baiju A, along with the recommendation of the Standing Committee of the Syndicate on Academic and Research and resolved to defer the matter.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting part-time Ph.D. registration in Economics in July 2022 session in respect of Sri. Baiju A, who is working as Inspector of Police, Mannanthala PS, Thiruvananthapuram, is again placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the UGC-NET qualified by the candidate and the precedence of granting part-time Ph.D. registration to a Civil Police Officer, recommended to grant part-time Ph.D. registration to Sri. Baiju A., as a special case, based on the recommendation of the Doctoral Committee in Economics held on 26.09.2022.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No:54.24 A2 *Implementing the reservation policy in Ph.D. registration - Resolution No. 2 of the Senate held on 19th November 2022 - Notice given by Sri. Ajinth Ajay-Follow up action—reg:*

The Senate at its meeting held on 19th November 2022, considered the request of Sri. Ajinth Ajay vide item. No.2, to ensure the benefits of reservation granted at the time of Ph.D registration and the Hon'ble Vice-Chancellor has replied that the matter shall be examined by considering the UGC guidelines.

It may be noted that as per UGC Guidelines on implementation of Reservation Policy, "Reservation is also applicable to all admissions to Undergraduate, Postgraduate, M.Phil and Ph.D. courses of educational Institutions."

It may also be noted that, as per the Clause 2.2 of the Regulations for Award of Ph.D Degrees, University of Kerala, 2016, "A relaxation of 5% of marks, from 55% to 50% or an equivalent relaxation of grade, shall be granted to those belonging to SC/ST/OBC(non-creamy layer)/differently-abled and other categories of candidates as per the decisions of the University/State Government from time to time, or for those who had obtained their Masters Degree prior to 19th September, 1991".

As per the Clause 2.4 of the same Regulations, "Candidates who have passed the M.Phil programme with a minimum of grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) with at least 55% marks in aggregate or its equivalent shall be eligible to proceed to do research work leading to the Ph.D. Degree in the same institution in

an integrated programme. A relaxation of 5% of marks. from 55% to 50%, or an equivalent relaxation of grade, shall be allowed for those belonging to SC/ST/OBC (non-creamy layer) / differently -abled and other categories of candidates, as decided by the University/State Government from time to time.

As per Clause 3.4 of the same Regulations, "Admission shall be based on the criteria notified by the University, keeping in view the guidelines / norms in this regard issued by the UGC and other statutory bodies concerned, and taking into account the reservation policy of the State Government/ University, applicable to SC/ST/OBC (Non-creamy layer) differently-abled and other categories of candidates, as decided by the State Government / University from time to time."

As per the orders of the Hon'ble Vice-Chancellor, the matter of implementing the reservation policy in Ph.D. admissions, raised by Sri. Ajinth Ajay, Senate Member, vide Resolution No.2, at the meeting of the Senate held on 19.11.2022, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and further

Recommendation: *The Committee recommended to constitute a sub-committee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Adv. Muralidharan Pillai G., Prof. K. Lalitha, Dr. K.G. Gopchandran, Dr. Vijayan Pillai M., Sri. Sandeep Lal S., Members Syndicate and Dr. R.B. Binoj Kumar, Director Research, to study the matter and submit a detailed report in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No:54.24. B1 Third Year University Junior Research Fellowship - Smt. Lekshmi G S - Chemistry - reg:

Smt. Lekshmi G S, a full time research scholar in Chemistry has submitted application for granting University Junior Research Fellowship for the third year (i.e, for the period from 04/02/2022 to 03/02/2023). She has submitted relevant documents such as fee statement, certificate of not availing any other fellowship from the research supervisor, Assessment report for the second year duly signed by the Guide, head of the research Centre and Chairman, Doctoral Committee & one additional research oriented paper in an academic journal related to her topic.

The details are as follows:

Name and Subject	Name of Supervising Teacher/Centre	Date of Award	Date of Expiry (II year)	Extension w.e.f (III year)	Value of Rs.
Lekshmi G.S Full-time Granted Registration Vide UO.No.709/2020/UOK dated.20/02/2020 w.e.f:04.02/2020	<u>Research Supervisor</u> Dr.T.SAnirudhan Emeritus Professor, Dept. of Chemistry, University of Kerala, Thiruvananthapuram <u>Centre:</u> Dept. of Chemistry University of Kerala, Thiruvananthapuram.	04/02/2020	03/02/2022	04/02/2022 to 03/02/2023	13000/-

It may be noted that as per UO No. Ac.E1.A4/2020 dated 11/09/2020 "Research scholars who have joined for research on or after 01.01.2020 shall follow the norms for University JRF/SRF as applicable to the Candidate who have registered for Ph.DProgramme from January 2020 session onwards"

Since the candidate joined w.e.f 04.02.2020, she has to fulfilled the following condition for availing third year University JRF.

- The Scholar should publish one additional Research oriented paper, related to his/her research topic in an academically established Journal.
- The assessment of second year of Research work of the scholar shall be done at the Research centre. The Assessment Report certified by the Research supervisor, countersigned by the Head of the Research Centre, to be submitted to the Doctoral Committee Chairman. The Doctoral Committee Chairman will forward the Assessment Report with due verification of

recommendation along with application for renewal of fellowship to the Registrar. The extension of fellowship shall be granted by the Pro Vice-Chancellor/Research Director.

In this case, the publication submitted by the candidate has been accepted only after the completion of two years of research. i.e on 25.01.2023. Date of publication not specified.

It may also be noted that, Smt. Lekshmi G S is pursuing research under the guidance of Dr.T.SAnirudhan, Emeritus Professor, Dept. of Chemistry, University of Kerala. As per the resolution of the Syndicate held on 14.10.2022, vide item no.47.91.B21 Smt. Manjusha V, Full-time research Scholar, Dept. of Chemistry has been granted fellowship for the balance period of third year while working under the guideship of Dr.T.SAnirudhan, Emeritus Professor.

As per the orders of the Hon'ble Vice-Chancellor the matter of granting extension of time for submission of proof of publication for renewal of University Junior Research Fellowship to the third year in r/o Smt. Lekshmi G S, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to agree with the request by condoning the delay occurred in the publication of a paper related to the research work.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No:54.24. B2 ***Cancellation of PhD registration - Alwin Thomas Jose - Chemistry - Full Time - reg.***

Name : Alwin Thomas Jose
 Subject : Chemistry (Full- Time)
 Research Supervisor : Dr. S M A Shibli
 Research Centre : Dept. of Chemistry, University of Kerala, Kariavattom
 Request : Cancellation of Ph.D registration
Recommendation : ***The Committee considered the above matter and recommended to agree with the request.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No:54.24.C1 ***Ph.D Research in Commerce – Modification of Title of Thesis –Application submitted by Smt. Amala A K- reg.***

An application has been received from Smt. Amala A K, PT Research Scholar in Commerce, for modification of title of thesis, duly recommended by the Research Supervisor, Centre Head and Chairman, Doctoral Committee.

Smt. Amala A K was granted registration for Part-time research in Commerce as per the UO. No. [Ac.E1.B2/5492/2011](#) dated 14.12.2011. In the said UO, the title of the research was entered as "Evaluation of the role and performance of urban co-operative banks in Kerala in the context of the financial sector reforms". Now the Research Scholar has [requested](#) to change the title as "A Study on the Effectiveness of Lending Operations of Urban Co-operative Banks in Kerala in the Context of Banking Sector Reforms". Her request has been recommended by the Research Supervisor and Chairman, Doctoral Committee.

She has submitted her thesis on 30/12/2022 with the title as "A STUDY ON THE EFFECTIVENESS OF LENDING OPERATIONS OF URBAN CO-OPERATIVE BANKS IN KERALA IN THE CONTEXT OF BANKING SECTOR REFORMS"

Now the candidate has submitted Doctoral Committee Recommendation to change the title from "Evaluation of the role and performance of urban co-operative banks in Kerala in the context of the financial sector reforms" to "A Study on the Effectiveness of Lending Operations of Urban Co-operative Banks in Kerala in the Context of Banking Sector Reforms". She has submitted the required documents and remitted the prescribed fee.

As per the orders of the Vice-Chancellor, the matter of modification of title in respect of Smt. Amala A K, Part-time Research Scholar in Commerce is placed before the Standing Committee of the Syndicate on Academics and Research for recommendations.

Recommendation: *The Committee considered the above matter and recommended to grant permission for modification of title after obtaining certification from the Doctoral Committee that there is no change in the topic of research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No:54.24. C2 Budget Item No. 62 of the Budget Speech 2022-23- Post Doctoral Fellowship for Globally Renowned Distinguished Researchers.

A revised proposal has been received from the Director, IQAC for the scheme Post-Doctoral Fellowship for Globally Renowned Distinguished Researchers (Item No.62 of Budget Speech 2022-23), unifying the amount of Fellowship for researchers of all Faculties.

The Budget Speech 2022-23 had a proposal to initiate Post Doctoral Fellowship under a special category Reach Out Program.

The details are as follows:

Objectives

1. Extend support to research fellows with a track record of good research outcomes which need strengthening to reach-out in the form of application for social transformation
2. Use of research for social benefit
3. Ensure use of research infrastructure for transformational research.

Eligibility

Young researchers who have been awarded Ph.D from reputed institutes need to apply within 2 years of their award date. There would be 2 Fellowships in Sciences and 2 in Social Sciences and Humanities under this category. Eligible candidates would be called for an interview where they would defend their project proposal and work plan. A Committee of Experts would rate the proposal for selection.

Fellowship	Amount per Month (Rs)	Number of Fellowship	Months	Amount per year (Rs)	Annual Contingency (Rs)	Total (Rs)
Sciences	46,750/-	2	12	11,22,000 46,750x12x2	1,20,000 (60000 each for 2 fellows)	12,42,000/-
Social Sciences and Humanities	46,750/-	2	12	11,22,000 46,750x12x2	1,20,000 (60000 each for 2 fellows)	12,42,000/-
Grand Total						24,84,000/-

Grand Total- Rupees Twenty Four Lakhs and Eighty Four Thousand only.

It is not mentioned in the proposal whether the Regulations for the award of University Post Doctoral Fellowships shall be followed for this PDF program also. Hence clarification in this regard is needed.

Similar proposals as envisaged in the Budget proposal of 2019-2020 and 2020-2021 is also carried out by the section. As both PDF Programmes were of similar nature i.e special category Reach Out Program and the proposals submitted by the IQAC for both PDFs were also the same, clarification was sought from the Director IQAC on whether the PDF programmes envisaged in the budget proposals 2019-20 and 2020-21 should be treated as two different PDF programmes or as a single PDF programme.

As remarked by the Director, IQAC the proposal for PDF, Globally Renowned Distinguished Researchers under the budget proposals of 2019-20 and 2020-21 may be considered together under one head entitled "PDF Distinguished Researchers Reach Out Program". In the file regarding the Budget proposal of 2019-20, the Syndicate at its meeting held on 14.08.2020 has resolved to follow the existing Regulations for the award of Post Doctoral Fellowship, University of Kerala. But a final decision regarding the said proposals is yet to be taken.

As per the orders of the Hon'ble Vice-Chancellor, the proposal for Post Doctoral Fellowship for Globally Renowned Distinguished Researchers vide item No 62 of the Budget Speech 2022-'23 is placed before the Standing Committee of the Syndicate on Academics and Research for recommendations.

Recommendation: *The Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No:54.24. D1 *Request for recognising NIMS Medicity - CDRC, Neyyattinkara, Thiruvananthapuram as a study Centre in collaboration with CACEE for conducting PG Diploma Programmes - reg -*

(Ad.AII)

Sri.M.S.Faizal Khan, Managing Director, NIMS Medicity, Neyyattinkara, Thiruvananthapuram, vide letter dated 03.12.2022 has requested to approve NIMS CDRC (Child Development Research Centre) as a Centre to start the four Health related P.G. Programmes - PG Diploma In Developmental Neurology (PGD-DN), PG Diploma In Adolescent Paediatrics (PGD-AP), PG Diploma In Health Science Research (PGD-HSR) & PG Diploma in Child, Adolescent and Family Counseling (PGDCAFC) - which have already been restarted at the Child Development Centre, Govt. Medical College, Thiruvananthapuram under CACEE. It is further stated that, the prime mover for all these courses, Dr.M.K.C. Nair is continuing to take classes at CDC and there is a restriction of 40 students per batch. He has mentioned that, Dr.M.K.C. Nair has joined NIMS-Spectrum - Child Development Research Centre (CDRC), NIMS Medicity as Director and if permitted these courses can be conducted at NIMS - Spectrum CDRC under Dr.M.K.C. Nair who initiated these courses under the University of Kerala. Also that, Dr.M.K.C. Nair being the past National President of all the above academic organizations, can attract candidates from all over India. Sri.M.S.Faizal Khan has requested to grant permission to NIMS -CDRC as a centre to start the above four Health related courses under CACEE, on the same terms and conditions as for the CDC, Government Medical College, Thiruvananthapuram. The management has agreed to fulfil all the requirements stipulated by CACEE.

Dr. M.K.C. Nair, founder Director of the Child Development Centre (CDC), had earlier submitted a proposal for starting four PG Diploma courses at NIMS - CDRC in collaboration with CACEE and the Syndicate at its meeting held on 17.08.2021 (Item No.31.97.D3) had resolved not to accept the proposal.

On this request of Sri.M.S.Faizal Khan, the Director, CACEE has remarked that, the above mentioned programmes are Continuing Education Programmes run by CACEE in collaboration with the Child Development Centre (CDC), Government Medical College, Thiruvananthapuram and a Memorandum of Understanding was executed between the University of Kerala and the CDC in this regard.

SreeNarayanaguru Open University is not conducting any of the courses mentioned above. Here, it may also be seen that, the Syndicate at its meeting held on 08.12.2022, vide Item No.49.66.D22 had considered the request from the Director, CACEE for granting permission to continue the Academic Programmes conducted at CACEE Headquarters and its Continuing Education units in Affiliated Colleges and has resolved to permit to conduct those Programmes which are not offered by the Sree Narayana Guru Open University for one more year.

The Special meeting of the Syndicate held on 17.01.2023, vide Item No.30 resolved that the request of Sri. M.S. Faizal Khan for starting health related PG Diploma Programmes in collaboration with CACEE cannot be considered since the courses are under the domain of Health University. Sri.M.S.Faizal Khan, was informed the same vide letter No: 58174/ Ac D/2022/ UOK dated 31.01.2023. In response, he submitted a request to take a policy decision for permitting eligible private organisations also to act as CACEE study centres to run similar courses.

Later, the Syndicate at its meeting held on 09.02.2023, considered and approved the Preliminary Minutes of the Special Meeting of the Syndicate held on 17.01.2023 and modified the aforesaid resolution on Item No.30 by adding "FURTHER RESOLVED to refer the matter to the Standing Committee of the Syndicate on Academics and Research for feasibility study for recognizing NIMS Medicity- CDRC as a study centre in collaboration with CACEE for conducting PG Diploma Programmes."

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for conducting the feasibility study for recognizing NIMS Medicity- CDRC as a study centre in collaboration with CACEE for conducting PG Diploma Programmes on the same terms & conditions as done with the Child Development Centre.

Recommendation: *The Committee recommended to entrust Dr. P. Sreejith, Director, Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACReM) to submit a detailed report on the feasibility for recognizing NIMS Medicity- CDRC as a study centre in collaboration with CACEE.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No:54.24.D2 *Proposal on G20 related activities to be included in the Budget 2023-24- Request from Prof Josukutty C.A. - reg.*

(Ad D III)

Dr Josukutty C.A., Professor, Department of Political Science, vide letter dated 28.12.2022, has informed that the University of Kerala has been identified by the Ministry of External Affairs, Government of India, as one of the Universities in India to be associated with various activities to be organized in connection with India's Presidency of G20 for the period December 1, 2022 to November 30, 2023. Prof Josukutty C.A. has informed that in this connection, the Department of Political Science proposes to organize the below-mentioned activities, provided the Budget estimate for conducting these events, and has requested to allocate an amount of Rs.10,50,000/- (Rupees Ten Lakh and Fifty Thousand only) for the conduct of these activities in the budget of the financial year 2023-24.

- International seminar on India's G20 Presidency: an Opportunity for Greater role in World Politics
- Project on G20 Presidency and India as Emerging Great Power: A study
- All India Essay and Quiz competitions on G20

Budget Estimate

Sl No	Item Description	Quantity / No	Amount/Rs
1.	International seminar on India's G20 Presidency: an opportunity for greater role in world politics.	1	4,00,000.00
2.	Project on" G 20 Presidency and India as emerging great Power: A study'.		3,00,000.00
3.	All India Essay and Quiz competitions on G20		2,00,000.00
4.	Research Associate		1,00,000.00
5.	Miscellaneous for all above events		50,000.00
	Grand Total		10,50,000.00
	(Rupees Ten Lakh and Fifty thousand only)		

The Syndicate held on 29.12.2022, considered the proposal, vide Item No.50.81 and resolved to place the matter before the Standing Committee of the Syndicate on Academics and Research for detailed discussion.

As per the orders of the Vice-Chancellor, the proposals on Activities to be conducted in connection with India's G-20 Presidency submitted by Prof. Josukutty C.A., Professor, Department of Political Science, is placed before the Standing Committee of the Syndicate on Academics and Research, for detailed discussion

Recommendation: *The Committee recommended to place the matter before the next Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No:54.24.D3 **Department of Botany - Research paper in Springer journal - Payment of Publication charge – reg.**

(Ad D III)

The Head, Department of Botany, Vide letter No.5/BOT/Phd/348/2022 dated 24.08.2022, has forwarded a copy of invoice received from Korean Society for Horticultural Science regarding payment of Publication charge of USD 450/- (₹ 35946/- as per current rate of 1 USD to INR 79.88) for an accepted research paper in the Springer Journal ' Horticulture, Environment and Biotechnology '(Impact Factor 1.842; Last five years 2.083). The details of the paper are as follows:

Title: A callus culture method for biomass production and flavonoid biosynthesis in *Dianthus chinensis* L. Authors: Sreelekshmi R. and E. A. Siril

The Professor & Head, Department of Botany has requested to sanction ₹35946/- (Rupees Thirty five thousand nine hundred and forty six only) to meet the publication charge of this research paper.

The Finance has recommended that the expenditure towards this may be met from the h/a "Part-I-NP-MH:64(a)-Grants-9/3407-Publication of books by research scholars and travel grant for research scholars/guides" of the current year's B.E of the University.

As per the orders of Vice-Chancellor, the request from the Head, Dept. of Botany for the payment of Publication charge of Rs. 35,946/- (USD450/-) for the research paper "A callus culture method for biomass production and flavonoid biosynthesis in *Dianthus chinensis* L" authored by Sreelekshmi R and E A Siril in the Springer Journal ' Horticulture, Environment and Biotechnology' is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to forward the application to IQAC for further necessary action.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No:54.24. D4 **Department of Botany - Request for appointment of Dr.A.Ganga Prasad, Professor, Department of Botany, as Emeritus Professor, after his retirement – reg.**

(Ad D III)

The Head, Department of Botany has forwarded a letter requesting to grant Emeritus Professorship to Dr. A. Ganga Prasad, Professor, Department of Botany and Hon. Director, Centre for Biodiversity Conservation. It is stated that under his supervision, the Centre has made significant progress and achievement in various areas. The Centre is actively serving by initiating conservation activities of various plant species, digitization of various gardens in various institutions and in recent times a "Seed bank for medicinal plants" was established. Dr. A. Ganga Prasad will retire from service on 31.03.2023 and the staff council meeting held on 03.02.2023 discussed the matter and recommended to request the University, to provide Emeritus Professorship to Dr. A. Ganga Prasad, with the thought that his service can be utilized in both teaching and research activities. Hence, the Head, Department of Botany has requested to consider appointing Dr. A. Ganga Prasad, Professor, Department of Botany and Hon. Director, Centre for Biodiversity Conservation, as Emeritus Professor in the Department of Botany.

It may be noted that Dr.A. Ganga Prasad was appointed as Lecturer in the Department of Botany w.e.f. 19.11.2003 FN, vide U.O.No. Ad.AVI/3/44856/03 dtd 06.12.2003 and he was nominated as the Hon. Director of Centre for Biodiversity Conservation as per U.O. No.AcD/3/026953/2018 dtd 03.10.2018.

Hence, as per the orders of the Vice - Chancellor, the matter of appointing Dr. A. Ganga Prasad (Biodata appended) as Emeritus Professor in the Department of Botany, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration.

(Appendix)

Recommendation: *The Committee considered the matter and recommended to appoint Dr. A. Ganga Prasad as University Emeritus Professor in the Dept. of Botany while permitting him to continue as the Hon. Director of Centre for Bio-diversity Conservation.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No:54.24.D5 *Department of Philosophy – Implementation of the Innovative Project titled “Spiritual to Scientific: An Analysis of the Concept of Humanism in Modern Indian Philosophy” – Reappropriation of budget allocation by providing the unspent amount additionally under other heads – Consideration of:-*

(Planning A1)

Sanction was accorded by Vice Chancellor, vide U.O. No. 3147/2021/UOK dated 30.06.2021, to release an amount of Rs.3,00,000/- (Rupees Threelakh only) as provisional advance to Dr. Balamurali P.B., Assistant Professor, Department of Philosophy, towards the implementation of the Innovative Project titled “Spiritual to Scientific: An Analysis of the Concept of Humanism in Modern Indian Philosophy”, debiting the expenditure from the State Plan Grant sanctioned for the year 2021-22.

It may be noted that the original budget outlay approved by the Syndicate for the above project, is as detailed below:

Sl.No.	Purpose	Amount
1	Books and Journals	20,000
2	Research Fellow @ Rs. 8000 per month X 12 Months	96,000
3	Hiring Services	5,000
4	Equipment:	
	Laptop with accessories	60,000
	Scanner & Printer	60,000
	Almirah (1)	15,000
	Office table with Cupboard (1)	5,000
5	Field work and Travel including TA & DA, informant/ guide fee	25,000
6	DTP, Print out & Photocopy	1,000
7	Stationary	3,000
8	Contingency	10,000
	Total	3,00,000/-

Now, Dr. Balamurali P. B., Assistant Professor, Department of Philosophy, vide Letter dated 29.10.2022, has informed that, he could not appoint the Research Fellow for the Project for the sanctioned amount.

Hence, the Head, Department of Philosophy, has requested sanction for the reappropriation of budget allocation, by providing the unspent amount of Rs. 96,000/- (currently under the head 'Research Fellow') additionally under the heads “Books and Journals”, “Hiring Services”, “Equipment”, “DTP, Print out & Photocopy” and “Stationary”, without changing the total allocation.

It may be noted that, as per the the revised proposal, the new budget outlay will be as detailed below:

Sl.No.	Purpose	Amount
1	Books and Journals	35,000
2	Hiring Services @6000/ per month X 24 Months	50,000
3	Equipment:	
	Laptop with accessories	65,000

	Scanner, Printer and Photo Copier	65,000
	Almirah (1)	25,000
	Office table with Cupboard (1)	17,500
4	Field work and Travel including TA & DA, informant/guide fee	25,000
5	DTP, Print out & Photocopy	2,000
6	Stationary	5,500
7	Contingency	10,000
	Total	3,00,000/-

In this context, as per the orders of Hon. Vice-Chancellor, the proposal for the reappropriation of budget allocation, by providing the unspent amount of Rs.96,000/- (currently under the head 'Research Fellow') additionally under the heads "Books and Journals", "Hiring Services", "Equipment", "DTP, Print out & Photocopy" and "Stationary", without changing the total sanctioned allocation, as detailed above, for the smooth completion of the Innovative Project titled 'Spiritual to Scientific: An Analysis of the Concept of Humanism in Modern Indian Philosophy', sanctioned vide U.O. No.3147/2021/UOK dated 30.06.2021, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee recommended to reappropriate the budget allocation within the total sanctioned amount, as proposed by Dr. Balamurali P. B., Assistant Professor, Department of Philosophy.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No: 54.24.D6 Faculty of Commerce - reconstitution of the faculty- reg.

(Ac. D)

Faculty of Commerce, reconstituted for a period of three years vide notification no: Ac.D/3 Comm-Faculty/2020 dated 20.02.2020 w.e.f 14.02.2020, is expired on 13.02.2023.

As per Chapter IV, Clause 26 of the Kerala University Act 1974, each faculty shall consist of:

- (a) the Chairman of the Board of Studies comprised in the Faculty (ie. Board of Studies in Commerce (Pass) and Board of Studies in Commerce (PG));
- (b) two members elected from each Board of Studies; and
- (c) not less than five and more than ten members nominated by the Syndicate.

The matter regarding the reconstitution of Faculty of Commerce is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the matter and recommended to nominate the following members for the reconstitution of the Faculty of Commerce:*

1. *Dr. Pradeep Kumar K., Professor, Dept. of Commerce, Govt. College for Women, Thiruvananthapuram.*
2. *Dr.Suleena V.S., Associate Professor, Dept. of Commerce, St. Joseph's College for Women, Alappuzha.*
3. *Dr. Kumari V.K. Shyni, Professor, Dept. of Commerce, Iqbal College, Peringammala.*
4. *Dr. Biju T., Associate Professor, Dept. of Commerce, University of Kerala.*
5. *Dr. Biju A.V., Assistant Professor, Dept. of Commerce, University of Kerala.*
6. *Dr.MushthaqAhammed K., Assistant Professor, Dept. of Commerce, University of Kerala.*
7. *Dr.Balu B., Assistant Professor, Dept. of Commerce, University of Kerala.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No:54.24. D7 University College of Engineering, Kariavattom- Proposal for starting up of new course ie, Artificial Intelligence and Machine Learning and Artificial Intelligence Laboratory for Translation Research –reg.

(Ad.C)

The Principal, University College of Engineering, Kariavattom has forwarded the proposal for starting of new course in Computer Science and Engineering Department ie, Artificial Intelligence and Machine Learning. The Principal has submitted detailed proposal for setting up Artificial Intelligence Laboratory for Translation Research.

A Committee consisting of Dr. K.G.Gopchandran (Convener), Dr.K.B. Manoj, Shri. Jairaj, J, Dr. Nazeeb S., members Syndicate and Registrar, was entrusted vide Sl. No. 8 of Item no.41.107 of the Minutes of the Syndicate held on 11-05-2022 with regard to Budget proposal for upgradation of UCE to a Research Centre. The committee consisting of Dr. K.G. Gopchandran, Dr. K.B Manoj and Sri. Jairaj J has submitted its report. (Copy of report appended).

As per the proposal submitted by the Principal, UCE, Following are the expenditure incurred for starting of new course and Laboratory.

Item	Year	Expenditure
Dual Desk Bench	I	75,000 (25 x 3,000)
	II	75,000 (25 x 3,000)
	III	75,000 (25 x 3,000)
	IV	75,000 (25 x 3,000)
Podium + White Board	I	10,000
	II	10,000
	III	10,000
	IV	10,000

Total Expenditure of Furniture for 4 years :85,000 X 4=3,40,000/-

Recurring Expenditure : Nil

Library : Existing Library facilities can be utilized

Teaching Staff : existing Teaching Staff can be Deployed for teaching

The cost of starting a new course is Rs.3,40,000/- (Recurring expenditure : Nil). But the principal's proposal states that the income for four years would be Rs.1,11,51,000/-

Expenditure for setting up of Artificial Intelligence Laboratory

Sl.No	Item	Estimated Price(in ₹)
1.	Desktop	39,45,625/-
2.	LCD Projector	35,000/-
3.	Laser Printer	15,000/-
4.	UPS/Battery	4,10,000/-
5.	Air Conditioner	1,55,000/-
6.	False Ceiling and Flooring	63,000/-
7.	Electrical wiring Estimation	3,00,000/-
8.	Furniture	3,67,118/-
Total Cost		52,90,743/-

It may be noted that a new batch in Computer Science and Engineering has been allotted in the Academic Year 2022-23.

Details of students who have admitted in both branches are given below.

Sanctioned Seats - 120 { Merit - 90, Management -24 and NRI – 6}

Total Admissions- 115 {Merit - 84, Management - 12 , NRI - 6 E.W.S - 9 and Fee Waiver - 4 }

Admissions in sanctioned seats -102

Number of Vacancy - 18

E.W.S and Fee Waiver seats are supernumerary seats.

It may also be noted that the proposal for starting new courses in the University College of Engineering, Kariavattom was once considered by the Syndicate, at its meeting held on 25-02-2022 vide item no. 37.95.09 and was resolved to defer the matter for the time being.

The Income-Expenditure statement in respect of the UCE for the past 3 years is as follows:

Year	Income ₹	Expenditure ₹	Loss ₹
2019-20	19861730	27175136	7313406
2020-21	16300495	25476593	9176098
2021-22	11451447	21530602	10079155

In obedience to the orders of the Vice-Chancellor, the proposals submitted by the Principal pertaining to the starting up of new courses and setting up Artificial Intelligence Laboratory for Translation Research and the Report submitted by the Committee consisting of Dr. K.G.Gopchandran, Dr.K.B Manoj and Sri. Jairaj J, are placed before the Standing Committee of the Syndicate Academics and Research for consideration and recommendation.

(Appendix)

Recommendation: *The Committee recommended to defer the matter.*

Resolution of the Syndicate RESOLVED to defer the matter for time being.

Item No:54.24. D8 *Consideration of Reappropriation of funds in connection with Implementation of the two Innovative projects titled “The Implications of Social Ethics in the Concept of Homo Sacer in Giorgio Agamben” and “Analysing Ethics in Research, Policy Management and Decision-making” in the Department of Philosophy - Reg.*

(PLA1)

Sanction was accorded by Vice Chancellor, vide U.O. No. 7088/2022/UOK dated 12.09.2022, to release an amount of Rs. 2,00,000/- (Rupees Two lakh only) each, as provisional advance to Dr. R. Lekshmi, Associate Professor, Department of Philosophy, towards the implementation of the two Innovative projects titled “The Implications of Social Ethics in the Concept of Homo Sacer in Giorgio Agamben” and “Analysing Ethics in Research, Policy Management and Decision- making”, debiting the expenditure from the State Plan Grant sanctioned for the year 2022-23.

It may be noted that the original budget outlay approved by the Syndicate for the above two projects are detailed below:

1. Innovative Project: “The Implications of Social Ethics in the Concept of Homo Sacer in Giorgio Agamben”:

<i>Sl No.</i>	<i>Item</i>	<i>Amount (Rs.)</i>
1.	Purchase of Books	66,000
2.	Research Assistance	84,000
3.	Publication of the Work (as a book)	32,000
4.	DTP charges	8,000
5.	Stationary	5,000
6.	Local Transportation	5,000
	Total Expenditure	2,00,000/-
		<i>(Rupees Two lakh only)</i>

2. Innovative Project: “Analysing Ethics in Research, Policy Management and Decision- making”

<i>Sl No.</i>	<i>Item</i>	<i>Amount (Rs.)</i>
1	Purchase of Books	66,000
2	Research Assistance	84,000
3	Publication of the Work (as a book)	32,000
4	DTP charges	8,000
5	Stationary	5,000
6	Local Transportation	5,000
	Total Expenditure	2,00,000/-

Now, Dr. R. Lekshmi, Associate Professor, Department of Philosophy, vide Letter dated 22.11.2022, has informed that, she could not appoint the Research Assistants for the above two Project for the sanctioned amounts.

Hence, Dr. R. Lekshmi, Associate Professor, Department of Philosophy, has requested sanction for the reappropriation of budget allocation:

1. by providing the unspent amount of Rs. 84,000/- (currently under the head 'Research Assistance') under a new head "Hiring Service" and additionally under the heads "Purchase of Books" and "Publication of the Work", without changing the total allocation, with regard to the implementation of project "The Implications of Social Ethics in the Concept of Homo Sacer in Giorgio Agamben".
2. by providing the unspent amount of Rs. 84,000/- (currently under the head 'Research Assistance') under a new head "Hiring Service" and additionally under the heads "Purchase of Books" and "Publication of the Work", without changing the total allocation, with regard to the implementation of project "Analysing Ethics in Research, Policy Management and Decision- making."

It may be noted that, as per the the revised proposal, the new budget outlay for the above mentioned projects will be as detailed below:

1. Innovative Project: "The Implications of Social Ethics in the Concept of Homo Sacer in Giorgio Agamben":

<i>Sl. No.</i>	<i>Purpose</i>	<i>Amount</i>
1	Purchase of Books	68,000
2	Hiring Service	72,000
3	Publication of the Work (as a book)	42,000
4	DTP charges	8,000
5	Stationary	5,000
6	Local Transportation	5,000
	Total	2,00,000/-

2. Innovative Project: "Analysing Ethics in Research, Policy Management and Decision-making":

<i>Sl. No.</i>	<i>Purpose</i>	<i>Amount</i>
1	Purchase of Books	68,000
2	Hiring Service	72,000
3	Publication of the Work (as a book)	42,000
4	DTP charges	8,000
5	Stationary	5,000
6	Local Transportation	5,000
	Total	2,00,000/-

In this context, as per the orders of the Hon. Vice-Chancellor, the matter for considering the proposal submitted by Dr. R. Lekshmi, Associate Professor, Department of Philosophy, for the reappropriation of budget allocation towards the implementation of the two Innovative projects titled "The Implications of Social Ethics in the Concept of Homo Sacer in Giorgio Agamben" and "Analysing Ethics in Research, Policy Management and Decision-making", debiting the expenditure from the State Plan Grant sanctioned for the year 2022-23, is placed before the Standing Committee of the Syndicate Academic and Research for consideration and recommendations.

Recommendation: *The Committee recommended to reappropriate the budget allocation within the total sanctioned amount, as proposed by Dr. R. Lekshmi, Associate Professor, Department of Philosophy.*

Meeting came to an end at 04.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.03.2023, be approved.

Item No.54.25

Release of Salary and Pension for the month of March, 2023- Meeting expenditure from own funds-reg.

(Fin II)

Budget allocation for the financial year 2022-23, towards the Non Plan Grant in Aid to the University under the head of account "2202-03-102-99-31" is Rs.320.22 Crores. The University has received an amount of Rs.290 Crores till the month of January 2023. Eventhough, a Grant in Aid Bill of Rs.30.22 Crores was submitted to the Principal Secretary, Department of Higher Education on 31.01.2023, the same has not been granted till date. On enquiry with the Finance Department, Govt. Secretariat, it is learned that the ceiling limit under Non Plan Grant in Aid in respect of University of Kerala has reached 90.56%. Hence, due to technical issues, the ceiling limit cannot be enhanced to 100% till 28th of February. Therefore the drawing the remaining Non Plan Grant in Aid of Rs.30.22 Crores can be processed during next month.

Hence, it was requested to grant permission to meet the Salary and Pension due for the month of February from own funds. The Syndicate held on 28.02.2023, vide item no. 53.94, resolved the following:

1. To grant permission to meet the salary and pension due for the month of February, 2023 from own funds.
2. That once the funds are released by the Government during the next month the same shall be recouped to KUF.
3. To send a letter to the government, requesting to take steps to raise the ceiling limit for release of Non Plan Grant in respect of the University of Kerala and release the remaining amount of Rs.30.22 Crores at the earliest.

Accordingly, the salary and pension due for the month of February, 2023 was met from own funds. Vide letter dated 20.03.2023, Government once again requested to raise the ceiling limit for release of Non Plan Grant in respect of the University of Kerala and release the remaining amount of Rs.30.22 Crores at the earliest. However no reply has been received so far.

It may be noted in this regard that, if the funds are released during this month end, the same will be resumed by the Government on 31.03.2023 and will be released again in the second week of April, 2023 after due processing.

Further, the Government vide Lr.No.E-2257579/S.S.1/361/2022/Fin dated 27.03.2023, has directed to temporarily stop the provision of recoument of funds expended from own resources.

Hence as per orders of the Vice-Chancellor the matter regarding meeting the Salary and Pension due for the month of March, 2023 (payable on 03.04.2023) from own funds after closing fixed deposit at SBI to the tune of Rs.15 Crores is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant permission to meet the salary and pension due for the month of March, 2023 from own funds after closing fixed deposit at SBI to the tune of Rs.15 Crores.
FURTHER RESOLVED that once the funds are released by the Government the same shall be recouped to KUF.

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Item No.54.26

Minutes of the meeting of the Sub Committee constituted for hostel admission held on 09.03.2023 - consideration of - reg.

(Ad.DII)

The Syndicate held on 28.02.2023 vide Item No.52.91.04 approved the recommendation of the Hostel Monitoring Committee to constitute a sub committee consisting of following members to finalize the criteria for consider the hostel accommodation requests and to give hostel admission to the most deserving students based on the availability.

1. The Registrar, (2) Dr. S Nazeeb, Member Syndicate, (3) Representative from Hostel Secretary (Thejaswini M C) (4) Student Syndicate Member and (5) Student Senate Member.

The minutes of the meeting of the Sub Committee constituted for hostel admission held on 09.03.2023 (copy appended) approved by the Vice - Chancellor is placed before the Syndicate for consideration.

**MINUTES OF THE MEETING OF THE SUB COMMITTEE
CONSTITUTED FOR HOSTEL ADMISSION**

Venue : Syndicate Room
Date : 09.03.2023, Time : 11.30 am.

Members Present :

1. Prof. (Dr.) K S Anil Kumar, Registrar : Sd/-
2. Dr. S Nazeeb, Member, Syndicate : Sd/-
3. Sri. Sandeep Lal S, Student Syndicate Member : Sd/-
4. Sri. Ajinth Ajay, Student Senate Member : Sd/-
5. Kum. Thejaswini M C, Representative from Hostel Secretaries : Sd/-

The meeting started at 12:00 noon.

The committee considered the hostel accommodation requests submitted by the students. All the vacancies as per the seat matrix were filled in three allotments. The Wardens of the University Hostels at Kariavattom and Thycaud informed the number of students that can be accommodated additionally in the hostels.

55 female students can be provided accommodation at Women's hostel Kariavattom including the University Guest House. 7 students can be accommodated in the Men's hostel Kariavattom and 37 students can be accommodated at Women's hostel Thycaud including the quarters of the Warden. The committee after considering the individual requests recommended to fill the vacant seats on the basis of merit (ie; Distance / Sports quota / Medical Certificate / Reservation / Financial background) and unanimously recommended to grant hostel accommodation to the following students. (list appended).

The meeting came to an end at 02.15 pm.

