APPLICATION FOR ALLOTMENT OF RESIDENTIAL QUARTERS AT KARIAVATTOM CAMPUS

ID No:

1	Name of Applicant	
2	Date of Birth	
3	Office or Department in which employed	
4	Pay and Scale of Pay	
5	Designation	
6	Permanent / Officiating	
7	Date of joining & years of service in the Kariavattom Campus	
8	Date of Retirement	
9	Permanent Home Address	
10	Whether married and propose to occupy quarters with family if allotted	
11	Whether husband / wife is employed and if so, give particulars regarding name, designation, place of employment, pay and scale of pay (salary certificate should be produced)	
12	Whether applicant owns a house or other residential buildings within their headquarters, city or town or within a radius of 15 km from Kariavattom either in their own names or in the name of their spouse or in the name of their unmarried sons or daughters whether inherited or purchased or obtained otherwise including that under any hire purchase scheme	
13	Priority of Allotment of Quarters, if any (Proof to be attached)	
A	Whether the applicant is wife of Jawan who is serving in Border area or who was killed in action, or reported missing	
B	Whether the applicant is physically handicapped	
C	Whether the applicant's dependent is mentally challenged	
D	Whether the applicant belongs to SC / ST	

Signature of the Applicant

DECLARATION

I declare that the statement made above are true. I agree to abide by the rules and conditions for the occupation of quarters now in force and also such terms, conditions and rules which the University may prescribed from time to time in that regard.

Place   Signature

Date

COUNTER SIGNATURE OF THE HEAD OF OFFICE / DEPARTMENT
Name

Designation

Received on ……………………………………………………………………………………………….

Registered as No……………………………………………………. for …………………………..

Type quarters vice folio …………………………………………………………………………..

Priority verified and entered in Register (Item No…………………Folio…………………………)

Assistant

Section Officer	Asst. Registrar	Deputy Registrar	Joint Registrar

Date of issue of allotment order   :

Date of cancellation of Registration   :

No. of quarters allotted   :