Women's Hostel Kariavattom – PGCSS

Sl.No.	Hostel ID	Name	Course
1		Annlesna	MA Sociology
2	20204878	BeegumHafna M Hafees	M.Com (F&A)
3	20205912	Kadheejathul Kubra	M.Sc Applied Statistics
4		Sneha Simon	M.Sc Botany (Biodiversity)
5	20204655	Aparna S A	MSW
6	20205867	Bhagyalekshmi M	MBA Travel & Tourism
7	20204716	Amrutha Radhakrishnan	M.Sc Chemistry
8	20204787	Rahina Rahim	M.Sc Botany (Biodiversity)
9	20204578	ArathyRajan	MCJ
10	20204614	FadiyaNoushad	M.Sc Integrative Biology
11	20205021	Preethi V S	M.Sc Biochemistry
12	20205685	Aryanayana S N	M.Sc Mathematics
13	20205867	Bhagyalekshmi M	MBA
14	20204816	Silja.C.P	M.A Political Science
15	20204835	Archana V.P	M.Sc Chemistry
16	20205866	Akshara P	M.Sc Computer Science with AI
17	20205043	Sona Biju	MA Economics
18	20205621	Nakula Chandran	MA Economics
19		Brintha N	MA Tamil
20		Neethu U V	M.Com.
21		Pooja S Kumar	M.Sc. Physics
22	20204729	Krishnendhu E M	M.Sc. Statistics
23	20204600	Vinishma V M	MSW
24		SajnaBeegum M S	M.Com BE & ML
25	20205863	Salini V	M.Sc Zoology
26	20205795	Deepthi V M	M.Sc Computational Biology
27	20204622	Razeena C P	M.Sc Computer Science
28	20205132	Jayasree A	M.Sc Computer Science
29		Haripriya U V	MA music
30	20205082	Akhila S L	M.ScMathamatics
31	20205156	Maya Jose	MA Sociology

32	20205171	Nandana P V	MA Political Science
33	20204681	Shabna K P	MA Arabic
34		Fathima Riswana A	MA Arabic
35	20204698	Fathima Farsana A P	MA Arabic
36		Nisha P	MA Tamil
37		Sreelakshmi P J	MA Archaeology
38		Sreelakshmi K	MA Archaeology
39		Yuktha Sasi	M.Sc Environmental Science
40	20205979	Meenakshi S	MA Hindi
41	20204746	Akhila V K	MA Hindi
42	20204843	Neamah Fathima M R	M.Sc Chemistry
43	20205874	DevuSugathan	M.Sc Integrative Biology
44	20205097	Blessy Mathew	M.Sc Psychology
45	20204837	FathimathulThasleema K P	MA Political Science
46	20204524	Ardra T Dayanand	MBA
47	20205477	Gopika Viswanathan	MA Economics
48		Punya Krishnan P	MA Sanskrit
49	20205906	Fathima A	MA Sanskrit
50	20203785	Sree Lakshmi Narayana K P	M.Sc. Chemistry (II Year)
51	20202606	FathimathulFida S	M.Sc. Chemistry (II Year)
52	20202948	Mahima Mohan	M.Sc. Biochemistry (II Year)
53	20202736	AreejNazarudeen	M.Sc. Biochemistry (II Year)
54		Anju Viswappan	MA Linguistics (II Year)
55	20202789	Annsa Abraham	MSW (II Year)

Women's Hostel, Thycaud – UG

Sl.No	Hostel ID	Name	Course
1		Fathima Suhaila B S	B.Sc Psychology
2	20205230	Niveditha M	BA English
3	20206050	LakshmiPriya A	BA Economics
4		Naeema Shanavas	B.Sc Mathematics
5	20205415	Arunthathi T L	B.Sc Chemistry
6	20205667	Aswathy S Biju	BA Political Science
7	20205554	Reshmi Ramu	BA Economics
8	20205612	Nandana N	BA English
9	20205792	Athira M R	BA Malayalam
10	20205780	Suvarna K	BA Malayalam
11	20205660	Riya Raj	BA English
12	20205295	Sarika L	BA Sanskrit
13	20205251	Manasa S Kumar	B.Sc Geography
14		Meenu R	BA Political Science
15	20205681	NandanaReghunath	BA Philosophy
16	20205268	Fathima Nasirin N S	BA Political Science
17	20202988	Ardra Krishna R J	BA Malayalam (II Year)
18	20202776	Sandra S David	B.Sc Mathematics (II Year)
19	20202873	Anooja S	B.Sc Geology (II Year)
20	20202919	Vidya V B	BA Economics (II Year)
21		Jayaprinicy E	BA English (II Year)

Women's Hostel, Thycaud – PG

Sl.No.	Hostel ID	Name	Course
1	20205462	Rena Basheer	M.Sc. Statistics
2	20205532	Arya K Balan	M.Sc. Home Science
3	20206030	Kavya Krishna	MA History
4	20205941	Sumayya. A	M.Sc Statistics
5	20205648	Anagha R	MA History
6	20205546	Sruthi K	MA Economics
7	20205729	Juby Betty	MA English
8	20205813	LijishaJomon	M.Sc. Chemistry
9	20205786	Goureenandana U S	M.Sc Analytical Chemistry
10	20205630	Manjima M P	M.Sc Chemistry
11	20205431	Mariam Rashida K K	M.Sc. Geography
12	20205429	AshiyathAdila K K	M.Sc. Geography
13	20205458	Anusree T	M.Sc. Geography
14	20205238	Ajmi A S	MA Political Science
15	20205696	Amaya K K	MA Malayalam
16	20204030	Mohini U	MA Political Science (II Year)

Men's Hostel, Kariavattom – PGCSS

Sl.No.	Hostel ID	Name	Course
1		Sreeraj R	M.Sc Integrative Biology
2	20204755	Amal S P	M.Sc Data Science
3	20204889	Desapriyan.B	MA Philosophy
4	20204672	Vishnu.M	M.Com (F&A)
5	20205751	Abhijith K K	MA Political Science
6	20204972	Vysakh M A	M.Sc Geology
7	20204672	Vishnu M	M.Com

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the sub committee Constituted for Hostel Admission held on 09.03.2023, be approved.

Item No.54.27

Government Budget Speech 2022-23 - "Establishment of Science Park at Thiruvananthapuram-University of Kerala as the 'Principal associating University'- Government accorded administrative sanction- G.O issued – Reg

(Planning A)

The Government of Kerala had decided to establish four Science Parks in the state and an amount of Rs.1000 crores were allocated in the Budget Speech 2022-23 for the purpose. University Kerala was shortlisted as one of the prospective collaborators of this project vide letter No.20/EVP/2022/KSCSTE dated 27/8/2022 [**Appendix I**]. In this connection, Prof.K.P. Sudheer, then Executive Vice President and Principal Secretary, S&T Department, Kerala visited the University on 29/8/2022 to discuss the matter with the Vice Chancellor. It was pointed that, project requires nearly 10 to 15 acres of land of the University as part of project and that park is proposed as an autonomous institution managed by the Director and the Governing Council appointed by the Govt. of Kerala.

Accordingly, as per the orders of the Vice Chancellor, vide U.O 1916/2023/UOK dated 27.02.2023, a Sub Committee consisting of the following members has been constituted to study all the aspects of the Project and for a detailed report to be placed before the Senate.

1. Adv. K H Babujan (Member Syndicate)
2. Dr. S Nazeeb (Member Syndicate)
3. Adv. A Ajikumar (Member Syndicate)
4. Dr. K G Gopchandran (Member Syndicate)

Now, the Government has accorded administrative sanction, *vide* G.O No.3/2023/S&TD dated 25.03.2023 for establishing Science Parks. The University of Kerala is mentioned as the 'Principal Associated University' for the location of Thiruvananthapuram. The Science Park will consist of two block spanning an area of 10 Lakhs sq.ft and will require an investment of 200 crores. The park shall be established with the funding from the KIIFB. The KSCSTE is designated as the SPV for executing the project. The KSITL is entrusted with the task of identifying the availability of land and to facilitate the process for acquiring it to establish the science park [**Appendix II**].

Hence, as per the order of the Vice Chancellor, the above matter is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

The Syndicate considered the Report submitted by the Sub-Committee regarding the 'Establishment of Science Park at Thiruvananthapuram and **RESOLVED** to accept the report and place the same before the Senate scheduled on 31.03.2023 for consideration.

Item No.54.28 ***Department of Transport - Demonstration of Drones- Official Workshop - Allotment of University Stadium, free of cost –Consideration of- reg.***
(Ad.FII)

Sri. Biju Prabhakar IAS, Secretary, Department, Government of Kerala, has informed that, under the aegis of the Department of Kerala, a one-day workshop for the various departments of the State is being held for creating awareness of the use of Unmanned Aircraft Systems (Drones) for harnessing drone technology for development and multidimensional improvements - in various fields in Kerala on 04/04/2023 at Mascot Hotel Palayam. For the purpose of demonstration of the same an open space is required. Hence he has requested to allot University Stadium, free of cost, on the said date.

On this, the Director (i/c), Department of Physical Education, has remarked that, the Annual Summer coaching camp for students is scheduled from first week of April and the Stadium is usually allotted for Sports activities only. The participants with sports foot wear are only permitted to enter the ground as non-sports activities may deteriorate the Synthetic Track. Also, *vide* U.O dtd.19.07.2019, the rate for renting out University Stadium for one day is ₹16,544/- (Rupees Sixteen Thousand Five Hundred and Forty Four only) including rent, Electricity and water charges.

As per the orders of the Vice - Chancellor, the request submitted by Sri. Biju Prabhakar, IAS, Secretary, Transport Department, Government of Kerala regarding allotment of the University Stadium at free of cost on proposed date & time, is placed before the Syndicate for consideration.

Resolution of the Syndicate

Based on the Report from the Director (i/c), Department of Physical Education, the Syndicate **RESOLVED** not to consider the request for allotting University Stadium for the conduct of One day workshop for the Demonstration of Drones.

Item No.54.29 ***DST - PURSE (Promotion of University Research and Scientific Excellence) - Invitation to participate in the major event titled 'Viswa Vidyalaya Anusandhan Utsav' on 24/04/2023 –Consideration of- reg:-***
(Ad.FI)

With the successful implementation of DST PURSE (Promotion of University Research and Scientific Excellence) scheme for 14 years now, Department of Science & Technology (DST), Government of India is planning to conduct a major event titled 'Viswa Vidyalaya Anusandhan Utsav' on 24th April 2023 (Monday) at Dr. Ambedkar International Centre, Janpath Road, New Delhi-11 00 01. Honorable Minister Dr Jitendra Singh, Minister of State (Independent Charge) for the Ministry of Science and Technology and Earth Sciences shall be the chief guest. In this event there will a plenary session with eminent speakers, release of PURSE Compendium, curtain raiser of newly launched SUPREME [Support for Upgradation Preventive Repair and Maintenance of Equipment] and exhibition of PURSE achievements by various PURSE supported universities. As the universities are striving towards potentially high impact, interdisciplinary research (both basic and applied) aligned to national priorities and missions, DST would like showcase universities' achievements under one umbrella for knowledge sharing and also to make network for research collaboration in Vishvidyalaya Anusandhan Utsav 2023.

On this occasion, DST has invited the participation of University of Kerala in this Utsav and to showcase our achievements and impact of PURSE program in our university. DST would provide separate space/stalls (3m X 3m) at the venue (Dr Ambedkar International Centre) for showcasing our achievements. University may enjoy the freedom to incorporate high resolution photographs of major facilities [duly labeled DST PURSE established under PURSE preferably with students working on it], inauguration of any events organized under the aegis of PURSE, graphical representations showing the impact of PURSE, visual elements, write-ups on how PURSE has transformed our university etc to make our stall as attractive one in view of PURSE support.

As PURSE grant is for university as whole, the DST request a team (comprises of 3-4 faculties) along with Vice Chancellor to attend this prestigious event and to be there ONE DAY PRIOR (23/04/2023) to this event for arranging the stalls. DST shall provide TA as per GOI norms to one person in this regard. DST will provide a certificate/memento for participation.

As per orders of the Hon'ble Vice Chancellor, the matter of (1) delegating of 3-4 faculties for attending the programme along with the Hon'ble Vice Chancellor, (2) providing TA and related expenses as provisional advance and (3) presenting achievements of the University at the space provided are placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.54.30 ***Sree Gokulam Nursing College, Venjaramoodu, Thiruvananthapuram- request to return FDR- kept as financial guarantee- reg.***

(Ac.BII)

The Principal, Sree Gokulam Nursing College, Venjaramoodu, Thiruvananthapuram, vide letter No.SGNC/kerala. University/1/2022 dated 27.12.2022 had requested release of the FDR of Rupees Ten Lakhs, drawn in favour of the Registrar, University of Kerala and furnished to the university as Financial Guarantee in connection with the procedural formalities of Affiliation of the college.

The following may be noted in this regard:

- Provisional Affiliation was granted to Sree Gokulam Nursing College, Venjaramoodu, Thiruvananthapuram, for the conduct of B.Sc. Nursing Degree programme with an intake of 75 students for the academic year 2009-'10.
- The college submitted an FDR for Rs.10,00,000/- towards Financial Guarantee for the establishment of Sree Gokulam Nursing College, Venjaramoodu, Thiruvananthapuram vide FDR No.037502 with Account No. 3053309644 dated 23.12.2009 for Rs. 10,00,000/- for a period of 5 years, with maturity date 23.12.2014.
- Later, affiliation of all the colleges offering medical related programmes was shifted to the Kerala University of Health Sciences, Thrissur w.e.f 2010 admission onwards with permission to the continuing batches to complete their course of study in the parent University itself.
- An amount of Rs.5,00,000/- per year was fixed as Annual Administration Fee of Nursing Colleges. Though batches continued with the University, most of the colleges did not remit the annual administration fee to the University after the shifting of its affiliation to KUHS.
- As resolved by the Syndicate held on 31.01.2015 (item No. 05.85.21) Annual administration fees in respect of the colleges whose affiliation was shifted to KUHS was re-fixed in accordance with the number of batches having affiliation with University of Kerala. Accordingly, Sree Gokulam Nursing College, Venjaramoodu, Thiruvananthapuram, was assessed with Annual Administration Fee of a total of Rs.12,50,000/- only for the period from 2009-10 to 2012-13 (i.e., for 4 academic years since the inception of the college)
- As per the credit verification report dated 27.11.2019 received from Cash (R) DD section, the college has made a total remittance of Rs. 10,00,000/- as noted below.
- ✓ DD. No.075757 dated 21.12.2009 for Rs. 2,50,000/- Dhanlaxmi bank (KUF 39635/07.01.10)
- ✓ DD No. 075957 dated 11.01.2010 for Rs. 2,50,000/- Dhanlaxmi bank (KUF 41120/22.01.10)
- ✓ DD No. 766089 dated 29.03.2011 for Rs. 5,00,000/- SBI (KUF 6927/02.07.11)

- ✓ The educational agency thereafter remitted in respect of Sree Gokulam Nursing College, Venjaramoodu, Thiruvananthapuram, the pending Administrative fee of Rs.2,50,000 vide DD No.123058 dated 10.03.2021 of Federal Bank and the same is seen to have been credited to KUF vide chalan remittance No.11540 dated 18.03.2021.
- ✓ Accordingly there is no dues in Annual Administration Fee.
- In connection with the assessment of dues in regularization of provisional advance and special fees, the file was forwarded to Camp Audit sections and Revenue Audit. The Camp Audit section forwarded the file to all the EC sections dealing with the conduct of examinations. EC IV section has confirmed that there is no pending fee with regard to Sree Gokulam Nursing College, Venjaramoodu, Thiruvananthapuram.
- Further, the Revenue Audit section has remarked that there are no special fee dues with respect to Sree Gokulam Nursing College, Venjaramoodu, Thiruvananthapuram.
- In connection with the above, it may also be noted that the Educational Agency also ran a Medical College by the name Sree Gokulam Medical College and Research Foundation, Venjaramoodu.
- The medical college also has dues of Rs. 20,00,000/- (Rupees Twenty Lakhs only) with the University and the Educational Agency had approached the Hon'ble High Court for the release of the FD.

In the light of the above, the matter of release of the FD in respect of Sree Gokulam Nursing College, Venjaramoodu, Thiruvananthapuram was put up for orders of the Vice Chancellor. The Vice Chancellor has ordered that the amount be transferred to the Health University and the matter be placed before the Syndicate for consideration.

But, in Chapter 24, Affiliation of Colleges, Statute 23,

“Financial Guarantee:- Every College shall deposit with the University in the form of approved securities assigned in favour of the Registrar the amount prescribed by the Syndicate towards the financial guarantee of the College. The interest accruing on the deposit shall be payable by the University to the College concerned.”

As per the above, the University only has lien on the Fixed Deposit drawn by the Educational Agency for the purpose of financial guarantee and does not have the right to transfer it. The Educational Agency or the depositor is also legally obliged not to utilize the amount so deposited for any other purpose, unless the Registrar, University of Kerala decides to end the lien on the Fixed Deposit.

In the light of the above, the Vice Chancellor ordered to transfer the FD drawn as financial guarantee in favour of the Registrar to the Health University and to place the matter before the Syndicate.

Accordingly the matter of release of the Fixed Deposit is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the item be deferred.

Item No.54.31 Integrated Five year BBA LL.B Degree Course - Request to Re join the VI Semester of the Course at Mar Gregorios College of Law, Nalanchira- Petition Received from K S Ashok Kumar - Reg .

(Ac.BI)

Please see the petition received from Sri.K.S Ashok Kumar stating that his daughter A K Siva Ganga, VI Semester Integrated Five year BBA LL.B candidate at Mar Gregorios College of Law (who joined that college in the Fifth Semester on 11.08.2022 by means of ICT from CSI Institute of Legal Studies, Cheruvarakonam, Nalanchira), had obtained T.C from the College in anticipation of Joining another Course. But due to medical/domestic reasons that plan was dropped and thus contacted the college authorities for rejoining the LL.B course.

The Principal, Mar Gregorios College of Law had informed that based on her request for joining another course, TC and other documents were issued by the college authorities on 21.10.2022. She obtained TC on 21/10/2022 from the college. Sixth Semester classes started on 01/11/2022 and

her total attendance percentage in Sixth semester is "0%" . Also the Sixth Semester classes will come to an end on 28th February 2023.

The Principal CSI Institute of Legal Studies, Cheruvarakonam , Nalanchira has reported that the candidate has obtained 75% attendance for the IV semester LL.B Classes and has obtained 27% attendance for the V semester classes which she attended from 01.06.2022 to 11.08.2022 . Her attendance percentage in Fifth semester at Mar Gregorios College of Law, from the date of her admission till the date of the closing of the Fifth semester, is 56.12%.

Based on the details obtained the whole case can be summarized as follows:

1. The Fifth semester classes for the Integrated Five year classes at her parent college ie CSI Institute of Legal Studies started on 01.06.2022.
2. Inter Collegiate Transfer was sanctioned to the candidate during the V semester from her parent college to Mar Gregorios college, Nalanchira Vide U.O No. 5812/2022/UOK Dated: 26.07.2022. The candidate relieved from the parent college on 11.08.2022 and joined at the transferred college ie Mar Gregorios college of Law, Nalanchira, on the same day.
3. TC was issued to the candidate by the Principal, Mar Gregorios College of Law, Nalanchira during the Fifth semester classes on 21.10.2022 based on the willingness of the candidate for joining another course.
4. The Sixth semester classes at Mar Gregorios College of Law, Nalanchira started from 01.11.2022 and the candidate hadn't attended any of the classes as she had obtained TC before the commencement of the same.
5. On 16.11.2022, the candidate submitted an application for re-admission at the college but the Principal of the college declined her request. Only 2 weeks has lapsed since the issue of T.C.
6. Later on 13.01.2023, the father of the candidate submitted a representation forwarded by the Principal concerned before the University to re admit the candidate to the 6th sem Integrated Five year classes that are going on.
7. The Principal reported that the regular classes for the VI semester Integrated Five year BBA LL.B candidates at that college will end on 28.02.2023.

The following facts in this connection may kindly be noted:

1. As per Clause 3(b) of the Regulations of Integrated Five year BBA LL.B Course (2020 Scheme), Each semester shall consist of 90 instructional days having 5 hours per day for the lectures, seminars, debates and test papers.
2. As per the Regulations of Integrated Five year BBA LL.B Course (2020 Scheme) Clause 5 it is stipulated that " No candidate shall be permitted to register for the end semester examinations conducted by the University unless the Principal has certified that he has obtained not less than 75% of the attendance in each paper and his conduct and progress has been satisfactory".
3. As the classes for the VI semester had started on 01.11.2022 and will end on 28.02.2023, the candidate will not obtain the required attendance for attending the VI semester Examinations. The candidate need to take re-admission with the next junior batch in order to continue the course, if otherwise eligible (only with V semester exam registration candidate can be re-admitted to VI semester).

Now two submissions of the candidate were received (1) routed through the office of the Kerala State Human Rights Commission based on the complaint filed there, with orders of the Registrar, Kerala State Human Rights Commission to submit report regarding the same on or before 17.02.2023, (2) Directly to the Registrar, University of Kerala, raising allegations against the Principal of the College concerned regarding delaying of the readmission of the candidate there.

In the letter No.479/2023/Misc Dated:13.03.2023, the Principal concerned has stated that he declined the re-admission request made by the candidate there on 16.11.2023 with direction to approach the University. On 12.01.2023, the candidate again approached the college, based on the request of the candidate and he forwarded the request to the University. Also informed that if re-admission is granted by the University he is ready to accommodate the candidate in the college. But no application for readmission in respect of the candidate has been forwarded from the College till date. Although attendance shortage is there in the case of the candidate for the VIth Sem as on present

date, if the request of the candidate had been considered by the Principal at the earlier stage itself, it could have been avoided.

Meanwhile, based on the complaint of Smt. A.K Sivaganga, the Kerala State Human Rights Commission vide order No.HRMP No. 792/11/12/2023 dated 27.02.2023 has directed the University and the Principal to take appropriate action in the case of petitioner Smt. Sivaganga, in accordance with the Regulations of the University, at the earliest.

As per the orders of the Vice Chancellor, the whole matter regarding the request of the candidate Smt.Sivaganga to rejoin the VIth semester BBA LLB course at, Mar Gregorious college of Law, along with the order of the Kerala State Human Rights Commission directing the University and the Principal to take appropriate action in the case of petitioner Smt. Sivaganga, in accordance with the norms of the University, at the earliest., is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to permit the candidate Smt.Sivaganga to rejoin the VIth semester BBA LLB course at, Mar Gregorious college of Law, Nalanchira.

Item No.54.32 *Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023 – Approval of - Reg.*

(Ac FII)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 27.03.2023, 03.00PM at Syndicate Room, University Buildings.

The Minutes of the Meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval (Minutes appended).

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Monday, 27.03.2022
Time : 03.00 PM
Venue : Syndicate Room, University Buildings.

Members present

- | | |
|--|------|
| 1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate | Sd/- |
| 2. Sri. P. Rajendrakumar, Member Syndicate | Sd/- |
| 3. Dr.K.B Manoj, Member Syndicate | Sd/- |
| 4. Sri.Jairaj.J, Member Syndicate | Sd/- |
| 5. Prof K Lalitha, Member Syndicate | Sd/- |
| 6. Smt.Renju Suresh, Member Syndicate | Sd/- |

Members absent

1. Sri. M. S. Arun Kumar MLA, Member Syndicate
2. Sri.B.P.Murali, Member Syndicate
- 3.Sri.R.Arun Kumar, Member Syndicate

The meeting started at 03.15 PM

Item No.54.32.A1 *T.K.M College of Arts and Science, Kollam -Proposal for the approval of the Placement/Promotion of Smt. Rohini Krishna M.V, Assistant Professor, Department of Zoology, Academic level 10 to Academic level 11 w.e.f 23.12.2021 -reg.*

(3834/Ac F I/2022/UOK)

The DDO, T.K.M College of Arts and Science, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Rohini Krishna M.V, Assistant Professor, Department of Zoology from Academic level 10 to Academic level 11 w.e.f 23.12.2021 as per UGC Regulation 2018.

The Service details of Smt. Rohini Krishna M.V are as follows.

Qualifications	M.Sc Zoology from University of Kerala in 2012. Qualified Joint CSIR -UGC Test for NET held on
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	22.12.2013
Date of Birth	01.07.1989
Date of Retirement	30.06.2049
Date of first entry in to Service	09.07.2015 FN
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic level 10	08.07.2021
Proposed date of Promotion as Assistant Professor Academic level 11	23.12.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Online Induction Programme from UGC-HRDC, University of Kerala, from 02.11.2020 to 01.12.2020. 2. Refresher Course from UGC- HRDC, University of Kerala, from 09.12.2021 to 22.12.2021.
Refresher /Orientation Course due	Nil
UGC Regulation Applicable	UGC Regulation 2018 Option A
Remarks	Refresher Course completed only after the due date of Promotion ie on 22.12.2021. Hence the teacher is eligible for promotion on 23.12.2021.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Zoology at T.K.M College of Arts and Science, Kollam on 09.07.2015 F N and it was approved by University of Kerala vide U.O No.Ac. F I /2/39439/2015 Dated 09.11.2017.The teacher had completed six years of service as Assistant Professor Academic Level 10 on 08.07.2021 and hence the due date of promotion is on 09.07.2021.

For promotion as Assistant Professor Academic Level 11 the teacher has to attend a Refresher course & Orientation Programme within the due date of promotion. Here the teacher had attended an induction programme instead of Orientation Programme.But as per UGC Regulation 2018, Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.More over the Assistant Professor has completed the mandatory Refresher Course only after the due date of Promotion ie on 22.12.2021 and hence the teacher is eligible for promotion on 23.12.2021.

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2015 to 2021 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 29.06.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 11.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Smt. Rohini Krishna M.V, Assistant Professor of Zoology Academic level 10 to Assistant Professor Academic level 11 at T.K.M College of Arts and Science, Kollam w.e.f 23.12.2021, is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect

of Smt. Rohini Krishna M.V, Assistant Professor of Zoology Academic level 10 to Assistant Professor Academic level 11 at T.K.M College of Arts and Science, Kollam w.e.f 23.12.2021 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.A2 **St. Xavier's College, Thumba - Proposal for the approval of the Placement/ Promotion of Sri. Muthappan M, Department of Commerce as Assistant Professor Academic Level 11, w.e.f 22.03.2022 F N.**

(21965/Ac F I/2022/UOK)

The Principal, St. Xavier's College, Thumba had forwarded a proposal regarding the Placement/ Promotion in respect of Sri. Muthappan M, Assistant Professor, Department of Commerce from Academic Level 10 to Academic Level 11 w.e.f 22.03.2022 F N.

The Service details of Sri. Muthappan M is as follows.

Qualifications	1. M.Com from University of Kerala in 2005. 2. Qualified UGC – NET on 25.03.2013
Date of Birth	17.11.1978
Date of Retirement	31.03.2039
Date of first entry in to Service	15.02.2016 F N
L.W.A availed	NIL
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level 10	14.02.2022
Proposed Date of Placement to Assistant Professor Academic Level 11	22.03.2022 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.UGC sponsored Induction Programme conducted by UGC- HRDC, University of Kerala from 04.01.2022 to 02.02.2022. 2.UGC sponsored Refresher Course conducted by UGC - HRDC, University of Kerala from 08.03.2022 to 21.03.2022.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	UGC Regulation 2018 Option A
Remarks	Completed the mandatory Refresher Course only on 21.03.2022 ie; after the due date of promotion

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 15.02.2016 F N at St. Xavier's College, Thumba, and it was approved by University of Kerala vide U.O No. Ac FI/17705/2016 dated 04.11.2017. The Assistant Professor had completed 6 years of service as Assistant Professor Academic Level 10 on 14.02.2022.

As per UGC Regulations one Refresher Course & one Orientation programme is required for promotion as Asst.Prof.Acaemic Level 11.

The Teacher had completed one induction programme & one refresher course.

As per UGC Regulation 2018, Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.

But the teacher had completed the mandatory Refresher Course only after the due date of Promotion ie on 21.03.2022. Hence the Assistant Professor is eligible for promotion w.e.f 22.03.2022 FN

The Principal, St. Xavier's College, Thumba has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the

criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the Minutes of the Screening Committee held on 25.11.2022, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Academic Level 11 w.e.f 22.03.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/Promotion of Sri. Muthappan M, Assistant Professor, Department of Commerce, St. Xavier's College, Thumba from Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 22.03.2022 F N as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Sri. Muthappan M, Assistant Professor, Department of Commerce, St. Xavier's College, Thumba from Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 22.03.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.A3 ***Placement/Promotion in respect of Dr.Remya Stanley, Assistant Professor of Education (Mathematics), Academic Level 11 to Academic Level 12, Mount Tabor Training College, Pathanapuram - Approval – reg. (15663/Ac F I/2020/UOK)***

The Principal, Mount Tabor Training College, Pathanapuram has forwarded a proposal regarding the Placement/Promotion of Dr.Remya Stanley, Assistant Professor of Education (Mathematics) from Academic Level 11 to Academic Level 12, w.e.f 09.02.2020 F N.

The service details of Dr.Remya Stanley are as follows

Qualifications	1. M.Sc Mathematics from University of Kerala in 2004. 2. M.Ed from M.G University in 2006. 3. Qualified NET in Education held on June 2006. 4. Ph.D from University of Kerala on 02.11.2018
Date of Birth	25.05.1982
Date of Retirement	31.05.2037
Date of first entry in to Service	09.02.2009 F N
Date of entry into continuous service	09.02.2009
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of promotion as Assistant Professor with AGP 7000/- (Stage II)	09.02.2015
Date of completion of 5 years of service as Assistant Professor with AGP 7000/- (Academic Level 11)	08.02.2020
Proposed Date of promotion as Assistant Professor Academic Level 12	09.02.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Orientation Programme from UGC-ASC, University of Kerala from 05.01.2011 to 01.02.2011. 2. Refresher Course from UGC, Academic Staff

	College, University of Kerala from 28.05.2013 to 17.06.2013. 3.Refresher Course from UGC - HRDC, University of Kerala, Kariavattom from 11.03.2019 to 31.03.2019 .
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option B

The teacher was appointed as Lecturer in Education (Mathematics) at Mount Tabor Training College, Pathanapuram on 09.02.2009 and it was approved by University of Kerala vide U.O No. Ac FI/2/11094/2009 dated 17.07.2009. The teacher was promoted to Assistant Professor with AGP 7000 (Stage II) on 09.02.2015 and had completed 5 years of service on 08.02.2020. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 09.02.2020. Here the Assistant Professor has completed the mandatory Refresher Course with in the assessment period and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 20.12.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12 (Stage III).

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II- 225,

Category III -101,

Category II+III- 326 for which the minimum required is 50 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the Placement/ Promotion of Dr.Remya Stanley, Assistant Professor of Education (Mathematics), Mount Tabor Training College, Pathanapuram from Academic Level 11 to Academic Level 12 w.e.f 09.02.2020 F N as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Dr. Remya Stanley, Assistant Professor of Education (Mathematics), Mount Tabor Training College, Pathanapuram from Academic Level 11 to Academic Level 12 w.e.f 09.02.2020 F N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.A4 *Placement/ Promotion in respect of Sri. Jijan E.K, Assistant Professor of Education (English), Academic Level 11 to Academic Level 12, Mount Tabor Training College, Pathanapuram - Approval – reg.*
(15646/Ac F I/2020/UOK)

The Principal, Mount Tabor Training College, Pathanapuram has forwarded a proposal regarding the Placement/Promotion of Sri. Jijan E.K, Assistant Professor of Education (English) from

Academic Level 11 to Academic Level 12, w.e.f 09.02.2020 F N.

The service details of Sri. Jijan E.K are as follows

Qualifications	1. M.A English Language & Literature from University of Calicut in 1997. 2.M.Ed from University of Mysore in 1998. 3.Qualified NET in Education held on June 1999.
Date of Birth	10.04.1970
Date of Retirement	31.03.2025
Date of first entry in to Service	09.02.2009 F N
Date of entry into continuous service	09.02.2009
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of promotion as Assistant Professor with AGP 7000/- (Stage II)	09.02.2015
Date of completion of 5 years of service as Assistant Professor with AGP 7000/- (Academic Level 11)	08.02.2020
Proposed Date of promotion as Assistant Professor Academic Level 12	09.02.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Orientation Programme from UGC-ASC, Kannur University from 01.12.2010 to 27.12.2010. 2. Refresher Course from UGC, Academic Staff College, Bharathiar University from 06.11.2014 to 26.11.2014. 3.Refresher Course from UGC - HRDC, University of Kerala, Kariavattom from 11.03.2019 to 31.03.2019 .
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option B

The teacher was appointed as Lecturer in Education (English) at Mount Tabor Training College, Pathanapuram on 09.02.2009 and it was approved by University of Kerala vide U.O No. Ac FI/2/11094/2009 dated 17.07.2009. The teacher was promoted to Assistant Professor with AGP 7000 (Stage II) on 09.02.2015 and had completed 5 years of service on 08.02.2020. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 09.02.2020. Here the Assistant Professor has completed the mandatory Refresher Course with in the assessment period and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 20.12.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12 (Stage III).

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II- 225,

Category III -74,

Category II+III- 299 for which the minimum required is 50 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject

experts.

In the light of the above facts, the proposal regarding the Placement/ Promotion of Sri.Jijan E.K, Assistant Professor of Education (English), Mount Tabor Training College, Pathanapuram from Academic Level 11 to Academic Level 12 w.e.f 09.02.2020 F N as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Sri. Jijan E.K, Assistant Professor of Education (English), Mount Tabor Training College, Pathanapuram from Academic Level 11 to Academic Level 12 w.e.f 09.02.2020 F N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.A5 *Placement/Promotion in respect of Smt. Surya Chandra Mohan, Assistant Professor of Education (Social Science), Academic Level 11 to Academic Level 12, Mount Tabor Training College, Pathanapuram - Approval – reg. (15639/Ac F I/2020/UOK)*

The Principal, Mount Tabor Training College, Pathanapuram has forwarded a proposal regarding the Placement/Promotion of Smt. Surya Chandra Mohan, Assistant Professor of Education (Social Science) from Academic Level 11 to Academic Level 12, w.e.f 11.02.2020 F N.

The service details of Smt. Surya Chandra Mohan are as follows

Qualifications	1. M.A Economics from M.G University in 2003. 2. M.Ed from M.G University in 2007 3. Qualified NET in Education held on December 2007
Date of Birth	31.05.1981
Date of Retirement	31.05.2036
Date of first entry in to Service	11.02.2009 F N
Date of entry into continuous service	11.02.2009
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of promotion as Assistant Professor with AGP 7000/- (Stage II)	11.02.2015
Date of completion of 5 years of service as Assistant Professor with AGP 7000/- (Academic Level 11)	10.02.2020
Proposed Date of promotion as Assistant Professor Academic Level 12	11.02.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Orientation Programme from UGC-ASC, University of Kerala, Kariavattom from 03.04.2010 to 30.04.2010. 2. Refresher Course from UGC, Academic Staff College, University of Kerala, Kariavattom from 28.05.2013 to 17.06.2013. 3.Refresher Course from UGC - HRDC, University of Kerala, Kariavattom from 11.03.2019 to 31.03.2019 .
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option B

The teacher was appointed as Lecturer in Education (Social Science) at Mount Tabor Training College, Pathanapuram on 11.02.2009 and it was approved by University of Kerala vide U.O No. Ac

FI/2/11094/2009 dated 17.07.2009. The teacher was promoted to Assistant Professor with AGP 7000 (Stage II) on 11.02.2015 and had completed 5 years of service on 10.02.2020. Hence the due date of promotion as Assistant Professor Academic Level 12 is on 11.02.2020. Here the Assistant Professor has completed the mandatory Refresher Course with in the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 20.12.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12 (Stage III).

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II- 225,

Category III -90,

Category II+III- 315 for which the minimum required is 50 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the Placement/ Promotion of Smt. Surya Chandra Mohan, Assistant Professor of Education (Social Science), Mount Tabor Training College, Pathanapuram from Academic Level 11 to Academic Level 12 w.e.f 11.02.2020 F N as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Smt. Surya Chandra Mohan, Assistant Professor of Education (Social Science), Mount Tabor Training College, Pathanapuram from Academic Level 11 to Academic Level 12 w.e.f 11.02.2020 F N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.A6 Bishop Moore College, Mavelikara - Placement/Promotion of Dr.Deepthi.G.R, Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A in the Department of Zoology, w.e.f 01.06.2021 F N, Approval- reg. (9473/Ac F I/2020/UOK)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Deepthi G.R, Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A, Department of Zoology, w.e.f 01.06.2021 F N.

The Service details of Dr. Deepthi G.R are as follows.

Qualifications	1)M.Sc Zoology from M.G University on May 2001. 2)M.Phil Aquatic Biology & Fisheries from University of Kerala on July 2004. 3)Ph.D Zoology from University of Kerala on 22.01.2009
Date of first entry in to Service	01.06.2009
Date of entry into continuous service	01.06.2009

Date of promotion to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000)	01.06.2013
Date of promotion to Assistant Professor with AGP 8000 (Stage III)	01.06.2018
Date of completion as Assistant Professor with AGP 8000 (Academic Level 12)	31.05.2021
Proposed date of promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A	01.06.2021 F N
L.W.A availed (Without Medical Certificate)	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Two year on account of Ph.D already availed during the promotion to Assistant Professor with AGP 7000
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1)Orientation Course from UGC-ASC, University of Kerala from 02.06.2010 to 29.06.2010. 2)Refresher Course from UGC-ASC, University of Kerala from 19.07.2013 to 08.08.2013. 3)Special Summer School Programme from UGC-HRDC, University of Kerala from 11.07.2017 to 31.07.2017. 4)Refresher Course from UGC-HRDC, University of Kerala from 11.01.2020 to 24.01.2020.
Remarks	Nil
Regulation Applicable	UGC Regulation 2018 Option A.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in Zoology on 01.06.2009 F.N at Bishop Moore College, Mavelikara and it was approved by University of Kerala vide No.Ac.FI /1/27677/ 2009 dated 24.11.2009. The teacher had completed twelve years of service on 31.05.2021 for being promoted as Associate Professor Academic Level 13A (on account of Ph.D).

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week

or

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here the Assistant Professor has undergone one Refresher Course and hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2018 to 2021 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 04.11.2022 and based on the assessment of the documents submitted, the committee found that Dr. Deepthi G.R is eligible for placement as Associate Professor Academic Level 13 A w.e.f 01.06.2021.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr. Deepthi G.R, Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A, Department of Zoology, Bishop Moore College, Mavelikara, w.e.f 01.06.2021 F N based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Dr. Deepthi G.R, Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A, Department of Zoology, Bishop Moore College, Mavelikara, w.e.f 01.06.2021 F N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.A7 *SD College, Alappuzha- Placement/Promotion of, Dr.Sanjai V.N,Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A in the Department of Botany, w.e.f 24.06.2021 FN Approval- reg.*

(30271/Ac F I/2020/UOK)

The Principal(i/c), **SD College, Alappuzha** has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Sanjai V.N, Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A in the Department of Botany,w.e.f 24.06.2021FN.

The Service details of **Dr.Sanjai V.N.** are as follows.

Qualifications	1) M.Sc in Botany from Mahatma Gandhi University in May1993. 2)Ph.D from Bharathiar University in 01.08.2000.
Date of first entry in to Service	24.06.2009
Date of entry into continuous service	24.6.2009
Date of promotion to Assistant Professor Stage II	24.06.2013
Date of promotion to Assistant Professor Stage III	24.06.2018
Date of completion as Assistant Professor Academic Level 12	23.06.2021
Proposed date of promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A	24.06.2021
L.W.A availed (Without Medical Certificate)	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1)UGC-ASC-University of Kerala-OC from 03.03.2011 to 30.03.2011. 2)UGC-ASC-University of Kerala-RC from 01.10.2012 to 22.10.2012 3)UGC-HRDC-University of Kerala RC from 06.09.2018 to 26.09.2018. 4)UGC-HRDC-University of Kerala in Collbaoration with Sanatana Dharma College, Alappuzha Online Refresher Course from 28.09.2020 to 11.10.2020.

Regulation Applicable**UGC Regulation 2018 Option A.**

It may be noted that for eligible to be placed as Associate Professor the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week

or

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here the Assistant Professor had undergone one Refresher Course within the assessment period, acquired PhD and had completed twelve years of service on 23.06.2021 for being promoted as Associate Professor Academic Level 13A) on the due date itself.

On verification of Service Book it is seen that the teacher had entered into service as Assistant Professor on 24.06.2009 and it was approved by University vide U.O No.Ac.FIII/1/36964/2009 dated 05.02.2010.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2018 to 2021 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 07.02.2022. Based on the assessment of the documents submitted, the committee found that Dr.Sanjai V.N, is eligible for placement as Associate Professor (Academic Level 13A/AGP 9000) w.e.f 24.06.2021 FN

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of placement/promotion of Dr.Sanjai V.N, Assistant Professor Academic Level 12 in Botany as Associate Professor Academic Level 13A, w.e.f 24.06.2021 FN at SD College, Alappuzha based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Dr.Sanjai V.N, Assistant Professor Academic Level 12 in Botany as Associate Professor Academic Level 13A ,w.e.f 24.06.2021 FN at SD College, Alappuzha and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.B1

St. Gregorios College, Kottarakkara – Placement/ Promotion of Smt. SreelakshmiJayan, Assistant Professor, Department of Political Science, St. Gregorios College, Kottarakkara from Assistant Professor - Academic Level 10 to Assistant Professor-Academic Level 11 w.e.f 12.05.2021 FN - Approval -Reg.

(Ac.FII/7518/2023)

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded a proposal regarding the Placement/Promotion in respect of Smt. SreelakshmiJayan, Assistant Professor, Department of Political Science, St. Gregorios College, Kottarakkara from Assistant Professor - Academic Level 10 to Assistant Professor-Academic Level 11 w.e.f 12.05.2021 FN.

The Service details of Smt. SreelakshmiJayan are as follows:

Qualification	1. M.A Political Science – 2008 – MG University 2. UGC NET – 2012
Date of first entry into service	17.09.2014 FN
L.W.A. availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Refresher Course – Teaching Learning Centre, Ramanujan College, University of Delhi – PMMMNMTT – 26.04.2021 to 11.05.2021 2. Induction Programme – UGC – HRDC – University of Kerala – 02.11.2020 to 01.12.2020
Proposed date of placement to Assistant Professor – Academic Level 11.	12.05.2021

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor in Political Science w.e.f 17.09.2014 FN vide U.O No. AcFII/44580/2014 dtd 04.07.2015. She has completed six years of service on 16.09.2020 but completed Refresher Course only on 11.05.2021. So she is eligible for Placement/Promotion as Assistant Professor-Academic Level 11 w.e.f 12.05.2021 FN.

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per **UGC Regulations 2018 Option A** for the years 2014 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 19.11.2022, 10.00 AM at Principal's Chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor -Academic Level 11 w.e.f 12.05.2021 FN.

It may be noted that, Smt. SreelakshmiJayan has attended two week Refresher Course conducted by Teaching Learning Centre under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMTT). The Refresher Course coordinated by colleges in association Teaching Learning Centres under PMMMNMTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the Placement/Promotion of **Smt. SreelakshmiJayan, Assistant Professor, Department of Political Science, St. Gregorios College, Kottarakkara from Assistant Professor - Academic Level 10 to Assistant Professor-Academic Level 11 w.e.f 12.05.2021 FN**, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Smt. SreelakshmiJayan, Assistant Professor, Department of Political Science, St. Gregorios College, Kottarakkara from Assistant Professor - Academic Level 10 to Assistant Professor-Academic Level 11 w.e.f 12.05.2021 FN, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.B2 *SreeAyyappa College, Eramallikkara -Placement/Promotion in respect of Dr. Vidhya N, Department of Mathematics - from Assistant Professor Stage I (AGP 6000) to Assistant Professor Stage II (AGP 7000) w.e.f. 16.02.2015 - Approval – Reg:-*

(27216/Ac F II/2022/UOK)

The Educational Agency, SreeAyyappa College, Eramallikkara has forwarded a proposal for the approval of the Placement/ Promotion in respect of Dr. Vidhya N, Dept of Mathematics from Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 w.e.f. 16.02.2015.

The following are the details of the incumbent on verification of the service book.

Qualifications	M.Sc from M G University, Kottayam in 1998. Ph.D from Kannur University in 2010. (EC Submitted.)
Date of first entry into service	16.02.2011.
Date of continuous service	16.02.2011.
Relaxation of period availed, if any, on account	Two year on account of Ph.D.
Details of L W A availed other than on medical grounds (without MC)	Nil
Details of Refresher and Orientation Courses Attended	1)UGC-ASC-Kannur University ,Orientation Course from 20-11-2013 to 17-12-2013. 2)UGC-ASC-Kannur University -Refresher Course from 25-11-2014 to 15-12-2014.
Whether any OC/RC due :	Nil
Date of completion of required years of service for promotion to Stage II	15.02.2015 (4 years)
Proposed date of Placement/Promotion	16.02.2015(As Assistant Professor with AGP 7000)
Regulation Applicable	UGC Regulation 1998.

It may be noted that Dr. Vidhya N had joined as Lecturer in Mathematics w.e.f. 16.02.2011 in SreeAyyappa College, Eramallikkara vide U.O. No.Ac.F III/19654/2011 dated 01.09.2011. The Assistant Professor had completed Four years of service (two years exemption granted as she has been awarded Ph.D) on 15.02.2015. Hence she is eligible to be promoted as Assistant Professor Stage II with effect from 16.02.2015 F.N. The Educational Agency, SreeAyyappa College, Eramallikkara has forwarded all supporting documents necessary for the approval of the placement/promotion in respect of Dr. Vidhya N, as Assistant Professor Stage II (A.G.P 7000).

As per U.O.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The promotion of Dr. Vidhya N is covered under 1998 Regulation since the promotion date falls on 16.02.2015. On completion of 4 years (two years exemption granted as she has been awarded Ph.D) of qualifying service as Assistant Professor with AGP 6000, the teacher is eligible to be placed/promoted as (Assistant Professor with AGP 7000/-) with effect from 16.02.2015.

The light of the above mentioned facts and as per the orders of the Vice Chancellor whether the proposal for the approval of the placement/ Promotion in respect of Dr. **Vidhya N, Assistant Professor with AGP 6000 in the Department of Mathematics to Assistant Professor with AGP 7000** w.e.f 16.02.2015 at SreeAyyappa College, Eramallikkara is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Dr. Vidhya N, Assistant Professor with AGP 6000 in the Department of Mathematics to Assistant Professor with AGP 7000 (Stage I to Stage II) w.e.f 16.02.2015 at SreeAyyappa College, Eramallikkara, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.B3 **N.S.S College, Cherthala – Placement/Promotion proposal in respect of Smt. Sijina G S, Assistant Professor in Physics - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 03/12/2018 – Approval - Reg.**

(Ac F II/6168/2022)

The Principal, N.S.S College, Cherthala has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Sijina G S, Assistant Professor Dept of Physics from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 03/12/2018.

The Service details of Smt. Sijina G S are as follows.

Qualifications	M.Sc in Physics - University of Kerala - June 2009. CSIR UGC NET - Held on 20.12.2009.
Date of first entry in to Service	03.12.2012 F.N
Date of entry into Continuous Service	03.12.2012 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. *UGC HRDC - University of Kerala – Orientation Programme - from 27.02.2019 to 26.03.2019. 2. *UGC HRDC - University of Kerala - Refresher Course - from 09.07.2019 to 22.07.2019.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic Level 11	03.12.2018 F.N.
UGC Regulations applied.	UGC Regulations 2018, Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Physics on 03.12.2012 F.N. at N.S.S Hindu College, Changanacherry and it was approved by Mahatma Gandhi University vide U.O.No. 1358/B1/2013/Acad. dated 08.03.2013 and later she was transferred to University of Kerala. She had completed Six years of service on 02.12.2018 for being promoted as Assistant Professor Academic Level 11. **It may be noted that Smt. Sijina G S completed mandatory Refresher Course and Orientation Course on 22.07.2019, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence the teacher is eligible to promotion is w.e.f. 03.12.2018.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 31.01.2020 at 11.00 A.M. in the Principal's Chamber at N.S.S. College, Cherthala. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation, Smt. Sijina G S was found qualified for promotion to Assistant Professor Academic Level 11 w.e.f 03.12.2018 F.N. *All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

The light of above mentioned facts and as per the orders of the Vice Chancellor the proposal regarding the placement/promotion of **Smt. Sijina G S, Assistant Professor, Department of Physics, N.S.S College, Cherthala from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 03.12.2018 F.N.** based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Smt. Sijina G S, Assistant Professor, Department of Physics, N.S.S College, Cherthala from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 03.12.2018 F.N., and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.C1 *St. Michael's College, Cherthala - Proposal for the Placement/Promotion of Dr. Sindhu S Nair, Department of Economics as Principal and Professor (Academic Level 14) at St. Michael's College, Cherthala and Promotion as Professor w.e.f. 01.04.2022 FN-Approval -Reg.*

(5668/Ac F III/2023/UOK)

The Manager, St. Michael's College, Cherthala has forwarded a proposal for the approval of Placement/ Promotion in respect of **Dr. Sindhu S Nair**, Department of Economics as **Professor** (Academic Level 14) w.e.f 01-04-2022 and **Principal**, St. Michael's College, Cherthala w.e.f. 03-01-2023 FN.

The service details of Dr. Sindhu S Nair are as follows:

Qualifications	MA Economics from University of Kerala in April 1995. Ph.D in Economics from University of Kerala awarded on 14-05-2012.
Date of Birth	07-11-1972
Date of Retirement	30-11-2028 (31-03-2029)
Date of first appointment	29-10-1996 FN
Date of entry into continuous service	29-10-1996 FN
Date of Placement to Senior Scale	31-01-2005 FN
Date of Promotion to Selection Grade	31-01-2010 FN
Date of promotion to Associate Professor	31-01-2013 FN
L.W.A availed without on medical ground	Nil
Proposed date of placement to Professor	01-04-2022 FN
Proposed date of placement to Principal	03-01-2023 FN
UGC Regulations applied	UGC Regulations 2018

The Manager, St. Michael's College, Cherthala has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS proforma for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4B. IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to Professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

Clause V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal which reads as :

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that **Dr. Sindhu S Nair** was promoted to Associate Professor on 31-01-2013. She has qualified Ph.D in Economics in 2012. As per the duly constituted Selection Committee report, the teacher has attained a score of 313, for which the minimum required is 110 and she has the required number of publications on her credit. She has more than 15 years teaching experience. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it is stated that the API score claimed for various categories have been verified against the documents produced and the Selection Committee found that **Dr. Sindhu S Nair** satisfied all the requirements for promotion to Professor (Academic Level 14). Hence the Committee recommends the said incumbent for promotion to the post of Professor (Academic Level 14), w.e.f 01-04-2022 FN. It is also stated that she is eligible to be the Principal with effect from 01-05-2022 FN. The College Management had appointed her as Principal of the College w.e.f 03.01.2023.

It may be noted that as per UGC Regulations 2018, the Selection Committee for that of Professor and Principal are different. However, the same Selection Committee has recommended her placement as both Professor and Principal.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement/Promotion of **Dr. Sindhu S Nair, Associate Professor, Department of Economics, St. Michael's College, Cherthala as Professor (Academic Level 14) w.e.f. 01--04-2022 FN** and *appointment as Principal w.e.f. 03-01-2023 FN* is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of **Dr. Sindhu S Nair, Associate Professor, Department of Economics, St. Michael's College, Cherthala as Professor (Academic Level 14) w.e.f. 01.04.2022 FN** and *appointment as Principal and Professor w.e.f. 03.01.2023 FN*, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.C2 ***S.N. College, Cherthala - Proposal for the Placement/Promotion of Dr.Shaji P N, Department of Commerce from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) – approval – reg. (959/Ac F III/2023/UOK)***

The Principal, S.N. College, Cherthala has forwarded a proposal for the approval of Placement/ Promotion in respect of **Dr.Shaji P N**, Department of **Commerce** from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f.01-09-2020 FN.

The service details of **Dr.Shaji P N** are as follows:

Qualifications	1. M. Com from University of Calicut in April 1990. 2. Qualified NET Examination held in June 1993. 3.PhD under Faculty of Social Sciences, from Cochin University of Science& Technology awarded on 30-06-2014.
Date of Birth	31-05-1967
Date of Retirement	31-05-2023

Date of first appointment	10-03-1997 FN
Date of entry into continuous service	10-03-1997
Date of Placement to Senior Scale	10-03-2003
Date of Promotion to Selection Grade	10-03-2008
Date of promotion to Associate Professor	10-03-2011
L.W.A availed without on medical ground	Nil
Proposed date of placement to Professor	01-09-2020 F.N.
UGC Regulations applied	UGC Regulations 2018

The Principal, S.N. College, Cherthala has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS proforma for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to Professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC- listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr.Shaji P N. was promoted to Associate Professor on 10-03-2011. He has qualified Ph.D in 30-06-2014. As per the duly constituted Selection Committee report, the teacher has attained a score of 161, for which the minimum required is 110. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it is stated that the API score claimed for various categories have been verified against the documents produced and the Selection Committee found that Dr.Shaji P N satisfied all the requirements for promotion to Professor (Academic Level 14). Hence the Committee recommends Dr.Shaji P N for promotion to the post of Professor (Academic Level 14), w.e.f01-09-2020 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement / Promotion in respect of **Dr.Shaji P.N**, Department of **Commerce**, S.N. College, Cherthala from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f01-09-2020 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Dr. Shaji P N, Department of Commerce, S.N. College, Cherthala from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 01.09.2020 FN, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.C3 ***Proposal for the approval of the Placement/Promotion of Dr.Suby Elizabeth Oommen, Department of Economics from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 02-01-2018 FN, Christian College, Chengannur.***

(63023/Ac F III/2023/UOK)

The Principal, Christian College, Chengannur has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Suby Elizabeth Oommen**, Assistant Professor (Academic Level 11), Department of **Economics** to Assistant Professor (Academic Level 12), w.e.f **02-01-2018 FN**.

The Service details of **Dr.Suby Elizabeth Oommen**, are as follows.

Qualifications	MA History from Mahatma Gandhi University in May 2000. M Phil from Mahatma Gandhi University in October 2005. Qualified NET exam conducted on 25-07-2007. Ph.D in Economics from Mahatma Gandhi University awarded on 30-06-2018.
Date of Birth	19-01-1978
Date of Retirement	31-01-2034
Date of first entry in to Service	02-01-2008FN
Date of entry into continuous service	02-01-2008
Date of promotion to Assistant Professor Stage II	02-01-2013 FN
L.W.A availed	Nil
Proposed Date of Placement to Assistant Professor (Academic Level 12)	02-01-2018 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	RC from ASC, University of Kerala, from 05-11-2013 to 25-11-2013.
Details of relaxation availed of	One year of relaxation availed on the ground of M Phil Degree for Stage I promotion
UGC Regulations applied	Option B, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as lecturer on 02-01-2008. He was promoted to Assistant Professor Stage II on 02-01-2013 and has completed 5 years of service in Assistant Professor Stage II on 01-01-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) for the assessment periods from 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option B, a teacher has to attend one Refresher Course for promotion to Assistant professor (Academic Level 12).

The said Assistant Professor has attended the required Refresher Course within the assessment period itself and as per the API Score sheet duly endorsed by the committee, the incumbent has been awarded the following points

Category II 134

Category III 46

Category II +III 180 (Minimum 50 in Assessment Period)

In the Minutes of the Screening Committee, it is stated that, **Dr.Suby Elizabeth Oommen**, is found qualified for promotion to the post of Assistant Professor (Academic Level 12) and hence the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12) w.e.f **02-01-2018 FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of all calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of **Dr.Suby Elizabeth Oommen**, Department of Economics, Christian College, Chengannur from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f **02-01-2018 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Dr. Suby Elizabeth Oommen, Department of Economics, Christian College, Chengannur from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 02.01.2018 FN, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.C4 *Proposal for the approval of the Placement/ Promotion of Dr.Bindhukala.P.N, Department of Hindi, S.N. College, Kollam from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f 17-10-2016 FN – approval – reg.*

(46571/Ac F III/2023/UOK)

The Principal, **S.N. College, Kollam** has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Bindhukala P N**, Department of **Hindi** from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11), w.e.f**17-10-2016 FN**.

The Service details of **Dr.Bindhukala P N**, are as follows.

Qualifications	M.A. Hindi from University of Kerala in 1993 (First Class). Ph D in Hindi from Mahatma Gandhi University in 2011
Date of Birth	15-05-1971
Date of Retirement	31-05-2027
Date of first entry in to Service	17-10-2012FN
Date of entry into continuous service	17-10-2012
L.W.A availed	Nil
Proposed Date of Placement to Assistant Professor (Academic level 11)	17-10-2016 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	Nil
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3VIII, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Assistant Professor on 17-10-2012 F.N. She has completed 4 years of service as Assistant Professor (Academic level 10) on 16-10-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor (Academic level 10 to 11) for the assessment periods from 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018, a teacher has to attend one Refresher Course and one Orientation Course for promotion to Assistant Professor (Academic level 11).

The teacher has not completed the required Orientation Course and Refresher Course within the assessment period. However as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018. The promotion date of the teacher falls below the date 31-12-2018. Hence the teacher is eligible for the promotion to to Assistant Professor (Academic level 11), w.e.f**17-10-2016**.

In the Minutes of the Screening Committee, it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 Option A, **Dr.Bindhukala P N**, is eligible to be placed to Assistant Professor (Academic level 11), w.e.f**17-10-2016 FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the approval of placement / promotion of **Dr.Bindhukala P N**, Department of Hindi, S.N. College, Kollam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic level 11) w.e.f 17-10-2016 FN is

placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Dr. Bindhukala P N, Department of Hindi, S.N. College, Kollam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic level 11) w.e.f 17.10.2016 FN, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.C5 *Proposal for the approval of the Placement/Promotion of Dr. Mahesh S, Department of Hindi, in S.N. College, Kollam from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f 18-10-2016 FN -Approval- reg.*

(52321/Ac F III\2023/UOK)

The Principal, **S.N. College, Kollam** has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Mahesh S**, Department of **Hindi** from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11), w.e.f**18-10-2016FN**.

The Service details of **Dr.Mahesh S**, are as follows.

Qualifications	M.A. Hindi from University of Kerala in 1998. MPhil in Hindi from University of Kerala in October 2001. Ph.D in Hindi from University of Kerala awarded on 13-07-2010
Date of Birth	19-05-1976
Date of Retirement	31-05- 2032
Date of first entry in to Service	18-10-2012 FN
Date of entry into continuous service	18-10-2012 FN
L.W.A availed	Nil
Proposed Date of Placement to Assistant Professor (Academic level 11)	18-10-2016 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from UGC-HRDC, University of Kerala from 16-07-2015 to 12-08-2015.
Details of relaxation availed of	Two years of relaxation on the ground of Ph.D
Regulation applied	Option A, UGC Regulations 2018
Remarks	UGC Pubic Notice No. F.No.216/2002(PS) Pt.FI.II dated 16-10-2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Assistant Professor on 18-10-2012 F.N. He has completed 4 years of service as Assistant Professor (Academic level 10) on 17-10-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor (Academic level 10 to 11)) for the assessment periods from 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018 Option A, a teacher has to attend one Refresher Course and one Orientation Course for promotion to Assistant Professor (Academic level 11). The said Assistant Professor has attended the required Orientation Course with in the assessment period itself and has completed the Refresher Course only on 02-08-2017, after the assessment period. As per UGC letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018, extend to the date for completing OC/RC for promotion under CAS up to 31-12-2018 has been granted for all the candidates to ensure uniformity. The date of promotion of the teacher falls below the date 31-1-2018. Hence the teacher is eligible for the promotion to Assistant Professor (Academic level 11), w.e.f**18-10-2016 FN**.

In the Minutes of the Screening Committee, it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per UGC Regulation 2018 Option A, **Dr. Mahesh S**, is eligible to be placed to Assistant Professor Stage-II (with AGP 7000), w.e.f **18-10-2016FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the approval of placement/promotion of Dr. Mahesh S, Department of Hindi, S.N. College, Kollam from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f 18-10-2016 FN is placed before the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges for recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Dr.Mahesh S, Department of Hindi, S.N. College, Kollam from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f 18.10.2016 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.C6 *Proposal for the approval of the Placement/Promotion of Smt. Sangeetha.S., Department of Computer Science, in S.N. College, Cherthala from Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III (AGP 8000/-) w.e.f 09-10-2014 FN -Approval- reg. (44766/Ac F III/2023/UOK)*

The Principal, **S.N. College, Cherthala** has forwarded a proposal regarding the Placement/Promotion in respect of **Smt. Sangeetha S**, Department of **Computer Science** from Assistant Professor StageII (AGP 7000/-) to Assistant Professor Stage III (AGP 8000/-), w.e.f **09-10-2014 FN**.

The Service details of **Smt. Sangeetha.S.**, are as follows.

Qualifications	BE in Electronics & Communication from Manonmaniyam Sundaranar University on April 1999. ME in Applied Electronics, Anna University, Chennai in 2005.
Date of Birth	13-04-1978
Date of Retirement	30-04-2034
Date of first entry in to Service	06-06-2001 FN
Date of entry into continuous service	06-06-2001 FN
Date of Placement to Assistant Professor Stage II (AGP 7000/-)	09-10-2009 FN
Proposed Date of Placement to Assistant Professor StageII (AGP 8000/-)	09-10-2014 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from Academic Staff College, University of Kerala, from 24-07-2010 to 20-08-2010.
L.W.A availed	Nil
Details of relaxation availed of	Nil
Regulation applied	UGC Regulations 1998
Remarks	Clause 6.3VIII, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Assistant Professor on 06-06-2001 FN. She was promoted to Assistant Professor Stage II on 09-10-2009 and has completed 5 years of service as Assistant Professor Stage II on **08-01-2014**.

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

As per UGC Regulations 1998, a lecturer in the Senior Scale will be eligible for the Post of Selection Grade participated two Refresher Courses within the assessment period.

The teacher has not completed the required Refresher Course within the assessment period.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due up to 23-02-2016. Hence the clause 6.3.VIII of UGC Regulation 2018 is applicable and as per this clause the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018. The promotion date of the teacher falls below the date 31-12-2018. Hence the teacher is eligible for the promotion to Assistant Professor Stage III (AGP 8000/-), w.e.f **09-10-2014 FN**.

As per orders of the Vice-Chancellor the proposal regarding the Placement/Promotion of **Smt. Sangeetha S**, Department of **Computer Science** in **S.N. College, Cherthala** from Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III (AGP 8000/-) w.e.f **09-10-2014 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Smt. Sangeetha S, Department of Computer Science in S. N. College, Cherthala from Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III (AGP 8000/-) w.e.f 09.10.2014 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No. 54.32.C7 *Proposal for the approval of the Placement/Promotion of Dr.Shaji N, Department of Hindi, SN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) w.e.f 27-11-2020FN-Approval-reg.*

(55449/AcF III/2023/UOK)

The Principal, SN College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Shaji N, Department of Hindi from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 27-11-2020 FN.

The service details of Dr.Shaji N are as follows;

Qualifications	M A In Hindi from University of Kerala in 1994 (55%). Ph.D in Hindi from SreeSankaracharya University of Sanskrit, Kalady awarded on 06-08 2003.
Date of Birth	15-05-1972
Date of Retirement	31-05-2028
Date of first entry in to Service	12.03.2008 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	12-03-2012 FN
Date of Promotion to Assistant Professor (Academic Level 12)	12-03-2017 FN
Actual date of promotion to Associate Professor (Academic Level 13A) on completion of 3 years of service in Assistant Professor (Academic Level 12)	12-03-2020 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	RC from UGC-HRDC, University of Calicut from 12-11-2020 to 26-11-2020

Proposed date of promotion to Associate Professor (Academic Level 13A)	27-11-2020 FN (Refresher Course completed only on 26-11-2020)
Details of relaxation availed	Two Years of relaxation availed for placement to Senior Scale on account of Ph. D
L.W.A availed	Nil
Regulation applied	UGC Regulations 2018, Option A

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option A, with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder.

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Lecturer on 12-03-2008 FN. He was Promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 12-03-2012 and to Assistant Professor (Academic Level 12) on 12-03-2017. *The incumbent is a Ph.D holder and has completed 3 years of service as Assistant professor (Academic Level 12) as on 11.03.2012 AN, but has completed the required Refresher Course only on 26.11.2020 and hence becomes eligible to be promoted to Associate Professor (Academic Level 13 A) only w.e.f 27-11-2020 FN.*

In the minutes of the Selection Committee it has been reported that the Committee verified scores in Category II and III for the period and found the candidate has minimum grade for Category II and III as per the UGC Regulations 2018: Option A within the stipulated period. The Committee recommended that Dr.Shaji N s eligible for placement to the post of Associate Professor ((Academic Level 13 A) w.e.f 27-11-2020 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/ Promotion in respect of **Dr.Shaji N, Department of Hindi, S N College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f. 27-11-2020 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the placement/ promotion in respect of Dr. Shaji N, Department of Hindi, S N College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f. 27-11-2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No.54.32.C8 ***Proposal for the approval of the Placement/Promotion of Smt. Veena V S, Department of Physics, S.N. College, Kollam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 10-01-2022 FN – approval – reg.***

(52320/Ac F III/2023/UOK

The Principal, **S.N. College, Kollam**, has forwarded a proposal regarding the Placement/ Promotion in respect of **Smt. Veena VS, Department of Physics, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 10-01-2022 FN.**

The Service details of **Smt. Veena V S** are as follows.

Qualifications	MSc Physics from Kerala University in June 2009. Qualified UGC-NET in July 2010.
Date of Birth	13-05-1987
Date of Retirement	31-05-2043
Date of first entry in to Service	10-01-2011 FN
Date of entry into continuous service	10-01-2011
Date of Placement to Assistant Professor Stage II	10-01-2017 FN
Proposed Date of Placement to Assistant Professor Stage III (Academic Level 12)	10-01-2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. Completed UGC sponsored Short Term Course conducted by HRDC, University of Kerala from 29-10-2019 to 04-11-2019. 2. Completed UGC sponsored Short Term FDP conducted by HRDC, University of Kerala in collaboration with KSMDDB College, Sasthamcotta from 12-08-2020 to 18-08-2020. 3. Completed two week FDP Interdisciplinary) under PMMMNMTT, Ministry of Education from 29-09-2021 to 13-10-2021.
Details of relaxation availed of	Nil
L.W.A availed	Nil
Regulation applied	Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Lecturer on 10-01-2011 F.N. She was promoted to Assistant Professor Stage II on 10.01.2017 and has completed 5 years of service in Assistant Professor Stage II on 09-01-2022.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic Level 11 to 12) for the assessment period from 2017 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Academic Level 12, a teacher has to undergo two Refresher Courses/Programs of two weeks duration within the Assessment period.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "*All short term and long duration capacity building programs for teachers/ faculty ranging from one week to one month as well as seminars , workshops in different pedagogic and discipline -specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.*"

The said Assistant Professor has attended the required Courses within the assessment period itself.

In the Minutes of the Screening Committee, it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option A, **Smt. Veena V S**, is eligible to be placed to Assistant Professor (Academic Level 12), w.e.f **10-01-2022 FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Hon'ble Vice-Chancellor the proposal regarding the approval of placement/ promotion of Smt. Veena V S, Department of Physics, S.N. College, Kollam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 10-01-2022 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of *Smt. Veena V.S, Department of Physics, S.N. College, Kollam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 10.01.2022 FN and recommended to approve the same.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No. 54.32.C9 *Sree Narayana College Punalur - Placement / Promotion proposal in respect of Dr.Bijo S Anand, Department of Mathematics ,S.N College, Punalur from Assistant Professor(Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f 23-07-2022 FN.*

(55152/Ac F III/2022/UOK)

The Principal, S.N College, Punalur has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Bijo S Anand, Department of Mathematics, S.N College, Punalur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f 23-07-2022 FN.

The service details of **Dr.Bijo S Anand**, are as follows.

Qualifications	M Sc first class – Mathematics from University of Kerala May 2006. NET exam qualified on 22-6- 2008. Ph.D awarded on 03-07-2014 from University of Kerala.
Date of Birth	15-02-1984
Date of Retirement	29-02-2040
Date of first entry in to Service	27-02-2010 FN
Date of entry into continuous service	27-02-2010 FN
Date of Placement of Assistant Professor with AGP – Rs.7000/-	03-07-2014 (date of acquiring Ph. D)
Date of Promotion to Assistant Professor (Academic Level 12)	23-07-2019 FN
Proposed date of Promotion to (Academic Level 13 A)	23-07-2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1) Special Winter School from ASC, University of Kerala from 28-11-2014 to 18-12-2014. 2) RC from HRDC, University of Kerala from 02-02-2017 to 22-02-2017 in Environmental Sciences (Interdisciplinary) 3) RC -Summer School from HRDC, University of Kerala from 09-07-2019 to 22-07-2019. 4) RC from HRDC, University of Kerala from 03-12-2020 to 16-12-2020
L W A availed	Nil
Details of relaxation availed of	Two years availed for placement to senior scale on account of Ph.D degree.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for option A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Associate Professor (Academic Level 13A), a teacher has to be a Ph.D degree holder in relevant subject and must attend one Refresher Course of two weeks duration – 10 days. On verification it may be noted that, the teacher has acquired Ph.D on 03-07-2014 and he has attended the required Course from 03-12-2020 to 16-12-2020. On completion of three years of service in Assistant Professor (Academic Level 12) the teacher is promoted to Associate Professor (Academic Level 13A)

In the minutes of the Selection Committee it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and recommended the teacher for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 23-07-2022 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Bijo S Anand, Department of Mathematics, SN College, Punalur** from **Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f 23-07-2022 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Dr.Bijo S Anand, Department of Mathematics, SN College, Punalur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f 23.07.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

Item No. 54.32.C10 *S.N College for Women, Kollam - Placement / Promotion of Sri. Pradeep S, Department of Political Science from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) – Approval of – reg.*

(3742/Ac F III /2022/UOK)

The Principal, S.N College for Women, Kollam has forwarded a proposal regarding the Placement/ Promotion of Sri.Pradeep S., Department of Political Science, S.N College for Women, Kollam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 15-11-2019 FN.

The service details of Sri. Pradeep S are as follows:

Qualifications	M A Political Scienc University of Kerala in 2008. Qualified NET on 8th October 2010. M.Phil from University of kerala in 2011
Date of Birth	01-05-1985
Date of retirement	31-05-2041
Date of first entry into service	01-10-2012 F.N
Date of entry into continuous service	04.04.2014 F.N*
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 11)	15-11-2019 (immediate date of completion of R C)
L.W.A. availed	Nil
Details of relaxation availed of	Nil.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from UGC-HRDC, University of Kerala, Kariavattom from 08.06.2017 to 05.07.2017. 2. RC from UGC-HRDC, University of Kerala, Kariavattom from 01.11.2019 to 14.11.2019.

Refresher / Orientation Course due	Completed the required OC within the assessment period RC only on 14-11-2019. Hence the promotion date falls on 15-11-2019 FN
UGC Regulations applied	Option A, UGC Regulations 2018.
Remarks	*Judgment dated 26-03-2015 in WP(C).No. 9509 of 2014(K) Concurrence claiming salary w.e.f. 04-04-2014 vide order No B5/8903/2018 dt.03-06-2019 by the Deputy director of Collegiate Education, Kollam.

The Principal, S.N.C.W, Kollam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor (Academic Level 10 to Academic Level 11) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course/Research methodology of 2 weeks duration within the assessment period. The teacher in reference has completed the required O C within the assessment period and R C only on 14-11-2019 .Hence the promotion date falls on 15-11-2019 F N

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS and hence the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 11), w.e.f 15-11-2019 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the placement/promotion of Sri. Pradeep S, Department of Political Science from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 15-11-2019 FN in S.N College for Women, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation

The Committee considered the proposal regarding the placement /promotion in respect of Sri. Pradeep S, Department of Political Science from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 15.11.2019 FN in S.N College for Women, Kollam and recommended to approve the same.

The meeting came to close at 03.30 PM.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 27.03.2023, be approved.

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Item No.54.33 **Dept of Zoology- Appointment of Dr.SynudeenSahib.S, Assistant Professor -Judgment dated 24.03.2023 passed by the Hon'ble High Court of Kerala in WP (C).No.4909 of 2023 – forwarding -reg.**

(Ad DI)

Dr. Synudeen Sahib.S, Assistant Professor, Department of Zoology, filed a writ petition, WP (C) No. 23396 of 2022 before the Honorable High Court praying for a direction to the University to modify his date of appointment in the University Service as on 06.05.2014, since he had obtained a direction from the High Court of Kerala on 07.03.2014 for appointing him in the University as on 06.05.2014 and also to reckon his prior service at SN College Kollam. The Honorable High Court of Kerala, as per judgment dated 28.09.2022 directed the University to consider the claim of the petitioner for modification of the date of appointment as on 06.05.2014, after hearing him and also any other person who may be interested or affected by such claim, as expeditiously as is possible, but

not later than three months from the date of receipt of a copy of the judgment. Accordingly, as ordered by the Vice Chancellor, a hearing was conducted by the Registrar and the proceedings of the hearing was placed before the Syndicate. The Syndicate at its meeting held on 29.12.2022 vide Item. No.50.72 considered the proceedings of the Hearing conducted in compliance with judgment dated 28.09.2022 passed by the Honorable High Court of Kerala in judgement P (C). No. 23396 of 2022 and rejected the claim of Dr. Synudeen Sahib.S, for modifying his date of appointment.

Further, Dr. Synudeen Sahib.S, approached the Honorable High Court of Kerala, filed a writ petition, WP©.No.4909/2023 against the decision of the University and accordingly the present **judgment dated 24.03.2023 in W P (C). No. 4909 of 2023** is passed by the Hon'ble High Court of Kerala.

In the judgment, the court observed that if the petitioner was appointed on 06.05.2014, as per the judgment dated 07.03.2014 on WP©.No.17607/2012, he would have secured promotion as Professor and he had sought the said benefit along with reckoning of his previous service at the SN College and also to protect his last drawn salary at the SN College.

Further in his representation for protection of his last designation as "Associate Professor" the petitioner neither insists for the other benefits, nor wants to burden the University with other claims and voluntarily confined his claim for retaining of the last designation of "Associate Professor", which was rejected by the Syndicate.

The court further observed that the University was in error in assuming the claim put forward by the petitioner. Since failed in the cases against the petitioner, the University is bound to comply with the directions. The appointment of the petitioner ought to be reckoned with effect from 06.05.2014. However, the petitioner chose to confine his claim only to the retention of his designation as Associate Professor. The University was not correct in its assumption that the petitioner is raising a different claim. It was only much lesser claim than what the petitioner was entitled for. The University was not right in having rejected the petitioner's request.

It would be sufficient if the University reconsiders the petitioner's request and passes appropriate orders in the light of the foregoing discussions, expeditiously.

Accordingly, the Honorable High court quashed (Ext.P15) the Syndicate decision denying the claim of Dr. Synudeen Sahib.S and (Ext.P14) the letter by which the same was informed. The University shall pass fresh orders on Ext.P13 (representation submitted by Dr. SynudeenSahib.S) considering the larger entitlement of the petitioner. The Honorable court further ordered that the above order must be passed within a period of two months from the date of receipt of a copy of this judgment.

As ordered by the Vice Chancellor, the above judgment along with letter dated 24.12.2022 submitted by Dr. SynudeenSahib.S, Assistant Professor, Department of Zoology, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to seek the legal opinion of the Standing Counsel regarding the scope of filing an appeal against the judgement dated 24.03.2023 of the Hon'ble High Court of Kerala in WP (C).No.4909 of 2023

Item No.54.34

Minutes of the Meeting of the Student Care Scrutiny Board - Approval of - reg.

(Ad. DII)

A meeting of the Student Care Scrutiny Board was held on 20.03.2023, at 04.00 p.m, in the Syndicate Room.

As per the orders of the Hon'ble Vice Chancellor, the minutes of the meeting of the Student Care Scrutiny Board held on 20.03.2023 is placed before the Syndicate for consideration and approval (Minutes Appended).

MINUTES OF THE MEETING OF THE STUDENT CARE SCRUTINY BOARD

Date : 20.03.2023
Time : 04.00 PM
Venue : Syndicate Room

Members

1. Adv. K.H. Babujan (Chairman),
Convener, Standing Committee of the Syndicate on Finance : Sd/-
2. Sri. Sandeep Lal.S
Convener, Standing Committee of the Syndicate on Student Services : Sd/-
3. Sri. R. Mahadevan, Finance Officer Sd/-
4. Dr.Srikantan S, Honorary Director, University Health Centre : Sd/-

The Meeting of the Student Care Scrutiny Board commenced at 04.00 PM and scrutinized the admissibility of each claims under Student Care Scheme and made specific recommendation in each case as follows:

Item No.	Item	Nature of Claim	Recommendations
1	Sri. Vishnu S Nair (late), BA Economics Student (2020 Admission), Government Arts College, Thiruvananthapuram,	Death Claim	The Committee verified the documents submitted in detail and recommended to sanction an amount of Rs. 5,00,000/- (Rupees Five Lakh only) as Death Claim to the legal heir Smt. Manjusha P (Mother of the deceased)
2	Sri. Nithin Suresh Babu (late), First year BBA student (2021 Admission), SreeSankaraVidyapeetom College, Nagaroor, Kilimanoor.	Death Claim	The Committee verified the documents submitted in detail and recommended to sanction an amount of Rs. 5,00,000/- (Rupees Five Lakh only) as Death Claim to the legal heir Smt. Shyla N (Mother of the deceased)
3	Kum. Asha Anil, Second year BSc Student (2020 Admission), University college, Thiruvananthapuram	Medical Reimbursement Claim	The Committee verified the documents submitted in detail and recommended to reject the request, as the illness claimed doesn't come under the Category of Critical illness
4	Sri. Sabari Nath G.R., M LiSc Student(2020-Admission), Department of Library and Information, University of Kerala	Medical Reimbursement Claim	The Committee verified the documents submitted in detail and recommended to reject the request, as the illness claimed doesn't come under the Category of Critical illness

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl. No. 1 & 2 of the meeting of the Student Care Scrutiny Board held on 20.03.2023, be approved.

FURTHER RESOLVED that the recommendation at Sl. No. 3 & 4 be placed before the next Syndicate with detailed note.

Item No. 54.34.05 ഫിസിക്കൽ എഡ്യൂക്കേഷൻ ഡിപ്പാർട്ട്മെന്റ് - ഇന്റർകോളേജിയേറ്റ്/ ഇന്റർ-യൂണിവേഴ്സിറ്റി മത്സരങ്ങളിൽ പങ്കെടുക്കുന്ന വിദ്യാർത്ഥികൾക്ക് മെഡിക്കൽ ഇൻഷുറൻസ് ഏർപ്പെടുത്തുന്നത് - സംബന്ധിച്ച്

(Ad Fil)

2022 ഡിസംബർ 10, 11 തീയതികളിൽ ജി.വി. രാജ സ്പോർട്സ് സ്കൂളിൻറെ ഇൻഡോർ സ്റ്റേഡിയത്തിൽ വെച്ച് നടത്തപ്പെട്ട ഇന്റർകോളേജിയേറ്റ് ബോക്സിങ് ചാമ്പ്യൻഷിപ്പിൽ ചാവർകോട് CHMM കോളേജിലെ മൂന്നാം സെമസ്റ്റർ ബികോം വിദ്യാർത്ഥിയായ നിഖിൽ എസിന് (ഒാൺലൈൻ അപ്ലിക്കേഷൻ നമ്പർ - 478043) തലയ്ക്ക് ഏറ്റു ആഘാതം മൂലം ബോധരഹിതൻ ആവുകയും, തുടർന്ന് തിരുവനന്തപുരം മെഡിക്കൽ കോളജ് ആശുപത്രിയിലും അവിടെ നിന്ന് തിരുവനന്തപുരം കിംസ് ആശുപത്രിയിലും അഡ്മിറ്റ് ആക്കുകയും ചെയ്തു.

11/12/2022ന് ടിയാന് കിംസ് ആശുപത്രിയിൽ വച്ച് ന്യൂറോസർജറി നടത്തുകയും, ആയതിനു ഏകദേശം 6 ലക്ഷത്തോളം രൂപ ചെലവാവുകയും ചെയ്തു. ഇന്റർ-കോളേജിയേറ്റ് മത്സരത്തിൽ പങ്കെടുത്ത ഒരു വിദ്യാർത്ഥിക്ക് ഉണ്ടായ ഈ അവസ്ഥയിൽ സഹായിക്കേണ്ടത് യൂണിവേഴ്സിറ്റിയുടെ ധാർമികമായ ചുമതലയാണെന്ന് ഡയറക്ടർ റിപ്പോർട്ടിൽ അഭിപ്രായപ്പെട്ടിട്ടുണ്ട്. നിലവിൽ കായിക മത്സരങ്ങൾക്കിടയിൽ പരിക്കേൽക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ചികിത്സ സഹായം നൽകുവാനായി വ്യവസ്ഥ ഇല്ലാത്തതിനാൽ കേരള യൂണിവേഴ്സിറ്റിയുടെ കീഴിലുള്ള ഇന്റർ-കോളേജിയേറ്റ് ഇൻറർ-യൂണിവേഴ്സിറ്റി മത്സരങ്ങളിൽ പങ്കെടുക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ഒരു ഹെൽത്ത് ഇൻഷുറൻസ് സ്കീം അവതരിപ്പിക്കുന്നത് ഉചിതമായിരിക്കുമെന്നും അഭിപ്രായപ്പെടുന്നു. ആയതിനാൽ കേരള സർവ്വകലാശാലയുടെ കീഴിൽ നിന്നും 84 ഇനങ്ങളിലായി നടക്കുന്ന ഇന്റർ-കോളേജിയേറ്റ് ഇൻറർ - യൂണിവേഴ്സിറ്റി മത്സരങ്ങളിൽ പങ്കെടുക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ഹെൽത്ത് ഇൻഷുറൻസ് പരിരക്ഷ ഉറപ്പാക്കുന്നതിനായി 2023-2024 ലെ ബഡ്ജറ്റിൽ തുക വകയിരുത്തണം എന്ന് ഫിസിക്കൽ എഡ്യൂക്കേഷൻ ഡയറക്ടർ അപേക്ഷിച്ചിട്ടുണ്ട്. 09-02-2023 നു കൂടിയ സിന്റിക്വേറ്റ്, ടി വിഷയം പരിഗണിക്കുകയും (Item No. 51 .07 Additional .05), സൂപ്പർന്റ് കെയർ സ്കൂട്ടിനി ബോർഡിലേക്ക് ശുപാർശ ചെയ്യുകയും ചെയ്തു.

വൈസ്-ചാൻസലറുടെ നിർദ്ദേശപ്രകാരം, 2022 ഡിസംബർ 10, 11 തീയതികളിൽ ജി.വി. രാജ സ്റ്റോർട്സ് സ്കൂളിൻറെ ഇൻഡോർ സ്റ്റേഡിയത്തിൽ വച്ച് നടത്തപ്പെട്ട ഇൻറർകോളേജിയേറ്റ് ബോക്സിങ് ചാമ്പ്യൻഷിപ്പിൽ പങ്കെടുത്ത സാരമായി പരിക്കേറ്റ ചാവർകോട് CHMM കോളേജിലെ മൂന്നാം സെമസ്റ്റർ ബികോം വിദ്യാർത്ഥിയായ നിഖിൽ എസിന് സാമ്പത്തിക സഹായം നൽകുന്നതിനും, കേരള സർവ്വകലാശാലയുടെ കീഴിൽനിന്നും 84 ഇനങ്ങളിലായി നടക്കുന്ന ഇന്റർ-കോളേജിയേറ്റ് ഇൻറർ - യൂണിവേഴ്സിറ്റി മത്സരങ്ങളിൽ പങ്കെടുക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ഹെൽത്ത് ഇൻഷുറൻസ് പരിരക്ഷ ഉറപ്പാക്കുന്നതിനായി 2023-2024 ലെ ബഡ്ജറ്റിൽ തുകവകയിരുത്തുന്നതിനും സൂപ്പർന്റ് കെയർ സ്കൂട്ടിനിബോർഡിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommendation: *the committee recommended to release the medical reimbursement claim under Student Care Scheme to Sri. Nikhil S as per the norms and conditions in UO. No. Ad DI.2/SCS/2019-20 dated 26-06-2020. The candidate may be directed to submit the request/application and documents through Department of Student Services.*

Further recommended to amend the norms and conditions of the Student Care Scheme.

The meeting concluded at 5.00 p.m.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Student Care Scrutiny Board held on 20.03.2023, be approved.

Item No.54.35 Minutes of the meeting of the Standing Committee of the Syndicate on Finance— Approval—reg.

(Ad.A.VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 27.03.2023 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 27th March 2023, 4:00 p.m.

Venue : Syndicate Room, University Buildings

Members Present

1. Adv.K.H.Babujan(Convener)
2. Sri. Bijukumar G (Member, Syndicate)
3. Dr. S. Nazeeb (Member, Syndicate)
4. Dr.Vijayan Pillai (Member, Syndicate)
5. Dr. K. G. Gopchandran (Member, Syndicate)

Members Absent

1. Sri M S Arun Kumar M L A (Member, Syndicate)
2. Sri. B.P Murali (Member, Syndicate)
3. Dr. K.B. Manoj (Member, Syndicate)
4. Adv. A. Ajikumar (Member, Syndicate)

Item No.54.35.01 **Approval of the fee for revaluation and re-examination of the Certificate programmes - Department of Computational Biology and Bioinformatics-reg.**

(CSS)

The Head, Department of Computational Biology and Bioinformatics forwarded a proposal for starting three new Certificate programmes (3 months)

- i. Deep Learning
- ii. Computer Aided Drug Design
- iii. Bioinformatics

Fee Structure of the Programmes

Sl.No.	Course	Duration	Fees
1	Deep Learning	3 months	Rs. 3000/-
2	Computer Aided Drug Design	3 months	Rs. 3000/-
3	Introductory Bioinformatics	3 months	Rs. 3000/-

The proposal submitted by the Head Department of Computational Biology and Bioinformatics was placed before the CSS Academic Committee held on 17/10/2022 vide item no 13.

The CSS Academic Committee recommended to approve the Syllabus of the Certificate programmes offered by Department of Computational Biology and Bioinformatics and further recommended to place the Syllabus before the Standing Committee of the Syndicate on Academics and Research. The proposed fee Structure for the programme may be placed before the Standing Committee of the Syndicate on Finance.

The fee structure of the programmes was placed before the Standing Committee of the Syndicate on Finance held on 02.12.2022 and the committee considered the matter and recommended to approve the proposed fee structure of the programme. The minutes of the meeting of the Syndicate held on 08.12.2022 resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Academics and Research held on 02.12.2022 considered the syllabus of the programmes vide item no. D13 and the committee recommended to forward the matter of imposing fee for revaluation and re-exam before the Standing Committee of the Syndicate on Finance. Also recommended to forward the matter regarding the approval of syllabus of the certificate programmes to the Standing committee of the Academic Council. Item no. 49.66.D13 of the minutes of the meeting of the Syndicate held on 08.12.2022 resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research.

The proposed syllabus includes fee for Revaluation and Re-exam as follows.

Revaluation	Rs. 500/-
Re-exam	Rs. 750/-

As per the orders of the Honourable Vice-Chancellor, the matter of imposing fee for revaluation and re-exam is placed before Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to fix the following fee for revaluation and re-examination of the certificate programmes in the Department of Computational Biology and Bioinformatics

Sl.No.	Course	Revaluation	Re-examination
1	Deep Learning	Rs. 525/- (Including 5% Service Rate)	Rs.735/- (Including 5% Service Rate)
2	Computer Aided Drug Design		
3	Introductory Bioinformatics		

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 27.03.2023, be approved.

Item No.54.35.02 Conduct of Entrance Examination- MSW, MSW (DM) & M.A HRM courses - reg.

(CSS)

The Vice Chairman CSS was entrusted to conduct entrance examination to MSW, MSW (DM) and M.A HRM courses to the affiliated colleges under University of Kerala as per the decision of Syndicate held on 25/03/2022.

Vide U.O No. M&C.1.2/1893/2019 dated 02/05/2019 University has fixed the remuneration of Invigilators, Chief Superintendent and Additional Staff for the Common Entrance test of the Post Graduate Programme to teaching the departments. The same rate of remuneration for invigilators and supporting staff may be made applicable to MSW, MSW (DM) and M.A HRM entrance examination.

The matter was placed before CSS Academic Committee held on 13.09.2022 vide item No.08 and the committee recommended that the rates of remuneration for PG CSS entrance examination, be made applicable to the common entrance examination for MSW, MSW (DM) and M.A HRM programmes. Further recommended to refer the same before the Syndicate.

Minutes of the Special meeting of the Syndicate held on 13.09.2022 vide item no. 20 considered the matter and resolved that the item be referred to the Standing Committee of the Syndicate on Finance. (*Statement showing the proposed rate of remunerations for MSW, MSW (D M) and MAHRM is appended*).

The Standing Committee of the Syndicate on Finance held on 14/11/2022 vide item no. 37 considered the matter and recommended to defer the item to next committee. The Syndicate at its meeting held on 08/12/2022 vide item no. 49.58.37 resolved to approve the recommendation of the Standing committee of the Syndicate on Finance.

As per the orders of the Hon'ble Vice Chancellor, the matter of fixing the rates of remuneration to the common entrance examination for MSW, MSW (DM) and M.A HRM programmes as in the same rates of remuneration for PG CSS entrance examination, is placed before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to fix the rate of remuneration to the Common Entrance Examination for MSW, MSW(DM) and M.A HRM programmes at par with the rates of remuneration for PG CSS entrance examination, vide U O no.M&C.1.2/1893/2019 dated 02/05/2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 27.03.2023, be approved.

Item No.54.35.03 UG/PG/B.Ed Admission 2023-24 – enhancement fees for various purposes of admission - reg.

(Ac H)

The registration fee for admission to the UG/ PG and B.Ed programmes in the Colleges affiliated to the University was not enhanced for the last 3 years due to Covid 19 pandemic situations. The registration fee was increased for the last time during the admission for the academic year 2020-21.

Vide G.O cited above the Government has lifted all the restrictions imposed on the enhancement of fees in all educational institutions.

In this situation, the section has put forward the following proposals for enhancement of fees for various purposes of admission.

1. Registration fee for UG/ PG/ B.Ed and M.Ed may be enhanced as follows:

Programme	Existing fee	Proposed fee
<u>UG</u>		
General	Rs.500	Rs.1,000
SC/ST	Rs.250	Rs.500
<u>PG</u>		
General	Rs.600	Rs.1,250
SC/ST	Rs.300	Rs.750

<u>B.Ed</u>		
General	Rs.600	Rs.1,500
SC/ST	Rs.300	Rs.750
Management	Rs.2,000	Rs.2,000 (no change)
<u>M.Ed</u>		
General		Rs.2,000
SC/ST		Rs.1,000

2. Special Fee for UG and PG programs may be enhanced as follows since the Fee was last enhanced on 2019:

Sl No	Sub Heads	Rates of fee per Annum	Proposed rate for Annum
1	Medical Inspection fee	Rs.10/-	Rs.50/-
2	Sports Affiliation fee	Rs.75/-	Rs.100/-
3	University Union fee	Rs.60/-	Rs.100/-
4	Student Aid Fund fee	Rs.30/-	Rs.50/-
5	Women's study unit fee	Rs.15/-	Rs.50/-
6	Students care fund	Rs.100/-	No change
7	Students Affiliation fee (One time fee)	Rs.350/- for UG Rs.450/- for PG	Rs.500/- for UG Rs.600/- for PG

3. For reconsidering the candidates who were excluded from the online admission process due to their own reasons (Not paying the Admission fee, Not joining the College within the time prescribed, not rectifying the defect etc), a fee of Rs.500 (rupees five hundred only) may be imposed.
4. For all the data corrections in the profile (including defect memo rectification) of the candidates, Rs.250 (Rupees two hundred and fifty only) may be imposed for each correction.
5. For sanctioning the request of Marginal increase of seats a fee of Rs.5,000 (Rupees Five thousand only) may be imposed on Aided/ Self Financing Colleges for more than 5 seats.
6. Colleges may be imposed a fine of Rs.1,000 (Rupees One thousand only) for any corrections in the Student profile during the Enrollment process (for each candidate), if the mistakes are due to lack of verification by the Colleges at the time of admission.
7. For the change in Community/Management seat matrix for B.Edprogrammes a fine of Rs.5,000 (Rupees five thousand only) for each seat may be imposed.
8. Candidates may be allowed for Online registration after the closure of registration and before the trial allotment by imposing a superfine of Rs.500 (Rupees five hundred only) along with the existing registration fee.
9. Rs.1,000/- (Rupees one thousand only) may be imposed on Colleges for each candidate for not issuing the TC on time, not including candidates in the admit list of Colleges etc.

The Vice- Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

Hence, matter regarding the enhancement of fees for various purposes of admission is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to refer the matter to the next Finance Committee for detailed discussion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 27.03.2023, be approved.

Item No.54.35.04 Kariavattom Campus- iCEIB- Budget Speech 2022-23- Construction for a lab and multipurpose hall- Request for sanctioning additional fund- Reg. (Pl C)

The Director, iCEIB, vide letter no iCEIB/Admn/87/2022 dated 16.12.2022, has informed that the centre is facing space constraints for conducting classes and a research laboratory & multipurpose seminar hall to be constructed at the premises of the centre. Considering the requirements, an amount of Rs.50 lakh has earmarked for the construction of a laboratory and a

library for iCEIB in the Budget Speech 2022-23 (item No.67) of the University. The Director has also informed that the allocated amount is not sufficient for the current requirement of the centre. Hence, the director has requested to allocate an additional amount of Rs.50 Lakhs, in addition to the 50 Lakhs earmarked in the financial year (2022-23) (ie. the total amount comes to Rs. 1 crore only).

It may be noted that the Syndicate at its meeting held on 07.07.2022 has considered the proposal including plan and budgetary estimate, forwarded by the Director, iCEIB, for the construction of a lab and multipurpose hall nearby the existing building for iCEIB, which amounting to Rs.72,50,000/- (Rupees Seventy Two Lakh Fifty Thousand only) and resolved to entrust the University Engineer to prepare a fresh detailed estimate for the proposal by limiting the amount to Rs.50,00,000/- (Rupees Fifty Lakh only) with a modified plan and the Syndicate held on 09.02.2023, has considered the estimate amounting to Rs.50,00,000/- (Rupees Fifty Lakh only), submitted by the University Engineer, for the construction of multipurpose hall for CEIB at Karivattom and resolved to entrust the University Engineer to prepare modified drawings and estimate for setting up a laboratory instead of constructing a multipurpose hall for iCEIB at Kariavattom Campus, by limiting the expenditure up to Rs.50,00,000/- (Rupees Fifty Lakh only).

As per the orders of the Vice-Chancellor, the request of the Director, iCEIB, for sanctioning the additional fund for the said proposal and subsequent Resolution of the Syndicate in this regard is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

1. *The Committee observed that the Syndicate at its meeting held on 09.02.2023 resolved to entrust the University Engineer to prepare modified drawings and estimate for setting up a laboratory instead of constructing a multipurpose hall for iCEIB at Kariavattom Campus, by limiting the expenditure up to Rs.50,00,000/-.*
2. *Hence the Committee recommended that the request of the Director, iCEIB, for sanctioning the additional amount of Rs. 50 Lakhs, in addition to the 50 Lakhs earmarked in the financial year (2022-23), shall not be conceded.*

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl.No.1 of the meeting of the Standing Committee of the Syndicate on Finance held on 27.03.2023, be approved.

FURTHER RESOLVED that the recommendation at Sl.No.2 be deleted.

Item No.54.35.05 *Honorarium /remuneration for the experts/ evaluators of fine arts courses-fixing of-reg.*

(EA I)

Ref: Proposal of the Chairman, BoS in Applied Arts.

The EC II/EC V section informed that external examiners from various colleges have submitted bills for claiming the remuneration towards the practical examination/Jury etc conducted by them. The rate of remuneration for external examiners is not specified in any of the University Orders and hence unable to fix remuneration for the same.

The examiners for jury/viva-voce/paper evaluation for fine arts courses such as BFA/ BFA(HI)/ MFA/ MVA/B.Des. are selected from other Universities which is outside the jurisdiction of the University of Kerala, since these programmes are offered only in few colleges affiliated to University of Kerala.

The Chairman, Board of Studies in Applied Arts has submitted a proposal for enhancement of honorarium to Examiners citing to the fact that most of the examiners for Fine Arts courses express reluctance to carry out duties related to the examination, such as evaluation of answer scripts, conduct of Jury, practical examination, Viva-Voce, dissertation etc, due to low rates of remuneration in the form of eligible TA/DA and delay in the payment of the same.

Proposal for fixing the remuneration of external examiners forwarded by the Chairman, Board of Studies in Applied Arts.

B Des

- Honorarium for Jury-Rs.500/-per candidate; subject to a maximum of Rs.5000+TA and DA per day for each member of Jury/Practical. If the number of candidates are less in number, minimum of Rs.3000/- plus TA and DA per day be paid.

- Evaluation of answer scripts- Rs.3000/- per day plus TA, DA and accommodation. Examiners be invited to the University for evaluation of answer scripts.

BFA/MFA/MVA/BFA (Hearing impaired)

- Evaluation of Answer scripts- Rs.3000/- plus TA and DA be paid per semester for the evaluation of answer scripts.
- Practical/Jury(BFA)- Rs.250/- per candidate subject to a maximum of Rs.5000per day +TA and DA

If candidates are less in number, minimum Rs.3000/- plus TA and DA.

- Practical/ Jury (MFA/MVA/BFA(Hearing impaired))- Rs.500 per candidate subject to a maximum of Rs.5000/- per day plus TA and DA; if the number of candidates are less in number ,minimum Rs.3000/- plus TA and DA be paid.
- Evaluation of Dissertation/Viva-Voce- Rs.1000/- per candidate subject to a maximum of Rs.5000/- per day plus TA and DA; minimum Rs.3000/- per day plus TA and DA, if candidates are less in number.

Proposal for fixing the remuneration of Chairman for BFA/MFA/MVA/BFA (Hearing impaired) / B.Des. Programmes.

- Rs.5000/- plus TA and DA per day for all fine arts courses

The evaluators for fine arts courses who are mostly from other Universities and are being included for pre-valuation board meetings and pass board meetings.

The details of the various programmes under the Faculty of Fine Arts(Appendix-II), current rate of remuneration and the proposed rate of remuneration by the Chairman, Board of Studies in Applied Arts (APPENDIX-I) are appended.

The Syndicate, at its meeting held on 08/12/2022 resolved to approve the recommendation of the Standing Committee of the Syndicate on Examinations and Finance held on 29/11/2022 to refer the matter to the Standing Committee of the Syndicate on Finance. As per the orders of the Vice-Chancellor, the matter regarding payment of honorarium/ remuneration for the experts (external examiners) of fine arts courses is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to fix the following honorarium/ remuneration for the experts/evaluators of fine arts courses.

Remuneration for Fine Arts Courses

<i>Name of the programme</i>	<i>Remuneration – Practical/Jury</i>	<i>Dissertation/Viva -voce</i>
<i>Bachelor of Fine Arts(BFA)</i>	<i>Rs.200/- per candidate; Maximum : Rs.3000/- per day +TA/DA Minimum :Rs.2000 +TA/DA</i>	<i>Nil</i>
<i>Bachelor of Fine Arts(Hearing Impaired)</i>	<i>Rs.300/- per candidate; Maximum : Rs.3500/- per day +TA/DA Minimum :Rs.2500 +TA/DA</i>	<i>Nil</i>
<i>Master of Fine Arts(MFA)</i>	<i>Rs.300/- per candidate; Maximum :Rs.3000/- per day +TA/DA Minimum :Rs.2000 +TA/DA</i>	<i>Rs.300/- per candidate; Maximum: Rs.3000/- per day + TA/DA Minimum : Rs.2000+TA/DA</i>
<i>Bachelor of Fashion Design</i>	<i>Rs.200/- per candidate; Maximum : Rs.3000/- per day +TA/DA Minimum: Rs.2000/- +TA/DA</i>	<i>No Dissertation/Viva-voce</i>
<i>Master of Visual Arts</i>	<i>Rs.300/- per candidate; Maximum : Rs.3000/- per day +TA/DA Minimum: Rs.2000/- +TA/DA</i>	<i>Rs300/- per candidate , Maximum : Rs.3000/- per day + TA/DA. Minimum Rs.2000/-+TA/DA</i>

<i>Name of the programme</i>	<i>Remuneration -Evaluation of Answer scripts</i>	
	<i>Additional Examiners/Chief</i>	<i>Chairman, BOS in Applied Arts</i>
<i>Bachelor of Fine Arts(BFA)</i>	<i>1.Additional Examiners: Rs.30/- per paper ; Minimum Rs.750/-+TA/DA 2.Chief Examiner Rs.7/- per paper (including those revalued and rechecked and including all allowances) minimum:Rs.900/- +TA/DA 3.Deputy Chairperson:Rs.300/- more than highest paid additional examiner under him/her.</i>	<i>1. 1-100 candidates: Rs.2000/-+TA/DA 2.More than 100:Rs.4000/-+TA/DA</i>
<i>Bachelor of Fine Arts(Hearing Impaired)</i>		
<i>Bachelor of Fashion Design</i>		
<i>Master of Fine Arts (MFA)</i>		
<i>Master of Visual Arts</i>		

<i>Resolution of the Syndicate</i>
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 27.03.2023, be approved.

Item No.54.35.06 ***Hearing: PG and M.Tech Entrance Exam 2020- Exempting the penal interest levied to Smt. Hema anandan, Joint Registrar, academic for the delay in remitting the unspent balance amount of provisional advance drawn- to hear the officials entrusted the conduct of the exam – reg.***

(Ac D)

An amount of Rs. 16,00,000/- (Rupees Sixteen Lakh Only) and an additional amount of Rs.10,00,000/- (Rupees Ten Lakh only), amounting to total of Rs 26,00,000/- (Rupees Twenty Six Lakh only) was sanctioned as provisional advance to Smt. Hema Anandan, Deputy Registrar, Credit and Semester System towards the conduct of PG & M.Tech Entrance Exam 2020, vide U.O. No AcD/1/CSS. Acad 9/4107/2020 dated 12/08/2020 and U.O No AcD/1/CSS. Acad 9/4107/2020 dated 15/10/2020 respectively. The unspent balance amounting to Rs 5,10,324/- (Rupees Five Lakh Ten Thousand Three Hundred and Twenty Four only) was refunded to Kerala University Fund only on 18/11/2021.

Certified bills along with voucher verification report from Audit, Kariavattom of the provisional payment sanctioned was submitted from CSS for verification of the same.

As per the orders of the Finance officer a clarification note was obtained from Smt. Hema Anandan, (now working as Joint Registrar, Academic) regarding the delay in remitting the unspent amount which was sanctioned for the conduct of PG & M.Tech Entrance Examination 2020. And in the note, it was clarified that

- A total amount of Rs. 26,00,000/-(Rupees Twenty Six Lakh only) was sanctioned as provisional advance for the PG & M.Tech Examination-2020
- PG & M.Tech Entrance examination was conducted in 9 districts during 08/10/2020 – 12/10/2020 due to the spread of covid 19 pandemic.
- The CV Camp for PG & M.Tech Entrance Examination 2020 was conducted from 13/10/2020 to 31/10/2020 and due to delay in receiving order relating to the same, the remuneration of the staff was disbursed after 06.01.2021 (ie, date of receiving order for starting CV Camp).
- The payment of remuneration for paper valuation was disbursed after completion of processing of the remuneration bills by April 2021.
- The collection of receipts from the teachers was completed only after the reopening of the Departments after Lockdown. (Lockdown from 05.05.2021-16/6/2021 and later extended to 30.06.2021).

- On re-opening of CSS office after lockdown, the sections were engaged on the conduct of Fourth Semester examinations of the 2019-21 batch and PG &M.Tech Entrance 2021 causing further delay in settling of the accounts.
- Provisional advance for PG & M.Tech Entrance Examination -2021 scheduled to comment on 01.08.2021, was credited only on 30.07.2021. Due to the need for money in Examination Centres an amount of Rs.5,00,000/- (Rupees Five Lakh only) was withdrawn from the previous provisional advance on 29.07.2021 and the amount was distributed to two Administrative Officers to meet the expenditure for the entrance exam commenced on 01.08.2021.
- Bills & Vouchers pertaining to provisional payment of PG &M.Tech Entrance exam 2020 was submitted to Audit, Kariavattom on 13/08/2021. The voucher verification was completed on 05/11/2021 and the unspent amount was remitted to KUF on 18/11/2021. The amount including unspent balance was withdrawn from PD Account only on 18/11/2021 and was refunded to KUF on the same day.

The Finance Officer remarked that the penal interest which is to be levied from Smt. Hema Anandan, Joint Registrar for an amount of Rs.500000/- (Rupees Five Lakh only) @ 18% per annum for a period from 29.07.2021 to 18.11.2021 is Rs.27,616/- (Rupees Twenty Seven Thousand Six Hundred And Sixteen only) and a suitable decision may taken at the administrative level by considering the explanation submitted by Smt. Hema Anandan.

The Combined Standing Committee of the Syndicate held on 07.12.2022 heard Smt. Hema Anandan, Joint Registrar, Academic regarding the delay in remitting the balance amount of provisional advance drawn and recommended to hear the concerned officials by the Standing Committee of the Syndicate on Finance. Further recommended to invite the Finance Officer to the meeting of the Standing Committee of the Syndicate on Finance for detailed discussion regarding the matter. The Syndicate held on 08.12.2022, vide item no. 49.58.7, considered these recommendations and approve the same.

Accordingly, the Deputy Registrar, Credit and Semester System, Kariavattom has submitted the list of officials entrusted with the conduct of PG & M. Tech Entrance Examination 2020, as detailed below:

1. Smt. Hema Anandan, Deputy Registrar, Credit and Semester System
(At present working as Joint Registrar, Academic)
2. Smt. Fazeela L, Section Officer, CSS Section

The Committee heard Smt.Hema Anandan, the then Deputy Registrar, Credit and Semester System and Smt.Fazeela L Section Officer, CSS Section.

The Committee observed that the amount withdrawn on 29.07.2021 was utilised for meeting the expenditure related to the conduct of PG& M Tech Entrance Examination 2021 held on 01.08.2021 and no major lapse occurred from the side of officials.

Hence the Committee recommended to condone the delay occurred in regularising the Provisional Advance sanctioned to Smt. Hema Anandan, the then Deputy Registrar, Credit and Semester System towards the conduct of PG &M.Tech Entrance Exam 2020, vide U.O. No AcD/1/CSS. Acad 9/4107/2020 dated 12/08/2020 and U.O No AcD/1/CSS. Acad 9/4107/2020 dated 15/10/2020 and not to levy penal interest from Smt.HemaAnandan.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 27.03.2023, be approved.

Item No.54.35 Additional.01 Department of Biotechnology – Provisional advance of Rs.50,00,000/- towards meeting the expenses in connection with the implementation of the Specific Project “Development of Monoclonal antibodies against tumor antigens chromogranin A (CgA) and Beta-human chorionic gonadotropin (B-hCG)”- request for refund the prov Advance—reg.

(Pl AI)

Sanction has been accorded by the Vice- Chancellor, vide U.O No. 4391/2022/UOK dated 03.06.2022, to transfer the provisional advance of Rs.50,00,000/- (Rupees Fifty lakh only), to Dr.A.Gangaprasad, Head, Department of Biotechnology, towards meeting the expenses in connection with the implementation of the Specific Project “Development of Monoclonal antibodies against tumor antigens chromogranin A (CgA) and Beta-human chorionic gonadotropin (B-hCG)”, against the State Plan Grant sanctioned during the year 2019- 2020.

Now, Dr. A. Gangaprasad, Head, Department of Biotechnology, vide letter No. Bio-Tech/2022-264 dated 05.11.2022, has informed that the project cannot be completed on a time bound manner, with in this period and has requested for refunding the amount of Rs. 50,00,000/-(Rupees Fifty lakh only), sanctioned as provisional advance towards expenses for the implementation of Specific Project. and retire from the service on 31.03.2023.

The Finance considered the above request and remarked to obtain administrative sanction for the following:-

- 1) Whether the non utilisation of the provisional advance can be ratified based on the clarification furnished by the H.O.D vide letter dated 05.11.2022.
- 2) Whether the amount sanctioned as provisional advance (along with the interest accrued till now) for the conduct of the specific project can be refunded.
- 3). Whether any penal interest has to be levied from the H.O.D

While considering the same for administrative sanction the Vice-Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Finance.

In this context, as per the orders of the Vice-Chancellor, the request for refunding the amount of Rs.50,00,000/- (Rupees Fifty lakh only), to Dr.A.Gangaprasad, Head, Department of Biotechnology, vide letter dated 05.11.2022, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation in the light of the remark from Finance.

The Committee considered the matter and recommended to refund the amount of Rs,50,00,000/- (Rupees Fifty lakh only) along with the interest accrued to the KUF.

The Committee further recommended to transfer the project to Dr.T S Swapna, present HOD (i/c) Department of Biotechnology, subject to the availability of the State Plan fund.

The meeting came to an end at 05.30 p m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 27.03.2023, be approved.

Item No.54.36 *Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings—Approval—reg.*

(Ad.A.VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 28th March 2023, 03.00 p.m
Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members Present

1. Adv. B. Balachandran (Convener)
2. Sri. Bijukumar G
3. Adv. Muralidharan Pillai G
4. Prof. K. Lalitha
5. Dr. S. Nazeeb
6. Smt. Renju Suresh
7. Sri. Rajendra Kumar P

Members Absent

1. Sri. B.P Murali
2. Adv.A. Ajikumar

3. Dr. K.B. Manoj
4. Adv. K. H. Babujan
5. Dr. K. G. Gopchandran

Item No.54.36.01 Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom -- Engaging Technical Officer on contract basis – reg.

(Ad AVI)

The Director, Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom, has requested to engage a Technical Officer, so as to make use of the equipment which are not being used at present, for biological applications. He has also informed that many of the equipment like RT-PCR, Iron Torrent NGS Sequencer, Sanger Sequencer are not operated due to the lack of expert Technical personnel. Also the instruments like SEM-EDX as well as SCM, which have lot of applications in Biology, are not used by biologists due to the unavailability of expertise. Hence the Director, CLIF has requested to engage a Technical Officer with post graduation in Biology as qualification. The Syndicate at its meeting held on 20.01.2022 considered the matter and resolved to approve the recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022, to engage a Technical Officer (Biology) on contract basis in CLIF.

In this context it may be noted that, the present strength of Technical Officer in CLIF, is as follows.

Post	Sanctioned Strength	Actual Strength	Vacancy
Technical Officer	5	7	0

As per G.O (P) No. 27/2016/Fin. dated 26.02.2016, the Govt. has ordered that all contract appointments shall be made against sanctioned posts only.

As per orders of the Vice-Chancellor the matter of engaging a Technical Officer on contract basis in the Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom, with post graduation in Biology as qualification, is submitted before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and recommendation.

The Committee considered the matter and recommended to invite fresh notification for the selection to the post of Technical Officer with post graduation in Biology as qualification, in the Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

FURTHER RESOLVED that a meeting of the Governing Council of Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom be convene to discuss the matter regarding the appointment of Technical Officer. Also entrust the Governing Council to explore the possibility of appointing Technical Officer on Tenure Track basis.

Item No.54.36.02 Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom -- Granting Second Time Bound Higher Grade to Sri. Sabu R, Mechanic Turner—reg.

(Ad AVI)

The Director, Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom has forwarded the request received from Sri. Sabu R, Mechanic Turner, for granting the Second Time Bound Higher Grade, as he had completed 15 years of service in the entry post.

It may be noted that Sri. Sabu R, was appointed as Mechanic Turner in the Department of University Service and Instrumentation Centre, Kariavattom, w.e.f. 26.09.2007, in the scale of pay of Rs.7,480-11,910/-. On completion of eight years of service in the entry post, he was granted first time bound higher grade w.e.f. 26.09.2015, in the scale of pay of Rs. 13,900-24,040/-, vide U.O no. Ad. D. III.1.43654/2016 dated 16.01.2016.

The Finance has recommended, to grant second time bound higher grade to Sri. Sabu R, Mechanic Turner in USIC (CLIF), on completion of 15 years of service, w.e.f. 26.09.2022, in the scale of pay of Rs. 43,400-91,200/-.

As per orders of the Vice-Chancellor, the matter of granting second time bound higher grade to Sri. Sabu R, Mechanic Turner in the Central Laboratory for Instrumentation and Facilitation (formerUSIC), Kariavattom, w.e.f. 26.09.2022, in the scale of pay of Rs. 43,400-91,200/-, on completion of fifteen years of service in the entry post, is submitted before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to grant second time bound higher grade to Sri. Sabu R, Mechanic Turner in the Central Laboratory for Instrumentation and Facilitation (CLIF), w.e.f. 26.09.2022, in the scale of pay of Rs. 43,400-91,200/-, on completion of 15 years of service in the entry post.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.03 Department of Psychology - Complaints received against Dr.Johnson R., Assistant Professor – Considering Written Explanation - reg:-

(Ad All)

Dr.Jasseer J., Associate Professor and Head, Department of Psychology had filed a complaint against Dr.Johnson R., Assistant Professor, Department of Psychology before the Vice-Chancellor alleging the serious misbehaviour he faced from the part of Dr.Johnson R., in the premises of CLIF Seminar Hall on 25.04.2022. The Vice-Chancellor entrusted the Registrar and the Vice-Chairman, CSS to conduct an enquiry into the matter. Accordingly, they heard Dr.Jasseer J., Dr.Johnson R. and the witness Dr. Sujith Babu, at 04:00 p.m. on 26.04.2022 and submitted a Hearing Report.

The Syndicate, at its meeting held on 29.4.2022, vide item no.23, considered the Hearing Report and resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings at its meeting held on 04.07.2022 observed that in the report submitted by the Registrar and Dr.A.Bijukumar it is stated that the allegation raised against Dr.Johnson R. in the complaint filed by Dr.Jasseer J. is prima facie correct. Hence, the Committee recommended to place the matter before the Syndicate along with the details of all previous complaints filed against him to take appropriate decision on the matter.

The Syndicate, at its meeting held on 07.07.2022, vide Item No.44.138.10, resolved to approve the Report submitted by the Registrar and Dr.A.Bijukumar, Professor and Head, Department of Aquatic Biology and Fisheries, Kariavattom regarding the allegation raised against Dr. Johnson R. in the complaint filed by Dr.Jasseer J. The Syndicate further resolved to hear Dr. Johnson R. by the Syndicate along with the details of all previous complaints filed against him.

The details of complaints received against Dr. Johnson R., recently are as follows:-

Sl. No.	Date of Complaint	Complainant	Details of Complaint
1	26.04.2022	Dr.Jasseer J, Associate Professor and Head, Department of Psychology	Dr.Johnson used abusive words against the complainant during the meeting at CLIF Seminar Hall on 25.04.2022
2	29.04.2022	Aneesh Kumar E.K. Casual Security Guard, Security Wing, Kariavattom	Dr.Johnson R used abusive words against the complainant & obstructing his duty.
3	15.06.2022	Dr.Jasseer J, Associate Professor and Head, Department of Psychology	Dr. Johnson did not support or participate in any of the NAAC preparation activities and he did not submit his credentials for including in the NAAC criteria.
4	10.05.2022	2nd year MSc Applied Psychology students	Dr.Johnson R., Assistant Professor, Department of Psychology who is the faculty assigned for conducting practical classes for second semester has not given proper classes or guidance and has instructed the students to take seminars and PPT

			for practicals. They had requested to take necessary steps to complete practical classes to enable them to appear for examinations.
5	29.10.2021	Dr. Bindu P., Associate Professor, Department of Psychology	During the Ph.D Course work examination of July Session, 2021, one of the female students reported that, Dr.Johnson R. was taking photographs of the students from outside the Hall. More than half of the individuals in that Hall were females and taking their photographs without their consent is an intrusion of their privacy and violation of human rights.

Based on the decision of the Syndicate held on 07.07.2022, vide Item No.44.138.10, Dr.Johnson R., Assistant Professor, Department of Psychology was directed to appear for personal hearing before the Syndicate on 25.08.2022.

Dr.Johnson R., Assistant Professor, Department of Psychology was present in person. The Vice-Chancellor detailed all the complaints against Dr.Johnson R. The Syndicate heard Dr.Johnson., Assistant Professor, Department of Psychology. Dr.Johnson R stated that all the complaints raised against him is baseless and was made intentionally. He raised severe allegations against the Head, Department of Psychology and all other complainants. After having heard Dr.Johnson R., the Syndicate gave strict warning and directed him that this the last warning and should be careful not to repeat any allegations in future. If any, such serious misconduct or misbehaviour are reported against him in future, major disciplinary action will be taken.

After considering all the facts, he was directed to submit written explanation. Accordingly, Dr.JohnsonR., Assistant Professor, Department of Psychology submitted the written explanation. The Syndicate considered the explanation and resolved to place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for taking appropriate action.

As ordered by the Vice-Chancellor the written explanation (copy appended) submitted by Dr.JohnsonR., Assistant Professor, Department of Psychology is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to refer the item to the next Committee for detailed discussion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.04 **എസ്.എച്ച്. കാമ്പസിലെ സുരക്ഷാജീവനക്കാർ ഡ്യൂട്ടിക്ക് ഹാജരാകാത്തത് സംബന്ധിച്ച്**

(Ad AII)

16.07.2022-ൽ പാളയം സെക്യൂരിറ്റിവിങ്ങിൽ രാവിലെ 8 മണി മുതൽ 2 മണിവരെയുള്ള ഡ്യൂട്ടിക്ക് പോസ്റ്റ് ചെയ്ത കാഷ്വൽ സെക്യൂരിറ്റിഗാർഡ് ശ്രീ.ജോസ് എസ്. ഡെയ്ലി റിപ്പോർട്ടുചെയ്തതിൽ, വിവരങ്ങൾ രേഖപ്പെടുത്തുകയോ ഡ്യൂട്ടിചാർജ് എടുക്കുകയോ ചെയ്തിട്ടില്ല എന്നും അന്നേദിവസം ഉച്ചക്ക് 2 മണിമുതൽ രാത്രി 8 മണിവരെയുള്ള ഡ്യൂട്ടിക്ക് പോസ്റ്റ് ചെയ്തിരുന്ന തുടർന്നുള്ള ഡ്യൂട്ടിക്കാരനായ ശ്രീ.ശ്രീപ്രകാശം ഇപ്രകാരം രജിസ്റ്ററിൽ വിവരങ്ങൾ രേഖപ്പെടുത്തുകയോ ഡ്യൂട്ടിചാർജ് എടുക്കുകയോ ചെയ്തിട്ടില്ല എന്നും പാളയം സുരക്ഷാ വിഭാഗത്തിലെ അസിസ്റ്റന്റ് സെക്യൂരിറ്റി ഓഫീസർ റിപ്പോർട്ട് ചെയ്തിരുന്നു. ആയതിനാൽ, പാളയം സുരക്ഷാവിഭാഗത്തിലെ ഡ്യൂട്ടി ഭംഗിയായി ചെയ്തുപോകാൻ കാര്യമായ ബുദ്ധിമുട്ട് അനുഭവപ്പെടുന്നതായും അസിസ്റ്റന്റ് സെക്യൂരിറ്റി ഓഫീസർ ബോധിപ്പിച്ചിരുന്നു.

എന്നാൽ, 16.07.2022-ലെ ഡ്യൂട്ടിക്ക് അവർ രണ്ടുപേരും ഹാജരാവുകയും ഡ്യൂട്ടി രജിസ്റ്റർ, അറ്റൻഡൻസ് രജിസ്റ്റർ എന്നിവയിൽ ഒപ്പിടുകയും ചെയ്തിട്ടുള്ളതാണെന്നും വർഷങ്ങളായി തുടർന്നു വരുന്ന രീതി അനുസരിച്ചു ഷിഫ്റ്റ് ഇൻ-ചാർജ് ആണ് ഡെയ്ലി റിപ്പോർട്ടുചെയ്തതിൽ വിവരങ്ങൾ രേഖപ്പെടുത്തുന്നതെന്നും സെക്യൂരിറ്റി വിങ്ങിൽ ഡ്യൂട്ടി ചെയ്യുന്ന സെക്യൂരിറ്റിഗാർഡുമാർ രജിസ്റ്ററിൽ ഒന്നും രേഖപ്പെടുത്താറില്ല എന്നും അതിനാലാണ് അവർ രണ്ടുപേരും ഡ്യൂട്ടി രജിസ്റ്ററിൽ ഒന്നും രേഖപ്പെടുത്താതെയിരുന്നതെന്നും ഇതിനു മറുപടിയായി അവർ നൽകിയ വിശദീകരണത്തിൽ പറയുന്നത്.

തുടർന്ന്, പ്രസ്തുതവിഷയത്തിന്മേൽ പാലയം കാനസിലെ സെക്യൂരിറ്റി ഓഫീസറുടെ റിമാർക്സ് ആരായുക യുണ്ടായി. ഇതിനുമുൻപായി സെക്യൂരിറ്റി ഓഫീസർ സമർപ്പിച്ച റിപ്പോർട്ടിൽ, ഡ്യൂട്ടി രജിസ്റ്റർ പരിശോധിച്ചതിലും ആരോപിതരിൽ നിന്നും വിശദവിവരങ്ങൾ ആരാഞ്ഞതിലുംകാഷ്ഠൽ സെക്യൂരിറ്റി ഗാർഡുമാരായ ശ്രീ.ജോസ് എസ്, 16.07.2022-ലെ രാവിലെ 8 മണി മുതൽ 2 മണിവരെയും, ശ്രീ.ശ്രീപ്രകാശ് ഉച്ചക്ക് 2 മണി മുതൽ രാത്രി 8 മണി വരെയും നിയോഗിക്കപ്പെട്ട ഡ്യൂട്ടി സ്ഥലത്തുണ്ടായിരുന്നു എന്നും അവർ ഡ്യൂട്ടി ആബ്സെന്റ് എന്ന് ഓഫീസിലേക്ക് റിപ്പോർട്ട് ചെയ്തിട്ടുണ്ട്. കൂടാതെ, 12.07.2022-ന് ഷിഫ്റ്റ് ഇൻ-ചാർജ് ഡ്യൂട്ടിയിലുണ്ടായിരുന്ന ഒരു ഗാർഡിന്റെ ഭാഗത്തുനിന്നും അനാസ്ഥയുണ്ടായതിനെ തുടർന്ന് പി.വി.സി.-യുടെ ചേംബറിൽ, പി.വി.സി.യും, രജിസ്ട്രാറും, സിൻഡിക്കേറ്റ് മെമ്പറുമാരുടെ അധീനതയിൽ ഷിഫ്റ്റ് ഇൻ-ചാർജ് എന്ന സംവിധാനം ഒഴിവാക്കാൻ തീരുമാനിച്ചിട്ടുള്ളതായും പ്രസ്തുത വിവരം സെക്യൂരിറ്റി വിഭാഗത്തിലെ ഉദ്യോഗസ്ഥരെ അറിയിച്ചിരുന്നതാണെന്നും ആയതിന് പ്രകാരം ഡ്യൂട്ടി ഏറ്റെടുക്കുന്ന ആളും ഡ്യൂട്ടി കൈമാറുന്നയാളും ഡ്യൂട്ടി വിവരങ്ങൾ, ഡ്യൂട്ടി ബുക്കിൽ രേഖപ്പെടുത്തി പരസ്പരം കൈമാറേണ്ടതാണ് എന്നു കൃത്യമാക്കിയിരുന്നതായും റിപ്പോർട്ടിൽ പറയുന്നുണ്ട്. എന്നാൽ, 16.07.2022-ലെ രാവിലെ എട്ടുമണിക്ക് ഡ്യൂട്ടി ചാർജ്ജ് കാരനായിരുന്ന ശ്രീ. ഫ്ലക്സി ആന്റണിയിൽ നിന്നും ശ്രീ. ജോസ് എസ്, ഡ്യൂട്ടി ബുക്ക് ഏറ്റെടുക്കാതെയാണു ഡ്യൂട്ടി നോക്കിയതെന്നും അന്നേദിവസം ഉച്ചകൂട്ടം മണിക്ക് ഡ്യൂട്ടിക്ക് ഹാജരായ ശ്രീ.ശ്രീപ്രകാശിൻ ഡ്യൂട്ടി ബുക്ക് ശ്രീ. ജോസ് എസ് നോക്കിയതായും കാണുന്നില്ല എന്നും ഇപ്രകാരം സ്ഥാവരജംഗവസ്തുക്കൾ കൈമാറുന്നതിൽ വീഴ്ചവരുത്തിയത് കാരണം 16.07.2022-ന്, ഡ്യൂട്ടി കാരായ സേനാനിമാർക്ക് ഡ്യൂട്ടി കായി അനുവദിച്ചിരുന്ന 5 റെയിൻ കോട്ടുകൾ നഷ്ടപ്പെട്ടിട്ടുള്ളതാണെന്നും റിപ്പോർട്ടിൽ പറയുന്നു. രജിസ്ട്രാറുടെ ഉത്തരവ് പ്രകാരം റെയിൻ കോട്ടുകൾ നഷ്ടപ്പെട്ട വിവരം കൺട്രോൾ മെന്റ് പോലീസ് സ്റ്റേഷനിലെ പരാതിപ്പെട്ടിട്ടുണ്ട്. വൈസ്-ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതിയായ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് ആൻഡ് ബിരുദിന്റെ കമ്മിറ്റിയുടെ പരിഗണനയായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.05 **University Computer Centre - unauthorized absence of Smt. Vidya S, Programmer and her request for extension of her LWA - reg.**

(Ad DI)

Smt. Vidya S, Programmer in University Computer Centre, was granted Leave Without Allowance for 5 years to join Spouse, who is residing in USA, as detailed below:

#	Period	From	To	U.O.No.
1	1 year	15.04.2016	14.04.2017	Ad.D1/UCC/10681/2016 dt.31.03.2016
2	1 year	15.04.2017	14.04.2018	Ad.D1.1/UCC/17679/2017 dt.21.04.2017
3	3 years	01.04.2019	31.03.2022	Ad. D1.1/UCC/51119/2019 dt.29.03.2019

Now, Smt. Vidya.S, has submitted application for extending her LWA for one more year until March 31, 2023.

Vide G.O (P). No.152/2020/Fin dtd.05.11.2020, the Govt of Kerala has limited the maximum period of LWA that can be sanctioned to an employee as five years within the total service period.

A show cause memo dated 24.05.2022 was sent to Smt. Vidya S. on her non joining of duty, after the expiry of LWA on 31.03.2022. In reply, Smt. Vidya S. has informed that due to her personal problems and health issues, she is not in a position to join duty and has requested to grant more time for re-joining.

In the Circular No.83/2020/Fin dated 30.12.2020 issued by the Government, it is stated that vide G.O.(P). No.152/2020/Fin dt.05.11.2020, the Govt of Kerala has limited the maximum period of LWA that can be sanctioned to an employee as 5-years within the total service period. On completion of the leave, if the employee is not joining duty, disciplinary proceedings as envisaged in Rule-9, Appendix-XIIA and Rule-10, Appendix-XIIC of KSR Part-I needed to be imposed. Consequent amendments to this effect have been brought in the KSR Part I Rule 24 A and in Appendix XII A (Rule 6, Rule 10) and in Appendix XII C Rule 6 by substituting the words 20 Yrs with 5 yrs w.e.f. 5th day of November 2020.

According to Appendix-XIIA and Rule-10, Appendix-XIIC of KSR Part-I, "Those officers who absent themselves unauthorized without getting the leave sanctioned under rules as per KSR Vol-I shall be proceeded against and their service terminated after following the procedure laid down in the Kerala Civil Services (CCA) Rules 1960. Requests for re-entertainment in Govt service in such cases will be summarily rejected".

Smt. Vidya S., Programmer, University Computer Centre, has completed her LWA for 5 years on 31.03.2022 and she is not joining for duty even after repeated intimations from the University. Further she had requested to grant more time for re-joining, which is ineligible as per rules mentioned above.

The Syndicate, at its meeting held on 13.09.22, considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Hence, as ordered by the Vice - Chancellor, the matter of unauthorized absence of Smt. Vidya S, Programmer, University Computer Centre and her request for extension of her LWA, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee recommended to withdraw this item, since the matter was considered by the Syndicate held on 28.02.2023 vide Item no. 52.101.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.06 Department of Sociology - proposal to post a Coordinator/Professor Emeritus/ Permanent Faculty in the field of social work for MSW programme

(Ad AV)

Department of Sociology is conducting 2 PG programmes - MA Sociology and MSW along with PhD programmes. Sanctioned strength of MA Sociology is 24 and for MSW, it is 30. Currently, there are 5 permanent faculty and 1 contract faculty for conducting MA Sociology classes and there are 4 contract faculty for conducting MSW programme.

There are 60 students in total for the MSW programme(1st and 2nd Year). There is no permanent faculty appointed for the MSW programme till date. Considering the interest for the course and its smooth functioning, it has been proposed to post a Coordinator/Professor Emeritus/Permanent Faculty in the field of Social Work for MSW programme in the department.

As per the orders of the Vice Chancellor, the proposal from Professor & Head, Department of Sociology to post a Co-ordinator/Professor Emeritus/Permanent Faculty in the field of Social Work for MSW programme in the department is placed before Standing Committee of Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to agree with the proposal submitted by the Professor & Head, Department of Sociology to post a Co-ordinator in the field of social work for MSW programme in the Department of Sociology and to initiate procedure for issuing fresh notification.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.07 Declaration of probation of Sri. Sajeev T, Reference Assistant, Campus Library – reg.

(Ad AV)

Sri. Sajeev T has been promoted provisionally to act as Reference Assistant with effect from 01.06.2021FN and posted in the Department of Law, vide U.O. No. 2646/2021/UOK dated 31.05.2021. Later he was transferred to the Campus Library vide U.O. No.3962 dated 04.08.2021.

The Syndicate held on 17.08.2021 vide item no. 31.95.06 has resolved to approve to the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings that the satisfactory completion of probation of Library staff appointed in the promoted posts may be declared after 6 months in the promoted post, if otherwise eligible.

Sri. Sajeev T, Reference Assistant has requested to declare his period of probation, vide submission dated 27.05.2022, as he had completed six months in the promoted post. The Deputy Librarian, Campus Library and the Head, Department of Law have forwarded the request and has certified that his work and conduct during the period of probation were satisfactory.

The Finance on verification, has remarked that Sri. Sajeev T has availed 3 days of commuted leave and 6 days of earned leave during the period of probation. He may be declared to have satisfactorily completed his period of probation in the post of Reference assistant on 10.12.2021 FN.

It may be noted that the date of declaration of probation is proposed based on the entries in Gazetted Entitlement Register (GER) till date and by taking probation period as six months.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor, the matter of declaration of probation of Sri.Sajeev.T in the post of Reference Assistant on 10.12.2021FN is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to declare the satisfactory completion of probation in respect of Sri. Sajeev T in the post of Reference Assistant, w.e.f. 10.12.2021 F.N, as per the existing rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.08 Engaging new Technical Officer (on contract), Department of Nanoscience and Nanotechnology.

(Ad AV)

Dr.Sajid Babu N, Technical Officer (on contract), Department of Nanoscience and Nanotechnology was relieved from the department on 08.08.2022 to join as Contract Lecturer in School of Energy Materials, M G University. It has been reported to this section vide letter No. KU/DNST/111/2022 dated 22.08.2022 forwarded by the Head (i/c), Department of Nanoscience and Nanotechnology. Permission has been granted by the Pro-Vice Chancellor for his relieving.

Dr.Sajid Babu S had been working as Technical Officer (on contract) in Department of Nanoscience and Nanotechnology since 19 December, 2013. He was last engaged as Technical Officer (on contract) in Department of Nanoscience and Nanotechnology for w.e.f 03.11.2021 vide UO No. 7264/2021/UOK dated 13.12.2021. The consolidated remuneration paid to him is Rs. 27,000/- (vide the latest Enhancement UO).

In letter No. KU/DNST/112/2022 dated 22.08.2022 forwarded by the Head(i/c), Department of Nanoscience and Nanotechnology, It has been requested that necessary steps be taken to engage a Technical Officer (on contract) in the department in the vacancy occurred due to relieving of Dr.Sajid Babu.

As per the orders of the Vice Chancellor, the proposal from Head(i/c), Department of Nanoscience and Nanotechnology to engage a new Technical Officer (on contract) in the department in the vacancy occurred due to relieving of Dr.Sajid Babu is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to invite fresh notification for the selection to the post of Technical Officer on contract basis in the Department of Nanoscience and Nanotechnology.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.09 Smt. Omana V N, Warden on contract, Ladies Hostel, Kariavattom - request for wage hike-reg.

(Ad AV)

Smt. Omana V N, Warden on contract, Ladies Hostel, Kariavattom, in her request dated 10.10.2022 requested that her remuneration be increased in view of the workload and increased strength of students in the hostel. Smt. Omana V N has been working as Warden on contract basis at University Hostel for Women, Kariavattom since 06.02.2020. In her request, it has been stated that at the time of her engagement there was only 500 students in all three hostels and now the strength of inmates is more than 700. Accordingly, the duties and responsibilities have become considerably high. She has to work even during public holidays to perform her enhanced duties even when her salary remains unchanged. She states that it is difficult to meet even the daily expenses with her current salary as the cost of living is increasing nowadays.

It may be noted that the remuneration for Warden in University Hostel has been enhanced to Rs. 22,000 as per U.O No Ad A V. 12762/2021/UOK dated 30.11.2021. In the latest Government order G.O(P) No. 29/2021/Fin dated 11.02.2021 under Annexure ,Category III, the maximum monthly contract pay for a Hostel Warden(SC development Department) is Rs. 21,175/-.

Moreover pay of contract staff is fixed based on the recommendations of a committee (Anomaly sub-committee) constituted by the Syndicate for fixing remuneration of daily wage/contract staff.

The committee consists of the following members:

- Adv. B.Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings
- Adv. K.H.Babujan, Convener, Standing Committee of the Syndicate on Finance
- Dr. K.B. Manoj, Convener, Standing Committee of the Syndicate on Examinations
- Dr.S.Nazeeb, Convener, Standing Committee of the Syndicate on Academics and Research
- Adv. G. Muralidharan Pillai, Convener, Standing Committee of the Syndicate on Affiliation of Colleges
- Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions.

As per the orders of the Pro-Vice Chancellor, the request from Smt. Omana V N, Warden on contract, Ladies Hostel, Kariavattom to enhance her remuneration from Rs. 22,000/- is placed before Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the item to the Anomaly sub-committee constituted for fixing remuneration of daily wage/contract staff.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.10 University College of Engineering, Kariavattom - filling the vacancy of Assistant Professor on contract consequent on resignation in the Department of Computer Science and Engineering-reg:-

(Ad C)

The Principal, University College of Engineering, Kariavattom has forwarded a request for filling the vacancy which arose due to the resignation of Smt.Nimmy Thomas in the Department of Computer Science and Engineering. It may be noted that an additional batch for Computer Science and Engineering has been sanctioned in the academic year 2022-23.

As per the workload statement submitted by the Principal the following are furnished:

Total No. of hours taken by HOD - 14

Total Lecturers available - 1 HOD +10 Lecturers = 11

Total Man hours excluding HOD =175-14=161

Total lecturers required as per AICTE norms -161/16- 10 approx. extra 1 hour

No. of lecturers requested for the extra hour = 1

The walk-in-interview for the selection of Assistant Professors in General Department and Engineering Departments held on 26.06.2014 and the validity of the rank list has expired.

As per the orders of the Vice-Chancellor, the request of the Principal, University College Engineering, Kariavattom, regarding the filling up of vacancy in the Department of Computer Science and Engineering is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to entrust Sri. Jairaj J and Dr. K.G. Gopchandran, Members, Syndicate for the detailed study on this matter and submit a report before the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.11 Allotment of staff quarters to Smt. Beena. J, Matron on contract, University Women's hostel, Kariavattom on special sanction basis-reg

(Ad BII)

Smt. Beena. J, Matron on contract, University Women's hostel, Kariavattom has requested to allot a quarters for residing in along with her parents who have undergone cardiac surgery and need care and rest. She states that she is residing at Vithura, 45 km away from the campus and it would be convenient to save time and travel, if a quarters is allotted to her on humanitarian grounds.

JR Campus Administration has noted the following points in this regard:

- University quarters are allotted to regular employees in normal case. Currently there are no eligible candidates for 'F' type quarters and hence these quarters are offered to those who are eligible for the next higher category. In most cases such offers are declined even after two or three consecutive offers which further leads to the quarters being unoccupied for a long time. Now quarter No. F- 16 is vacant and fit for allotment as per the report for the University Engineer. In this circumstance, orders may be sought from the appropriate authority whether F- 16 quarter may be allotted to Smt. Beena. J, Matron on contract basis as a special case.
- If agreed to, monthly rent may be collected @ Rs.2,300/-, at par with the minimum HRA applicable to Class IV employees, taking into consideration that HRA will normally be cut from the salary of the employees who are allotted staff quarters.

Hence, as per the orders of the Vice-Chancellor, the matter regarding the allotment of quarters to Smt. Beena. J, Matron on contract is placed before the Standing Committee of the Syndicate on Staff, Equipments and Buildings for consideration and appropriate recommendation.

Considering the health condition of the applicant's parents, the Commiittee recommended to temporarily allot F-16 quarters to Smt. Beena. J, Matron on contract, after obtaining an undertaking, to the effect that she shall vacate the quarters if eligible candidates apply for the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.12 Providing reservation in promotion to employees who are Persons with Disabilities – reg.

(Ad AI)

Ref:- Letter No.K1/183/2022-HEDN dated 05.10.2022 from the Principal Secretary to Govt., Higher Education Department.

The Principal Secretary to Govt., Higher Education Department vide letter No.K1/183/2022-HEDN dated 05.10.2022 forwarded the Circular No. Rules.1/136/2022/P&ARD dated 23.09.2022 (copy attached) referring GO (P) No. 5/2022/SJD dated 15.07.2022, which directs to make appropriate amendments in the Special Rules urgently in connection with providing 4% reservation in promotion to employees who are Persons with Disabilities.

The Government vide GO (P) No. 5/2022/SJD dated 15.07.2022 (copy appended) ordered as follows to provide reservation in promotion to employees who are Persons with Disabilities thereby complying with the directions in various judgements of Hon'ble Supreme Court.

- i. Reservation in promotion shall be provided to employees who are Persons with Disabilities thereby complying with the various judgements of Hon'ble Supreme Court.
- ii. Persons with Disabilities shall be provided reservation in promotion in those posts where appointment to the post is not only by direct recruitment but also by promotion (from feeder category)
- iii. The Guidelines furnished by Director, Social Justice Department for providing reservation in promotion on the basis of Office Memorandum issued by Central Government is approved. (Guidelines for providing reservation in promotion to employees who are persons with disabilities in State service is attached as Annexure.)
- iv. Personnel & Administrative Reforms Department shall issue specific directions to amend the special rules and roster system of various departments.
- v. Director, Social Justice Department is directed to complete the functionality assessment, identify the posts suitable for Persons with Disabilities and place before the expert committee. The quantum of reservation and identification of posts as per the Guidelines issued for grant of reservation in promotion to Persons with Benchmark Disabilities are:-

Quantum of Reservation

1. In case of promotion, four per cent of the total number of vacancies for promotion in the posts identified for reservation in appointment shall be reserved for promotion for PwBDs. Reservation in promotion shall be applicable in those posts which have been/will be identified for reservation in appointment and for which the element of direct recruitment, if any, does not exceed 75%, and the total number of posts is not less than or equal to 5.
2. Against the posts identified for each disability, one per cent each shall be reserved for PwBDs under clauses (a), (b) and (c), respectively, and one per cent combined, under clauses (d) and (e) below, unless otherwise excluded under the provisions of 'Exemption from Reservation in Promotion'.
 - a. Blindness and low vision;
 - b. Deaf and hard of hearing;
 - c. Locomoter disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
 - d. Autism, intellectual disability, specific learning disability and mental illness;
 - e. Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness

Identification of Posts

The Social Justice Department is in the process of identifying the posts suitable to be filled by PwBDs through recruitment and the physical requirement for all such posts will be notified by Government. The posts mentioned in the said notification will be used by the Heads of Departments to give effect to reservation in promotion to the PwBDs.

As per the orders of the Hon'ble Vice Chancellor, the letter from the Higher Education Department along with the G.O. dated 15.07.2022 and the Guidelines furnished by the Director, Social Justice Department was placed before the Syndicate for consideration. The Syndicate at its meeting held on 14.10.2022 vide item no.47.97 considered the same and resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

As per the orders of the Vice Chancellor, the entire matter is placed before Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.13 *Unauthorised absence from duty – Sri. Joby Joseph, Clerical Assistant – Opinion from the Service Consultant- Consideration of –reg.*

(Ad AI)

Sri. Joby Joseph, Clerical Assistant, who was on unauthorised absence from duty from 17-10-2018, was served with Memos dated 02.03.2019 and reminders dated 13.05.2019 and 12.07.2019. In response to this, he submitted a request dated 26-08-2021 to permit him to rejoin duty and to condone his unauthorised absence on compassionate grounds.

The Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02/12/21, recommended to constitute a Sub-committee comprising the Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings, Dr. K.G. Gopchandran, Sri. G. Bijukumar, Members, Syndicate for hearing Sri. Joby Joseph and the Syndicate held on 04.12.2021 (Item No. 34.107.02) resolved to approve the same.

The Subcommittee heard Sri. Joby Joseph, Clerical Assistant on 22-12-2021 and the minutes of the Hearing conducted on 22-12-2021 was placed before the Syndicate held on 23-12-2021 (Item No. 35.68) and the Syndicate resolved to issue Show Cause Memo to Sri. Joby Joseph, Clerical Assistant showing as to why disciplinary action should not be taken against him for the unauthorised absence and to place the same before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Accordingly, Sri. Joby Joseph, Clerical Assistant was issued Show Cause memo dated 27-01-2022 and in response to the memo, Sri. Joby Joseph submitted that he may be permitted to rejoin duty on compassionate grounds and requested to condone the immature decision he had taken to proceed on unauthorised absence owing to his financial, health & family crisis during the period of absence from duty.

As per the orders of the Vice-Chancellor, the explanation submitted by Sri. Joby Joseph dated 10-02-2022 against the Show Cause Memo was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 06/04/2022.

The Syndicate held on 12.04.2022, considered the recommendations of the Standing Committee held on 06/04/2022, to take disciplinary action against him for major penalty and resolved to seek opinion from a Service Consultant. Further, resolved to entrust the Registrar to submit a report on procedural lapse by the dealing section, if any and to place the same before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Accordingly, Adv. Jyothichoodan G., Special Secretary (Retd.) Law Dept., Govt. was engaged as the Service Expert/Consultant on the matter vide U.O. No. Ad.A1.4/222554/2021 dated 08.06.2022 and he had tendered his opinion on 29/09/2022, as detailed below:

- Sri. Joby Joseph while being on unauthorised absence since 17.10.2018 requested permission to rejoin duty on 22.12.2021. He was not permitted.
- Though disciplinary action was initiated against him by serving a Show Cause Memo. No orders have been issued by the University refusing his request to rejoin duty.
- Legally Sri. Joby Joseph is still in service. If the intention was to keep him out of service, he should have been suspended from the service.
- The University is well within its rights to suspend him and finalize the disciplinary action imposing any of the penalties by following the due procedure prescribed in the Statutes. The university can decide on this point.
- The fact being that he is still in service and that since he has requested to rejoin service he may be permitted to rejoin service pending finalization of disciplinary proceedings.
- The disciplinary proceedings may be either for imposing minor penalty or for imposing major penalty.
- On finalization of disciplinary proceedings the question of how to treat the period of unauthorised absence can also be decided by the competent authority.

As per the orders of the Vice Chancellor, the aforementioned opinion of the Service Expert/Consultant along with the detailed inquiry report from the Registrar on the matter, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended the following:

- *As Sri. Joby Joseph is still in service and has requested to rejoin service he shall be permitted to rejoin service pending finalizaion of disciplinary proceedings.*
- *The disciplinary proceedings shall be either for imposing minor penalty or for imposing major penalty.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.14 **Kerala University Press - Sri.Sanalkumar K, Binder (Sr.Gr) - Third Time Bound Higher Grade on completion of 22 years of service - Request – Reg.**

(Ad BIII)

The Superintendent i/c, Kerala University Press vide letter dated:16.08.2022 has forwarded the request submitted by Sri. Sanalkumar.K, Binder (Sr.Gr), Kerala University Press, for the purpose of getting Time Bound Grade promotion on completion of 22 years of service.

Sri. Sanalkumar.K., has joined service as Binder Grade II in Kerala University Press on 21.03.2000 and was granted 1st TBHG w. e. f. 21.03.2008. He was promoted as Binder Grade I w.e.f. 01.11.2014 and granted 2nd TBHG w.e.f. 16.05.2015. He was promoted as Senior Grade Binder w.e.f 01.06.2020 FN in the scale of pay of ₹39,300 – 83,000.

As per para 2 & Table - I in Annexure VI of G.O. (P) No. 21/2022/Fin. dated:18.02.2022 Employees who remain in their entry posts in the scales of pay ranging from ₹ 23,000 - 50,200 to ₹ 27,900 - 63,700 will be given four Higher Grades on completion of 8,15,22 and 27 years of service. The scales of pay on TBHG will be as follows;

Revised scale of pay in the entry post	1st TBHG in the entry post	2nd TBHG	3rd TBHG
23000-50200	23700-52600	24400-55200	26500-60700
23700-52600	24400-55200	25100-57900	26500-60700
24400-55200	25100-57900	26500-60700	27900-63700
25100-57900	26500-60700	31100-66800	37400-79000
26500-60700	31100-66800	37400-79000	39300-83000
27900-63700	31100-66800	37400-79000	39300-83000

Sri. Sanalkumar K has completed 22 years of service on 15.05.2022. Since he had availed 94 days of LWA during his service period, the effective date of completion of 22 years of service was 17.08.2022. He is eligible for 3rd TBHG w.e.f 18.08.2022.

The Finance III Section has remarked that, as per para 15 of G.O. (P) No. 21/2022/Fin. Dated 18.02.2022, the existing scale of pay of an incumbent by virtue of his first/second/third promotions/ TBHG(s), is higher or equal to the respective grade scales provided for 2nd/3rd/4th TBHG in the table provided, TBHG will be granted in the next higher scale of pay of the existing scale of pay of the incumbent in the list of standard scale of pay in Annexure 1. The scale of pay of Binder, Sr. Gr. Is ₹39,300 - 83,000, and the III TBHG scale of pay of Binder Gr II as per Table I, Annexure VI is ₹39,300-83,000. Therefore Sri. Sanalkumar K be granted the III TBHG on completion of 22 years of service w. e. f. 18.08.2022 on a scale of pay of ₹41,300 - 87,000 as said above.

Hence, as per the orders of the Vice Chancellor, the request for granting Third Time Bound Higher Grade to Sri. Sanalkumar.K, Binder (Sr.Gr), Kerala University Press in the scale of pay ₹41,300-87,000, w.e.f. 18.08.2022 on completion of 22 years of service, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to grant Third Time Bound Higher Grade to Sri. Sanalkumar.K, Binder (Sr.Gr), Kerala University Press in the scale of pay ₹41,300-87,000, w.e.f. 18.08.2022, on completion of 22 years of service, as per the existing rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.15 Dept. of Chemistry - Appointment of Prof. K. Mohanan as Emeritus Professor - Request – Reg.

(Ad DIII)

The Head, Department of Chemistry, vide letter No. 5949/Chemistry/2022/UOK-KC dtd 30.09.2022, has informed that Prof. K. Mohanan has been working as Guest professor in the Department since 07-09-2020. After his retirement from an illustrious research and teaching career at Department of Chemistry, University of Kerala, Prof. K. Mohanan received the prestigious KSCSTE Emeritus Fellowship and served the Department, and after the fellowship tenure, he is continuing as a Guest Professor and engaging Inorganic Chemistry classes to the post graduate students.

It is also informed that, the Department Council has recommended and requested to appoint Prof. K. Mohanan as Emeritus Professor at the Department of Chemistry, realizing his excellent scholar abilities and immense desire in educating young students. Hence, it is requested to consider appointing Prof. K. Mohanan as an Emeritus Professor at the Department of Chemistry.

As per the orders of the Vice-Chancellor, the request from the Head, Department of Chemistry, to appoint Prof. K. Mohanan, as an Emeritus Professor in the Department of Chemistry, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and recommendation.

The Committee considered the matter and recommended to entrust Dr. K. G. Gopchandran, Member, Syndicate to study the matter and submit a report before the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.16 Dr. Krishna Kumar G., Assistant Professor, Department of Mathematics, Kariavattom - Request for reckoning of previous service, for granting pensionary benefits in the University - reg.

(Ad H)

Dr. Krishna Kumar G. was appointed as Assistant Professor in the Department of Mathematics, University of Kerala, w.e.f. 19.03.2020 FN, vide U.O No. 1102/2020/UOK dated 23.04.2020 and he was declared to have satisfactorily completed his period of probation in the post of Assistant Professor on 19.03.2021 F.N, vide U.O No. 6145/2021/UOK dated 10.11.2021.

The Head, Department of Mathematics has forwarded his request for reckoning of previous service in the University for pensionary benefits. While considering the request, the Finance has remarked as hereunder:

"Dr. Krishna Kumar G. was appointed as Assistant Professor at Govt. Polytechnic, Muttom on July 28, 2010. He availed himself of LWA under Appendix XII B of Part I KSR during the period from August 10, 2010 to August 8, 2013. Again, he was appointed as Assistant Professor at BJM Govt. College, Chavara, Kollam, on August 12, 2013. He was relieved of that on 18.03.2020 A.N and joined University of Kerala as Assistant Professor on 19.03.2020 F.N.

As per rule Appendix XII B of Part I KSR, he forfeited the Govt. Service prior to 12.08.2013 and he was permitted to join Government Service as fresh entrant w.e.f. 12.08.2013. Under the provisions of GO(P) No. 228/2001/Fin dated 02.02.2001/ GO(P) No.517/2009/Fin dated 19.11.2009, the prior service put in by employees in Municipal Common Service/ Panchayats and Universities prior to their entry into State Government Service including Aided School/ Colleges and vice versa can be reckoned as qualifying service for pension. The prior service rendered by Dr.Krishna Kumar.G. from 12.08.2013 to 18.03.2020 in Government Service may be reckoned for granting pensionary benefits in the University ".

As per the orders of the Vice Chancellor, the matter regarding the reckoning of prior service put in by Dr. Krishna Kumar G. for the period from 12.08.2013 to 18.03.2020, as qualifying service along with the service in the University of Kerala, for granting pensionary benefits, is submitted before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to reckon the prior service put in by Dr. Krishna Kumar G. at BJM Govt. College, Chavara, Kollam, for the period from 12.08.2013 to 18.03.2020, as qualifying service along with the service in the University of Kerala, for pensionary benefits, as per rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.17 **Department of Education - Reckoning the prior service rendered by Dr.Geetha Janet Vitus, Professor& Head, for Pensionary benefits - Request - reg.**

(Ad H)

Dr. Geetha Janet Vitus, Professor & Head, Department of Education, who joined the Department of Education, University of Kerala as Lecturer on 28.06.2007 A.N. has now requested to reckon her prior service rendered at various Govt. and Aided Institutions (from 15.02.1997 to 30.04.1997; 25.09.1997 to 30.04.1998; 20.10.1998 to 21.04.1999; 30.10.2000 to 14.02.2001) as qualifying service for Pensionary benefits. She has also requested to condone the delay occurred in submitting the request.

On verification of the Service Book in respect of Dr. Geetha Janet Vitus, Professor & Head, Department of Education, the Finance has remarked the following.

- i) "Dr. Geetha Janet Vitus was provisionally appointed through employment exchange as temporary non vocational teacher in English at Govt. VHSS, Ettumanoor during the period from 15.02.1997 to 30.04.1997. Again she was provisionally appointed through employment exchange as temporary lecturer in English at Govt. VHSS, Eravipuram during the periods from 25.09.1997 to 30.04.1998 and 20.10.1998 to 21.04.1999. After that she had worked as provisional HSST at Kristraj HSS, Kollam during the period from 30.10.2000 to 14.02.2001. Later she was appointed as lecturer in education at Karmala Rani Training College, Kollam on 14.06.2001. She was relieved of that on the A.N. of 28.06.2007 and joined University of Kerala as lecturer on 28.06.2007 AN.
- ii) As per GO(P) No.21/2018/Fin dated 16/02/2018, the broken spells of provisional Service/leave vacancy service rendered by regular aided college Staff /aided School staff/ Govt. employees in aided college prior to their entry in regular service shall not be reckoned as qualifying Service w.e.f 30.07.1979 as per rule 14 E of Part III KSR. Later vide the G.O(Ms)No.401/2019/Fin dated 28/10/2019 the date of effect for reckoning was fixed at 10.08.2018. Hence the broken service of Dr. Geetha Janet Vitus rendered prior to 14.06.2001 cannot be reckoned as qualifying service for granting pensionary benefits.
- iii) Under the provisions of Government Orders [GO(P) No.228/2001/Fin dated 02/02/2001/ GO(P)No.517/09/Fin dated 19/11/2009] the prior service put in by employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Government Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. It may be noted that the prior service rendered by Dr. Geetha Janet Vitus in Karmala Rani Training College, Kollam from 14.06.2001 A.N. to 28.06.2007 A.N may be reckoned for granting pensionary benefits in the University normally, if applied within the period of 5 years from the date of joining University Service. It may also be noted that the matter of granting condonation in the case of delayed application is not dealt with Finance. Administration may consider the request for condonation on its own merit to follow precedent".

As per the orders of the Vice-Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

- i) The prior service put in by Dr. Geetha Janet Vitus in Karmala Rani Training College, Kollam from 14.06.2001 A.N. to 28.06.2007 A.N be reckoned as qualifying service for granting pensionary benefits.
- ii) Granting condonation for the delay occurred in submitting the request in this regard.

The Committee considered the matter and recommended to condone the delay occurred in submitting the request for reckoning the prior service in respect of Dr.Geetha Janet Vitus, Professor & Head, Department of Education.

The Committee further recommended to reckon the prior service put in by Dr. Geetha Janet Vitus at Karmala Rani Training College, Kollam, from 14.06.2001 A.N. to 28.06.2007 A.N, as qualifying service along with the service in the University of Kerala, for pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.18 **Department of Education - Request from Dr. Bindu T.V to declare her period of Probation in the post of Assistant Professor – reg.**

(Ad H)

Dr. Bindu T.V has been appointed as Assistant Professor in the Department of Education, University of Kerala w.e.f 01.09.2021 FN, vide U.O.No.Ad.H/2913/2007 dated 26.08.2021.

The Head, Department of Education, vide letter No. DOE/275//2022 dated 27.09.2022 has informed that, Dr.Bindu T.V has completed her period of probation (one year) on 20.08.2022 and has forwarded the request of Dr.Bindu T.V for declaration of probation. The HoD has also certified that, her conduct and character is good and that she has not availed any leave other than Casual Leave and Special Casual Leave.

While considering the request of Dr.Bindu T.V for declaration of probation, Finance has remarked the following.

- i) As per entries in the Gazetted Entitlement Register, Dr. Bindu T.V has not availed herself of any eligible leave during the period of probation. Besides that as per letter no. DOE/275/2022, the Head of the Department stated that she has not availed any leave other than Casual Leave and Special Casual Leave.
- ii) Considering the above facts, she may be declared to have satisfactorily completed her period of probation in the post of Assistant professor on 01.09.2022.

No court cases are pending with regard to the appointment of Dr. Bindu T.V. as Assistant Professor in the Department of Education.

As per the orders of the Vice-Chancellor, the request from Dr. Bindu T.V to declare her period of probation in the post of Assistant Professor w.e.f 01.09.2022 in the Department of Education is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to declare the satisfactory completion of probation in respect of Dr. Bindu T.V in the post of Assistant Professor, w.e.f. 01.09.2022 F.N, as per the existing rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.19 **Reporting of absence from duty inr/o Sri.Sunilkumar.J.L, Assistant Registrar, CBCS B.Com.**

(DR CBCS)

Sri Sunilkumar.J.Lhas been promoted as Assistant Registrar with effect from 1-06-2022 and posted as AR CBCS B. Com Section. In addition to the works of AR - CBCSS B. Com sections, he is entrusted with the works relating to the monitoring of the issuance of Notification of examinations (BA/B.Sc/B.Com), conduct of Pre-Valuation Boards, preparation of draft time table and to address all common queries (RTI/from Govt.etc.) pertaining to the said examinations.

The Result of S2 December 2021 has been published on 6-08-2022 .Prior to that the Controller of Examinations has ordered to publish the result by 6-08-2022 and the pass board meeting was to be conducted on 4-08-2022. The Assistant Registrar was absent from duty from 31-07-2022 to 4-08-2022 without any intimation. During this time he never attended telephone call from superiors or he never called back them. So the Deputy Registrar has conducted pass board meeting and published

result where as in the case of BA&B.Sc course the Assistant Registrars concerned have conducted the same. The matter was reported to the Controller of Examination at once.

Again in the case of conducting Practical Examination of S3 B.com and conducting Prevaluation board meeting of S3 B.Com, at first he hesitated to contact the chairman. But somehow he managed to contact the chairman and asked her to contact Deputy Registrar for further proceedings instead of doing his own duties.

As per the orders of the Hon'ble Pro Vice Chancellor clarification was sought from the Assistant Registrar. He furnished the clarification on 19/09/2022 and stated that he fell ill at the time of publication of S2 December 2021 result and his phone was not in working condition. But here repeated the same in the case of S3 practical examination and conduct of the pre valuation board meeting of S3. This was a deliberate attempt to evade from responsibilities and putting burden on others. It is a purposeful failure to perform an obligation without a valid reason.

In this circumstances, another Assistant Registrar may be posted in the place of him for the smooth conduct of examination works of CBCSSB.Com. The Hon'ble Vice-Chancellor while considering the issue has ordered to place matter before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and recommendations.

The Committee considered the matter and recommended to entrust the Controller of Examinations for submitting a detailed report including leave details in respect of Sri Sunilkumar.J.L, Assistant Registrar, CBCS B.Com and to place the report before the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.20 *Sanction for allotment of a quarter (F type) to Sri. Raju J, Casual Security Guard, Security Wing, University of Kerala, Kariavattom, on special grounds- reg.*

(Admn, Kvtm)

Ref: Request received from Sri. Raju J, Dated. 11..06..2022.

Sri. Raju J, Casual Security Guard, Security Wing, University of Kerala, Kariavattom, submitted a request stating that he is coming from a place which is far away from the campus and his wife is suffering from severe health issues and she needs sufficient care. He has requested for allotment of an 'F' type staff quarter on special grounds, so as to take care of his wife whose physical condition is too weak now.

At present quarter no. F 42 is vacant and Engineering Wing has reported that the quarters is fit for allotment. Considering his request on humanitarian grounds, the said quarter No. F 42 can be allotted to Sri. Raju J, as may be ordered by the appropriate authority, as a special case. If ordered, monthly rent may be fixed as Rs. 2,300/- which is the minimum HRA admissible to Class IV employees.

Hon'ble Vice Chancellor, has considered the matter regarding the allotment of quarter (F-42) to Sri. Raju J, Casual Security Guard on grounds of compassion and has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and decision thereon. Accordingly, the matter is placed before the standing committee on Staff, Equipment & Buildings.

The Committee considered the matter and recommended not to concede the request received from Sri. Raju J, Casual Security Guard, Security Wing, University of Kerala, Kariavattom, for the allotment of quarters.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.36.21 **Classification of B.Tech results in respect of the candidates Sri. Jeshin P. Animon and Sri. Sibin M. Samuel overlooking the cancelled Sixth Semester in May 2018 on malpractice – submission of explanations from the officials and the report of the Pro-Vice Chancellor - reg:-**

(M&C I)

Sri. Jeshin P. Animon and Sri. Sibin M. Samuel, who were B.Tech candidates of Baseliros Mathews II College of Engineering, Sasthamcotta under Electrical & Electronics Engineering branch. They were caught for committing malpractice in the Sixth Semester Examinations in May 2018. They cleared all papers in Sixth Semester Examinations in October 2020 by considering the marks of Sixth Semester Examinations in May 2018 eventhough the decision of the SDC was to cancel all the paper of Sixth Semester examinations May 2018. The SAGE software showed that the candidates cleared all the papers in semester VI in October 2020 and CGPA & classification are also shown in student history. It was further noticed that original Degree Certificate was issued to Sri. Jeshin P. Animon whereas the request for degree certificate in r/o Sri. Sibin M. Samuel was kept in abeyance as he was included in the defaulters list.

The Syndicate at its meeting held on 25.02.2022 vide Item No. 37.72.07 considered the matter of classification of B.Tech results in respect of Sri. Jeshin P. Animon and Sri. Sibin M. Samuel, overlooking the cancelled Sixth Semester Examinations in May 2018 on malpractice and resolved to regularise the results of above candidates, since the candidates have cleared all the papers of Sixth Semester B.Tech Degree course. Further resolved to entrust the Controller of Examinations to seek explanation from the officials concerned and to place the same before the Standing Committee of the Syndicate on Examinations. The Syndicate also resolved to entrust the Pro-Vice Chancellor for a detailed enquiry regarding the matter.

The Syndicate at its meeting held on 14.10.2022 vide Item No. 47.46.7 considered the explanations submitted before the Controller of Examinations by the then Section Officer and the then Assistant, EE II M Section and recommended to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment and Building along with the report of the Pro-Vice Chancellor as per the earlier resolution of the Syndicate on the same issue.

As per the orders of the Hon'ble Vice Chancellor, the explanations submitted by the then officials and the report of the Pro-Vice Chancellor (appended) are placed before the Standing Committee of the Syndicate on Staff, Equipment and Building for consideration.

The Committee considered the matter and recommended to defer the item to the next Committee.

The meeting came to an end at 03.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023, be approved.

Item No.54.37 **Proposal for opening Student Amenity Centre and Valuation Camp at Anchal Grama Panchayat – Consideration of-reg.**

(Ad.AVI)

A proposal entitled "Students Services Centre at Kollam and Pandalam along with Alappuzha" was envisaged in the Budget Speech 2020-'21 vide item no. 101 and an amount of Rs.50,00,000/- (Rupees Fifty Lakh only) was allocated for the same.

A team comprising of Dr. S. Nazeeb, Adv. Muralidharan Pillai G and Sri. Jairaj J, Members Syndicate, Finance Officer and Director, Computer Centre were constituted to find suitable building/land for the Kollam Information Centre and Valuation Camp, vide item no 21.66. Additional Item No.4 of the Syndicate held on 29.12.2020. The Syndicate at its meeting held on 25.03.2022 vide item no.39.53 approved the report of the Sub-Committee and further resolved to send a willingness letter of the University to the Secretary, Alayamon Grama Panchayat, Anchal for starting an Information Centre and Valuation Camp in the Panchayat Building and to initiate necessary steps to execute a Lease Agreement with Alayamon Grama Panchayat, Anchal regarding the same.

The matter was communicated to the Alayamon Grama Panchayat and the Panchayat had informed their willingness to allot the ShishuVihar building for opening the Kerala University Information Centre and Valuation Camp. A letter was sent to the Secretary, Alayamon Grama Panchayat requesting to hand over the ShishuVihar building free of cost for the University Information Centre and Valuation Camp for 33 years. The request of the University to release the ShishuVihar building owned by the Alayamon Grama Panchayat, Anchal on free of cost for opening an Information Centre and Valuation camp was turned down by the Panchayat and they have informed that the building can be released to the University only by charging the legally approved rent.

The Syndicate vide item no 52.129.03 resolved to approve the recommendations of the Standing committee of the Syndicate on Planning and Development to cancel the proposal for opening the Kerala University Information Centre and Valuation Camp in the ShishuVihar building allotted by the Alayamon Grama Panchayat, Anchal and to entrust Smt. Renju Suresh, Member, Syndicate to find a suitable building in lieu of the ShishuVihar building allotted by Alayamon Grama panchayat, at free of cost for opening the Kerala University Information Centre and Valuation Camp in the Kollam District.

Now Smt Renju Suresh, Member, Syndicate has conveyed the willingness of the Anchal Grama Panchayat authorities and MLA of that area to release the Amenity centre owned by the Grama Panchayat near the Private Bus Stand, free of cost for starting the proposed "Student Amenity Centre and Valuation Camp" at Anchal.

Vide letter no. 18929/Admn A VI/2023/UOK dated 20.03.2023 the Secretary, Anchal Grama Panchayat was requested to provide the details of the space that the panchayat is willing to part with the University for initiating the process for establishing the Amenity Centre and Valuation Camp facility at the Panchayat.

In response to the letter cited above, the Secretary, Anchal Grama Panchayat has forwarded the decision taken by the Governing Body of the Anchal Grama Panchayat, vide decision no 3(1) dated 23/03/2023, **to release the first floor of the Amenity Centre building owned by the Grama Panchayat near the Anchal Panchayat Bus stand for free of cost for starting the proposed "Student Amenity Centre and Valuation Camp" and to enter in a bilateral agreement between the Anchal Grama Panchayat and University of Kerala regarding the same.**

As per the orders of the Vice Chancellor the proposal for starting "Student Amenity Centre and Valuation Camp" of the University of Kerala in the Amenity Centre building owned by the Grama Panchayat near the Anchal Panchayat Bus stand, for free of cost and to enter in to a bilateral agreement is placed before the Syndicate for consideration and appropriate recommendations thereof.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Dr. K.G. Gopachandran, Dr. M. Vijayanpillai and Smt. Renju Suresh, Members Syndicate to conduct an inspection in the Amenity Centre building owned by the Grama Panchayat near the Anchal Panchayat Bus stand for starting "Student Amenity Centre and Valuation Camp" and submit a detailed report before the Syndicate.
FURTHER RESOLVED to entrust the University Engineer to inspect the site and submit a report regarding the technical/ infrastructure feasibility for starting "Student Amenity Centre and Valuation Camp".

Item No.54.38

Inter University Centre for Evolutionary and Integrative Biology (iCEIB)- Regularisation of provisional advance- ₹30,00,000/- (Rupees Thirty lakh only) released to Prof.M.C Subhash Peter, former Hon.Director, iCEIB-towards implementation of the project titled 'Integrative Fish Reproductive Physiology'-reporting of -reg:-

(P.L.A)

An amount of ₹30,00,000/- (Rupees Thirty lakh only) was released as provisional advance to Prof.M.C Subhash Peter, former Hon.Director, iCEIB towards the implementation of the project titled 'Integrative Fish Reproductive Physiology' vide U.O no: Pl.A/Pl.A1/3821/iCEIB dated 31.12.2018.

Dr.SuharaBeevy S, present Hon.Director, iCEIB has forwarded a set of original bills and vouchers, statement of expenditure, voucher verification report dated 22.08.2022 of Deputy Registrar, Campus Administration, challan receipt, credit verification report dated 27.07.2021 for the refund of ₹8/- (Rupees Eight only) as unspent balance, after the utilisation of amount.

The Vice Chancellor has accorded sanction for the following:

1. to regularise the provisional advance of ₹30,00,000/- (Rupees Thirty lakh only) sanctioned to Prof.M.C Subhash Peter, the then Hon.Director, CEIB vide U.O no:Pl.A/Pl.A1/3821/iCEIB dated 31.12.2018 on the strength of Voucher Verification Report from Audit I section, Kariavattom and Credit Verification Report from Assistant Registrar, Cash Counter, Kariavattom.
2. to book the regularisation under the h/a 'Part II-Plan MH-27 (iii) -Centre for Evolutionary and Integrative Biology-4/6054' -New Development programmes (state)' of the current year's Budget Estimates of the University.

Accordingly, U.O no: 1437/2023/UOK dated 08.02.2023 was issued for regularising the provisional advance.

The action taken by the Vice Chancellor in having accorded sanction to regularise the provisional advance is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.54.39 Meeting of the Standing Committee of the Syndicate on Planning & Development held on 28.03.2023- Minutes- approval -reg.

(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning and Development was held at **1.00 p.m on 28.03.2023 at the Syndicate room**, SH campus, Palayam. (Minutes of the meeting is appended).

As per the orders of the Vice-Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held at **1.00 p.m on 28.03.2023** in the Syndicate room is placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT

Date and Time : 28.03.2023; 1.00 p.m.

Venue : Syndicate room, Senate House Campus, Palayam

Members

Adv.A.Ajikummar, Member, Syndicate [Convener, SC on P&D] -Online	
Adv.K.H.Babujan, Member, Syndicate	- Sd/-
Dr.S.Nazeeb, Member, Syndicate	- Sd/-
Dr.K.B.Manoj, Member, Syndicate	- Online
Sri.B.P.Murali, Member, Syndicate	- Sd/-
Adv. G.Muraleedharan Pillai, Member Syndicate	- Sd/-
Sri.Bijukumar. G, Member, Syndicate	- Absent
Sri.Jairaj. J, Member, Syndicate	- Absent
Dr.K.G. Gopchandran, Member, Syndicate	- Absent
Dr. Vijayan Pillai. M, Member, Syndicate	- Sd/-
Sri.Arun Kumar. R, Member, Syndicate	- Absent
Sri.Rajendrakumar P, Member, Syndicate	- Sd/-

The meeting began at 2.00 p.m.

ITEM NO.54.39.01 Phase II works of the EMS Memorial Multipurpose Seminar Hall at Kariavattom Campus-Extension Time-reg.

[Pl.C]

The revised estimate amounting to Rs.2,85,00,000/- (Rupees Two Crore Eighty Five Lakh only), including GST prepared by M/s. Vasthusilpalaya, Consultancy Private Ltd and forwarded by the University Engineer for the phase II works of the EMS Memorial Multipurpose Seminar Hall at Kariavattom Campus, was approved, vide U.O No. 19375/Admn B1/2020/UOK/158 dated. 06.09.2022. The Estimate includes civil, landscaping, acoustic works, furniture, Audio/visuals works, Air Conditioning works, Fire fighting works and electrical works.

The University Engineer, vide letter no. EMS SMR hall/001/2022 dated. 16.03.2023 has informed that the civil, electrical and air conditioning works are progressing at site and the present status of various works are shown below:

Sl No	Name of the Works		Agreement Date	Duration	Hos	Agreed TOC	Remarks
1	Civil work	Sri. N. Rajendram	19.08.2022	120 days	12.09.2022	09.01.2023	80% of the works completed
2	Electrical work	M/s. Call on Electricals	13.09.2022	100 days	29.09.2022	06.01.2023	90% of the work completed
3	Air Conditioning Work	M/s. Cool Master	26.11.2022	50 days	28.11.2022	16.01.2023	85% of the work completed
4	Fire Fighting Works	M/s. Indriya Engineering (P) Ltd	-	45 days	-	-	Work rendered and opened on 19.01.2023, works order issued from subdivision II on 15.02.2023
5	Audio/Visual works (works arranged by the Instrumentation Engineer)	M/s. Progilty Technologies		45 days	31.12.2022	13.02.2023	Work is under the scope of the Instrumentation Engineer and is in progress
6	EMS Seminar Hall- Furniture	-	-	-	-	-	Single Tender submitted to the University for Sanction
7	EMS Seminar Hall- RUBCO Furniture	-	-	-	-	-	Approved in the last Purchase Committee

Civil Work:-

It is stated that the remaining part of the civil work inside the Seminar hall can be completed, after laying conduct for fire fighting works and audio/visuals works. The different works such as electrical, A/c, fire fighting works, audio/visuals works, being under the scope of different contractors, simultaneously the progress of these works are required for the completion of work, by the civil contractor. The agreed TOC of the civil work expired on 09.01.2023. The civil work could not be completed within the agreed TOC due to the above reasons. The civil contractor Sri. N. Rajendran, vide letter dated. 14.03.2023, requested for extension of TOC up to 31.03.2023 without imposing fine, considering the circumstances mentioned above.

Electrical Works:-

The electrical work has been progressing in a timely manner and the contractor has been willing to execute the work without any delay. But this work is to be completed with co-related works of audio/visual work etc. These being different tender works, the combined completion of these works are required for the completion of work by the electrical contractor. The electrical work is expected to be completed on 31.03.2023. After that only the contractor can apply for Energisation Certificate. Also the final commissioning of the electrical system will be done only after getting energisation certificate from the Electrical Inspectorate.

The agreed TOC of the electrical works expired on 06.01.2023. But considering the present stage of other related works, the electrical work could not be completed within the agreed TOC. The electrical contractor/firm, M/s. Call on electricals, vide letter dated. 15.03.2023, has also requested for extension of TOC without fine up to the date of energisation.

Air Conditioning Work:-

The agreed TOC of the Air Conditioning work expired on 16.01.2023. But considering the present stage of other related works, this work could not be completed within the agreed TOC. Hence, the firm M/s. Cool Master, vide letter dated. 14.03.2023 requested for extension of TOC up to 31.03.2023 without fine.

Hence, the University Engineer has reported that the completion of each work depends upon the progress and completion of other works. The works are under the scope of different contractors, and simultaneously the progress of these works are required for the completion of the project.

In the above circumstances, the University Engineer has requested that the time of completion may be granted up to 31.03.2023 without fine for the civil and air conditioning works and for electrical works up to the date of issuance of Energisation Certificate from the Electrical Inspectorate.

As ordered by the Vice Chancellor, the above said matter for extending the time of completion of the civil, electrical and air conditioning works without fine in connection with the phase II works of the EMS Memorial Multipurpose Seminar Hall at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development.

Recommendation:

1. To grant extension of time of completion of civil and air conditioning works in connection with the Phase II works of the EMS Memorial Multipurpose Seminar Hall at Kariavattom Campus, to the Contractors concerned, upto 31.03.2023, without fine, as the fire fighting works and audio/visuals works, are being under the scope of different contractors, simultaneously and the progress of these works are required for the completion of civil and air conditioning works.
2. Also, to grant extension of time of completion of electrical works in connection with the Phase II works of the EMS Memorial Multipurpose Seminar Hall at Kariavattom Campus, to the Contractor concerned, upto the date of issuance of Energisation Certificate from the Electrical Inspectorate, without fine, as the electrical works are to be completed with co-related works of audio/visual work etc. and the combined completion of these works are required for the completion of work by the electrical contractor.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 28.03.2023, be approved.

ITEM NO.54.39.02 *Vice Chancellor's Quarters at Kariavattom Campus-Construction of Compound Wall and Drive Way, Providing Electrical Fittings and Providing Furniture- Revised Estimate for Air Conditioning Work - reg.*

[P.L.C]

An estimate was approved for the construction of new Compound Wall, concrete road & front gate, providing Electrical Fittings, Air Conditioning of Bed Rooms and Office Room and purchase of furniture in the Vice Chancellor's Quarters at Kariavattom Campus, vide U.O No.Ad.BI(4)808/2021/09/108 dated. 24.11.2021.

Now, the University Engineer, vide letter no. DB2/Elc/VC quarters/2022-23 dated 16.03.2023 has reported the present status of the above said work are as follows:

Sl.No	Details of Work	Sanctioned Amount	Present Status
1	Compound Wall and gate	Rs. 19,40,000/-	Work Completed
2	Electrical Fitting	Rs. 1,41,000/-	Works Completed
3	Air Conditioning Work	Rs. 2,30,000/-	Revised estimate amounting to Rs.3,10,000/-
4	Rubco Furniture	Rs. 4,80,000/-	Work Completed

The University Engineer, vide letter dated. 16.03.2023 has informed that tenders were invited for the Air Conditioning work on 15.12.2021, 31.12.2021 & 13.01.2022 (3 times) and the same was published on the University Websites and news papers, in order to execute the work before NAAC visit, but there was no response. Hence, considering the urgency of the work, bids has been invited through GeM portal, vide bid no. GEM/2022/B/2074659 and GEM/2022/B/2075295 but both the sellers were not respond against the purchase order until the bid was expired.

Hence, the University Engineer has forwarded the revised estimate amounting to Rs.3,10,000/- (Rupees Three Lakh Ten Thousand only) by revising the rate based on the present market rate and enhanced GST @ 18% for the Air Conditioning Work in the bedroom and office room of the Vice Chancellor's Quarters at Kariavattom Campus. The estimate is prepared based on the open market rate created observed data in PRICE 2018 with 35.59% Cost Index except DSR Item. The estimate is also included lump sum provision for Rs. 5,000/- (Rupees Five Thousand only) for the civil works such as sealing of vent holes. Providing mosquito nets for ventilators.

The University Engineer has requested to approve the above said revised estimate by meeting the expenditure to the head of account:Part I-Non Plan-MH-65 Works-10/5301" provided in the current year's budget of the University.

As per the orders of the Vice-Chancellor, the aforesaid matter and the revised estimate amounting to Rs.3,10,000/- (Rupees Three Lakh Ten Thousand only), including 18% GST, submitted by the University Engineer for the Air Conditioning Work in the Vice Chancellor's Quarters at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

Recommendation:

1. **To entrust the University Engineer to purchase four Air Conditioners through GEM portal at the lowest rate in the portal and install the same in the Vice- Chancellor's Quarters at Kariavattom Campus.**
2. **To furnish the offer obtained from GEM portal to the next Standing Committee of the Syndicate on Planning & Development, if the amount is above the administrative sanctioned amount of Rs. 2,30,000/- (Rupees Two lakh and thirty thousand only)**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 28.03.2023, be approved.

ITEM NO.54.39.03 *Construction of new building and laboratory for the Department of Computer Science building at Kariavattom Campus-reg.*

[Pl.C]

In the Budget Speech, 2022-23, Item no. 102, an amount of Rs. 1 Crore has been earmarked, as initial expense for the construction of new building & lab for the construction of Department of Computer Science. The Syndicate at Its meeting held on 07.07.2022, vide item no. 41.135.05 had resolved to entrust the Registrar to invite Expression of Interest from the Accredited Agencies of KSHB, WAPCOS, KPHCC, ULCCS & Thrissur District Labour Contract Co-operative Society in connection with the construction of new building & lab for the Department of Computer Science at Kariavattom Campus. Accordingly, Expression of Interest (EoI) were invited and received.

Subsequently, a negotiation meeting were held with WAPCOS and ULCCS on 09.02.2023 as per the decision of the Syndicate held on 17.01.2023. The Syndicate at its meeting held on 28.02.2023, vide item no. 52.125 considered the minutes of the meeting held on 09.02.2023 and resolved to cancel the expression of interest for the above said work. The Syndicate has also resolved to entrust the Registrar to invite Expression of Interest from the accredited agencies as PMC for the construction of new building and laboratory for the Department of Computer Science at Kariavattom Campus.

In this context, the University Engineer, vide letter no. DB2/BS/2022 dated. 21.03.2023 & letter no. DB2/BS/2022 dated. 27.03.2023 has forwarded the list of accredited Government Agencies as per GO (P)No. 104/2022/Fin dated. 02.09.2022 as PMC are 1.Kerala State Nirmithi Kendra (KESNIK), 2. Hindustan Prfab Limited (HPL), 3. HLL Lifecare Limited, 4. The Kerala Land Development Corporation Limited (KLDC), 5. KPHCC, 6. Infrastructure Kerala Ltd (INKEL), 7. Kerala State Construction Corporation Limited (KSCC), 8. Kerala Electrical & Allied Engineering

LTD(KEL), 9. Steel Industries Kerala Limited (SILK), 10 KITCO Ltd, 11. HLL Infra Tech Services Ltd (HITES), 12. WAPCOS.

The University Engineer, vide letter dated. 27.03.2023 has remarked that the following agencies have already been entrusted with various construction works of this University as PMC.

Sl No.	Name of Agency	Details of Work	Status of Work
1	Kerala Police Housing Construction Corporation (KPHCC)	Renovation works in all building at Kariavattom Campus in connection with NAAC Visit 2nd cycle	Completed Satisfactorily
2	Do	Construction of Dr. K. Ayyappapanicker Memorial School of Foreign Language building	Work yet to be started
3	WAPCOS	Construction of Staff Quarters at Kariavattom Campus (2nd Block)	Completed Satisfactorily
4	Kerala State Housing Board	Construction of School of Communication and Library Science at Kariavattom Campus	The work is in progress
5	Do	Construction of hostel building for Men and ICCR Students' Hostel at Kariavattom Campus	Work yet to be started

The University Engineer has also informed that as per the Government Guidelines, works costing above 1 crore should be entrusted with accredited agencies by inviting competitive offers among the accredited agencies.

Hence, the University Engineer has reported that it is desirable to invite offers from Government accredited agencies having past experience with the University.

As ordered by the Vice Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

1. To refer the item along with a detailed note on the matter, to the Syndicate.

Resolution of the Syndicate

The University Engineer reported that as per the Government Guidelines, works costing above 1 crore should be entrusted with accredited agencies by inviting competitive offers among the accredited agencies and also it is desirable to invite offers from Government accredited agencies having past experience with the University.

The Syndicate noted that after having negotiation with the WAPCOS (accredited Government Agency and having past experience with the University) have quoted the work as PMC and have agreed to reduce the centage charges to 4.0% from 4.24% for the construction of new building and laboratory for the Department of Computer Science at Kariavattom Campus.

Considering the facts, the Syndicate **RESOLVED** to entrust the work as PMC to WAPCOS for the construction of new building and laboratory for the Department of Computer Science, at the negotiated rate.

ITEM No.54.39.04 *Setting up of Creche at SH Campus-Electrical Works-Single Tender-reg.*

[P.C].

An estimate amounting to Rs.32,80,000/- (Rupees Thirty Two Lakh Eighty Thousand only), including 18% GST for the civil & electrical works in the Gandhian Studies building and construction of sleeping room & re-construction of compound wall around the building in connection with setting up of Creche at SH Campus was approved, vide U.O No. Ad.B1(4)32479/2022/UOK/165 dated. 20.09.2022. The estimate includes Rs.2,00,000/- for electrical works.

Now, the University Engineer, vide letter no. DB1/SH Creche/22-23 dated. 25.03.2023 has informed that tender was invited for the above said electrical work through the e-tender portal for a tendered PAC of Rs. 1,43,553/-(Rupees One Lakh Forty Three Thousand Five Hundred and Fifty Three only) on 10.01.2023 after giving vide publicity through news papers and University website, but no contractor responded. Hence, the work was re-tendered on 08.03.2023 by fixing the last date of

tender as on 17.03.2023. In response only one tender was received on the second call from M/s. Swabhitech at 1.18% below the tendered PAC.

It may be recalled that the PWD many of the electrical contractors are not participating in the tenders as their association is on strike by not participating in Government tenders.

Hence, the University Engineer recommended that the lowest tender from M/s. Swabhitech at 1.18% below the tendered PAC may be accepted, considering the urgent nature of the work as the creche is proposed to start immediately.

As ordered by the Vice Chancellor, the single tender of M/s. Swabhitech at 1.18% below the tendered PAC, submitted by the University Engineer for the electrical work in connection with setting up of creche at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

1. **To accept the single tender of M/s. Swabhitech quoted at the rate 1.18% below the tendered PAC, submitted by the University Engineer for the electrical work in connection with setting up of Creche at Senate House Campus, as per norms, considering the urgent nature of the work as the Creche is proposed to start immediately.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 28.03.2023, be approved.

ITEM NO.54.39.05 *Budget Speech 2022-23 (Item No.49) : Up-gradation of facilities in CSS office at Kariavattom Campus-Civil,Electrical,Air-Conditioning and Net working works-- Detailed estimate - reg.*

[Pl.C]

An amount of Rs.5,00,000/- (Rupees Five Lakh only) is provided in the University budget speech 2022-23[vide item no 49] for up-grading the facilities in CSS office. The University Engineer, vide letter no. DB1/CSS office/03-17(03)/23 dated 17.03.2023, has informed that the CSS office was inspected by University Engineer along with Dr S Nazeeb (Member Syndicate). The University Engineer prepared an estimate for the Up-gradation of facilities in CSS office as per the following suggestions given by the Joint Registrar, Campus Administration.

1. Providing Cubicles in the office to optimise space and provide modular furniture
2. Removing the existing aluminium partition and fixing new partitions to provide space for computer lab for online valuation and tabulation including air conditioning of the room.
3. Furnishing the CSS Vice Chairman's room by shifting the room to the room now occupies by translation studies including air conditioning of the room.
4. Modification in the room now occupied by the Vice-Chairman as office for the Deputy Registrar, CSS including air conditioning.
5. Modification of the room now occupied by the DR as rest room for visitors
6. Modification of the entrance area with reception counter and student's waiting area.
7. Enclosing the West side Verandah behind the CSS office to facilitate storage space and dining room.

Accordingly the University Engineer forwarded an estimate amounting to Rs. 36,00,000/- (Rupees Thirty Six Lakhs only) including 18% GST for the said work.The estimate is prepared in accordance with DSR 2018 with cost index 35.59% for Thiruvananthapuram.

The scope of the work includes Lump sum provision of Rs.4,00,000/- for electrification works, Rs.3,50,000/- for providing AC, Rs.12,50,000/- for modular furniture and Rs.1,50,000/- for networking,etc.

The University Engineer has requested to approve the above said estimate and to arrange the work by inviting tenders.

As per the orders of the Vice-Chancellor, the above said estimate amounting to Rs.36,00,000/- (Rupees Thirty Six Lakhs only) including 18% GST, submitted by the University Engineer, for the up gradation of facilities in CSS Office at Kariavattom Campus is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendation :

1. **To accord administrative sanction and approve the estimate amounting to Rs. 36,00,000/- (Rupees Thirty Six Lakhs only) including 18% GST prepared in accordance with DSR 2018 with cost index 35.59% for Thiruvananthapuram, Lump sum provision of Rs.4,00,000/- for electrification works, Rs.3,50,000/- for providing AC, Rs. 12,50,000/- for modular furniture and Rs.1,50,000/- for networking, etc., submitted by the University Engineer, for the up - gradation of facilities in CSS Office at Kariavattom Campus.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 28.03.2023, be approved.

ITEM NO.54.39.06 Balance civil and electrical works for newly constructed horizontal extension to the existing arts block II building for the Department of Archaeology at Kariavattom Campus-Extension of Time-reg.

[Pl.C]

An estimate amounting to Rs. 39,50,000/- (Rupees Thirty Nine Lakh Fifty Thousand only), including 12% GST, submitted by the University Engineer for the balance civil and electrical works for newly constructed horizontal extension to Arts Block-II for housing the Department of Archaeology at Kariavattom Campus was approved, vide U.O No. Ad. BI(4)809/044/2021/030 dated. 24.02.2021. The estimate includes Rs.19,20,000/- (Rupees Nineteen Lakh Twenty Thousand only) for electrical works.

Now, the University Engineer, vide letter no. DB2/Elc/Arch/Kvtm dated. 25.03.2023 has informed that the electrical works for the above said work was awarded to the contractor Sri. Ajesh K.K through tender process and executed the agreement. The site was handed over to the contractor on 14.12.2021 with a time of completion of 45 days. The contractor has virtually completed the work within TOC on 25.01.2022 before the expiration of the agreed date of 27.01.2022. The energisation certificate from the Electrical Inspectorate has been received only on 07.02.2023. Hence, the work is deemed to be completed on 07.02.2023.

The University Engineer has also informed that the delay in getting the energisation certificate is beyond the control of the contractor. Hence, the contractor requested for the extension of time of completion of the work upto the date of obtaining energisation certificate without fine and payment of the bill.

Hence, the University Engineer has recommended that the time of completion of the electrical works from 28.01.2022 to 07.02.2023 may be extended without fine as the contractor virtually completed the work within the agreed TOC and the delay in getting the energisation certificate from the Electrical Inspectorate is beyond his control.

As ordered by the Vice Chancellor, the aforesaid matter of extension of time of completion of the electrical works for the horizontal extension to the existing arts block II building for the Department of Archaeology at Kariavattom Campus from 28.01.2022 to 07.02.2023 without fine, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

1. **To grant extension of time of completion of electrical works for the horizontal extension to the existing Arts block II building for the Department of Archaeology at Kariavattom Campus, to the contractor concerned, from 28.01.2022 to 07.02.2023, without fine, as the contractor virtually completed the work within the agreed TOC and the delay in getting the energisation certificate from the Electrical Inspectorate is beyond his control.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 28.03.2023, be approved.

ITEM NO.54.39.07 *Renovation of existing toilets attached with room no. 2 and 5 in the old Guest House building at SH Campus-Estimate-reg.*

[Pl.C]

The University Engineer, vide letter no. DB1/OGH/16-03(01)/23 dated. 17.03.2023 has informed that the repair and general maintenance of the old guest house building at SH Campus is going on. It is stated that during the execution of the work in the building, it is observed that the wooden planks and the frame supporting the planks over which the attached toilets in room no. 2 and 5 are almost ruined and the floor of the entire toilet block is in the verge of falling down. Since there is no provision in the original estimate for the renovation of these toilets and the work now executing is under the risk and cost of the previous contractor, this additional work can be done only as a separate.

Hence, the University Engineer has forwarded the estimate amounting to Rs.4,12,000/- (Rupees Four Lakh Twelve Thousand only) incorporating the essential requirements for the renovation of existing toilets attached with room no. 2 and 5 in the old Guest House building at SH Campus. The estimate is prepared based on DSR 2018 with cost index 35.59% works out to Rs.4,12,000/- (Rupees Four Lakh Twelve Thousand only) with 18% GST provision of Rs. 62,842/-.

The major provisions included in the estimates are removing the sanitary and plumbing installations, dismantling the existing fully damaged floor with floor tiles and wall tiles up to a height of 60cm, providing angle iron frames inserted to wall firmly as new frame work for toilet floor and ducking sheet over the frame work, reinforced concrete work over the ducking sheet, water proofing treatment using atactic poly propylene modified membranes, plumbing and drainage lines, plastering and painting work etc.

The University Engineer has requested to approve the above said estimate and the work may be arranged by inviting quotations by waiving tender formalities considering the exigent situation.

As ordered by the Vice Chancellor, the aforesaid matter and the estimate amounting to Rs.4,12,000/- (Rupees Four Lakh Twelve Thousand only), including 18% GST, submitted by the University Engineer for the renovation of existing toilets attached with room no. 2 and 5 in the old Guest House building at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- **To accord administrative sanction and approve the estimate amounting to Rs. 4,12,000/- (Rupees Four lakh twelve thousand only), including 18% GST provision of Rs. 62,842/- and essential requirements, prepared based on DSR 2018 with cost index 35.59% for the renovation of existing toilets attached with room no. 2 and 5 in the Old Guest House building at Senate House Campus.**
- **To entrust the University Engineer to arrange the work by inviting tenders, as per norms.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 28.03.2023, be approved.

ITEM NO.54.39.08 *Vertical Extension to the IMK- IDE building at SH Campus.-Minutes-reg.*

[Pl.C]

An estimate amounting to Rs.2,15,00,000/- (Rupees Two Crore Fifteen Lakh only) was sanctioned for the vertical extension (3rd floor) to the IMK-IDE building at SH Campus.

The University Engineer, vide letter no. DB1/IDE-IMK/SH Campus dated. 09.03.2023 had informed that the TOC for the above said work as per original agreement was expired on 22.11.2019.

The syndicate at its meeting held on 25.02.2022 has resolved to obtain an undertaking from the contractor for completing the remaining works within a period of two months and the same was executed on 21.04.2022. Extended time of completion as per the undertaking has expired on 20.06.2022. After signing the supplementary agreement for extension of TOC by the contractor on 26.05.2022, the CC 1st & part bill was passed and paid to the contractor.

A fine amount of Rs.5,94,496/- was realised from the contractor for the delay in completion (fine levied till 21.06.2022).

But, the contractor failed to complete the work within the impaction time agreed in the undertaking. The work was progressed in a slow pace and the roof slab of the remaining portion was cast only on 16.09.2022. The Registrar has convened a meeting on 31.10.2022 to discuss the issued related with the work. The meeting recommended to

1. To entrust the University Engineer to execute a supplementary agreement for extension of Time of Completion with Smt. M K Kavitha as per norms.
2. The University Engineer may ensure that the payment of the part bill of the work till date shall be passed within 30 days.
3. The Controller of Examinations may submit an action plan for shifting the answer scripts to the Amenity Centre for expediting the ongoing work in the former SDE building.
4. The CD unit and numbering camp may shifted to the vacant space in the Amenity Centre for one month with immediate effect.
5. The contractor shall hand over the building after completion of all the civil work on or before 31st December 2022.
6. To entrust the Assistant Executive Engineer (Electrical) for expediting electrical work and installation of lift in the former SDE building.

The Syndicate held on 09.02.2023 has considered the above matter and resolved to approve the same and entrusted the Registrar to implement the decision with immediate effect.

The University Engineer has also informed that the Assistant Executive Engineer vide letter NO. DB1/SDE-IMK/02-03 (01)/23 on 02.03.2023 submitted the CC 2nd & Part bill for the work amounting to Rs. 25,36,927/- (pre-audited bill amount as received from the Assistant Engineer) and reported that no major work has been carried out in the site after completing the roof slab on 16.09.2022. It is also reported that the stair case of the building remain open which may cause entry of rain water inside the building in the event of rain.

The contractor has now requested to extend the TOC again upto 31.07.2023. The period now reported for Extension of Time of Completion is 406 days way from the TOC granted (ie on 20.06.2022).

This warrant a penalty in the form of liquidate damage of Rs. 8,02,067/- (@0.1% of the contract price of the work for every week of delay as per clause 2116.1 of Kerala PWD manual).

In view of the above, a meeting was held at Registrar's Office on 20.03.2023 with the contractor and the officials.

As ordered by the Vice Chancellor, the aforesaid matter and the minutes of the meeting held on 20.03.2023 in connection with the vertical extension to the IMK -IDE building at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

Minutes of the meeting in connection with the contractor of the work of Vertical extension to IMK-IDE building at SH Campus

Venue : Registrar's Room
Date & Time : 20.03.2023 at 04.00 pm

Members Present

- | | |
|---|------|
| (1) Dr. K.S Anil Kumkar, Registrar (in the chair) | Sd/- |
| (2) Smt. Sobha. K, University Engineer | Sd/- |
| (3) Smt. Ramesh T.S, Assistant Executive Engineer | Sd/- |
| (4) Smt. Bindu L.S, Deputy Registrar (EB & M&C) | Sd/- |
| (5) Sri. M.S. Jayakumar C/o. Smt . M.K. Kavitha, Contractor | Sd/- |

The meeting discussed the matter of delay in the civil work in connection with vertical extension to IMK IDE building at SH Campus and the consequent inconvenience caused to the sections of the Controller of Examination. The Assistant Executive Engineer informed that there is no major work at site since 16.09.2022.

In the meeting the Deputy Registrar (EB& M&C) has reported that the shifting of CD Unit, Numbering Camp and answer scripts from the IMK IDE building to Students Amenity Centre is very difficult, considering the present peak time. It is also informed that the vacant space in the Students' Amenity Centre is already occupied by various valuation camp.

The University Engineer informed that due to the non execution of stair room concrete, the rain water may seep into the building in the event of rain, which may cause damages to the valuables kept in the lower floors.

The contractor informed his financial crisis and requested 50% advance payment against the CC 2nd and part bill and agreed to commence the stair room concrete work immediately and complete the entire project on or before 31/7/2023.

Recommendation

1. To entrust the University Engineer to execute the supplementary agreement for extension of time of completion upto 31/7/2023 with fine/ liquidated damages and to release 50% advance against CC 2nd and part bill.
2. To direct the contractor to commence the stair room concrete work immediately and complete the entire project on or before 31/7/2023 and to execute supplementary agreement with University Engineer for extension of time of completion upto 31/7/2023 with fine/ liquidated damages in order to process the advance payment.

The meeting came to an end by 05.15 pm.

Recommendation:

- To refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting with the contractor of the work of Vertical extension to IMK-IDE building at SH Campus, held on 20.03.2023, be approved.

FURTHER RESOLVED to entrust the University Engineer to prepare a register showing the details of the work with updated status.

ITEM NO.54.39 09 ***Construction of new entrance gate and walkway steps from NH in front of EMS Memorial Multipurpose Seminar Hall along with construction of new OH tank for fire and safety for the building and connected landscaping works at Kariavattom Campus-Estimate.-reg.***

[P.L.C]

The University Engineer, vide letter no.DB2/MinW054/EMS-entrance/2023 dated 28.03.2023 has forwarded an estimate amounting to Rs.18,29,000/- (Rupees Eighteen Lakh and Twenty Nine Thousand only), including 18% GST for the construction of new entrance gate and walkway steps from NH in front of EMS Memorial Multipurpose Seminar Hall along with construction of new OH tank for fire and safety for the building and connected landscaping works at Kariavattom Campus. The estimate includes Rs.13,69,713.84/- for civil works and lump sum provision of Rs. 1,80,000/- included for electrification work. The estimate is prepared based on DSR 2018 with 35.59% cost index for Thiruvananthapuram. The estimate and drawings are appended herewith.

The University Engineer has requested to approve the above said estimate for arranging the work urgently for the completion of the Phase II work of the Seminar Hall and the expenditure of the work may be debited to "Part I-NP-MH-63 Miscellaneous-8/6028-New Development Programme" in the current year's budget estimates of the University.

As ordered by the Vice Chancellor, the aforesaid estimate amounting to Rs. 18,29,000/- (Rupees Eighteen Lakh and Twenty Nine Thousand only), including 18% GST, submitted by the University Engineer for the construction of new entrance gate and walkway steps from NH in front of EMS Memorial Multipurpose Seminar Hall along with construction of new OH tank for fire and safety for the building and connected landscaping works at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

Recommendation:

- To accord administrative sanction and approve the estimate amounting to Rs.18,29,000/- (Rupees Eighteen lakh and twenty nine thousand only), including 18% GST, prepared based on DSR 2018 with 35.59% cost index for Thiruvananthapuram, submitted by the University Engineer for the construction of new entrance gate and walkway steps from NH in front of EMS Memorial Multipurpose Seminar Hall along with construction of new OH tank for fire and safety for the building and connected landscaping works at Kariavattom Campus.
- To meet the expenditure of the work by including the provision for the same under the Head "Part I -Non Plan- MH:65 -Works-10/5301- Minor works and maintenance" of the next financial year's Budget Estimate of the University.
- To entrust the University Engineer to arrange the work by inviting tenders, as per norms.

The meeting came to an end at 3.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 28.03.2023, be approved.

Item No.54.40

***Application for Autonomy submitted by Loyola College of Social Sciences
– Consideration of - reg.***

(Ac.D)

The Principal, Loyola College of Social Sciences has submitted proposal for academic autonomy for the college to be forwarded to UGC by the Registrar.

Loyola College of Social Sciences, a Government aided college, affiliated to the University of Kerala was founded in 1963 in the name 'Institute of Sociology' by the Society of Jesus. The college offers five Post- Graduates programmes.,

1. M.A. Sociology
2. Master of Social Work
3. M.A. Human Resource Management
4. M.Sc. Counselling Psychology
5. MSW Disaster Management

Loyola College is also a recognised Research Centre under University of Kerala for three Ph.D Programmes – Sociology, Social Work and Management Studies.

The college has undergone four cycles of accreditation by the NAAC consistently accredited with the highest grade, scoring Five Stars – A (3.70 CGPA), A (3.72 CGPA), A++ Grade (3.59 CGPA) respectively with the completion of fourth cycle in July 2022.

The College has submitted the application on 03.03.2023 for perusal of University and for forwarding the same to UGC for further action in this regard.

The UGC Guidelines for Autonomous Colleges – 2018 reads as follows:

Clause 7 :CONFERMENT/ EXTENSION OF AUTONOMOUS STATUS

- 7.1 "A college intending to become autonomous shall make an application in the format specified by the Commission any time during the year "
- 7.2 " The college shall forward an advance copy of the proposal to UGC indicating the date of receipt of proposal by parent university for record of the UGC "
- 7.3 "The college shall submit the proposal to the Parent/ Affiliating University which may forward the same to UGC within 30 days of the receipt of proposal. In case the proposal is rejected by the University, the decision shall be communicated to the college & UGC through a speaking order."

Clause 4: ROLE OF PARENT UNIVERSITY

- 4.2 "If the university does not forwarded the proposal/provide nominee within 30 days, it shall be presumed that the university has no objection for the processing of the proposal by the UGC for conferment of autonomous status"

In this case date of application is 03.03.2023 hence the last date for decision making is 02.04.2023.

In this context “The University Laws (Third Amendment) Act, 2014 (Act 32 of 2014)” may also be read with UGC guidelines 2018;

Section 69 A of the act provides for the “Autonomy Approval Committee” in the government and subsection (4) of section 69 A lays down that the “University shall comply with the directions issued by the Autonomy Approval Committee in so far as it relate.

Section 69 B of the act defines the powers and functions of the Autonomy Approval Committee namely:

- (i) to invite applications from the eligible colleges
- (ii) to prescribe criteria & conditions of students and matters connected therewith in conformity with and in addition to the criteria for autonomous colleges prescribed by UGC, for preserving and ensuring standards of higher education
- (iii) to direct the university to forward the application of a college recommended by Autonomy Approval Committee to the UGC for approval.

The Syndicate, at its meeting held on 17.03.2023 vide item no 53.40 consider the matter and resolved to constitute a subcommittee consisting of Dr. S Nazeeb, Dr K B Manoj , Dr, M Vijayan Pillai, Members Syndicate to conduct an inspection for considering the application for Academic autonomy of Loyola College of Social Sciences.

In the light of policy for granting autonomy as per UGC Guidelines in connection with the application submitted by Loyola College of Social Sciences the committee observed that Government of Kerala is in the process of framing fresh guidelines for granting autonomous status for colleges in Kerala. Hence it is appropriate to deliberate the issue further to arrive at a decision intune with the Government Policy after getting further necessary orders/direction in this regard, rather than conducting inspection at first instance and to inform the matter to college authorities accordingly.

As per the orders of the Vice-Chancellor, the report submitted by the subcommittee (Appended) regarding the application for Academic autonomy of Loyola College of Social Sciences is placed before the consideration of the Syndicate.

Report of the Sub-Committee constituted to conduct and inspection for considering the application for Academic Autonomy of Loyola College of Social Sciences.

As resolved by the Syndicate, at its meeting held on 17.03.2023 vide item no 53.40, in connection with the application for Autonomy submitted by Loyola College of Social Sciences, the Committee specifically discussed with the nature of application submitted by Loyola College of Social Sciences in the light of policy for granting autonomy as per UGC Guidelines.

The Committee observed that, Government of Kerala is in the process of framing fresh guidelines for granting autonomous status for colleges in Kerala. Hence it is appropriate to deliberate the issue further to arrive at a decision intune with the Government Policy after getting further necessary orders/direction in this regard, rather than conducting inspection at first instance.

The College Authorities may be informed accordingly.

Resolution of the Syndicate

The Syndicate considered the report submitted by the Sub-Committee and noted that, the Government is formulating new guidelines for granting autonomous status for colleges. Based on the above, the Syndicate **RESOLVED** that decision shall be taken in tune with the Government Policy after getting order/ directions from the Government. **FURTHER RESOLVED** to inform the matter to college authorities with immediate effect.

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Item No.54.41 *Minutes of the meeting of the Resource Mobilization Committee- approval of – reg.*

(Accounts VA)

The minutes of the meeting of the Resource Mobilization Committee held on 22.03.2023 approved by the Hon. Vice Chancellor is placed below.

The Resource mobilization Committee at its meeting held on 22.03.2023 discussed about the ways/ action through which the internal resource/revenue of the university can be increased. The invitees present in the meeting suggested many methods/actions/ways to implement in the University for mobilizing the internal resource/revenue. The suggestions are as follows:-

- Reduce unnecessary expenses and enhance or earn revenue through introducing fee for HRDC training. 50% of the fee collected through training program remitted to KUF
- Introduce NAAC related training for Aided/Unaided colleges
- Starting online courses
- Considering the industrial requirements short term courses are to be introduced (like data analysis)
- Introduce competency training program.
- Facility for using departmental laboratories to public (for fee).
- Minimize the utilization of university vehicle.
- Online training session on quality benchmarks and standards for HEIs
- Short term training program
- Introduce advisory services
- Handholding institutions
- collaborative initiatives
- Introducing job portal
- Inviting companies for campus placement
- Online genuiness verification can be introduced.
- Online services for eligibility certificate, original degree certificate etc.
- Increase fee for the online services
- Shift system can be introduced for the effective utilization of existing machinery (7am to 3 pm and 3pm to 10pm)
- Entrust the printing works to the university press (outsourcing of printing press cannot be allowed)
- Increase the annual membership fee and deposit (annual subscription fee from Rs.250 to Rs.500)
- Increase the staff membership fee
- Introduce short term certificate course
- Increase room rent
- Effective utilization of the department of Music – for cultural and musical programmes only
- Expansion of sales emporium and display the prestigious/university publications
- Conduct district wise exhibition for university publication
- Introduce mobile sales unit
- Introduce new website for online sales of university publications
- A hike in the price can be introduced for demanded university publications
- Establishing display counter in the Amenity center
- Introduce 24hrs students launch at Kariavattom Campus
- Integrated library management system – One Campus One Library system
- Hike in the price of reprographic services (photocopy, printout)
- Purchase of demanded books only
- Increase the reference fee(campus library and departmental library) for outside researches and students
- Increase application fee
- Increasing fee for browsing and resetting password
- New Batches for A₁A₂ and B₁B₂ courses can be started at the campus (online/offline)
- Consultancy services can be implemented in different areas such as Bioinformatics, Aquatic Biology, Geology etc.
- Career Guidance Cell, Placement cell and Finishing school are placed under one roof
- Training for making Ornaments/ paper pen making/book binding etc.
- Introducing faculty startups and students startups
- Rent for seminar hall at DSS can be increased
- Rent of youth hostel can be increased
- Reduce technical and administrative difficulties

The minutes of the meeting of the Resource Mobilization Committee placed before the syndicate for consideration appropriate recommendation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Resource Mobilization Committee held on 22.03.2023, be approved.

Item No.54.42 ***Minutes of the meeting of the Revenue Mobilization Committee- approval of – reg.***

(Accounts VA)

The minutes of the meeting of the Revenue Mobilization Committee held on 27.03.2023 approved by the Hon. Vice Chancellor is placed below.

The Revenue mobilization Committee at its meeting held on 27.03.2023 discussed about the ways/action through which the internal revenue of the university can be increased.

The experts/special invitees present in the meeting discussed about the theme (appended) presented by Dr. Gopchandran, Member Syndicate and suggested many methods/actions/ways to implement how to mobilize the internal revenue of the University. The suggestions are as follows:-

- Introducing the concept of Research/Development park for the University
- National/International funds may be invited through useful projects/proposals and efficient utilization of such funds for research and development programmes
- Knowledge parks should be started within the campus by signing MoUs with other industrial institution/other universities including foreign universities
- Start up wings and consultancy wings are to be started in the university campus
- A Fiveyear plan aiming the overall development of the University including revenue generation is to be implemented (Setting a target for five hundred crores in next five years)
- Feasibility of forming seed capital than venture capital
- Entertain faculty Entrepreneurships for University
- Approach Navaratna, Pancharatna companies with projects on their demand.
- Coalesce the resources together for enhancing the standard/quality of the University.
- Funds may be generated by collaborating with Industries.
- Offering valid and relevant courses needed for the Industries and quality of the course should be assured.
- Effective use of CSR funds.
- Affiliation fee to be increased.
- MOOC courses are to be introduced.
- The University can indirectly collaborate with other institutions/Organization by providing resources like land, properties without causing loss to the university
- The University can indirectly collaborate with other institutions/Organization by providing resources like land, properties without causing loss to the university
- Consultancy and extension activities
- Reduce the lack of connection with industrial domain
- Be a knowledge partner to the industrial related activities
- Skill based, continuing education programme collaborating with Industries (Beneficial to students and Industries)
- Infrastructure collaboration with Industries
- IPR (Intellectual Property Right) awareness programmes
- Introducing Academic Industrial Research Programme in the University (PAIR)
- Research products should be viable
- Sponsoring of PhD scholars by companies to whom royalty/IPR and employability will be provided timely
- Utilization of existing resources of University to public and Industries
- Introducing placement cell as the industries are facing shortage of employees
- Tie up with Kerala start up mission

- Strengthening the industry academic interaction
- Sponsoring of infrastructure/ resources and chain to industries
- Action plan to be taken for implementing and follow up
- Proposals with perspective view should be put forwarded
- Proposals use to the useful to industries and university
- Inviting faculties who were already researched on (financial and infrastructure fields) revenue/resource mobilization
- Formation of a proposal team for placing best proposals and time to time changes are to be incorporated in the proposal teams
- ‘What the University have’ – the resources and other facilities should be known to/shared the public through the website
- Introduce start up villages in each and every department
- Effective utilization of infrastructure (Land and revenue)
- Set up ‘Display boards’ in prime location – show casing
- Invite other Universities/Companies/Industries to make them aware about our infrastructure and other facilities and there by generate an interest to collaborate with the University – the best courses and facilities offered by the university.
- Strictly follow the Academic Calendar(Publishing results on a time bound manner)
- Demanding subjects should be a topic for the Research (Conducting research in specific areas interested by the companies)
- Branding must be emphasized.
- Provide integrated courses for revenue generation.
- Effective use of lab & lab equipment
- Establishing training Centres-tie up with industries.
- Fellowships are to be met from CSR funds
- Implementing hand off Training programs at CLIF
- Implementation pre-registration course work for Ph.D
- Entertain exchange of Knowledge/ information through mother tongue/native language
- Encouraging learning with employment
- Association with VizhinjamHarbour authorities through signing of MoUs.
- MLA, MP funds can be mutated for developing infrastructure of UIMs, UITs and KUCTEs
- Formation of Venture capital fund for start ups.
- Submit project proposal to government departments on highly demanded subjects.
- Submit objective oriented projects to billionaires, millionaires, who are ready to provide fund
- Introduce certificate courses/evening courses/ new gen diploma courses/MOOC courses
- Sanction for more Research Centres.
- Arranging facilities for public to use the rare and costly books available in departmental libraries.
- Introducing new courses like PG Diploma in cyber law which are in high demand and enhance its fee.
- As per the requirement of the public psychological support can be offered
- Sessions for stress management, capacity development and career guidance for public and industries can be offered.
- Quick assessment services.
- Feasibility of generating income through online access of digitized manuscripts
- Levying entrance fee for visitors/ foreigners.
- Establish a chair for the first curator Sri. Ganapathi Sasthri- may lead collaboration with German University.
- Effective utilization of Animal house
- Up gradation of Health Centre
- Translation research Centre-public & Industry access

- Other departments can also access the services of Animal House & Translation Research Centre.
- Demand driven courses/ projects can be started for the Industry
- Upgradation of website
- Scope for translation of literary works
- Foreign language training

Director, IQAC remarked that most of the suggestions put forward in the meeting are already available/under consideration of the University. Only steps may be taken to strengthen the same.

Director, CLIF gave brief idea on available facilities of CLIF like unique and costly equipment, trained technicians, Seminar Halls with Video conferencing facilities. The Industrialists may be invited to visit and utilize the resources.

The minutes of the meeting of the Revenue Mobilization Committee placed before the syndicate for consideration appropriate recommendation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Revenue Mobilization Committee held on 27.03.2023, be approved.

FURTHER RESOLVED to entrust the Registrar and Finance Officer to submit a proposal for constituting a Resource Mobilization Cell for the speedy implementation of the works related with 'mobilizing the internal revenue of the University'.

ALSO RESOLVED to constitute an Industrial Collaboration wing for mobilizing the internal revenue of the University in consultation with Director, IQAC.

Item No.54.43

Budget proposal for establishing C-APT - decision to convert HRDC and C-APT into a department - Request for approving the proposal for establishing C-APT - reg.

(Ac.D)

The Budget Speech 2022-23 of the University of Kerala vide item no. 99 envisaged the idea "Establishment of Centre for Academic and Professional Training" (C-APT) and earmarked an amount of Rs. 2500000/- (Rupees Twenty Five Lakh only).

By implementing the resolution of the Syndicate held on 05.08.2022, vide item no. 11, the Vice Chancellor has nominated Director, UGC -HRDC as the coordinator of the centre, vide U.O.No.7019/2022/UOK dated 03.09.2022 and authorize the coordinator for submitting a proposal to confer departmental status to UGC-HRDC after detailed study in this regard before the Syndicate.

Now the coordinator has informed that UGC-HRDC is a grant in aid centre funded by UGC and converting it into a department of the University will have to be done after proper deliberations with all concerned including UGC. A detailed report regarding the conversion of UGC-HRDC into a University Department can be submitted only and after conducting a detailed study. Moreover, the whole process of the conversion of UGC-HRDC can be completed only after completing several formalities like the approval of the Syndicate, Senate and Hon'ble Chancellor.

Hence he has requested to take a decision to approve the proposal for the establishment C-APT without delay instead of waiting for the conversion of the HRDC into a department for the implementation of the proposal for establishing C-APT. (Proposal appended).

As per the orders of the Vice Chancellor, the request submitted by the coordinator is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the proposal for Establishment of Centre for Academic and Professional Training" (C-APT) submitted by the Co-ordinator be approved.

FURTHER RESOLVED to nominate Dr.P.P. Ajayakumar, Director (i/c), UGC -HRDC as the Co-ordinator, C-APT.

Item No. 54.44

Initial Appointment of Dr.Pressy P Prakasia as Assistant Professor in Botany at All Saints' College, Trinandrum - Judgment of the Hon'ble High Court of Kerala in WP(C) No.6815/2021 filed by Smt. G Shirmila Jose- reg.

(Ac F I)

The Hon'ble High Court of Kerala vide the Judgment dated 23.11.2022 in WP(C) No.6815/2021 filed by Smt. G Shirmila Jose directed the following for the compliance:

1. the University shall verify whether the Selection done by the College is as per law and in full compliance with all parameters, when the approval of appointment of the selected candidate is finalised.
2. to communicate the resultant proceedings to the petitioner in due course.
3. the University to look into the allegations made by the petitioner that even though seat mentioned in the notification was for a particular community, the party respondents do not belong to it.
4. In this context the following are submitted regarding the Selection Process in the appointment of Assistant Professor in Botany at All Saints' College, **Trivandrum**:
5. The Govt. vide letter No. 481/2019/HEdn dated 29.09.2020 had nominated a representative for the Selection of an Assistant Professor in Botany at All Saints' College Trivandrum.
6. The Educational Agency had advertised the notification regarding the vacancy in All saints' College Trivandrum (community merit -1) in 4 daily newspapers which were advertised on 09.12.2020. **Hence the age of the teacher was calculated as on 01.01.2020.**
7. The Selection Committee constituted as per the provisions in the UGC Regulations 2018, which held on 08.03.2021, finalised a select list of 3 candidates in community Category for appointment as Assistant Professor of Botany as follows.
 1. Dr. Pressy Prakasia (Respondent 4)
 2. Dr. Stephin S (Respondent 5)
 3. Dr. G. Shirmila Jose (Petitioner)
8. As per Post Adalath report, there is a workload of 75 hours and 4 sanctioned posts in the Department of Botany, All Saints' College, Thiruvananthapuram. Dr. Pressy P Prakasia, the 1st rank holder in the Select list was appointed as Assistant Professor to the 4th position in the Department of Botany at All Saints' College Trivandrum.

Meanwhile a Writ Petition WPC No.6815/2021 was filed before the Hon'ble High Court of Kerala by Smt. G Shirmila Jose (3rd Rank holder as per the Rank List) against the Selection of Assistant Professor made in the Department of Botany, All Saints' College, Thiruvananthapuram by the duly constituted Selection Committee held on 08.03.2021. The Petitioner argued that, she has been placed in the 3rd position in the rank list by ignoring her meritorious claim and by awarding excessive marks to first 2 rank holders without following any criteria. It is also stated that at the time of interview, the selection board didn't consider her eligible age relaxations based on her caste and without considering her service as Guest lecturer in the Department of Botany, All saints' College Thiruvananthapuram since 2017.

On verification of score sheet submitted along with the proposal for the approval of Assistant Professor in Botany at All Saints' College, TVPM, it was noted that Smt. G Shirmila Jose had 46 years old at the time of interview. As per the Statutory provisions with regard to the selection of teachers for appointment in private affiliated Colleges, the maximum age limit for the appointment of Assistant Professor is 40 with usual relaxation for OBC/SC/ST candidates. (For OBC - 3 years and For SC/ST - 5 years). In the writ petition filed by Smt. G Shirmila Jose, it is claimed that the petitioner belongs to Latin Catholic category and hence entitled to get an age relaxation of 3 years. Also the petitioner had been working as Guest Lecturer in the Department of Botany, All Saints' College, Thiruvananthapuram from 2017 onwards and hence eligible for relaxation in upper age limit as per GO (Ms)No.18/2011/HEdn dated 14.02.2011.

The Government, vide GO (Ms) No.18/2011/HEdn dated 14.02.2011, had granted relaxation in upper age limit for those who worked as guest lectures, for the appointment as lecturer in Aided colleges during the period of ban on the recruitment of teachers in colleges due to the de-linking of pre degree from colleges.

The Govt. Vide G.O (Rt) No.1203/2021/HEDN dated 13.09.2021 has ordered that the earlier GO dated 04.02.2011 will not be in effect for further appointments since the purpose of the said G.O had already been served with and the situation that led to the said order was not prevailing thereafter.

The Government had also clarified the same in several individual cases before issuing the GO dated 13.09.2021.

However it may be noted that the petitioner herself states that she was allowed to appear before the selection committee and that she was placed in the rank list as well, which stands against her complaint that she was disqualified and found not eligible for selection process.

Regarding the allegation that even though seat mentioned in the notification was for a particular community, the respondents do not belong it, the following are submitted:

The Educational Agency had advertised the notification regarding the vacancy in All saints' College Trivandrum under community quota. Dr. Pressy P Prakasia, who is the Ist rank holder in the rank list prepared by the selection Committee under Community quota was appointed as Assistant Professor in Botany by the Management.

In the caste certificate submitted along with the proposal for the approval of Assistant Professor in Botany at All saints' College, TVPM, it is stated that the incumbent belongs to Christian OBC Anglo Indian category. As the Community of the Educational agency is Latin Catholic, and the appointment was made by the educational agency against community merit, the Educational agency was directed to submit Proof showing that the incumbent belongs to the same community as that of the Management/ college. **Accordingly the incumbent has produced the community certificate from Archdiocese of Verapoly and St. George's Church, Perumanoor, Kochi stating that she belongs to Anglo- Indian Community of Latin Catholic.**

The proposal for the approval of the initial appointment of Dr. Pressy P Prakasia as Assistant Professor in Botany, at All Saints' College, Trivandrum w.e.f 01.06.2021 along with the community certificate & Writ petition filed by Smt. Shirmila Jose G was placed before the Standing Committee of the Syndicate on Teaching & Non-Teaching Staff of Private Colleges.

The Syndicate at its meeting held on 11.05.2022 considered the proposal for the approval of the initial appointment of Dr. Pressy P Prakasia as Assistant Professor in Department of Botany, All Saints' College, Trivandrum w.e.f 01.06.2021 F N along with the Writ petition no.6815/2021 filed by Smt. Shirmila Jose G and resolved to approve the same subject to the final disposal of the Writ Petition No.6815/2021.

Accordingly provisional approval was given to the appointment of Dr. Pressy P Prakasia as Assistant Professor of Botany, All Saints' College, Trivandrum w.e.f 01.06.2021 F N subject to the final disposal of the Writ Petition No.6815/2021, vide UO No. AcFI/ 5337/2022/UoK dated 12.07.2022.

The Syndicate at its meeting held on 09.02.2023 considered the Judgement dated 23.11.2022 of Hon'ble High Court of Kerala in WP(C) No.6815/2021 filed by Smt. G. Shirmila Jose and resolved to hear the Manager, All Saints' College, Thiruvananthapuram, Dr. Pressy P Prakasia and the Petitioner by a sub committee consisting of Dr. M. Vijayan Pillai, Dr.K.B Manoj, Sri. Arun Kumar and Prof. K. Lalitha, Members Syndicate.

Accordingly, a meeting of the Sub Committee was held on 23.03.2023. Minutes of the meeting of the Sub Committee is appended.

In the light of the above facts, as per the Orders of the Vice-Chancellor, the Minutes of the meeting of the Sub Committee along with the Judgment of the Hon'ble High Court of Kerala in WP(C) No.6815/2021 filed by Smt. G Shirmila Jose is placed before the Syndicate for consideration and appropriate decision.

Minutes of the Meeting of the Sub Committee in connection with the hearing of the Petitioner, Dr. Pressy P Prakasia and College Authorities in compliance with the Judgement dated 23.11.2022 of Hon'ble High Court of Kerala in WP(C) No.6815/2021 filed by Smt. G.

Shirmila Jose

Date : 23.03.2023
Time : 2.00 pm
Venue : Syndicate Room

Present: Signature

- | | |
|---|------|
| 1. Dr. M.Vijayan Pillai, Member Syndicate | Sd/- |
| 2. Dr. K.B. Manoj, Member Syndicate | Sd/- |
| 3. Prof. K. Lalitha, Member Syndicate | Sd/- |

4. Sri Arun Kumar, Member Syndicate

ABSENT

The Meeting started at 2.30 pm.

The Petitioner, Dr.G. Shirmila Jose and Dr. Pressy P Prakasia, Assistant Professor in Botany at All Saints' College, Trivandrum, Dr.Resmi R Prasad, Principal, All Saints' College, Thiruvananthapuram representing the Manager, All Saints' College, Thiruvananthapuram appeared for the hearing.

The Management Representative, Dr.Resmi R Prasad (Principal, All Saints' College, Thiruvananthapuram) was heard and she submitted a written statement wherein, it is stated that the selection process for the appointment of Assistant Professor in Botany under community category was made on the basis of the recommendations of the Selection Committee and is as per the law in force.

The Petitioner, Dr.G. Shirmila Jose also submitted a written statement wherein the following points are contended,

- The appointee, Dr. Pressy P Prakasia belongs to Anglo Indian community, which cannot be considered for the community category appointment in the college, since the Community which the Educational Agency belongs to is Latin Catholic. The appointment has been made contradictory to the category, as per the notification in the dailies.
- The marks awarded to the appointee by the Selection Committee under the head Teaching Experience is also questionable since the appointee have a total teaching Experience of 1 year only whereas the Petitioner had more than 4 years of teaching experience.
- The NET awarded by ICAR is considered only for the appointments in Agriculture Colleges and the term ICAR is not mentioned in the Qualifications prescribed for the post of Assistant Professor as laid down in UGC Regulation 2018. (Page no.57 of UGC Regulation 2018)
- More over, she acquired more achievements such as awards and hence more meritorious than the appointee.

Since this is her last chance for applying to the post of Assistant Professor, the Petitioner requested to positively consider her contentions and to take a favourable decision.

Dr. Pressy P Prakasia who was selected and appointed as Assistant Professor in Botany at All Saints' College, Trivandrum argued that she belongs to Anglo Indian Community of Latin Catholic. It is clearly mentioned in the S.S.L.C Book that she belongs to Latin - Anglo Indian and as per the G.O.(P) No. 1/2021/PIE & MD dated 07/10/2021, S.S.L.C certificate can be taken into consideration for caste verification. It is also stated that she joined duty on 01.06.2021 on the basis of the appointment letter from the College Management and University has issued a provisional approval order for the post of Assistant Professor (U.O. No. 5335/2022/UOK Dated 17/07/2022).

In the light of above facts, the Committee observed the following

- The NET awarded by ICAR is considered as equivalent to NET conducted by UGC on the basis of the G.O. (MS) No.118/2005/H.Edn dated 05.08.2005 and the letter issued by the UGC vide Letter no.F-18-1/98 (NET) dated 02.07.2003. The Selection Committee has awarded 6 marks to the appointee under the head Teaching Experience. But on verification, it is found that she is eligible for 3 marks. As there is no change in the rank positions the University had provisionally approved the appointment, subject to the final disposal of the writ petition WP(C) No.6815/2021.
- The appointment made by the Educational agency based on the recommendations of the Selection Committee is in accordance with UGC Regulations 2018.
- The Management Representative has not mentioned the community/communities which the Management represents, for considering the candidates for the appointment of Assistant Professor under community quota and whether Anglo Indians will be considered for the appointment of Assistant Professor under community quota. At the same time, the Village Officer, Ernakulam had given caste certificate for the appointee as Christian Anglo Indian.

Hence recommended to obtain clarification from the Revenue Authorities concerned.

The hearing came to an end by 3 pm.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Teaching & Non Teaching Staff of Private Colleges.

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Item No.54.45 ***Allegations against the endorsed list of teachers of un aided B.Ed Colleges especially at Jamia Training College Chithara, Kadackal– Surprise inspection in the college – Report – reg.***

(Ac F I)

The Convenor, Standing Committee of the Syndicate on Teaching & Non Teaching Staff of Private Colleges has informed that, the Syndicate held on 09.02.2023 considered the complaints received against the functioning of Jamia Training College Chithara, Kadackal and entrusted a subcommittee comprising of Dr.M.Vijayan Pillai, Smt.Renju Suresh & Sri.Sandeep Lal, Members Syndicate to conduct a surprise inspection in the college for assessing the veracity of the complaints received against the functioning of the college. Accordingly an inspection was conducted in the college on 13.02.2023 and submitted the inspection report as follows.

Jamia Training College, Chithara, Kadackal was established in the year 2007 and was given affiliation for conducting B.Ed programme with a sanctioned intake of 50 students per year. Currently there are total 100 students studying in the college for the two year programme.

The Subcommittee inspected the college, verified the documents, interacted with the students, teaching staff and non-teaching staff and took the stock of the situation with regard to the complaints received against the functioning of the college. The subcommittee noticed the following shortcomings with regard to the normal functioning of the college:

1. Even though twelve teachers were included in the teaching Staff list endorsed by the University, only one teacher namely Smt.Saleena.M.S is working in the college on a regular basis. The Physical Education teacher was present for only two days in the Month of January 2023.
2. One of the teacher namely Deepthi.A.S, who is included in the University approved staff list was terminated from service without assigning any specific reasons. But still she is teaching in the college without salary.
3. A Principal was appointed in the college two months back and she is also terminated from the service. Interestingly the said Principal is also coming to the college and unofficially attending duties.
4. Principal's room is locked for the past one month and the staff has not signed in the Attendance register.
5. Only seven teachers are currently working in the college out of which 5 teachers are not having NET or Ph.D and is not included in the University approved staff list of the college.
6. Serious complaints were also received from the part of the students. Major complaints of the students are as follows:
7. College authorities are totally a failure in claiming eligible e-grants and disbursing the same to the students
8. No basic infrastructural facilities and amenities are provided to students
9. Students are forced to give an amount of Rs.10000/- per year apart from the normal fees and other authorized fees
10. On verification of the attendance register of students it is observed that apart from the normal marking of 'Present/Absent', dots are marked in the columns of some students which is dubious and the same is to be examined.
11. Proper registers and documents weren't found.

Considering the above points the general observation of the Sub-committee is that the functioning of the college is not normal and urgent corrective measures are to be taken by the college authorities and the University shall ensure the same in the larger interest of the Student community.

It may also be noted that a complaint has been received from Dr.Caroline K Varkey, Principal & Ms. Deepthi AS, Assistant Professor in English, at Jamia training College Chithara Kollam. Ms. Deepthi AS had been appointed as Assistant Professor of English as of June 1, 2013, according to the duly approved staff list at Jamia Training College, Chithara, issued in 2021. But the staff details of Dr.Caroline K Varkey as Principal of Jamia Training College Chithara has not yet submitted by the Educational agency for endorsement.

The main allegations made in the complaints are as follows:

1. Eventhough Dr. Caroline K Varkey was appointed as Principal of the College in 2021, the management had not taken necessary steps to endorse her Staff details.
2. the management staff misused the Principal's password.
3. the Principal was prevented from convening a PTA meeting.
4. The college's chairman terminated Dr. Caroline K Varkey & Ms. Deepthi as on 22nd December 2022, without prior notice and filled the position of Dr. Deepthi AS with another teacher who lacked the necessary qualifications, as per the existing Regulations.
5. Ms. Deepthi AS is still working in the college despite being under a lot of mental strain and without receiving salary or any financial incentives
6. Also, the newly appointed teacher is being paid salary by the educational agency despite not having the necessary credentials.
7. there is no infrastructural facilities in the college as stipulated by NCTE
8. No salary had been disbursed to Dr. Caroline K Varkey in the month of January.
9. The future of the students is a major concern because there is no one to supervise the College's extracurricular and curricular activities.

Hence the University was requested to intervene in the matters and take necessary steps at the earliest.

As per the Orders of the Vice-chancellor, the report of the inspection conducted at Jamia Training College, Chithara along with the complaint received from Ms. Deepthi AS, Assistant Professor of English at Jamia training College Chithara and Dr. Caroline Varkey, Principal, Jamia Training College, was placed before the Syndicate held on 28.02.2023. The Syndicate at its meeting held on 28.02.2023 considered the report of inspection conducted at Jamia Training College, Chithara and resolved to hear the Principal and Manager of the College by a sub-committee consisting of Dr. M. Vijayan Pillai, Dr. S. Nazeeb, Smt. Renju Suresh and Sri. Sandeep Lal .S, Members Syndicate and place the report before the Syndicate.

Accordingly a meeting of the Sub Committee was held on 23.03.2023. Minutes of the meeting of the Sub Committee is appended.

In the light of above mentioned facts as ordered by the Hon'ble Vice Chancellor, minutes of the meeting of the Sub Committee held on 23.03.2023 along with the report of the inspection conducted at Jamia Training College, Chithara and the complaint received from Ms. Deepthi AS, Assistant Professor of English at Jamia training College Chithara and Dr. Caroline Varkey, Principal, Jamia Training College, are placed before the Syndicate for consideration and appropriate decision.

Minutes of the Meeting of the Sub committee constituted for hearing of the Manager & Principal of Jamia Training College, Chithara in connection with the allegations received against the College Authorities.

Date : 23.03.2023
Time : 2.00 pm
Venue : Syndicate Room

Present: Signature

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|---|------|
| 1. Dr. M. Vijayan Pillai, Member Syndicate. | Sd/- |
| 2. Dr. S. Nazeeb, Member Syndicate. | Sd/- |

Absent

3. Smt. Renju Suresh, Member Syndicate.
4. Sri. Sandeep Lal S, Member Syndicate.

The Meeting started at 3.00P.M.

The Secretary, Jamia Training College, Chithara and Principal were absent for hearing. The Secretary, vide e-mail dated 22.03.2023 had already sought extension of time for the hearing for two weeks due to health problems.

Dr. Karoline K. Varkey who has given a complaint to Vice Chancellor in the capacity of Principal of Jamia Training College against the functioning of the College was also heard. She has given a written Statement before the Sub -Committee where the following points were mentioned.

1. She was appointed as the Principal in Jamia Training College, Chitharaw.e.f 01.04.2022. (But has not produced copy of the any appointment order substantiating the same.)
2. The College have only two teachers with qualifications as specified in the NCTE Regulations 2014.
3. PTA meeting are not being convened in the College.
4. Necessary infrastructural facilities like
 - a) Auditorium
 - b) Multipurpose hall
 - c) Play Ground.
 - d) Library books and Librarian.
 - e) Office Room with sufficient Staff.
 - f) Peon etc. are not provided in the College
5. There are no teachers to handle the General Education Subjects.
6. Physical Education teacher is attending the College for 3 to 4 days a month.
7. Salary for staff are not disbursed through Bank accounts.
8. Students are forced to pay additional amount apart from the normal fees.
9. The management terminated her from service w.e.f 21.01.2023 on the following grounds.
 - she had collected extra fees from the students without the consent of the management and without providing fee receipts.
 - she had conducted tour programmes without obtaining the prior permission from the PTA/Management.
 - Moreover transferred four girl students from one hostel to another without the permission of the management.

Dr.KarolineK.Varkey has contended that the above mentioned grounds on which she was terminated from service of Jamia Training College, Chithara are baseless.

Subsequently the sub committee considered the email dated 22.03.2023 from the Secretary, Jamia Training College, Chithara for extension of time for hearing for two weeks and recommended to agree with the same.

The meeting came to an end by 4.00P.M

Resolution of the Syndicate

RESOLVED that the above recommendation of the Sub committee constituted for hearing of the Manager & Principal of Jamia Training College, Chithara in connection with the allegations received against the College Authorities held on 23.03.2023, be approved.

Item No.54.46

Personal Hearing of Sri. E. Salim in compliance with the resolution of the Syndicate held on 09.02.2023 (Item No. 51.64), pursuant to the Judgment of the Hon'ble High Court dated 07.11.2022 in WP(C) No. 22028/2022-Submission of Report for consideration-reg.

(Ad.AI)

The writ petition 22028/2022 was filed assailing Exhibit P14 order of the University through which Sri. E. Salim was terminated from University service. When the matter came up for consideration before the Hon'ble Court, as per the judgment dated 7/11/2022, 'Exhibit P14 was set aside to the extent it imposed punishment of termination from service and directed the competent authority of the University to reconsider the same, advertng to the petitioner's contentions and the enquiry report'. The said exercise was directed to be done as expeditiously as possible, but not later than 4 months from the date of receipt of a copy of the judgment. The matter was placed before the Syndicate for consideration.

In compliance to the Judgment dated 7/11/2022, the Syndicate at its meeting held on 9/2/2023 considered the matter and resolved to entrust the Registrar to hear the petitioner and place a report before the Syndicate. The petitioner was sent a notice intimating him that a hearing is scheduled to be held at 4.30 P.M. on 27/2/2023 at the Registrar's Chamber, University Buildings, Senate House Campus, Palayam. As per the request of the respondent to postpone the hearing for a week due to his personal inconveniences, the hearing scheduled on 27.02.2023 was postponed and conducted on 09.03.2023. The Counsel on behalf of the petitioner submitted that irrespective of all contentions the

University may grant pensionary benefits to the petitioner Sri. E. Salim as ordered by the Hon'ble High Court by considering the 14 years of service rendered by the petitioner on humanitarian grounds. The counsel also sought a week time to file an argument note.

The counsel for the petitioner, later on 15.03.2023, submitted an argument note praying to grant monthly pension and such other pensionary benefits as per rules, reckoning the 14 years of unblemished service put in by the petitioner in the University considering that the petitioner had retired from service on superannuation on 31.03.2011.

After having examined the contentions of the Petitioner in detail, it may be noted that the claim of the petitioner may not be considered favourably on the following grounds:-

- (1) The Hon'ble High Court of Kerala as per judgment dated 07.11.2022 in WP(C) No. 22028/2022 ordered to allow the writ petition and set aside Ext.P14 to the extent to which it imposes punishment of termination from service on the petitioner; with a consequential direction to the competent Authority of the University to reconsider the same, advertent to the petitioner's contentions and Ext.P12 enquiry report; thus culminating in an appropriate order and necessary action thereon, as expeditiously as is possible but not later than 4 months from the date of receipt of a copy of the judgment.
- (2) The Hon'ble Court observed that *"The petitioner says that he had 14 years of unblemished service prior to him availing leave and that this would entitle him to some retiral benefits. I do not propose to speak on this in detail, but certainly, this is the one that must grip the mind of the competent authority, while the exercise that I presently order is taken forward"*.
- (3) It is true that though the petitioner was on intermittent leave for long periods from 22.08.1991, he has 14 years of service in the University prior to him availing leave from 01.11.2001. However, an employee who claims to have 14 years of unblemished service in the University is deemed to be fully aware of the rules for the conduct of the employees laid down in the Kerala University First Statutes 1977, Kerala State and Subordinate Service Rules, 1958, the Kerala Service Rules, 1959 and the Government Servants Conduct Rules, 1960 as amended from time to time and also the disciplinary proceedings laid therein for acts of unauthorized absence and willful disobedience.
- (4) The petitioner should have known that he would be treated to be on unauthorized absence after 31.10.2008, as he was never sanctioned Leave and each of his applications for further leave has been rejected by the university. If the intention of the petitioner was to return to University Service or had he viewed the University service seriously, he had ample time to intimate/give notice to his foreign employer that he would not be able to render his service after 31.10.2008 and join the university at least on 01/11/2008. Instead, the petitioner had chosen to file another leave application dated 02.07.2008 for sanctioning leave without allowance for 10 months with effect from 01.11.2008 assuring that he will rejoin duty on 01.09.2009 in order to complete one year service required prior to retirement as per Government rules in that regard, which was also rejected by the University vide Memo No. Ad A 1.1/205/07 dated 18.10.2008 and the petitioner was specifically informed that he will be terminated from service unless he rejoins duty. The petitioner disobeyed the said directive also and instead sent a letter dated 28.10.2008 requesting to permit him to rejoin duty only on 01.06.2009 (i.e., after 7 months) which was also rejected vide memo number Ad.A 1.1/205/07 dated 22.05.2009. He did not comply with the order and failed to report for duty and submitted another application for leave for further 10 months vide letter dated 05.06.2009, which was also rejected and disciplinary proceedings on unauthorised absence and willful disobedience was initiated on 11/06/2009, owing to which his request for rejoining duty on 01.03.2010 was also not considered.
- (5) To the Memo of Charges and Statement of Allegations dated 16.03.2010, served to him as per the provisions under 'Statute 32, Part 3 of Chapter 4 of the Kerala University First Statutes 1977', he has submitted an evasive reply on 30.03.2010 with no specific denial of the Memo of Charges at all. The failure to deny the same is tantamount to admission of the charges. 'Statute 35 of Chapter 4' provides for conduct of enquiry only in respect of those charges which are not admitted and therefore enquiry was not at all warranted in the case of the petitioner.

- (6) Normally an employee proceeding on foreign employment would take long leave at a stretch covering the entire contract period with the foreign employer. But it is pertinent to note that he availed only intermittent leave for long periods from 22.08.1991 onwards and he was well aware to join for a brief period prior to proceeding on further leave so as to avail the benefits of promotion to the post of Section Officer, to which he was promoted on 03.05.1993. His aim was to reap the benefits of both the services but his only commitment was with his foreign employer. If he had any commitment to the University service he should have rejoined duty (by appearing physically -without just submitting requests from his foreign address) once the leave granted up to 31.10.2008 expired or at least one year before he would have retired on superannuation.
- (7) It is mandatory that an employee should report/join duty before one year of retirement on superannuation. The same has been clearly mentioned in the 'Rule 6 of Appendix XII A, KSR', he did not report for duty (physically) even one year before retirement_on superannuation.
- (8) The Enquiry Officer is duty bound only to furnish his report as regards the charges and the question of deciding as to whether the report shall be accepted or not and as to what punishment shall be imposed is a matter within the domain of the disciplinary authority, i.e., the Vice-Chancellor. The Vice-Chancellor is not bound by any recommendation of the enquiry officer in the matter.
- (9) The conduct of the incumbent in continuously defying the directions of the University to rejoin duty, his conduct in continuing abroad in spite of the rejection of each and every leave applications, not reporting for duty even one year before he would have retired on superannuation which he was very much aware of and the failure to deny the charges framed under the 'Statement of Allegation's dated 16.03.2010, ex facie proved the charges of unauthorized absence and willful disobedience against him, which warranted the imposition of 'Major Penalty' as contemplated under 'Statutes 31 to 35 of Part III, Chapter 4' and 'Part III-Statute 25 B-Major Penalties- Clause (viii)-Chapter 4' of the Kerala University First Statutes 1977. If the University failed to have taken appropriate action on the matter, it would have set a bad precedent in the matter of maintaining discipline among the employees of the University.
- (10) The petitioner had resorted to the statutory remedy provided under Statute 52 (b) of the Kerala University First Statute, 1977 and preferred an appeal before the Chancellor. As per act 7(6) of Chapter III, Kerala University Act,1974' an appeal shall lie to the Chancellor against any order of dismissal passed by the Syndicate or the Vice Chancellor against any person in the service of the University and as per act 7(3), the Chancellor may, by order in writing, annul any proceedings of any of the authorities of the University which is not in conformity with this Act, the Statutes, the Ordinances, the Regulations, the rules or the bye-laws. But, it is seen that the Chancellor has not annulled the order of dismissal passed by the Vice Chancellor, till date.
- (11) The petitioner has also filed a petition before the Lokayukta. Since the appeal before the Chancellor was pending consideration, the complaint to Lok Ayukta was a parallel proceedings initiated against the University burdening it to defend two proceedings involving the same subject matter and hence the complaint was not maintainable and liable to be discontinued under Section 9 (5) (c) of the Kerala Lokayukta Act,1999. The report dated 17.12.2013 in favour of Sri. E. Salim, in complaint No. 47/2012 by Upa Lok Ayukta was challenged by the University vide WP (C) No. 10686/2014 in the Hon'ble High Court and the court has passed an Interim Order on 09.04.2014 by which the operation of the order passed by the Hon'ble Lok Ayukta has been stayed for a period of 3 months and later extended until further orders and later vide judgment dated 11.02.2021 ordered that the Lok Ayukta had no jurisdiction to entertain the appeal pertaining to the termination of the petitioner.
- (12) The Hon'ble High Court does not demerit the action taken by the University in terminating the petitioner but directs the University to reconsider the same adverting to the petitioner's contention and the Enquiry Report. However, cancelling of the Order dated 31.03.2011 by which petitioner was terminated from Service and granting him retiral benefits for the 14

years of service prior to him availing leave, would mean revoking the “Major Penalty” imposed on him by the disciplinary authority as contemplated under ‘Part III-Statute 25 B-Major Penalties- Clause (viii)-Chapter 4’ of the Kerala University First Statutes 1977. It would also require reinstating him in service before 31.03.2011 (the date on which he was to have retired on superannuation), which will be a mockery of the entire rules governing the conduct of the employees (laid down in the Kerala University First Statutes 1977, Kerala State and Subordinate Service Rules, 1958, Kerala Service Rules, 1959 and the Government Servants Conduct Rules, 1960 as amended from time to time) and the sincere and earnest efforts put in by other employees in the university service and would set a bad precedent in the matter of maintaining discipline among the employees of the University.

Under these circumstances, the claim of the petitioner may not be considered favourably, as the University is not in a position to revoke the “Major Penalty” imposed on Sri.E.Salim by the disciplinary authority (former Vice-Chancellor) as contemplated under ‘Part III-Statute 25 B-Major Penalties- Clause (viii)-Chapter 4’ of the Kerala University First Statutes 1977, since the disciplinary authority at that time (the former Vice Chancellor) having considered the report of the Enquiry Officer and all the facts detailed above, had already ordered to terminate him from service without waiting for any further explanation in the interest of public good, as the conduct of the incumbent in continuously defying the directions of the University to rejoin duty, his conduct in continuing abroad in spite of the rejection of each and every leave applications, not reporting for duty even one year before he would have retired on superannuation (which he was very much aware of) and the failure to deny the charges framed under the ‘Statement of Allegation’s dated 16.03.2010, ex-facie proved the charges of unauthorized absence and wilful disobedience against him, which warranted the imposition of ‘Major Penalty’.

As per the orders of the Hon’ble Vice-Chancellor, the report on the Hearing of Sri. E Salim held on 09.03.2023, detailed above, along with the Minutes and the Proceedings on the personal Hearing are placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the proceedings of the hearing conducted in compliance with the judgement dated 07.11.2022 passed by the Hon’ble High Court of Kerala in WP (C) No.22028/2022 and **RESOLVED** to approve the same.

FURTHER RESOLVED not to consider the claim of the petitioner, as the University is not in a position to revoke the “Major Penalty” imposed on Sri.E.Salim by the disciplinary authority (former Vice-Chancellor) as contemplated under ‘Part III-Statute 25 B-Major Penalties- Clause (viii)-Chapter 4’ of the Kerala University First Statutes 1977.

ALSO RESOLVED to inform the above decision of the Syndicate to the petitioner at the earliest.

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**Item No.54.47 Allocation of Department and Faculty for M.Des. programmes-
 Consideration - reg.**

(CSS)

The syllabi of three new M.Des.programmes (M.Des Animation Film Making with specialization in Visual effects Technology, M.Des Animation Film Making with specialization in 3D Animation, M.Des Animation Film Making with specialization in Game Art Design) were approved by the Academic Council held on 16.09.2022 vide item no.187 and 07.01.2023 vide item no.118. The matter of allocation of Department and Faculty for the new M.Des.programmes was placed before the CSS Academic Committee held on 21.02.2023 vide item no.14.

The CSS Academic Committee recommended to start a new center for the conduct of M.Des programmes under the Faculty of Fine Arts. A Note may be submitted to the Syndicate.

As per the order of the Hon’ble Vice Chancellor, the matter of allocation of Department and Faculty for the new M.Des.programmes, is placed before the Syndicate for an appropriate decision.

Resolution of the Syndicate

RESOLVED to start a new center for the conduct of M.Des programmes under the Faculty of Fine Arts.

FURTHER RESOLVED that the matter of allocation of Department and Faculty for the new M.Des.programmes be placed before the next Syndicate.

Item No.54.48 **Sixth Semester BSc Degree Examination April 2023- Request submitted by Ajay Krishnan for examination registration –reg.**

(CBCSS BSc II)

A candidate Sri. Ajay Krishnan, (23018161001), SNGCAS Nangiarkulangara has submitted a request for registration to Sixth Semester BSc Degree Examination forwarded by the Principal SNGCAS Nangiarkulangara.

The candidate is of 2018 admission batch and had not registered for the regular sixth semester examination March/April 2021. He had sufficient attendance during the period of sixth semester.

At present, he has submitted offline application for the 6th semester April 2023 examination after two years. **In this context, it is to be noted that the candidate has no regular registration for sixth semester. As per remarks from the Academic branch, there is no provision to registration as an additional candidate. Hence the matter has to be examined as to whether the candidate can be permitted to attend the 6th semester examination 2023 as Additional Regular Candidate (ARC). The candidates who could not register for sixth semester examination due to suspected malpractice are allowed to register as additional candidates after Syndicate decision.**

As per orders of the Honourable Vice-Chancellor, the matter is placed before the Syndicate for consideration and proper decision regarding the examination registration in respect of Sri Ajay Krishnan.

Resolution of the Syndicate

RESOLVED to permit the candidate (Ajay Krishnan, SNGCAS Namgoarkulangara) to register for sixth semester examination 2023 as Additional Regular Candidate.

Item No.54.49 **University Institute of Technology (UIT)- Judgement passed by the Hon'ble High Court in the Writ Petition(C) No. 13584/2022 filed by Sri.Prasanth Ramesh- Action taken for the development of infrastructural facilities-Reporting of- reg.**

(Adm AVII)

The Standing Committee of the Syndicate on Departments and Other Institutions of the University, at its meeting held on 01.06.2022, vide item no.04, recommended that the MLA/ Local Self Government Authorities concerned be informed the closure of **UIT Sasthamcotta, Mannady, Kanjiramkulam, Azhoor, Pallickal, Tholicode, Muthukulam and Mukhathala**, due to lack of infrastructure and poor intake of students. The Syndicate, at its special meeting held on 10.06.2022, vide item no. 03.04, in having considered the recommendations of the Standing Committee resolved to inform the concerned MLA and Local Self Government Authorities that three more months time is granted for correcting the lacunae in infrastructure and other facilities, where the MLAs concerned of local bodies have assured the same.

On the basis of the assurance given by the local authorities, the Vice-Chancellor has ordered to continue the admission to the above said UITs and include UIT Mukhathala in the admission portal 2022-23 provisionally. The Syndicate, at its meeting held on 07.07.2022, vide item no. 44.117, noted the action taken by the Vice-Chancellor.

The Syndicate, at its meeting held on 25.08.2022, vide item no.45.71, considered the Judgment passed by the Hon'ble High Court in WP(c) No. 13584 of 2022 filed by Sri. Prasanth Ramesh regarding maintenance of adequate infrastructure in UITs. The Principals of UITs were entrusted to convene a meeting of the concerned Local Self Government/ MLA in the UIT centres concerned for detailed discussion on developing adequate infrastructural facilities of the centre, as envisaged in the UGC Regulation 2003 and directed to take necessary steps at the earliest.

Subsequently, a meeting of the Principals of UITs was convened on 02.09.2022 and a review meeting for assessing the development on 02.12.2022. Moreover, the University has requested MPs/ MLAs/ LSG Authorities to extend their support to the UITs concerned for the development of infrastructure facilities.

The Syndicate at its meeting held on 08.12.2022, vide item no. 49.97, considered the Minutes of the review meeting and resolved the following:

- The Principals were directed to furnish a detailed proposal for replacing the courses with low student intake and introduction of job oriented courses to suit the present day needs.
- Explore the possibilities of pooling/ sharing of library/ playground facilities of nearby affiliated colleges.
- Admission to the centres which cannot maintain infrastructure standards as prescribed by the UGC, need not be continued w.e.f the next academic year.
- Amalgamation of centres with low intake of students with nearby ones be considered.
- The Principals concerned shall furnish a report on the action taken to acquire land/ building for the UITs on or before 31.03.2023.

In the meanwhile, the Syndicate at its meeting held on 07.11.2022, vide item no.48.60, resolved to approach the Hon'ble High Court for the enlargement of time upto next academic year for complying with the Judgment.

The following details may also be noted in this regard:

- A. The Syndicate at its meeting held on 28.02.2023, vide item no. 52.15.10 considered the matter pertaining to the continuance of PG programmes in UITs and resolved to discontinue M Com Finance and M Sc Computer Science programmes offered by UITs Vakkom, Vellarada and Alappuzha from the academic year 2023-24, considering poor intake of students.
- B. Since the WP(c) No. 13584 of 2022 is listed for hearing on 30.03.2023, a report on action taken so far for the development of infrastructural facilities of UITs and the reports of the Principals received to date was submitted to the Legal Section for appropriate action. The Legal Section has verbally informed that the court heard the University and posted the case after court vacation. The action report on the compliance of the Judgment need to be submitted at its next hearing.
- C. A consolidated list of action taken report submitted by the Principals, UITs is appended (Appendix I).
- D. The present infrastructure details of UITs as reported by the Principals are appended (Appendix II).
- E. The student details for the laast three academic years is appended for perusal (Appendix III).
- F. The authorities of School Management, where the **UITs Muthukulam and Mukhathala** are housed, have repeatedly requested to vacate the school premises, pointing out that more classrooms should be made available in the wake of increased intake of students in the school. The MPs/ MLAs concerned have been requested to extend their support in finding viable alternatives failing which the University will be forced to discontinue admissions from the ensuing academic year.

As ordered by the Vice-Chancellor, the following proposals are placed before the Syndicate for consideration.

- 1) The discontinuance of admission to the courses offered by UITs with low student intake, ie, below 50% of the student strength from the ensuing academic year onwards (Appendix III).
- 2) The admission to UITs Muthukulam and Mukhathala, in the case of which the Management of the schools where the UITs are housed demanding to vacate the premises, may be discontinued until alternate arrangements are made.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Sri.J.Jairaj, Sri.G.Bijukumar and Prof.K.Lalitha, Members Syndicate to have a detailed discussion on the following proposal and submit a report for filing the action taken report on the compliance of the judgement

- 1) The discontinuance of admission to the courses offered by UITs with low student intake, ie, below 50% of the student strength from the ensuing academic year onwards (Appendix III).

- 2) The admission to UITs Muthukulam and Mukhathala, in the case of which the Management of the schools where the UITs are housed demanding to vacate the premises, may be discontinued until alternate arrangements are made.

Appendix 1

Action taken reported by the Principals regarding to the development of infrastructure of UITs

SI No.	Name of UIT	Action Taken
1	UIT, Malayinkeezhu	The UIT is functioning in the building of Malayinkeezhu Panchayath with adequate facilities and free of cost. A private Temple Trust named Kuzhaykkad Temple Trust had conveyed that they are willing to donate the land in their name to the University for the construction of new building for UIT. Sri. I B Satheesh, MLA assured to sanction an amount of One Crore from MLA fund for the construction of new building for the UIT in the proposed land.
*2	UIT, Pallickal, Kilimanoor	<ul style="list-style-type: none"> Registration process for 50 cent near Kattuputhussery (right side of nilamel – paripally road) were at final stages and the process of transfer of land in the name of Registrar is initiated. The MLA had also informed that Rupees 1.2 crore is allotted for the construction of new building for UIT. A Task Force under MLA is constituted for timely completion of infrastructure within academic year 2024-25. For sports related facilities, assurance from panchayat is obtained for utilizing the E.M.S Auditorium of the panchayat and assurance from nearby Govt HSS is also obtained for utilizing their playground.
*3	UIT, Muthukulam	The MLA has given assurance to make arrangements for providing land which belongs to the Khadi udpataka saharana sangham Limited (A) No.617 for UIT Muthukulam. And also assured that procedures relating to transfer of land to the UIT will be completed within three months.
*4	UIT Sasthamcotta	<ul style="list-style-type: none"> A new building is under construction at 30 cents of land owned by the University at Sasthamcotta. MLA has assured financial assistance for the construction of new building.
5	UIT, Veli	The centres working in the campus of almost 1.5 acres, whose ownership is with the General education Department, Govt. of Kerala. At present, there is sufficient classroom to run six batch students of two courses simultaneously. Construction of new building using MLA fund has reached roof level.
*6	UIT, Tholicode	A building of 10,000 Sq. Ft. area has been constructed for the UIT on the 30 cents of land under the ownership of Tholicode Grama Panchayath and the UIT is currently functioning there.
7	UIT, Adoor	<ul style="list-style-type: none"> Land ownership was transferred to the Registrar, University of Kerala Name (Adoor Taluk, Peringanad Village, Thandaper number: 8281 11 R 45 sq.meter). MLA concerned sanctioned 1.2 crore for the construction of new building and road to UIT An MOU has been signed with Teacher Education Department of Kerala University Adoor Regional Centre for the playground.
*8	UIT Azhoor	<ul style="list-style-type: none"> Azhoor Village (40 Are 47 sq.metre) Chirayinkeezhu tahasildar had informed that all proceedings for the handover of poramboku land (01 hectare 11 R 60 sq.metre which comes under Block no 14 – resurvey number 214/6) to the

		<p>UIT is initiated.</p> <ul style="list-style-type: none"> • The sketch and mahassar of the property is handed over by Azhoor village officer to University Registrar.
9	UIT Neyyattinkara	<ul style="list-style-type: none"> • The Government have ordered to handover 8.60 Are of Govt owned land in Neyyattinkara Village for the UIT, Neyyattinkara, on lease for 30 years @2% of market price, vide G.O (Ms) No. 52/2020/Rev dated 11.02.2020. • As resolved by the Syndicate, the Govt. has been requested to provide the said land on free of cost and copy of the letter has been forwarded to the MLA. • As resolved by the Syndicate on 7.11.2022 vide item no. 48.50 the Government has been again requested to provide the proposed land free of cost and the matter was brought to the attention of the MLA concerned.
10	UIT Kallara	<ul style="list-style-type: none"> • Land of Govt. Higher Secondary School, Kallara has been granted temporarily on lease for 3 years for the UIT vide G.O. (Rt) No.4185/2019/GEDN dated15/10/2019 • Steps are being take to extend the period of lease from 3 years to 33 years. • As per G.O (Rt) No.4285/2020/Finance dated22/07/2020 the Govt. Has issued orders for the construction of building in the said land and the construction is in the final stage.
*11	UIT Mannady	<ul style="list-style-type: none"> • Steps are being taken to acquire the 49 Are Government land at Kadambanad Panchayath
*12	UIT Kanjiramkulam	<ul style="list-style-type: none"> • Steps are being taken for transfer of ownership of the 17 cents of Government land
13	UIT Karuvatta	<ul style="list-style-type: none"> • Lease (30 years – Karuvatta Gramapanchayat – University Registrar) Thandaper no 8147 under Block 2 which comes under resurvey land 153/5

* The Standing Committee of the Syndicate on Departments and Other Institutions of the University, at its meeting held on 01.06.2022, vide item no.04, recommended that the MLA/ Local Self Government Authorities concerned be informed the closure of **UIT Sasthamcotta, Mannady, Kanjiramkulam, Azhoor, Pallickal, Tholicode, Muthukulam and Mukhathala**, due to lack of infrastructure and poor intake of students.

Item No.54.50 *Remuneration to Question Paper setters – Second installment of Provisional payment of Rs.75,00,000/- (Rupees Seventy Five Lakhs only) to Dr.N.Gopakumar, Controller of Examinations for the year 2022-23 reporting of- reg.*

(M&C I)

The proposal for releasing second installment of provisional advance of Rs.75,00,000/- (Rupees Seventy Five Lakhs only) to Dr.N.Gopakumar, Controller of Examinations towards the payment of remuneration to question paper setters for the year 2022-23 was approved by the Vice-Chancellor and university order no. M&C.I.3/2083/2023 dated 13.03.2023 was issued in this regard.

The action taken by the Vice-Chancellor in having sanctioned the amount, subject to reporting to the Syndicate due to the urgency of the matter is reported.

<p>Resolution of the Syndicate</p> <p>RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.</p>
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Item No.54.51 *Remitting of unutilized funds in connection with the implementation of various projects sanctioned under State Plan Grant on or before*

**31.03.2022 kept in PD Accounts of various faculties to the PSTSB
Accounts of Departments/ Centres – Reporting –reg.**

(Planning A1)

The Government vide G.O (P). No. 16/2023/FIN dated 20.02.2023, has given instruction to remit back the funds kept in University Bank Account which was sourced from State Budget on or before 31.03.2022. It has also been intimated that if a special permission is obtained from the Government, the institution can opt out from the same.

In this context, the Finance Officer, vide Note dated 23.02.2023, has remarked that:

- (1) the G.O. may be implemented in the University.
- (2) the University may take steps for getting exemption from the above order.
- (3) Collect the status of unutilized funds received from Plant Grants and kept idle in various bank accounts under University.
- (4) necessary steps may be taken to refund the same to the Government Plan Account.

The aforementioned G.O. has been implemented in the University vide U.O. No. 2171/2023/UOK dated 06.03.2023.

Subsequently, a letter was forwarded to Addl. Chief Secretary, Finance Department, vide Lr. No. Pl.A1/1/16/2023 dated 10.03.2023, seeking exemption from the G.O. dated 20.02.2023.

The Government vide Lr No. SS-3/9/2023/-FIN (E-2394893) dated 25/03/2023, informed that as per the current statutory provision related to financial year, all appropriations lapse at the close of each financial year and no exemption as requested cannot be granted since it will expunge the very objective behind the Government order G.O (P). No. 16/2023/FIN dated 20.02.2023. Hence, the Finance (Secret Section) Department strictly ordered to comply with the instructions issued as per the G.O (P). No.16/2023/FIN dated 20.02.2023.

All Heads of Departments and Co-ordinator/Hon. Directors of Centres/Inter University Centres, were requested to forward the details of unutilized funds in connection with the implementation of various projects sanctioned under State Plan Grant on or before 31.03.2022 kept in PD Accounts of various faculties (including the Head/Co-ordinator/ Director), in the Department/ Centre/Inter University Centre, vide email dated 22.03.2023. A reminder mail was forwarded again on 23.03.2023.

Consequently, various Heads of Departments and Co-ordinator/Hon. Directors of Centres/ Inter University Centres has furnished the details of unutilized funds, in connection with the implementation of various projects sanctioned under State Plan Grant on or before 31.03.2022 and kept in PD Accounts of various faculties, vide emails, amounting to Rs.7,71,28,187/- (Rupees Seven crore Seventy one lakh Twenty eight thousand One Hundred and Eighty seven Only).

In this context, the Vice-Chancellor has ordered to direct the Heads of Departments and Co-ordinator/ Hon. Directors of Centres/Inter University Centres to remit the unutilized funds in connection with the implementation of various projects sanctioned under State Plan Grant on or before 31.03.2022 kept in PD Accounts of various faculties (including the Head/Co-ordinator/ Director), to the PSTSB Account of the University, subject to report to Syndicate.

An email was forwarded to Finance to provide clarification regarding the procedure to be adopted and the details of the bank account to which the refund is to be done, as early as possible, so that proceedings can be initiated to refund the amount before 31.03.2023.

The Finance Officer has remarked that the HODs may be directed to comply with the G.O. in this regard and to remit back the unutilized funds which was sourced from State Budget to their respective PSTSB Accounts.

Subsequently, emails were forwarded on 30.03.2023, to various Heads of Departments and Co-ordinators/ Hon. Directors of Centres/Inter University Centres, requesting to take immediate necessary steps to refund the unutilized amount, in connection with the implementation of various projects sanctioned under State Plan Grant on or before 31.03.2022 in PD Accounts of various faculties (including the Head/Co-ordinator/Director), in the Department/Centre/Inter University Centre, to the PSTSB Account of the respective Department/Centre.

Hence, the action taken by the Vice-Chancellor in having ordering to direct the Heads of Departments and Co-ordinator/Hon. Directors of Centres/Inter University Centres to remit the unutilized funds in connection with the implementation of various projects sanctioned under State

Plan Grant on or before 31.03.2022, kept in PD Accounts of various faculties (including the Head/Coordinator/Director), amounting to Rs. 7,71,28,187/- (Rupees Rupees Seven crore Seventy one lakh Twenty eight thousand One Hundred and Eighty seven Only), to the PSTSB Account of the respective Departments/Centres, in view of the exigency, is reported to the Syndicate.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.54.52 മലയാളം ലെക്ലിക്കൺ - മലയാള മഹാനിഘണ്ടിന്റെ എട്ടു വാല്യങ്ങളുടെ വിൽപ്പന/ഓൺലൈനിൽ ലഭ്യമാക്കുന്നത് - ചീഫ് സെക്രട്ടറിയുടെ യോഗത്തിലെ നിർദ്ദേശങ്ങൾ സംബന്ധിച്ച്.

(Ad.FII)

08-03-2023 നു ഗവ.ചീഫ് സെക്രട്ടറി അയച്ച ഒ.എൽ 4/4/2023/പി & എ.ആർ.ഡി കത്ത് പ്രകാരം 2023 മാർച്ച് ഉച്ചയ്ക്ക് രണ്ടര മണിക്ക് മളയാള ലെക്ലിക്കൺ പ്രസിദ്ധീകരണവുമായി ബന്ധപ്പെട്ട യോഗം നടത്തുവാൻ തീരുമാനിച്ചിരിക്കുന്ന വിവരം അറിയിച്ചിരുന്നു. കേരള സർവകലാശാല രജിസ്ട്രാർ, മലയാളം വിഭാഗം മേധാവി ഡോ. സീമ ജെറോം, പബ്ലിക്കേഷൻ വിഭാഗം ഡയറക്ടർ (i/c) എന്നിവർ മേൽപ്പറഞ്ഞ യോഗത്തിൽ പങ്കെടുത്തിരുന്നു. തുടർന്ന് ഡോ.സീമ ജെറോം, 24/03/2023-ലെ ഇ-മെയിൽ സന്ദേശം മുഖേന, യോഗത്തിലെ ചീഫ്-സെക്രട്ടറിയുടെ നിർദ്ദേശങ്ങൾ റിപ്പോർട്ട് ചെയ്തത് ചുവടെ ചേർക്കുന്നു.

- (1) മലയാളം ലെക്ലിക്കൺ എത്രയും പെട്ടെന്ന് പൂർത്തീകരിക്കുക.
- (2) 2023 മാർച്ച് 31 നുള്ളിൽ ലെക്ലിക്കൺ 8 വാല്യങ്ങളുടെ മുഴുവൻ പേജുകളും സ്കാൻ ചെയ്ത് പബ്ലിക്കിന് സൗജന്യമായി ലഭിക്കുന്ന വിധത്തിൽ ഓൺലൈനിൽ നൽകുക. (അതിനു കഴിയുന്നില്ലെങ്കിൽ അറിയിക്കുക. സായാഹ്ന ഫൗണ്ടേഷനെയോ സി-ഡിറ്റിനെയോ എൽപ്പിക്കുക. നിലവിൽ സായാഹ്ന മലയാളം ലെക്ലിക്കൺ 8000 പേജുകളും സ്കാൻ ചെയ്തു സൂക്ഷിച്ചിട്ടുണ്ട്.
- (3) ഒ.ആർ.ഐ യിലെ മുഴുവൻ താളിയോലകളും സ്കാൻ ചെയ്തു പൊതുജനങ്ങൾക്ക് സൗജന്യമായി വായിക്കാൻ കഴിയും വിധം എത്രയും പെട്ടെന്ന് ഓൺലൈനിൽ ലഭ്യമാക്കണം.

എന്നാൽ 14.10.2022-നു നടന്ന സിൻഡിക്കേറ്റ് യോഗത്തിൽ (Item No.47.91, D39), മലയാളം ലെക്ലിക്കന്റെ 8 വാല്യങ്ങളുടെ വിൽപ്പനയെ പറ്റിയിട്ടുള്ള വിഷയം പരിഗണിക്കുകയും, താഴെ പറയുന്ന നിർദ്ദേശങ്ങൾ അംഗീകരിക്കുകയും ചെയ്തിരുന്നു.

- 1. ഒന്ന് മുതൽ എട്ട് വരെ വാല്യങ്ങൾ വാങ്ങാൻ വേണ്ട ആകെ തുക 3,750/- ആണ്. ഇത് ഡിസ്കൗണ്ട് റേറ്റിൽ 3,000/- ആക്ക് പൊതു ജനങ്ങൾക്ക് നൽകുക.
- 2. ഇങ്ങനെ നൽകുമ്പോൾ കേരള സർവകലാശാലയിലെ ജീവനക്കാർക്കും അദ്ധ്യാപകർക്കും രണ്ടു ഗഡുക്കളായി പൈസ ഒടുക്കുന്നതിനുള്ള സൗകര്യം കൂടി നൽകുന്നത് ഉചിതമായിരിക്കും. രണ്ടു ഗഡു രണ്ട് മാസം കൊണ്ട് നൽകേണ്ടതും ശമ്പളത്തിൽ നിന്നും ഈടാക്കാവുന്നതുമായ രീതിയിൽ സംവിധാനം ചെയ്യുകയാണെങ്കിൽ ഉചിതമായിരിക്കും.
- 3. സർവകലാശാല കോളേജുകളിലെ ഗവേഷകർക്കും വിദ്യാർത്ഥികൾക്കും മൂന്ന് ഗഡുക്കളായി തുക നൽകുന്നതിന് സ്ഥാപനത്തിൽ നിന്നുള്ള സമ്മതപത്രവും, തുക അടയ്ക്കാത്ത പക്ഷം സമ്മതപത്രം നൽകിയ ആളിൽ നിന്നും ഈടാക്കാമെന്നുള്ള വ്യവസ്ഥ ചെയ്താൽ ഉചിതമായിരിക്കും.
- 4. നാല് മുതൽ എട്ട് വരെ വാല്യങ്ങൾ വാങ്ങുന്നവർക്ക് ഇരുപത് ശതമാനവും ഒരു വാല്യം മാത്രം വാങ്ങുന്നവർക്ക് പത്ത് ശതമാനവും കിഴിവ് നൽകണമെന്നും വർദ്ധിക്കുന്നതിന് ഉചിതമായിരിക്കും.

ടി വിഷയം സിൻഡിക്കേറ്റിന്റെ ധനകാര്യ കമ്മിറ്റി മൂന്നാകെ സമർപ്പിക്കുവാനും നിർദ്ദേശിച്ചിരുന്നു. ചീഫ് സെക്രട്ടറിയുടെ യോഗത്തിൽ ചൂണ്ടിക്കാണിച്ച നിർദ്ദേശങ്ങളും ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ നിർദ്ദേശപ്രകാരം, 14.10.2022 ലെ സിൻഡിക്കേറ്റ് തീരുമാനങ്ങളും, ചീഫ് സെക്രട്ടറിയുടെ യോഗത്തിൽ ചൂണ്ടിക്കാണിച്ച നിർദ്ദേശങ്ങളും, സിൻഡിക്കേറ്റിന്റെ പരിഗണനയും ശുപാർശകൾ സമർപ്പിക്കുന്നു.

Resolution of the Syndicate
RESOLVED that Dr. M.A. Siddeek, Professor, Department of Malayalam be assigned the additional charge of Editor, Malayalam Lexicon with immediate effect.
FURTHER RESOLVED to place the above proposals before the Standing Committee of the Syndicate on Finance.

Additional Item 1 Report on complaints made by Service Organisations and Womens Employees of the University – consideration of – reg

(Ad.AI)

The Syndicate considered the Enquiry Report submitted by the Enquiry Committee regarding the allegations leveled against the employee alongwith the Legal Advisor's opinion.

Considering the Report and in the light of the findings of the Committee, the Syndicate **RESOLVED** the following:

1. to transfer the concerned alleged employee (Deputy Registrar (Admn.III) to Kariavattom Campus) with immediate effect.
2. To appoint an enquiry Committee comprising of Adv.B.Balachandran, Dr.K.B.Manoj and Prof.K.Lalitha, Members Syndicate to conduct a detailed enquiry regarding the allegations levelled against the employee, the incident occurred and other consequences raised against accused. The Committee shall submit a detailed report before the next Syndicate.
3. To entrust the Registrar to effect the transfer and shall take suitable necessary arrangements for implementing the decision.

Additional Item 2 Kerala University Youth Festival 2023 – Constitution of Appellate Committee – Request from Sri.Sandeeplal S, Member Syndicate - consideration of – reg

(Ad.DII)

The Syndicate considered the request of Sri.Sandeeplal. S, Member Syndicate and **RESOLVED** to constitute the Appellate Committee as follows:

1. Dr.K.B.Manoj, Member Syndicate (Chairman)
2. Sri.Sandeeplal, S, Member Syndicate
3. Sri.J.Jairaj, Member Syndicate
4. Prof.K.Lalitha, Member Syndicate

REGISTRAR

VICE-CHANCELLOR

University Buildings,
Thiruvananthapuram,
30.03.2023 &
31.03.2023



UNIVERSITY OF KERALA

**Preliminary Minutes of the 56th Meeting of the
Syndicate held on 26.04.2023**

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Dr. Mohanan Kunnumal *(In the Chair)*
Vice-Chancellor
2. Adv.B.Balachandran
3. Sri.Arunkumar R
4. Dr.K.B.Manoj
5. Sri.Bijukumar.G
6. Sri.Jairaj J.
7. Dr.M.Vijayan Pillai
8. Adv.Muraleedhran Pillai G
9. Dr.S.Nazeeb
10. Dr.K.G.Gopchandran
11. Adv.K.H.Babujan
12. Sri.P.Rajendrakumar
13. Sri.M.S.Arunkumar
14. Adv.A.Ajrikumar
15. Sri.Sandeepal. S
16. Prof.K.Lalitha

Online presence:

17. Sri.B.P.Murali
18. Smt.Renju Suresh

Item No. 56.01 ***Confirmation of the Preliminary Minutes of the 54th Meeting of the
Syndicate held on 30.03.2023 and 31.03.2023-reg.***

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 54th Meeting of the Syndicate held on 30.03.2023 and 31.03.2023.

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